



Stone Magnet Middle School

2025-2026 Title I Parent and Family Engagement Plan (PFEPP)

Stone Magnet Middle School WILL:

1. Involve families and community members in the planning, review, and improvement of their Title I school-wide plan.

Title I Documents	Date of meeting to gather family/community input	List outreach strategies used to invite families and community to provide input. (examples: newsletter, FOCUS message, personal invite/phone call)	Describe the method in which family and community members were involved. (examples: in-person, virtually, survey)	What evidence do you have to document family/community participation? (examples: meeting minutes, survey results)
Comprehensive Needs Assessment (CNA)	6/11-12 6/23-26	Emails, school website, Smores principal newsletter, Facebook, marquee message, parent surveys, Instagram, Tick Tok, Twitter, FOCUS message, announcement & voice calling, texts with links, calls home, 3 ePosters on campus, Peach Jar, afternoon announcements	SAC meetings, parent & community meetings, parent surveys, parent events and conferences	Agendas, sign-in sheets, minutes, exit slips, parent surveys
School Improvement Plan (serves as the Title I school-wide plan)	9/3 9/4 10/4	Emails, school website, Smores principal newsletter, Facebook, marquee message, parent surveys, Instagram, Tick Tok, Twitter, FOCUS message, announcement & voice calling, texts with links, calls home, 3 ePosters on campus, Peach Jar, afternoon announcements	SAC meetings, parent & community meetings, parent surveys, parent events and conferences	Agendas, sign-in sheets, minutes, exit slips, parent surveys
Parent and Family Engagement Plan (PFEPP)	9/3 9/4 10/4	Emails, school website, Smores principal newsletter, Facebook, marquee message, parent surveys, Instagram, Tick Tok, Twitter, FOCUS message, announcement & voice calling, texts with links, calls home, 3 ePosters on campus, Peach Jar, afternoon announcements	SAC meetings, parent & community meetings, parent surveys, parent events and conferences	Agendas, sign-in sheets, minutes, exit slips, parent surveys
School-Home Compact	9/3 9/4 10/1	Emails, school website, Smores principal newsletter, Facebook, marquee message, parent surveys, Instagram, Tick Tok, Twitter, FOCUS message, announcement & voice calling, texts with links, calls home, 3 ePosters on campus, Peach Jar, afternoon announcements	SAC meetings, parent & community meetings, parent surveys, parent events and conferences	Agendas, sign-in sheets, minutes, exit slips, parent surveys

2. Hold an annual meeting for families to explain the Title I program and the rights of parents and families to be involved.



Stone Magnet Middle School
2025-2026 Title I Parent and Family Engagement Plan (PFEPP)

Tentative date & time(s) of meeting	Sept. 4	
How are families notified of the meeting? (2 methods of notification, can't only be electronic)	Principal letter on Smores, Facebook, text, email, marquee, face to face, flyers, at registrations, parent conferences	
What information is provided at the meeting?	The Office of Title I provides each school with a video presentation and feedback form that incorporates information on: The Title I Program, Use of Funds Overview, Curriculum and Assessment Information, Parent and Family Engagement Plan, Compact, Ways Parents Can Be Involved. Schools will personalize a one-page handout describing how their Title I funds are used to increase student achievement and promote parent and family engagement, ways parents can be involved at their school, how to access staff, school grade information, parent survey results and information on the school's curriculum.	
How are parents and families informed of their rights?	Brevard Public Schools Office of Title I provides all Title I schools with a poster (in both English and Spanish) to display in the front office informing parents of their rights. Parents are also informed of their rights during the annual meeting. Schools are also required to have a "Parents Right To Know" letter in the Title I parent notebook kept in the front office.	
How will you get feedback from parents and families about the meeting?	Exit tickets written, QR code to exit ticket, Google event survey	
How do parents and families who are not able to attend receive information and provide feedback?	Families unable to attend will be provided with Stone's website to view the video with the snapshot plus the opportunity to complete the Google Survey exit slip. Parents and families will be provided with the Title I Coordinator's contact information if they need any assistance throughout the year.	
How many families should attend? (at least 50% of your families)	250	How many families actually attended? 50

3. Identify partnerships that coordinate & integrate Title I and local/federal funds to provide opportunities that encourage and support parents and families in more fully participating in the education of their children and/or to help support learning at home.

