



**MAYOR AND COUNCIL
BOROUGH OF CLOSTER**

WORK SESSION AGENDA-WEDNESDAY, AUGUST 14, 2024, – 7:00 PM

THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD IN-PERSON, TELEPHONICALLY, and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2024 Mayor and Council Meetings which was published in The Record and The Star Ledger on December 29, 2023, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

Councilwoman Amitai
Councilman Cho
Councilwoman Chung
Councilwoman Latner
Councilwoman Maroules
Councilman Yammarino

4.

5. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

- a. MAIL LIST OF JULY 26, 2024
- b. MAIL LIST OF AUGUST 02, 2024
- c. MAIL LIST OF AUGUST 09, 2024

6. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FOR REGULAR MEETING

- *24-186** RESOLUTION TO CREDIT ACCOUNT DUE TO RECIPROCAL AGREEMENT
- *24-187** RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE 2024 THROUGH 2026 COUNTY OF BERGEN – SHARED SERVICES AGREEMENT – SNOW PLOWING/SALTING
- *24-188** RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIENHOLDER
- *24-189** GOVERNING BODY CERTIFICATION OF AUDIT
- *24-190** RESOLUTION AUTHORIZING PLACEMENT OF TEMPORARY LAWN SIGNS BY JOEY'S CHARITY FUND ORGANIZATION

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, AUGUST 14, 2024 – 7:00 P.M.

- *24-191 RESOLUTION AUTHORIZING THE CLOSTER ENVIRONMENTAL COMMISSION TO HOLD SUSTAINABLE GARDENS EVENT
- *24-192 RESOLUTION AUTHORIZING THE TOWN-WIDE GARAGE SALE ORGANIZED BY CLOSTER TOGETHER FOR THE BENEFIT OF THE CLOSTER FOOD & ASSISTANCE BOARD AND WAIVING PERMIT FEES FOR PARTICIPANTS
- *24-193 RESOLUTION TO AUTHORIZE THE APPOINTMENT OF BIBIANA LOPEZ, AS RECYCLING COORDINATOR/ADMINISTRATIVE ASSISTANT FOR THE DPW
- *24-194 RESOLUTION TO CANCEL INTEREST ACCRUED FOR 59 HICKORY LANE
- *24-195 BILL LIST
- *24-196 RESOLUTION AUTHORIZING USING A COOPERATIVE PURCHASING PROGRAM
- *24-197 RESOLUTION AUTHORIZING USING A COOPERATIVE PURCHASING PROGRAM
- *24-198 RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED SICK DAYS AND UNUSED VACATION DAYS TO RECYCLING COORDINATOR CAROLE DACEY UPON RETIREMENT
- *24-199 RESOLUTION CHANGE ORDER No. 1 AND ESTIMATE CERTIFICATE NO. 3 FINAL PAYMENT FOR THE RUCKMAN ROAD WALL RECONSTRUCTION PROJECT

7. **MINUTES**

- a. Approval of Work Session and Regular Meeting of June 12, 2024
- b. Approval of Work Session and Regular Meeting of June 26, 2024
- c. Approval of Work Session and Regular Meeting of July 10, 2024
- d. Closed Session November 2021 – April 2024

08. **COMMITTEE REPORTS**

- a. FINANCE AND TECHNOLOGY – YAMMARINO (Cho/Maroules)
- b. PUBLIC SAFETY - LATNER (Chung/Amitai)
- c. PUBLIC WORKS - CHUNG (Yammarino/Maroules)
- d. ORDINANCES - CHO (Amitai/Latner)
- e. HUMAN RESOURCES – MAROULES (Yammarino/Latner)

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, AUGUST 14, 2024 – 7:00 P.M.

f. LAND USE AND CONSTRUCTION - AMITAI (Chung/Cho)

g. MAYOR'S REPORT

09. **PROFESSIONAL REPORTS**

- a. BOROUGH ENGINEER
- b. BOROUGH ADMINISTRATOR
- c. CHIEF OF POLICE

10. **OLD BUSINESS**

11. **NEW BUSINESS**

12. **OPEN MEETING FOR PUBLIC COMMENTS (5 MINUTE LIMIT)**

13. **ADJOURNMENT**

BOROUGH OF CLOSTER
RESOLUTION #24-186

RESOLUTION TO CREDIT ACCOUNT DUE TO RECIPROCAL AGREEMENT

WHEREAS, the Borough of Closter has entered into a reciprocal easement agreement, which stipulated a proportional (22%) tax abatement on the **land value** for property used by the Borough.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Closter authorizes the Tax Collector to **credit** the account for **2024** as follows:

