R.J. Reynolds High School

An Arts for Academics Magnet School

Student & Parent Handbook

2026-2027

Mr. Paul Pressly
Principal

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Mrs. Carlynne Richards
Mrs. Melanie Langley
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Assistant Principals

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A Message from the Principal



Dear Students and Families,

I am so excited to be starting the year as Principal of **R.J. Reynolds High School**!

This is going to be a fantastic year. We are all going to LEVEL UP to continue to make **Reynolds** *The Place Where Everyone Wants to Be!*

My very best to you,

Paul Pressly
Principal

R.J. Reynolds High School

VISION

RJR is the place where everyone wants to be.

MISSION

RJR fosters an inclusive space that informs, inspires, and empowers through academics, arts, and athletics. We equip and support students to achieve their dreams.

VALUES

We build relationships that are empathetic and inclusive.
We believe that growth is essential.
We value the interconnectedness of our community.

R.J. Reynolds High School



ARTS MAGNET

R. J. Reynolds, Winston-Salem's oldest continuously operating public high school, is an award winning arts magnet school. The program, ***Arts for Academics***, creates an arts culture on the campus with various professional performances, unique arts classes, and an arts integration approach across the curriculum.

Alma Mater

Alma Mater: Amid the Pines

(Tommye Ring, Class of '49)

Amid the pines she proudly stands,
To her our voices rise,
We always shall love her,
Dear old Reynolds High.
Our school of great tradition,
Gives us all ambition.
Alma Mater, Alma Mater,
Hail our Alma Mater!

Students/staff sing this on the buses when returning to campus from games, field trips, etc. It is sung at the end of every assembly/ event in the auditorium, and everyone should stand when it is sung. Students are NOT dismissed until the A***lma Mater*** is finished.

QUICK REFERENCE

WHERE DO I GO FOR ...

Address Changes	Ms. Maria Torres, Registrar	Student Services
Athletics	Mr. William Gray, Assistant Principal	Main Office
Arts Magnet Information	Ms. Rachel Stinehelfer, Arts Magnet Director	Rm. 217 (between Media Ctr & 215)
Attendance	Ms. Tiandra Alford, Attendance Office	Rm. 208
Auditorium	Mr. Robert Kratz, Auditorium Manager	Reynolds Auditorium
Building & Grounds	Mr. William Gray, Assistant Principal	Main Office
Career Development/CTE	Ms. Alisha Tuck Thompson, Career Dev Coordinator	Student Services
Check-in/Check-out	Ms. Tiandra Alford, Attendance Office	Rm. 208
Chromebooks	Media Center Staff	Media Center
Clubs	Mrs. Carlynne Richards, Assistant Principal	1st Floor beside SRO
College Information	School Counselors	Student Services
Creative Writing Magazine - *Copy Write*	Ms. Jillian Weiss, Adviser	Rm. 203
Credit Recovery	Ms. Rebecca Davidyock	Rm. 112-A
Exceptional Children	Mrs. Carlynne Richards, Assistant Principal	1st Floor beside SRO
Finances - Student Debt/Fees	Ms. Susan Annas, School Finance Manager	Main Office
Financial Aid for College	School Counselors	Student Services
First Aid	Nurse, First Responders or Secretary	Main Office or Student Services
Free & Reduced Lunch	Mr. Ronald Bradley, Cafeteria Manager	Cafeteria
Graduation Ceremony/Cap & Gown/Materials	Ms. Rebecca Davidyock	Rm. 112-A
Graduation Requirements	School Counselors	Student Services
Junior-Senior Prom	Ms. Aimee Falk or Ms. Victoria Schmoyer	Rm. 311 or Rm. 310
Locks/Lockers	Ms. Lashanta Duncan, Secretary	Main Office
Lost & Found	Ms. Lashonta Duncan, Secretary	Main Office
Media Center	Ms. Jo Higgins, Media Coordinator	Media Center or Rm. 220
Medications at School	School Nurse	Student Services
MTSS Coordinator	Ms. Angie Bowman	Rm. 112-A
Newspaper, *Pine Whispers*	Mr. Parker Hunt, Adviser	Rm. 204 & 210
PTSA	Mrs. Emily Forrest, President	rjrptsapres@gmail.com
Parent Portal (*Infinite Campus*)	Ms. Sylmarie Torres	Student Services
Parking	Mr. William Gray, Assistant Principal	Main Office
Schedule Changes	Complete the request form (available on website)	Counselors in Student Services
School Bus Transportation	Mr. William Gray, Assistant Principal	Main Office
School Resource Officer (SRO)	TBD	Main Office
Summer School	Mrs. Melanie Langley, Assistant Principal	Rm. 217 (between Media Ctr & 215)
Testing	Mrs. Melanie Langley, Assistant Principal	Rm. 217 (between Media Ctr & 215)
Textbooks	Ms. Lola Salamah, Assistant Principal	Main Office
Transcripts	Ms. Maria Torres, Registrar	Student Services
Volunteer Information	Ms. Carlynne Richards - General Volunteers Mr. Bradley Fisher - Athletic Volunteers	1st Floor beside SRO Gym AD Office
Website	Ms. Jo Higgins, Media Coordinator	Media Center or Rm. 220
Yearbook - *Black and Gold*	Ms. Stephanie Walters, Adviser	Rm. 210

GENERAL STUDENT INFORMATION

SCHOOL CALENDARS

The school calendar is set by Winston-Salem/Forsyth County Schools (WS/FCS) and is the same for all schools within the district. Middle and High schools are on a rotating A-Day/B-Day schedule. Calendars for the 2026-2027 school year can be found in the Appendix of this document or on the WS/FCS website.

SCHOOL DAY

R.J. Reynolds has a **REGULAR** bell schedule which is used most weekdays **except** for Wednesdays.

REGULAR Day	
1st Period	8:55-10:28
2nd Period	10:34-12:01
3rd Period	12:07-2:07
1st Lunch	12:01-12:31
Class	*12:37-2:07*
Class	*12:07-12:52*
2nd Lunch	12:52-1:22
Class	*1:27-2:07*
Class	*12:07-1:37*
3rd Lunch	1:37-2:07
4th Period	2:13-3:40

Teacher Arrival—8:15 • Media Center Opens—8:30 • Bell to go to 1st Period—8:49

The **WEDNESDAY CLUB/HOMEROOM** schedule has an additional time set aside for homeroom or club/organization meetings and rotates between morning and afternoon meeting times.

We also have a **SPECIAL EVENT** bell schedule that allows for either a morning or end-of-day performance, meeting, or celebration.

All of the bell schedules can be found on the RJR website or in the Appendix of this document.

LOCKERS

- Any student may request a locker from main office.
- No one is to use any locker other than the one assigned to them and may not use any lock other than the one issued by R. J. Reynolds High School. Unauthorized locks will be immediately removed by administration.
- Students are not allowed to share lockers. Every student has access to his/her own locker and school-issued lock.
- Lockers are considered school property and are subject to being searched at any time. Being assigned a locker does not guarantee a student the right of privacy in the use of the locker.
- Lockers should remain locked at all times. Lock combinations should not be shared with other students. Items found in lockers will be presumed to be the property of the student who is assigned the locker.
- Lockers or locks in need of repair should be immediately reported to administration.
- Reynolds High School will not liable for any items stolen from, or damaged in, the locker.
- Students are allowed to go to their lockers before school, during class change, and after school only.
- Students will be charged $5.00 for replacement locks during the year.

STUDENT PARKING

Driving to school and parking on campus is a privilege, not a right. Students who choose to drive are expected to follow all school and district parking regulations. Failure to do so may result in citations, disciplinary action, suspension, or revocation of parking privileges.

PARKING PERMIT REQUIREMENTS

Students who drive to school must:

- Register their vehicle within the first **10 school days** or before parking on campus.
- Present a valid driver's license to obtain a parking permit.
- Purchase a valid parking permit. Parking fees are non-refundable.
- Display the parking permit on the lower passenger side of the front windshield.
- Notify the Main Office if they change vehicles.
- Park only in their assigned student parking space.
- Never transfer a parking permit to another student.

Students driving to the Career Center must also obtain the required Career Center parking permit.

PARKING EXPECTATIONS

Students are expected to:

- Leave their vehicle immediately upon arriving on campus and not return until dismissal unless authorized by an administrator.

- Remain on campus once they have arrived unless they receive administrative permission to leave.
- Drive safely and obey the **10 mph** speed limit on campus.
- Refrain from reckless driving, excessive speed, loud music, or cruising on campus or surrounding school roads.
- Keep vehicles locked. RJ Reynolds High School and Winston-Salem/Forsyth County Schools are not responsible for lost, stolen, or damaged vehicles or personal property.

All vehicles parked on campus are subject to search in accordance with **WS/FCS Board Policy 5131**.

ATTENDANCE REQUIREMENTS *(WSFCS AR 5110)*

Student parking privileges are directly connected to school attendance.

