

Bonner Springs High School Student Handbook 2026-2027

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BSHS: Developing Learners, Preparing Citizens.

Legend of Bonner Braves

Friday, November 13, 1935, the pupils and faculty of the Bonner Springs High School met in assembly for the purpose of selecting one of three names which had been nominated by students of the high school for our athletic teams. Vernie Jane Slagle's choice of Bonner Braves was selected for the following reasons:

"Many years ago this town was an Indian Village by the name of Tiblow. This fact might suggest that we call our athletic teams Bonner Braves. Are not our boys like those Indian warriors of long ago in that they are brave, they fight for what they wish, they are sportsman-like in battle? Perhaps many years ago Indians of the village, Tiblow, might have played at a game of ball, not exactly as our ball games are managed today but like them. Therefore, why not bring this bit of history down to present day and name our boys 'Bonner Braves?'"

Henceforth, shall we ever be loyal to
B-O-N-N-E-R B-R-A-V-E-S
BONNER, BONNER, BRAVES
School Fight Song
Wave the flag and cheer old Bonner,
It's time to take command,
Every Brave must be a warrior,
Known throughout the land.
The warrior spirit will lead them,
Without a peer they'll stand,
Wave the flag and cheer old Bonner,
We'll be known throughout the land!

BSHS Office Faculty & Staff

Principal: Kyle Joyce
Assistant Principal: Matthew Dunning
Assistant Principal: Lindsay McCracken
Athletic Director: Doug Hitchcock
School Counselors: Teresa Snyder, Mariah Spencer, Tyler McMahan
School Nurse: Brittney Atwood
Principal's Administrative Assistant: Heather McCormick
Activities Administrative Assistant: Jennifer Kelly
Registrar: Crystal Mulich
Bookkeeper/Administrative Assistant: Angie Turner

2026-2027 Bell Schedule

Monday, Tuesday, Friday

1st Hour 7:45-8:30
2nd Hour 8:35-9:20
Brave Time 9:30-10:00
3rd Hour 10:05-10:50

4th Hour (10:55-12:25)

1st Lunch	2nd Lunch	3rd Lunch	4th Lunch
Lunch 10:50-11:15	Class 10:55-11:14	Class 10:56-11:23	Class 10:56-11:45
Class 11:15-12:10	Lunch 11:14-11:39	SEL 11:22-11:37	
	Class 11:39-12:10	Lunch 11:37-12:02	SEL 11:45-12:00
SEL 12:10-12:25	SEL 12:10-12:25	Class 12:02-12:25	Lunch 12:00-12:25

5th Hour 12:30-1:15
6th Hour 1:20-2:05
7th Hour 2:10-2:55

Wednesday	Thursday
1st Hour 7:45-8:38	1st Hour 7:45-8:38
Academic /Seminar 8:43-9:23	Seminar/Club Meetings 8:43-9:23
3rd Hour 9:33-11:05	2nd Hour 9:33-11:05
5th Hour	4th Hour

1st Lunch	2nd Lunch	3rd Lunch	4th Lunch
Lunch 11:10-11:40	Class 11:10-11:40	Class 11:10-12:14	Class 11:10-12:42
Class 11:45-1:18	Lunch 11:42-12:12	Lunch 12:14-12:44	Lunch 12:47-1:18
	Class 12:17-1:18	Class 12:49-1:18	

7th Hour 1:23-2:55	6th Hour 1:23-2:55

Athletics and Activities

Athletics

The following is a list of the sports/activities programs and the head coach that Bonner Springs High School provides for the student competition through the KSHSAA. We are a member of the Frontier League which consists of Bonner Springs, Tonganoxie, Paola, Louisburg, Spring Hill, Eudora, Baldwin, and Ottawa.

If you would like more information about any of these programs, please feel free to contact the head coach.

Fall Sports

Football	Byron Mays
Volleyball	Jan Madlock
Cross Country	TBD
Girls Tennis	TBD
Boys Soccer	Kevin Riley
Girls Golf	Brandon Jobe

Winter Sports

Boys Basketball	Drew Gruver
Girls Basketball	Peyton Leslie
Wrestling	Brandon Jobe
Girls Wrestling	Byron Mays
Boys Swimming	Carol Peterson
Bowling	Evan Shanelec
Unified Sports	Denise Chowning

Spring Sports

Boys Golf	David Walker
Boys & Girls Track	Kyle Razak
Boys Tennis	BJ Congleton
Softball	Greg Lee
Baseball	Jesse Smallwood
Girls Swimming	Paige Schultz
Girls Soccer	Kevin Riley

NOTE: There are no activity or athletic fees.

Sportsmanship

Rule 52 interpretations: The KSHSAA Executive Board adopted the following interpretations and policies in regard to Citizenship/Sportsmanship Rule 52.

In regard to 52-1-1a—

- Be courteous to all participants, coaches, officials, and fans.
- Desirable and unacceptable behavior illustrations are “examples” and not considered to be all inclusive.
- Fans reading newspapers, turning their backs, making disrespectful actions during the introductions of opponents; yelling, waving, etc., derogatory/disrespectful signs, banners, yells, chants, songs, gestures, including “air ball,” “warm up the bus,” and other such expressions.
- Booing or heckling an official’s decision; criticizing the merits of officiating; displays of temper and arguing with an official’s call, derogatory remarks toward the officials.
- Join Orange Crush and show your pride in your school.

Activities

Academic Decathlon
Cheerleaders
Debate
FCCLA
Forensics
Kansas Association of Youth
KEY Club
Mock Trial
National Honor Society
Newspaper
Orange Crush
Powerlifting
Scholars Bowl
Science Olympiad
Student Council
Vocal Music
Yearbook

KSHSAA Eligibility

Eligibility - A student who represents their school in any inter-school activity falls under the jurisdiction of the Kansas State High School Activities Association.

1. Each activity will have specific rules, but the following apply to each individual:
2. The student shall be an undergraduate member of their high school in good standing.
3. The student shall have passed at least five (5) subjects of unit weight (or its equivalent) the previous semester or the last semester of attendance.
4. Any student who reaches the age of 19 before September 1 shall not be eligible.
5. They shall have been regularly enrolled and in attendance at some school no later than Monday of the fourth week of the semester in which he participates.
6. The student shall not be eligible if he/she has attended high school for eight semesters.
7. After a transfer, a student must be in school 18 weeks before they are eligible unless the parents move into the district. At that time, grades will be reviewed to determine future eligibility.
8. The student shall be enrolled in and attending a minimum of (5) subjects of unit weight (or its equivalent) during the present semester.
9. A student who is currently suspended or whose character or conduct brings discredit to the school is not in good standing.
10. A student is not permitted to make up work after the close of a semester for the purpose of becoming eligible (this includes summer school).

NCAA Eligibility

If you are interested in playing NCAA sports at a Division I or II school, please click here for information, including a link to academic and core-course requirements.

School Dances

School dances at Bonner Springs High School are a privilege for BSHS students in good standing. Students are expected to follow all school rules and demonstrate appropriate behavior while attending school-sponsored dances.

Students wishing to bring an out-of-district guest must complete a guest form and receive administrative approval. Guests must meet eligibility requirements, which will be outlined in the instructions provided prior to each dance. Specific guidelines, procedures, and deadlines for submitting guest forms will be shared with students via school email.

All guests are expected to follow BSHS rules and display appropriate conduct and dress while on school grounds. Additional expectations, including age requirements, guest limits, and identification procedures, will be communicated in advance of each event. Failure to meet expectations may result in removal from the dance.

Chromebook Policy and Procedures

Bonner Springs/Edwardsville USD 204 is committed to preparing students for success in a digital world. For students in grades 6-12, the primary learning device is a Chromebook — a web-based tool that provides access to online resources, learning opportunities, and information anytime, anywhere.

Chromebooks are an essential part of our learning environment, allowing students to collaborate, communicate, problem-solve, and think critically — skills necessary for lifelong learning and future success. Technology use in the classroom enhances student engagement but does not replace the role of the teacher. Our teachers remain essential to student learning and are supported with ongoing training to effectively integrate technology into instruction.

For Chromebook policies and procedures, please visit our website.

Graduation

Commencement

Seniors must be in good standing and meet all graduation requirements, including passing the Senior Project, to participate in commencement exercises.

All graduates must wear the BSHS-approved cap, tassel, and gown during the graduation ceremony. Graduates will not be allowed to embellish, decorate, change, or add anything to the cap, gown, or tassel for the graduation ceremony to maintain the integrity of a dignified graduation ceremony. All students should dress appropriately. Business casual or formal attire is encouraged. Personal tassels, cords, and stoles are prohibited. National Honor Society, Spanish National Honor Society, and Military cords are allowed to be worn. Traditional Native American tribal regalia or objects of cultural significance shall not be prohibited at a public event.

Units of Credit

A unit designates the successful completion of any course that meets for any two semesters or 36 weeks. ½ credit of work is used to designate successful completion of courses that are 18 weeks or a semester in length. Student aides will earn ¼ credit for a semester of work. Student assistants will earn ½ credit.

Valedictorian and Salutatorian

The Valedictorian and Salutatorian will be selected at the end of the first semester of their senior year. Grade point average (GPA) will figure to .01 for these awards. Selection will be made on the following basis:
The registrar will calculate the GPA by using all grades earned in regularly scheduled classes at BSHS, or in case of transfer students, grades earned in a previous school(s).

1. Grade points are as follows: A=4, B=3, C=2, D=1, F=0
2. The final announcement on those selected will come from the principal.

The Valedictorian and Salutatorian at Bonner Springs High School will be determined based on the following criteria:
The student will complete all graduation requirements, 24 credits, and a Senior Project.