Title III-ESOL *District coordinator-Anne Skinner	Title III offers Stone with development and professional learning Communities for our ESOL Contact, teachers, and Translation support is also available through Title III. The Title III department also provides support with ELL accommodations, state course standards, and Parent/Family Liaison.	
McKinney-Vento/ Students in Transition Liaison *District contact-Ivette Collado School Contact: Jenny Gates	Our guidance department collaborates closely with Title IX/Students in Transition so that they can determine family needs and provide services to eligible students. Title IX also supports staff through training and meetings designed to provide families with a case-by-case basis.	
FDLRS/ESE services	Our ESE department works to provide instruction to students based on their individual needs. FDLRS personnel work to ensure school staff have access to resources and additional support. Additionally, our teachers attend summer training with district follow up during the school year.	



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Preschool Programs (Head Start/VPK)	N/A
School Advisory Council (SAC)	Our School Advisory Committee (SAC) works to support the continuous improvement of Stone through representation of all stakeholders. All parents, teachers, school staff, community members, and students are invited to attend SAC meetings. School leaders, such as the principal, SAC chairs, AVID, STEAM, and Title 1 coordinator share at each meeting. Regular input, sign-in sheets, advice, and support is welcome. Regular feedback is captured during exit slips, minutes, and surveys.
Parent Teacher Organization (PTO)/Parent Teacher Association (PTA)	Our newly established PTO, as of SY24/25, works to build a group of parent and teachers to support and improve the school by fundraising, organizing events and more.
Extra Programs at your school/Community Partners (examples: Eckerd Connects, counseling, etc.)	Extra programs such as our student/community mentoring program, Salvation Army Angel Tree, Volunteers, PLE coordinator, Supply Zone, social worker, parent liaison and more help to connect community resources with students and families in need of additional support and materials.

4. Utilize strategies to ensure meaningful communication and accessibility.

Describe the methods that will be used to ensure meaningful, ongoing two-way communication between home, school, and community and how it will be monitored.	Brevard Public Schools uses FOCUS as the main communication tool between home and school. It is very important parent accounts are active and regularly checked. Parents are encouraged to have the FOCUS app on an electronic device. If parents need help registering or learning how to use FOCUS the school will provide support. Additionally, email, Facebook, Smores principal newsletter, Peachar, phone calls home, and papers back packed home will also be used.
Describe how you notify each family in a timely manner when their child has been assigned, or has been taught for four or more consecutive weeks, by a teacher who is out of field.	Letters are sent home with every student that has been taught for four or more consecutive weeks by a teacher who is not state certified in the subject area they are assigned. Schools also post this information on their websites and in their parent newsletter. A copy of the letter and a list of the parents who receive the letter is kept on file as documentation.
Explain how families are provided information regarding the curriculum, achievement levels, progress monitoring and assessments.	Families are invited to attend Open House, SAC meetings, Annual Title 1 meeting, and Parent Engagement activities. During these events academic information is provided and discussed. Information is also available on the school website, district website, and the FLDOE website.
Describe how your school provides information to families in their native language.	Based on our Home Language Report, we provide information to families in the following languages: Spanish
How are the needs of families with disabilities accommodated to ensure they have access to meetings, workshops, and/or events?	Families with disabilities are encouraged to attend school events. Our staff will work to provide necessary accommodation as needed.



Stone Magnet Middle School

2025-2026 Title I Parent and Family Engagement Plan (PFEF)

Describe the opportunities families have to participate in their child's education.	Families are invited to Open House, Annual Title 1 meeting, and Parent Engagement events throughout the year. Families are also encouraged to attend sporting events, musical concerts, student performances, and other events. Parents are also given the opportunity to serve as a student or parent mentor at Stone.
Describe how your school shares the PFEF, SIP, CNA and other Title I documents with <u>community members</u>.	The following documents are shared on the school website, flyers are sent home, paper copies are sent home with students. The documents are also shared and discussed at SAC meetings, Title 1 Annual meeting, and posted on FOCUS accounts. Communication with community partners and staff engage in email and phone contact.

5. Educate and build the capacity of school staff (administration, teachers, instructional assistants, custodial, front office, etc.) using research-based strategies, on ways in which to communicate effectively, build relationships, and engage families as well as the importance of parent and family engagement in increasing student achievement. Explain your plan for this school year. This section focuses on training staff to work with families to improve academic achievement.

<u>Title of Presentation/Topic</u>	<u>Materials To Be Used</u>	<u>Format for Implementation: workshop, book study, presenter, etc.</u>	<u>Presenter</u>	<u>Tentative Date/Time</u>
AVID Resources	Connect with Families	Presentation, small group discussions, breakouts	Jenny Gates	Faculty meetings AM Oct. - May

6. Provide assistance, training, workshops, events, and/or meetings for families to help them understand the education system, curriculum, standards, state assessments and achievement levels.