- After **five (5) total absences** (excused or unexcused), students in grades 11 and 12 will receive notification that parking privileges may be revoked if absences continue.
- After **ten (10) total absences** (excused or unexcused) in a school year, parking privileges will be revoked for the remainder of the school year unless:
  - the student participates in an approved **Attendance Improvement Plan**, or
  - the principal determines there is an extraordinary circumstance, such as a long-term illness, injury, or disability.
- Chronic unexcused tardiness may also result in the suspension or revocation of parking privileges.
- Suspension or revocation of parking privileges applies to both RJ Reynolds High School and the Career Center.

PARKING VIOLATIONS

Students may receive disciplinary action, parking citations, wheel boots, suspension, or revocation of parking privileges for violations including, but not limited to:

- Parking without a valid permit.
- Parking in a faculty, visitor, reserved, or unauthorized parking space.
- Parking outside an assigned student space.
- Parking in fire lanes or restricted areas.
- Failing to display a parking permit.
- Returning to a vehicle during the school day without permission.
- Leaving campus without authorization.
- Reckless or unsafe driving on or around campus.
- Excessive attendance or tardy violations as outlined in Administrative Regulation 5110.

Vehicles parked in unauthorized spaces, including faculty parking areas, may be issued parking citations and/or fitted with a wheel boot at the owner's expense. Repeated violations may result in the loss of parking privileges.

STUDENT RESPONSIBILITY

Students are responsible for complying with all parking regulations. Failure to follow these expectations may result in disciplinary consequences in addition to the loss of driving and parking privileges.

CHROMEBOOKS & TECHNOLOGY

Students in WS/FCS can receive a Chromebook and charger as part of the Student 1:1 Chromebook Program provided they have a signed agreement on file. Students/Families who don't want a Chromebook may opt out of the program by checking the "Opt-Out" box on the agreement form. Forms and FAQs can be found on the RJR website or by clicking here.

For the 2026-2027 school year, **in-coming freshmen who attended a WS/FCS middle school** should have returned their 8th grade Chromebooks at the end of the year. If they did, they need to complete a new Chromebook agreement form, have it signed by a parent/guardian and bring it to the Media Center to receive a Chromebook. Students/Parents should check the RJR website and listen for announcements for distribution times. At this time, **ALL** district Chromebooks are used devices. **Incoming Freshemen who did not turn in Chromebooks** at the middle school can continue to use the one they were issued there OR can exchange it for one from RJR. There is no guarantee that students will get a newer one, but if their middle school device is very old or not working well, they might be better off exchanging it. If they do, they also need a new signed Chromebook agreement to receive a "new" device.

Returning RJR students (upperclassmen) should continue to use the device that was issued to them in previous years.

Chromebook distribution and troubleshooting takes place in the Media Center. Any time you have a Chromebook related problem or question, check the FAQ section on the RJR website first. If that doesn't help, come to the Media Center for assistance.

Students who withdraw from RJR to attend another school within WS/FCS should keep their Chromebooks and take them to their new school. Students who withdraw from the WS/FCS district need to return their Chromebooks, chargers, and cases before leaving.

For security reasons, **all student passwords are reset over the summer and need to be changed at the beginning of the school year**. Students should listen to announcements and/or see signs posted at the school for instructions on how to do so. Homeroom teachers will assist students with resetting passwords during the first week of school.

Wireless Internet is available throughout the campus. School-issued Chromebooks have access through a secure network. Students and visitors who use their own devices are limited to the *WSFCS Public* network. This is an open network that is not password protected and has restricted access to some sites.

MEDIA CENTER

The Media Center is a safe space where students can find a variety of materials to address multiple aspects of their school life. The Media Center staff can assist with selecting books, researching various topics, and securing a quiet atmosphere conducive for learning. Additionally, they offer technical support and can answer many general questions.

- The media center will be open each day for students from 8:30–4:30 except when used for meetings or events.
- Students may use the Media Center before and after school when it is available but **must have a physical hall pass from a teacher to use it during the instructional day**.
- Students are allowed to spend their lunch time in the Media Center **IF** they arrive when the bell rings, sign in at the desk, stay the **entire** time allotted for lunch, and adhere to the no eating or drinking policy.
- Upon entering the Media Center, students are expected to check in with personnel at the circulation desk and stay in the Media Center for the duration of their work. Students are **NOT** to leave and roam the halls, go to the restroom, or visit other classes.
- Upon leaving, students should immediately return to class.
- No food or open drinks are allowed in the media center. Trash is to be disposed of properly before leaving.
- Students are encouraged to check out books and other materials by bringing them to the circulation desk to be checked out through ***Destiny***, the library catalog.
- Digital materials are available to students 24/7 through an online platform called ***Sora***. The ***Sora*** app can be downloaded on any device and provides access to thousands of audiobooks, ebooks, comics, magazines, and more. Look for instructions in the Media Center or ask the staff for more information.
- In partnership with the Forsyth County Public Library, WS/FCS students have access to a multitude of free materials through the ***Class Access Program***. Look for more information in the RJR Media Center and website.
- The Media Center has a Makerspace full of materials that can be used to enhance school projects. It contains a variety of paper goods, craft items, building materials and fasteners, a 3D printer, 3D pens, LittleBits circuits, Sphero robotic balls, and much more. Students should ask for Makerspace access at the circulation desk.

MEDICAL SERVICES

Reynolds High School shares a school nurse with other schools during the school year. The nurse is located in Student Services.

If a medical situation occurs, all efforts will be made to notify the parents prior to making a decision on specific treatment options, unless it has been documented beforehand. If a parent cannot be reached at that particular time, we will rely on the recommendations of trained first responders on campus. In all cases, the safety of the student is our number one priority and we will operate under the premise of erring on the side of safety.

In the event a student becomes sick during the school day, parent/guardian(s) are responsible for picking up their student in a timely manner.

If medication is needed by the student during the day, the parent/guardian must complete a Medication form which can be found at the following link: Medication Forms or by picking one up in the Student Services office. These forms should be updated at the beginning of each year, as well as any time a medication dosage is changed.

School staff is legally forbidden from giving medications to students unless authorized by a doctor and parents/guardians sign a release form. Students are not to self-medicate. If staff observe students self-medicating the medication will be confiscated and the administrative staff according to WS/FCS policy will handle any disciplinary action. It is the parent/guardian's responsibility to follow these guidelines:

1. Ensure that the parent/guardian request form is completed, signed, and returned to the school.
2. Ensure that a responsible adult delivers medication to Student Services.
3. Provide proper containers with the student name, type of medication, dose amount, and time frequency.
4. Notify the school of any changes.
5. Remove medication from school when no longer needed.

The school assumes no responsibility for students who self-medicate or for complications or side effects of medications when administered in accordance with parent/guardian instructions. Cough syrup, Aspirin, Tylenol, etc., though non-prescription, are considered medication and are subject to the guidelines listed above.

DRIVER EDUCATION

For information about Driver Education, visit www.ncdrivingschool.com, visit the school website, or call 800-375-6550.

SCHOOL STORE (DEMON SHOP)

The Demon Shop, our school store, is open at least twice a week during all lunch periods during the school year. It is located in the back of the cafeteria and offers students the opportunity to purchase a wide array of school supplies and spirit items.

CLUBS & ORGANIZATIONS

RJR has many clubs and organizations for students to join. To see an updated list, go to the Clubs & Organizations page on the RJR Website.

POLICIES & PROCEDURES

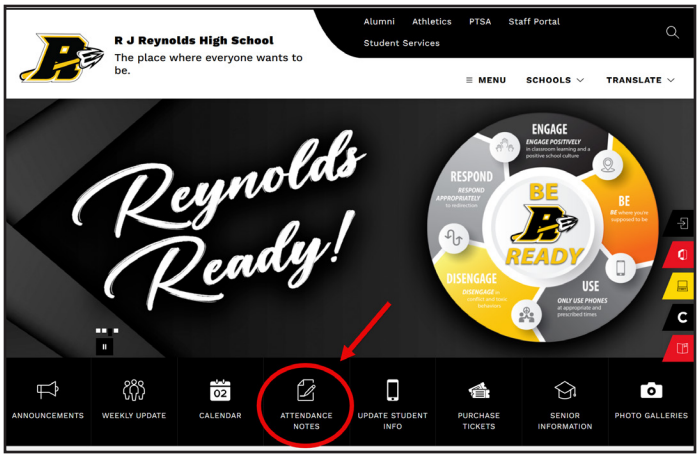
CLEAN & SAFE ENVIRONMENT

R.J. Reynolds High School is recognized for its historic and beautiful campus. Through the years, a great deal of care has been provided to the school so that its charm can be preserved. Students are expected to do their part in helping to maintain a clean, safe, and orderly school environment. Trash cans are provided throughout the buildings and grounds, and everyone is expected to use them properly. **Littering will not be condoned by anyone associated with R.J. Reynolds High School.**

ATTENDANCE

There is no substitute for the personal instruction that a teacher provides a student. As a result, it is important that our students value the time that they have in school. We want our students in class, knowing that their academic achievement, or lack thereof, is directly related to their presence in school.

Students must attend at least one-half of the school day to be considered present. Students leaving school before 12:45 p.m. or the equivalent of 2½ complete class periods and not returning will be considered absent for the day.



