MINUTES OF THE BOARD OF EDUCATION MEETING
Held on Monday, June 26, 2023
District Office Boardroom and over Zoom
1351 Abbott Court, Buffalo Grove, IL

CALL TO ORDER/ROLL CALL

Mr. Sklansky called the meeting to order at 7:03 p.m.

Upon the roll being called by Mrs. Gaskill, the following Board members answered present:

BOARD MEMBERS PRESENT

Mr. Jordan Sklansky	Board President
Mr. Pelleg Graupe	Board Vice President
Mrs. Vera Gaskill	Board Secretary
Mrs. Deepa Ajmire	Board Member
Mr. Justin Parker	Board Member
Mrs. Melissa Rose	Board Member
Mr. Jordan Salus	Board Member

ADMINISTRATION PRESENT

Dr. Lori Wilcox	Superintendent
Ms. Stacey Bachar	Asst. Supt., Business Services/CSBO
Mrs. Jessica McIntyre (over Zoom)	Exec. Dir., Human Relations & Talent Development
Mrs. Betsy Sostak	Asst. Supt., Equitable & Inclusive Engagement

OTHERS PRESENT

Community: Ms. Annette Geigoldt and Mr. Steve Monroe from Quest Food Management Services
Staff: Mr. David Castañeda, Ms. Julie Lichtman, Mr. Evan Tiberi, and Mrs. Kim Zgonena

OTHERS PRESENT OVER ZOOM

Community: Rachael Lichtman
Staff: Mrs. Louisa Baddeley, Mr. Adam Rosenak, Mrs. Tracy Tincknell, and Mrs. Cheryl Wyer

PLEDGE OF ALLEGIANCE

The Board/audience recited the Pledge of Allegiance.

CONSENT AGENDA ITEMS

Mr. Sklansky entertained a motion to approve the items listed on the Consent Agenda as presented. Mr. Graupe moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

1. Approve minutes of the June 12, 2023 Board of Education Meeting
2. Approve paid invoice file for May-June, 2023 in the amount of $4,306,556.56
3. Approve schedule of bills payable for May-June, 2023 in the amount of $1,253,977.90
4. Approve P-Card ACH Payment in the amount of $15,210.31

PERSONNEL/VACANCY REPORT

Mr. Sklansky entertained a motion to approve the items listed on the Personnel Report as presented. Mr. Salus moved, and Mrs. Ajmire seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

Employment

Lauren Alexander, social worker at Meridian School effective the beginning of the 2023-2024 school year; MA+30, Step 2.

Erin Boyer, third grade teacher at Tripp Elementary School replacing Katie Wilson effective the beginning of the 2023-2024 school year, BA+15, Step 4.

Ilene Zagon, school nurse at Pritchett Elementary School replacing Chris Straszewski effective the beginning of the 2023-2024 school year; $42.00 per hour.

Maneet Kaur, 1:1 assistant at Aptakisic Junior High School replacing Laura Meyers effective the beginning of the 2023-2024 school year; $16.50 per hour.

Sumathi Thalupuru, classroom assistant at Meridian School effective the beginning of the 2023-2024 school year; $16.50 per hour.

Diane Bischoff, special education teacher at Tripp Elementary School effective the beginning of the 2023-2024 school year; MA, Step 9.

Reassignment and Transfer

Smita Mishra, from lunchroom supervisor to classroom assistant at Meridian School effective the beginning of the 2023-2024 school year; $16.50 per hour.

Resignations

Stacey Bachar, Assistant Superintendent for Business Services/CSBO effective June 30, 2023.

Alejandra Estrada, building secretary at Aptakisic Junior High School effective June 30, 2023.

Vacancies

Aptakisic Junior High School
EL/TBE - Telugu Teacher
EL/TBE - Russian Teacher
Long-term substitute EL/TPI Teacher

Meridian School
Speech and Language Pathologist - Spanish preferred

Tripp Elementary School
Long-term substitute EL/TBE Spanish Teacher

District
Data Systems Manager
Technology Operations Specialist

BOARD CALENDAR

A list of upcoming Board meetings and other significant district events was provided as an informational item.

HIRING OF INTERIM ASSISTANT SUPERINTENDENT FOR BUSINESS/CSBO

Mr. Sklansky entertained a motion to approve Michael Zelek as interim Assistant Superintendent for Business/CSBO effective July 1, 2023, at a daily rate of $1,000, up to 120 days. Mrs. Rose moved, and Mrs. Gaskill seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

APPOINTMENT OF INTERIM ASSISTANT SUPERINTENDENT FOR BUSINESS/CSBO AS TREASURER

Mr. Sklansky entertained a motion to approve Michael Zelek as Treasurer effective upon approval of a Treasurer's bond. Mr. Graupe moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

APPROVE CHANGE OF BANK ACCOUNT SIGNATORIES CONSISTENT WITH POLICY 4:80

Board Policy 4:80 states that all checks issued by the School District must be signed by two of the following individuals: Treasurer, Board President, or Superintendent. Mr. Sklansky entertained a motion to approve change of bank account signatories consistent with Board Policy 4:80. Mr. Graupe moved, and Mrs. Ajmire seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

HIRING OF CONSTRUCTION MANAGER

Mr. Sklansky entertained a motion to approve Nicholas & Associates as the Construction Manager (CM) for the District's referendum projects. Mr. Salus moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

RECOGNITION OF BUSINESS OFFICE STAFF

Dr. Wilcox introduced members of the D102 business department to the Board and thanked them for their service. Julie Lichtman and Kim Zgonena shared what their roles and responsibilities are at D102 and the Board thanked them and the entire business department for all their hard work.

CONSTRUCTION PLANNING UPDATE

Dr. Wilcox shared a brief recap of June meetings and a preview of the planning work that will occur in July. Dr. Wilcox and Mr. Tiberi answered questions from the Board.