1. The student will complete the following credits:
    - *Language Arts: 4 Credits*
    - *Natural Science: 4 Credits (must include Biology, Chemistry or Honors Chemistry, and two of the following classes: Physics, Advanced Biology, or Anatomy & Physiology)*
    - *Math: 4 Credits (must include Algebra I, Geometry, Algebra II, and at least one of the following classes: Pre-Calculus, Calculus, Statistics, or College Algebra)*
    - *Social Science: 3 Credits*
    - *Foreign Language: 2 Credits in the same language*
2. The registrar will calculate the GPA by using all grades earned in regularly scheduled classes at BSHS, or in case of transfer students, grades earned in a previous school(s).
3. Grade points are as follows: A=4, B=3, C=2, D=1, F=0
4. The final announcement on those selected will come from the principal.

Credit Requirements for BSHS Diploma (Class of 2025 - 2027):

Graduation Requirements (Class of 2025 - 2027)	
Language Arts	4 Credits
English 9 or Honors English 9	1 Credit
English 10 or Honors English 10	1 Credit
American Literature or Honors American Literature	1 Credit
World Literature or Honors World Literature	1 Credit
Mathematics	3 Credits
9th Grade	1 Credit
10th Grade	1 Credit
11th Grade	1 Credit
Social Studies	3 Credits
World History/Geography	1 Credit
U.S. History	1 Credit
Social Studies Elective	.5 Credit
U.S. Government	.5 Credit
Science	3 Credits
9th Grade	1 Credit
10th Grade	1 Credit
11th Grade	1 Credit
Physical Education	1 Credit
Fitness and Health OR Weights and Health	1 Credit
Fine Arts	1 Credit
Two Semesters Selected from the Following: Art, Choir, Music, Foreign Language III & IV or A/V Communication Courses	1 Credit
Technical Arts	1 Credit
COnsumer Personal Finance OR Financial Literacy	.5 Credit
One Semester Selected from Courses in a CTE Pathway	.5 Credit
Electives	8 Credits
Senior Project	Embedded in Senior English
Total Credits: 24	

Credit Requirements for BSHS Diploma (Beginning with Class of 2028):

New Graduation Requirements Beginning with Class of 2028	
Language Arts	4 Credits (including .5 credit of speech)
English 9 or Honors English 9	1 Credit
English 10 or Honors English 10	1 Credit
American Literature or Honors American Literature (including .5 credit of speech)	1 Credit
World Literature or Honors World Literature	1 Credit
Mathematics	3 Credits
9th Grade	1 Credit
10th Grade	1 Credit
11th Grade	1 Credit
Social Studies	3 Credits
World History/Geography	1 Credit
U.S. History	1 Credit
Social Studies Elective	.5 Credit
U.S. Government	.5 Credit
Science	3 Credits
9th Grade	1 Credit
10th Grade	1 Credit
11th Grade	1 Credit
Physical Education	1 Credit
P.E. or Weights	.5 Credit
Health	.5 Credit
Fine Arts	1 Credit
See Course Descriptions for Qualifying Courses	1 Credit
Technical Arts	1 Credit
Financial Literacy	.5 Credit
See Course Descriptions for Qualifying Courses	.5 Credit
STEM	1 Credit
STEM Courses include a fourth year of advanced Math, a fourth year of advanced Science, or an advanced CTE Course (outlined in the course description book)	1 Credit
Electives	7 Credits
Senior Project	Embedded in Senior English
Market Value Assets (Refer to Market Value Asset Section of Handbook for Further Information)	2
Total Credits: 24	

High School Graduates Academic Year 2022-2023 and After

Qualified Admissions

The six state universities in Kansas--Emporia State University, Fort Hays State University, Kansas State University, Pittsburg State University, The University of Kansas, and Wichita State University--use the standards below, set by the Kansas Board of Regents, to review applicants for undergraduate admission.

ACCREDITED HIGH SCHOOL

Freshman applicants, under the age of 21, who graduate from an accredited high school, will be guaranteed admission to six state universities by meeting the Qualified Admissions requirements designated by each university, as follows:

ESU, PSU, FHSU, & WSU:

- Cumulative High School GPA 2.25+ or ACT 21+ (SAT 1060)*

K-State:

- Cumulative High School GPA 3.25+ or ACT 21+ (SAT 1060)*

KU:

- Cumulative High School GPA 3.25+
  OR Cumulative GPA 2.0+ and ACT 21+ (SAT 1060)*

ALL Institutions Require:

- Cumulative GPA 2.0+ for College Credits earned in High School

KANSAS SCHOLARS CURRICULUM IS RECOMMENDED BUT NOT REQUIRED: To best prepare for the rigor of college-level courses, the Kansas Scholars curriculum is recommended.

One unit is equivalent to one year, or two semesters:

English
4 units

Math
4 units
1 unit of each:
Algebra 1, Geometry, Algebra II
1 unit: Advanced Math
See KS Scholars page For Math course list

Social Science
3 units
1 unit U.S. History
.5 unit U.S. Gov
.5 unit World History
1 unit: Social Science course
See KS Scholars Page for Social Science course list

Science
3 units
1 unit of each:
Biology, Chemistry, & Physics

Foreign Language
2 units of the same language

KANSAS SCHOLARS Program: More information about the Kansas Scholars Scholarship & Curriculum can be found here (pdf).

HOMESCHOOL & UNACCREDITED HIGH SCHOOL

Freshman applicants, under the age of 21, who are homeschooled or graduate from an unaccredited high school will be guaranteed admission to the six state universities by achieving an ACT score equivalent to those outlined above, per each university. If you enroll in college courses while in high school, it is also required that you achieve a 2.0 GPA or higher in those courses.

If you do not meet the qualified admission requirements, you are still encouraged to apply. Your application will be reviewed individually. Contact the university admissions office for more information.

This document provides a summary overview of admission requirements at state universities and is not a substitute for or to be used in lieu of the actual detailed admissions requirements, which can be found at: www.kansasregents.org/qualified_admissions_rules_regulations.

December 2022

KANSAS BOARD OF REGENTS

Kansas Scholars Curriculum & State Scholar Quick Facts

Completion of the Kansas Scholars Curriculum is one of the requirements Kansas residents must meet in order to receive State Scholar designation. This occurs during the senior year of high school.

What are the other requirements to become a State Scholar?

- Students must have taken the ACT between April of the sophomore year and December of the senior year.
- Students must be a Kansas resident.
- Students must have their curriculum and 7th semester GPA certified on the official roster by the high school counselor, registrar, or similar official.

KANSAS SCHOLARS CURRICULUM

English - 4 years
One unit to be taken each year. Must include substantial recurrent practice in writing extensive and structured papers, extensive reading of significant literature, and significant experience in speaking and listening.

Mathematics - 4 years
Algebra I, Algebra II, Geometry, and one unit of advanced mathematics-- suggested courses include: Analytic Geometry, Trigonometry, Advanced Algebra, Probability and Statistics, Functions or Calculus. Completion of Algebra I in 8th grade is acceptable; the student would then only need three years of math in high school.

Science - 3 years
One year each in Biology, Chemistry, and Physics, each of which include an average of one laboratory period a week. Applied/technical courses may not substitute for a unit of natural science credit.

Social Studies - 3 years
One unit of U.S. History; minimum of one-half unit of U.S. Government and minimum of one-half unit selected from: World History, World Geography or International Relations; and one unit selected from: Psychology, Economics, U.S. Government, U.S. History, Current Social Issues, Sociology, Anthropology, and Race and Ethnic Group Relations. Half unit courses may be combined to make this a whole unit.

World Language - 2 years
Two years of one language. Latin and Sign Language are accepted.

What is the benefit of completing the Kansas Scholars Curriculum?

Students that complete this curriculum and meet the other requirements, may be designated as State Scholars, which makes one eligible to receive the Kansas State Scholarship as provided by the Kansas Legislature. The academic profile of recent scholars include an average ACT of 29 and an average GPA of 3.92. State Scholars may receive up to $1,000 annually for up to four undergraduate years (five, if enrolled in a designated five-year program), based on financial need and the availability of State funds. Financial need is measured by federal methodology using data submitted on the FAFSA.

For more information, contact us at (785) 430-4300 or at scholars@ksbor.org.

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Academics

Academic Honesty

BSHS students are expected to demonstrate honesty, integrity, and personal responsibility in all academic work. Cheating, plagiarism, or assisting others in dishonest behavior violates the trust between students and staff and is not acceptable.

Incidents of academic dishonesty will result in parent/guardian notification. Teachers may assign a zero or deny credit for the work in question. Additional consequences may include an office referral, detention, or suspension, depending on the severity of the offense.

Academic Letter

Any student earning a 3.75 GPA for two consecutive semesters will earn an academic letter for that school year.

Grading Policy

A––89.5%-100% B –– 79.5%-89.4% C –– 69.5%-79.4% D –– 60%-69.4% F –– 0%-59.9%

Honor Roll

There are two Honor Rolls at Bonner Springs High School. Earning an “A” in each semester class qualifies students for the Orange Honor Roll. Students with a “B” average qualify for the Black Honor Roll. No grade of “F” is permitted to qualify for Honor Roll. All courses count towards Honor Roll qualifications.

Honors and Advanced Courses

Bonner Springs High School offers Honors and Advanced courses for students seeking academic challenge and preparation for college-level learning. These courses provide a more rigorous, fast-paced curriculum designed for motivated students who want to explore content in greater depth and engage in higher-level discussions.

For more information or a complete list of Honors and Advanced course offerings, please contact a School Counselor or visit the counseling website.

National Honor Society

Any student with a cumulative grade point average of 3.5 or higher who has fulfilled the school and community service project requirements is eligible to apply for National Honor Society membership after his or her sixth semester. A committee of faculty members will review the applications and make the final selections based on the criteria established by the National Honor Society Organization.