On the day following the absence(s), students are required to submit excuse notes by uploading them through the RJR website (Look for the button ***Attendance Notes*** under the banner photo. See screenshot above.) **NOTE: We no longer accept paper notes.**

Notes should include:

- Student's full name
- Student's ID number
- Dates of absences
- Reason(s) for absence
- Parent/Guardian's name and signature
- Parent/Guardian's contact information

Lawful (excused) absences consist of:

- Illness or injury
- Quarantine
- Death in immediate family
- Medical or Dental appointment
- Court or administrative proceedings
- Religious observances
- Educational opportunity

To qualify for religious observances or educational opportunity, the student and parent must request approval from the principal at least 3 school days prior to the absence.

Six or more unexcused absences for a class per quarter are considered excessive.

For more details about student attendance, refer to WS/FCS School Board Policy 5110, AR 5110, and related articles.

STUDENT TARDIES

Students are expected to arrive at school and to each class on time every day. Prompt attendance supports academic success and minimizes disruptions to the learning environment.

ARRIVING AT SCHOOL AFTER 8:55 A.M.

Students arriving after **8:55 a.m.** must report to the **Attendance Office** (Rm. 208) before going to class.

- Students with a valid written excuse from a parent/guardian or other approved documentation will receive an **excused tardy pass**.
- Students without a valid excuse will receive an **unexcused tardy pass**.
- Students arriving on a late school bus will receive an excused tardy.

Students should report directly to class after receiving their tardy pass.

TARDIES DURING THE SCHOOL DAY

Students are expected to:

- Arrive before the tardy bell.
- Be seated and ready to learn when class begins.
- Present a tardy pass when required.
- Sign in if arriving late.

Students who arrive **more than 45 minutes late** to class will be recorded as **absent** for that class period.

UNEXCUSED TARDY INTERVENTION LADDER

Unexcused tardies are tracked separately for each class and **reset at the beginning of each quarter**.

See Appendix 8 for a detailed graphic of the Tardy Policy.

Unexcused Tardy	Intervention
1st & 7th	Verbal warning from the teacher
2nd & 8th	Teacher intervention, such as a student-teacher conference
3rd & 9th	• Parent/guardian contact documented in Infinite Campus • Minor documented in the *Educator's Handbook*
4th & 10th	• Teacher intervention • Direct parent/guardian contact • Minor documented in the *Educator's Handbook*
5th & 11th	• Administrative warning • Student receives an unexcused absence for that class for exam exemption purposes • Minor documented in the *Educator's Handbook*
6th & 12th	• Administrative referral • Parking privileges suspended for one week (if applicable)

IMPORTANT REMINDERS

- Tardies are recorded in ***Infinite Campus***.
- A tardy of **more than 45 minutes** is considered an absence for that class period.
- Students should report directly to class after receiving a tardy pass.
- Teachers may not issue their own tardy passes.
- Attendance and punctuality are important components of student success and may impact exam exemptions, parking privileges, and disciplinary consequences.

STUDENT DROP-OFF & PICK UP

Due to limited supervision, it is strongly recommended that students not be dropped off at school prior to 8:30 a.m. All students must also be off campus by 4:00 p.m. unless they are under the supervision of a teacher, coach, or other Reynolds High School faculty member. Car rider pick up and drop off is in the Wiley parking. Do not stop on Hawthorne Road for pick-up or drop-off

CHECKING-IN & CHECKING-OUT

CHECK-IN

- Any student not in class by 9:00 must report to the Attendance Office to receive a note to class. Students who have not checked into school or reported to class are not authorized to visit any other parts of the school building.
- Students who persist in checking into school late risk the loss of parking privileges and subject themselves to disciplinary action.
- Students who ride the bus and consistently report late to class will be reported to administration for disciplinary action.

CHECK-OUT

- Any student needing to leave school during school hours MUST check out through the Attendance Office. This does not include students leaving school to take classes at the Career Center.
- It is the student's responsibility to use proper check-out procedures. Students who fail to use the proper check-out procedures will be disciplined for leaving school without permission.
- Requests for checking-out from school are to be submitted to the Attendance Office prior to 8:55 a.m. on the day of the request. All such requests must bear the signature of the parent or guardian and the telephone number where they can be reached for verification.
- A student will not be permitted to leave school with anyone other than a parent or guardian without parental permission. This permission will be accepted only from a person listed on the student's official demographic information.
- Everyone will be asked to provide identification when checking out a student.
- Any student who has an approved note requesting to check-out of school must show the note to the teacher at the time the student needs to leave class.
- The Attendance Clerk will give the student an excuse note for the class(es) missed.

HALL PASSES

Students may not be in the hallways without a hall pass from a teacher.

LUNCH

So that all of our students can enjoy a pleasant experience during lunch, students should be mindful of the following regulations:

- **REYNOLDS HIGH SCHOOL IS A CLOSED CAMPUS. Students may NOT leave the campus during lunch or any other time without proper authorization.** Students who choose to leave will be considered "skipping" and are subject to disciplinary action.
- Third period is divided into 3 lunch periods. Lunch periods are assigned according to the student's 3rd period class and are subject to change according to their class schedule.
- The ONLY areas where students are allowed to gather and socialize during lunch is the cafeteria and picnic area outside the cafeteria. **Students are not to be in any building where classes take place**, gather on walkways or around the steps leading up to the main building. Students should NOT use the tunnel or go to the gym area during lunch without prior written permission from a teacher or administrator.

- Littering is not tolerated. Students are asked and expected to dispose of their trash in an appropriate manner. Students who choose to litter are subject to disciplinary action.
- Students are encouraged to recycle the proper items. Recycling bins are distributed throughout the cafeteria and picnic area for students' convenience.

CELL PHONE & PERSONAL ELECTRONIC DEVICE POLICY

RJ Reynolds High School is committed to creating classrooms where students can focus on learning with minimal distractions. Cell phone and personal electronic device expectations are established in accordance with **WS/FCS Board Policy 1111, Board Policy 5131**, and North Carolina law.

STUDENT EXPECTATIONS

Students may bring cell phones, headphones, earbuds, AirPods, smart watches, and other personal electronic devices to school; however, their use is restricted during the instructional day

During the instructional day **(8:55 a.m.–3:40 p.m.)**

- Cell phones must be **powered off** and out of sight unless a teacher authorizes their use for instructional purposes.
- Headphones, earbuds, and AirPods must be out of sight unless permission has been granted by a teacher.
- Electronic devices may only be used during a student's assigned lunch period in the cafeteria or courtyard.
- Electronic devices may not be used in hallways during the instructional day.
- Electronic devices may not be used during safety drills unless directed by school staff.
- Students leaving class with a hall pass must leave their cell phone with the teacher.
- Students who need to use a phone for an urgent matter should first request permission from their teacher.
- Teachers may require students to place phones in a designated classroom phone holder, pouch, or storage area during class.

Noise-canceling headphones may only be worn with principal approval and must not be connected to a cell phone or other electronic device while in the hallways.

CONSEQUENCES FOR UNAUTHORIZED USE

Students who use, display, or have visible a cell phone or other unauthorized electronic device during the instructional day are subject to progressive discipline.

OFFENSE	CONSEQUENCE
1st Offense	Warning/redirection and parent notification.
2nd Offense	Student conference and parent communication.
3rd Offense	Office referral, parent notification, and device confiscation. A parent/guardian must pick up the device at the end of the school day.
Additional Offenses	Administrative discipline in accordance with the *WS/FCS Code of Student Conduct*.

School administrators may adjust disciplinary consequences when circumstances warrant.

STUDENT RESPONSIBILITY

Students are responsible for the security of their personal electronic devices. Winston-Salem/Forsyth County Schools and RJ Reynolds High School are not responsible for lost, stolen, or damaged cell phones or other electronic devices brought to school.

METAL DRINK CONTAINERS

In compliance with the WS/FCS Bans Metal Drink Containers policy, students will not be allowed to have metal beverage containers at school beginning in the 2026-27 school year.

The ban includes popular brands such as Yeti, Owala, and Stanley, as well as all other metal cups and bottles.

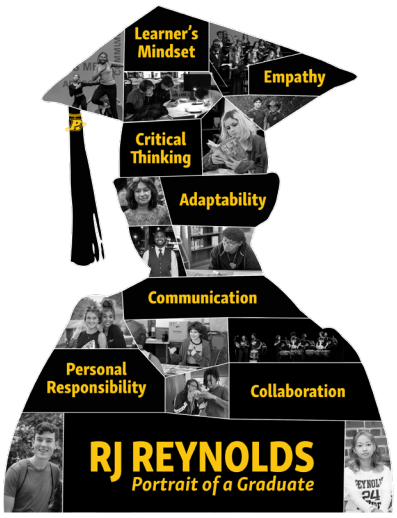
As an alternative, students may bring clear plastic water bottles or tumblers. Bottles and tumblers must be completely clear with no tinting.

PERSONAL ENTERPRISE

The sale of food or any other items by an individual or organization is strictly forbidden anywhere on the school campus without permission from the administration. Students caught selling items without proper authorization may expect the items to be confiscated and may be disciplined at the discretion of the administration.