CAEA, LLC Block 1302 Lot 21 \$1,176.83

(Charles Amorosso)

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilwoman Chung						
Councilman Cho						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

DATE: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-187

RESOLUTION AUTHORIZING MAYOR AND CLERK TO EXECUTE 2024 THROUGH 2026
COUNTY OF BERGEN – SHARED SERVICES AGREEMENT – SNOW PLOWING/SALTING

WHEREAS, the County of Bergen is authorized, pursuant to N.J.S.A. 27:16-33 to cause snow to be plowed from the County owned or County controlled roads; and

WHEREAS, there is a mutual benefit to the County and to the Borough of Closter that the Borough provide snow plowing services on County roads located within the Borough of Closter; and

WHEREAS, the County of Bergen has in place a two-year snow plowing program effective 2024 through 2026 whereby the County would agree to compensate the Borough of Closter for conducting said snow plow operations on County roads; and

WHEREAS, the Borough Attorney has reviewed this agreement and, subject to the Borough providing to the County of Bergen a hold harmless agreement and certificate of insurance, finds the agreement to be in order.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, State of New Jersey that:

1. The Mayor and Clerk are hereby authorized to execute an agreement forwarded to the Borough of Closter by cover letter dated April 25, 2024 (attached), and the Borough Clerk will forward three signed agreements to the attention of Tom Connolly/Craig Scandone at Bergen County Operations Division, 220 East Ridgewood Avenue, Suite 205, Paramus, New Jersey 07652 along with the required certificate of insurance naming the County of Bergen as an additional insured with respect to the services performed under this contract and evidencing the minimum limits of insurance coverage set forth in the agreement. (see attached Exhibit “A” attached hereto).

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

Attest:

Approved by:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden Jr, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 14, 2024

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-188

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE
LIENHOLDER

WHEREAS, at the Municipal Tax Sale held on 29th day of September 2022, a lien was sold on Block 1001 ; Lot 4, also known as 54 Brook Street in Closter, New Jersey for 2021 delinquent taxes, and,

WHEREAS, this lien, known as Tax Sale Certificate #22-00001 was sold to Christiana T C/F CE1/FIRSTRUST at \$47,000.00 premium and,

WHEREAS, *the Title Mark, LLC* has affected redemption of said property of TSC #22-00001 in the amount of \$ 37,988.47 through August 15, 2024 for the new property homeowners.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Finance Clerk is authorized to issue a check in the amount of \$37,988.47 for redemption *as well as* a check in the amount of \$47,000.00 for the Premium of said certificate to Christiana Tr CE1/FIRSTRUST.

(Sale of property)

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilwoman Chung						
Councilman Cho						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

ADOPTED: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-189

GOVERNING BODY CERTIFICATION OF AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2022 has been filed by a Registered Municipal Accountant with the Municipal Clerk as pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 - to wit:

AR.S. 52:27BB-52 - A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) dollars or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Closter, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilwoman Cho						
Councilman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

GROUP AFFIDAVIT FORM

CERTIFICATION OF GOVERNING BODY

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Closter, in the County of Bergen, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the Mayor and Council of the Borough of Closter in the County of Bergen;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2021;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled AComments and Recommendations.

_____(L.S.)
Mayor John C. Glidden, Jr.

_____(L.S.)
Councilwoman Victoria Amitai

_____(L.S.)
Councilwoman Jannie Chung

_____(L.S.)
Councilman Christopher Cho

_____(L.S.)
Councilwoman Alissa Latner

_____(L.S.)
Councilwoman Dolores A. Witko

_____(L.S.)
Councilman Joseph Yammarino

Stephanie Evans, Borough Clerk
Notary Public of New Jersey

Sworn to and subscribed before me this
_____ day of _____

Notary Public of New Jersey

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625-0803

BOROUGH OF CLOSTER
RESOLUTION 24-190

RESOLUTION AUTHORIZING PLACEMENT OF TEMPORARY LAWN SIGNS BY
JOEY'S CHARITY FUND ORGANIZATION

WHEREAS, the Governing Body received correspondence on the August 5, 2024 Mail List (Exhibit A) which was an email from Naureen Hussain, Charity Event Coordinator, Joey's Fund Inc., a 501c3 organization, requesting permission to post a maximum of 20 lawn signs for a Charity Car Show; and

WHEREAS, the 10th Annual Joey's Fund Charity Car Show will be held in Closter Plaza, Vervelen Street, Closter, NJ on Sunday, October 6, 2024, with a rain date of October 13, 2024, from 9:00 am – 4:00 pm, for the benefit of raising donations as described on their website, www.joeycharityfund.org; and

WHEREAS, Closter Code 173-83 (c) regulates temporary signs; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey authorizes Joey's Fund, Inc. to place a maximum of 20 lawn signs for its Charity Car Show, beginning September 1st and said signs being removed within 24 hours of the event.

