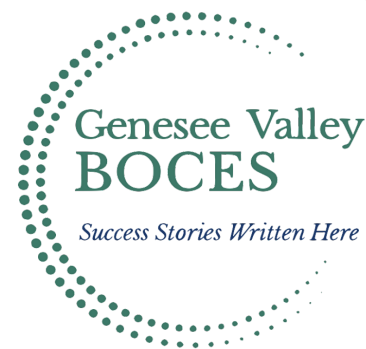


An Invitation to Apply for the Position of Assistant Superintendent for Business, Finance and Administration



Announcement of Vacancy

Genesee Valley BOCES is seeking an experienced, collaborative, and visionary leader to serve as Assistant Superintendent for Business, Finance and Administration. This is an exceptional opportunity to join an organization dedicated to fiscal responsibility, operational excellence, innovation, strong community partnerships, and student success. As a member of the District Leadership Team, the successful candidate will provide strategic leadership for the organization's financial and operational functions, helping ensure resources are aligned with the BOCES mission and long-term priorities.

The Assistant Superintendent for Business, Finance and Administration serves as the BOCES chief financial and operations officer, providing strategic counsel to the District Superintendent and Board of Education on fiscal, operational, and administrative matters. This role oversees the BOCES financial management, operations, and business services, ensuring resources are managed effectively and efficiently to support high-quality educational programs and services across Genesee Valley BOCES.

Salary Range: \$135,000-\$155,000, Comprehensive Benefits Package

Anticipated Start Date: January 2027

Application Process

District Superintendent Dr. Julie Donlon-Yates invites you to apply.

At Genesee Valley BOCES, leadership is an opportunity to make a meaningful difference, not only within our organization, but across 22 school districts and communities we serve.

If you are a collaborative leader with a passion for supporting students, empowering staff, and driving innovation, I encourage you to apply. Together, we can expand opportunities, strengthen partnerships, and create lasting, positive outcomes for thousands of students throughout the Genesee Valley region.

Time Frame for Consideration

Application Deadline: September 15, 2026

Interviews: October 2026

Appointment: November 18, 2026

Application, transcripts, and reference letters should be sent to the attention of:

Terry Miller, HR Assistant
Genesee Valley BOCES
80 Munson St.
LeRoy, NY 14482

Please email questions to hr@gvboces.org.



Candidate's Profile

Genesee Valley BOCES seeks a collaborative, strategic, and visionary leader who brings exceptional financial expertise, operational knowledge, and a commitment to education. The successful candidate will be an accomplished administrator with the ability to balance fiscal stewardship with innovation, ensuring that financial and operational decisions support the organization's mission, strategic priorities, and the evolving needs of its component school districts.

The ideal candidate possesses extensive experience in school finance, budgeting, and human resources, with a thorough understanding of New York State Education Law, BOCES operations, state aid, grants management, and regulatory compliance. They demonstrate sound judgment, analytical thinking, and the ability to develop long-range financial strategies that promote organizational sustainability while maximizing resources in support of educational programs and services.

A successful candidate is an experienced leader who inspires confidence through transparency, integrity, and accountability. They have a proven ability to oversee complex business operations, including personnel management, accounting, purchasing, payroll, food service, capital projects, and risk management, while maintaining effective internal controls and ensuring compliance with all applicable laws and regulations.



Educational Services

Career and Technical Education (CTE): Provides approximately 20 hands-on programs for high school students across component districts, with three additional programs launching soon. Courses are designed to prepare students for college and in-demand careers through real-world, skills-based learning.

Special Education: Offers a wide range of highly specialized classes and support services tailored to students with disabilities, as well as alternative learning placements for non-classified students who need additional support.

Instructional Support Services: Assists local districts with leadership development, professional learning, curriculum design, assessment services, data analysis, student enrichment opportunities, and instructional technology integration.

Adult and Continuing Education: Delivers Career and Technical Education programs, CDL training, and LPN programs, regularly introducing new courses to address evolving workforce and community needs.

For a full list, visit our website: gvbores.org



The Assistant Superintendent for Business, Finance and Administration will be an effective communicator who can translate complex financial information into clear, meaningful recommendations for the District Superintendent, Board of Education, administrators, and component districts. They will value collaboration, foster strong working relationships across departments and with component districts, and approach challenges with professionalism, creativity, and a solutions-oriented mindset.

The preferred candidate demonstrates a commitment to continuous improvement and organizational excellence. They are skilled at leading change, implementing efficient systems and processes, and leveraging data to support informed decision-making. They possess the leadership capacity to build high-performing teams, mentor staff, and cultivate a culture of accountability, customer service, and innovation.

Most importantly, the successful candidate will embrace the mission of Genesee Valley BOCES by serving as a trusted member of the District Leadership Team, providing thoughtful leadership that supports students, educators, component districts, and the Genesee Valley region.

Key Data:

600 Graduates – 600 high school seniors from 22 school districts graduated from the GV BOCES Career & Technical Centers in June 2026.

2,000+ Students – Genesee Valley BOCES serves more than 2,000 students across the region.

\$2M+ in Grant Funding – Over the last five years with additional funding pending. This has helped to open our very popular Electro-Mechanical Trades Programs to both CTE campuses.

1,500 CTE & 500 Adult ED – Nursing students learn on-site at one of two CTE Centers.

150+ Businesses – Organizations regionally support our learners through work-based learning opportunities tailored to their interests.

75+ Students – Each year the National Technical Honor Society inducts over 75 students each year.

1,000+ MS/HS Students – More than 1,000 middle and high school students are served at two Regional Summer School sites.

286 Students – Distance learning opportunities provide 286 students with access to more than 150 online courses.

317 Professional Learning Sessions – Between January 1 and December 31, 2025, 317 professional learning sessions were delivered region-wide through embedded district work and regional offerings.

Board of Education:

Norbert Fuest, President

J. David Woodruff, DDS, Vice President

Christy Crandall-Bean

Margaret Foster

Robert DeBruycker

Ernest Haywood

Roger Kostecky

Edward Levinstein

Thadieus Mix

Michael Riner

Paul Webster

Student Board Member, Delilah Husted