DISTRIBUTION & DISPLAY OF MATERIALS

Administrative approval is required to distribute materials and/or display posters and handbills on events and activities not related specifically to R.J. Reynolds High School or the WS/FCS. Included in this, but not limited to, are party invitations, religious events, community activities, etc.



STUDENT SERVICES

The Student Services department is committed to providing assistance and support to all students. In addition to offering individual counseling, counselors advise students regarding course selections, promotion standards, and graduation requirements. They also assist with post-high school planning and preparation.

Hours of operation in the Office of Student Services are from 8:00 a.m. to 4:00 p.m. Students who wish to see their counselor must make an appointment, except in times of emergency or crisis. Parents may call the office at 336-703-4146 to make an appointment with their child's counselor or to schedule a parent/teacher conference. Parents may also call to request make-up work if their child will be out of school for more than two days.

Students are assigned to counselors alphabetically by last name. For the 2026-27 school year, those assignments will be as follows:

Last Name	Counselor
A-B and N-Ri	Nicole Beale, Director
C-G and Rj-Rz	Dr. Amy Williams
H-Me	Thomas Moore
S-Z and Mf-Mz	Cristen Wiley

Other Student Services Personnel:

Secretary – Carol Stewart

Social Worker – Carllet McDonald

Family Engagement Coordinator – Maribel Cabrera de Rojas

Registrar – Maria Torres

Graduation Coach – Rebecca Davidyock

Career Development Coordinator – Alisha Tuck Thompson

Data Manager – Sylmarie Torres

DAILY SCHEDULE

All high schools in the district will use the same modified block schedule. Courses will be scheduled primarily in a 90-minute 4x4 semester block format with specific courses being scheduled on a 90-minute A Day/B Day yearlong format.

Most of the following curriculum areas will be offered in an A Day/B Day format: Advanced Placement, Arts, and Foreign Language. Most of the following areas will be offered in a 4x4 block format: Social Studies, Science, English, and Career/Technical. Math classes will vary between the two formats.

COURSE LOADS

All students should enroll for a full schedule of eight classes. Study Seminars will not be assigned to students unless a scheduling conflict exists. No student may be registered for more than eight credit courses at the same time without the written permission of the principal.

COURSE WITHDRAWAL

For block courses with an End-of-Course (EOC), students may not withdraw from the course after the tenth school day. For non-block courses with an End-of-Course (EOC), students may not withdraw from the course after the twentieth school day. For all other courses and with administrative approval, a high school student may withdraw before the halfway point of the course with no penalty. **Withdrawing after the halfway point of the course will result in the grade of "F" for the course.** (Per AR 5124)

ACADEMICS

PROMOTION REQUIREMENTS

The following number of credits are necessary to be promoted from one grade to the next:

- Promotion to Grade 10: 5 credits
- Promotion to Grade 11: 9 credits
- Promotion to Grade 12: 15 credits
- 22 credits to graduate

For a more detailed explanation, see the ***Course Requirements for Graduation*** chart - Appendix 6.

GRADE POINTS & QUALITY POINTS

GRADE POINTS

Grade points represent a numerical value for the letter grade earned in a course. No differentiation is made in the value of a grade earned in courses at various curriculum levels. Grade points provide an equal reward for achievement at all levels of the curriculum. For each half credit earned, the following chart will be used in assigning grade points:

A = 4 points

B = 3 points

C = 2 points

D = 1 point

QUALITY POINTS

Quality points provide a fair and equitable method of comparing the academic achievement of students who choose to take honors and advanced placement/International Baccalaureate ("AP/IB") courses with those students who take regular courses. For each half credit earned, the following chart shall be used in assigning quality points:

LEVELS				
Grade	**Regular**	**Honors**	**AP/IB[1]**	**CCP**
A	4	4.5	5	5
B	3	3.5	4	4
C	2	2.5	3	3
D	1	1.5	2	2

** Please note that not all Career College Promise (CCP) courses are weighted as shown above.*

[1] AP/IB quality points only apply to an IB course in grades 11 or 12. IB courses in grades 9 and 10 receive Honors not AP/IB quality points.

1. **Advanced Placement Students** – Students taking AP courses are expected to take the AP exam.
2. **<u>If state funding is available</u>** to pay AP exam fees for students eligible to receive free and reduced lunch, then all students enrolled in AP courses are expected to pay the AP exam fee and to take the exams.
3. **<u>If state funding is not available</u>** to pay AP exam fees for students eligible to receive free and reduced lunch, then all students enrolled in AP courses are expected to pay the AP exam fee for no more than three (3) AP exams each year.
4. Career and College Promise- Career & College Promise pathways offer students rigorous and relevant course work designed to engage their interests and help them achieve educational and career goals. For students interested in technical careers and post-secondary education, the courses they encounter as part of a CCP pathway will align closely with the level of work that will be expected of them after finishing high school. In addition, research has shown that high school students who take college courses are more likely to attend and graduate from college with an advanced certification or degree. As part of this agreement, all Universal General Education Transfer Component (UGETC) courses in which a student earns a grade of "C" or better will transfer for equivalent credit, as defined in the Comprehensive Articulation Agreement (CAA), to any UNC System university.

RANK-IN-CLASS

A. <u>Rank-in-class is used to determine honor graduates and other honors and awards. However, it is primarily used by college and university admissions officers. It should reflect the academic quality of a student's high school work in relationship to the work of his or her classmates.</u>

B. Two class ranks will be calculated, one based on quality point average (QPA) (weighted) and the other based on grade point average (GPA) (unweighted). Both ranks will be shown on the transcript.

C. Rules for determining rank-in-class are as follows:

1. Class rank (weighted and unweighted) shall be computed:
   a. at the beginning of the year after the first 20 days of school (to include summer school grades), mid-year (after the first semester grades are stored), and end of the freshman, sophomore, junior and senior years; for freshman mid-year and end of year.
   b. ranking will only be done for those students with a completed record.
2. Computation of Rank-in-Class:
   a. Formula. The computation will include all quality points or grade points earned from ninth grade to the time when the ranking is calculated. Grades for all courses shall be used in computing both the quality point and grade point average. The quality point average will be the total of all quality points earned divided by the number of credits attempted. The grade point average will be the total of all grade points earned divided by the number of credits attempted.

   b. Repeat Courses. Although both grades will appear on the transcript, only the higher grade will be used in computing GPA, QPA and Rank-in-Class. Grades earned in summer school courses are to be used in computing class rank.

   After receiving high school credit for a course, a student may not repeat the same course for credit.

   Exceptions to this rule apply to:

   i. OCS and ECS students enrolled in CTE courses (students can earn credit for the same CTE course up to four times)
   ii. Students enrolled in proficiency–based courses in Arts Education and Physical Education.
   iii. Community college and university courses that are required by the community college or local university to be repeated if a specific grade is not achieved in the course.
   iv. Students enrolled in level five military science courses.
   v. Students who are medically fragile and receive a medical exemption to repeat a previously passed course.
   vi. Students who have received a C or lower in a course and would like to repeat the course for a higher grade.

   Other than the exceptions listed above, students are permitted to repeat a course for credit only when they have failed the course.

c. **Grade Suppression of a Previously Failed Course.** High school students who have failed a course for credit can repeat the course. Students who initially fail a high school course and repeat the full course and earn a passing grade, the passing grade will replace the failing grade in GPA calculation. Students who repeat a course for credit and pass it earn credit towards graduation only once. The course must be taken in the same manner for the course to be suppressed.

d. **Extended Day, approved correspondence courses, approved online courses, courses in alternative programs,** or "credit" courses taken at an approved post-secondary institution in accordance with the Dual Enrollment Policy shall receive a quality point value determined by N.C. Standard Transcript rules.

e. **Private Schools.** For the purpose of determining the credits which meet specific graduation requirements, the school shall accept and classify transfer credits from private schools that are accredited by a regional or state accrediting agency without further validation. Courses taken outside this school system in private schools that are not accredited by a regional or state accrediting agency will be evaluated for the purpose of determining eligibility for academic credit and course weight by the counselor enrolling the student. The counselor's determination shall be subject to the approval of the principal. The appropriateness of the course for meeting state graduation requirements, unit value, and curriculum level may be determined by course syllabi, N.C. State course code and/or by the level of courses for which the student is registering in this school system. The N.C. Transcript Standards will be used for any course interpretation. A copy of the student's official transcript from the previous year must be retained as a part of the cumulative record.

f. **Home Schools.** Grades earned while attending a home school shall receive a grade of P or F.

g. With approval of the principal, a student may withdraw (drop) from any course. If the student withdraws before the mid-point of the course's term, the course shall not be included in computing class rank. If the student withdraws after the mid-point of the course's term the course will be included in computing rank-in-class with no earned quality points or grade points.

3. Latin Honors System—Winston-Salem/Forsyth County high schools utilize a Latin Honors system to recognize the distinguished academic achievement of its graduates. High schools shall use the following criteria to designate honors:

   a. Students with a 3.45 to 3.74 weighted grade point average shall receive the distinction of Cum Laude.

   b. Students with a 3.75 to 3.99 weighted grade point average shall receive the distinction of Magna Cum Laude.

   c. Students with a 4.0 or higher weighted grade point average shall receive the distinction of Suma Cum Laude.