Post Secondary Assets

Post Secondary Assets New graduation requirements starting with the Class of 2028 require students to achieve two (2) Post Secondary Assets. Post Secondary Assets need to be achieved and documented in Skyward during the four years of high school. They cannot be completed as part of a high school course and must be directly related to the student's Individual Plan of Study (IPS).	
State-Approved Post Secondary Assets (current July 2024 - may be updated as state PSAs are updated)	
4-H Kansas Key Award*	CTSO Officer
95% High School Attendance	Earn 9+ Hours of College Credit
ACT Composite Score of 21+	Earn Eagle Scout or Gold Scout*
Advanced Placement Exam Score of 3+*	Earn an Industry Recognized Certificate (Examples: CNA, ServSafe Food Handler, ServSafe Manager, OSHA-10, OSHA-30)
Complete 40+ Community Service Hours*	International Baccalaureate Exam Score of 4+
Complete the ASVAB (per requirements of military branch selected)	JROTC*
Complete Board of Regents Curriculum	SAT Score of 1200 or Higher*
Complete a Client-Centered Project	State Assessment Score of 3 or 4 in ELA, Math, or Science
Complete a Senior Project	Two or More High School Athletics/Activities (that have requirements outside of the school day)
Complete a Youth Apprenticeship	WorkKeys Level Silver or Higher
Complete an Internship	Workplace Learning Experience Directly Related to IPS
CTE Scholar	
*Indicates that these Post Secondary Assets are not currently offered at Bonner Springs High School, but will be accepted if a student transfers to Bonner Springs High School with these Post Secondary Assets.	

Semester Grades

Semester grades at Bonner Springs High School reflect a student's performance on assessments throughout the semester. At the start of each course, teachers will provide students with grading criteria and late work policies through a syllabus or course description approved by building administration.

At the end of the first quarter, students will receive a "Progress Grade" showing their current standing in the course. Grades earned during the second quarter will build on this progress, culminating in the final semester grade.

All students are required to take a final exam at the end of each semester. The final exam may include a traditional test, project, or performance-based assessment that evaluates the skills and content learned throughout the course. The final exam will count for no more than 20% of the overall semester grade. A final exam schedule will be provided prior to the end of the semester.

Student Rights

Cafeteria

Bonner Springs High School operates on a closed lunch policy. Students will have a designated lunch period and are expected to report directly to the cafeteria during this time.

Students may not leave the building, be checked out, or order food from outside vendors during the school day. Any food delivered from outside may be held in the office until the end of the school day.

All students must remain in the cafeteria during lunch. Hallways and commons areas are off-limits during lunch and class periods. At the end of lunch, students are expected to go directly to their next class.

Students are expected to show respect for others by demonstrating appropriate behavior, cleaning up after themselves, and following all seating and cafeteria expectations.

No Charge Policy for Food Service Programs

Cashiers will remind students daily of account balances if the balance falls below $15.00.

Students whose account has reached $0.00 will not be allowed to purchase meals unless they deposit money in their account or pay for the meal with cash.

Parents will be contacted by the Kitchen Manager or Cashier via telephone and / or letter when the account falls below $0.00 (the school's negative limit). In the event a student's account reaches -$15.00, the School Principal or Assistant Principal will contact the family.

Emergency Drills

A written plan for emergency drills (fire drill, tornado drill, and threatening situations) is available in the office and every classroom. The drills will be explained to staff and students at the beginning of the school year. Practice drills will be conducted periodically in accordance with state statute.

Emergency Safety Intervention

Emergency Safety Interventions
GAAF
(See GAO, JRB, JQ, and KN)
The board of education is committed to limiting the use of Emergency Safety Intervention ("ESI"), such as seclusion and restraint, with all students. Seclusion and restraint shall be used only when a student's conduct necessitates the use of an emergency safety intervention as defined below. The board of education encourages all employees to utilize other

behavioral management tools, including prevention techniques, de-escalation techniques, and positive behavioral intervention strategies.

This policy shall be made available on the district website with links to the policy available on any individual school pages. In addition, this policy shall be included in at least one of the following: each school's code of conduct, school safety plan, or student handbook. Notice of the online availability of this policy shall be provided to parents during enrollment each year.

Definitions

"Area of purposeful isolation" means any separate space, regardless of any other use of that space, other than an open hallway or similarly open environment.

"Campus police officer" means a school security officer designated by the board of education of any school district pursuant to K.S.A. 72-6146, and amendments thereto.

"Chemical Restraint" means the use of medication to control a student's violent physical behavior or restrict a student's freedom of movement.

"Emergency Safety Intervention" is the use of seclusion or physical restraint but does not include physical escort or the use of time-out.

"Incident" means each occurrence of the use of an emergency safety intervention.

"Law enforcement officer" and "police officer" mean a full-time or part-time salaried officer or employee of the state, a county, or a city, whose duties include the prevention or detection of crime and the enforcement of criminal or traffic law of this state or any Kansas municipality. This term includes a campus police officer.

"Legitimate law enforcement purpose" means a goal within the lawful authority of an officer that is to be achieved through methods or conduct condoned by the officer's appointing authority.

"Mechanical Restraint" means any device or object used to limit a student's movement.

"Parent" means:

- a natural parent;
- an adoptive parent;
- a person acting as a parent as defined in K.S.A. 72-3122(d)(2), and amendments thereto;

- a legal guardian;
- an education advocate for a student with an exceptionality;
- a foster parent, unless the student is a child with an exceptionality; or
- a student who has reached the age of majority or is an emancipated minor.

"Physical Escort" means the temporary touching or holding the hand, wrist, arm, shoulder, or back of a student who is acting out for the purpose of inducing the student to walk to a safe location.

"Physical Restraint" means bodily force used to substantially limit a student's movement, except that consensual, solicited, or unintentional contact and contact to provide comfort, assistance, or instruction shall not be deemed to be physical restraint.

"Purposefully isolate" when used regarding a student, means that school personnel are not meaningfully engaging with the student to provide instruction and any one of the following occurs:

1. Removal of the student from the learning environment by school personnel;
2. Separation of the student from all or most peers and adults in the learning environment by school personnel; or
3. Placement of the student within an area of purposeful isolation by school personnel.

"School resource officer" means a law enforcement officer or police officer employed by a local law enforcement agency who is assigned to a district through an agreement between the local law enforcement agency and the district.

"School security officer" means a person who is employed by a board of education of any school district for the purpose of aiding and supplementing state and local law enforcement agencies in which the school district is located but is not a law enforcement officer or police officer.

"Seclusion" means placement of a student for any reason other than for in-school suspension, detention, or any other appropriate disciplinary measure in a location where both of the following conditions are met:

- School personnel purposefully isolate the student; and
- the student is prevented from leaving or has reason to believe, that the student will be prevented from leaving the area of purposeful isolation.

"Time-out" means a behavioral intervention in which a student is temporarily removed from a learning activity without being secluded.

Prohibited Types of Restraint

All staff members are prohibited from engaging in the following actions with all students:

Emergency Safety Interventions

GAAF-3

- Using face-down (prone) physical restraint;
- Using face-up (supine) physical restraint;
- Using physical restraint that obstructs the student's airway;
- Using physical restraint that impacts a student's primary mode of communication;
- Using chemical restraint, except as prescribed treatments for a student's medical or psychiatric condition by a person appropriately licensed to issue such treatments; and
- Use of mechanical restraint, except:

o Protective or stabilizing devices required by law or used in accordance with an order from a person appropriately licensed to issue the order for the device;

o Any device used by a certified law enforcement officer to carry out law enforcement duties; or

o Seatbelts and other safety equipment when used to secure students during transportation.

Use of Emergency Safety Interventions

ESI shall be used only when a student presents a reasonable and immediate danger of physical harm to such student or others with the present ability to affect physical harm. Less restrictive alternatives to ESI, such as positive behavior interventions support, shall be deemed inappropriate or ineffective under the circumstances by the school employee witnessing the student's behavior prior to the use of any ESI. The use of ESI shall cease as soon as the immediate danger of physical harm ceases to exist. Violent action that is destructive of property may necessitate the use of an ESI. Use of an ESI for purposes of

discipline, punishment, or for the convenience of a school employee shall not meet the standard of immediate danger of physical harm.

ESI Restrictions

A student shall not be subjected to ESI if the student is known to have a medical condition that could put the student in mental or physical danger as a result of ESI. The existence of such medical condition shall be indicated in a written statement from the student's licensed health care provider, a copy of which has been provided to the school and placed in the student's file.

Such written statement shall include an explanation of the student's diagnosis, a list of any reasons why ESI would put the student in mental or physical danger, and any suggested alternatives to ESI. In spite of the provisions of this subsection, a student may be subjected to ESI if not subjecting the student to ESI would result in significant physical harm to the student or others.

Emergency Safety Interventions

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Use of Seclusion

When a student is placed in seclusion, a school employee shall see and hear the student at all times. The presence of another person in the area of purposeful isolation or observing the student from outside the area of purposeful isolation shall not create an exemption from otherwise reporting the incident as seclusion. When a student is placed in or otherwise directed to an area of purposeful isolation, the student shall have reason to believe that the student is prevented from leaving.

If the area of purposeful isolation is equipped with a locking door designed to prevent a student from leaving the area of purposeful isolation, the door shall be designed to ensure that the lock automatically disengages when the school employee viewing the student walks away from the area of purposeful isolation, or in case of emergency, such as fire or severe weather.

An area of purposeful isolation shall be a safe place with proportional and similar characteristics as those of rooms where students frequent. Such area shall be free of any condition that could be a danger to the student, well-ventilated, and sufficiently lighted.

Training

All staff members shall be trained regarding the use of positive behavioral intervention strategies, de-escalation techniques, and prevention techniques. Such training shall be consistent with nationally recognized training programs on ESI. The intensity of the training provided will depend upon the employee's position. Administrators, licensed staff members, and other staff deemed most likely to need to restrain a student will be provided more intense training than staff who do not work directly with students in the classroom. District and building administration shall make the determination of the intensity of training required by each position.

Each school building shall maintain written or electronic documentation regarding the training that was provided and a list of participants, which shall be made available for inspection by the state board of education upon request.

