



Perry Carnegie Library Board

Agenda – Regular Meeting

October 20, 2025 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

Declaration of Quorum

Invocation

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and/or deletions. This rule will apply to every individual agenda item without exception, and without providing this same **amendment** language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item. The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to the Head Librarian, City Manager, staff, attorney or to Perry City Council.

Agenda items are for discussion and whatever further action the Library Board deems necessary or advisable to discharge their constitutional and statutory powers of government.,

1. Consent Agenda

All items listed under the consent agenda are deemed non-controversial and routine in nature by the governing body. They will be approved by one motion of the Board. The items on the consent agenda will not be discussed. Any member of the Board desiring to discuss an item on the consent agenda may request that it be removed from the consent agenda and placed in its proper order on the regular agenda. It will then be considered at that time.

A. Approve minutes of the Perry Carnegie Library Board Meeting of July 21, 2025.

B. Acknowledge Librarian's July 2025, August 2025 and September 2025 Reports for the Perry Carnegie Library and Statistics Reports for July through September 2025.

Attachments: July 2025, August 2025 and September 2025 Reports for the Perry Carnegie Library and Statistics Reports for July through September 2025.

2. Consider Items Removed from the Consent Agenda for Discussion.

3. Consider and Act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled.

5. Presentation of Oral Quarterly Report on Perry Carnegie Library Usage and Statistics, to include the Children's Librarian and Library Director presented by Pam Rigg, Head Librarian.

6. Approve the following Policy Amendments for the Perry Carnegie Library.

- A. Fines and Fees.**
- B. Computers/Internet/WIFI Policies.**
- C. Mission Statement.**
- D. Patron Responsibility Policy.**

Background: Pam Rigg will explain certain amendments desired to the library's various policies.

Attachment: Selections/Collections Policy

Recommendation: Discuss and act as deemed appropriate.

7. New Business. As used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.

8. Adjourn.

Posted at Perry City Hall & Council Chambers & www.cityofperryok.com.

October 17, 2025 _____ P.M.

Christy Conrad, Secretary



City Council of the City of Perry

City Agenda – Regular Meeting

October 20, 2025 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

Declaration of Quorum

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1. Consent Agenda

All Items Listed under the Consent Agenda Are Deemed to Be Non-controversial and Routine in Nature by the Governing Body. They Will Be Approved by One Motion of the Governing Body. The Items on the Consent Agenda Will Not Be Discussed. Any Member of the Governing Body Desiring to Discuss an Item on the Consent Agenda May Request That It Be Removed from the Consent Agenda and Placed in its Proper Order on the Regular Agenda. It Will Then Be Considered at That Time.

- A. Receive and Approve the Minutes of the Regular City Council Meeting of October 6, 2025.**
- B. Declare certain library discard materials as surplus property and no longer useful for a public purpose and authorize disposal pursuant to City Purchasing Manual.**

2. Items Removed from Consent Agenda for Discussion.

3. Consider and act on items removed from the Consent Agenda, if any.

4. Comments from Those Assembled Pertaining to Items on the City Agenda or Citizens presenting their concerns or comments. (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Mayor or other Presiding Officer.

Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided.

For commentors on items not on the agenda, such persons shall be provided a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body.

If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Mayor or Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

5. **Proclamations, Commendations, Reports, and Inquiries by the Governing Body.** No action may be taken on any report or inquiry made by the governing body during this section of the agenda (unless the item is specifically listed herein below and then action may be taken) and is only for the purpose of identifying issues that may be subject to a future agenda item. Each report given should be for the purpose of informing the other members and the public of the activity of the member or ad hoc, recommendation only committee and in the event discussion is desired, the item should be placed on the next regular or special agenda. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

a. Council Reports

- Ward 1,2,3, and 4 Councilpersons have an opportunity to report any new developments or work performed since the last meeting.

6. **City Manager Remarks on current projects and activities.**
7. **Chief Financial Officer Report on September 2025 Financial Report.**

Attachment: September 2025 Financial Report enclosed.

8. **Presentation of Perry Chamber of Commerce Quarterly Report.**

Background: Perry Chamber President/CEO Katy Carris will present the quarterly report at the meeting.

9. **Consider TAP Grant Options.**

Background: The City Manager will review with the City Council three options for proposed future TAP grant projects to consider and give input.

