

THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA STUDENT INCIDENT REPORTING FORM

For a report of student-related bullying, sexual harassment, or other forms of harassment, and teen dating violence and abuse, and Title IX. This form is to be confidentially maintained in accordance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g.

A student can report bullying or harassment by talking to an adult at school or completing this form and returning it to the

dean, assistant principal, or principal. A student can place this form in the school's drop off spot for anonymous reporting. If giving an oral report, a school administrator should complete this form. Today's Date ____/___School______ Age: ____ Contact Phone: _____ (Please print) Contact Email: Your Name _____ Who is bothering you? **Tell what happened.** Choose all that apply and describe the exact words or behaviors used under "Other" Hitting or kicking Gossip and rumors being spread Teasing Made fun of Name calling Being left out on purpose Shoving or pushing Getting you in trouble E-mail, Facebook®, text message (Print all messages and attach) Other (specify) Describe what happened. (attach a separate sheet, if necessary) When did this happen? Date(s): _____ Where did this happen? Choose all that apply Date(s): On school property

At school-sponsored activity or event off school property On the way to / from school Other____ On a school bus How many times has this happened before? Have you reported this problem to your teacher, principal, or other school staff before? Yes If yes, to whom was it reported and what occurred in the past? (attach a separate sheet, if necessary) What have you done to try to stop his/her behavior? _____ Is there anyone who witnessed this behavior? How has this incident affected you? What would you like us to do to help? Student Signature Thank you. This report will be investigated. If you think that you are in danger, please contact a trusted adult right away!

FOR ADMINISTRATOR USE ONLY	
Date Received:	_ Received By:
Does behavior warrant disciplinary action?	
Administrative Findings ☐No further action required	☐Further investigation required – Complete investigation process (See Form 4)

The results of this investigation may be appealed by contacting the school principal.

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