

## Parent Notifications

As required by Every Student Succeeds Act (ESSA) the following information is to be shared annually with parents:

### Right to Know Information

All parents of a student in our school have the right to request information about the professional qualifications of the teachers or teaching assistants who serve their child. This information may be requested at the front office.

### Non-State Certified Teacher Notification

ESSA requires us to notify parents when a teacher, who does not meet State certification or licensure requirements at the grade level and subject area in which they are assigned, teaches your child for four consecutive weeks. It is Brevard Public Schools' policy to only employ state certified teachers. However, we will send home a letter providing you with specific details about the situation if this ever occurs.

### Title I Complaint Procedure

If any LEA or School Plans (e.g., Title I LEA Plan, Title I LEA PFEP, Title I School PFEP or SIP) are not satisfactory to the parents of participating children, the school district will submit any parent comments with the Title I, Part A plan when the school district submits the plan to the State Department of Education. Parents must be informed of their rights to submit comments. Comments received at Title I schools **MUST** be forwarded to the Office of Title I and those comments will be included with submission of the LEA Title I Plan, as required.

## What is Title I?

Title I provides support through resources and research-based training, enabling schools to develop high quality, enriched programs that meet the individual needs of all children, families, and staff.

Title I is a federally funded program designed to improve achievement at schools with a high percentage of students eligible for free and reduced priced lunches. Every student enrolled in our school is eligible for Title I services. Programs are designed to serve children who need extra help in meeting state standards.

Our school has coordinated the Title I plan with our Schoolwide Improvement Plan (SWIP). Parents who are elected to serve on the School Advisory Committee (SAC) participate in the development and review of all school plans. Copies of plans are available upon request from the front office or at the school website.

At Oak Park Elementary School our Title I program provides the following:

- Coaches (Literacy, Math, Science, PBIS)
- MTSS/Title I Coordinator
- 2 Instructional Assistants
- Professional Development
- Curriculum Night Materials
- Updated Technology

Oak Park Elementary School  
3395 Dairy Rd Titusville, Fl 32796  
(321)269-3252  
<https://www.brevardschools.org/OakParkES>  
Title I Contact: Gregory Pennerman ext. 47853

## Oak Park Elementary School

2022-2023

### Parental and Family Engagement Plan Summary

“Don’t just fly, SOAR!”



This document may be accessed in its entirety by request from the front office or at the school website at:

<https://www.brevardschools.org/OakParkES>

# Oak Park Elementary School 2022-2023 Parent and Family Engagement Plan (PFEP) Summary

All stakeholders (staff, parents, students, and community) of Oak Park Elementary will work as a collaborative team to provide a positive, safe, and nurturing environment to ensure that all students are able to meet their full academic achievement.

## Involving Parents

Oak Park values the participation of parents at school and encourages our parents to become involved in planning, reviewing, and improving our programs. Parent participation in our School Advisory Council (SAC) and Parent Teacher Organization (PTO) are essential to our continued improvement and success. Parents are notified in the school newsletter when nominations for SAC are occurring, in September of this school year. If parents are interested in becoming a member of SAC he/she fills out the nominating form and returns it to the school. All parents interested in participating become members of SAC. All families are asked to participate in school activities and volunteer in some capacity (i.e., PTO, SAC, field trips, classroom volunteer, hearing/vision screenings, book fairs, etc.). Parents will be asked to evaluate and provide feedback about Oak Park's policies, procedures, and programs through an Annual Needs Assessment during the fourth quarter of each school year. The feedback provided through this survey will be used by SAC for future planning. Parents also provide feedback on School Compact and Parent and Family Engagement Plan (PFEP) through an exit slip after Parent and Family Engagement Events held throughout the year.

## Title I Annual Meeting

Oak Park Elementary Annual Meeting will be held in person this year and offered at different times and a recording of the presentation will be located on the school's website. Parents and guardians will join the meeting to hear about Oak Park's Title I program presented by the Title I Coordinator. The Title I and Administration team will be available to answer any questions or address any concerns. When presenting the Title I program, we will explain our free and reduced lunch program and current school grade (C). The meeting will cover the parents' right to know. Parents have the right to request and receive timely information regarding the professional qualifications of their child's teachers and paraprofessionals. Parents must be notified if their child is assigned to or taught for four or more consecutive weeks by a teacher who is not highly qualified.

## Supporting Partnerships

Oak Park provides many opportunities for parents to participate in their child's education. We host such events as family movie night, book fairs, musical productions, character award ceremonies, honor roll celebrations, Science night, Science & Engineering Fair information night, and Math night. Oak Park also provides a Parent Resource Room for parents. It is available to help support parent involvement in their child's education. Varieties of materials are accessible for parent checkout, to be used by students and their families. Materials include books on a variety of parenting topics, games/activities to support and/or improve academic achievement, and games to encourage spending time with the family. We will seek input from SAC and PTO to determine what additional resources are needed. Many times, materials are shared with parents who attend meetings with our guidance counselors or IPST meetings. When materials are returned, verbal feedback is taken from the parent to determine the materials effectiveness in meeting their need.

## Coordinating Programs

Teachers were and continue to be trained on Benchmark/Savvas curriculum throughout the school year. Teachers also attended a training on the science of reading. Teachers are continuing the process of earning their reading endorsement through trainings given by the literacy coach. Teachers work together to ensure that our ESOL students are using ESOL strategies. Annual meetings are held with teachers, parents, and staff to ensure progress of all students that are ESOL. Title 1 provides ELA interventions during our hour intervention block in grades K-6. The school based social worker will work with the district liaison to ensure that all students in transition receive appropriate services. The school collaborates with FDLRS and Title I to plan, implement, and evaluate parent involvement training and opportunities such as Parenting in Today's World. This information supports teachers, empower families with information regarding

their child's learning style, behavior strategies for at home and how to better participate in ESE meetings. VPK teachers will coordinate meetings with parents to discuss transition into kindergarten. VPK teachers will also coordinate meetings with kindergarten teachers to discuss specific learning needs of all students. Our SAC chair holds monthly SAC meetings that keep key stakeholders, including community members, up to date on pertinent information happening throughout the school. Our Partners in Education Contact has contacted local businesses and is working on getting commitments from several local partners who are willing to develop a partnership with Oak Park.

## Full Participation

To the extent possible, our school will provide full opportunities for the participation of all parents (parents with limited English proficiency, parents with disabilities, and parent of homeless and migratory children). Translations and interpreters provided as needed, upon request. We will also strive to provide childcare for parents during school-based trainings.

## Training School Staff

Oak Park Elementary will educate staff on communicating and building partnerships with families, and how to correlate activities to student achievement. Trainings will include presentations at staff meetings, conducting student conferences, Conscious Discipline, Positive Behavior Intervention Support, Team Collaboration Teach Like a Champion and Closing the Attitude Gap book studies, and using research-based strategies to increase student achievement