

## Collection Development

(Please note: The following policies are in addition to the district policies located in the district WOW Handbook.)

- Provide the best possible access to information resources that support the mission of our school, which serves a culturally and intellectually diverse population
- Solicit input from all stakeholders: students, parents, teachers, administrators, and other staff members
- Try to acquire materials in various formats
- Select materials based on quality of content, fulfillment of academic need, interests of users, and suitability of materials for age-level served.
- Provide resources to support the Sunshine State Standards for grades Pre-K through 6th
- Provide a balanced collection to meet the needs/interests of all users
- Utilize reviews, best book lists, and other peer recommendations for purchase selections
- Connect users to resources beyond the media center walls as much as possible (public library, for example)
- Search for ways to expand financial support for resource provision
- Conduct periodic weeding to keep collection as up-to date as possible, considering factors such as space, circulation statistics, copyright date, resource sharing availability, physical condition curricular support, changes in technology, and user input

## Collection Development Goals

- Keep connected with grade level chairs and administration for curriculum changes
- Peruse Sunshine State Standards for all subject areas
- Provide a suggestion box for students in an accessible location
- Encourage input from staff members through e-mail, newsletters, and surveys
- Note resources not available when requested. Attempt to purchase items to meet needs as possible
- Utilize online review sources within jobber websites for most efficient access to multiple reviews
- Utilize Titlewise interactive websites for easy access to recommended book lists
- Present online databases for awareness and search strategies through instructional program and faculty and parent meetings
- Take steps to respond to comments where applicable
- Apply for grants to increase resource acquisition beyond building budget
- Perform annual (semi-annual) collection analysis from Follett Titlewise Review report to assist in weeding older titles
- Select most time sensitive subject areas as priorities
- Review recommended titles for replacement, where supplementation of online databases seem to be required (such as online encyclopedias)