4. Reporting of Class Rank

   a. Weighted class rank shall be reported in descending numerical order starting with the student who earned the highest QPA and ending with the student who earned the lowest QPA. Unweighted class rank shall be reported in descending numerical order starting with the student who earned the highest grade point average GPA and ending with the student who earned the lowest GPA.

   b. In the event of ties, those students who earned the same QPA or GPA shall be reported as being the same numerical rank in their class, one position below the pupil with the next higher QPA or GPA. The student who's QPA or GPA falls immediately below those who are tied shall be given a numerical rank determined by totaling the number of pupils whose average exceed the QPA or GPA. For example, if three pupils in a class of 200 are tied for fifth place, they would all be given a rank of 5/200. The next pupil would be given a rank of 8/200.

   c. Rank-in-class shall be recorded on the permanent record and on the transcript in accordance with the N.C. Transcript Standards.

   d. Junior Marshals and Honor Graduates.

      i. The weighted class rank shall be used to identify junior marshals.

      ii. The weighted class rank shall be used to determine honor graduates if class rank is used as the basis for selection.

GRADING SYSTEM

R.J. Reynolds High School evaluates each student's academic performance using a report card, issued every nine weeks during the school year. Individual student progress can be accessed by parents using the *Infinite Campus Parent Portal*. This resource allows parents the opportunity to monitor their child's progress at any time throughout the year. For more information about the Parent Portal, please see the *Infinite Campus* information page on the WS/FCS website.

Student progress in a subject is indicated by letter grades as follows:

A = 90-100

B = 80-89

C = 70-79

D = 60-69

F = 50-59

INC = Incomplete

A grade of "58" or "59" should be addressed with the classroom teacher.

- If a teacher determines that the final semester or year grade computed by Infinite Campus does not accurately reflect the academic performance of the student, the teacher may override Infinite Campus. All final grades are subject to the review of the principal as provided by N.C.G.S. § 115C-288(a), which provides the power of the principal to grade pupils.
- State regulations prohibit the use of conduct as a factor in determining the student's academic grade.
- Plus or minus will not be used.
- With administrative approval, a student who receives an incomplete (I) on his/her report card will have until midway of the following quarter to make up work and receive a grade unless extenuating circumstances exist. If the student's work is not made up, the student will receive a grade of "F" for the quarter.
- End-of-Course (EOC) tests will count as 20 percent of a student's final grade for that course. The final semester grade is determined by counting course work eighty percent (80%) and the final exam twenty percent (20%).

HONOR ROLL

To be eligible for the Honor Roll, a student must

- Receive no grade lower than a "C";
- Maintain a "B" average;
- Be enrolled in a minimum of five courses during the grading period.

EXAMS

A. A final semester/term exam will be given in all non-EOC courses in mathematics, English, science, social studies and foreign language for grades 9-12 in all high schools. There shall be an end-of-course assessment in each elective course as determined by the appropriate department in each school.

B. Exams/assessment will count twenty percent (20%) of the final semester grade. (Per AR 5124)

C. EOC tests will be the final exam and the test results shall count as twenty percent (20%) of the student's final grade. There are no exemptions from state end-of-course tests or CTE post assessments.

EXAM EXEMPTIONS

D. In non-state end-of-course exam classes only, students in grades 9-12 may be exempted from the final exam in a one-unit of credit semester block course, a two-unit of credit year-long block course, or a one-unit year long course with a grade of "A" and no more than five (5) absences during the school year, a grade of "B" and no more than three (3) absences during the school year, or a grade of "C" and zero (0) absences during the school year. Students in grades 9-12 may be exempted from the final exam in half-unit semester courses with a grade of "A" and no more than two (2) absences during the semester, a grade of "B" and no more than one (1) absence during the semester, or a grade of "C" and zero (0) absences during the semester.

E. All students shall be permitted and encouraged to take examinations, even if they are eligible for examination exemptions. If a student qualifies for an exemption, the student shall have the option of taking the examination and counting or not counting the examination grade in the final course average.

F. Students will be allowed up to three (3) absences due to a death in the immediate family, a religious holiday, or a college scholarship interview. These absences will not be considered in determining eligibility for examination exemption. Students must provide a copy of the written invitation to the scholarship interview and proof of attendance in order for this provision to apply to such absence.

G. With administrative approval, missed exams should be made up within ten (10) school days after the end of the reporting period.

H. In CTE courses with a credential or performance-based measure (PBM) as their proof of learning, proficiency in those measures will serve in lieu of the final exam. If a student is not successful in earning the credential in a course or is not proficient on their PBM, a teacher made exam will be administered.

SAFETY & SECURITY

SAFE ENTRY

R.J. Reynolds will use the **Safe Entry Model** in alignment with Winston-Salem/Forsyth County Schools to provide a safe and secure environment for all students and staff through extensive planning, innovative technologies, and strong community partnerships. In accordance with this plan, on randomly selected days students will be required to pass through security before entering the buildings.

VISITORS

All visitors to the R.J. Reynolds High School campus are to report immediately to the Attendance Office (Rm. 208) upon arrival. Social visitations, including friends, children, and relatives are not permitted. Students from other schools are not allowed on campus, unless there is official business to conduct, and must remain in the area where they have official business. Persons who do not report first to the attendance office subject themselves to being charged with trespassing. Signs are posted throughout the campus indicating this requirement.

Parents are welcome on campus and must check in at the Attendance Office (Rm. 208). Parents should contact an administrator if they would like to visit their child's classroom during the day.

CIVILITY POLICY

Conduct of Parents, Other Visitors and Employees. It is the intent of the Winston-Salem/Forsyth County Board of Education to promote mutual respect, civility and orderly conduct between and among WS/FCS employees, volunteers, parents and the public. It is not the intent of the Board of Education to deprive any person of freedom of expression. The intent of this policy is to maintain, to the greatest extent reasonably possible, a safe, harassment-free workplace for teachers, students, administrators, staff, parents and other members of the community. In the interest of presenting teachers and other employees as positive role models, the Board of Education encourages positive communication and discourages volatile, hostile, threatening, profane or aggressive communications or actions.

A. **Expected level of behavior.**

1. WS/FCS employees shall treat each other, students, volunteers, parents and members of the public with courtesy and respect.
2. Parents and visitors shall treat students, teachers, volunteers, administrators and WS/FCS employees with courtesy and respect.

C. **Unacceptable Behavior.**

1. **Spectator Misconduct**. Any person, including an adult, attending a school sponsored extra-class or extracurricular event or activity, such as an interscholastic athletic contest, who behaves in an inappropriate, disorderly or unsportsmanlike manner during the event or activity may be ejected from the event by the Principal, Assistant Principal, school athletic director, or any law enforcement officer.
2. **Disorderly Conduct.** Disorderly conduct includes, but is not necessarily limited to, behavior interfering with or threatening to interfere with the operation of a classroom or school, an employee's office or office area, areas of a school or facility whether open or closed to parents/guardians and the general public. Disorderly conduct is a public disturbance intentionally caused by any person who:
   a. Engages in fighting or other violent conduct or in conduct creating the threat of imminent fighting or other violence; or
   b. Makes or uses any utterance, gesture, display or abusive language which is intended and plainly likely to provoke violent retaliation and thereby cause a breach of the peace; or
   c. Takes possession of, exercises control over, or seizes any WS/FCS owned, leased or operated building or facility without the specific authority of the Principal or Superintendent or an authorized representative; or
   d. Refuses to vacate any WS/FCS owned, leased or operated building or facility in obedience to the Superintendent, Principal, an Assistant Superintendent, department director or manager, an Assistant Principal or a School Resource Officer or other law enforcement officer;
   e. Engages in any sitting, kneeling, lying down, or inclining so as to obstruct the ingress or egress of any person entitled to the use of any WS/FCS owned, leased or operated building or facility in its normal and intended use; or
   f. Congregates, assembles, forms groups or formations (whether organized or not), blocks, or in any manner otherwise interferes with the operation or functioning of any WS/FCS owned, leased or operated building or facility so as to interfere with its customary or normal use; or
   g. Disrupts, disturbs or interferes with the teaching of students at any school or other WS/FCS owned, leased or operated location where teaching of students is occurring or engages in conduct which disturbs the peace, order or discipline at any WS/FCS owned, leased or operated school, building or facility or on the grounds adjacent thereto; or
   h. Engages in conduct which disturbs the peace, order or discipline on any public school bus or public school activity bus.
3. **Disorderly/Disrespectful Language.** Using lewd, vulgar, or indecent language, shouting, swearing, cursing or display of temper.
4. **Assaults/Threats.** Assaulting or threatening to do bodily or physical harm to a teacher, school administrator, school employee, student or volunteer, regardless of whether the behavior constitutes or may constitute a criminal violation. Pursuant to N.C.G.S 14-33, it is a Class A1 misdemeanor to assault a school employee or school volunteer when the employee or volunteer is discharging or attempting to discharge their duties as an employee or volunteer, or to assault a school or school volunteer as a result of the discharge or attempt to discharge that individual's duties as a school employee or school volunteer. For purposes of this Policy, the following definitions shall apply:
   a. "Duties" means:
      i. All activities on school property;
      ii. All activities, wherever occurring, during a school authorized event or the accompanying of students to or from that event; and
      iii. All activities relating to the operation of school transportation
   b. "Employee" or "Volunteer" means:
      i. An employee of the Board of Education;
      ii. An independent contractor or an employee of an independent contractor of the Board of Education, if the contractor carries out the duties customarily performed by employees of the school; and

iii. An adult who volunteers their services or presence at any school activity and is under the supervision of a person listed in Section I.B.4.b.i and Section L.B.4.bii.