Notification and Documentation

The principal or designee shall notify the parent the same day as an incident. The same-day notification requirement of this subsection shall be deemed satisfied if the school attempts at least two methods of contacting the parent. A parent may designate a preferred method of contact to receive the same-day notification. Also, a parent may agree, in writing,

to receive only one same-day notification from the school for multiple incidents occurring on the same day.

Documentation of the ESI used shall be completed and provided to the student's parents no later than the school day following the day of the incident. Such written documentation shall include:

A. The events leading up to the incident;
B. student behaviors that necessitated the ESI;
C. steps taken to transition the student back into the educational setting;
D. the date and time the incident occurred, the type of ESI used, the duration of the ESI, and the school personnel who used or supervised the ESI;
E. space or an additional form for parents to provide feedback or comments to the school regarding the incident;
F. a statement that invites and strongly encourages parents to schedule a meeting to discuss the incident and how to prevent future incidents; and
G. email and phone information for the parent to contact the school to schedule the ESI meeting. Schools may group incidents together when documenting the items in subparagraphs (A), (B) and (C) if the triggering issue necessitating the ESIs is the same.

The parent shall be provided the following information after the first and each subsequent incident during each school year:

- A copy of this policy which indicates when ESI can be used;
- a flyer on the parent's rights;
- information on the parent's right to file a complaint through the local dispute resolution process (which is set forth in this policy) and the complaint process of the state board of education; and
- information that will assist the parent in navigating the complaint process, including contact information for Families Together and the Disability Rights Center of Kansas.

Upon the first occurrence of an incident of ESI, the foregoing information shall be provided in printed form or, upon the parent's written request, by email. Upon the occurrence of a second or subsequent incident, the parent shall be provided with a full and direct website address containing such information.

Law Enforcement, School Resource, and Campus Security Officers

Campus police officers and school resource officers shall be exempt from the requirements of this policy when engaged in an activity that has a legitimate law enforcement purpose. School security officers shall not be exempt from the requirements of this policy.

If a school is aware that a law enforcement officer or school resource officer has used seclusion, physical restraint, or mechanical restraint on a student, the school shall notify the parent the same day

using the parent's preferred method of contact. A school shall not be required to provide written documentation to a parent, as set forth above, regarding law enforcement use of an emergency safety intervention, or report to the state department of education any law

enforcement use of an emergency safety intervention. For purposes of this subsection, mechanical restraint includes, but is not limited to, the use of handcuffs.

Documentation of ESI Incidents

Except as specified above with regard to law enforcement or school resource officer use of emergency safety interventions, each building shall maintain documentation any time ESI is used with a student. The documentation shall include all of the following:

- Date and time of the ESI,
- Type of ESI,
- Length of time the ESI was used,
- School personnel who participated in or supervised the ESI,
- Whether the student had an individualized education program at the time of the incident,
- Whether the student had a section 504 plan at the time of the incident, and
- Whether the student had a behavior intervention plan at the time of the incident.

All such documentation shall be provided to the building principal, who shall be responsible for providing copies of such documentation to the superintendent or the superintendent's designee on at least a biannual basis. At least once per school year, each building principal or designee shall review the documentation of ESI incidents with appropriate staff members to consider the appropriateness of the use of ESI in those instances.

Reporting Data

District administration shall report ESI data to the state department of education as required.

Parent Right to Meeting on ESI Use

After each incident, a parent may request a meeting with the school to discuss and debrief the incident. A parent may request such meeting verbally, in writing, or by electronic means. A school shall hold a meeting requested under this subsection within 10 school days of the parent's request. The focus of any such meeting shall be to discuss proactive ways to prevent the need for emergency safety interventions and to reduce incidents in the future.

Emergency Safety Interventions

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For a student with an IEP or a Section 504 plan, such student's IEP team or Section 504 plan team shall discuss the incident and consider the need to conduct a functional behavioral assessment, develop a behavior intervention plan, or amend the behavior intervention plan if already in existence.

For a student with a section 504 plan, such student's section 504 plan team shall discuss and consider the need for a special education evaluation. For students who have an individualized education program and are placed in a private school by a parent, a meeting called under this subsection shall include the parent and the private school, who shall consider whether the parent should request an individualized education program team meeting. If the parent requests an individualized education program team meeting, the private school shall help facilitate such meeting.

For a student without an IEP or Section 504 plan, the school staff and the parent shall discuss the incident and consider the appropriateness of a referral for a special education evaluation, the need for a functional behavioral assessment, or the need for a behavior intervention plan. Any such meeting shall include the student's parent, a school administrator for the school the student attends, one of the student's teachers, a school employee involved

in the incident, and any other school employees designated by the school administrator as appropriate for such meeting.

The student who is the subject of such meetings shall be invited to attend the meeting at the discretion of the parent. The time for calling such a meeting may be extended beyond the 10-day limit if the parent of the student is unable to attend within that time period. Nothing in this section shall be construed to prohibit the development and implementation of a functional behavior assessment or a behavior intervention plan for any student if such student would benefit from such measures.

Local Dispute Resolution Process

If a parent believes that an emergency safety intervention has been used on the parent's child in violation of state law or board policy, the parent may file a complaint as specified below.

The board of education encourages parents to attempt to resolve issues relating to the use of ESI informally with the building principal and/or the superintendent before filing a formal complaint with the board. Once an informal complaint is received, the administrator handling such complaint shall investigate such matter, as deemed appropriate by the administrator. In the event that the complaint is resolved informally, the administrator must provide a written report of the informal resolution to the superintendent and the parents and retain a copy of the report at the school. The superintendent will share the informal resolution with the board of education and provide a copy to the state department of education.

Emergency Safety Interventions

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If the issues are not resolved informally with the building principal and/or the superintendent, the parents may submit a formal written complaint to the board of education by providing a copy of the complaint to the clerk of the board and the superintendent within thirty (30) days after the parent is informed of the incident.

Upon receipt of a formal written complaint, the board president shall assign an investigator to review the complaint and report findings to the board as a whole. Such investigator may be a board member, a school administrator selected by the board, or a board attorney. Such investigator shall be informed of the obligation to maintain confidentiality of student records and shall report the findings of fact and recommended corrective action, if any, to the board in executive session.

Any such investigation must be completed within thirty (30) days of receipt of the formal written complaint by the board clerk and superintendent. On or before the 30th day after receipt of the written complaint, the board shall adopt written findings of fact and, if necessary, appropriate corrective action. A copy of the written findings of fact and any corrective action adopted by the board shall only be provided to the parents, the school, and the state department of education and shall be mailed to the parents and the state department within 30 days of the board's receipt of the formal complaint.

If desired, a parent may file a complaint under the state board of education administrative review process within thirty (30) days from the date a final decision is issued pursuant to the local dispute resolution process.Approved:

KASB Recommendation – 6/13; 12/13; 6/15; 6/16; 6/18; 12/18; 6/23

Health Services

The School Nurse supervises activities in the Nurse's Office and is assisted by school staff who may provide some basic first aid services for students. If a student becomes ill during the school day, they should report this to a school official who may give a pass for the student to go to the office. Students are not allowed to call or text a parent to be dismissed, and are not to leave the building until office staff has contacted a parent or guardian for permission prior to dismissal.

Parents should keep the School Nurse informed of any health concerns and keep their contact information up to date with the school so they may be contacted in case of student illness or emergency.

The School Nurse does hearing and vision screenings of students as per state guidelines. Parents will be notified of any abnormal screening results via a note sent home with the student. The School Nurse reviews immunizations on all students and will notify parents of any state required immunizations for which the school does not have proof.

The School Nurse supervises activities in the health room and is assisted by school staff that may provide some basic first aid services for students. If a student becomes ill during the school day, he/she should report this to a school official who may write a pass for the student to go to the office. Due to illness, students are not allowed to contact a parent or guardian before seeing the school nurse. A student will only be dismissed in the care of a parent or guardian due to illness once the nurse has assisted in the medical care. Parents should keep the School Nurse informed of any health concerns and keep their contact information up to date with the school so they may be contacted in case of student illness or emergency. The School Nurse does hearing and vision screenings of students as per state guidelines. Parents will be notified of any abnormal screening results via a note sent home with the student. The School Nurse reviews immunizations on all students and will notify parents of any state required immunizations for which the school does not have proof.

<u>Common Over the Counter or Non-prescription Medications</u> (i.e. lotions, creams, pain medications, cough drops, etc.,) may be administered *with written parental permission only*.

<u>Medication Policy</u>

All medications brought onto school property are subject to the following guidelines to ensure student safety and proper administration:

1. Controlled Substances

Controlled medications, including but not limited to stimulant medications (e.g., Ritalin), must be stored within a locked location within the health room. These medications shall only be administered by the school nurse or a designated, trained staff member. Administration requires written authorization from both a licensed physician and/or dentist and the student's parent or guardian.

**All controlled substances (Schedule II medications) need to be delivered to the school nurse by the Parent/Guardian unless alternative arrangements are made with the school nurse. Parents or guardians will be asked to pick up any unused controlled medications. A new physician order will need to be submitted for each prescription every school year. Any unused medication not picked up by the end of the school year will be destroyed.*

2. Prescription Medications (Non-Controlled Substances)
Students may be permitted to self-carry and self-administer non-controlled prescription medications, unless otherwise directed by a physician, parent/guardian, or school administration.

- Medications must be kept in the original pharmacy-labeled container, clearly indicating the student's name, medication name, dosage, and administration instructions,
- If the medication is not self-administered, written authorization from both the physician and/or dentist and parent/guardian is required, and the medication must be stored and administered through the health room.

3. Over-the-Counter (OTC) Medications
Students may carry limited quantities of over-the-counter medications (e.g., Tylenol, Advil, Midol) for minor discomforts with written parental permission.

- Only the daily necessary dose should be brought to school.
- Medications must remain in their original, clearly labeled container.

