



City Council of the City of Perry

City Agenda – Regular Meeting

August 18, 2025 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

Declaration of Quorum

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to its City Manager, staff, attorney or to the recommending board, commission, or committee. All Agenda Items Are for Discussion and Whatever Further Action the City Council Deem Necessary or Advisable to Discharge Constitutional, Home Rule Charter, and Statutory Powers of Government.

1. Consent Agenda

All Items Listed under the Consent Agenda Are Deemed to Be Non-controversial and Routine in Nature by the Governing Body. They Will Be Approved by One Motion of the Governing Body. The Items on the Consent Agenda Will Not Be Discussed. Any Member of the Governing Body Desiring to Discuss an Item on the Consent Agenda May Request That It Be Removed from the Consent Agenda and Placed in its Proper Order on the Regular Agenda. It Will Then Be Considered at That Time.

- A. Receive and Approve Minutes of Regular City Council Meeting of August 4, 2025.**
- B. Receive and Approve Minutes of Special City Council Meeting of August 7, 2025.**
- C. Declare as Surplus and no longer useful for a municipal purpose certain materials from the Perry Carnegie Library.**

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the City Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Mayor or other Presiding Officer. Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Mayor or Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. **Proclamations, Commendations, Reports, and Inquiries by the Governing Body.** No action may be taken on any report or inquiry made by the governing body during this section of the agenda (unless the item is specifically listed herein below and then action may be taken) and is only for the purpose of identifying issues that may be subject to a future agenda item. Each report should be for the purpose of informing the other members and the public of the activity of the members or ad hoc, recommendation only committee and in the event discussion is desired, the item should be placed on the next regular or special agenda. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

- a. Council Reports Ward 1,2,3, and 4 Councilpersons have an opportunity to report any new developments or work performed since the last meeting.

6. **City Manager Remarks on current projects and activities.**
7. **Chief Financial Officer Report on July 2025 Financial Report.**

Attachment: July 2025 Financial Report enclosed.

8. **Consider Items Relating to the Perry Municipal Airport:**

A. RECEIVE CANVAS OF BIDS ON CONSTRUCT HANGARS PROJECT, AIP 3-40-0077-020-2025, AIG 3-40-0077-021, ODAA F22-26H-FS; CONSIDER AWARD OF BASE BID AND ALTERNATIVE NO. 1 TO THE FIREBRAND CONSTRUCTION LLC WHO IS DEEMED THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$1,008,664.50 AND AUTHORIZE MAYOR TO EXECUTE THE CONTRACT AFTER CITY ATTORNEY REVIEW AND APPROVAL OF CONTRACT, BONDS, POWER OF ATTORNEY AND INSURANCE; ALL ACTIONS CONTINGENT UPON RECEIPT OF FAA/ODAA GRANTS.

Background: Eight bids were received on this project, but two bids were determined to be non-complaint. Toby Baker of Parkhill Engineering will review with the governing body the bids received on the Construct Hangars Project, including making the award of the base bid and Alternative No. 1 to Firebrand Construction LLC in the amount of \$1,008,664.50 and authorize Mayor to execute the contract after City Attorney review and approval of contract, bonds, power of attorney and insurance; all actions contingent upon receipt of FAA/ODAA Grants.

The agenda items that follow relate to acquisition of the necessary monies for the project. The grant total project cost is \$1,266,815.00 inclusive of all construction and professional services. The 2 FAA grants will provide \$696,748 of funding (55%), the ODAA grant \$506,726 (40%), with a local share required from the City of Perry of \$63,641 (5%).

Attachment: Canvas

Recommendation: Discuss and if deemed appropriate, award bid to the lowest responsible bidder, Firebrand Construction LLC in the amount of \$1,008,664.50, contingent upon the receipt of FAA/ODAA Grants and authorize Mayor to execute the contract after City Attorney review and approval of contract, bonds, power of attorney and insurance.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2025-11 OF THE CITY COUNCIL OF THE CITY OF PERRY, OKLAHOMA, ACCEPTING FAA GRANT AIP 3-40-007-020-2025 PROVIDING FOR A FEDERAL GRANT FOR PURPOSE OF AIDING IN THE FINANCING OF CERTAIN AIRCRAFT HANGARS IN PERRY, OKLAHOMA, TO ASSIST IN THE DEVELOPMENT OF THE PERRY MUNICIPAL AIRPORT; DIRECTING THE MAYOR, CITY MANAGER, CHIEF FINANCIAL OFFICER AND CITY CLERK TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS RESOLUTION.

