



**MAYOR AND COUNCIL
BOROUGH OF CLOSTER**

REORGANIZATION MEETING: THURSDAY - JANUARY 2, 2025

THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD IN-PERSON, TELEPHONICALLY, and VIA ZOOM VIDEO. You may join the Zoom meeting, including video, by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date. **To join via Telephone Audio Only: +1 301-715-8592; MEETING ID: 864 2063 3673; PASSWORD: 8675309**

If Closed Session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Mayor Glidden opened the meeting at 7:30 P.M. with the following announcement: This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Sine Die and Reorganization Meetings which was published in The Record on December 29, 2024 and published in The Star-Ledger on December 30, 2024; was posted on the Municipal Clerk’s Bulletin Board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk and on the Borough website.

3. ROLL CALL

GOVERNING BODY	PRESENT	ABSENT
Mayor Glidden	✓	
Councilwoman Amitai	✓	
Councilman Cho	✓	
Councilwoman Chung	✓	
Councilwoman Latner	✓	
Councilwoman Maroules	✓	
Council President Yammarino	✓	

4. INVOCATION – RABBI NOAH FABRICANT, KOL DOROT OF ORADELL

Rabbi spoke about Hanukkah and the appropriate ties to the Reorganization through themes of rededication and the ability to do a lot with a little.

5. ADMINISTRATION OF OATHES OF OFFICE

The oaths of office took place when Mayor Fulop arrived at 7:55 P.M. There was a brief recess between the readings of appointments and the administration of oaths.

- a. COUNCILWOMAN ELECT – JANNIE CHUNG JANUARY 1, 2025 – DECEMBER 31, 2027
ADMINISTRATED BY STEVE FULOP, MAYOR OF JERSEY CITY
- b. COUNCILWOMAN ELECT – ALISSA LATNER JANUARY 1, 2025 – DECEMBER 31, 2027
ADMINISTERED BY STEVE FULOP, MAYOR OF HERSEY CITY

Mayor Fulop thanked Mayor Glidden for his good work and then said that it was a privilege to swear in Councilwoman Chung and Councilwoman Latner.

Mayor Glidden shared thoughts on the State of Closter, including the continued success of Closter Plaza, work on the Village School, celebrating holidays as a community, and successfully applying for grants. He also spoke about projects for 2025. After reading the names of residents who had passed away during 2024, Mayor Glidden asked for a moment of silence. He then thanked the staff of the Borough of Closter and wished everyone a happy 2025.

6. MAYOR GLIDDEN REMARKS

Mayor Glidden shared thoughts on the State of Closter, including the continued success of Closter Plaza, work on the Village School, celebrating holidays as a community, and successfully applying for grants. He also spoke about projects for 2025. After reading the names of residents who had passed away during 2024, Mayor Glidden asked for a moment of silence. He then thanked the staff of the Borough of Closter and wished everyone a happy 2025.

DECLARE COUNCIL ORGANIZED FOR 2025
a. ROLL CALL OF 2025 GOVERNING BODY

GOVERNING BODY	PRESENT	ABSENT
Mayor Glidden	✓	
Councilwoman Amitai	✓	
Councilman Cho	✓	
Councilwoman Chung	✓	
Councilwoman Latner	✓	
Councilwoman Maroules	✓	
Council President Yammarino	✓	

7. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS

Mayor Glidden read all appointments into the record and thanked the Ambulance Corps (on hand) for their service.

All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

OFFICE	INCUMBENT	MAYOR GLIDDEN'S RECOMMENDATION	TERM	EXPIRES
*Planning Board				
Council Member/Class III Representative Gov't of Closter/Historian/Class II	<u>Councilwoman Amitai</u>	<u>Councilwoman Amitai</u>	1 Year	Dec 31, 2025
	<u>Tsun Tam</u>	<u>Tsun Tam</u>	1 Year	Dec 31, 2025
Alternate No. 1	<u>Japil Chung</u>	<u>Japil Chung</u>	2 Years	Dec 31, 2026
Alternate No. 2	OPEN	<u>Larry Reines</u>	2 Years	Dec 31, 2025
*Shade Tree Commission				
Council Liaison/Member	<u>Councilwoman Maroules</u>	<u>Councilman Yammarino</u>	1 Year	Dec 31, 2025
Chair	<u>Nils Abate</u>	<u>James Oettinger</u>	5 Years	Dec 31, 2025
Alternate No. 1	<u>OPEN</u>	<u>Anthony Lupardi</u>	5 Years	Dec 31, 2029

8. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I. D. "MAYOR" and Rule No. V. A. "COMMITTEES AND COMMISSIONS"

OFFICE	INCUMBENT	MAYOR GLIDDEN'S RECOMMENDATION	TERM	EXPIRES
Administrative and Finance				
Administrator	James Winters	James Winters	1 Year	Dec 31, 2025
Affirmative Action Officer	James Winters	James Winters	1 Year	Dec 31, 2025
Appropriate Authority	James Winters	James Winters	1 Year	Dec 31, 2025
Treasurer	James Winters	James Winters	1 Year	Dec 31, 2025
Public Agency Compliance Officer (PACO)	James Winters	James Winters	1 Year	Dec 31, 2025
Administrative Assistant	Leslie Weatherly	Leslie Weatherly	1 Year	Dec 31, 2025
Part-time Administration Clerical	William Hildenbrand	William Hildenbrand	1 Year	Dec 31, 2025
Assistant Chief Financial Officer	Maria Passafaro	Maria Passafaro	1 Year	Dec 31, 2025
Deputy Treasurer	Maria Passafaro	Maria Passafaro	1 Year	Dec 31, 2025
Pension Certifying Agent	Maria Passafaro	Maria Passafaro	1 Year	Dec 31, 2025
Employee Benefits Clerk	Michaela Tomanova	Michaela Tomanova	1 Year	Dec 31, 2025
HR Coordinator	Michaela Tomanova	Michaela Tomanova	1 Year	Dec 31, 2025

Assistant to Tax Collector/ Payroll Clerk	Michaela Tomanova	Michaela Tomanova	1 Year	Dec 31, 2025
Finance Clerk	Melissa Gracey	Mellissa Gracey	1 Year	Dec 31, 2025
Part-Time Finance Clerk/COAH Certification	Dee Woods	Dee Woods	1 Year	Dec 31, 2025
IT Director	Kevin Whitney	Kevin Whitney	1 Year	Dec 31, 2025
Assessor Clerical Assistant Clerk	Rose Mitchell	Rose Mitchell	1 Year	Dec 31, 2025
Deputy Borough Clerk	Jennifer Martinez	Jennifer Martinez	1 Year	Dec 31, 2025
Assistant to Borough Clerk	Martha Francis	Martha Francis	1 Year	Dec 31, 2025
Building/Construction				
Technical Assistant	Paul Demarest	Paul Demarest	1 Year	Dec 31, 2025
Technical Assistant	Rose Mitchell	Rose Mitchell	1 Year	Dec 31, 2025
Code Enforcement Official Property	James Rizza	James Rizza	1 Year	Dec 31, 2025
Building /Technical Inspector	Giuseppe LaMastra	Giuseppe LaMastra	1 Year	Dec 31, 2025
Code Enforcement Official Trees	Bill Fuchs	Bill Fuchs	1 Year	Dec 31, 2025
Alternate Plumbing Inspector	Mario DeMichele	Mario DeMichele	1 Year	Dec 31, 2025
Alternate Fire sub Code Inspector	Robert Byrnes, Jr	Robert Byrnes, Jr	1 Year	Dec 31, 2025
Office Assistant-Part-time	Richard Yoo	Richard Yoo	1 Year	Dec 31, 2025
Zoning Officer	Jimmy Kim	Jimmy Kim	1 Year	Dec 31, 2025
DPW				
Director of Public Work	William Dahle III	William Dahle III	1 Year	Dec 31, 2025
Superintendent of Public Works	Alan Martin	Alan Martin	1 Year	Dec 31, 2025
Stormwater Coordinator	Alan Martin	Alan Martin	1 Year	Dec 31, 2025
Administrative Assistant	Bibiana Lopez	Bibiana Lopez	1 Year	Dec 31, 2025
Recycling Coordinator	Carol Dacey	Cody Watkins	1 Year	Dec 31, 2025
Assistant Recycling Coordinator	Vacant	Bibiana Lopez	1 Year	Dec 31, 2025
Clean Communities Coordinator	Carol Dacey	Bibiana Lopez	1 Year	Dec 31, 2025
License Sewer Operator	William Dahle III	William Dahle III	1 Year	Dec 31, 2025
License Sewer Operator	Cody Watkins	Cody Watkins	1 Year	Dec 31, 2025
Court				
Municipal Court Administrator	Antoinette Ceccon	Antoinette Ceccon	1 Year	Dec 31, 2025
Acting Municipal Court Administrator	Dawn Curatola	Dawn Curatola	*Per Superior Court/Resolution 1-year	Dec 31, 2025
Violations Clerk	Christine Fredette	Christine Fredette	1 Year	Dec 31, 2025
Violations Clerk	Diane Frohlich	Diane Frohlich	1 Year	Dec 31, 2025
Public Safety				
Senior Fire Prevention Inspector/Secretary	Michael Hunken	Michael Hunken	1 Year	Dec 31, 2025
Fire Prevention Inspector/Secretary	Mark Meyers	Mark Meyers	1 Year	Dec 31, 2025
Fire Prevention Inspector/Secretary	Alphonso Young, Jr	Alphonso Young, Jr	1 Year	Dec 31, 2025
Municipal Humane Law Enforcement Officer (MHLEO)*	Det. Sgt. Keith Dombkowski	Det. Sgt. Keith Dombkowski	1 Year	Dec 31, 2025
Police Matron	MaryEllen Cerbasi	MaryEllen Cerbasi	1 Year	Dec 31, 2025
Police Records Clerk	MaryEllen Cerbasi	MaryEllen Cerbasi	1 Year	Dec 31, 2025
School Crossing Guards				
	Elizabeth Bussanich	Elizabeth Bussanich	1 Year	Dec 31, 2025
	Louise Hettinger	Louise Hettinger	1 Year	Dec 31, 2025
	Donna Kelly	Donna Kelly	1 Year	Dec 31, 2025
	Cheryl Friedrich	Cheryl Friedrich	1 Year	Dec 31, 2025
	Patricia Williams	Vacant	1 Year	Dec 31, 2025
	Kenneth F. Norton	Vacant	1 Year	Dec 31, 2025
	James L. Gabettie	James L. Gabettie	1 Year	Dec 31, 2025
	Roberto Gonzalez	Roberto Gonzalez	1 Year	Dec 31, 2025
	Ludwina Lang	Ludwina Lang	1 Year	Dec 31, 2025
	Thomas Burderi	Thomas Burderi	1 Year	Dec 31, 2025
	Jeff Siegmann	Jeff Siegmann	1 Year	Dec 31, 2025
	Gail Watkins	Gail Watkins	1 Year	Dec 31, 2025
	Charlotte Salamone	Charlotte Salamone	1 Year	Dec 31, 2025
	Dennis O'Brien	Dennis O'Brien	1 Year	Dec 31, 2025

