STUDENT HANDBOOK

LAKE WYLIE HIGH SCHOOL

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This handbook is intended to provide general information regarding school procedures and expectations. Clover School District reserves the right to amend policies and procedures which are posted at https://v3.boardpolicyonline.com/b/york2_clover/s/275039. Students are responsible for understanding and adhering to all current policies and any subsequent updates.

Your Charge

Chargers, your experience at Lake Wylie High School will prepare you for a future filled with opportunities, whether that means college, the military, technical training, the workforce, parenthood, or other paths you choose to pursue. The critical thinking, problem-solving, communication, and time management skills you develop over the next few years will serve as a foundation for success in whatever direction your journey takes.

We encourage you to plug into something meaningful. Get involved in a club, athletic team, fine arts program, leadership opportunity, career pathway, service project, or academic organization. These experiences will help you build connections, discover passions, and make the most of your high school experience.

By plugging in, you will gain the knowledge, skills, and confidence to charge on toward your goals!



ACADEMICS

Academic Honesty and Integrity

At Lake Wylie High School, students are expected to uphold the highest standards of academic integrity and honesty. Academic dishonesty prevents students from developing the skills necessary for success and reflects character inconsistent with the values of our school and community.

Consequences

Students who engage in academic dishonesty will receive either a grade of 0% on the assignment or, at the teacher's discretion, be allowed to redo the assignment in ISS for a max grade of 70%. Consequences for incidents involving Dual Enrollment (DE) and Advanced Placement (AP) courses may also follow policies outlined in the DE and AP Honor Code.

Academic dishonesty includes, but is not limited to:

- Giving or receiving answers during tests or quizzes
- Copying answers from another student's assignment
- Taking credit for group work without contributing appropriately
- Supporting plagiarism by providing your work for others to copy
- Accessing a test or quiz in advance to obtain questions or answers
- Using AI to generate work without teacher permission or proper citation
- Using unauthorized notes, devices, or memory aids during assessments
- Presenting the work of tutors, parents, siblings, friends, or others as your own
- Submitting purchased papers or material obtained from the Internet as your own
- Taking someone else's assignment (or any portion of it) and submitting as your own
- Submitting material written by another person or rephrasing ideas without proper citation
- Removing or sharing a test or quiz from the classroom without permission, either physically or electronically
- Using summaries or study guides (e.g., SparkNotes or CliffsNotes) as a substitute for assigned reading work

In some cases, such as repeat offenses, students may be subject to, but not limited to, the following:

- Loss of class credit
- In-School Suspension (ISS)
- Denial of eligibility for school awards or scholarships
- Loss of eligibility for Student Council, class, or club leadership positions

Course Retake/Credit Recovery

The South Carolina Uniform Grading Policy outlines procedures for students who wish to retake a course or recover credit.

Course Retake

- All course attempts remain on the transcript.
- Only one course attempt and the highest grade earned will be calculated in the GPA.
- Students may retake a course at the same level of difficulty if they earned a D, F, or WF (withdrawal failing) in the course.
- Retaking a course requires the student to complete the entire course again, including any required final exam.
- Students who earned high school credit for a course prior to ninth grade may retake the course at the same difficulty level regardless of the grade earned.

Credit Recovery

- Credit recovery allows students to complete specific units to demonstrate mastery of course standards.
- Clover School District permits credit recovery for courses in which a student earned a grade between 50%-59%.
- Students must have attempted and submitted all required assignments for the original course to be eligible for credit recovery.
- Credit recovery grades are recorded as P (Pass) or NP (No Pass).

Exams

Final exams and End-of-Course (EOC) exams measure student mastery of the skills and standards taught throughout the term and reflect a student's responsibility, academic readiness, and commitment to excellence.

These exams:

- Count as 20% of the final course grade
- Will be administered on a designated date and time
- Will not be given early due to vacations or other activities

The CSD Board Policy requires all students to take final exams and End-of-Course (EOC) exams unless the student qualifies for an exemption based on established criteria. If a student is absent during a scheduled exam, it is the student's responsibility to contact the teacher and make arrangements to complete the assessment within the designated make-up window. A grade of zero (0) will be entered into PowerSchool for any student who does not complete a required final exam and/or End-of-Course (EOC) exam. Once the student completes the exam, the zero will be replaced with the earned score.

End of Course Exams

An End-of-Course (EOC) exam is a state-required standardized test given at the end of specific high school courses to measure student mastery of state academic standards. Any student missing the End-of-Course (EOC) exam will be required to complete the exam on a designated make-up date. The following courses require an End-of-Course (EOC) exam:

- Algebra 1
- Biology 1
- English 2
- U.S. History

Final Exams

Final exams will:

- Be completed independently
- Be administered during a specified date and time.
- Cover material from the beginning of the term to the end of the term.

Exempting from Final Exams

Students may be exempt from the final exam if they meet all criteria below:

	Grades 9-11	Seniors
Minimum Average	80%	80%
Maximum Absences	Quarter = 2 Semester = 4 Yearlong = 8	Quarter = 3 Semester = 6 Yearlong = 12

Final exam exemptions do not apply to the following courses or assessments:

- Advanced Placement (AP) courses
- Dual Enrollment (DE) courses
- End-of-Course (EOC) exams
- Fine arts courses requiring performance tasks

Grading

Grades reflect academic performance and mastery of course standards. Students are responsible for regularly monitoring their academic progress and promptly speaking with teachers about concerns.