Recommendation: Receive presentation

10. **Consider Amendments to Chapter 1, Section 9E and Chapter V, Section 5.A.23 of the City of Perry/Perry Municipal Authority Personnel Manual concerning “Gratuities”.**

Background: A review of state law and other municipal policies were reviewed to provide a more concise and directed policy on the receipt of gratuities. If approved, this will become a part of the City/PMA Personnel Manuals.

Attachment: Personnel Amendment

Recommendation: Discuss and if deemed appropriate, approve.

11. ITEMS PERTAINING TO REAP GRANT FOR IMPROVEMENTS TO ENHANCE THE RELIABILITY, REDUNDANCY AND CAPACITY OF THE WATER TREATMENT PLANT PROJECT:

A. CONSIDER APPROVAL OF RESOLUTION NO. 2025-15 AUTHORIZING AN APPLICATION FOR FINANCIAL ASSISTANCE FROM THE RURAL ECONOMIC ACTION PLAN (REAP) FUND TO ENHANCE THE RELIABILITY, REDUNDANCY AND CAPACITY OF THE WATER TREATMENT PLANT PROJECT IN THE AMOUNT OF \$200,000.00; AUTHORIZE THE LOCAL MATCH AND DESIGNATE FUNDING SOURCE.

B. CONSIDER APPROVAL OF RESOLUTION NO. 2025-14 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PERRY, OKLAHOMA, AMENDING THE 2022 CAPITAL IMPROVEMENT PLAN OF THE CITY OF PERRY, OKLAHOMA, BY AMENDING SECTION E (FOUND ON PAGE 10) ENTITLED "WATER/SEWER/ELECTRIC" BY ADDING A PROJECT UNDER SUBSECTION WATER ENTITLED "IMPROVEMENTS TO ENHANCE THE RELIABILITY, REDUNDANCY AND CAPACITY OF THE WATER TREATMENT PLANT PROJECT" AND CLASSIFYING SUCH PROJECT WITH A DESIGNATION OF "MANDATORY" AND PROVIDING FOR AN ESTIMATED COST OF \$1,200,000.00.

Background: A REAP grant through NODA is available and the City Administration recommends applying for a \$200,000.00 REAP Grant for the purpose of the economic development of the City of Perry.

The specific grant would be used to provide improvements to enhance the reliability, redundancy and capacity of the water treatment plant project, as provided by the budget enclosed herein prepared by Mr. Coe, with an estimated cost of \$1,20,000.00. Local matching funds would be provided by the Series 2025 FAP Note to the OWRB in the amount of \$3,685,000.00. The local match will be \$1,200,000.00. These improvements are necessary to serve the new economic development in the community especially a proposed yet unannounced project which is water dependent. The resolution to amend the CIP must be amended to make the project mandatory and improve points for the grant. In addition, a recommended local match should be authorized.

Attachment: Resolution No. 2025-14 Resolution No. 2025-15 and Coe Estimate

Recommendation: Receive presentation and take appropriate action

12. Discussion of Amending the Fowl Ordinance; Council to discuss and give the city administration direction.

Background: Language for a proposed ordinance is presented as a part of this agenda item as the city administration seeks direction from the governing body concerning regulations for fowl in non-agricultural districts. Currently, the ordinance addresses hobby ducks and chickens; the proposed ordinance addresses hobby ducks, chickens, quail and pigeons (recent request from a resident requesting a permit for show pigeons). Number of birds are limited and based on size of the property. A document showing the current and proposed ordinance is included. As there appear to be several different opinions from the governing

body on this issue, no formal ordinance is provided until better direction is given; if desired, the ordinance can be placed on the next agenda for formal adoption.

Attachment: Document showing current and proposed ordinance

Recommendation: Direct the city administration as appropriate

- 13. Consider convening into executive session for the purposes of: 1) conferring on a matters pertaining to the economic development of the City of Perry involving the preparation of a proposal to recruit a national retail business to locate within the City of Perry, Oklahoma, if public disclosure of the matter discussed would interfere with the development and implementation of the proposal or if public disclosure would violate the confidentiality of the new business, pursuant to Title 25, Section 307C.11 of the Oklahoma Statutes, as amended, and 2) conferring on a matter pertaining to the economic development of the City of Perry involving the former Seth Wadley Ford Dealership (currently owned by the City) including the creation of a proposal to entice a business to locate to Downtown Perry if public disclosure of the matter discussed would interfere with the development of proposal or if public disclosure would violate the confidentiality of the new business, pursuant to Title 25, Section 307C.11 of the Oklahoma Statutes, as amended.**
- 14. Reconvene into regular session.**
- 15. Direct the City Staff regarding the proposal and authorize the Mayor to execute any Agreement to provide for such location within the City of Perry.**
- 16. New Business** (matters not known about or which could not reasonably be foreseen prior to the time of posting. (25 O.S. 311A.9).
- 17. Adjourn**

Posted at Perry City Hall & Council Chambers.