	Angela Caserta	Angela Caserta	1 Year	Dec 31, 2025
Emergency Management				
1st Deputy Coordinator	Kevin Whitney	Kevin Whitney	1 Year	Dec 31, 2025
Assist Deputy Coordinator	William Dahle III	William Dahle III	1 Year	Dec 31, 2025
Assist Deputy Coordinator	Sgt. Daniel Hargrave	Sgt. Daniel Hargrave	1 Year	Dec 31, 2025
Administrative Assistant	Leslie Weatherly	Leslie Weatherly	1 Year	Dec 31, 2025
Liaison	Mayor John C. Glidden Jr	Mayor John C. Glidden Jr	1 Year	Dec 31, 2025
Logistics Manager	Mark Meyers	Mark Meyers	1 Year	Dec 31, 2025
Recovery Manager	Michael Hunken	Michael Hunken	1 Year	Dec 31, 2025
Health				
Registrar/Licensing Official, Bd of Health	Jin Bae	Jin Bae	1 Year	Dec 31, 2025
Recreation				
Recreation Director	James Oettinger	James Oettinger	1 Year	Dec 31, 2025
Deputy Director	John Kilduff	John Kilduff	1 Year	Dec 31, 2025
Deputy Director Fields	Devon Sampson	Devon Sampson	1 Year	Dec 31, 2025
Administrative Assistant	Gina Ferraro	Gina Ferraro	1 Year	Dec 31, 2025

COMMITTEES AND LIAISONS

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN’S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Bergen Municipal Coalition	John C. Glidden, J	John C. Glidden, Jr.	1 Year	Dec 31, 2025
Joint Insurance Fund				
Fund Commissioner	Fred Pitofsky	Fred Pitofsky	2 Years	Dec 31, 2025
Alternate Fund Commissioner	James Winters	James Winters	1 Year	Dec 31, 2025
Safety Delegate	William Dahle III	William Dahle III	1 Year	Dec 31, 2025
Safety Alternate	Tony Lupardi	Tony Lupardi	1 Year	Dec 31, 2025
Safety Committee	Councilman Scott Devlin	Alan Martin	1 Year	Dec 31, 2025
Safety Committee	Mark Lupardi	Mark Lupardi	1 Year	Dec 31, 2025

2025 COUNCIL COMMITTEES

<u>COMMITTEES</u>	<u>2024 CHAIR/MEMBERS</u>	<u>2025 CHAIR/MEMBERS</u>
Finance & Technology	Yammarino/Cho/Maroules	Yammarino/Cho/Maroules
HR, Communication & Environment	Maroules/Yammarino/Latner	Maroules/Yammarino/Latner
Ordinances & Legislative	Cho/Amitai/Latner	Cho/Amitai/Latner
Private Construction, Land Use, Zoning Enforcement	Amitai/Chung/Cho	Amitai/Chung/Cho
Public Safety	Latner/Chung/Amitai	Latner/Chung/Amitai
Public Works, Construction and Gounds	Chung/Yammarino/Maroules	Chung/Yammarino/Maroules
Council Liasions		
Ambulance Corps	Glidden	Glidden
NV Reg High School Board of Ed	Latner	Latner
Closter Public School Board	Chung	Chung
Board of Health	Chung	Chung
Engineer	Glidden	Glidden
Environmental Commission	Cho	Cho
Fire	Yammarino	Cho
Food and Assistance Board	Yammarino	Yammarino
Historic Preservation Commission	Maroules	Maroules
Improvement Commission	Amitai	Amitai
Library Bd of Trustees	Latner	Latner
Planning Board, Class III	Amitai	Amitai
Police	Latner	Latner
Shade Tree Commission	Maroules	Yammarino
Recreation Commission	Yammarino	Yammarino
Senior Citizens	Amitai	Amitai
Zoning Board of Adjustment	Cho	Cho
Council President	Chung	Yammarino
NV Mayors Association	Glidden	Glidden

9. APPOINTMENT OF BOROUGH PROFESSIONALS

OFFICE	INCUMBENT	MAYOR GLIDDEN'S RECOMMENDATION	TERM	EXPIRES
Appraiser Properties Commercial	<u>Louis S. Izenberg, MAI, SRA</u> <u>BBG Real Estate Services</u>	<u>Louis S. Izenberg, MAI, SRA</u> <u>BBG Real Estate Services</u>	1 Year	Dec 31, 2025
Appraiser Properties Residential	<u>Associated Appraisal Group</u>	<u>Associated Appraisal Group</u>	1 Year	Dec 31, 2025
Attorney	<u>William J. Bailey</u> <u>Huntington Bailey,</u>	<u>William J. Bailey</u> <u>Huntington Bailey</u>	1 Year	Dec 31, 2025
Auditor	<u>Gary J. Vinci</u> <u>Lerch, Vinci & Bliss, LLP</u>	<u>Gary J. Vinci</u> <u>Lerch, Vinci & Bliss, LLP</u>	1 Year	Dec 31, 2025
Bond Counsel	<u>John D. Draikiwicz</u> <u>Gibbons P.C.</u>	<u>John D. Draikiwicz</u> <u>Gibbons P.C.</u>	1 Year	Dec 31, 2025
Borough (Master Reexamination) Planner Plan	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	1 Year	Dec 31, 2025
Affordable Planner Housing	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	<u>Caroline Reiter P.P., AICP</u> <u>T and M Associates</u>	1 Year	Dec 31, 2025
Engineer	<u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u>	<u>Boswell Engineering</u> <u>(Rep) Nick DeNicola</u>	1 Year	Dec 31, 2025
Financial Advisory Services	<u>Daniel C. Mariniello</u> <u>NW Financial Group, LLC</u>	<u>Acacia Financial Group, Inc</u>	1 Year	Dec 31, 2025
Health Services	<u>Mid-Bergen Regional Health Commission</u>	<u>Mid-Bergen Regional Health Commission</u>	1 Year	Dec 31, 2025
Labor Attorney	<u>Wiss & Bouregy, P.C.</u>	<u>Wiss & Bouregy, P.C.</u>	1 Year	Dec 31, 2025
Landscaper - Foreclosed & Abandoned Properties	<u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u>	<u>Mark Lupardi</u> <u>Lupardi's Nursery, Inc.</u>	1 Year	Dec 31, 2025
Qualified Purchasing Agent	<u>Erik Lenander</u>	<u>Erik Lenander</u>	1 Year	Dec 31, 2025
Risk Management Consultant	<u>James Barsa</u> <u>Barsa Insurance Agency</u>	<u>James Barsa</u> <u>Barsa Insurance Agency</u>	1 Year	Dec 31, 2025
Actuarial Consulting		<u>Cirkeiel Actuarial Consulting, LLC</u>	1 Year	Dec 31, 2025
CDL Alcohol & Drug Testing Services		<u>Valley Health Systems Inc</u>	1 Year	Dec 31, 2025
Municipal Court				
Prosecutor	<u>Mark Peter Fierro</u> <u>Dimin Fierro</u>	<u>Mark Peter Fierro</u> <u>Dimin Fierro</u>	1 Year	Dec 31, 2025
Alt. Prosecutor	<u>Elsbeth J. Cruisus, Esq.</u> <u>Law Offices of Elsbeth J. Crusius, LLC</u>	<u>Elsbeth J. Cruisus, Esq.</u> <u>Law Offices of Elsbeth J. Crusius, LLC</u>	1 Year	Dec 31, 2025
Public Defender	<u>Salvador Sclafani</u> <u>Salvador Sclafani, Esq.</u>	<u>Salvador Sclfani, Esq.</u>	1 Year	Dec 31, 2025

10. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

OFFICE	INCUMBENT	MAYOR GLIDDEN'S RECOMMENDATION	TERM	EXPIRES
Board of Ethics				

Member	Beverly MacKeen	<u>Shane Sullivan</u>	2 Years	Dec 31, 2026
Member	Paola Racli	<u>Paola Pacli</u>	5 Years	Dec 31, 2029
Member	John Hernandez	<u>John Hernandez</u>	5 Years	Dec 31, 2029
Board of Health				
Member	<u>OPEN</u>	<u>Shane Sullivan</u>	4 Years	Dec 31, 2027
Member	<u>Barbara Guile</u>	<u>Jill Krapels</u>	4 Years	Dec 31, 2026
Food and Assistance Board				
Co-Chair	<u>OPEN</u>	<u>Tom Coldwell</u>	2 Years	Dec 31, 2026
Historic Preservation Commission				
Member (Class A)	<u>William J. Martin</u>	<u>William J. Martin</u>	4 Years	Dec 31, 2028
Member (Class B)	<u>Bobbie Bouton-Goldberg</u>	<u>Bobbie Bouton-Goldberg</u>	4 Years	Dec 31, 2028
Member (Class C)	<u>Evelien Zonneveld</u>	<u>Evelien Zonneveld</u>	4 Years	Dec 31, 2028
Improvement Commission				
Co-Chair	<u>Juana Trejo-Reyes</u>	<u>Juana Trejo-Reyes</u>	2 Years	Dec 31, 2026
Member	<u>Michael Lee</u>	<u>Michael Lee</u>	2 Years	Dec 31, 2026
<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S RECOMMENDATION</u>	<u>TERM</u>	<u>EXPIRES</u>
Land Use Coordinator				
Planning Board	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	Dec 31, 2025
Zoning Board of Adjustment	<u>Paul Demarest</u>	<u>Paul Demarest</u>	1 Year	Dec 31, 2025
Library Board of Trustees				
Trustee	<u>Walter Johnson</u>	<u>Walter Johnson</u>	5 Years	Dec 31, 2029
Recreation Commission				
Director	<u>James Oettinger</u>	<u>James Oettinger</u>	1 Year	Dec 31,2025
Council Liaison	<u>Councilman Yammarino</u>	<u>Councilman Yammarino</u>	1 Year	Dec 31, 2025
Deputy Director - Field Maintenance	<u>John Kilduff</u>	<u>John Kilduff</u>	1 Year	Dec 31, 2025
Assistant Deputy Field Maintenance	<u>Devon Sampson</u>	<u>Devon Sampson</u>	1 Year	Dec 31,2025
Member	<u>Wayne Sabo</u>	<u>Wayne Sabo</u>	1 Year	Dec 31 2025
Member	<u>Tom Antoshak</u>	<u>Tom Antoshak</u>	3 Year	Dec 31, 2025
Associate Member	<u>Vinay Puttanniah</u>	<u>Vinay Puttanniah</u>	1 Year	Dec 31, 2025
Associate Member	<u>Steve Bottieri</u>	<u>Steve Bottieri</u>	1 Year	Dec 31, 2025
Associate Member	<u>Allison Schwartz</u>	<u>Allison Schwartz</u>	1 Year	Dec 31, 2025
Associate Member	<u>Beverley Mac Keen</u>	<u>Beverley Mac Keen</u>	1 Year	Dec 31, 2025
Associate Member	<u>Paul Nyfenger</u>	<u>Brian Bedoe</u>	1 Year	Dec 31, 2025
Associate Member	<u>John Kim</u>	<u>John Kim</u>	1 Year	Dec 31, 2025
Associate Member	<u>Kristen Schwartz</u>	<u>Kristen Schwartz</u>	1 Year	Dec 31, 2025
Associate Member	<u>Katherine Vittorio</u>	<u>Katherine Vittorio</u>	1 Year	Dec 31, 2025
Zoning Board of Adjustment				
Council Member-Liaison	<u>Councilman Christopher Cho</u>	<u>Councilman Christopher Cho</u>	1 Year	Dec 31, 2025
Full Member		<u>Kristie Davida</u>	4 Years	Dec 31, 2028
Full Member	<u>Leslie Brunell</u>	<u>Leslie Brunell</u>	4 Years	Dec 31, 2028
Alternate No. 1	<u>Elaine Lim</u>	<u>Zachary Messinger</u>	2 Years	Dec 31, 2026
Alternate No. 2	<u>Kristie Davida</u>	<u>Cochi Ho</u>	2 Years	Dec 31, 2025

Alternate No. 3			<u>Yuval Tal</u>	2 Years	Dec 31, 2026
Alternate No. 4			<u>Hani Samaan</u>	2 Years	Dec. 31, 2025
Green Team	Member	<u>Paul Yarin</u>	<u>Paul Yarin</u>	1 Year	Dec 31, 2025
Member		<u>Cinnie Cole</u>	<u>Cinnie Cole</u>	1 Year	Dec 31, 2025
Greenway Committee	Member		<u>Seth Unger</u>	1 Year	Dec 31, 2025
	Member		<u>Mark Maddaloni</u>	1 Year	Dec 31, 2025
MacBain Farm					
Chairperson		<u>James Winters</u>	<u>Marina Layvand</u>	1 Year	Dec 31, 2025
Member		<u>Jeanne Stella</u>	<u>Jeanne Stella</u>	1 Year	Dec 31, 2025
Member		<u>Sally Dorian</u>	<u>Shelagh McCaffrey</u>	1 Year	Dec 31, 2025
Member		<u>Lowell Mandleblatt</u>	<u>Lowell Mandleblatt</u>	1 Year	Dec 31, 2025
Member		<u>Dolores Witko</u>	<u>Dolores Witko</u>	1 Year	Dec 31, 2025
Member		<u>Jaime Stella</u>	<u>Jaime Stella</u>	1 Year	Dec 31, 2025
Member		<u>Marina Layvand</u>	<u>Hanna Kim</u>	1 Year	Dec 31, 2025
Member		<u>Nancy Pergament</u>	<u>Nancy Pergament</u>	1 Year	Dec 31, 2025
Liaison		<u>Open</u>	<u>James Winters</u>	1 Year	Dec 31, 2025

11. REVIEW OF CONSENT AGENDA ITEMS

Mayor Glidden read all items. All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

*25-01 WAIVING READING OF MINUTES

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the Minutes of any prior meeting of the Mayor and Council need not be read by the Borough Clerk at the next or any succeeding Regular or Special Meeting of the Mayor and Council, provided, however, that prior to the approval of any such Minutes of a prior meeting of the Mayor and Council, a true copy of such Minutes shall have been delivered to the Mayor, each Councilperson, the Collector, and such other officials of the Borough or persons as hereafter may be designated by duly adopted Resolution of the Mayor and Council, and provided further that a true copy of such Minutes shall have been posted upon the Bulletin Board of the Borough in the Borough Hall, Closter, New Jersey, for examination by the public prior to approval of any such Minutes by the Mayor and Council.

