

# Dual Enrollment Tips

**Join the Dual Enrollment Remind App.** Directions are in the Dual Enrollment Google Classroom.

## Attendance

- ❖ You will be dropped from your classes after 2 absences. If you drop or are dropped from more than one class/term you will not be eligible to take any classes the next semester.
- ❖ Your instructor will not take a note from your parents - he/she will not talk to your parents, **you** must communicate.
- ❖ If you drop or fail a class, you cannot retake it as a dual enrollment student, you will have to pay for it, except under extenuating circumstances. Courses are \$104/credit hour.

**Scheduling Classes** - It is the **student's** responsibility to contact his/her guidance counselor **before** making an appointment with an EFSC Advisor and/or registering for classes. Same day appointments are very difficult, please be respectful of the counselor's time.

- ❖ Know what the degree requirements are.
  - If working towards an Associate in Arts (AA) degree, refer to the program requirements booklet or go to <https://www.easternflorida.edu/academics/degrees-certifications/aa-associate-in-arts/general-aa.cfm> and review what courses are needed. All degree requirements are available on EFSC's website.
- ❖ Know when the term schedule is to be released - the sooner you register the more likely you are to get the classes you want with the instructor you want.
- ❖ Research what classes are needed, what and when the classes are being offered for the term, and the instructors for each class.
  - The current schedule can be accessed at the EFSC home page > **ACADEMICS & CAREER OPTIONS** > "Class Schedule Search".
  - Choose the appropriate Term and narrow the search as desired.
    - You can select a particular campus, then **SUBMIT SEARCH** to see what classes being offered on that campus (when riding the bus from PBMHS, you must select classes on the Palm Bay Campus).
    - You can narrow your search further by selecting a specific course prefix (i.e., ENC for Composition classes or PSY for Psychology classes).
    - You can narrow the start time (when riding the bus, classes must start at 10:50 am and end at or before 12:50 pm).

The screenshot shows a web form titled "Search Credit Courses:" with a sub-header "Select one or more fields to narrow your search options:". The form includes several input fields and dropdown menus:

- Keyword Search:** A text input field with a placeholder "(Enter any keyword for your area of interest, i.e., Sociology or Nutrition.)".
- Term:** A dropdown menu currently set to "Summer Term - 2021 - All classes".
- Course Prefix:** A dropdown menu.
- Course Number or CRN:** A text input field.
- Instructor's Last Name:** A text input field with a placeholder "(Enter name and click Search)".
- Location/Campus:** A dropdown menu currently set to "All Locations".
- Course Type:** A dropdown menu currently set to "All Courses".
- Days:** A dropdown menu currently set to "Any Days".
- Start Time Between:** A complex field with two dropdown menus (both set to "Any"), an "And" label, and two more dropdown menus (both set to "Select").

At the bottom of the form is a blue button labeled "SUBMIT SEARCH" with a right-pointing arrow.

- To research the instructor, click the "Details/Instructor" under the course you are interested in. Go to [ratemyprofessors.com](http://ratemyprofessors.com), enter "Eastern Florida State College" as the school, press enter, and type in the professor's name. If there is no information, that professor may not yet be rated.

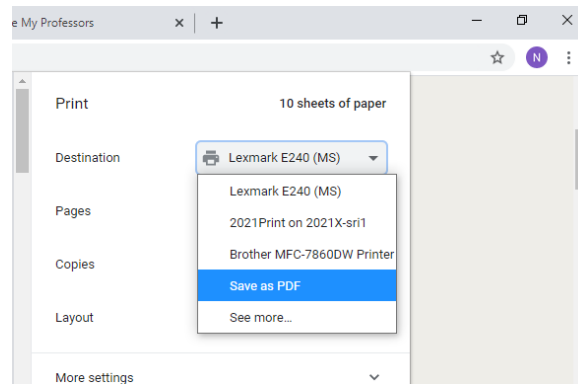
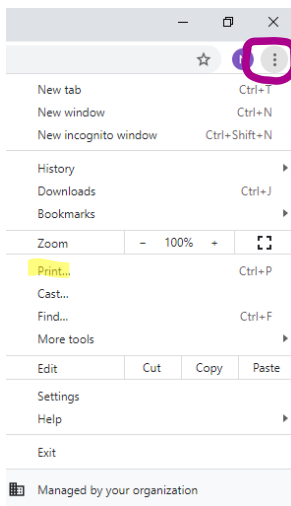
Campus/Location	CRN	Course No. & Section	Course Type	Title	Dates	Days	Time
Palm Bay	20609	ACG 2021 73B	Face-to-Face	Financial Accounting	05/17/2021 - 06/25/2021	M-W	05:30 PM - 09:10 PM
				Details/Instructor			
Palm Bay	20610	ACG 2071 75B	Live Online	Managerial Accounting	06/28/2021 - 08/06/2021	M-W	05:30 PM - 09:10 PM
				Details/Instructor			
Palm Bay	21039	AMH 2010 75B	Face-to-Face	US History to 1877	06/28/2021 - 08/06/2021	T-R	05:30 PM - 09:10 PM
				Details/Instructor			
Palm Bay	20466	AMH 2020 75B	Face-to-Face	US History Since 1877	06/28/2021 - 08/06/2021	M-W	05:30 PM - 09:10 PM
				Details/Instructor			

US History to 1877		Instructors: Patrick Richards	
CRN: 21039	Course Number: AMH 2010 75B	Credit Hours: 3.000	
Start Date: 06/28/2021 End Date: 08/06/2021	Days: TR	Time: 05:30 PM - 09:10 PM	Course Location: Campus: Palm Bay Bldg/Room: PB-001 218

- ❖ Take note of the classes that fit your schedule. You will need the CRN, Course No. & Section, Title, Days, and Time for each class. Provide this information to your guidance counselor to complete the Dual Enrollment Registration Form. Provide your B# (EFSC student number), it's on your acceptance letter.
- ❖ If you are still not sure what classes to take or would like to discuss your options, make an appointment with your guidance counselor.

**Getting books** - it is the **student's** responsibility to provide a legible copy of the current course schedule to the Media Center **at least one week prior to class start** whenever possible.

- ❖ Once registered has been confirmed, log into my EFSC > Titan Web Services Student > Services > Registration > Student Detail Schedule. Either right click on the page or click on the 3 dots in the upper right corner of the browser (circled below) and select Print. Choose Save as PDF for the Destination, click Save, name the document, and choose where to save it. You will then take a copy to the Media Center to get the books you need. Please also email you're a copy to your guidance counselor.



### Tips from former students

- ❖ Take Comp 1 (or have taken English Honors 1 and 2) before World Religions. World Religions requires at least 2 MLA formatted papers and you learn how to do that in Comp 1.
- ❖ Look at [ratemyprofessors.com](http://ratemyprofessors.com) for good instructors, some are harder than others.
- ❖ Have back up classes. By the time you register some of the classes you want are full.
- ❖ DON'T WAIT!! All the good teachers are taken first.
- ❖ Pay attention to your Titan e-mail, that's how your advisor contacts you.
- ❖ You don't get college credit for a D - pay attention to your grades!