School Board of Brevard County

2700 Judge Fran Jamieson Way • Viera, FL 32940-6601 Mark W. Mullins, Ed.D., Superintendent



<u>MEMORANDUM</u>

TO:

BPS Principals

FROM: Stephanie Archer, Assistant Superintendent

Equity, Innovation and Choice

DATE:

September 16, 2019

RE:

Open Enrollment Timeline and Training

Open Enrollment Timeline

The 2020-2021 school year Open Enrollment application timelines are attached.

Open Enrollment Training

Your designated personnel will need to register in ProGoe to attend one of the appropriate sessions (new or veteran user). The session they register for should be based on their experience level with ELO/EPO applications. All sessions will be held at ESF, Computer Lab 712.

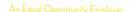
NOTE: The trainings below are for Secondary and Choice schools only. Trainings for elementary schools will be scheduled at a later date.

Date	Time	Course #	Section #	Audience
October 31, 2019	12:30 - 3:30	15957	404923	New Processor for
	a.i			Secondary and Choice
				Schools Only
October 31, 2019	8:30 - 11:30	15956	404921	Veteran Processor
		× ×		Secondary and Choice
				Schools Only
November 1, 2019	12:30 - 3:30	15957	404924	New Processor Secondary
				and Choice Schools Only
November 1, 2019	8:30 - 11:00	15956	404922	Veteran Processor
		_		Secondary and Choice
				Schools Only

If you have new personnel, whom you feel would benefit from personalized training, please feel free to call our office and make an appointment.

Att.

Stephanie R. Archer, Assistant Superintendent Division of Equity, Innovation & Choice Phone: (321) 633-1000, ext. 395 • FAX: (321) 632-1508









Open Enrollment Timelines

2020-21 School Year

Educational Location Option (ELO) and Educational Program Opportunity (EPO)

Program EXPO

November 2, 2019 (Saturday) 10:00 a.m. – 2:00 p.m. Educational Services Facility / Boardroom 2700 Judge Fran Jamieson Way, Viera FL 32940

Choice Schools (Grades K-12)

Freedom 7, South Lake, R.L. Stevenson, and West Melbourne Elementary (K-6) Edgewood and West Shore Jr/Sr High (7-12)

Oct 1 – Nov 1	Renewal Applications for Choice Schools		
Nov 2 – Dec 2	New Applications for Choice Schools		
Dec 13	Application Processing Complete		
Dec 16	Lottery for Choice Schools		
Dec 16 – 20	Notification via Family Dashboard of Seat Offering or Waitlist Status		
Week of Jan 13	Orientation Meetings for Choice Schools		
Jan 31	Deadline for New Applicants to Accept or Decline Offered Seat via Family Dashboard		
Feb 7 by 4 p.m.	Registration Packets due to Edgewood and West Shore (not applicable to elementary choice schools)		
April 13 – July 17	Waitlist Applications open for Choice Schools		
July 28	Last day for Schools to Offer Seats from Waitlist (based on space availability)		

^{*}Appeal dates TBD

Secondary Schools (Grades 7-12)

Excluding Edgewood and West Shore Jr/Sr High

Jan 6 – Feb 28	New and Renewal Applications for Secondary Schools
March 4	Application Processing Complete
March 6	Lottery for Secondary Schools (Excluding International Programs as they are rubric based)
March 23 - 27	Notification via Family Dashboard of Seat Offering or Waitlist Status
April 10	Deadline for New Applicants to Accept or Decline Offered Seat via Family Dashboard
April 13 – July 17	Waitlist Applications open for Secondary Schools
July 28	Last day for Schools to Offer Seats from Waitlist (based on space availability)

^{*}Appeal dates TBD

Elementary Schools (Grades K-6)

Excluding Freedom 7, South Lake, R.L. Stevenson, and West Melbourne Elementary

May 1 – June 5	New and Renewal Applications for Elementary Schools		
June 10	Application Processing Complete		
June 12	Lottery for Elementary Schools		
June 12 – 19	Notification via Family Dashboard of Seat Offering or Waitlist Status		
July 2	Deadline for New Applicants to Accept or Decline Offered Seat via Family Dashboard		
June 22 – July 17	Waitlist Applications open for Elementary Schools		
July 28	Last day for Schools to Offer Seats from Waitlist (based on space availability)		

^{*}Appeal dates TBD