*25-02 FIXING MEETING DATES OF THE MAYOR AND COUNCIL FOR 2025

BE IT RESOLVED that the meetings of the Mayor and Council of the Borough of Closter shall take place on the second and fourth Wednesday of the month, except where indicated; and

BE IT FURTHER RESOLVED that meetings scheduled to take place at the Municipal Building, Council Chambers, 295 Closter Dock Road, Closter, New Jersey. Meetings will be held in-person and virtually via Zoom beginning at 7:00 PM, with the exception of the 2025 Reorganization Meeting which will be held on Thursday, January 2, 2025 at 7:30 PM; and

BE IT FURTHER RESOLVED the meeting dates for 2025 are as follows:

Work Session starting at 7:00 PM, and Regular Public Meeting immediately following

January 8	January 22
February 12	February 26
March 12	March 26
April 9	April 23
May 14	May 28
June 11	June 25
July 9	July 23
*August 13	
September 10	September 24
October 8	October 22
November 12	November 24 (Monday)

*December 10

* Indicates only one meeting for that month

***25-03 FIXING INTEREST RATE FOR 2025**

WHEREAS, N.J.S.A. 54:4-67 provided that the governing body of a municipality is to fix the rate of interest to be charged for the delinquent payment of real estate taxes;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the interest shall be charged at the rate of eight percent **(8%)** per annum on the first **FIFTEEN HUNDRED DOLLARS** (\$1,500) of the delinquency, and eighteen percent **(18%)** per annum on any amount in excess of **FIFTEEN HUNDRED DOLLARS** (\$1,500), to be calculated from the date the tax or assessment was payable until the date of actual payment.

In connection with any delinquency of taxes, assessments or municipal charges exceeding \$10,000 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in the sum equal to **six percent (6%)** of the delinquency.

With respect to tax certificates held by the municipality, the following additional penalties shall be charged:

Two percent (2%) on the amount due over \$200 up to \$5,000;
Four percent (4%) on the amount due over \$5,000 up to \$10,000; **and;**
Six percent (6%) should the certificate amount exceed \$10,000.00.

BE IT FURTHER RESOLVED that no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable.

***25-04 WARRANTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the proper officers of the Borough of Closter be and they are hereby authorized and directed, for the Year 2025, to issue proper warrants in payment of all items, the payment of which are mandatory under the Laws of the State of New Jersey, or pursuant to ordinance or resolutions of the Borough of Closter; and

BE IT FURTHER RESOLVED that such payments may be made without the passage of any special resolution of the Mayor and Council of the Borough of Closter authorizing the same.

***25-05 DESIGNATING OFFICIAL DEPOSITORIES**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following banks be and the same are hereby designated as **OFFICIAL DEPOSITORIES** for funds of the Borough of Closter for the calendar year 2025:

INVESTORS BANK
Iselin/Englewood, New Jersey

FIRST COMMERCE
Lakewood/Closter, New Jersey

VALLEY NATIONAL BANK
Wayne/Northvale/Norwood, New Jersey

BE IT FURTHER RESOLVED that the Treasurer and Deputy Treasurer/Tax Collector are hereby authorized to wire funds if and when necessary.

***25-06 DESIGNATING SIGNATURES ON BANK ACCOUNTS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at **Investors Bank**, Iselin and Englewood, NJ: **Valley Bank**, Township of Washington, and **First Commerce**, Closter NJ and Lakewood, NJ, to title of which shall be as follows:

Payroll Account
James B. Winters, Borough Administrator/Treasurer

Accounts Payable
John C. Glidden, Jr., Mayor
James B. Winters, Borough Administrator/Treasurer

Alternate Signatories
Council President – for Mayor

Maria Passafaro, Deputy Treasurer – for Treasurer

BE IT ALSO RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the following Borough Officials are hereby authorized and directed to maintain accounts and to sign withdrawals against same at **NVE Bank**, Closter Branch Office, Closter, New Jersey, the title of which shall be as follows:

Magistrate Account & Bail Account
Francis J. Leddy, Jr., Judge
and
Antoinette Ceccon, Court Administrator

BE IT ALSO RESOLVED, that the Clerk shall forward a certified copy of this Resolution to the Treasurer and Assistant Financial Officer.

***25-07 ADOPTING CASH MANAGEMENT PLAN FOR 2025**

WHEREAS, N.J.S.A. 40A:5-14 requires each municipality to have a Cash Management Plan; and

WHEREAS, the Chief Financial Officer has prepared the attached plan.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the attached plan be adopted as the Cash Management Plan of the Borough of Closter for 2025.

***25-08 DESIGNATING OFFICIAL NEWSPAPERS**

BE IT RESOLVED by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that THE RECORD and STAR-LEDGER be and the same are hereby designated as official newspapers of the Borough of Closter for the calendar year 2025 for the publication of ordinances, resolutions, notices and advertisements required by law, or authorized or required by ordinance of the Borough of Closter, or by the Mayor and Council thereof, all to be in the manner required by law.

***25-09 ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2025**

WHEREAS, N.J.S.A. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2025 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on January 1, 2025 and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2024 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2024 Budget,

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Closter, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Assistant Chief Financial Officer for the Borough’s records.

2025	SALARIES	OTHER	
APPROPRIATIONS	AND WAGES	EXPENSES	TOTAL
<u>CURRENT FUND</u>			
General Administration	60,000.00	20,000.00	80,000.00
Municipal Clerk	50,000.00	10,000.00	60,000.00
Mayor and Council	0.00	5,000.00	5,000.00
Financial Administration	60,000.00	25,000.00	85,000.00
Audit Services	0	25,000.00	25,000.00
Information Technology	10,000.00	10,000.00	20,000.00
Revenue Administration	50,000.00	10,000.00	60,000.00
Tax Assessment Administration	35,000.00	25,000.00	60,000.00
Legal Services	0	65,000.00	65,000.00
Engineering Services	0	25,000.00	25,000.00
Closter Improvement Commission	0	3,000.00	3,000.00
Historic Commission	0	2,000.00	2,000.00
Joint Land Use	\$20,000.00	0.00	0.00
Planning Board	0.00	10,000.00	10,000.00

Zoning Board of Adjustment	0.00	25,000.00	25,000.00
Uniform Construction Code	95,000.00	15,000.00	110,000.00
Zoning Officer	10,000.00	0	10,000.00
Property Maintenance	15,000.00	0	15,000.00
Liability Insurance	0	75,000.00	75,000.00
Workers Compensation	0	60,000.00	60,000.00
Group Health & Dental	0	565,000.00	565,000.00
Unemployment Compensation	0	10,000.00	10,000.00
Other Insurance	0	200.00	200.00
Police Department	875,000.00	35,000.00	910,000.00
Emergency Management	5,000.00	5,000.00	10,000.00
Fire Prevention	20,000.00	5,000.00	25,000.00
Fire Protection	0.00	45,000.00	45,000.00
Fire Hydrant Service	0	60,000.00	60,000.00
Municipal Prosecutor	0	5,000.00	5,000.00
DPW Streets and Roads	450,000.00	50,000.00	500,000.00
Snow Removal	0	15,000.00	15,000.00
Shade Tree Commission	2,000.00	20,000.00	22,000.00
Sanitation	100,000.00	\$5,000.00	105,000.00
Recycling	25,000.00	0	25,000.00
Public Building and Grounds	35,000.00	50,000.00	85,000.00
Vehicle Maintenance	60,000.00	100,000.00	160,000.00
Board of Health	25,000.00	15,000.00	40,000.00
Environmental Commission	0	2,000.00	2,000.00
Animal Control	0	5,000.00	5,000.00
Board of Recreation	30,000.00	15,000.00	45,000.00
Senior Citizens	0	5,000.00	5,000.00
Maintenance of Parks & Playgrounds	0	27,500.00	27,500.00
Library	-	260,000.00	260,000.00
Electricity	-	40,000.00	40,000.00
Street Lighting	-	40,000.00	40,000.00
Telephone	-	25,000.00	25,000.00
Water	-	25,000.00	25,000.00
Natural Gas	-	20,000.00	20,000.00
Sewer System	-	10,000.00	10,000.00
Gasoline	-	80,000.00	80,000.00
Bergen County Utilities Authority	-	300,000.00	300,000.00
Solid Waste Recycling & Contingency	-	100,000.00	100,000.00
Contribution to Social Security System	-	90,000.00	90,000.00
Defined Contribution Retirement Plan	-	5,000.00	5,000.00
Interborough Radio/County of Bergen	\$	40,000.00	40,000.00
Municipal Court	\$ 30,000.00	5,000.00	35,000.00
Public Defender	-	2500.00	2,500.00
TOTAL TEMPORARY	\$2,062,000.00		\$4,534,200.00

