

Student Online Quick Reference Guide

This guide can be used to assist you with the most commonly asked questions

How do I access myEFSC?

myEFSC login can be accessed on the college website at easternflorida.edu

Click on EFSC Logins > select myEFSC. The Welcome page will open. Click > Log in to myEFSC

- > Enter your EFSC Email Address
- > Enter your Password
- For newly admitted students, your myEFSC initial log-in information is included in your acceptance letter and email
- Previously admitted and returning students, your myEFSC password is the password you last used to log in
- To obtain your Student Email or Password, click on *Retrieve My* Student ID or Email Address or Reset my Password under the Log in to myEFSC button

If you experience problems, call the IT Tech Support Desk at 321-433-7600.



All actions can be initiated by logging in to myEFSC

How do I check "holds" on my account?

Select Message Center

How do I access my Student Email?

Select Student Email

How do I get a parking permit?

Select EFSC Titan Web > Student Records > Parking Permit Note: Once you click Request Permit, the fee will be assessed

How do I update my address and phone?

Select ESFC Titan Web > Student Records > Personal Information

How do I send documents to EFSC Offices?

Go to Student Document Dropbox

Click Choose File to populate the file field with your document. Select the Send to drop down box to select the receiving office > click Upload. *The Dropbox accepts PDF, DOC, DOCX, JPG and RTF document types only*. If you have questions, click the FAQ icon for further information

How do I schedule an Advising or Admissions Appointment?

Select NAVIGATE Student Resources

How do I register, drop, or withdraw from classes?

Select EFSC Titan Web > Registration/Add/Drop/Withdraw from Classes

Note: Students may not register, drop, or withdraw after the published appropriate deadline.

How do I view my class schedule?

Select EFSC Titan Web > Student Records > Student Profile > Student Schedule

How do I purchase my books?

Select EFSC Titan Web > Order Textbooks

Mobile - Friendly Website Tips: easternflorida.edu/go/webtips Helpful Tutorials: easternflorida.edu/go/tutorials

All actions can be initiated by logging in to myEFSC

How do I check my Financial Aid status?

Select EFSC Titan Web > Financial Aid

Check your Overall Status, Eligibility and Offer Information, by clicking on the appropriate link and following instructions.

How do I pay my EFSC bill online?

Select EFSC Titan Web > Student Accounts > Payment and Deposit Processing

Note: Tuition & Fees information can be found at: easternflorida.edu/admissions/tuition-and-fees/

How do I get my Refund?

You will receive your BankMobile Refund Selection Kit mailed to your Student Mailing Address that is on file with EFSC. To verify address, log on to myEFSC > Student Records > Personal Information.

Log into refundselection.com > select Get Started > enter your personal code to choose your refund preference (e.g., Direct Deposit into your bank account or open a BankMobile Vibe account, for same day deposit.)

How do I view my grades?

Select EFSC Titan Web > Student Profile > View Grades

How do I view my Unofficial Transcript?

Select EFSC Titan Web > Student Profile > Academic Transcript

How do I request an Official Transcript?

Select EFSC Titan Web > Student Records > Transcript Request

How do I track the Status of my Transcript request?

Select EFSC Titan Web > Student Records > Transcript Request Status

How do I request an Enrollment/Degree Verification?

Select EFSC Titan Web > Student Records > Enrollment Verification Request

Students can:

- Print enrollment verification certificates to send to health insurers, housing providers, and other third party requesters
- Obtain a list of student loan lenders and link to realtime loan information

Note: Term enrollment and verification will not be available until after the Add/Drop period

How do I complete a Degree Audit?

Select myGPS

Note: If your program information is incorrect, submit a Major Code Change Form to Admissions through the Student Document Dropbox

How do I apply for Graduation?

Select EFSC Titan Web > Student Records >Apply to Graduate