PowerSchool

PowerSchool is Clover School District's official student information system and includes information such as grades, attendance, and assignments.

Course Grades

Course grades will include:

- Major grades: 60% of the nine-week grade.
- Minor grades: 40% of the nine-week grade.

Course grades will be weighted as follows:

Course Type	Grade Calculation	
Semester Courses (1 Unit – 90 Days)	1st Nine Weeks: 40% 2nd Nine Weeks: 40%	Final exam: 20%
Quarter Courses (0.5 Units – 45 Days)	1st 4.5 Weeks: 40% 2nd 4.5 Weeks: 40%	Final exam: 20%
Year-Long Courses (2 Units – 180 Days)	1st Nine Weeks: 20% 2nd Nine Weeks: 20% Midterm Exam: 10%	3rd Nine Weeks: 20% 4th Nine Weeks: 20% Final exam: 10%

Classification of Students

Students are classified in a particular grade for the entire year and are not changed at the end of a quarter/semester.

Grade	Criteria
9th	Promotion from grade 8
10th	A student will be classified as a 10th grader provided he/she has earned at least six units toward graduation, including one unit each in English and mathematics.
11th	A student will be classified as an 11th grader provided he/she has earned at least 12 units toward graduation, including two in English, two in mathematics, and one in science.
12th	A student will be classified as a 12th grader provided he/she has earned at least 16 units toward graduation, including three in English, three in mathematics, and two in science.

Grade Point Scales

Clover School District reports a student's GPA using two grading scales:

"Traditional" 4.0 Scale- used by the military, ROTC scholarships and some out-of-state colleges.

Traditional 4.0 Scale		
Letter Grade	**Numerical Average**	**Points Earned**
A	90-100	4
B	80-89	3
C	70-79	2
D	60-69	1
F	0-59	0

South Carolina Uniform Grading Policy- used by South Carolina colleges and also to calculate class rank. The South Carolina Uniform Grading Scale is located in Appendix A.

Quality Points and GPA

The South Carolina Uniform Grading Policy specifies the quality points awarded for grades earned in three course levels:

- College Preparatory
- Honors
- Advanced Placement/Dual Credit

Grade Point Average (GPA) is calculated by adding the total quality points from each grade earned and dividing that sum by the total number of units attempted (not passed).

Class Rank

The South Carolina Uniform Grading Policy is used to determine class rank. Class rank is determined by the student's GPA in comparison to all other students in the same grade level. Class rank calculations are completed at the end of the school year prior to graduation. Lake Wylie High School will also calculate a student's unweighted GPA using the 4.0 scale, as some colleges, scholarships, honors programs, and awards require this information.

Graduation and Honors Recognition

For students to graduate, they must:

- Earn required state and district credits
- Pass required assessments
- Meet attendance requirements

Students should review their Individual Graduation Plan (IGP) annually with their school counselor to ensure they remain on track for graduation.

Early Graduation Requirements

Students who complete all graduation requirements in less than four years may qualify as early graduates. Students requesting an alternate graduation date must submit their request by the following deadlines:

Graduation Term	Deadline
Winter Graduation	Last day of the 1st Quarter
Spring Graduation	Last day of the 3rd Quarter
Summer Graduation	Friday of the first week of summer school

Students planning to graduate after three years of high school must declare this intent during their Individual Graduation Plan (IGP) conference during the prior school year. Students who complete all graduation requirements by the end of the 1st semester of their senior year and elect not to return for the spring semester will not be enrolled as active students during the 2nd semester. As a result, these students will not be eligible to participate in school-sponsored activities, events, athletics, clubs, ceremonies, or other extracurricular programs during the spring semester. A separate graduation ceremony will be held for winter graduates.

Winter Graduates

Winter graduate transcripts will include the student's GPA but will not include class rank. Scholarship eligibility for winter graduates will be determined through alternative procedures established by the South Carolina Commission on Higher Education and the South Carolina Department of Education. Students should consult their school counselor for additional information regarding early graduation.

Graduation Honors

Graduation honors are determined using the South Carolina Uniform Grading Scale and the student's weighted GPA at the end of the senior year.

Honor Level	GPA Requirement
Honors Graduate	4.0 GPA
Highest Honors Graduate	4.5 GPA

Junior Marshals

Junior Marshals are defined as the top 30 students of the junior class. Ranking is based on weighted rank in class at the end of the 3rd of the junior year. Junior Marshals participate in graduation ceremonies and selected school events.

National Honor Society

Membership in the National Honor Society (NHS) is one of the highest honors that can be awarded to a Lake Wylie High School student. Selection for membership is based on the four pillars established by the National Honor Society, which include service, character, scholarship, and leadership. Students must demonstrate excellence in each of these areas to be considered for membership. Additional information about the National Honor Society can be found by visiting the Lake Wylie High School website.

Student Records

Student records are maintained in accordance with the Family Educational Rights and Privacy Act (FERPA). The principal must obtain prior written consent from a parent or legal guardian before releasing student information to third parties. Exceptions to this requirement include:

- School district employees who have a legitimate educational interest in reviewing student records
- Officials from other schools or school systems in which the student seeks or intends to enroll

Any parent or legal guardian who wishes to inspect or review their child's records must submit a request to the principal of the school in which the student is enrolled.