APPROPRIATIONS			
Principal		\$260,000.00	\$260,000.00
Interest		\$60,000.00	\$60,000.00
Green Trust Loan Program		\$0.00	\$0.00
Payment of Note Principal		\$50,000.00	\$50,000.00
Total Debt Service			\$370,000.00
CAPITAL IMPROVEMENT FUND	\$ -	\$135,000.00	\$135,000.00
-			
TOTAL TEMPORARY BUDGET			\$5,409,200.00

*25-10 AUTHORIZING PETTY CASH FUNDS

WHEREAS, the Borough of Closter has established certain petty cash funds in accordance with N.J.S.A 40A: 5-21;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the Finance Clerk be and hereby is authorized to draw the following checks to re-establish the said funds for the year 2025:

BOROUGH CLERK.....	\$150.00
DEPARTMENT OF PUBLIC WORKS.....	\$100.00
DETECTIVE BUREAU.....	\$100.00
POLICE DEPARTMENT.....	\$150.00

*25-11 CANCELLING SMALL BALANCES

WHEREAS, N.J.S.A. 40 A:5-17.1 provides that a municipality may authorize the processing of tax refunds of less than TEN dollars (\$10.00) and the cancellation of tax delinquencies of less than TEN dollars (\$10.00) without further action of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Closter that the Tax Collector is hereby authorized to process, without any further action on the part of the Governing Body, any property tax refund of less than \$10.00 AND the cancellation of any property tax delinquency of less than \$10.00.

*25-12 AUTHORIZING TREASURER AND ASSISTANT CFO THE AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED

WHEREAS, it is in the best interest of the Borough of Closter, Closter, New Jersey to grant authority to the Chief Financial Officer and Assistant Chief Financial Officer to pay certain obligations when due and owing prior to the regular payment of bills; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Treasurer and Assistant Chief Financial Officer be designated to pay the following as needed and is necessary for the orderly operation of the Borough of Closter:

- Association Meetings/Educational Sessions/Conference Costs
- Bergen County Taxes – Regular & Open Space
- Borough Payrolls including Social Security/Medicare
- Debt Payments – Bonds, Notes & Loans, Principal & Interest
- Gasoline/Diesel Vendors
- Boards of Education
- Postmaster
- Healthcare Reimbursements
- Health & Dental Insurance Premiums
- Lease Payments (previously authorized)
- Petty Cash
- Purchases Associated with Borough Events (including Recreation)
- Sewer Disposal – BCUA
- State or County Permit Applications
- Utilities

All payment of bills will be formally signed and approved at the next scheduled Council meeting.

***25-13 TO REAFFIRM THE BOROUGH OF CLOSTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

WHEREAS, it is the policy of the Borough of Closter to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law Against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act; and

WHEREAS, the governing body of the Borough of Closter has determined that certain procedures need to be established to accomplish this policy.

NOW, THEREFORE, BE IT REAFFIRMED by the Borough of Closter that:

Section 1: No official, employee, appointee or volunteer of the Borough of Closter by whatever title known, or any entity that is in any way a part of the Borough of Closter, shall engage, either directly or indirectly, in any act including the failure to act that constitutes discrimination, harassment or a violation of any person’s constitutional rights while such official, employee, appointee, volunteer, or entity is engaged in or acting on behalf of the Borough of Closter’s business or using the facilities or property of the Borough of Closter.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Closter to provide services that otherwise could be performed by the Borough of Closter.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Administrator shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Administrator shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Closter, as well as all other entities subject to this resolution, to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough Administrator shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough Administrator shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the Borough of Closter. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Closter’s web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of the Borough of Closter in order for the public to be made aware of this policy and the Borough of Closter’s commitment to the implementation and enforcement of this policy.

***25-14 DESIGNATING PUBLIC AGENCY COMPLIANCE OFFICER – JAMES WINTERS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the following Borough Official is hereby designated as the Public Agency Compliance Officer (PACO):

James B. Winters, Borough Administrator

BE IT FURTHER RESOLVED, that the Borough Clerk is hereby authorized to complete the Designation of Public Agency Compliance Officer form via the online submission process available on the Department of Treasury’s website at https://www.nj.gov/treasury/contract_compliance/ and submit same via email to CCA@treas.state.nj.gov or mailed to the address on the correspondence from the State.

***25-15 AUTHORIZING 2025 TAX SALE**

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Collector of Taxes for the Borough of Closter is hereby authorized to conduct a *Standard Tax Sale of 2024 delinquent taxes* for the Calendar Year of 2024 for all delinquent properties.

***25-16 RENEWING DPW DIRECTOR CONTRACT – WILLIAM DAHLE, III**

WHEREAS, William Dahle, III (the “Director”) is employed by the Borough of Closter (the “Borough”) as the Director of the Department of Public Works; and

WHEREAS, the Borough and the Director have engaged in negotiations to agree upon the terms of his employment; and

WHEREAS, the Borough and the Director wish to renew their agreement with no changes; and

NOW THEREFORE BE IT RESOLVED that the Borough authorizes and approves to renew the agreement with the Director on the terms recited therein, which terms are incorporated herein by reference; and

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator, Borough Clerk, Chief Financial Officer, Borough Attorney and Borough Labor Attorney are authorized to take all necessary steps to implement the terms of the Agreement.

BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the Finance Office and Administrator.

***25-17 HIRING TEMPORARY DRIVER/LABORER-DEPARTMENT OF PUBLIC WORKS-2025 SNOW REMOVAL/EMERGENCY WEATHER SEASON**

WHEREAS, there exists a need for a Temporary Driver / Laborer for 2025 Snow Removal and Emergent Severe Weather conditions within the Closter Department of Public Works; and,

WHEREAS, the following individual meets the requirements to fill the position at the Department of Public Works; and,

Robert Dippolito Driver / Laborer \$50.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that Robert Dippolito is hereby appointed to the position of Temporary Driver / Laborer in the Department of Public Works – Streets & Roads Division beginning January 1, 2025 through December 31, 2025 at a rate of \$50.00 per hour as needed for the removal of snow and any emergent weather conditions; not to exceed 37.5 hours per week.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Clerk shall provide a certified copy of this Resolution to the Finance Office.

***25-18 APPOINTING DET. SGT. KEITH DOMBKOWSKI AS MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER**

WHEREAS, in a letter dated May 8, 2018, from Deborah Yankow, Division Director Animal Services, advising of a new law (S3558/A5231) that abolished the State Society for the Prevention of Cruelty to Animals (SPCA) ; and

WHEREAS, the letter requested that each municipal governing body appoint a Municipal Humane Law Enforcement Officer (MHLEO); and

WHEREAS, the Chief of Police recommends appointing Det. Sgt. Keith Dombkowski as the Municipal Humane Law Enforcement Officer (MHLEO); and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that Det. Sgt. Keith Dombkowski is hereby appointed as the Municipal Humane Law Enforcement Officer (MHLEO).

***25-19 AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD, NORTHVALE, RIVER VALE, AND DEMAREST FOR THE CLOSTER POLICE FIRING RANGE**

WHEREAS, the Borough of Closter has a Police Department Firing Range for training and qualification of the members of its police department; and

WHEREAS, representatives from the Borough of Norwood, the Borough of Northvale, the Borough of Demarest and River Vale Township, have indicated a desire to share services with the Borough of Closter and to use the Closter Police Firearms Training Facility for members of their respective police departments from January 1, 2025 through December 31, 2025; and

WHEREAS, the Closter Chief of Police recommended this Shared Services Arrangement to the Mayor and Council and has prepared Standard Operating Procedures (SOPs) for the range as part of a Shared Services

Agreement at a rate of \$200.00 per Officer for hand gun and small arms qualifications and an additional \$100.00 surcharge per Officer for qualifications of high powered rifles.

WHEREAS, the Borough Attorney reviewed the SOPs and Shared Services Agreement and found same to be in order; and

WHEREAS, the Borough's Risk Manager reviewed the insurance provisions and found same to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that:

1. A Shared Services Agreement between the Borough of Closter and the Borough of Norwood, the Borough of Northvale, the Borough of Demarest and the Township of River Vale for use of the Police Firing Range is hereby authorized; and
2. The Chief of Police is hereby authorized to forward the SOPs and Shared Services Agreement to the Borough of Norwood, the Borough of Northvale, the Borough of Demarest and the Township of River Vale; and
3. The Mayor and Clerk are hereby authorized to execute the aforementioned Shared Services Agreement.