Background: Mr. Baker is waiting on FAA to tell the City of Perry how much of the total funding needed they want in the first grant, and how much in the second.

Attachment: Resolution No. 2025-11

Recommendation: Approval

C. CONSIDER APPROVAL OF RESOLUTION NO. 2025-12 OF THE CITY COUNCIL OF THE CITY OF PERRY, OKLAHOMA, ACCEPTING FAA GRANT AIG 3-40-0077-021-2025 PROVIDING FOR A FEDERAL GRANT FOR PURPOSE OF AIDING IN THE FINANCING OF CERTAIN AIRCRAFT HANGARS IN PERRY, OKLAHOMA, TO ASSIST IN THE DEVELOPMENT OF THE PERRY MUNICIPAL AIRPORT; DIRECTING THE MAYOR, CITY MANAGER, CHIEF FINANCIAL OFFICER AND CITY CLERK TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS RESOLUTION.

Background: Mr. Baker is waiting on FAA to tell the City of Perry how much of the total funding needed they want in the first grant, and how much in the second.

Attachment: Resolution No. 2025-12

Recommendation: Approval

D. CONSIDERATION AND POSSIBLE ACTION TO ACCEPT OKLAHOMA DEPARTMENT OF AEROSPACE AND AERONAUTICS (ODAA) GRANT F22-26H-FS AND AUTHORIZE THE MAYOR TO EXECUTE THE GRANT APPLICATION AND AGREEMENT.

Background: The application becomes the Agreement once signed by ODAA, hence the application language with this agenda item but not the previous ones, since only the FAA grant agreement requires Council action.

Attachment: Application and Grant Agreement.

Recommendation: Approval

E. CONSIDERATION AND POSSIBLE ACTION TO APPROVE TASK ORDER NO. 2 BETWEEN THE CITY OF PERRY AND PARKHILL, FOR PROFESSIONAL SERVICES DURING CONSTRUCTION, RELATED TO THE AIRPORT HANGAR PROJECT.

Background: These services are included for funding under the FAA and ODAA grants are the City's net share will be 5%.

Attachment: Task Order No. 2

Recommendation: Approval

9. **New Business (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of Oklahoma Statutes as amended).**
10. **Consider convening into executive session for the purposes of: 1) conferring on a matters pertaining to the economic development of the City of Perry involving the Seth Wadley Autoplex including the creation of a proposal to entice a business to locate within the Perry Commercial Park if public disclosure of the matter discussed would interfere with the development of proposal or if public disclosure would violate the confidentiality of the new business, pursuant to Title 25, Section 307C.11 of the Oklahoma Statutes, as amended, and 2) conferring on a matters pertaining to the economic development of the City of Perry involving the former Seth Wadley Ford Dealership (currently owned by the City) including the creation of a proposal to entice a business to locate to Downtown Perry if public disclosure of the matter discussed would interfere with the development of proposal or if public disclosure would violate the confidentiality of the new business, pursuant to Title 25, Section 307C.11 of the Oklahoma Statutes, as amended.**
11. **Reconvene into regular session.**
12. **Direct City Staff with regard to the items on executive session.**
13. **Adjourn**

Posted at Perry City Hall & Council Chambers.

August 15, 2025 _____ P.M.

Christy Conrad, City Clerk



Board of Trustees of the Perry Municipal Authority

Agenda – Regular Meeting

July 21, 2025 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

Declaration of Quorum

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1. Consent Agenda

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- A. Receive and Approve the Minutes of the Regular PMA Meeting of August 4, 2025.**
- B. Receive and Approve the Minutes of the Special PMA Meeting of August 7, 2025.**

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the PMA Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body.

If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. Consider Items Relating to the Perry Municipal Airport:

A. RECEIVE CANVAS OF BIDS ON CONSTRUCT HANGARS PROJECT, AIP 3-40-0077-020-2025, AIG 3-40-0077-021, ODAA F22-26H-FS; CONSIDER AWARD OF BASE BID AND ALTERNATIVE NO. 1 TO THE FIREBRAND CONSTRUCTION LLC WHO IS DEEMED THE LOWEST RESPONSIBLE BIDDER IN THE AMOUNT OF \$1,008,664.50 AND AUTHORIZE CHAIRMAN TO EXECUTE THE CONTRACT AFTER CITY ATTORNEY REVIEW AND APPROVAL OF CONTRACT, BONDS, POWER OF ATTORNEY AND INSURANCE; ALL ACTIONS CONTINGENT UPON RECEIPT OF FAA/ODAA GRANTS.