4. Emergency Medications (Inhalers, Epinephrine, etc.)
Students with conditions requiring emergency medications (such as asthma or severe allergies)
may be permitted to self-carry and self-administer medications such as inhalers or epinephrine
auto-injectors, provided the following requirements are met:

- Written authorization from a licensed physician and parent/guardian is on file with the school.
- The student has demonstrated the ability to responsibly self-administer the medication, as determined by the school nurse.
- The medication is properly labeled and not expired.

Emergency medications should be readily accessible to the student at all times. A backup supply may be requested to be kept in the health room when appropriate. In the event of a medical emergency, trained school personnel may administer emergency medication in accordance with district policy and applicable law.

5. Prohibition of Medication Sharing
At no time may a student share, distribute, or give medication to another individual. Violations
will be treated as a serious safety and disciplinary matter.

6. Revocation of Privileges
The school administration reserves the right to revoke a student's privilege to self-carry or self-administer medication at any time if it is deemed unsafe or not in compliance with this policy.

Lockers

Lockers and locks are provided to students at Bonner Springs High School at no cost and are assigned through the main office. Lockers are intended for storing school materials and outerwear only.

Physical education lockers will be assigned separately by PE teachers.

Students are responsible for keeping their locker secured at all times. The school is not responsible for lost, stolen, or damaged items. Valuables should not be brought to school or stored in lockers. Students are responsible for all items stored in their assigned locker.

Notice of Nondiscrimination

Elementary and secondary students, parents of elementary and secondary school students, employees, applicants for admission and employment, and sources of referral of applicants for admission and employment are hereby notified that Unified School District 204 (USD 204) does not discriminate on the basis of race, color, national origin, sex, handicap/disability, age, or religion in admission or access to, or treatment or employment in, its programs and activities.

Any person having inquiries concerning USD 204's compliance with the regulation implementing Title VI of the Civil Rights Act of 1964 (Title VI), Title IX of the Education amendments of 1972 (Title IX), Section 504 of the Rehabilitation Act of 1973 (Section 504), or Title II of the Americans with Disabilities Act of 1990 (ADA) is directed to contact the Director of Finance and Compliance, Leticia A. Porter, Ph.D. Dr. Porter may be contacted via mail at 2200 S. 138th Street, Bonner Springs, KS 66012, via email at porterl@usd204.net, or via phone at (913) 422-5600.

Personal Property

All personal items brought to school should be clearly labeled with the student's name. The school is not responsible for lost, stolen, or damaged personal property.

Lost and found items will be placed in the designated lost and found area. Unclaimed items will be donated to a local service organization at the end of each semester.

Posting Information

All hallway postings are limited to the bulletin boards located in various parts of the building and must be pre-approved by the administration. Any item that is not approved will be taken down.

Search of Lockers

Pursuant to Board Policy JCAB, when there are reasonable grounds for suspecting a search will reveal evidence that a student has violated or is violating either state or federal laws or the rules of the school, or when there are reasonable grounds to believe a search is necessary to preserve and protect the welfare and property of the district, students, faculty, administrators, and general public, a search of a student's locker, belongings, and/or the student shall be permissible. All searches shall be conducted by the building principal, or his/her designee, in accordance with the rules and regulations approved by the board. Unless the situation warrants otherwise, all searches of a student shall be carried out in the presence of an additional adult witness. No strip searches will be conducted by any school district officials.

The school administration reserves the right to search the following:

1. Lockers and desks are owned by the district and as such are subject to search at any time by school officials.
2. If there is reasonable suspicion that a student may have illegal substances or items in their possession, the student may be asked by the principal to empty pockets, purses, shoulder bags, backpacks or other similar items.
3. Vehicles parked on school property are subject to search by school officials.
4. Drug detection dogs may be used to check buildings, lockers, and vehicles.

Students who bring illegal substances or items with them to school or who store such items in desks, lockers, or vehicles parked on school property will be subject to disciplinary action including possible suspension and expulsion from school. Illegal substances or items discovered by a search of the student, locker or vehicle will be turned over to law enforcement officials, where applicable.

Use of Trained Dogs to Search

At the request of the administration, law enforcement officers or licensed private agencies may use trained dogs on school premises to identify student property which may contain illegal or illicit materials and to determine whether materials are present which may threaten the general health, welfare, and safety of students and/or district employees. The dogs may be used for search purposes to check lockers, vehicles on school property, and other suspected locations.

Searches of Students (See JCAB and JCAC) JCABB

Principals are authorized to search students if there is reasonable suspicion that district policies, rules or directives are being violated. Strip searches shall not be conducted by school authorities. All searches by the principal shall be carried out in the presence of another adult witness. The student shall be told why a search is being conducted. The student shall be requested to empty items such as, but not limited to, pockets, purses, shoulder bags, book bags, and briefcases. The principal shall attempt to call the student's parent/s and may call law enforcement. Items which the principal believes may be connected with illegal activity shall remain in the custody of the principal unless the items are turned over to law enforcement officials.

If the student refuses to cooperate, the principal may take disciplinary action and/or seek assistance from law enforcement. If law enforcement assistance is present, further search of the student shall be with cooperation and assistance of law enforcement officials. The principal shall remain with the student and be present during any search of the student made by law enforcement officials on school property. The principal shall receive and file a receipt for items turned over to law enforcement officials. If the principal believes a student is in possession of an object which can jeopardize the health, welfare or safety of the student or others, the student shall be removed to a safe location. This determination may be based on any information received by the principal or any member of the faculty or staff.

JCABB Searches of Students JCABB-2
A written report of each search shall be made by the principal and submitted to the superintendent. The superintendent shall keep a copy of the written report on file. (Whenever the principal is mentioned in this policy, it shall be construed so as to include the superintendent "or designated representative.")
Approved: KASB Recommendation–7/96; 8/98; 4/07

Transportation

Driving to school is a privilege and is reserved for students who demonstrate safe and respectful driving and parking behavior. The speed limit in all school parking lots is 10 mph.

Failure to follow driving and parking rules may result in disciplinary action and loss of parking privileges.

- Underclassmen park in the northeast lot
- Seniors park in the southeast lot
- No student parking is allowed in staff or visitor parking areas

Bus Transportation

Transportation personnel make transportation eligibility and regulations available to every student. The driver is in full charge of the bus and the students. Students are subject to disciplinary action for misconduct on school buses, at the administration's discretion. All code of conduct policies are to be followed on the buses and are subject to the same consequences for misbehavior. Bus transportation is a privilege for students. We ask that students comply with bus expectations so that this privilege is not interrupted or taken away.

1. The riding privilege of a student may be revoked for violation of the rules or for conduct which is detrimental to the safe operation of the school bus.
2. Students may also be subject to long or short-term suspension or expulsion.

Designated Bus Consequences: Bus drivers will issue a bus ticket for an infraction of the rules. Parents must sign ticket and return it to the office. Bus tickets are an accumulation throughout each semester.

- 1st bus ticket - Warning
- 2nd bus ticket - 3 days suspension from riding the bus
- 3rd bus ticket - 5 days suspension from riding the bus
- 4th bus ticket - off bus for the semester

If the administration at any time determines that the infraction of the rules of conduct are sufficiently serious, they can impose any discipline permitted by the rules of conduct.

- Proper conduct includes, but is not limited to the following:
- Students are deemed to be under the jurisdiction of the school from the time they step on the
  bus until they return home from school at the close of the regular school day.
- Be prompt in reporting to your bus pickup points.
- Wait for the bus at a designated pickup point on the right side of the road.
- Take a seat quickly after entering the bus.
- Except for ordinary conversation, students shall observe quiet conduct on the bus.
- Students shall stay in their seats while the bus is in motion.
- Students shall not have food or drinks on the bus.
- No part of the body shall be extended through the bus window (s).
- Students shall not leave the bus from the emergency door unless an emergency exists.
- Written parental permission is required for a student to ride home with another student.

- Report to the driver any offensive or destructive behavior that you experience or observe on the bus.

Help make the ride safe and enjoyable for everyone. Assume your share of responsibility for eliminating the kind of behavior on the bus that may make your ride dangerous. Fighting, throwing objects, excessive noise, etc. make it impossible for the driver to concentrate on making your ride the safest possible.

Student Expectations: Attendance

Attendance Policy for Unified School District 204: Attendance is very important for success in school. Almost without exception, those whose attendance is poor show less achievement in the classroom.

For an absence to be classified as excused, the parent or guardian should contact the school by phone at between 8:00 a.m. and 3:00 p.m. the day of or prior to the absence, or by 8:00 a.m. the day of the absence at 913-422-5121 stating the reason for the absence. If this is not possible, calls will be taken throughout the day until 3:00 p.m. If not notified by phone, a note or email explaining the reason for the absence must be presented to the Attendance Clerk no later than one day after returning to school.

Note: An absence is recorded for a class period if a student is tardy more than 10 minutes without a note from the office or another teacher excusing the absence.
The following are approved reasons for excused absences:

- Personal illness
- Family emergency or funeral
- Medical or dental appointments
- Religious holiday of the student's faith
- Mandated court appearances
- Family activities with prior notification of school administration (please provide three days advance notice)
- Educationally beneficial activities as pre-approved by school administration (please provide three days advance notice).

When a student reaches fourteen (14) absences in a year, any subsequent absences will be deemed unexcused unless they are substantiated by a doctor's statement(s) or are caused by emergency family situations, which must be communicated with the administration in a reasonable time frame.

Additionally, this policy applies to each class period: Once a student is absent seven (7) or more times, and continued absences (in that specific period) are considered unexcused (without substantiation as described above).

After ten (10) or more consecutive unexcused absences, the student may be dropped and parents/guardian will need to come to the school office to re enroll the student when the student returns to school.

For each absence, a student has one day to complete assignments.

Credit for Missed Work

Students will be given one day for each day of an excused absence to complete missed assignments. It is the student's responsibility to communicate with their teachers to obtain make-up work.

