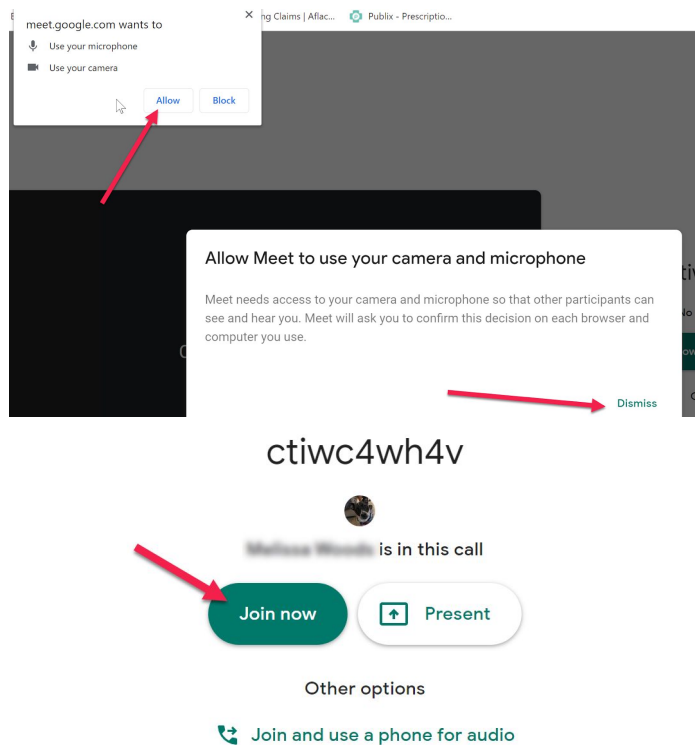


# eLearning Video Tools for Students in Google Meets

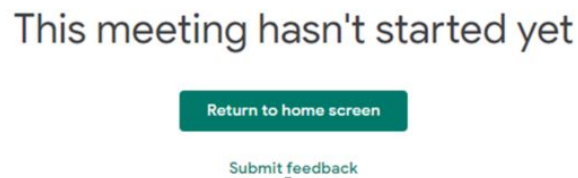
Link to this document: <https://bit.ly/3kVy0we>

The first time you click on a Google Meet link, you will need to allow your microphone and camera. You can Dismiss the message that pops up.



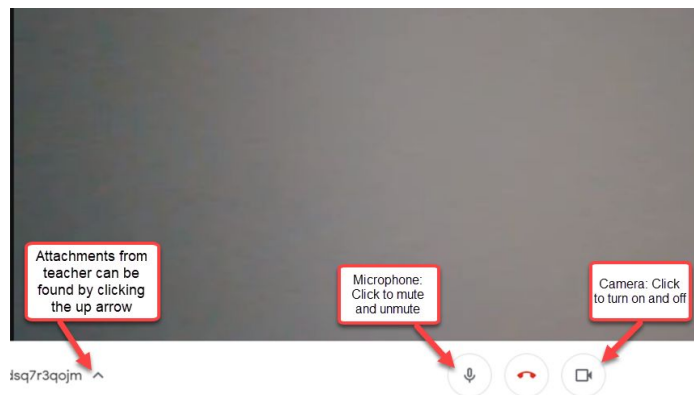
Click "Join Now" to enter the call.

**Note:** You cannot join the meeting space unless your teacher has started the meeting. If you click the link to the meeting and get a message that the meeting hasn't started yet, get out and go back in a few minutes and try again.



Toolbars for Meeting: Some options may not appear for you. The up arrow by the code will give you access to attachments from the teacher if there are any.

You will always see the microphone and video camera so you can click to be heard or seen on camera or click to be muted or turn off camera.

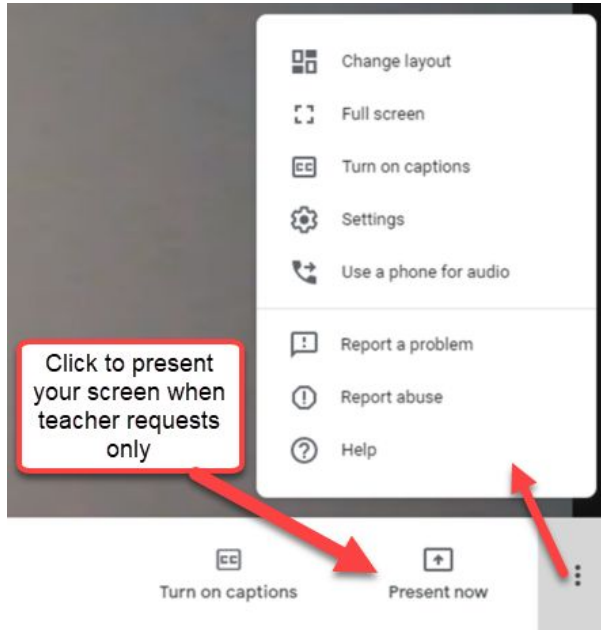
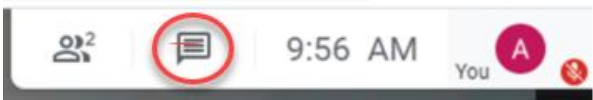
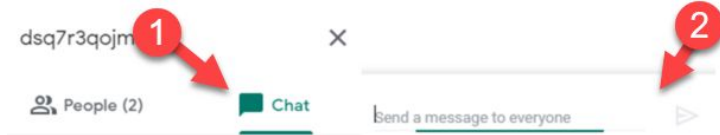


This is what it looks like when your microphone is muted and your camera is off.



## eLearning Video Tools for Students in Google Meets

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<p>You can present your screen with the “Present now” button if your teacher permits.</p> <p>The three dots on the right give you additional options as seen in the pop up. You most likely will not need to use these.</p> <p>Closed caption is available if needed.</p>	
<p>The top right toolbar gives you the option to participate in chat if the teacher allows. Click on the chat icon to open the chat window. This is a way to communicate when your microphone is muted.</p> <p>You can also see how many people are in the meeting by the tiny number next to the students.</p>	
<p>If chat is permitted. The chat window will open when you click the icon. At the bottom of the window you see a place to type your message and click the paper plane icon to send.</p>	
<p>To leave the meeting click the phone between the microphone and camera.</p>	