RESOLUTION: DISSOLUTION OF THE INTERGOVERNMENTAL AGREEMENT FOR SHARED SPECIAL EDUCATION PROGRAMMING

Mr. Sklansky entertained a motion to approve the resolution to formally dissolve the shared Guided program at the end of the 2023-2024 school year. Mr. Graupe moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

SUMMER LEARNING UPDATE

Mrs. Sostak provided an update on summer learning in D102 including the district's summer school programs and learning opportunities for staff. Mr. Castañeda shared highlights of the summer school programs; Extended School Year (ESY) and Summer VOICES. They answered questions and Board feedback was very positive.

TREASURER'S REPORT FOR APRIL, 2023

Mr. Sklansky entertained a motion to approve the Treasurer's Report for April, 2023. Mr. Graupe moved, and Mrs. Gaskill seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

RESOLUTION AUTHORIZING PERMANENT TRANSFER OF FUNDS FROM THE OPERATIONS AND MAINTENANCE FUND TO THE DEBT SERVICE FUND

Mr. Sklansky entertained a motion to approve the Resolution Authorizing Permanent Transfer of Funds from the Operations and Maintenance Fund to the Debt Service Fund to satisfy the current principal and interest obligations for the 2017 and 2018 Alternate Revenue Bonds. Included was the resolution to authorize this transfer in the amount of $537,713. Mr. Graupe moved, and Mr. Salus seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

HAZARDOUS CONDITIONS ELIGIBLE FOR TRANSPORTATION RESOLUTION

Mr. Sklansky entertained a motion to approve the Hazardous Conditions Eligible for Transportation Resolution. Mr. Salus moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

RESOLUTION AUTHORIZING ADOPTION OF THE PREVAILING WAGE

Mr. Sklansky entertained a motion to approve the Resolution Authorizing Adoption of the Prevailing Wage. Mrs. Gaskill moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

INCIDENTIQ CLOUD SERVICES AGREEMENT

Mr. Sklansky entertained a motion to approve the incidentIQ Cloud Services agreement in the amount of $14,295.56 which includes implementation fees of $2,287.50 for the first year only. Mrs. Rose moved, and Mrs. Ajmire seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

VENDOR PAYMENTS OVER 25K, MAY-JUNE, 2023

The vendor list of expenditures over 25K from May-June, 2023 was included as an informational item.

QUEST FOOD SERVICES PRESENTATION

Ms. Annette Geigoldt and Mr. Steve Monroe from Quest Food Management Services were in attendance to provide a year in review of the 2022-2023 food services program. Ms. Geigoldt, Mr. Monroe, and Ms. Bachar answered questions from the Board.

CLEANING CONTRACT RENEWAL FOR 2023-2024

Administration discussed the cleaning contract renewal with GSF USA, Inc. for the 2023-2024 school year. There was discussion of the equipment purchase proposal, something added in this contract. The Board asked questions about the necessity of this recurring expense. Administration was going back to GSF to discuss - and may pull this piece from the contract which is coming back for approval on July 17.

WOLD PROPOSAL LETTER AND PROJECT AUTHORIZATION EXHIBIT NUMBER TWO FOR TRIPP ELEMENTARY SCHOOL ROOF AND ROOFTOP UNIT (RTU) REPLACEMENT

Administration discussed the next fee proposal letter from Wold regarding the Tripp Elementary School Roof and Rooftop Unit (RTU) Replacement and recommended approval at the July 17, 2023 Board meeting.

VISITORS' QUESTIONS AND COMMENTS

There were none.

FUTURE AGENDA ITEMS

Board members were invited to suggest future agenda items and Mr. Sklansky recommended that increased recycling and composting trays be discussed.

OTHER ITEMS

There were none.

MOTION TO MOVE INTO EXECUTIVE SESSION

Mr. Sklansky entertained a motion to move into Executive Session at 9:33 p.m. to discuss matters related to collective negotiations, personnel, probable or imminent litigation, sale of property, and/or student issues. Mrs. Gaskill moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

MOTION TO RETURN TO OPEN SESSION

Mr. Sklansky entertained a motion to return to Open Session at 10:33 p.m. Mrs. Gaskill moved, and Mrs. Rose seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

MOTION(S) FROM EXECUTIVE SESSION

SALARY INCREASES AND SALARY ADJUSTMENTS FOR ADMINISTRATORS AND EDUCATIONAL SUPPORT STAFF FOR THE 2023-2024 FISCAL YEAR

Mr. Sklansky entertained a motion to approve salary increases for Administrators and Educational Support Staff of 3.5% for the 2023-2024 fiscal year as well as specific salary adjustments as recommended by the Superintendent. Mr. Graupe moved, and Mrs. Gaskill seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

2023-2024 TENTATIVE BUDGET

Ms. Bachar shared changes and recommendations that have occurred since the discussion of the Tentative Budget on May 22, 2023. Mr. Sklansky entertained a motion to approve the Tentative Budget for 2023-2024 as presented minus the adjustment of $22,757.85 based on the conversation in Executive Session. Mrs. Gaskill moved, and Mr. Salus seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

MOTION TO ADJOURN

Mr. Sklansky entertained a motion to adjourn the meeting at 10:37 p.m. Mrs. Gaskill moved, and Mr. Sklansky seconded the motion. Roll call vote: Mrs. Ajmire, Mrs. Gaskill, Mr. Graupe, Mr. Parker, Mrs. Rose, Mr. Salus, and Mr. Sklansky voted aye. Motion passed.

We hereby certify that these are the correct minutes of the Aptakisic-Tripp CCSD 102 Board of Education meeting held on June 26, 2023. These minutes were approved on July 17, 2023.

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Secretary

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President