5. **Willfully trespassing upon, damaging or impeding the progress of a public school bus or public school activity bus.**

   a. No person shall unlawfully and willfully demolish, destroy, deface, injure, burn or damage any public school bus or public school activity bus

   b. No person shall enter a public school bus or public school activity bus after being forbidden to do so by the authorized school bus driver in charge thereof, or the Principal of the school to which the public school bus or public school activity bus is assigned

   c. No occupant of a public school bus or public school activity bus shall refuse to leave the bus upon demand of the authorized driver in charge thereof, or upon demand of the Principal of the school to which the bus is assigned.

   d. No person shall unlawfully and willfully stop, impeded, delay or detain any public school bus or public school activity bus being operated for public school purposes.

   e. Subsections b and c of this section shall not apply to a child less than twelve (12) years of age or authorized professional school personnel.

6. **Vandalism.** Damaging or destroying property owned, leased or operated by a school or the WS/FCS.

7. **Alcohol and/or drug possession or use.** Possessing or being under the influence of any alcoholic or illegal controlled substance.

8. **Possession of a weapon as defined by N.C.G.S 14-269.2**

9. Any other behavior disrupting or threatening to disrupt the orderly operation of a school, classroom or any other WS/FCS owned, leased or operated building or facility.

10. Abusive, threatening or obscene e-mail or voice mail messages, sent via facsimile, or other electronic or written medium.

C. **Parent Recourse.** Any parent believing they were subject to behavior in violation of this Policy by any WS/FCS employee or volunteer should bring such behavior to the attention of the Principal, the employee's immediate supervisor or the appropriate Assistant Superintendent.

D. **Authority of School Personnel**

1. **Termination of Meeting or Telephone Conversation.** If any employee, volunteer or member of the public uses obscenities or speaks in a demanding, loud, insulting and/or demeaning manner, the employee to whom the remarks are directed shall calmly and politely warn the speaker to communicate civilly. If the verbal abuse continues, the employee to whom the remarks are directed may, after giving appropriate notice to the speaker, terminate the meeting, conference or telephone conversation.

2. **Removal from School Premises.** Any individual who engages in Unacceptable Behavior as defined in this Policy may be directed to leave the school or WS/FCS owned, leased or operated building or facility by the Principal or Assistant Principal, any Assistant Superintendent, a School Resource Officer or other law enforcement officer, or the WS/FCS Director of Security. If the person refuses to leave the premises as directed, the administrator or other authorized personnel shall seek the assistance of law enforcement and request that law enforcement take action as is deemed necessary.

3. **Limitations on Access to School Premises.** Any non-employee who engages in Unacceptable Behavior as defined in this Policy may be prohibited by a Principal, an Assistant Superintendent or the Superintendent or his designee from being present on the premises of a school or other building or facility owned, leased or operated by the WS/FCS.

4. **Exclusion from Extra-Curricular Activities.** A Principal, the Superintendent or the appropriate Assistant Superintendent may exclude from or deny permission to attend any school extra-class, extra-curricular and/or athletic events any who engages in Unacceptable Behavior as defined in this policy.

SCHOOL BUS SAFETY

When utilizing the school bus for transportation, please adhere to the following guidelines:

- Use the handrail when entering and leaving the bus.
- Take your assigned seat as quickly as possible.
- Observe classroom conduct while riding.
- Keep head, arms, and hands inside the bus.
- Keep the aisle clear of objects that could obscure the driver's ability to see and/or cause a passenger to stumble.
- The bus driver is authorized to assign seats if necessary.
- Food and drinks are prohibited from the bus.
- Students must be at the assigned bus stop on time. It is feasible that a student may need to wait a minimum of ten minutes after the assigned time. Buses do not wait, nor do they blow the horn for students not at the stop.
- Students must board the bus at dismissal quickly. Once buses begin moving, drivers will not stop to allow late students to board.
- Students and parents are encouraged to download the ***Where's My Bus*** app. You can find a link to the app on the school district web site (wsfcs.k12.nc.us).

FIRE & EMERGENCY EQUIPMENT

Tampering with, damaging and/or activating fire and emergency equipment is forbidden. Offenders are subject to legal prosecution and school disciplinary action.

FIRE & TORNADO DRILLS

Fire drills will be scheduled randomly each month throughout the school year. Routes for the nearest fire exits are posted in each room. Students should familiarize themselves with these exits. Each student is expected to leave the building in a quiet and orderly manner and should remain with their class once they have exited the building. Students should not enter or remain in the building during a fire drill for any reason.

Tornado drills are also scheduled randomly throughout the school year. Students should follow the instructions of the teacher at all times.

Fire and tornado drills are to be taken seriously by all students and staff, as it is an integral part of our Safe School Plan. Any student that attempts to circumvent the rules of the drills or tries to compromise the safety of any individual will be dealt with by administration as a disciplinary matter.

ATHLETICS

- R.J. Reynolds competes in the Central Piedmont 7A/8A Athletic Conference. Other teams in the conference include East Forsyth, West Forsyth, Reagan, Parkland, and Northwest Guilford.
- **Academic requirements:** A student must meet the NCHSAA academic standards and earn a 2.0 Quality Point Average (QPA) the previous academic quarter (9 weeks) grading period. A student whose semester QPA is 2.0 or greater but whose 2nd or 4th quarter QPA is below 2.0 will be eligible for athletics if the student agrees to participate and attends the Academic Support Program (ASP) at the student's school during the following academic quarter. A student whose 2nd or 4th quarter QPA is 2.0 but whose semester QPA is below a 2.0 will be eligible for athletics if the student agrees to participate and attends ASP during the following academic quarter. Because Summer School grades are pass/fail, they will not affect a student's QPA. See Policy 6145 for Information on Hardship Waivers.
- **Attendance:** A student who is absent more than fifty-two (52) unexcused class periods in a semester shall be ineligible for participation in any interscholastic athletics during the next semester unless granted a hardship waiver. See Policy 6145 for information on Hardship Waivers.
- **Suspension from School:** Any student suspended either in- or out-of-school may not practice or participate in a game on the day that the suspension has been served.
- **Change of Residence or Special Transfer:** A student who changes his/her domicile to or within Forsyth County, as defined by the NCHSAA, or is granted a special transfer, during a sports season shall be ineligible for interscholastic athletics at the new school in the same sport for the remainder of that sport's season. If a student or a student's parent(s) believe that the application of this rule will create an undue hardship, they may request a waiver for a good and just cause in accordance with the athletic eligibility review procedures in Policy 6145.
- **Coach's Rules and Regulations:** Any coach may enforce rules and regulations over and above the ones listed in the student handbook. Coaches are expected to communicate their specific rules with the players and their parents.
- **Physical Examination:** Each student-athlete must receive a physical examination by a duly licensed physician, physician's assistant, or nurse practitioner each year prior to the beginning of practice. No prospective student-athlete will be allowed to begin practice without documentation of a physical examination.
- **Length of Eligibility:** Upon entering the 9th grade, a student is eligible for competition on high school athletic teams during the succeeding eight consecutive semesters, provided such student does not reach his or her 19th birthday on or before August 31 of the school year in question.
- Any student-athlete who: 1) is convicted of a crime classified as a felony under North Carolina or federal law, or 2) is an adjudicated delinquent for an offense that would be a felony if committed by an adult, is not eligible to participate in the NCHSAA sports program. Such ineligibility shall be immediate and shall prohibit participation in the NCHSAA sports program from the date of conviction through the end of the student's high school career.
- Any student that consumes or possesses alcohol before or during any school event can be suspended from all activities for up to 30 days. This includes participating in and/or attending athletic contests.
- R.J. Reynolds High School offers the following sports: Cross Country, Football, Soccer, Field Hockey, Tennis, Volleyball, Basketball, Wrestling, Swimming, Indoor Track, Baseball, Softball, Tennis, Track and Field, Lacrosse, Golf.

Student behavior at athletic events is a critical factor which determines whether the fans are attending the event to support the athletic teams or rather to simply draw attention to themselves. Students must understand that they are representatives of R.J. Reynolds High School and that all school rules are in effect during both home and away contests. To ensure that our athletic events remain a source of pride and fun for all involved, students are expected to adhere to the following guidelines:

- Students will not use or make obscene or vulgar words and actions during the contest.
- Students will not participate in cheers or other actions that are designed to intimidate, harass, or embarrass game officials, opposing team members, cheerleaders, or fans.
- Students will not throw anything onto the playing field, venture onto the field, or otherwise do anything that disrupts the normal flow of the game.
- Students will leave the site of the contest, including the parking lot, at the end of the event within a reasonable period of time after the event has ended.