Textbooks

Students are responsible for the care and proper maintenance of all assigned textbooks and instructional materials.

- Students must return the same bar-coded textbook assigned to them. If the assigned textbook is lost or not returned, the student will be responsible for the full replacement cost as determined by the state textbook depository.
- Students will also be responsible for damage to textbooks and may be required to pay the full replacement cost, as determined by the state textbook depository.

Important Notes

- Seniors: Diplomas may be withheld if all textbooks and instructional materials have not been returned or if outstanding textbook fines have not been paid.
- Outstanding book fines or fees must be cleared before students may receive report cards or register for parking permits for the following school year.

Tutoring

Lake Wylie High School offers tutoring opportunities both before and after school to help students with additional academic support. Teachers will provide specific dates, times, and locations for tutoring sessions.

WIN Time

WIN (What I Need) time will be provided to students once per week in each class. WIN time is a structured time designed to support student learning and academic progress and allows teachers to provide targeted support, enrichment opportunities, and additional guidance to help students succeed. During WIN time, students may participate in one or more of the following activities:

- Targeted remediation and reteaching
- Retesting opportunities, when appropriate
- Enrichment and inquiry-based learning activities
- Completion of make-up work or missed assignments
- Conferences and check-ins

Work-Based Learning

Students may participate in a Work-Based Learning (WBL) experience to gain real-world experience aligned with their academic interests and career goals. Two Work-Based Learning options are available.

40-Hour Work-Based Learning Experience (Career Readiness Requirement)

According to guidelines established by the South Carolina Department of Education, a student may be deemed Career Ready by successfully completing a 40-hour Work-Based Learning experience, such as an internship, apprenticeship, or similar placement. To qualify and successfully complete the 40-hour WBL internship, students must

- Successfully complete all required WBL documentation.
- Complete a minimum of 40 hours in an approved work-based placement.
- Receive a score of three or higher on the industry evaluation completed by the employer.
- Ensure the placement aligns with the student's Individual Graduation Plan (IGP) Career Program Pathway.
- Successfully complete at least one unit within the career pathway related to the work-based placement or complete a personalized pathway of study.
- Students who complete the 40-hour WBL experience do not earn a Carnegie unit of credit, but they meet the Career Ready requirement as defined by state guidelines.

120-Hour Work-Based Learning Internship (Credit-Bearing Option)

Students may also participate in a 120-hour Work-Based Learning internship, which allows students to earn one Carnegie unit of credit.

To qualify and successfully complete the 120-hour WBL internship, students must:

- Complete all required WBL documentation.
- Receive a score of three or higher on the employer industry evaluation.
- Complete a minimum of 120 hours at an approved work-based placement.
- Ensure the placement aligns with the student's Individual Graduation Plan (IGP) Career Program Pathway.
- Successfully complete or be currently enrolled in the third unit of a federal Career and Technical Education (CTE) completer program.

Students interested in participating in a Work-Based Learning experience should contact the Work-Based Learning Coordinator for additional information and application procedures.

ACTIVITIES AND ORGANIZATIONS

Clubs and organizations are open to all students and provide students with opportunities to explore interests, build friendships, develop leadership skills, and contribute to the school community. Students are encouraged to plug in and participate in activities that align with their interests.

Attendance Requirements:

- Students must be present for a minimum of two class blocks on the day of the activity in order to participate in a school-sponsored event. This requirement applies to all activities, including fine arts and athletics.
- A student whose absence is excused may be granted permission to participate by the principal or designee.
- Students who are serving Out-of-School Suspension (OSS) are not permitted to attend or participate in any school-sponsored activities during the dates of suspension or expulsion.

Athletics and SCHSL Eligibility

Participating in athletics or extracurricular activities is a privilege and requires students to meet academic, attendance, and conduct standards. Lake Wylie High School is a member of the South Carolina High School League (SCHSL). Athletic eligibility is governed by SCHSL rules in addition to district policies. Before participating in practices or games, students must have:

- Parent/legal guardian consent
- All required medical documentation
- A current SCHSL-approved physical examination form on file

Physical exams are valid for one calendar year from the date of examination.

Extracurricular and Co-Curricular Activities

Students are encouraged to plug in and participate in extracurricular activities that promote leadership, service, and school engagement. Participation may depend on academic standing, attendance, and behavior. Both extracurricular and co-curricular programs:

- May require a selection process
- Include students representing the school
- Are primarily financed by the school district
- May involve practices for competitions outside the regular school day.

Co-curricular Activities

These are activities directly connected to a course or academic program during the school day. Students must be enrolled in an associated course to participate. Examples include:

- ROTC
- Chorus groups and ensembles
- Academic organizations (Junior Scholars, Honor Society)
- Band programs (Marching Band, Symphonic Band, Color Guard, Drumline)
- Career & Technical student organizations (HOSA, DECA, FCCLA, FFA)

Extracurricular Activities

Extracurricular activities allow students to explore interests and develop leadership skills outside of the regular academic curriculum. These activities are not part of graded coursework, do not provide academic credit, and typically occur outside the school day. Examples include:

- Athletic teams
- Robotic teams
- Academic quiz teams
- Service and leadership clubs (Interact, FCA, Junior Optimist Club)

Students who participate in extracurricular activities represent the school publicly and are expected to maintain high standards of conduct both on and off campus. Coaches, sponsors, or activity directors may establish additional rules and expectations beyond those outlined in the student handbook.