***25-20 AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM TO ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the Closter Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period with authorization to participate terminating on December 31 of the current calendar year from January 1, 2025 to December 31, 2025.

BE IT FURTHER RESOLVED that the Closter Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Closter Police Department, without restriction; and

BE IT FURTHER RESOLVED that the Closter Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes; and

BE IT FURTHER RESOLVED that the "DEMIL B thorough Q" controlled 3-page property list is hereby approved and hereto attached to this resolution; and

BE IT FURTHER RESOLVED that the Closter Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Closter Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and certain "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year.

***25-21 BERGEN COUNTY LAW ENFORCEMENT MUTUAL AID RESOLUTIONS**

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is also recognized that the Closter Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to the Task Force, Rapid Deployment Team (RDF,RDT), or Regional SWAT team operated in conjunction with the Bergen County Prosecutor's office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Closter to participate in a Mutual Aid Plan /Protocol and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association and Prosecutors Office 2020-14.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the police Department of the Borough of Closter, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan / Protocol and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Commissioners, the County Prosecutor, and all municipalities in the County of Bergen.

***25-22 ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF CLOSTER IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT N.J.S.A. 59:8-6**

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Closter is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Closter deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. **NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Borough of Closter, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Closter; and
2. **BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Closter, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

***25-23 REDEMPTION CALCULATION FEES**

WHEREAS, N.J.S.A. 54:5-97.1 was amended to allow a municipality to charge a \$50.00 fee for a redemption calculation that has been requested by a lienholder on a certificate they own. N.J.S.A. 54:5-54 states a municipality may charge \$50.00 after two calendar year calculations.

THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Tax collector is hereby authorized to charge a lienholder \$50 for a redemption calculation and any party entitled to redeem a tax sale certificate a fee of \$50 for any subsequent redemption calculations during a calendar year.

***25-24 APPOINTING BOROUGH ATTORNEY FOR THE BOROUGH OF CLOSTER – HUNTINGTON BAILEY, LLP**

WHEREAS, there exists a need for professional, legal services for 2025; and

WHEREAS, fund are available for said purpose; and

WHEREAS, William J. Bailey, Esq., Huntington Bailey, LLP, is qualified to provide professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertise.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Mr. William J. Bailey, Esq.
Huntington Bailey, LLP

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fire and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed to publish this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-25 REGARDING PROFESSIONAL SERVICES APPOINTMENT – AUDITOR**

WHEREAS, there exists a need for professional auditing services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Gary J. Vinci / Lerch, Vinci & Bliss LLP, is qualified to provide professional, auditing services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

LERCH, VINCI & BLISS, LLP

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-26 REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOND COUNSEL**

WHEREAS, there exists a need for professional bond counsel services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, the firm of Gibbons P.C. is qualified to provide professional, bond counsel services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with: GIBBONS P.C. (REP. JOHN D. DRAIKIWICZ)
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.

5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-27 REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH ENGINEER**

WHEREAS, there exists a need for professional engineering services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Boswell Engineering, is qualified to provide professional, engineering services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
BOSWELL ENGINEERING
(REP. NICK DeNICOLA)
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-28 REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH PLANNER**

WHEREAS, there exists a need for professional planning services for 2025 including the Master Plan Re-Examination; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Caroline Reiter, P.P., AICP, T and M Associates, is qualified to provide said professional planning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
T and M Associates
(REP. CAROLINE REITER, P.P., AICP)
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-29 REGARDING PROFESSIONAL SERVICES APPOINTMENT – AFFORDABLE HOUSING PLANNER**

WHEREAS, there exists a need for professional COAH/Affordable Housing planning services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Caroline Reiter, P.P., AICP, T and M Associates, is qualified to provide professional Affordable Housing planning services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

- The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
T and M ASSOCIATES
(REP. CAROLINE REITER, P.P., AICP)

1. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
2. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
4. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-30 REGARDING PROFESSIONAL SERVICES APPOINTMENT – FINANCIAL ADVISORY SERVICES**

WHEREAS, there exists a need for professional, financial advisory services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Acacia Financial Group, LLC, is qualified to provide financial advisory services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
Acacia Financial Group, LLC
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-31 REGARDING PROFESSIONAL SERVICES APPOINTMENT – LANDSCAPER – FORECLOSED AND ABANDONED PROPERTIES**

WHEREAS, there exists a need for professional landscaping – foreclosed and abandoned property services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Lupardi, Lupardi’s Nursery, Inc., is qualified to provide landscaping-foreclosed and abandoned property services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
LUPARDI’S NURSERY, INC.
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-32 REGARDING PROFESSIONAL SERVICES APPOINTMENT – QUALIFIED PURCHASE AGENT**

WHEREAS, there exists a need for the professional services of a Qualified Purchasing Agent for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Erik Lenander, is qualified to provide professional Qualified Purchasing Agent services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
ERIK LENANDER
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i)) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-33 REGARDING PROFESSIONAL SERVICES APPOINTMENT – RISK MANAGEMENT CONSULTANT**

WHEREAS, the Borough of Closter is a current member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant; and

WHEREAS, the Borough of Closter desires a Risk Management Consultant to perform various services in connection with its membership in the insurance fund for 2024; and

WHEREAS, insurance consultant services are an exception to the bidding requirements of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq) by virtue of N.J.S.A. 40A:11-5(1)(a)(ii) and 40A:11-5(1)(m) in that said services are considered to be Extraordinary Unspecifiable Services; and

WHEREAS, James Barsa, Barsa Insurance Agency, is qualified to provide insurance and risk management services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i)) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-34 REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH PROSECUTOR**

WHEREAS, there exists a need for professional legal services of a Prosecutor for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Mark Peter Fierro, Esq., Dimin Fierro, is qualified to provide professional legal services as a Prosecutor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

MARK PETER FIERRO, ESQ.
DIMIN FIERRO

1. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
2. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i)) to publish a notice of this action once in the official newspaper of the Borough of Closter.
4. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-35 REGARDING PROFESSIONAL SERVICES APPOINTMENT – BOROUGH ALTERNATE PROSECUTOR**

WHEREAS, there exists a need for professional legal services of an Alternate Prosecutor for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Elsbeth J. Crusius, Esq., Elsbeth J. Crusius, LLC, is qualified to provide professional legal services as an Alternate Prosecutor; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised; and

WHEREAS, the services by the Alternate Prosecutor will be up to the amount of, but not to exceed \$1,200.00;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

ELSBETH J. CRUSIUS, ESQ.
ELSBETH J. CRUSIUS, LLC

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.

***25-36 APPOINTING A BOROUGH LABOR ATTORNEY FOR THE BOROUGH OF CLOSTER**

WHEREAS, there exists a need for professional legal services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Raymond Wiss, Wiss & Bouregy, P.C. is qualified to provide professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:

Raymond Wiss
Wiss & Bouregy, P.C.

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-37 APPOINTING A BOROUGH ACTUARIAL CONSULTING SERVICE FOR THE BOROUGH OF CLOSTER**

WHEREAS, there exists a need for professional actuarial services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Robert Cirkel, Cirkel Actuarial Consulting, LLC. Is qualified to provide professional actuarial services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an
2. agreement with: Robert Cirkel
Cirkel Actuarial Consulting LLC
3. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
4. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
5. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
6. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-38 REGARDING PROFESSIONAL SERVICES APPOINTMENT- CONFLICT ATTORNEY**

WHEREAS, there exists a need for professional, legal services for 2025; and

WHEREAS, fund are available for said purpose; and

WHEREAS, Lawrence H. Kleiner, Law Office of Lawrence H. Kleiner Law, is qualified to provide professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40:A11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertise.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:
The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
Mr. Lawrence H. Kleiner
The Law Office of Lawrence H. Kleiner Law

1. This contract is being awarded without competitive bidding pursuant to N.J.S.A 40A:11-5, as a professional service.
2. This contract is being awarded through a Fire and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The Borough Clerk is hereby authorized and directed to publish this action once in the official newspaper of the Borough of Closter.
4. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-39 APPOINTING PROFESSIONAL SERVICES APPOINTMENT- BOROUGH ARCHITECTS**

WHEREAS, there exists a need for professional legal services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, DMR ARCHITECTS, is qualified to provide professional legal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:
The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
DMR Architects
(Rep. Pradeep Kapoor)

1. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
2. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
4. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-40 TO PURSUE A “FAIR AND OPEN” PROCESS IN AWARDING CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER**