Failure to follow the above rules could result in any or all of the following consequences: 1) school discipline measures being taken; 2) removal from the contest; 3) not being allowed to attend future contests; and 4) arrest.

PARENT/GUARDIAN INFORMATION

PARENT-TEACHER-STUDENT ASSOCIATION (PTSA)

The PTSA is a national organization in which parents, students and faculty members may hold membership. Dues are $5.00 per student and $10.00 parent/community member. The general objectives of the PTSA are to:

- promote the welfare of youth,
- raise the standard of home life,
- secure adequate laws for the care and protection of youth,
- bring the home and school into a closer relationship, and
- develop between educators and the general public a united effort to secure the highest possible advantages for every student.

Reynolds High School has a very active PTSA. Heather Hosey and Laura Neelon are co-presidents during the 2025-2026 school year. Information regarding PTSA activities can be found on the R.J. Reynolds High School website. Also, follow the PTSA on Twitter, Facebook, and/or Instagram @RJRPTSA.

PARENT PORTAL IN *INFINITE CAMPUS*

Beginning with the 2025-2026 school year, the North Carolina Department of Public Instruction (NCDPI) transitioned its student information system from from ***PowerSchool*** to ***Infinite Campus***. Like ***PowerSchool***, ***Infinite Campus*** also has a ***Parent Portal***—an Internet-based program that allows parents to access important information about their child, such as grades, attendance, and discipline.

Updated information about ***Infinite Campus Parent Portal*** access can be found on the WS/FCS website.

CANVAS FOR PARENTS

Canvas, the Learning Management System, where students' classes and assignments are held, can be accessed by parents/guardians who choose to do so.

More information can be found on the WSFCS website or by clicking here.

APPENDIX


ENGAGE
ENGAGE POSITIVELY in classroom learning and a positive school culture
BE
BE where you're supposed to be
USE
USE PHONES ONLY at appropriate and prescribed times
DISENGAGE
DISENGAGE in conflict and toxic behaviors
RESPOND
RESPOND APPROPRIATELY to redirection
BE
READY

2026-2027 Student Calendar

July 2026

S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 3: Independence Day (Observed)

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug. 10: First Day of School

September 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept 7: Labor Day

October 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 9: End of Quarter 1
Oct. 12: Teacher Professional Day

November 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	H	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

Nov. 3: Teacher Professional Day
Nov. 11: Veteran's Day
Nov. 25-27: Thanksgiving

December 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	H	H	26
27	H	29	30	31		

Dec. 18: End Q2, Semester 1
Dec 21-31: Winter Break

January 2027

S	M	T	W	T	F	S
					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 1-4: Winter Break
Jan 18: MLK, Jr. Day

February 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb. 15: Teacher Professional Day

March 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	H	27
28	29	30	31			

Mar. 9: End Qarter 3
Mar. 10: Teacher Professional Day
Mar. 26-31: Spring Break

April 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 1-2: Spring Break

May 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	H					

May 21: End Q4/Sem 2/Last Day of School
May 31: Memorial Day

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1st Quarter
2nd Quarter
3rd Quarter
4th Quarter

Color-coded days are instructional days for students.

Semester 1 has 88 Days(Q1=44 Q2=44 Semester 2 has 90 Days(Q3=44, Q4=46)

Teacher Professional Days =; non-instructional day for students • H = Holiday

Snow Make-Up Days:
Dec. 21-22, Jan. 4, Feb. 15, May 24-28

2026-2027 Calendario de Estudiantes

Julio 2026

S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Julio 4: Día de la Independencia (Celebrado)

Agosto 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Ago. 10: Primer Día de Escuela

Septiembre 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept 7: Día del Trabajo

Octubre 2026

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct. 9: Final del 1er Trimestre
Oct. 12: Día profesional para maestros

Noviembre 2026

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	H	12	13	14
15	16	17	18	19	20	21
22	23	24	25	H	H	28
29	30					

Nov. 3: Día profesional para maestros
Nov. 11: Día de los Veteranos
Nov. 25-27: Vacaciones por Acción de Gracias

Dicimbre 2026

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	H	H	26
27	H	29	30	31		

Dic. 18: Final del 2do Trimestre/1er Semestre
Dic. 21-31: Vacaciones de Invierno

Enero 2027

S	M	T	W	T	F	S
					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

Ene 1-4: Vacaciones de Invierno
Ene 18: Día de MLK, Jr.

Febrero 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb. 15: Día profesional para maestros

Marzo 2027

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	H	27
28	29	30	31			

Mar. 9: Final del 3er Trimestre
Mar. 10: Día profesional para maestros
Mar. 26-31: Vacaciones de Primavera

Abril 2027

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Abril 1-2: Vacaciones de Primavera

Mayo 2027

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	H					

May 21: Final del 4to Trimestre/2do Semestre/Último Día de Escuela
May 31: Memorial Day

Junio 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1er Trimestre
2do Trimestrer
3er Trimestre
4to Trimestre

Los días codificados por colores son días instruccionales para los estudiantes..
el 1er Semestre tiene 88 Días (Trimestre 1=44, Trimestre 2=44)
el 2do Semestre tiene 90 Días (Trimestre 3=44, Trimestre 4=46)

Día Profesional para Maestros = No hay escuela para los estudiantes
H = Dia Festivo Días

Días de Recuperación por Mal Clima:
Dic. 21-22, Ene. 4, Feb. 15, Mayo 24-28

2026-2027 Student Calendar

July 2026

S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 3: Independence Day (Observed)

August 2026

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	A	B	A	B	A	15
16	B	A	B	A	B	22
23	A	B	A	B	A	29
30	B					

Aug. 10: First Day of School

September 2026

S	M	T	W	T	F	S
		A	B	A	B	5
6	H	A	B	A	B	12
13	A	B	A	B	A	19
20	B	A	B	A	B	26
27	A	B	A			

Sept 7: Labor Day

October 2026

S	M	T	W	T	F	S
				B	A	3
4	B	A	B	A	B	10
11	12	A	B	A	B	17
18	A	B	A	B	A	24
25	B	A	B	A	B	31

Oct. 9: End of Quarter 1
Oct. 12: Teacher Professional Day

November 2026

S	M	T	W	T	F	S
1	A	3	B	A	B	7
8	A	B	H	A	B	14
15	A	B	A	B	A	21
22	B	A	25	H	H	28
29	B					

Nov. 3: Teacher Professional Day
Nov. 11: Veteran's Day
Nov. 25-27: Thanksgiving

December 2026

S	M	T	W	T	F	S
		A	B	A	B	5
6	A	B	A	B	A	12
13	B	A	B	A	B	19
20	21❄	22❄	23	H	H	26
27	H	29	30	31		

Dec. 18: End Q2, Semester 1
Dec 21-31: Winter Break

January 2027

S	M	T	W	T	F	S
					H	2
3	4❄	A	B	A	B	9
10	A	B	A	B	A	16
17	H	B	A	B	A	23
24	B	A	B	A	B	30
31						

Jan 1-4: Winter Break
Jan 18: MLK, Jr. Day

February 2027

S	M	T	W	T	F	S
	A	B	A	B	A	6
7	B	A	B	A	B	13
14	15❄	A	B	A	B	20
21	A	B	A	B	A	27
28						

Feb. 15: Teacher Professional Day

March 2027

S	M	T	W	T	F	S
	B	A	B	A	B	6
7	A	B	10	A	B	13
14	A	B	A	B	A	20
21	B	A	B	A	H	27
28	29	30	31			

Mar. 9: End Qarter 3
Mar. 10: Teacher Professional Day
Mar. 26-31: Spring Break

April 2027

S	M	T	W	T	F	S
				1	2	3
4	B	A	B	A	B	10
11	A	B	A	B	A	17
18	B	A	B	A	B	24
25	A	B	A	B	A	

April 1-2: Spring Break

May 2027

S	M	T	W	T	F	S
						1
2	B	A	B	A	B	8
9	A	B	A	B	A	15
16	B	A	B	A	B	22
23	24❄	25❄	26❄	27❄	28❄	29
30	H					

May 21: End Q4/Sem 2/Last Day of School
May 31: Memorial Day

June 2027

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

1st Quarter
2nd Quarter
3rd Quarter
4th Quarter

Color-coded days are instructional days for students.