Eligibility for Extracurricular Activities

To participate in athletics or extracurricular activities, students must meet eligibility requirements established by Lake Wylie High School, individual activity sponsors, Clover School District Policies and the South Carolina High School League (SCHSL).

School Dances

We encourage students to plug in and attend school dances as part of the high school experience. Attending a school dance is a privilege, and students must meet school expectations to participate. The school reserves the right to deny admission to any student whose attendance, behavior, or disciplinary record does not meet those expectations. All ticket sales are final. Students who purchase a ticket and subsequently become ineligible to attend due to attendance, behavior, or disciplinary concerns will not receive a refund.

Junior/Senior Prom

Prom Attendance Requirements

- Students and guests will need to show ID to gain entrance into the prom.
- A student must be in compliance with school attendance regulations at the time of the prom.
- Underclassmen and non-students (ages 15 to 20 on the day of the prom) may attend only as invited guests.

Ticket Purchasing Requirements

- All fees must be paid to purchase a prom ticket.
- Outside guest forms must be turned in and approved prior to purchasing a ticket.
- A student must meet all requirements for classification as a Junior or Senior on the first day of the second semester.
- Students cannot purchase tickets OR attend the prom if they are truant (please see guidelines concerning truancy definitions).
- Students cannot purchase tickets OR attend the prom if they have nine or more tardies during the 3rd quarter.
- Students cannot purchase tickets OR attend the prom if they have received an Out-of-School Suspension during the spring semester. Out-of-School Suspensions that occur after the purchasing of tickets will not result in a ticket refund.

Homecoming Dance

Homecoming Dance Attendance Requirements

- Only LWHS Students may attend the homecoming dance.
- LWHS students will need to show ID to gain entrance into the homecoming dance.
- A student must be in compliance with school attendance regulations at the time of the homecoming dance.

Ticket Purchasing Requirements

- All fees must be paid to purchase a homecoming dance ticket.
- Students cannot purchase tickets OR attend the homecoming dance if they are truant (please see guidelines concerning truancy definitions).
- Students cannot purchase tickets OR attend the homecoming dance if they have nine or more tardies during the first quarter.
- Students cannot purchase tickets or attend the homecoming dance if they have received an Out-of-School Suspension during the fall semester. Out-of-School Suspensions that occur after the purchasing of tickets will not result in a ticket refund.

ATTENDANCE

Attendance is a key factor in student achievement. Attendance at Lake Wylie High School, Clover High School, and the Center for Career Innovation is taken each block. **Students must be present for 60 minutes of each block to be counted as present**.

Course Length	Required Attendance
45-Day Quarter Course	40 days
90-Day Semester Course	80 days

South Carolina State Board Regulation 43-274 governs student attendance and truancy. To earn one Carnegie unit of credit, a student must be in attendance for at least 120 instructional hours per course. This is equivalent to 170 days of the state's 180-day instructional calendar. Students who do not meet the 120-hour requirement may earn credit only by demonstrating proficiency as determined by Clover School District.

Important Information

An excused absence is not removed from a student's attendance record. An excused absence simply indicates there was a valid, documented reason for the absence.

The following are not considered excused absences:

- Off-campus class picture appointments
- DMV appointments
- Driver's education or driver's training sessions

Absence Documentation

Students should submit documentation for an absence to the Attendance Office on the morning of their return to school. The attendance clerk will review the documentation and determine whether the absence is excused or unexcused in accordance with Clover School District Attendance Guidelines.

- All absence documentation must be submitted within three (3) school days of the student's return to school. Documentation submitted after this deadline may not be accepted.
- Students may submit up to five (5) parent notes per semester for absences that do not require medical attention.
- Parent notes submitted for partial-day absences count toward the five-note limit.

Parent notes must include:

- Student's full name
- Date(s) of absence
- Parent/legal guardian phone number listed in PowerSchool
- Parent/legal guardian signature

Acceptable Documentation

Parent Note

- Written explanation acknowledging and explaining the student's absence.
- Absences will be excused in accordance with district guidelines.

Medical Documentation

- Official documentation from a healthcare provider showing the dates the student was under medical care and the date the student may return to school.
- Documentation for surgeries, procedures, or extended illnesses must include both a beginning date and return-to-school date.
- Open-ended medical notes will not be accepted.

Virtual Medical Visits

- Documentation must verify completion of the virtual appointment.
- Appointment confirmations alone are not acceptable.

Bereavement

- Students may receive up to three (3) excused days for the death of an immediate family member.
- Acceptable documentation includes a funeral program, printed obituary, or mass card.
- Documentation must identify the student and relationship to the deceased.

Extenuating Circumstances

- Extenuating circumstances may be considered on a case-by-case basis and require principal approval.

Unlawful Absences

Absences without acceptable documentation will be considered unlawful. Parent notes submitted beyond the allowable five (5) per semester will automatically be considered unexcused.

Truancy

Students between the ages of 6 and 17 are considered truant when they accumulate:

- Three (3) consecutive unlawful absences, or
- Five (5) total unlawful absences.

