



City Council of the City of Perry

Agenda – Regular Meeting

September 16, 2024 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

Declaration of Quorum

Invocation

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City Manager, staff, attorney or to the recommending board, commission, or committee.

All Agenda Items Are for Discussion and Whatever Further Action the City Council Deem Necessary or Advisable to Discharge Their Constitutional, Home Rule Charter, and Statutory Powers of Government.

1. Consent Agenda

All Items Listed under the Consent Agenda Are Deemed to Be Non-controversial and Routine in Nature by the Governing Body. They Will Be Approved by One Motion of the Governing Body. The Items on the Consent Agenda Will Not Be Discussed. Any Member of the Governing Body Desiring to Discuss an Item on the Consent Agenda May Request That It Be Removed from the Consent Agenda and Placed in its Proper Order on the Regular Agenda. It Will Then Be Considered at That Time.

- A. Receive and approve the minutes of the Regular City Council meeting of September 3, 2024.**
- B. Acknowledge Librarian's April through July 2024 Report for the Perry Carnegie Library and Statistics Report for July 2024.**
- C. Declare certain library materials as surplus property and authorize City Manager to make proper disposal pursuant to the Purchasing Manual**

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the City Agenda or Citizens presenting their concerns or comments.

(Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Mayor or other Presiding Officer. Such a person should stand before the podium and shall address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided.

City of Perry Regular Meeting Agenda

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For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Mayor or Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. **Proclamations, Commendations, Reports, and Inquiries by the Governing Body.** No action may be taken on any report or inquiry made by the governing body during this section of the agenda (unless the item is specifically listed hereinbelow and then action may be taken) and is only for the purpose of identifying issues that may be subject to a future agenda item. Each report given should be for the purpose of informing the other members and the public of the activity of the member or ad hoc, recommendation only committee and in the event discussion is desired, the item should be placed on the next regular or special agenda. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.
 - a. Proclamations
 - b. Commendations
 - c. Council Reports
 - Ward 1,2,3, and 4 Councilpersons have an opportunity to report any new developments or work performed since the last meeting.
 - d. Committee Reports
 - Committee members can make Committees Reports to update the City Council regarding developments in their delegated responsibilities.
6. **City Manager Remarks on current projects and activities.**
7. **Chief Financial Officer Report on the August 2024 Financial Report.**

Attachment: Financial Report enclosed.

Recommendation: Discuss and give direction.

8. **Consider Approval of Ordinance No. 2024-19 of the City Council of the City of Perry, Oklahoma, Amending Chapter 1 of the Perry Municipal Code 2022, by the Amendment of Section 1-114 Entitled "Technology Fee", Increasing the Fee to Twenty Dollars; Providing For Repealer; Savings; Codification; Severability; and Declaring an Emergency.**

Background: The technology fee is currently set at \$16.00 and is used for the acquisition, operation, maintenance, repair and replacement of data processing equipment and software related to the administration of the criminal justice system and costs of prosecution acquisition, operation, maintenance, repair and replacement of data processing equipment and software related to the administration of the criminal justice system and costs of prosecution. Digiticket is the hardware and software system used to issue citations and its cost has substantially increased since date this ordinance was adopted on March 6, 2017. The proposed increase is an additional \$4.00. This amount is paid along with any fine and municipal court costs. The Police Chief will report.

Attachment: Ordinance No. 2024-19

Recommendation: Approval

9. **Consider approval of Emergency Clause for Ordinance No. 2024-19.**

Recommendation: At least seven (7) affirmative votes are required to pass the emergency clause.

