

# FOCUS 101 for Parents

## Creating Parent FOCUS Accounts (PIN needed – contact school)

### CONFIDENTIAL

Your child's Personal Identification Number (PIN) is enclosed.  
You will need this PIN when you create your new  
FOCUS Parent Portal Account

Brevard Public Schools is excited to announce that Titusville High School teachers will again be using the FOCUS grade reporting system. The FOCUS system offers an enhanced user experience for parents and students, including a downloadable app and a parent a student portal to view class information and grades. After you register your account, give the mobile app a try! The app is called BPS FOCUS and is available in both the Apple and Google Play stores.

The parent portal is now available for account registration. You will start seeing information for your student as teachers begin entering new assignments and grades. In order to use the new system, parents will need to register their parent account using the steps outlined below.

To register your parent account:

1. Access the FOCUS registration site from one of the two methods below:

Method 1: go directly to the FOCUS parent portal site at:  
<https://BrevardK12.focusschoolsoftware.com/focus/auth>

Method 2: Navigate to the BPS homepage ([www.brevardschools.org](http://www.brevardschools.org)) and click on "Parents and Students".  
Click on FOCUS

2. Create your new account - you will need the following information:

- Your child's seven digit student ID number (above)
- Your child's birthdate
- The PIN number shown below

Students will access their new FOCUS Student Portal from LaunchPad.

## District Parent FOCUS Help Site (click link)

<https://sites.google.com/share.brevardschools.org/techttoolsforparentandstudents/home>

Tech Tools for  
Instructional Continuity

Click the buttons below for directions about how to use the tech tools for instructional continuity.

FOCUS Tools

LaunchPad Tools

Focus Parent & Student Help Site

## Locating FOCUS Report Cards/Grades

(click link) <https://goo.gl/uehfV1>

### Titusville High School

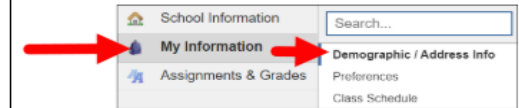
#### How to View & Print Report Card Grades Using Web Browser For Students & Parents

After logging into Focus using the Google Chrome web browser:

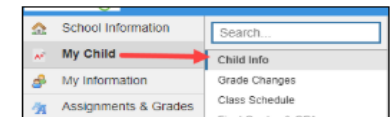
**STUDENTS:**  
Click **My Information > Demographic / Address Info**

**PARENTS:**  
Click **My Child > Child Info**

**Students:**



**Parents:**



On the next screen, click **Grade Summary Titusville** from the left navigation menu.



The Grade Summary page will display. Use the scroll bar at the bottom to see the whole year.

**FT1** = Fall Term 1 grade  
**FT2** = Fall Term 2 grade  
**Q1 Exam** = Quarter 1 exam grade  
**Q1** = Quarter 1 grade  
**FT3** = Fall Term 3 grade  
**FT4** = Fall Term 4 grade  
**Q2 Exam** = Quarter 2 exam grade  
**Q2** = Quarter 2 grade  
**ST1** = Spring Term 1 grade  
**ST2** = Spring Term 2 grade  
**Q3 Exam** = Quarter 3 exam grade  
**Q3** = Quarter 3 grade  
**ST3** = Spring Term 3 grade  
**ST4** = Spring Term 4 grade  
**Q4 Exam** = Quarter 4 exam grade  
**Q4** = Quarter 4 grade

Export	Filter	Filter	OR	FT1	FT2	Q1 Exam	Q1	FT3	FT4	Q2 Exam	Q2	ST1	ST2	Q3 Exam	Q3	ST3	ST4	Q4 Exam	Q4	
0011	2100335X	ECONOM LIT	Lawrence, Larry	Period 5																
0011	2106510X	US GOVT	Lawrence, Larry	Period 5																
0011	8417300																			
0011	HSCC000																			
0011	1300240																			
0011	1300480X	HISTOR ENSEMBLE 3	Zahn, Jennifer	Period 3	A	A	A	A	B	A	A									
0011	1001370X	ENGLISH 3	Murray, Kelly	Period 3	C	C	B	C	B	D										
0011	2003340X	CHEMISTRY 1	Springberry, Allan	Period 3																
0011	1200030X	ALGEBRA 2	Towney, Tiffany	Period 4																
0011	2100210X	US HISTORY	Saint-Jude, Christopher	Period 4	C	B		C	C	D										

Print Report Card by Clicking This Printer icon.

Scroll Bar

**All Parent Tech Tips can be located on our**

**THS website – ACADEMICS Tab @**

**<https://www.brevardschools.org/domain/8440>**