Students age 17 and older are no longer legally considered truant under South Carolina law; however, regular attendance remains essential for academic success. Students with attendance concerns may be placed on an Attendance Improvement Plan (AIP).

Absence Notification

Parents/legal guardians will receive an automated notification when a student is absent using the contact information on file. Parents may also monitor attendance through PowerSchool. Families should notify the school promptly whenever contact information changes to ensure PowerSchool records remain current.

College Visits

LWHS encourages college visits to be scheduled during intersession or other dates that CSD is closed. College visit absences will be marked as excused only upon receipt of official documentation printed on college or university letterhead from the admissions office. All documentation must be submitted to the LWHS Attendance Office.

Dismissal Procedures

Students leaving school before the end of the school day must sign out through the Attendance Office.
All **dismissal notes must be submitted to the Attendance Office by 11:00 a.m.** to allow time for verification.

Dismissal notes must include:

- Student's full name
- Date and time of dismissal
- Reason for dismissal
- Parent/legal guardian name
- Parent/legal guardian phone number listed in PowerSchool
- Parent/legal guardian signature

If a student does not have a dismissal note, the parent/legal guardian must report to the Attendance Office in person and present a valid photo ID to sign the student out.

- **Dismissals will not be approved through email or telephone calls.**
- Students will not be dismissed after **3:15 p.m.** without administrative approval.
- Students may only be released to individuals listed as approved contacts in PowerSchool unless prior arrangements have been made and verified.
- Dismissals are considered unexcused unless they qualify under district guidelines for an excused absence.

Important Reminder

Failure to sign in or sign out through the Attendance Office may result in disciplinary action.

Late Arrival and Returning to School

Students arriving **after 9:00 a.m.** must report to the Attendance Office to **sign in** before attending class. Students who leave campus during the school day may only return with documentation from a/an:

- Physician
- Orthodontist
- Dentist
- Mental health provider
- Court
- Funeral service

Late Arrival / Early Release

Students approved for late arrival or early release must arrive on campus or depart promptly at their assigned times. Students wishing to arrive earlier or remain on campus outside of their approved schedule must receive prior administrative approval. **Once a student leaves campus during an approved early release period, responsibility for supervision transfers from the school to the parent/legal guardian.**

Illness During the School Day

Students who become ill during the school day should obtain a pass from their teacher and report to the nurse's office. If a student needs to leave school, the nurse will contact a parent/legal guardian and coordinate the dismissal through the Attendance Office. Students should not use personal cell phones to contact parents regarding illness. Unauthorized cell phone use may result in disciplinary consequences.

Extracurricular Participation

Students participating in extracurricular activities must attend at least half a day on the day of the event unless otherwise approved by administration. Students should consult their coach, sponsor, or activity director for additional participation requirements.

School Closings or Delayed Opening

All decisions regarding school closings, delayed openings, or early dismissals are made by the superintendent of Clover School District. The district uses a phone notification system to communicate important information to families. In the event of changes to the school schedule, parents and legal guardians will receive a recorded phone message with relevant information. Updates will also be posted on district and school websites and official social media platforms.

South Carolina Driver's License Requirements

The South Carolina Department of Motor Vehicles (SCDMV) requires all 15- and 16-year-old applicants to provide a Certification of School Attendance. To issue this certification, the school registrar must verify that the student is in compliance with South Carolina attendance laws and regulations and is not classified as truant.

Tardies

Arriving on time demonstrates responsibility and respect for the learning environment. Students who arrive late to class may be subject to:

- Detention
- Parent/legal guardian contact
- Administrative referral

Repeated tardiness may result in progressive disciplinary action.

Tardy to School (Resets each quarter)	
Number of Tardies	**Consequence**
1-2	Warning
3-5	Lunch Detention
6-8	1 Day ISS
9+	1 Day ISS and loss of major privilege (Q1 Homecoming, Q2 Final exam exemption, Q3 Prom, Q4 Parking Pass Priority or Exam Exemption)

Tardy to Class (Resets each quarter)	
Number of Tardies	**Consequence**
1-2	Teacher verbal warning
3	Lunch Detention
4	1 Day After-School Detention
5	2 Days After-School Detention
6	1 Day ISS
7+	Behavior contract implemented

BEHAVIOR AND EXPECTATIONS

Bullying, Harassment, Intimidation, and Hazing

Lake Wylie High School is committed to providing a safe, respectful, and orderly learning environment for all students and staff. Bullying, harassment, intimidation, and hazing are strictly prohibited. Students who engage in these behaviors may be subject to disciplinary action in accordance with the school's code of conduct and district discipline matrix. This policy applies to conduct that occurs on school grounds, at school-sponsored activities or events, on school buses or other district transportation, and through electronic communication or social media when the behavior disrupts the school environment.

Bullying
Bullying is intentional, repeated behavior that harms, humiliates, or excludes another student and involves an imbalance of power between the individuals involved. Bullying may include: ● Cyberbullying ● Physical actions (hitting, pushing, damaging property) ● Verbal abuse (name-calling, insults, threats) ● Social or relational aggression (spreading rumors, exclusion)
Cyberbullying
Cyberbullying includes the use of technology or electronic communication to harass, threaten, or embarrass another person. Examples include: ● Posting harmful messages or images online ● Sending threatening or humiliating messages ● Creating fake profiles to target another person ● Sharing private or embarrassing information without permission Cyberbullying that disrupts the school environment may result in school discipline even if it occurs off campus.
Harassment
Harassment is unwelcome conduct that interferes with a student's ability to participate in or benefit from the educational environment. Harassment may be verbal, written, physical, or electronic. Examples may include derogatory comments, slurs, threats, or repeated unwanted behavior and may be based on characteristics such as race, color, religion, disability, national origin, gender, or any other protected status.