Teachers may make reasonable adjustments to assignments based on individual student needs, abilities, or circumstances related to the absence. Work missed due to an unexcused absence may receive no credit.

Student Early Release

Students will not be released during the school hours without permission from both the parent/guardian and the learning center principal or their designee. In cases where students drive to school, permission may be granted by phone between the parent/guardian and the principal or their designee for students to be released. For their personal safety, students are not allowed to wait at exits or outside to be picked up early. Students need to sign in and out at the office when leaving or entering the building during the school day.

Truancy

Kansas state law requires that a student be submitted to the Wyandotte County District Attorney's Office as truant if any of the following criteria is met:

- 3 consecutive unexcused absences
- 5 unexcused absences in a semester
- 7 unexcused absences in a school year

A student is considered absent for the entire day when they miss "a significant part," i.e. three (3) or more periods in a 7-period day or two (2) or more periods in a block day.

It is the responsibility of the building administrator to notify parents of pupil's absence and to report cases of truancy.

Student Expectations: Civility and Behavior

Animals and Plants

Animals or plants may only be brought into the school with prior approval from both the supervising teacher and the building principal. Animals (including all vertebrates and

invertebrates) and plants must serve an educational purpose related to classroom instruction.

Animals and plants are not permitted to be transported on school buses under any circumstances.

Teachers are responsible for ensuring the proper care and humane treatment of any animal in the classroom. All animals brought on campus must be up-to-date on required vaccinations.

Bullying Prevention Policy

Definition of Bullying

(A) Any intentional gesture of any intentional written, verbal or physical act or threat that is sufficiently severe, persistent or pervasive that creates an intimidating, threatening or abusive educational environment for a student or staff member that a reasonable person, under the circumstances, knows or should know will have the effect of:
1) Harming a student or staff member, whether physically or mentally;
2) Damaging a student's or staff member's property;
3) Placing a student or staff member in reasonable fear of harm to the student or staff member; or
4) Placing a student or staff member in reasonable fear of damage to the student's or staff member's property; or
5) Harming a student or staff member's social status or reputation.

(B) Cyberbullying - means bullying by use of any electronic communication device through means including, but not limited to, e-mail, instant messaging, text messages, blogs, mobile phones, pagers, online games and websites.

Additionally, bullying means any form of intimidation or harassment prohibited by the board of education of the school district in policies concerning bullying adopted pursuant to K.S.A. 72-8256 or subsection (e) of K.S.A. 72-8205, and amendments thereto.

The Board of Education prohibits bullying in any form, including electronic means on or while using school property, in a school vehicle, or at a school sponsored activity or event. No teacher, administrator, or school district employee shall engage in, permit, or tolerate bullying.

Retaliation against a victim, good faith reporter, or a witness to bullying is prohibited. A student or staff member who engages in an act of bullying, reprisal, retaliation or false reporting of bullying, shall be subject to discipline in accordance with school district policy and procedures. The school administration and/or board may take into account the following factors when determining an appropriate disciplinary action for such prohibited conduct: the ages of the parties involved; the developmental and maturity levels, special education needs of the parties involved, and the severity of the behavior.

Discipline guidelines for student bullying may be found in student and employee handbooks. Offenses over time or single offenses which are severe in nature may result in discipline up to and including suspension and/or expulsion or termination from employment. Parents

participating in prohibited bullying conduct aimed at district students and/or staff members may jeopardize their access to district facilities; district property; school sponsored activities, programs, and events; and/or district students and/or staff members through the district's communication systems. As appropriate, reports to local law enforcement will be filed to report criminal bullying behaviors.

Electronic Use Policy

Having access to district provided technology is a privilege for all USD 204 students. As such, students and parents are expected to know and understand the Acceptable Use Policy (AUP) as it is described on the district website. Students (and parents) are encouraged to familiarize themselves with this policy as they will be accountable for the expectations and potential consequences contained therein.

Privacy in School Locker Rooms and Restrooms

Locker rooms and restrooms are provided for the use of staff, students, athletes, and other groups or individuals authorized by the District. The District shall take the following reasonable measures to protect the privacy rights of individuals using school locker rooms or restrooms.

1. Under no circumstances can a person use a camera, video recorder, cell phone or other recording device to capture, record, or transfer a representation of a nude or partially nude person in a locker room or restroom. Any other use of a camera, video recorder or other recording device in the locker room or restroom requires the prior approval of the building principal or designated locker room supervisor and the person being photographed, videotaped, or recorded.
2. No media is allowed access to school locker rooms before, during or after any school athletic event or practice. Coaches and student athletes may be available for interviews directly outside the locker rooms consistent with school rules.
3. Other persons can enter into the locker room to interview or seek information from an individual in the locker room at other times only as authorized by the building principal or designated locker room supervisor. If authorization is given, the person shall leave the locker room after the interview is done or the information is received.

Violation of this policy may result in an automatic 10 (ten) day suspension. A formal due process hearing will be held where an expulsion of one calendar year (per BOE policy JCDBB) will be considered by the hearing officer. Additionally anyone who violates this policy shall be subject to penalties under federal, state, and/or local law.

Reporting Discrimination

Bonner Springs High School is committed to maintaining a working and learning environment free from discrimination, insult, intimidation, or harassment due to race, color, religion, sex, age, national origin, or disability. Any incident of discrimination including acts of harassment shall promptly be reported for investigation and corrective action by the building principal or district compliance coordinator. Any student or employee who engages in discriminatory conduct shall be subject to disciplinary action, up to and including termination from

employment or expulsion from school. Discrimination against any student on the basis of race, color, national origin, sex, disability or religion in the admission or access to, or treatment in the district's programs and activities is prohibited. The building principal has been designated to coordinate compliance with nondiscrimination requirements contained in Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and The Americans with Disabilities Act of 1990.

Any student who believes that he or she has been discriminated against may file a complaint with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of discrimination or harassment from a student shall inform the student of the employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the report shall be made to the district compliance coordinator. Any student complaint of discrimination shall be resolved under the district's discrimination complaint procedures. (See KN) Students or Parents who have a complaint should come to the school and complete the *"USD 204 Complaint of Discrimination Form"* on file in the high school office or available on our website.

School Behavior Code

A student shall not use any conduct intentionally to cause the substantial and material disruption or obstruction of any lawful function of the school. Neither shall they urge other students to engage in such conduct for the purpose of causing a disruption or obstruction of any lawful function of the school.

<u>Unacceptable conduct shall include, but not be limited to:</u>

1. occupying any school building, school grounds, or part thereof with intent to deprive others of its use;
2. blocking the entrance or exit of any school building or corridor or room therein with intent to deprive others of lawful access to and from, or use of, the building corridor or room;
3. setting fire to or damaging any school building or property;
4 preventing or attempting to prevent by physical act the convening or continued functioning of any school, class, or activity or of any lawful meeting or assembly on the school campus;
5. preventing students from attending a class or school activity;
6. continuously and intentionally making noise or acting in any manner so as to interfere with the teacher's ability to conduct class.
7. A student shall not intentionally cause or attempt to cause damage to private or school property or attempt to steal private or school property either on the school grounds or during a school activity.

*Violation of any of this regulation may result in suspension or expulsion.

Sexual Harassment

Bonner Spring High School believes that all students are entitled to work and study in school-related environments that are free of sexual harassment. Therefore, sexual

harassment by any officer, employee, student, or other person having business with the district is prohibited. Sexual harassment is defined as any sexual advance, request for sexual favor, or sex-based behavior that is not welcome and not requested.

Examples of sexual harassment include, but are not limited to, unwanted attention of sexual nature; continued or repeated unwanted sexual flirtations; advances or propositions; continued or repeated unwanted remarks about an individual's body; sexually degrading words used toward an individual or to describe an individual; the display in the school or workplace of sexually suggestive actions, gestures, objects, graffiti, or pictures.

1. A student, who believes they has suffered sexual harassment, or their parent or guardian, may report such matter to an administrator, nurse, counselor, or teacher. If a nurse, counselor, or teacher receives a complaint from a student or parent, they will notify a building administrator as soon as possible.
2. Reports of sexual harassment received from other sources will also be investigated.
3. After completion of an investigation, if the investigator determines the claim of sexual harassment was made maliciously, disciplinary action will be taken.
4. Retaliation against a person who reports or testifies to a claim of sexual harassment shall be prohibited. Any retaliation shall itself be viewed as an instance of sexual harassment, subject to the discipline outlined by the building policy.

Smoking and Tobacco Policy

In accordance with Kansas State Law, the use or possession of tobacco products, including electronic smoking or vaping devices, is strictly prohibited on school property or at any school-sponsored event. This includes all buildings, buses, parking lots, athletic fields, and school facilities. Possession of these items will be considered intent to use.

This policy applies to all tobacco products, Juul devices, vape pens, dab pens, and any other electronic smoking devices.

Possible Consequences:

- *First Offense:*
  Automatic 5-day suspension from school. The suspension may be reduced to 3 days if the student completes a school-provided vaping/smoking education program (first offense only).

- *Second Offense:*
  Up to a 10-day suspension with a possible recommendation for an expulsion hearing.

Additional Information:

- Violations may result in a citation from the Bonner Springs Police Department for violating Kansas Law.

- All vaping and electronic smoking devices may be confiscated and turned over to law enforcement for drug testing.

- Any device that tests positive for illegal substances will be treated as a Level 4 narcotics/drug violation and may result in a 10-day suspension with a recommendation for expulsion.

Substance Abuse

No student may use, possess, sell, or distribute alcohol, marijuana, or any illegal drug (those substances labeled as Class I, II, III, and IV by the federal government or labeled by applicable Kansas and Local Statutes) while at school or while under the jurisdiction of the school.

Each violation of this rule shall result in the following:
1. Notification of the student's parents/ guardians and a call to the local law enforcement agency.
2. Referral to an outside agency for intervention.
3. Any disciplinary actions as outlined by the written building discipline policy.