October 17, 2025, 4:00 P.M.

Christy Conrad, City Clerk



Board of Trustees of the Perry Municipal Authority
Agenda – Regular Meeting
October 20, 2025 @ 6:15 P.M.
Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

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Roll Call
Declaration of Quorum

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1. Consent Agenda

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A. Receive and Approve the Minutes of the Regular PMA Meeting of October 6, 2025.

- 2. Items Removed from Consent Agenda for Discussion.**
- 3. Consider and act on items removed from the Consent Agenda, if any.**
- 4. Comments from Those Assembled Pertaining to Items on the PMA Agenda or Citizens presenting their concerns or comments.** (Note: Only items listed on the agenda can be discussed between the commentor and the governing body members. If there is any agenda item that any person wishes to address, such person shall raise their hand to be recognized by the Presiding Officer. Such a person should stand before the podium and address their remarks to a specific agenda item. A maximum three (3) minute address by such person may be provided. For commentors on items not on the agenda, such persons shall be provided with a maximum of three (3) minutes, but no discussion should occur between such commentor and the governing body.

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If discussion is desired, the item should be directed to be placed on the next regular or special agenda. The Presiding Officer may provide additional time. This procedure is to ensure that no violation of the Oklahoma Open Meeting Act occurs.

- 5. Consider Amendments to Chapter 1, Section 9E and Chapter V, Section 5.A.23 of the City of Perry/Perry Municipal Authority Personnel Manual concerning “Gratuities”.**

Background: A review of state law and other municipal policies were reviewed to provide a more concise and directed policy on the receipt of gratuities. If approved, this will become a part of the City/PMA Personnel Manuals.

Attachment: Personnel Amendment

Recommendation: Discuss and if deemed appropriate, approve.

- 6. Consider Approval of Aircraft Hangar and other Structure Construction Standards at the Perry Municipal Airport.**

Background: From time to time, hangars are constructed, or damaged or destroyed and reconstructed at the Perry Municipal Airport. Such construction and/or reconstruction should be in accordance with some rules and regulations which currently do not exist. Adoption of this policy would provide that standard. It ensures that all construction must

be authorized by the Airport Manager and must be a compatible standard capable of withstanding winds of 85 miles per hour, with doors open or closed. Furthermore, all structures must comply with the City building codes and airport zoning and land use ordinances. All structures must comply with FAA airspace requirements and must receive FAR Part 77 approval prior to construction. Any aircraft hangar or other structure which is destroyed or damaged in an amount greater \$5000.00, shall be required to come into compliance with this standard. No structure may be erected beyond the building restriction line or in conflict with the approved airport layout plan. No structures that are built on property adjacent to airport property will be allowed to have access to the airport property or through the fence operation.

Attachment: Policy

Recommendation: Discuss and if deemed appropriate, approve.

7. Adjourn

Posted at Perry City Hall & Council Chambers.

October 17, 2025 _____ P.M.

Christy Conrad, Secretary



Board of Trustees of the Perry Facilities Authority

Agenda – Regular Meeting

October 20, 2025 @ 6:15 P.M.

Municipal Building | 729 Cedar Street, Perry, Oklahoma 73077

Meeting Called to Order

Roll Call

Declaration of Quorum

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the Governing Body Desiring to Discuss an Item on the Consent Agenda May Request That It Be Removed from the Consent Agenda and Placed in its Proper Order on the Regular Agenda. It Will Then Be Considered at That Time.

A. Receive and Approve the Minutes of the Regular PMA Meeting of October 6, 2025.

- 2. Items Removed from Consent Agenda for Discussion.**
- 3. Consider and act on items removed from the Consent Agenda, if any.**
- 4. Comments from Those Assembled Pertaining to Items on the PFA Agenda or Citizens presenting their concerns or comments.**

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October 20, 2025

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5. Adjourn

Posted at Perry City Hall & Council Chambers.

October 17, 2025 _____ P.M.

Christy Conrad, Secretary