Intimidation
Intimidation is behavior that intentionally frightens, threatens, or coerces another person and causes them to feel unsafe or fearful. Examples include threatening gestures or actions, verbal threats of harm or coercion, or pressure to participate in harmful activities.
Hazing
State law defines hazing as "the wrongful striking, laying open hand upon, threatening with violence or offering to do bodily harm by a superior student to a subordinate student with intent to punish or injure the subordinate student or other unauthorized treatment by the superior student of a subordinate student of a tyrannical, abusive, shameful, insulting or humiliating nature." The district prohibits hazing by students, staff, and third parties as a part of any school-sponsored activity. All students and employees must avoid any action that could be viewed as planning, directing, encouraging, assisting or engaging in any hazing activity. Further, no administrator, coach, sponsor, volunteer or district employee will permit, condone, or tolerate any form of hazing. **Reporting Bullying, Harassment, Intimidation, and Hazing** Any student who experiences or witnesses bullying, harassment, intimidation, or hazing should report the behavior to administration, a teacher, school counselor, or any trusted school staff member. Reports may be made by students, parents, or staff members. All reports will be taken seriously and investigated promptly. Retaliation against any person who reports the behavior is strictly prohibited. **Consequences** Students who engage in bullying, harassment, intimidation, or hazing may face consequences based on the severity, frequency, and impact of the behavior in accordance with the school's discipline matrix. This may include one or more of the following: ● Parent notification ● Loss of Technology ● Loss of school privileges ● Counseling or behavioral interventions ● In-School Suspension (ISS) or Out-of-School Suspension (OSS) ● Referral to law enforcement when appropriate

Cutting Class

Students who miss more than ten (10) minutes of a class period without proper authorization will be considered to be cutting class. Students who cut class will receive a written disciplinary referral and will be subject to consequences in accordance with the district discipline matrix

Designated Areas

Students must remain in designated areas of the school campus before school and throughout the school day.

Before school:

Students will report to one of the following areas before the start of the school day:

- Students being dropped off in the car rider line will report to the gym bleachers or the cafeteria.
- Student drivers will report to the gym bleachers or the cafeteria.
- Students arriving by bus will report to the cafeteria.
- Students arriving before 8:40 a.m. will have the opportunity to attend tutoring in the library.

During lunch:

Students are expected to remain in designated areas during lunch and must have a pass from a staff member to leave any of these areas.

Off-Limits Areas

The following areas are off-limits to students unless accompanied by a staff member or given explicit permission:

- Mechanical rooms
- Underneath stairwells
- Areas not designated for student parking
- Outdoor areas including wooded areas or buildings
- Handicap bathrooms - unless permission is granted
- Elevator – unless approved for medical reasons or administrative permission
- Gyms, locker rooms, athletic facilities, and PE fields - unless supervised by an authorized person
- Students needing access to their vehicle during the school day must obtain administrative approval

Students must have a pass from an appropriate staff member to be outside their assigned area during instructional time. Examples of behaviors that may result in disciplinary consequences include, but are not limited to:

- Leaving gym class early after dressing out
- Being in hallways without a pass during class time
- Failing to leave campus immediately when dismissed early
- Using a hall pass for purposes other than its intended destination
- Leaving campus without signing out through the Attendance Office
- Arriving late to school without signing in through the Attendance Office
- Going to lockers or vending machines during class time without permission
- Failing to return directly to class after visiting the media center, counseling office, or administrative office

Disrespect

Disrespect includes verbal, nonverbal, or physical actions that demonstrate a lack of courtesy, cooperation, or regard for others, school staff, or the learning environment. Students who engage in disrespectful behavior may be removed from the classroom and will receive disciplinary consequences in accordance with the district discipline matrix. Examples of disrespectful behavior include, but are not limited to:

- Making disrespectful gestures or facial expressions
- Mocking, taunting, or making derogatory comments
- Using insulting, offensive, or inappropriate language
- Walking away from a staff member while being addressed
- Repeatedly interrupting instruction after being asked to stop
- Displaying tone or behavior intended to challenge authority
- Refusing to follow reasonable directions from school personnel
- Speaking to a teacher or staff member in a rude or argumentative manner

Dress Code

A dress code helps create a school environment that promotes learning, safety, and mutual respect among students and staff. It also helps prepare students for expectations they may encounter in future workplaces and professional settings. Students are expected to dress in a manner that is appropriate for the school environment.

Expectations

- Clothing must provide full coverage of the midsection.
- Shoulder straps must be at least three finger-widths wide.
- Undergarments must not be visible at any time, including clothing worn below the waist.
- Pajamas, bedroom shoes, and slippers are not permitted except on approved spirit days.
- Shorts, skirts, and dresses must extend to at least the bottom of the student's thumb when standing with arms resting naturally at their sides.
- Holes, tears, or other openings in clothing may not expose skin above the required length for shorts, skirts, or dresses.
- Shirts must be worn in a manner that allows the student's shorts, skirt, pants, or other bottom garment to remain visible. They should not completely cover a student's bottom garment.

