

## SATELLITE HIGH SCHOOL

### ATHLETICS – ATHLETIC CLEARANCE CHEAT SHEET

All interested athletes must complete athletic paperwork (EL2/EL3) online on [athleticclearance.com](http://athleticclearance.com) before participating (tryout/practice/competition). The process to complete your athletic paperwork can be found below.

- Go to [athleticclearance.com](http://athleticclearance.com) (be sure to click Florida)
- Click Register (which can found at bottom of the page)
  - There is a video tutorial on the homepage that we recommend you to watch (this will explain the entire process)
- Complete all registration information and click Submit
- Type in the activation code that is provided and click submit
- You will now be in your home page profile and click “Start Clearance Now”
- Select the school year / the school / the sport you are registering for
- Complete all information on Step #1
  - **IF YOU ARE A RETURNING ATHLETE USING AN ACCOUNT FROM A PREVIOUS SPORT/SEASON –**
    - Select: “Student Already In System” & Select the Name of the Athlete
    - You still must fill out and submit all of the required information.
  - Have Insurance Provider and Policy information available
  - Have Primary Physician and Physician’s Number available
  - Click the accurate box in “Education History”
  - Click “Save”
- Complete all information on Step #2
  - Click Download Physical/EL2 Form Here (Take that form to primary physician/walk in clinic to have a physical performed)
  - Scan the completed physical form to your computer and upload it with the “Choose File” button
  - If you do not have a scanner this can be done with a cell phone picture (Be sure to take a picture with both pages of physical side by side. Athletic clearance will only allow you to upload one picture so all pages need to be shown in the photo!)
  - If you are having difficulties uploading the physical with a scanner or cell phone photo please bring the physical to your coach and they will assist you.
  - Click Save
  - Fill out all medical information with a “Yes” or a “No”
  - Click Save
- Complete all information on Step #3
  - Fill out all Parent Guardian Information
  - Fill out all “other emergency contact info”
  - The NCSA question at bottom is optional. If you do not want multiple emails/phone calls click “No thanks” (This will not jeopardize your child’s chance of playing sports in college)
- Complete all necessary information on Step #4
  - Please read Statement of consent, SHS Ejection Policy, Parental Authorization and Acknowledgment of Risks, and Consent and Release from Liability (Parent and Student will electronically sign this)
  - Click Submit
- Complete Step #5
  - Donation is optional or click “Skip to confirmation”
- Final Process is to print confirmation page, save for your records, and click each additional sport that you might be interested in playing.

\*\*If you have any questions regarding the Athletic Clearance process please email the Satellite High School Athletic Director, T.J. Gaudy, at [gaudy.taylor@brevardschools.org](mailto:gaudy.taylor@brevardschools.org)