



THE SCHOOL BOARD OF BREVARD COUNTY, FLORIDA
STUDENT (ALLEGED VICTIM) COMPLAINT REPORTING FORM

DIRECTIONS: For a report of student-related bullying, sexual harassment, other forms of harassment, teen dating violence and abuse, and/or Title IX, this form is to be confidentially maintained in accordance with the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g.

A student (alleged victim) can report a complaint by talking to an adult at school or completing this form and returning it to the dean, assistant principal, or principal. A student can place this form in the school's drop off spot for anonymous reporting. If giving an oral report, a school administrator should complete this form.

Today's Date: ___/___/___ School: _____ Date of Birth: _____ Contact Phone: _____

Your Name: _____ Contact Email: _____
(Please print)

Who is bothering you?

Nature of Complaint (tell what happened): Choose all that apply and describe the exact words or behaviors used under "Other".

- Teasing, Hitting or kicking, Gossip and rumors being spread, Made fun of, Name calling, Being left out on purpose, Shoving or pushing, Getting you in trouble, E-mail, text message, social media, Gender Discrimination, Sexual Harassment, Relationship/Dating Violence, Sexual Assault, Other (please specify)

Describe what happened. Attach a separate sheet, if necessary. _____

When did this happen? Date(s): _____

Where did this happen? Choose all that apply.

- School playground, School restroom, On a school bus, School classroom, School hallway, School cafeteria, At a school bus stop, Off Campus/Other location, Other school location, At a school related or sponsored program or activity

How many times has this happened before? _____

Have you reported this problem to your teacher, principal, or other school staff before?

- Yes No

If yes, to whom was it reported and what occurred in the past? Attach a separate sheet, if necessary. _____

What have you done to try to stop his/her behavior? _____

Is there anyone who witnessed this behavior? _____

Do you have any documentation, pictures, texts, etc., to support your complaint? Yes No - If yes, attach to this form

How has this behavior affected you? _____

What would you like us to do to help? _____

I certify that, to the best of my knowledge and belief, that the information provided by me on this form is "true and correct" and not a "false statement or charge".

_____/_____/_____

Thank you. This report will be investigated.
If you think that you are in danger, please contact a trusted adult right away!

FOR ADMINISTRATOR USE ONLY

Date Received: _____ Received By: _____

Does behavior warrant disciplinary action? Yes No

Administrative Findings

No further action required further investigation required – Complete investigation process (See Form 4)

Beginning with the 2018-2019 school year, a student enrolled in a Florida public school in **kindergarten through grade 12** who has been subjected to an incident of battery; harassment; hazing; bullying; kidnapping; physical attack; robbery; sexual offenses, harassment, assault, or battery; threat or intimidation; or fighting at school the opportunity to transfer to another public school with capacity or enroll in an approved private school under the Hope Scholarship. (Section §1002.40, Florida Statutes)

The results of this investigation may be appealed by contacting the school principal.

*Thank you. This report will be investigated.
If you think that you are in danger, please contact a trusted adult right away!*