NOTICE AND AGENDA
REDEVELOPMENT AGENGY
MUNICIPAL BUILDING AUTHORTY
BRIGHAM CITY COUNCIL MEETING
Thursday, June 18, 2026 6:00 PM
City Council Chambers, 20 North Main
To View Live Meeting Visit:
https://www.bcutah.gov/mayor-and-city-council.htm **or**
www.youtube.com/brighamcitycorp

Thought, Reading, or Invocation: Bishop Olschewski, 19th Ward
Pledge of Allegiance

6:00 REDEVLOPMENT AGENCY MEETING
Approval of June 5, 2025 Meeting Minutes
PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)
Consideration of Resolution Adopting FY 2026-27 Final Budget – Jeff Schmitt

6:10 MUNICIPAL BUILDING AUTHORITY
Approval of the June 5, 2025 Meeting Minutes
PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)
Consideration of Resolution Adopting FY 2026-27 Final Budget – Jeff Schmitt

6:20 REGULAR CITY COUNCIL MEETING
CONSENT
1. Request to Write Off Utility Accounts due to Bankruptcy or Being Sent to Collections
2. Request to Write Off Library Account due to Bankruptcy or Being Sent to Collections
3. Approval of June 4, 2026 City Council Meeting and Work Session Minutes and June 10, 2026 Work Session Minutes
4. Appointments to the Library Board
5. Request for Acceptance of Petition of Annexation of 87.74+\- Acres (Parcel No's 03-076-0002, 03-076-0023, 03-076-0024, 03-079-0005, 03-079-0006, 03-079-0007, 03-079-0008, 03-079-0012, 03-079-0016) located at approximately 1200 W between Hwy 13 and 1500 North

6:25 PUBLIC HEARING (Items may be brought to a vote following the public hearing as deemed necessary)
1. Consideration of Resolution to Adjust FY 2025-2026 Budget – Jeff Schmitt
2. Consideration of Resolution to Transfer Enterprise Funds in FY 2025-2026 – Jeff Schmitt
3. Consideration of Resolution Adopting FY 2026-27 Interim Budget – Jeff Schmitt

PUBLISHING OF THE PROPERTY TAX IMPACT SCHEDULE
This Agenda item is intended to demonstrate compliance with 59-2-919(4)(a)(i) and 59-2-924(8)(b) by providing a Property Tax Impact Schedule as attached to this Agenda

6:45 PUBLIC COMMENTS [1] (Per Utah Code, Council will receive input only, no decision can be made)

6:50 COUNCILMEMBER AND CITY ADMINISTRATOR COMMENTS

6:55 ACTION ITEMS
1. Consideration of Approval of Interlocal Agreement for Mutual Aid For Fire and EMS Services With Logan City Fire – Jeremie Poppleton
2. Consideration of Ordinance Amending Title 5 Consolidated Fee Schedule Related to Fees for Water Services – Derek Oyler

7:30 CLOSED SESSION
Consideration to enter a closed session to discuss: purchase/exchange/lease of real property; pending litigation; cyber security; or character/professional competence or physical/mental health of an individual.

Assigned times may vary depending on length of discussion or agenda alteration. In compliance with the Americans with Disabilities Act, individuals needing special accommodations should notify the City Recorder (435-734-6621) at least 48 hours in advance of the meeting. City Council members may participate in council meetings electronically. Public is welcome to join the meeting in person at City Hall or to view the meeting electronically at the link above.

CERTIFICATE OF POSTING
The undersigned duly appointed City Recorder does hereby certify that the above notice and agenda was posted in three public places within the Brigham City limits. A copy was also provided to the Box Elder News Journal and posted on the City website and the State Public Meeting Notice website on June 11, 2026.

Kristina Rasmussen, City Recorder

[1] Each individual is limited to three minutes. Total input period is limited to 15 minutes.

Brigham City Municipal Building Authority
Date: Thursday, June 5, 2025
Time: 6:00 PM
Location: City Council Chambers, 20 North Main

PRESENT:	D.J. Bott	Committee Chair
	Dave Hipp	Committee Member
	Dave Jeffries	Committee Member
	Matthew Jensen	Committee Member
	Ryan Smith	Committee Member
	Robin Troxell	Committee Member
ALSO PRESENT:	Tom Cooper	Power Director – *via Zoom*
	Chris Howard	Police Commander
	Tom Kotter	Finance Director
	Paul Larsen	Community and Economic Development Director
	Derek Oyler	City Administrator
	Tyler Pugsley	Assistant City Administrator
	Kristina Rasmussen	Secretary
	Casey Smith	Power Superintendent
	Brandon Thueson	Fire Chief

The Brigham City Council reconvened immediately following the adjournment of the Redevelopment Agency (RDA) meeting, now sitting as the Municipal Building Authority (MBA).

Chairman Bott called the MBA meeting to order and welcomed those in attendance. No separate invocation or pledge was offered, as these had already been provided during the RDA meeting.

