

School Board of Brevard County


2700 Judge Fran Jamieson Way • Viera, FL 32940-6601

Mark W. Mullins, Ed.D., Superintendent



MEMORANDUM

TO: BPS Principals

FROM: Stephanie Archer, Assistant Superintendent 
Equity, Innovation and Choice

DATE: September 16, 2019

RE: Open Enrollment Timeline and Training

Open Enrollment Timeline

The 2020-2021 school year Open Enrollment application timelines are attached.

Open Enrollment Training

Your designated personnel will need to register in ProGoe to attend one of the appropriate sessions (new or veteran user). The session they register for should be based on their experience level with ELO/EPO applications. All sessions will be held at **ESF, Computer Lab 712**.

NOTE: The trainings below are for Secondary and Choice schools only. Trainings for elementary schools will be scheduled at a later date.

Date	Time	Course #	Section #	Audience
October 31, 2019	12:30 – 3:30	15957	404923	New Processor for Secondary and Choice Schools Only
October 31, 2019	8:30 – 11:30	15956	404921	Veteran Processor Secondary and Choice Schools Only
November 1, 2019	12:30 – 3:30	15957	404924	New Processor Secondary and Choice Schools Only
November 1, 2019	8:30 – 11:00	15956	404922	Veteran Processor Secondary and Choice Schools Only

If you have new personnel, whom you feel would benefit from personalized training, please feel free to call our office and make an appointment.

Att.

Stephanie R. Archer, Assistant Superintendent
Division of Equity, Innovation & Choice
Phone: (321) 633-1000, ext. 395 • FAX: (321) 632-1508





Brevard Public Schools



Open Enrollment Timelines

2020-21 School Year

Educational Location Option (ELO) and Educational Program Opportunity (EPO)

Program EXPO

November 2, 2019 (Saturday) 10:00 a.m. – 2:00 p.m.
 Educational Services Facility / Boardroom
 2700 Judge Fran Jamieson Way, Viera FL 32940

Choice Schools (Grades K-12)

*Freedom 7, South Lake, R.L. Stevenson, and West Melbourne Elementary (K-6)
 Edgewood and West Shore Jr/Sr High (7-12)*

Oct 1 – Nov 1	Renewal Applications for Choice Schools
Nov 2 – Dec 2	New Applications for Choice Schools
Dec 13	Application Processing Complete
Dec 16	Lottery for Choice Schools
Dec 16 – 20	Notification via Family Dashboard of Seat Offering or Waitlist Status
Week of Jan 13	Orientation Meetings for Choice Schools
Jan 31	Deadline for New Applicants to Accept or Decline Offered Seat via Family Dashboard
Feb 7 by 4 p.m.	Registration Packets due to Edgewood and West Shore (not applicable to elementary choice schools)
April 13 – July 17	Waitlist Applications open for Choice Schools
July 28	Last day for Schools to Offer Seats from Waitlist (based on space availability)

*Appeal dates TBD

Secondary Schools (Grades 7-12)

Excluding Edgewood and West Shore Jr/Sr High

Jan 6 – Feb 28	New and Renewal Applications for Secondary Schools
March 4	Application Processing Complete
March 6	Lottery for Secondary Schools (Excluding International Programs as they are rubric based)
March 23 - 27	Notification via Family Dashboard of Seat Offering or Waitlist Status
April 10	Deadline for New Applicants to Accept or Decline Offered Seat via Family Dashboard
April 13 – July 17	Waitlist Applications open for Secondary Schools
July 28	Last day for Schools to Offer Seats from Waitlist (based on space availability)

*Appeal dates TBD

Elementary Schools (Grades K-6)

Excluding Freedom 7, South Lake, R.L. Stevenson, and West Melbourne Elementary

May 1 – June 5	New and Renewal Applications for Elementary Schools
June 10	Application Processing Complete
June 12	Lottery for Elementary Schools
June 12 – 19	Notification via Family Dashboard of Seat Offering or Waitlist Status
July 2	Deadline for New Applicants to Accept or Decline Offered Seat via Family Dashboard
June 22 – July 17	Waitlist Applications open for Elementary Schools
July 28	Last day for Schools to Offer Seats from Waitlist (based on space availability)

*Appeal dates TBD