City Council of the City of Perry
Amended City Agenda – Regular Meeting
March 3, 2025 @ 6:15 P.M.
Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order
Roll Call
Declaration of Quorum
Invocation

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment,** including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City Manager, staff, attorney or to the recommending board, commission, or committee. All Agenda Items Are for Discussion and Whatever Further Action the City Council Deem Necessary or Advisable to Discharge Constitutional, Home Rule Charter, and Statutory Powers of Government.

1. Consent Agenda

All Items Listed under the Consent Agenda Are Deemed to Be Non-controversial and Routine in Nature by the Governing Body. They Will Be Approved by One Motion of the Governing Body. The Items on the Consent Agenda Will Not Be Discussed. Any Member of the Governing Body Desiring to Discuss an Item on the Consent Agenda May Request That It Be Removed from the Consent Agenda and Placed in its Proper Order on the Regular Agenda. It Will Then Be Considered at That Time.

- **A. Receive and Approve the Minutes of the Special City Council Meeting of February 19, 2025.**
- **B. Acknowledge and provide 10% local match funding of $8,500.00 for OERSSIRF Grant Zoll Monitor, Zoll Ventilator, two IV pumps and three scopes for intubation.**
- **C. Approve purchase of Grader from the Town of Okeene for $112,000.00 and waive competitive biddy policy as in the best interest of the City of Perry and pursuant to the City Manager's certification.**
- **D. Consider declaring certain library materials as surplus and no longer needed for a public purpose and authorize disposal pursuant to the City's Purchasing Manual.**

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the City Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Mayor or other Presiding Officer.

Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided.

For commentors on items not on the agenda, such persons shall be provided a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Mayor or Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. **Proclamations, Commendations, Reports, and Inquiries by the Governing Body.** No action may be taken on any report or inquiry made by the governing body during this section of the agenda (unless the item is specifically listed herein below and then action may be taken) and is only for the purpose of identifying issues that may be subject to a future agenda item. Each report given should be for the purpose of informing the other members and the public of the activity of the member or ad hoc, recommendation only committee and in the event discussion is desired, the item should be placed on the next regular or special agenda. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.
   a. Council Reports
      - Ward 1,2,3, and 4 Councilpersons have an opportunity to report any new developments or work performed since the last meeting.
   - Update on hospital project and hospital operations from Courtney Kozikuski

6. **City Manager Report and/or Updates**

7. **Chief Financial Officer Remarks and monthly invoice.**

   Attachment: Invoice is attached and remarks will be made at the meeting.

8. **Presentation of City Attorney Report and monthly invoice.**

   Attachment: Invoice is attached and City Attorney Report to be presented at the meeting.

9. **Discussion on FY2025 CDBG Application.**

   Background: Last year the City missed getting funded with a $600,000.00 CDBG Grant by one point. Efforts will be redoubled for a $600,000.00 CDBG grant for this filing period. Filing ends on May 2, 2025.

   The City is proposing the sludge box project at the water treatment facility to handle solids created during the water production process at an estimated cost of $1.2 million. With a $600,000.00 grant application, a $600,000.00 local match will be required. Discussion concerning the project and source of local funding can be held. The required hearing for the CDBG grant will be held in April.

   Recommendation: Discuss

10. Consider Approval of an Amendment to Chapter V, Section 2 and Section 5A of the City of Perry/Perry Municipal Authority Personnel Manual Concerning "Appearance".

Background: A new policy proposed by the City Manager respecting city employee appearance is presented as an amendment to the Personnel Manual.

Attachment: Amendment to Personnel Manual

Recommendation: Approval

11. Consider Approval of Resolution No. 2025-04 Appointing a Person to Serve on the Election Committee of the Oklahoma Municipal Power Authority.

Background: The Council should appoint a person to serve on the Election Committee of the OMPA. This resolution will become effective after the regularly scheduled OMPA Board meeting held on March 13, 2025. It is anticipated that the appointed person will be elected as a director of OMPA.

Attachment: Resolution No. 2025-04

Recommendation: Make an appointment

12. Consider Approval of the Interlocal Cooperative Agreement with the 8th District Attorney's Office Multi-Jurisdictional Task Force and Violent Crime Task Force.

Background: This Agreement provides for Multi-Jurisdictional Task Force of the major cities located within Noble and Kay Counties, under the direction of District Attorney Brian Hermanson, to work together to combat illegal dangerous substances, gangs and major crime cases. The police officers of these different jurisdictions, while still directed and controlled by their chiefs, will work in concert with the district attorney to investigate these public ills. As the operations will be financed through federal and state grants and there is no required local financial participation, a Perry officer or officers may, from time to time, provide services for the task force.