Approval of Minutes

Chairman Bott requested a motion to approve the minutes from the previous MBA meeting.

- Motion: Committee Member Jensen moved to approve the Municipal Building Authority meeting minutes from June 20, 2024.
- Second: Committee Member Smith.
- Discussion: None.
- Vote: Motion passed unanimously.

Public Hearing – Consideration of Resolution Adopting the FY 2025-26 Final MBA Budget

Finance Director Tom Kotter presented the final proposed budget for the Municipal Building Authority for the 2025–2026 fiscal year.

Mr. Kotter explained that the Municipal Building Authority is a distinct legal entity under Utah State Code, created for the purpose of financing and managing public infrastructure and facilities. Although its operations are minimal, the MBA remains active due to outstanding financial obligations from prior city projects.

Key points from the presentation included:

- The MBA was previously used as the financing mechanism for the construction of the Academy Building and potentially other municipal facilities.
- As of the current fiscal year, the MBA holds approximately $1.5 million in outstanding debt, which is scheduled to be fully retired by the year 2035.
- No major changes were proposed in the budget from the prior year. The figures align with the Mayor's larger proposed citywide budget and reflect the continuation of existing debt service.
- The MBA budget is integrated into the City's published financial documents, though it functions independently as a reporting entity.

"We are in the final stretch of repayment," Mr. Kotter noted, "and while this entity is relatively quiet in terms of activity, it remains important for transparency and compliance purposes."

Motion to Open the Public Hearing

- Motion: Committee Member Jensen moved to open the public hearing.
- Second: Committee Member Smith.
- Vote: Motion passed unanimously.

Public Comments

- Public Input: No comments were offered.

Motion to Close the Public Hearing

- Motion: Committee Member Jensen moved to close the public hearing.
- Second: Committee Member Smith.
- Vote: Passed unanimously.

Budget Adoption

Chairman Bott asked if there was any additional discussion regarding the resolution to adopt the MBA budget. Hearing none, the board proceeded to a vote.

- Motion: Committee Member Smith moved to adopt the resolution approving the FY 2025–2026 Municipal Building Authority Budget.
- Second: Committee Member Hipp.
- Discussion: None.

Roll Call Vote – Approval of MBA Budget

- Committee Member Jeffries; Aye
- Committee Member Hipp; Aye
- Committee Member Jensen; Aye
- Committee Member Smith; Aye
- Committee Member Troxell; Aye

Result: Motion passed unanimously by roll call vote.

Adjournment

With no further business before the board:

- Motion: Committee Member Jensen moved to adjourn the MBA meeting.
- Second: Committee Member Smith.
- Vote: Motion carried unanimously.

The meeting of the Brigham City Municipal Building Authority adjourned at approximately 6:20 PM, immediately followed by the convening of the Regular City Council Meeting.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the June 5, 2025 Municipal Building Authority Meeting.

Dated this_____ day of_____, 20____.

_____

Kristina Rasmussen, Secretary

BRIGHAM CITY
AGENDA ITEM FOR CITY COUNCIL MEETING

1. INITIATED BY: Jeff Schmitt

2. DEPARTMENT OR DIVISION: Finance

3. DATE INITIATED: June 3, 2026

4. BRIEF EXPLANATION OF PROPOSED ACTION (ATTACH OTHER DOCUMENTATION AS NECESSARY):

   Request approval of the attached resolution to approve the final 2026-27 MBA Budget

5. ESTIMATED TIME NEEDED: 5 Minutes

6. PROPOSED DATE FOR COUNCIL ACTION: June 18, 2026

7. EXPLANATION OF DEADLINE, IF APPLICABLE:

8. REVIEW

Date	Name	Signature	Attachment
06.03.2026	Jeff Schmitt		

9. MAYOR'S SIGNATURE: _____

RESOLUTION NO. _____

ADOPTION OF BRIGHAM CITY MUNICIPAL BUILDING AUTHORITY'S FISCAL YEAR 2026-27 FINAL BUDGET

WHEREAS, the Brigham City Municipal Building Authority is organized pursuant to the laws of the State of Utah; and

WHEREAS, the Brigham City Municipal Building Authority has proposed a final budget for the fiscal year 2026-27, including all funds and separate budgets as hereinafter contained; and

WHEREAS, the Brigham City Municipal Building Authority has held all public hearings, posted notices and taken all steps necessary for the adoption of a budget; and

WHEREAS, the Brigham City Municipal Building Authority has reviewed the fiscal year 2026-27 final budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BRIGHAM CITY MUNICIPAL BUILDING AUTHORITY, this 18th day of June 2026, that the Brigham City Municipal Building Authority final budgets are hereby adopted.

PASSED AND ADOPTED this 18th day of June, 2026.

BRIGHAM CITY CORPORATION

BY _____
Dennis J Bott, Chair

ATTEST:

_____
Kristina Rasmussen, Secretary