WHEREAS, the laws of the State of New Jersey regarding the awarding of certain municipal contracts requires that said contracts be awarded pursuant to the provisions of N.J.S.A. 19:44A-20, et. seq., commonly called the “Pay to Play” law; and

WHEREAS, the governing body desires to pursue the “Fair and Open” process set forth in the law in awarding contracts for the following positions for 2025:

- | | |
|---|--|
| Borough Auditor | Borough Bond Attorney |
| Borough Attorney | Borough Appraiser-Commercial/Residential |
| Borough Labor Attorney | Actuarial Consulting Services |
| Attorney to the Planning Board* | Architect |
| Attorney to the Zoning Board* | Borough Planner (Master Plan Reexamination) |
| COAH Planner | Financial Advisory Services |
| Risk Manager | Ethics Board Attorney |
| Qualified Purchasing Agent | Landscaper-Foreclosed & Abandoned Properties |
| Borough Engineer; | Alternate Prosecutor |
| Including Planning Board & Zoning Board of Adjustments | |
| Public Prosecutor | |
| Public Defender | |
| Duly licensed personnel to carry out the following public health activities: | |
| a) Public Health Administration: health Officer, electronic information notification (LINCS), health education. | |

b) Environmental Health Services – Registered Environmental Health Specialist (approximately 4 days per week but additional hours may be assigned subject to Board of Health approval)
All of the services described in a & b shall meet “Public Health Practice Standards of Performance for Local Boards of Health in New Jersey”.

***WHEREAS**, the governing body recognizes that under the law, the Planning Board and Zoning Board of Adjustment may make the final decision as to whether or not to use the Fair and Open process when awarding their contracts; however, the governing body strongly recommends that these Boards use the Fair and Open process.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Closter that the governing body desires to pursue the Fair and Open Process in awarding contracts for the positions set forth above and the Borough Clerk is hereby authorized to advertise for said positions pursuant to the law.

BE IT FURTHER RESOLVED that the Borough Clerk and Borough Attorney are hereby authorized to take all further steps necessary to carry out the governing body’s desire to pursue the Fair and Open process in awarding the contracts for the positions set forth above.

***25-41 REGARDING AWARD OF 2025 SHARED SERVICES AGREEMENT- BERGEN COUNTY DEPARTMENT OF HEALTH SERVICES - EMPLOYEE ASSISTANCE PROGRAM**

WHEREAS, The Borough of Closter desires to contract with the County of Bergen Department of Health for provision of certain professional health clinic services for the period January 1, 2025 to December 31, 2025; and,

WHEREAS, the County of Bergen has agreed to provide certain health services to the Borough of Closter for a fee; and

WHEREAS, such agreements are authorized pursuant to N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, this contract is in the best interest of the Borough of Closter; and

WHEREAS, the Bergen County Department of Health Services is qualified to provide the Employee Assistance Program; and

WHEREAS, Bergen County Department of Health Services is the existing agreement which expires on December 31, 2024 for a one year period of time; and

WHEREAS, this agreement will be renewed on the same billing cycles as the existing agreement beginning **January 1, 2025** through **December 31, 2025** in an amount of **\$1,268.25** (\$22.25 per employee) in 2024 for an Employee Assistance Program (Exhibit A); and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Closter, in the County of Bergen and State of New Jersey, that the shared services contract between the Borough of Closter and the County of Bergen for the provision of certain professional health services is authorized and accepted and the Mayor and Borough Clerk are hereby authorized and directed to execute an agreement in the amount and **\$1,268.25** annually with the County of Bergen; and

BE IT FURTHER RESOLVED, that the contract shall take effect upon the adoption of the appropriate Resolution by the Borough of Closter and the execution of the contract by the parties in accordance with N.J.S.A. 40A:65-1 et seq.

***25-42 FOR APPROVAL TO PURCHASE ANY GOODS OR SERVICES UNDER THE STATE OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM FOR CALENDAR YEAR 2025**

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29 (C), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State Division of Purchase and Property in the Department of Treasury; and

WHEREAS, the Borough of Closter has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Borough of Closter intends to enter into contracts with the Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all of the conditions applicable to the current State contracts; and

NOW, THEREFORE BE IT RESOLVED, that the Borough of Closter authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that governing body of the Borough of Closter pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services

are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the duration of the contracts between the Borough of Closter and the Referenced New Jersey State Contract Vendors shall be from January 1, 2025 to December 31, 2025.

***25-43 APPOINTING PROFESSIONAL SERVICES APPOINTMENT COMMERCIAL APPRAISER**

WHEREAS, there exists a need for professional certified, commercial real estate appraisal services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Louis S. Izenberg, MAI, SRA, BBG Izenberg Appraisal Associates is qualified to provide professional, certified, commercial real estate appraisal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:
The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for Commercial real estate appraisal services with:

BBG IZENBERG APPRAISAL ASSOCIATES

1. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
2. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
3. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
4. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-44 APPOINTING PROFESSIONAL SERVICES APPOINTMENT RESIDENTIAL APPRAISER**

WHEREAS, there exists a need for professional, certified, residential real estate appraisal services for 2025; and

WHEREAS, funds are available for said purpose; and

WHEREAS, Darren Raymond, MAI, SCGRE, Associated Appraisal Group is qualified to provide professional, certified, real estate appraisal services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement for residential real estate appraisal services with:

ASSOCIATED APPRAISAL GROUP

2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.
5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-45 AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 PELLEGRINO CHEVROLET AND ALL AMERICAN FORD OF PARAMUS CLOSTER POLICE DEPARTMENT PATROL VEHICLES**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System (“CPS”) and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

WHEREAS, the Borough of Closter has the need on a timely basis to purchase goods or services utilizing such contracts from Pellegrino Chevrolet and All American Ford of Paramus for use by the Closter Police Department; and

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter authorizes the purchase of certain goods or services from Pellegrino Chevrolet, 1000 Gateway Blvd., Westville, NJ 08093, Bergen County CO-OP 24-43, valid through June 18, 2026 and Paramus Ford D/B/A All American Ford of Paramus, 375 Route 17 South, Paramus, NJ 07652 pursuant to all conditions of the individual contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Closter, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Frank Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds will be available to the Borough of Closter for calendar year 2025, Capital Account: C-04-23-320-000-001 in the Grand Total Purchase Amount of \$107,279.74.

Dated: January 2, 2025

Frank Elenio, CFO

***25-46 AWARDING A CONTRACT FOR SOLID WASTE TRANSFER STATION SERVICES INCLUDING THE TRANSFER, TRANSPORTATION, DELIVERY AND PAYMENT FOR THE DISPOSAL OF SOLID WASTE**

WHEREAS, at the Public Meeting held on September 25, 2024, the Governing Body of the Borough of Closter, County of Bergen, State of New Jersey authorized a public bidding process for a Solid Waste Transfer contract pursuant to the provisions of Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.; and

WHEREAS, thereafter, bid specifications were prepared by the Borough Attorney for “Solid Waste Transfer Station Services Including the Transfer, Transportation, Delivery and Payment for the Disposal of Solid Waste for the Borough of Closter”; and

WHEREAS, sealed bids were requested on December 10, 2024, through advertisement as required by New Jersey law; and

WHEREAS, on December 10, 2024, one bid was received from IWS Transfer Systems of NJ, Inc., 300 Frank W. Burr Blvd., Suite 39, Teaneck, NJ 07666; and

WHEREAS, the Borough Attorney has reviewed the bid documents and found them to be in order.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter:

1. The contract for Solid Waste Transfer Station Services Including the Transfer, Transportation, Delivery and Payment for the Disposal of Solid Waste for the Borough of Closter is hereby awarded to IWS Transfer Systems.
2. The contract shall be effective as of January 1, 2025, for a three (3) year term with an option to renew for two additional one (1) year terms.
3. The Borough Attorney is hereby authorized to prepare the contract and/or any other documents necessary pursuant to this award.
4. The Mayor and Clerk are hereby authorized to execute the contract and/or any other documents necessary pursuant to this award.

***25-47 PROFESSIONAL SERVICES APPOINTMENT DRUG TESTING SERVICES**

WHEREAS, the Borough of Closter has a policy for alcohol and drug abuse testing of applicants and/or employees; and

WHEREAS, in consideration of the mutual covenants and promises set forth, the parties hereby enter into an agreement; and

WHEREAS, Valley Health Systems, Inc., is qualified to provide alcohol and drug testing services; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bidding be publicly advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with:
2. This contract is being awarded without competitive bidding pursuant to N.J.S.A. 40A:11-5, as a professional service.
3. This contract is being awarded through a Fair and Open process, pursuant to N.J.S.A. 19:44A-20.4 et seq.
4. The Borough Clerk is hereby authorized and directed (in accordance with the publication of notice provisions of N.J.S.A. 40A:11-5(1)(a)(i) to publish a notice of this action once in the official newspaper of the Borough of Closter.

