



TERRIER TECH TIPS 101

Trying to figure out OneDrive on your device at home?

There are two ways to get access: (recommend Launchpad version!)

*** When you download Office365 to your computer, this is where it can get tricky – make sure you are saving to **OneDrive – Brevard Public Schools** NOT **OneDrive!**

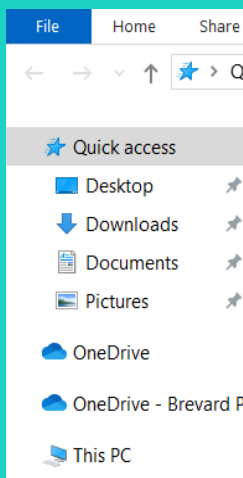
Logging into Launchpad to access ...
BPS Microsoft Word & PowerPoint

- * Click on Office 365
- * Click on Microsoft Word or PowerPoint (remember it save automatically)



Good morning

Start new Outlook OneDrive Word Excel PowerPoint



Office 365
STUDENT ADVANTAGE

Office 365 Student Advantage is now available at:
<http://GreatNews.brevardschools.org>

Brevard Public Schools is happy to announce the new Microsoft Student Advantage program. Because of the district's agreement with Microsoft, students are able to download and install Microsoft Office desktop applications AT NO COST.

Who is eligible?
Any BPS student whose primary affiliation is "student". BPS faculty and staff are not eligible for this offer.

What software can I download?
Eligible students will be able to download Microsoft Office applications on up to 5 devices (PC, Mac, and/or mobile device). These applications include Word, Excel, PowerPoint, Outlook, Lync, OneNote*, Access*, and Publisher*.
* Windows PC client programs and/or features only. Cannot be used across devices.



*** Saving to **OneDrive – Brevard Public Schools** means the documents can be accessed anywhere with internet through your Launchpad. No more documents lost or forgotten or not accessible! No flashdrives!

Check out THS website for more helpful tips to help you navigate through Launchpad, FOCUS, & Google Classroom struggles!

THS Media Center Website @
<https://www.brevardschools.org/TitusvilleHS>

or

THS Media Center Website @
<https://www.brevardschools.org/domain/8440>