- Offer workshops, events and/or meetings at flexible dates/times. (i.e. morning, afternoon, evening, weekend, or virtually).
- Provide information to families in a timely manner and in an easy to understand format.
- The pre-populated topics are required for ALL schools; schools may add additional topics, as needed, based on family feedback collected.

Building Capacity of Families to Support Learning at Home						
<u>Topic</u>	<u>Title</u>	<u>Tentative Date/Time</u>	<u>Adult learning goal: What skill that reinforces student learning at home will families gain during this training?</u>	<u>List the Schoolwide improvement plan (SWP) goal this event <u>directly</u> supports</u>	<u>Translation provided</u>	<u>Take home materials provided</u>



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2025-2026 Title I Parent and Family Engagement Plan (PFEF)

Curriculum Review/demonstrate materials that are used, textbooks, manipulatives, online platforms, etc.	Open House STEAM Night Literacy Night Parent conferences	9/4 12/4 1/29 Aug-May	Curriculum events include Parent and Family Resource events like Open House, Parent conference night, STEAM/Title 1 Night. These resources may include handouts, books, community resources, and manipulatives to support student achievement.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes
State Assessments & Achievement Levels FAST, STAR, EOC, Science, etc.	Parent notification of assessment results	Aug/Dec/May	Curriculum events include Parent and Family Resource events like Open House, Parent conference night, STEAM/Title 1 Night. These resources may include handouts, books, community resources, and manipulatives to support student achievement.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes
Technology, FOCUS/Launchpad cover FOCUS in depth, demonstrate how to navigate, check grades, get messages, etc.	Parent, family, and student assistance	Aug-May	Parents can learn more about FOCUS and find information about FAQ. Informational tables and desktop computers were set up during registration and open house plus will be available during STEAM night plus additional parent engagement nights to sign up or get help with their accounts. Individual technology assistance is always available during school hours with our media specialist.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes
Transition (VPK-K, MS, HS)	Middle School Expo High School Expo	2/12 2/26	Families will learn about easing the transition from elementary school to middle school and middle school to high school. Resources will be shared, and information will be available to those unable to attend.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes
Parent/Teacher Conferences	Parent conferences	Aug-May	Families will learn how their student is performing and showing growth in progress monitoring and achievement towards state standards. Parents will also review the School-Parent Compact to maximize student achievement.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes
*College & Career	Middle School Expo High School Expo	2/12 2/26	Families will learn about the classes offered in middle school to get them on the path to college and career readiness. Resources will be shared, and information will be available to those able to attend.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes
*Graduation Requirements & Scholarships	Middle School Expo High School Expo	2/12 2/26	Families will learn about the classes offered in high school to get them on the path to scholarships and graduation requirements. Resources will be shared, and information will be available to those able to attend.	Areas of focus 1,2,3,4, & parent engagement/school culture goal	Yes	Yes

* Required for secondary schools

How will workshops/events for families be evaluated to determine their effectiveness?	Workshops/events for families will be evaluated using exit slips and surveys. These post-event evaluations will allow Stone to immediately determine the events' relevancy and success. The events should produce long-term student achievement, which will be evident in student growth on progress monitoring and state assessments.
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How will the needs of families be assessed to plan future events?	Exit slips will be used to assess future events such as scheduling, communication needs, resources available... of the parents and families.
What are the barriers for parents and families to attend workshops/events and how do you overcome these? (transportation, translation, etc.)	Based on the SY24/25 parent survey feedback & SY26 T1 Annual meeting exit survey, working parents struggle to attend meetings, workshops, and events. Because of this feedback, events and more are offered in the evening and after school and start at 5:30.
How are flexible dates and times for meetings, events and/or workshops offered? (Give examples)	Meetings are held at 5:30, allowing for parents/family time to attend after typical work hours. Meetings/events are posted and reposted in multiple ways such as website, ePosters on campus, print, text, Facebook, Peachjar, Smores principal newsletter and more at least 3-4 weeks in advance at allow ample time for planning. Depending on the event, our start time may be 6:00 verses 5:30.
How do families who are unable to attend building capacity events receive information from the meetings?	Families will learn about the meeting information by contacting gates.jennifer@brevardschools.org or calling the school at 321-723-0741.
What strategies are used to increase family attendance? How do you target the families of your lowest students/subgroups?	Title 1 Coordinator attends meetings/events/activities to get important face to face contact with the community & families encouraging them to take surveys, complete exit tickets and such to provide their feedback. Personal phone calls to families/community members to sign up for FOCUS, attend academic programs, sporting events, and family engagement events offered at Stone. Send out invitations & memos via social media, website, print, text, and FOCUS calling to disseminate information and resources throughout the year. Parents, families, and community members can call or email the Title 1 Coordinator for information regarding events and resources needed throughout the year.