



**Ocean Breeze
School Advisory Committee (SAC)
November 7, 2018**

Location of the Meeting: Ocean Breeze Elementary Media Center

Present at Meeting: Principal Shelley Michaud

Bookkeeper Lori Walsh

School Resource Officer Imperato

Office Clerk Kimberly Newton

2nd Grade Teacher Lisa Van Dam

Kindergarten Teacher Peggy Hannan

Parent Dr. Shelly Welker

Parent Eric Erlacher

Parent Theresa Grimison

Parent Shannon Coleman

Parent Tabathia Mayo Suarez

Meeting was called to order by Chairperson Eric Erlacher on November 7, 2018 at 2:52 p.m. K. Newton first motion. L. Walsh second motion. Attendance taken with sign-in sheet.

Approval of Agenda: Information packets, including the minutes from the old agenda, 2018-19 School Recognition Funds Guidelines, and Budget Status Summary, were handed out by Principal Michaud. Approval of last agenda motioned by Ms. Newton and second motion by Mrs. VanDam.

Consideration of Open Issues

2:54 p.m. Discussed the budget report in detail. The licenses for Lexia were purchased for Kindergarten, First Grade and Second Grade for additional literacy support. School purchased iReady instructional piece for gr. 3-6 & BrainPop, Jr. & SAC purchased Mobimax for grade levels who requested it.

Lexia Total: \$1600 Mobimax Total: \$946

Total Funds Available in Budget: \$12,951.56

2:58 p.m. Discussed technology options for protection, needs assessment, support staff. Focused on the need for charging stations for classroom laptops. This would provide a safe place to stack laptops to protect their shelf life. A sales quote was

provided by Treasurer Walsh through GovConnection, Inc. for 16 charging stations quoted at \$299 per unit. The committee unanimously approved the purchase of the charging stations. First motion Secretary Imperato and second motion Mrs. Grimison.

3:05 p.m. ESE would like new computers. K-2 would like to increase technology. Possibly do a set or get approximately five new computers a year to phase out the old ones and keep technology current.

3:07 p.m. Close Budget Report. First motion Shelly Welker. Second motion Shannon Coleman.

3:08 p.m. Discussed Administration Report.

Reviewed the School Recognition Funds Report. In the past, the school has always used a two question system: 1) What percent of the total award should go toward bonuses with the remainder going into the School Recognition Budget for classroom supplies, instructional materials, technology needs, etc...? 95% or 90% and 2) Do you support the recommendation of the School Recognition Fund Committee for an equal distribution of the funds (prorated for less than a 40 hr work wk or less than a full year) among all staff members who were here last year? A motion to approve this voting ballot was first motioned by Mrs. Welker and a second motion by Mrs. Grimison. SAC unanimously voted to approve this ballot to be presented to teachers. The SRF amount is \$52,439.

3:25 p.m. Church for the Beach Update. As of January 1st, Church for the Beach will no longer be using Ocean Breeze as a facility for their services. There was a partnership where the Sunday services were paying for the utilization of the building and the school was profiting an estimated amount of \$12,000. Church 4 the Beach will now be holding their services at the Community Rec Center at Gleason Park. It is a trial period and if it is not successful, they are welcomed to return to the school in the future to hold their services. The total loss of profit is approximately \$12,000.

3:50 p.m. School Improvement Plan.

Discussed the possibility of using a survey monkey focusing on the peer culture. The lowest survey areas center teacher effectiveness and evaluation which is an administrative action. Work on receiving feedback from teachers on data forms. Incorporate a parent/ teacher survey to continue to improve and move forward with constructive input.

4:00 p.m. Security Issues and Concerns.

The importance of radio purchases and the need for all staff and faculty to have one. Focused on the need for an additional channel for the radios and working on this project possibly during the Christmas break.

Discussed pros and cons of the arrival and dismissal and the car loops. Provided feedback for the new process. There are positive points that should be brought

up to the community and parents about the process that they may not be aware of, such as tardiness has declined, more children are being provided a healthy breakfast, there is more time for them to exercise and meet with friends during walk and talk and promoting their growth and independence.

Discussed the previous lock-down drill that occurred and the need for improvement in specific areas. District Security is working on getting an App to provide better communication for lock-down drills. Discussed the possibility of allocating SAC funds to additional cameras and radios if necessary.

4:15 p.m. Discussed categories for teacher/ parent wish lists. Possibility of list surveys provided by the teachers and parents. Focus on the big ticket items, such as furniture, technology, and academic resources and supplies.

Separate the lists into two different wish lists for teachers and parents.

Animalopis was brought up again as a children's choice award for possibly fundraising ideas for the school. Principal will be making an attempt to get a hold of the contact for further information.

Agenda and Time of Next Meeting

4:20 p.m. Next meeting will be held Wednesday December 5, 2018 at 2:45 p.m.

Meetings will be held first Wednesday of every month

January 2-No meeting

January 16 Meeting

Mrs. Welker will be putting together an infographic highlighting the benefits of the new arrival practices.

Take a look at radio purchases.

Select categories for the parent/ teacher wish list.

Meeting adjourned at/by: Principal Shelley Michaud at 4:22 p.m.

Minutes submitted by: School Resource Officer Imperato

Minutes approved by: Principal Shelley Michaud