Attachment: Interlocal Cooperative Agreement

Recommendation: Authorize the City Manager to approve and Execute the ICA.

13. Authorize the City Manager to Execute the Supplemental Watershed Agreement No. 8 for the Upper Black Bear Creek Rehabilitation Project, Dam No. 62.

Background: The original 1963 watershed agreement was last supplemented in January 2012 and another supplement is required as construction costs and inflation have made the price increase. The city administration is checking on the numbers included in this 8th Supplement and will be prepared to address the issue at the meeting.

Attachment: Supplemental Watershed Agreement No. 8

Recommendation: After being fully informed, discuss and if deemed appropriate, authorize City Manager to execute Supplemental Watershed Agreement No. 8

14. **New Business** (matters not known about or which could not reasonably be foreseen prior to the time of posting. (25 O.S. 311A.9).

15. **Consider convening into executive session for the purpose of: 1) confidential communications between the City Council and the City Attorney concerning City of Perry, Oklahoma, vs. Vann Meadow Lands, LLC, Case No. CV-2022-010, District Court of Noble County, Oklahoma, if the City Council finds, with the advice of its City Attorney, that disclosure will seriously impair the ability of the City Council to process the litigation in the public interest pursuant to Title 25, Section 307B.4 of the Oklahoma Statues, as amended, and 2) for purposes of conferring on matters pertaining to economic development including the creation of a proposal, including the sale of real property, to entice a new business to locate at the Perry Industrial Park, if public disclosure of the matter discussed would interfere with the development of proposal and/or violate the confidentiality of the business, pursuant to Title 25, Section 307C.11 of the Oklahoma Statues, as amended.**

16. **Reconvene into regular session.**

17. **Consider giving the City Manager: 1) appropriate directions in case styled the City of Perry, Oklahoma, vs. Vann Meadow Lands, LLC, Case No. CV-2022-010, District Court of Noble County, Oklahoma, to finalize the litigation with the appropriation of any necessary monies required and designate the fund and 2) authority to approve and execute a Letter of Intent Agreement with a third party for the prospective sale of certain real property, after the fulfillment of certain preconditions, in order to locate a new business at the Perry Industrial Park.**

18. **Adjourn**

Posted at Perry City Hall & Council Chambers. February 28, 2025 4:00 P.M.

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Christy Conrad, City Clerk

Board of Trustees of the Perry Municipal Authority
Agenda – Regular Meeting
March 3, 2025 @ 6:15 P.M.
Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

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1. Consent Agenda

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A. Receive and approve the minutes of the special PMA meeting of February 19, 2025.

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the PMA Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. **Consider Approval of an Amendment to Chapter V, Section 2 and Section 5A of the City of Perry/Perry Municipal Authority Personnel Manual Concerning "Appearance".**

   Background: A new policy proposed by the Trust Manager respecting city employee appearance is presented as an amendment to the Personnel Manual.

   Attachment: Amendment to Personnel Manual

   Recommendation: Approval

6. **New Business** (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of the Oklahoma Statutes as amended).

7. **Adjourn**

Posted at Perry City Hall & Council Chambers. February 28, 2025 _______ P.M.

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Christy Conrad, Secretary

Board of Trustees of the Perry Facilities Authority

Agenda – Regular Meeting

March 3, 2025 @ 6:15 P.M.
Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order
Roll Call
Declaration of Quorum

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A. Receive and approve the minutes of the special PFA meeting of February 19, 2025.

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the PFA Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. Consider Approval of the Purchasing Manual for Perry Facilities Authority.

Background: The Perry Facilities Authority has never adopted the Purchasing Manual. A similar item was placed on the PFA Holdings, Inc., agenda held before this meeting. It is important to establish purchasing rules for all the public trust authorities and for PFA Holdings, Inc., which is making significant purchases for the hospital. This amendment is accomplished by redefining "City" and the initial introduction to the Manual. This Manual contains all the amendments made to date to the City's Purchasing Manual.

Attachment: Purchasing Manual

Recommendation: Approval

6. New Business (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of the Oklahoma Statutes as amended).

7. Adjourn

Posted at Perry City Hall & Council Chambers. February 28, 2025 _______ P.M.

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Christy Conrad, Secretary