NOW BE IT FURTHER RESOLVED by the Borough Clerk will provide a copy of this resolution to the Construction Code Official, Zoning Officer, DPW Superintendent and Naureen Hussain, Charity Event Coordinator, Joey's Fund, Inc.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John Glidden, Mayor

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on August 14, 2024

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION 24-191

RESOLUTION AUTHORIZING THE CLOSTER ENVIRONMENTAL COMMISSION
TO HOLD SUSTAINABLE GARDENS EVENT

WHEREAS the Governing Body received an Activity Request Form on Aug 9, 2024, Mail List from Closter Environmental Commission asking permission to Hold a Sustainable Gardens Event at the Buzzoni Farm Park on September 15, 2024.

WHEREAS, the Environmental Commission will hold a ribbon-cutting ceremony for the Closter Pollinator Garden during this event.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey authorized the Environmental Commission to hold a Sustainable Gardens Event at Buzzoni Farm Park on September 15, 2024.

NOW BE IT FURTHER RESOLVED by the Borough Clerk will provide a copy of this resolution to the DPW Superintendent.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John Glidden, Mayor

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on August 14, 2024

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION 24-192

RESOLUTION AUTHORIZING THE TOWN-WIDE GARAGE SALE ORGANIZED BY
CLOSTER TOGETHER FOR THE BENEFIT OF THE CLOSTER FOOD &
ASSISTANCE BOARD AND WAIVING PERMIT FEES FOR PARTICIPANTS

WHEREAS the Governing Body received an e-mail request on Aug 9, 2024, Mail List from Closter Together requesting permission to organize a Town-wide Garage Sale for the benefit of the Closter Food and Assistance Board and Closter Together as a fundraiser and requesting that the Permit Fee be waived for participants; and

WHEREAS, Chapter 111 of the Closter Code regulates Garage Sales and Chapter A301 regulates fees for permits; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey authorized a Town-wide Garage Sale sponsored by Closter Together as a fundraiser event for the Food & Assistance Board and Closter Together hereby waiving the permit fees for participants.

NOW BE IT FURTHER RESOLVED by the Mayor and Council that the approval for the Town-wide Garage Sale may take place on September 28 and 29, 2024.

NOW BE IT FURTHER RESOLVED by the Borough Clerk will provide a copy of this resolution to the Construction Code Official, Zoning Officer, and Closter Together.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John Glidden, Mayor

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on August 14, 2024

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-193

**RESOLUTION TO AUTHORIZE THE APPOINTMENT OF BIBIANA LOPEZ, AS
RECYCLING COORDINATOR/ADMINISTRATIVE ASSISTANT FOR THE DPW**

WHEREAS, due to the retirement of the Recycling Coordinator, there exists an immediate need for a Recycling Coordinator for the Borough of Closter; and

WHEREAS, the Borough employs Bibiana Lopez as an Administrative Assistant for the DPW, and

WHEREAS, the DPW and HR Committees of the Borough Council and Borough Administrator recommended the appointment of Bibiana Lopez, to serve as Recycling Coordinator/Administrative Assistant for the DPW, effective September 1, 2024; and

WHEREAS, Bibiana Lopez will be given a yearly salary of \$60,000.00 effective September 1, 2024, and

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Closter hereby authorizes the appointment of Bibiana Lopez to the position of Recycling Coordinator/Administrative Assistant for the DPW will be given a yearly salary of \$60,000.00 effective September 1, 2024; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be forwarded by the to the Borough Administrator and Finance Department

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilwoman Chung						
Councilman Cho						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

APPROVED BY:

ATTEST:

John C. Glidden, Jr., Mayor

Jennifer Martinez, Acting Borough Clerk

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter on August 14 2024.

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-194

RESOLUTION TO CANCEL INTEREST ACCRUED FOR 59 HICKORY LANE

WHEREAS, there was an administrative inaccuracy in the sub division of the Property located at 59 Hickory Avenue; Block 2102 and Lot 57

WHEREAS, the Tax Collector is eager to clear this account, and;

NOW, THEREFORE, BE IT RESOLVED By the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the Tax Collector is hereby authorized to cancel **the total amount of interest charged** to the account upon adoption of this resolution.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilwoman Chung						
Councilman Cho						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter, County of Bergen at the Regular Meeting held August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER, NJ
RESOLUTION #24-195

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct.