The following items are not permitted:

- Chains or spiked accessories
- Gang-related apparel and paraphernalia (bandanas, rags, etc.)
- Clothing with vulgar, obscene, or inappropriate language or images
- Dark-tinted sunglasses inside the building unless documentation is provided for medical reasons.
- Clothing depicting or promoting drugs, alcohol, tobacco products, violence, sexual behavior, or any other inappropriate message

Dress Code Violations

Students who are out of dress code will be placed in the ISS room until a parent/legal guardian is able to provide appropriate clothing.

Elevator Use

Elevator use is limited to students with documented medical needs or administrative approval. Students who are approved for elevator use may receive a temporary or permanent elevator pass. Unauthorized use of the elevator may result in disciplinary consequences.

Expulsion

Expulsion is the long-term removal of a student from school, typically for the remainder of the school year. Expulsion is a disciplinary action that may only be imposed by the school board. When expulsion is being considered, school and district administration will conduct an appropriate investigation and hearing process in accordance with district policy. Following this process, administration may recommend to the school board whether expulsion is warranted.

Gang Involvement

The district prohibits the use of hand signals, graffiti, or the presence of any apparel, jewelry, accessory, or manner of grooming that, by virtue of its color, arrangement, trademark, symbol, or any other attribute, indicates or implies membership or affiliation with a group that presents a clear and present danger contrary to the school environment and educational objectives. Gang involvement or suspected affiliation with a gang is strictly prohibited on school grounds and at school-sponsored activities.

Under the South Carolina Gang Prevention Act of 2007, the following definitions apply:

- Criminal Gang: A formal or informal ongoing organization, association, or group consisting of five or more persons that forms for the purpose of committing criminal activity and knowingly participates in a pattern of criminal gang activity.
- Criminal Gang Member: An individual who is an active participant in a criminal gang.

Students may not engage in behavior that promotes or encourages gang activity. This includes, but is not limited to:

- Displaying gang signs or symbols
- Recruiting students to participate in gang activity
- Promoting gang-related behavior or intimidation
- Wearing clothing or accessories associated with gang affiliation

The administration will establish procedures and regulations to ensure that appropriate disciplinary action will be taken regarding any student wearing, carrying, or displaying gang paraphernalia, exhibiting behavior or gestures that symbolize gang membership, or causing or participating in activities that intimidate or affect the attendance of another student.

Gavin's Law

Gavin's Law (Act 54 of 2023) is a South Carolina law that makes sexual extortion a felony crime. Sexual extortion occurs when someone threatens to share or distribute private or sexually explicit images or videos of another person in order to force them to do something. The law is named after Gavin Guffey, a South Carolina teenager who died after being a victim of online sexual extortion.

Key Points of Gavin's Law:

- Sexual extortion is a felony crime.
- Blackmail using private images or videos is illegal.
- Stronger penalties apply if the victim is a minor. If the victim is under 18 or is a vulnerable adult, the crime can be considered an aggravated felony.

Students should understand the following

- It is illegal to threaten to share someone's private images to force them to do something.
- Sharing or threatening to share explicit images can lead to serious criminal charges.
- Students who experience or witness sexual extortion should report it immediately to a trusted adult, school administrator, or law enforcement official.

ID Badges

Students are expected to wear their school-issued ID badges at all times during school hours, including while traveling to and from the CCI. This expectation helps support school safety and security by ensuring students can be easily identified on campus.

Inappropriate Language and Profanity

The use of inappropriate language or profanity between students, toward other students, or directed toward any staff member is prohibited on school grounds and during school-related activities. Students who use inappropriate language may be subject to disciplinary consequences.

Lunch Expectations

Third-party delivery food services, such as DoorDash, Uber Eats, or GrubHub, are not permitted on campus. During lunch, students are expected to:

- Remain on campus in designated lunch areas
- Follow all school behavior expectations
- Clean their area and dispose of trash properly
- Keep food and drinks in the designated lunch area.
- Only use the library during lunch with a pass. No food or drink is permitted in the library.

Out-of-School Suspension (OSS)

Out-of-School Suspension (OSS) is a disciplinary action that removes a student from school for a specified period of time. Students serving OSS are responsible for communicating with their teachers regarding missed assignments and assessments. Students assigned OSS:

- Must remain off all school district property
- May not attend school during the suspension period
- May not attend or participate in school-sponsored activities, including athletic events, competitions, dances, or other extracurricular activities

Assignments for students on OSS are due on the day of return. Students must communicate with teachers and check Canvas for work. Students must communicate with teachers about any missed assessments while on OSS.

Personal Electronic Device Policy

Free to Focus SC Initiative

The Free to Focus SC Initiative is a statewide effort led by the South Carolina Department of Education to create phone-free learning environments in public schools. This initiative was implemented following State Budget Proviso 1.103 (FY 2024–2025), which restricts student access to cell phones and other personal electronic devices during the school day.

The Clover School District Board of Trustees has adopted a policy prohibiting the use of personal electronic devices from the **morning tardy bell until the afternoon dismissal bell**. Parents/legal guardians are advised to call the school in order to get in touch with their child during the school day. Students may only use school phones to contact parents/legal guardians during the school day with permission.

