



Brigham City Residential Building Permit Submittal Requirements

The items listed below **MUST** be provided to the City when turning in plans for Residential Building Permits. **ANY MISSING ITEMS MAY CAUSE A DELAY IN PROCESSING THE APPLICATION.**

You may also submit plans and permit applications online at <https://www.bcutah.org/residential-building-permits.htm>

ONE (1) COMPLETE SET OF PLANS: Electronic copies or PDF set of plans

- **Site Plan:** Showing the location and distance of the structure to the property lines. General layout and configuration of building to property lines. (Google earth photographs with dimensions from property lines also acceptable.)
- **Elevation Drawings:** Side views of project.
- **Wall Sections:** Details of footings, foundation, framing, wall insulation, windows, trusses and attic insulation. Stair details, handrail and guard rail details, ice and water shield and roofing details. Sometimes called "sectional drawings."
- **Floor Plan:** Layout of each level of structure including details and locations of plumbing, mechanical, gas line & venting diagram, and electrical components such as lighting locations and outlets.

BUILDING PERMIT APPLICATION:

- The application must be complete when submitting. Please specify the General Contractor, Electrical Contractor, Plumbing Contractor, and Mechanical Contractor (**including contractor license number**). If you are the home owner and plan on perform the work yourself, write "self" on the contractor line.
- The **valuation** and **signature** section must be complete.
- **An email address is required for inspection results!**

ENGINEERING - 2015 INTERNATIONAL CODES (additions or major remodels only)

Due to the complexity of structures being built and the increasing structural requirements imposed by the Building Codes, our specific seismic zone, and engineering is required for almost every structure being built. Unless the home or addition is a fairly simple "box type" building, structural engineering will be required.