THEREFORE, BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

Budgeted	Amount
Bergen County Tax	\$ 1,670,748.00
County Open Space Tax	\$ 76,926.00
Northern Valley High School	\$ 1,427,516.60
Closter Board of Education	\$ 2,160,645.00
2023 Budget Appropriations	\$ 28,365.57
2024 Budget Appropriations – Operating Expenses	\$ 1,193,867.70
Payroll 07/15/2024	\$ 346,767.64
Payroll 07/30/2024	\$ 330,169.74
Current Treasury Account July 11, 2024 to August 14, 2024	\$ 7,235,006.25

Capital and Trust	Amount
Capital	\$ 134,358.60
Escrow Trust	\$ 64,788.10
Recreation	\$ 204,560.05
Animal	\$ 411.00
Housing Trust	\$ 2,055.50
Food Locker	\$ 3,050.00
Open Space	\$ 0.00
HRA Insurance Plan	\$ 3,962.56

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter, County of Bergen at the Regular Meeting held August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-196

RESOLUTION AUTHORIZING USING A COOPERATIVE PURCHASING
PROGRAM

WHEREAS, under certain circumstances, the award of contract without public bidding is permitted pursuant to N.J.S.A 52:34-6,2; and

WHEREAS, the Borough of Closter is a member of the **Houston-Galveston Area Council (HGAC) Purchasing Program**; and

WHEREAS, **HGAC** has awarded Contract **Command Vehicle AM10-23 to 10-75 Emergency Vehicles**; and

WHEREAS, the Borough of Closter wishes to purchase a **2024 GM Tahoe Command Vehicle, Console, Rear Command Cabinet and LED Lighting Package**; and

WHEREAS, prior to the award of this contract a Notice of Intention to Award a Contract must be published in the official newspaper; and

WHEREAS, the maximum amount of the purchase is **\$90,850.00** and funding for this purchase is available through Bond Ordinance **2024:1341** account number **C-04-24-341-003-001**; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Closter that they approve the following:

- 1) Borough Clerk is hereby authorized to publish a Notice of Intention to Award a Contract to **10-75 Emergency Vehicles** pursuant to the **Houston-Galveston Area Council (HGAC) Purchasing Program** for the purchase of **2024 GM Tahoe Command Vehicle, Console, Rear Command Cabinet and LED Lighting Package** at a cost of **\$90,850.00**
- 2) Any objections to this award of the contract should be directed to the Borough Clerk, 295 Closter Dock Road, Closter New Jersey 07624 within ten (10) days of the publication of the Notice of Intention.
- 3) The awarded contract to **10-75 Emergency Vehicles** is contingent upon no objections being received.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Francis Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1 et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2024 in account **C-04-24-341-003-001**

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: **August 14, 2024**

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

JW:

BOROUGH OF CLOSTER
RESOLUTION #24-197

RESOLUTION AUTHORIZING USING A COOPERATIVE PURCHASING
PROGRAM

WHEREAS, under certain circumstances, the award of contract without public bidding is permitted pursuant to N.J.S.A 52:34-6,2; and

WHEREAS, the Borough of Closter is a member of the **Sourcewell Cooperative Purchasing Program**; and

WHEREAS, **Sourcewell Cooperative Purchasing Program** has awarded Contract **Tree Maintenance 031721-VRM to Vermeer North Atlantic**; and

WHEREAS, the Borough of Closter wishes to purchase a **2023 Vermeer model BC1800XL Wood Chipper**; and

WHEREAS, prior to the award of this contract a Notice of Intention to Award a Contract must be published in the official newspaper; and

WHEREAS, the maximum amount of the purchase is **\$117,468.63** and funding for this purchase is available through Bond Ordinance **2024:1341** account number **C-04-24-341-001-002**; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Closter that they approve the following:

- 1) Borough Clerk is hereby authorized to publish a Notice of Intention to Award a Contract to **Vermeer North Atlantic** pursuant to the **Sourcewell Cooperative Purchasing Program** for the purchase of **2023 Vermeer model BC1800XL Wood Chipper** at a cost of **\$117,468.63**
- 2) Any objections to this award of the contract should be directed to the Borough Clerk, 295 Closter Dock Road, Closter New Jersey 07624 within ten (10) days of the publication of the Notice of Intention.
- 3) The awarded contract to **Vermeer North Atlantic** is contingent upon no objections being received.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Francis Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1 et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2024 in account **C-04-24-341-001-002**

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: **August 14, 2024**

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on August 14, 2024.