Repeated violations shall result in graduated consequences which include effects on the eligibility of the student in any school related activity, as well as consideration of expulsion at any point.

An electronic copy of the Student Handbook which covers "Student Consequences" and the applicable building discipline policy shall be made available online to each student and their parent/guardian at the beginning of each school year via the school's website. Students will be held accountable for the policies contained in the handbook.

Narcotics, Alcoholic Beverages, Drugs, and Controlled Substances

A student may not knowingly possess, sell, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, any controlled substance, alcoholic beverage, or intoxicants of any kind:
1. on the school grounds during, before or after school hours;
2. on school grounds at any other time when the school is being used by any school personnel or school group; or
3. off the school grounds at a school activity, function or event.

Use of a drug authorized by a medical prescription (for prescribed person and prescribed quantity) from a registered physician shall not be considered a violation of this rule.

*Violation of any of this regulation may result in automatic ten (10) day suspension with a hearing to determine long-term suspension or expulsion.

Vandalism

Any vandalism to the school building, its contents, lockers, school grounds, and school equipment will result in the student being suspended with a possible recommendation for expulsion. The student will be responsible for the cost to repair or replace the damaged items. Also, if the act is of a serious nature, proper authorities will be notified to determine if criminal charges will be filed.

Verbal Abuse or Physical Assault on a School Employee, Student, or Visitor

A student shall not intentionally cause or attempt to cause physical injury or to behave verbally in such a way that could reasonably injure a school employee, student, or visitor:

1. on the school grounds during, before, or after school hours;
2. on the school grounds at any other time when the school is being used by any school personnel or school group; or
3. off the school grounds at a school activity, function, or event.

*Violation of any of this regulation may result in suspension or expulsion.

Weapons

It is a crime for any person to possess a weapon, destructive device, or facsimile of a weapon at school or on school property. Students may not possess, handle or transmit any object that can reasonably be considered a weapon on school property or while attending any school sponsored activity. Any object that can reasonably be considered a weapon shall be deemed as such. This includes, but is not limited to chains, studded collars or wristbands, guns, knives, explosive devices, throwing stars, bludgeons, metal knuckles, electrical devices which are intended to shock, debilitate or impair, and poison gas. A gun shall be defined as any weapon, which will, or is designed to, or may be readily converted to expel a projectile by the action of any explosion, compressed gas, a spring, or other propellant. A knife shall be defined as any sharp edged object designed for the purpose of making any type of incision or cut on any type of surface.

Violations of this policy, will be subject to the following:

1. Possession of a weapon, destructive device or facsimile of a weapon by a student shall result in expulsion from school for a period of one calendar year, except the superintendent may recommend this expulsion requirement be modified on a case by case basis. Violation of any of this regulation shall result in an automatic ten- (10) day suspension with a hearing to determine long-term suspension or expulsion. Expulsion hearings shall be conducted by the superintendent or his designee.
2. Students violating this policy shall be referred to the proper law enforcement agency (ies) and if a juvenile, to SRS or the Commissioner of Juvenile Justice for criminal prosecution.

Student and Employee Communication

Messaging between students and employees

Safety of our students and staff is our top priority. This includes the use of digital communication tools that are approved, used, monitored, and archived with district oversight. In USD 204, messaging between our students and teachers, coaches, sponsors, or other employees will use the district's email systems as well as Apptegy. Please find instructions for downloading the USD 204 app on our website to receive school alerts and messaging from your child's teacher(s).

Please allow an employee up to 24 hours to respond during a school week. School staff members are not requested nor required to monitor messages over the weekend or other times when the school is closed for breaks or holidays, unless they are working in an official capacity during that time.

If you have an urgent need, please contact the school office for assistance. Use of other digital communication tools for direct communication between a student and employee is not permitted and may be subject to disciplinary action. For assistance accessing Apptegy, contact the school office. If you ever have concerns about communication between a student and employee, please contact the principal without delay to request assistance or make a report.

Cell Phone Policy

Student use of cell phones and other personal electronic communication devices

Kansas law prohibits students from using or having access to their cell phones and other personal electronic communication devices, including, but not limited to: smartwatches, earbuds, tablets, and wireless headphones upon entry into their school building until the dismissal bell, except as otherwise provided in board policy JCDC. For elementary and PreK students, personal electronic communication devices can be stored in backpacks and backpacks will be inaccessible during the school day.

If you need to contact your child during the school day for any reason, please call or email the school office so that we may assist. If your child needs to reach a family member or caregiver during the school day, they should let a teacher know for prompt assistance from the team.

We acknowledge the complexity of this issue. We ask that students leave personal electronic communication devices at home or in a locked vehicle during the school day. Please note that students failing to comply with this process will be subject to disciplinary action.

In USD 204, we value the partnership of parents and guardians. When families and schools work together, we can create a positive, healthy, and focused learning experience for each student.
If a device is being used during school hours or is visible, it will be collected, secured, and delivered to the office, where administration will assign consequences.

First offense: Device is turned in to the office. Office detention is assigned, and the student may pick up the device at the end of the school day. Building administration will contact the parent/guardian.

Second offense: Device is turned in to the office. Office detention is assigned, and a parent/guardian must pick up the device. Building administration will contact the parent/guardian.

Third offense: Device is turned in to the office. In-school suspension (ISS) is assigned, and a parent/guardian must pick up the device. Building administration will contact the parent/guardian.

Fourth offense and beyond: A behavior plan will be implemented. The student will check in daily with a building administrator, ISS will be assigned, and a re-entry meeting with the student and parent/guardian will be required. Continued violations may result in escalated consequences, up to and including out-of-school suspension.

Personal Appearance

In general, students should dress in neat, clean, and appropriate clothing that does not disrupt the educational process. All articles of clothing must not show lettering, slogans, trademarks, pictures, or advertisements which are deemed inappropriate, suggestive, or obscene. This specifically prohibits students from wearing messages that relate to drugs, alcohol, tobacco, weapons, violence, sex, vulgarity, or messages that reflect adversely upon persons because of their race or their ethnic or religious group. The guidelines apply to apparel worn at school, in physical education classes, at athletic practices, and on trips with school clubs or organizations. Apparel and clothing containing printed or visual messages which are inappropriate in a school setting will necessitate a change of clothing and/or may be a cause for detentions or suspension proceedings.

Forms of dress that have been found to be disruptive to the educational process and/or create a health or safety risk shall be prohibited. These shall include:

- Ski masks, full face/head coverings (7:00 a.m. - 3:05 p.m.)
- Clothing with reference to alcohol, drugs, weapons, gangs, or promoting hate messages.
- Clothing with offensive language or symbols (deemed by building administration).
- Clothing that may physically endanger the student or others, including chains and spikes.
- Clothing considered inappropriately provocative.
- Open-sleeve muscle shirts (including tank top style undershirts).
- Tops, shirts and shorts showing undergarments/midriff/private areas.

Student Discipline Guidelines

At Bonner Springs High School, we expect our students to be responsible, respectful, and demonstrate integrity. The following discipline guidelines are broken into categories with regard to severity. Students are subject to disciplinary action for misconduct at the administration's discretion. If any discipline incident involves criminal activity, police will be notified.

Tardy Detentions

Students late to school on the fourth time during the semester will be assigned detentions/consequences for being tardy. The following progression of consequences will be observed each semester:
4th tardy: thirty minute detention
7th tardy: sixty minute detention
10 or more tardies: Administrative Action (Level 2 Discipline Referral)

After first hour, students tardy to class may be assigned a tardy detention by the teacher.

AWOL- Partial Period (student misses part of one class period)

Offense Number	Possible Consequence
Referral One	30 Minute Detention
Referral Two, Three, Four	1-3 Days of ISS
Referral Five Through Nine	1-5 Days of OSS
Referral Ten and Beyond	10 Day OSS with Recommendation for Expulsion Hearing

AWOL- Full/Multiple Period (student misses all or part of more than one class)

Offense Number	Possible Consequence
Referral One, Two, Three	1-3 days of ISS
Referral Four Through Seven	1-5 days of OSS
Referral Eight and Beyond	10 Day OSS with Recommendation for Expulsion Hearing

Failure to Serve Office Detention

Offense Number	Possible Consequence
All Referrals	1-3 Days of ISS

Level One Discipline Referrals

Note: The classroom teacher may assign an appropriate classroom consequence and contact parents twice prior to referring a student to the office for a level one offense.

- Disrespect of Authority
- Disruptive Behavior in an academic setting
- Profanity
- PDA (Public Displays of Affection)

- Dress Code Violation *(Student may be required to change/turn inside out/request clothes from home before going back to class – refusal/inability to change clothes will result in in-school suspension)*
- Insubordinate behavior/Failure to comply with instruction of staff member
- Violation of computer use policy

Offense Number	Possible Consequence
Referral One, Two	Office Detention (60 Minutes)
Referral Three	1-2 Days of ISS
Referral Four	2-3 Days of ISS
Referral Five	1-2 Days of OSS
Referral Six	2-3 Days of OSS
Referral Seven	3-5 Days of OSS
Referral Eight	10 Day OSS with Recommendation for Expulsion Hearing

Level Two Discipline Referrals (*Police may be notified for level two referrals)*

- Failing to comply with a reasonable request from school personnel
- Behavior which compromises an orderly environment
- Instigating or videotaping a fight
- Petty Theft
- Hazing/Harassment
- Bullying/Cyberbullying
- Unapproved use of camera/video/cell phone recording
- Destruction of School Property
- Profanity directed at another individual
- Academic Misconduct/Plagiarism
- Excessive Tardies (10 or more per semester)

Offense Number	Possible Consequence
Referral One	1-3 Days of ISS
Referral Two	2-3 Days of ISS
Referral Three	1-3 Days of OSS
Referral Four	3-5 Days of OSS
Referral Five	10 Day OSS with Recommendation for Expulsion Hearing

Level Three Discipline Referrals (*Police may be notified for level three referrals)*

- Tobacco violation including electronic cigarettes and vaping devices
- Fighting/Violence directed at another individual
- Gang Activity
- Behavior which compromises safety
- Destruction of Property/Vandalism (<$1,000)
- Failed ISS
- Sexual Harassment
- Non-Violent Sexual Activity
- Profanity directed at staff member
- Theft

Offense Number	Possible Consequence

Referral One	3-5 Days of OSS
Referral Two	10 Day OSS with Recommendation for Expulsion Hearing

Level Four Discipline Referrals (*Police will be notified for all level four referrals.)*

- Drugs/ Drug Paraphernalia Violation
- Assault or Battery
- Destruction of Property/Vandalism (>$1,000)
- Alcohol Violation
- High Level Threat to another person or persons
- Possession of Weapon
- Burglary

Offense Number	Possible Consequence
Referral One	10 Day OSS with Recommendation for Expulsion Hearing

Effect of Suspension or Expulsion

Students assigned a short-term out-of-school suspension are not permitted on school property or at school-sponsored events for the duration of the suspension.