Semester 1 has 88 Days(Q1=44 Q2=44 Semester 2 has 90 Days(Q3=44, Q4=46)

Teacher Professional Days = non-instructional day for students • H = Holiday

❄ **Snow Make-Up Days:**
Dec. 21-22, Jan. 4, Feb. 15, May 24-28

RJR Bell Schedules

REGULAR Day	
1st Period	8:55-10:28
2nd Period	10:34-12:01
3rd Period	12:07-2:07
1st Lunch	12:01-12:31
Class	12:37-2:07
Class	12:07-12:52
2nd Lunch	12:52-1:22
Class	1:27-2:07
Class	12:07-1:37
3rd Lunch	1:37-2:07
4th Period	2:13-3:40

2-HOUR DELAY	
1st Period	10:55-11:54
2nd Period	12:00-1:44
1st Lunch	11:54-12:24
Class	12:30-1:44
Class	12:00-12:35
2nd Lunch	12:35-1:05
Class	1:11-1:44
Class	12:00-1:14
3rd Lunch	1:14-1:44
3rd Period	1:50-2:40
4th Period	2:46-3:40

WEDNESDAY Homeroom/Club MORNING	
1st Period	8:55-10:07
Homeroom/Club	10:13-10:43
2nd Period	10:49-12:01
3rd Period	12:07-2:07
1st Lunch	12:01-12:31
Class	12:37-2:07
Class	12:07-12:52
2nd Lunch	12:52-1:22
Class	1:27-2:07
Class	12:07-1:37
3rd Lunch	1:37-2:07
4th Period	2:13-3:40

WEDNESDAY Homeroom/Club AFTERNOON	
1st Period	8:55-10:18
2nd Period	10:24-11:44
3rd Period	11:50-1:40*
	*Career Center Students will be a little late
1st Lunch	11:44-12:14
Class	12:20-1:40
Class	11:50-12:30
2nd Lunch	12:30-1:00
Class	1:06-1:40
Class	11:50-1:10
3rd Lunch	1:10-1:40
Homeroom/Club	1:46-2:16
4th Period	2:22-3:40

rev. 7/20/2026

SPECIAL EVENT MORNING	
1st Period	8:55-10:05
Special Event	10:15-11:25 *(Including transitions)*
2nd Period	11:25-12:35
3rd Period	12:41-2:25
1st Lunch	12:35-1:05
Class	1:11-2:25
Class	12:41-1:15
2nd Lunch	1:15-1:45
Class	1:51-2:25
Class	12:41-1:55
3rd Lunch	1:55-2:25
4th Period	2:31-3:40

SPECIAL EVENT AFTERNOON	
1st Period	8:55-10:12
2nd Period	10:18-11:37
3rd Period	11:43-1:17* *Career Center Students will be a little late
1st Lunch	11:37-12:07
Class	12:13-1:17
Class	11:43-12:14
2nd Lunch	12:14-12:44
Class	12:50-1:17
Class	11:43-12:47
3rd Lunch	12:47-1:17
4th Period	1:23-2:25
Special Event	2:30-3:40

DAILY SCHEDULE

- *Teacher Arrival – 8:15*
- *Media Center Opens – 8:30*
- *Bell to go to 1st Period – 8:49*

There will be NO Homeroom/Club Day on 2-Hour Delay days.

rev. 7/20/2026

Career Center Daily Schedule

REGULAR CC Schedule		2-Hour Delay	High School Schedule
1st	**8:00[1] - 8:50***	10:00[1] – 10:50*	*No Classes*
1/2 CTE	Block: 8:30[1] – 10:00	10:44[1] – 11:43	1st Period 8:55-10:25
2nd	**9:14* - 10:00**	11:15* – 11:43	
3rd	**10:04 -10:49**	11:46 – 12:14	
3/4 CTE	Block: 10:04 – 11:37*	11:46 – 12:45*	2nd Period 10:30-12:00
4th	**10:52 -11:37***	12:17 – 12:45*	
5th	*Travel Time*		
6th	**12:45* - 1:32**	1:45* – 2:11	3rd Period *(& Lunch)* 12:05-2:05
6/7 CTE	Block: 12:45 – 2:21	1:45* – 2:40	
7th	**1:35 - 2:21**	2:14 – 2:40	
7/8 CTE	Block: 1:35 – 3:10*	2:14 – 3:10*	4th Period 2:10-3:40
8th	**2:24 - 3:10***	2:43 – 3:10*	
BUS Schedule *	8:00[1] Arrive from Home Sch. 8:50 Depart for Home Sch. 9:14 Arrive from Home 11:37 Depart for Home Sch. 12:45 Arrive from Home Sch. 3:10 Depart for Home Sch.	10:00[1] Arrive @ CC 10:50 Depart CC 11:15 Arrive @ CC 12:45 Depart CC 1:45 Arrive @ CC 3:10 Depart CC	

[1] The early bus departs from home schools arriving at CC for 1st pd. classes. Students must get themselves to their home school to ride the bus.

Course Requirements for Graduation

CONTENT AREA	FUTURE READY CORE	OCCUPATIONAL COURSE OF STUDY (OCS)
ENGLISH	**4 CREDITS** • English I • English II • English III • English IV	**4 CREDITS** • English I • English II • English III • English IV
MATHEMATICS	**4 CREDITS** • NC Math 1 • NC Math 2 • NC Math 3 • and fourth mathematics course to be aligned with the student's post–high school plans. NOTE: Credit shall be awarded for Math I, II, III if taken prior to the 2016–2017 school year.	**3 CREDITS** • Introduction to Math 1 • Math 1 • Financial Management
SCIENCE	**3 CREDITS** • Earth/Environmental Science **OR** AP Environmental Science • A Physical Science *(Physical Science, Chemistry, Physics)* • Biology	**2 CREDITS** • Applied Science • Biology
SOCIAL STUDIES	**4 CREDITS** • World History or AP World History • Founding Principles of the United States of America and North Carolina: Civic Literacy **OR** AP United States Government & Politics • American History **OR** AP United States History • Economics & Personal Finance • World History or AP World History • A Founding Principles course *(Civics & Economics **OR** Founding Principles of the United States of America and North Carolina: Civic Literacy)* • An American History *(American History I, American History II, or American History)* **OR** AP US History • Economics & Personal Finance	**2 CREDITS** • Founding Principles of the United States of America and North Carolina: Civic Literacy • Economics & Personal Finance • Founding Principles of the United States of America Civics & Economics **OR** Founding Principles of the United States of America & North Carolina: Civic Literacy • Founding Principles of the United States of America Civics & Economics **OR** Founding Principles of the United States of America & North Carolina: Civic Literacy • Economics & Personal Finance
GLOBAL LANGUAGES	Not required for graduation, but 2 levels are required for admission to a college/university in the UNC System	Not required for OCS
HEALTH AND PHYSICAL EDUCATION	**1 CREDIT** • Health/Physical Education I	**1 CREDIT** • Health/Physical Education I
CPR	Successful completion of CPR for students graduating 2015 and beyond	Successful completion of CPR for students graduating 2015 and beyond
ELECTIVES OR OTHER REQUIREMENTS	**4 CREDITS** 2 of the 4 elective credits from any combination of: • Career and Technical Education (CTE) • Arts Education • Global Languages	**6 CREDITS** • Employment Preparation I Science • Employment Preparation II Citizenship A & B • Employment Preparation III Citizenship A & B • Employment Preparation IV Math • Career Training
CAREER AND TECHNICAL EDUCATION		**4 CREDITS** • CTE electives
ARTS EDUCATION	DPI recommends at least one credit in an arts discipline, but this is not required to meet graduation standards.	DPI recommends at least one credit in an arts discipline, but this is not required to meet graduation standards.
TOTAL MINIMUM CREDITS REQUIRED	22 Credits	22 Credits

• For 9th Graders Entering in August 2021 and beyond (Black)
• For 9th Graders Entering in August 2020 (Red)

rev 7/1/25

RJR TARDY POLICY

BE ON TIME. EVERY CLASS. EVERY DAY.

Arrive on time, be prepared, and ready to learn. Every minute counts!

TARDY COUNT (PER QUARTER)	WHAT HAPPENS	CONSEQUENCE DETAILS	WHAT YOU NEED TO KNOW
1st & 7th Unexcused Tardy	TEACHER WARNING	• Verbal warning from your teacher	Be on time and get to class ready to learn!
2nd & 8th Unexcused Tardy	TEACHER CONFERENCE	• Teacher intervention such as Student / Teacher Conference	Talk with your teacher and make a plan to improve!
3rd & 9th Unexcused Tardy	PARENT CONTACT	• Parent/Guardian call documented in Infinite Campus • Minor in Educator's Handbook	A call will be made home. Your attendance matters!
4th & 10th Unexcused Tardy	PARENT CONFERENCE	• Teacher intervention and Direct Parent/Guardian contact • Minor in Educator's Handbook	The school will contact your parent/guardian directly.
5th & 11th Unexcused Tardy	ADMINISTRATIVE WARNING	• For every 5th tardy/quarter, you will receive an unexcused absence toward exam exemptions • Minor in Educator's Handbook	Too many tardies can affect your ability to exempt exams!
6th & 12th Unexcused Tardy	ADMINISTRATIVE REFERRAL	• Discipline Referral to Admin • Admin will Restrict Parking Privileges – 1 week no parking pass	Tardies can lead to loss of parking privileges.

TARDY MORE THAN 45 MINUTES?
IT'S AN ABSENCE.
That means it counts against you in Infinite Campus.

★ REMEMBER:

- Reset tardies each quarter
- Arrive on time
- Be respectful and prepared
- Positive interactions matter
- Consistency across classrooms
- Your future starts now!

ON TIME. ON TRACK. RJR.