5. That the award of this contract be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey and the requirements of Public Law 1975, Chapter 127.

***25-48 APPOINTING DEPUTY RECORDS CUSTODIANS UNDER THE OPEN PUBLIC RECORDS ACT N.J.S.A 47:1A ET SEQ.**

WHEREAS, pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. (“OPRA”), the Municipal Clerk is designated as the Records Custodian for a municipality; and

WHEREAS, OPRA allows a municipality to develop reasonable and practical measures for responding to OPRA requests, which may include the designation of deputy custodians for particular types of records; and

WHEREAS, the governing body recognizes that the Borough regularly receives requests for government records from certain departments that maintain custody of their records pursuant to their respective statutorily-defined responsibilities; and

WHEREAS, upon the request of the Municipal Clerk, and to facilitate the efficient administration of OPRA requests and timely public access to government records, the governing body deems it to be in the best interest of the Borough to appoint Deputy Records Custodian(s) for those departments which maintain custody of records that are frequently the subject of OPRA requests;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the following Deputy Records Custodian(s) appointments are hereby made for the following departments for the purpose of fulfilling requests for government records from their respective departments:

Police Department Records

Deputy Custodians – Joseph Baldomero and Daniel Hargrave

BE IT FURTHER RESOLVED that, notwithstanding the appointment of Deputy Custodians hereunder, all requests for Borough records shall continue to be made in the manner set forth in the Borough’s policy directly to the Municipal Clerk, who shall thereafter, in her discretion, refer the request to the Deputy Records Custodians as deemed appropriate for response; and

BE IT FURTHER RESOLVED that each of the custodians deputized herein shall be primarily responsible for responding to OPRA requests issued to their respective departments, shall adhere to the time limits and requirements for compliance set forth under OPRA, and shall notify the Municipal Clerk of the production of any records and the date of compliance; and

BE IT FURTHER RESOLVED that, in the event that any of the above-named Deputy Custodian(s) should no longer be employed by the Borough of Closter, or shall become employed in a different capacity than identified above, the person hired or designated to assume the responsibilities of the position shall be deemed the Deputy Records Custodian(s) for that department unless and until further action of this governing body; and

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a copy of this Resolution to the Chief of Police.

***25-49 GRANTEE AUTHORIZING RUCKMAN PARK: WALKWAY SURFACE W/ASPHALT, CONDUIT AND JUNCTION BOXES**

BE IT RESOLVED, that the Mayor and Council of the Borough of Closter wish to enter into a Bergen County Trust Fund Project Contract (“Contract”) with the County of Bergen for the purpose of using a **\$119,571.00** matching grant award from the 2024 Funding Round of the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund (“Trust Fund”) for the municipal park project entitled Ruckman Park: Walkway Surface with Asphalt, Conduit and Junction Boxes Project, located in Lots 1, 2 and 3 in Block 1902 on the tax maps of the Borough of Closter.

BE IT FURTHER RESOLVED, that the Mayor and Council hereby authorize Mayor John C. Glidden, Jr. and James B. Winters, Borough Administrator/Treasurer to be a signatory to the aforesaid Contract (Exhibit A); and,

BE IT FURTHER RESOLVED, that the Mayor and Council hereby acknowledgement that, in general, the use of this Trust Fund grant towards this approved park project must be completed by or about November 13, 2026; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledgement that the grant will be disbursed to the municipality as a reimbursement upon submittal of certified Trust Fund payment and project completion documents and municipal vouchers, invoices, proofs of payment, and other such documents as may be required by the County in accordance with the Trust Fund’s requirements; and,

BE IT FURTHER RESOLVED, that the Mayor and Council acknowledge that the grant disbursement to the municipality will be equivalent to fifty (50) percent of the eligible costs incurred (not to exceed total grant award) applied towards only the approved park improvements identified in the aforesaid Contract in accordance with the Trust Fund's requirements. Professional Services Costs may be reimbursed from grant award's unexpended balance, should there be a balance.

This Resolution was adopted by the Mayor and Council of the Borough of Closter at the Reorganization meeting on January 2, 2025.

***25-50 AUTHORIZING THE EXECUTION OF THE AGREEMENT TO RENEW THE HOST COMMUNITY RECYCLING CONTRACT**

WHEREAS, the Borough of Closter entered into a Host Community Recycling Agreement Contract with IWS dated July 1, 2022 (the "Contract") for an initial term ending on December 31, 2024; and

WHEREAS, Section 16 of the Contract grants the Borough the unilateral right to renew for two (2) additional 1-year periods on terms and conditions stated in the Contract; and

WHEREAS, the Borough desires to exercise its right to renew the Contract for a period of one (1) year beginning on January 1, 2025 and ending on December 31, 2025; and

WHEREAS, the Agreement for Renewal of the Contract, which is attached hereto as EXHIBIT A, was reviewed by the Borough Attorney and found to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the Mayor is hereby authorized to execute the Agreement attached hereto as EXHIBIT A.

***25-51 SHARED SERVICES FOR TV INSPECTIONS WITH NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY**

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1 et. seq.) promotes the broad use of shared services as a technique to reduce local expenses funded by property taxpayers; and

WHEREAS, the Borough of Closter and NBCUA wish to enter into an Agreement whereby NBCUA will provide TV Inspection Services of the sanitary sewer system, or other systems, to the Borough of Closter for the years 2016; and

WHEREAS, the within Agreement has been duly authorized by appropriate resolutions of the Borough of Closter and NBCUA.

NOW THEREFORE IT IS AGREED by and between the parties hereto as follows:

1. This Agreement shall be in effect for the 2016 calendar year. NBCUA will provide
2. TV Inspection Services as set forth in Purchase Order (s) or other written authorization to be issued by the Borough of Closter.
3. The Borough of Closter will pay to NBCUA a per foot price of eighty cents (\$0.80) in year 2016 with a minimum payment of four hundred dollars (\$400.00) for each day of inspection in the year 2016.
4. Prior to initiating the inspection the Borough of Closter will certify that the line to be inspected has been cleaned and is available for inspection. Should it become apparent during the inspection that the work cannot continue due to an accumulation of material in the system or other restriction, the inspection will be discontinued and the Borough of Closter will be billed for the work completed or the minimum payment defined above, whichever is greater.
5. The Borough of Closter shall provide the required traffic control to ensure the safe operation of the TV inspection equipment within the Borough.
6. Payment shall be made to NBCUA upon completion of the work and certification by the Borough that the work has been completed in a satisfactory manner.
7. Each party will maintain insurance coverage through the Joint Insurance Fund or other source in connection with worker's compensation, automobile liability, general liability and other coverage.

***25-52 AUTHORIZING THE PROMOTION TO DEPUTY SUPERINTENDENT OF THE DEPARTMENT OF PUBLIC WORKS – CODY WATKINS**

WHEREAS, the Mayor and Council of the Borough of Closter is aware of need of an Deputy Superintendent in the Borough's Department of Public Works; and

WHEREAS, Borough of Closter's DPW Committee of the Council, DPW Director, DPW Superintendent and the Borough Administrator and has reviewed the qualifications and recommended the promotion of an individual to the following position effective January 1, 2025:

NOW THEREFORE BE IT RESOLVED, that the Mayor and Council is hereby authorizing the promotion of **Cody Watkins – Deputy Superintendent** Starting at a salary of **\$120,000.00**. The Promotion will be effective on January 1, 2025.

ALSO, NOW THEREFORE BE IT FURTHER RESOLVED the Clerk shall provide a certified copy of this Resolution to the Finance Office.

COUNCILMEMBER	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			✓			
Councilman Cho			✓			
Councilwoman Chung		✓	✓			
Councilwoman Latner	✓		✓			
Councilwoman Maroules			✓			
Council President Yammarino			✓			

12. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA
13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a) (Subject to 5-minute limit)

Joe Bianco wished Mayor Fulop good luck.

15. ADJOURNMENT

COUNCILMEMBER	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			✓			
Councilman Cho			✓			
Councilwoman Chung	✓		✓			
Councilwoman Latner		✓	✓			
Councilwoman Maroules			✓			
Council President Yammarino			✓			

Meeting adjourned at **8:15 P.M.**

Respectfully Submitted,

Mari J. Margiotta
Borough Clerk