10. **Consider Approval of Resolution No. 2024-08 of the City Council of the City of Perry, Oklahoma, Concerning the Roof System at Perry Water Treatment Plant Project; Authorizing the Award of the Contract to Anytime Roofing, Inc., as the Lowest Responsible Bidder, Authorizing Payments and other Actions and the Signatures required for all Related Documents and Transactions.**

Background: The Roofing System at Perry Water Treatment Plant Project was competitively bid pursuant to the Public Competitive Bidding Act of 1974. Anytime Roofing, Inc., submitted the lowest responsible bid. On September 3, 2024, the City Council awarded the bid to Anytime Roofing, Inc., contingent on the receipt of acceptable references. References were examined by the City Engineer and found to be acceptable. A budget has been approved for the project and necessary expenses. Authorizing payments pursuant to the contracts is necessary to construct this project. Approval of this Resolution:

- Authorizes the Mayor and/or City Manager to enter the public construction contract with Anytime Roofing, Inc.;
- Provides that all payments required pursuant to the public construction contract are authorized;
- Provides that the Mayor and/or City Manager are authorized to sign all documents;
- Provides that the City staff is authorized to execute any change orders necessary to complete the project within the budgeted amount.

Attachment: Resolution No. 2024-08; letter on references

Recommendation: Approval

11. **Consider Award of Tax-exempt fuel bids.**

Background: Bids were received on September 12, 2024, for tax exempt fuel sales and a canvas of the bids was received. A recommendation for the award will be made at the meeting.

Attachments: Notice and canvas of bids

Recommendation: Receive canvas and make award

12. **Consider Approval of Application for Payment No. 3 with Lone Hickory Cattle, LLC on the Water System Improvement DWSRF Project No. 940-1021206-02 in the amount of \$59,592.38, which includes retainage and acceptance of the Project so long as it has been performed in accordance with the plans and specifications.**

Background: The City Engineer has reviewed the schedule of values and examined the work of Lone Hickory Cattle, LLC, and authorizes this final Pay Application in the amount of \$59,592.38, including retainage and final payment of \$59,592.38. Approval of this action will provide for acceptance of the project so long as it has been performed in accordance with the plans and specifications.

City of Perry Regular Meeting Agenda

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The two-year maintenance bond begins upon acceptance of the Project. The city engineer recommends acceptance.

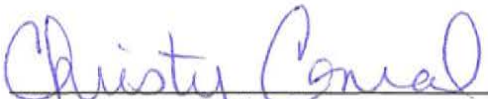
Attachment: Application for Payment No. #3

Recommendation: Approval of Payment No. #3 acceptance of the project so long as it has been performed in accordance with the plans and specifications

14. **New Business (matters not known about or which could not reasonably be foreseen prior to the time of posting. (25 O.S. 311A.9).**
15. **Consider Convening Into Executive Session To conduct a performance evaluation of Nate Read, City Manager (Pursuant To Title 25, Section 307.B.1 of the Oklahoma Statutes as amended).**
16. **Reconvene Into Regular Session.**
17. **Take Any Action Deemed Necessary Pursuant to The Executive Session.**
18. **Adjourn**

Posted at Perry City Hall & Council Chambers.

September 13, 2024 12:30 P.M.


Christy Conrad, City Clerk



Board of Trustees of the Perry Municipal Authority

Agenda – Regular Meeting

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Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

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A. Receive and approve the minutes of the PMA meeting of September 3, 2024.

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the PMA Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and shall address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

Perry Regular Municipal Authority Meeting Agenda

September 16, 2024

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5. **New Business** (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of the Oklahoma Statutes as amended).
6. **Adjourn**

Posted at Perry City Hall & Council Chambers.

September 13, 2024 12:30 P.M.


Christy Conrad, Secretary



Board of Trustees of the Perry Facilities Authority

Agenda – Regular Meeting

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A. Receive and approve the minutes of the PFA meeting of September 3, 2024.

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the PFA Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and shall address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.)

Perry Facilities Authority Meeting Agenda

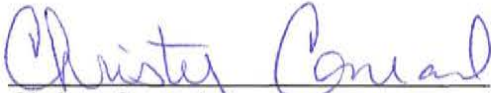
September 16, 2024

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6. **Adjourn**

Posted at Perry City Hall & Council Chambers.

September 13, 2024 12:30 P.M.



Christy Conrad, Secretary