JW:

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
Resolution #24-198

**RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED SICK DAYS AND UNUSED VACATION DAYS TO
RECYCLING COORDINATOR CAROLE DACEY UPON RETIREMENT**

WHEREAS, Carole Dacey, will retire from her position as Recycling Coordinator with the Borough of Recycling Department effective September 1, 2024 after 30 years.

WHEREAS, pursuant to Borough ordinance upon retirement, **Carole Dacey** is entitled to payment for a portion of her unused sick days and vacation days; and

WHEREAS, the total payment has been calculated to equal **\$53,745.30** and the Finance Office has confirmed the gross amount due with **Mrs. Dacey** and,

WHEREAS, it has been agreed between the parties that the amount owed shall be paid in **two** annual installments; first installment on **September 13, 2024** in the amount of **\$26,872.65** and the second and final payment **January 15, 2025** in the amount of **\$26,872.65**.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, and State of New Jersey that the aforementioned payment is hereby authorized.

CERTIFICATION OF AVAILABILITY OF FUNDS_____

I, Francis Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for said retirement, are available to the Borough in account T-13-56-000-094-000.

Dated: August 14, 2024

Francis Elenio, Chief Finance Officer

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Chung						
Amitai						
Cho						
Latner						
Maroules						
Yammarino						

Adopted: August 14, 2024

APPROVED BY:

ATTEST:

John C. Glidden, Jr., Mayor

Jennifer Martinez, Acting Borough Clerk

Certified to be a true copy of Resolution adopted by the Regular meeting of the Borough of Closter on, August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #24-199

RESOLUTION CHANGE ORDER No. 1 AND ESTIMATE CERTIFICATE NO. 3 FINAL
PAYMENT FOR THE RUCKMAN ROAD WALL RECONSTRUCTION PROJECT

CIPRIANO ENTERPRISES INC., DBA RFC EXCAVATING & LANDSCAPE CONSTRUCTION
CHANGE ORDER #1 and FINAL PAYMENT

WHEREAS, the Borough of Closter, by Resolution dated July 12, 2023, Agenda No. 23-193, awarded to **CIPRIANO ENTERPRISES INC., DBA RFC EXCAVATING & LANDSCAPE CONSTRUCTION** a contract in the amount of \$376,612.00 (the “Contract Price”) for a project known as Ruckman Road Wall Reconstruction Project; and

WHEREAS, in a letter dated May 21, 2024, Boswell Engineering has reviewed the Change Order No. 1 and advised of an **increase** in the amount of **\$16,074.00** increasing the contract amount from **\$376,612.00** to **\$392,686.00** (Exhibit A attached); and

NOW, THEREFORE BE IT RESOLVED that the Mayor and Council do hereby authorize the execution by the Chief Financial Officer of Change Order #1 and Final Contract Amount pursuant to which the Contract Price will be increased by **\$16,074.00** from **\$376,612.00** to **\$392,686.00** (the “Amended Contract Price”).

NOW, THEREFORE BE IT FURTHER RESOLVED that the Mayor and Council do hereby authorize the execution by the Chief Financial Officer of **Estimate Certificate No. 3 Final Payment** dated August 1, 2024 (Exhibit B attached) in the amount of **\$98,490.00** (invoiced amount of \$92,486.00 and return of 2% retainage of \$6,004.00).

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Frank Elenio, Certified Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1, et seq. and N.J.A.C. 5:30-5.4, the funds are available to the Borough of Closter for calendar year 2024 in account Capital Account C-04-21-287-000-001.

Dated: August 14, 2024

Frank Elenio, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai						
Councilman Cho						
Councilwoman Chung						
Councilwoman Latner						
Councilwoman Maroules						
Councilman Yammarino						

Adopted: August 14, 2024

ATTEST:

APPROVED:

Jennifer Martinez, Acting Borough Clerk

John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 14, 2024.

Jennifer Martinez, Acting Borough Clerk

JW:lw

Exhibit A & Exhibit B

Boswell Engineering Letter dated May 21, 2024 regarding Change Order No. 1

Boswell Engineering Letter dated August 1, 2024 Estimate No. 3 and Final Payment to Cipriano Enterprises, Inc. DBA RFC Excavating & Landscape Construction, Co., 74 Ethel Avenue, Hawthorne, NJ 07506