Background: Eight bids were received on this project, but two bids were determined to be non-complaint. Toby Baker of Parkhill Engineering will review with the governing body the bids received on the Construct Hangars Project, including making the award of the base bid and Alternative No. 1 to Firebrand Construction LLC in the amount of \$1,008,664.50 and authorize Mayor to execute the contract after City Attorney review and approval of contract, bonds, power of attorney and insurance; all actions contingent upon receipt of FAA/ODAA Grants.

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Recommendation: Discuss and if deemed appropriate, award bid to the lowest responsible bidder, Firebrand Construction LLC in the amount of \$1,008,664.50, contingent upon the receipt of FAA/ODAA Grants and authorize Mayor to execute the contract after City Attorney review and approval of contract, bonds, power of attorney and insurance.

B. RATIFY APPROVAL OF RESOLUTION NO. 2025-11 OF THE CITY COUNCIL OF THE CITY OF PERRY, OKLAHOMA, ACCEPTING FAA GRANT AIP 3-40-007-020-2025 PROVIDING FOR A FEDERAL GRANT FOR PURPOSE OF AIDING IN THE FINANCING OF CERTAIN AIRCRAFT HANGARS IN PERRY, OKLAHOMA, TO ASSIST IN THE DEVELOPMENT OF THE PERRY MUNICIPAL AIRPORT; DIRECTING THE MAYOR, CITY MANAGER, CHIEF FINANCIAL OFFICER AND CITY CLERK TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS RESOLUTION.

Background: Mr. Baker is waiting on FAA to tell the City of Perry how much of the total funding needed they want in the first grant, and how much in the second.

Attachment: Resolution No. 2025-11

Recommendation: Approval

C. RATIFY APPROVAL OF RESOLUTION NO. 2025-12 OF THE CITY COUNCIL OF THE CITY OF PERRY, OKLAHOMA, ACCEPTING FAA GRANT AIG 3-40-0077-021-2025 PROVIDING FOR A FEDERAL GRANT FOR PURPOSE OF AIDING IN THE FINANCING OF CERTAIN AIRCRAFT HANGARS IN PERRY, OKLAHOMA, TO ASSIST IN THE DEVELOPMENT OF THE PERRY MUNICIPAL AIRPORT; DIRECTING THE MAYOR, CITY MANAGER, CHIEF FINANCIAL OFFICER AND CITY CLERK TO TAKE ANY AND ALL ADDITIONAL ACTIONS AS MAY BE REQUIRED FOR THE IMPLEMENTATION OF THIS RESOLUTION.

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Attachment: Resolution No. 2025-12

Recommendation: Approval

D. RATIFY ACTION TO ACCEPT OKLAHOMA DEPARTMENT OF AEROSPACE AND AERONAUTICS (ODAA) GRANT F22-26H-FS AND AUTHORIZE THE MAYOR TO EXECUTE THE GRANT APPLICATION AND AGREEMENT.

Background: The application becomes the Agreement once signed by ODAA, hence the application language with this agenda item but not the previous ones, since only the FAA grant agreement requires Council action.

Attachment: Application and Grant Agreement.

Recommendation: Approval

E. RATIFY ACTION TO APPROVE TASK ORDER NO. 2 BETWEEN THE CITY OF PERRY AND PARKHILL, FOR PROFESSIONAL SERVICES DURING CONSTRUCTION, RELATED TO THE AIRPORT HANGAR PROJECT.

Background: These services are included for funding under the FAA and ODAA grants are the City's net share will be 5%.

Attachment: Task Order No. 2

Recommendation: Approval

- 6. New Business (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of Oklahoma Statutes as amended.**

7. Adjourn

Posted at Perry City Hall & Council Chambers.

August 15, 2025 _____ P.M.

Christy Conrad, Secretary



Board of Trustees of the Perry Facilities Authority

Agenda – Regular Meeting

August 18, 2025 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

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A. Receive and Approve the Minutes of the Regular PMA Meeting of August 4, 2025.

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the PFA Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body. If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

Perry Facilities Authority Regular Meeting Agenda

August 18, 2025

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- 5. New Business (matters not known about or which could not reasonably be foreseen prior to the time of posting. (Title 25, Section 311A.9 of Oklahoma Statutes as amended).**
- 6. Adjourn**

Posted at Perry City Hall & Council Chambers.

August 15, 2025 _____ P.M.

Christy Conrad, Secretary