Students serving a short-term suspension will be allowed to make up any missed school work for credit, including final exams.

Students who are long-term suspended or expelled will not be permitted to make up missed work.

Investigation

Building administrators and others designated by the superintendent may conduct investigations and question students about infractions of school rules or the student conduct code.

Detentions

Detentions may be assigned by the classroom teacher, the administrative team, and other designated school staff. Failure to serve a detention will result in further disciplinary action. Students are responsible for making their own transportation arrangements as necessary.

Detentions will be held before school Monday-Friday from 7:05 a.m. to 7:35 a.m. and after school Monday-Thursday from 3:00 p.m. to 4:00 p.m. Failure to serve a detention within 48 hours may result in an automatically-assigned ISS. Student expectations for detention are:

1. Arrive on time for the detention.
2. Follow school rules and procedures.
3. No cell phones.
3. Bring work to occupy your detention time.
4. No sleeping, talking, or listening to music.

In-School Suspension

In-School Suspension (ISS) takes place under the supervision of our In-School Suspension coordinator. Students are expected to comply with ISS rules and expectations:

1. Follow all school rules and procedures.
2. Stay on task at all times and complete work. Students who do not complete their work may be assigned additional time in ISS.
3. No sleeping, talking, or listening to music.
4. No cell phones.
5. No food or drinks unless it is during a scheduled meal break.
6. Respect to others must be shown at all times. No profanity or disruptive behavior is tolerated.

Failure to comply with the ISS expectations may result in an out of school suspension.

Out-of-School Suspension or Expulsion

Any student who is assigned a short term out-of-school suspension will not be allowed on the school premises for the duration of the suspension.

<u>The following are ground rules for suspension or expulsion:</u>

1. Willful and/or continued violation of (a) any of the provisions of this handbook (b) any other published regulation for student conduct adopted by the Board of Education, or (c) violation of written contracts or agreements, or
2. Conduct which substantially disrupts, impedes, or interferes with the operation of any public school or,
3. Conduct which endangers the safety of others or which substantially impinges upon or invades the rights of others at school, on school property, or at a school supervised activity, or
4. Conduct which if the pupil is an adult, constitutes the commission of a felony or if the pupil is a juvenile, would constitute the commission of a felony if committed by an adult, or
5. Conduct at school, on school property, or at a school supervised activity which, if the pupil is an adult, constitutes the commission of a misdemeanor or if the pupil is a juvenile, would constitute the commission of a misdemeanor if committed by an adult, or
6. Disobedience of an order of a teacher, peace officer, school security officer, disruption or interference with the operation of any public school or substantial and material impingement upon or invasion of the rights of others.

Student Services

The Bonner Springs High School Student Services Department is committed to supporting students academically, socially, and emotionally while preparing them for success beyond high school.

Individual student support is a key service offered through the BSHS Student Services team. School counselors and the school social worker provide short-term counseling and support to

help students navigate academic, social, emotional, and personal challenges. When appropriate, referrals for long-term counseling or community-based services may be made with parent or guardian permission.

Student Services staff provide:

- Academic planning and support
- College and career readiness guidance
- Social and emotional education and short-term counseling
- Referrals for long-term counseling services
- Individual student support and case management, as needed

Students are encouraged to contact their school counselor to request a meeting. Appointments may be scheduled through the Student Services office or by contacting a counselor directly through district-approved communication methods.

Students have access to a variety of post-secondary opportunities, including:

- Dual enrollment college courses
- Technical certification programs through KCKCC-TEC (available to juniors and seniors)
- Career exploration activities through Xello

Throughout the school year, college and military representatives may visit BSHS to meet with students. Students interested in scheduling a college or career appointment may contact Student Services for assistance.

Free Application for Federal Student Aid

Each year, Student Services may offer a financial aid information session to assist students and families in preparing to apply for financial aid. During this session, information about the FAFSA (Free Application for Federal Student Aid) will be provided, and counselors will be available to answer questions.

Students and families may also complete the FAFSA online at www.fafsa.gov.

National and Local Scholarships

Student Services provides scholarship and financial aid information for students in grades 9–12. Students interested in regional or national scholarships are encouraged to speak with their school counselor. Scholarship search engines such as Fastweb.com and CollegeBoard.org are also helpful resources. As new scholarship opportunities become available, students will receive email updates from their counselor.

PSAT/National Merit Scholarship Qualifying Test

An important optional test for Sophomores or Juniors is the PSAT/National Merit Scholarship Qualifying Test. Students sign up in September if they wish to take the test. The PSAT/NMSQT

measures verbal and mathematical abilities generally associated with academic achievement in college. Many times, success on this test can be helpful in receiving scholarships or financial aid for college.

Early Graduation (7-Semester Option)

Bonner Springs High School offers eligible students the opportunity to graduate after seven semesters, provided all graduation requirements are met and final approval is granted by the USD 204 Board of Education.

Students interested in early graduation should consult with their school counselor to review eligibility requirements and discuss the application process. Applications will be sent to eligible students via email in November and must be submitted by December 1.

Specific program requirements, expectations, and activity participation guidelines are available from Student Services. These include completing all required credits, fulfilling the Senior Project requirement on an accelerated timeline, and presenting the project in December.

Students approved for early graduation may choose to participate in the May graduation ceremony. However, early graduates will not be enrolled in classes during the second semester and will not be eligible to participate in KSHSAA-sponsored activities or school clubs during that time. Exceptions for school dances such as Court Warming and Prom will be permitted.

Students should be aware that early graduation may impact eligibility for certain benefits, scholarships, and extracurricular opportunities. All early graduation plans require parent/guardian approval and final verification of credits by the principal.

Students who plan to attend the area technical school (KCKCC-TEC) must still be enrolled at BSHS for a portion of the school day to remain eligible for tuition coverage provided by USD 204.

Part-Time Student Policy (Seniors Only)

Bonner Springs High School offers a part-time enrollment option for Seniors who are on track to graduate in eight semesters. This opportunity is available during the student's eighth semester and is intended to provide flexibility while ensuring all graduation requirements are met.

Specific eligibility requirements, enrollment guidelines, and activity participation rules for the part-time program are available from Student Services. Students and families interested in this option should meet with their school counselor to review program details and complete the application process.

Students approved for part-time status will be scheduled for either an early release or late start and are expected to be on campus only during their scheduled classes unless prior approval is given by a staff member. Transportation is the responsibility of the student.

Students should also be aware that part-time enrollment may impact eligibility for certain benefits or scholarships. All part-time schedules must be approved by the principal based on credit verification and parent/guardian consent.

Enrollment

Students are encouraged to regularly review graduation requirements, course prerequisites, and enrollment procedures. Information is available on www.bshscounseling.net and is also shared with students and families via email during the enrollment period.

Each student will develop and update an Individual Plan of Study (IPS) throughout their time at BSHS. The IPS supports academic planning and post-secondary goal setting.

Students interested in a Foreign Exchange program are encouraged to participate during their junior year. Graduation requirements must still be met, which may include completing core classes online. Students may earn up to one credit per semester (two credits total) while studying abroad.

For assistance with scheduling, enrollment, or IPS planning, students can connect with the Student Services team.

Foreign Exchange Student Policy

Foreign exchange students attending Bonner Springs High School will be enrolled as a Junior. Their studies of course will include American Literature, U.S. History and American Government. Foreign exchange students will be enrolled to receive an educational experience. They will not receive a diploma from Bonner Springs High School.

The host parents must provide proof of residency and sign an out of district contract.

BSHS students that are participating in a Foreign Exchange program are encouraged to enroll in the program their Junior year. Students will need to make arrangements to take core classes online to stay on track to graduate. The Foreign Exchange experience will count as one credit per semester or a total of two credits for the school year. Students will need to meet all of the BSHS Graduation Requirements to graduate.

Student Fees

The student is financially responsible for any item issued to the student by the school including textbooks, athletic uniforms, etc. The student will be charged for failure to return materials and/or damage to the materials. All fees and/or fines must be paid in full to

attend prom. Seniors must have all fees and/or fines paid prior to graduation in order to receive their diploma.
Failure to pay fees may result in the account being turned over to a collection agency.
Payment plans are available upon request.

Test-Out Options and Placement Tests

In order to address the issue of exam for credit or to appropriately place a student from a non-accredited institution, examinations will be provided. Students will need to speak to a counselor in order to request a test-out option. The student and parent will need to complete and sign a contract in order to begin the test-out process. Once the contract is signed, the counselor will work with the student to develop a test-out time frame and test date. A student must pass the test with an 80% or above or s/he will be enrolled in the course. The student will receive a "Pass" on his/her transcript if the test is passed with an 80%. If the student does not pass with an 80%, s/he will not be penalized on his/her transcript.

Use of Artificial Intelligence

No approved AI application used shall collect, store, or transmit personally identifiable information without appropriate authorization and vendor safeguards. The entire policy can be found here in Policy I.