Possession of a personal electronic device on school property acknowledges consent to search the contents of the device as part of a school or criminal investigation. In such investigations, students may be required to provide necessary login information.

Definition of Personal Electronic Device

A personal electronic device is any device not authorized for classroom use that is capable of:

- Accessing the internet, Wi-Fi, or cellular networks
- Capturing images, video, or audio

Examples include, but are not limited to:

- Cell phones
- Smart watches
- Gaming systems
- Wireless headphones or earbuds
- Any device capable of internet or cellular connectivity
- Any device capable of capturing images or video

Student Expectations

During the school day, students:

- May not use or access personal electronic devices.
- May not wear or access device accessories.
- Must store devices and accessories in lockers, backpacks, or another location as directed by the school.

Exceptions may be made under the following circumstances:

- If explicitly required by a student's IEP, 504 Plan, or Medical Plan, the student may access a personal electronic device for medically or educationally necessary purposes as outlined in the plan.
- A student who is a member of a volunteer firefighting organization or emergency organization may be authorized to carry a device with written permission from the Clover School District superintendent or his/her designee.

Consequences

Students who violate the personal electronic device policy during the school day will be subject to progressive disciplinary consequences in accordance with the Student Code of Conduct and disciplinary enforcement procedures.

Unauthorized use of a cell phone or other personal electronic device includes, but is not limited to:

- Accessing or using a device during the school day
- Taking pictures or recording without permission
- Cheating or academic dishonesty
- Harassment or bullying
- Use for unlawful activities

1st Offense	• Student escorted to ISS for the remainder of the block • Device turned in to ISS instructor and returned at the end of the day • Referral submitted and parent/legal guardian notified
2nd Offense	• Student escorted to ISS for the remainder of the block • Device turned in to ISS instructor • Referral submitted and parent/legal guardian notified. • Parent/legal guardian must pick up device from the school • Student placed on Personal Electronic Device Usage Agreement
3rd Offense	• Violation of Personal Electronic Device Usage Agreement • Student receives three (3) days Out-of-School Suspension (OSS)
4th Offense	• Second violation of Personal Electronic Device Usage Agreement • Student receives three (3) days Out-of-School Suspension (OSS) • Recommendation for a due process hearing

Prohibited Substances

The following are prohibited on the Lake Wylie High School campus.

Tobacco and Nicotine Products

Lake Wylie High School maintains a 100% tobacco-free environment. Tobacco products and alternative nicotine products are not permitted on school grounds or at school-sponsored activities.

- Tobacco Product: Any substance containing tobacco intended for human consumption, including cigarettes, cigars, chewing tobacco, and snuff.
- Alternative Nicotine Product: Any vaping, electronic smoking device, or item whether or not it contains nicotine, that can be ingested into the body by chewing, smoking, absorbing, dissolving, or inhaling.

Drugs and Alcohol

The following is strictly prohibited: possession, sale, distribution, or use - in any amount - of alcoholic beverages, marijuana, hallucinogenic drugs, other illegal narcotics, prescription drugs, or any substance inappropriately used, presented, or sold as an intoxicant (including all types of synthetic cannabis products) on school grounds, in school buildings, on buses, at any school-sponsored events, or during any other time that the student is under the administrative jurisdiction of the school, whether on or off school grounds. The term "use" will be construed to include being under the influence of a controlled substance even if the substance was not consumed while under the jurisdiction of the school.

No student will aid, abet, assist, or conceal the possession, consumption, purchase, marketing, or distribution of any alcoholic beverage or any substance represented to be or substantially similar in color, shape, size or markings to a controlled substance in any of the circumstances listed above.

Lake Wylie High School will cooperate fully with law enforcement agencies and will report to them all information that would be considered pertinent or beneficial in their efforts to stop the sale, possession, and use of controlled substances.

Penalty for possession and/or use

A first offense will result in a suspension from school for five school days. The student will be readmitted to school under the conditions prescribed in policy JICDA. A second offense will result in an administrative recommendation that the student be expelled for the remainder of the school year.

Penalty for sale and/or distribution

A first offense will result in an administrative recommendation that the student be expelled from school for the remainder of the school year. A second offense will result in an administrative recommendation that the student be removed from Lake Wylie High School and served at the alternative school campus for one full school year.

School-Sponsored Activities

Participation in school-sponsored activities is considered a privilege. Students must maintain appropriate conduct in order to attend or participate in these events. Examples of school-sponsored activities include, but are not limited to:

- Athletic Events
- School dances and social events
- Academic and club activities
- Extracurricular and Co-Curricular events
- Performances and fine arts events
- Educational events such as assemblies, field trips, and ceremonies

Soliciting at School

Soliciting refers to requesting, promoting, selling, or distributing goods, services, or materials on school property without approval. Examples include:

- Requesting donations or collecting money
- Promoting outside businesses or services
- Recruiting for organizations not sponsored by the school
- Distributing flyers, order forms, or promotional materials
- Selling items such as candy, food, clothing, or merchandise

The sale or advertisement of non-school-sponsored items or events requires prior approval from school administration. Posting or distributing non-school materials on school property is not permitted without administrative approval.

BELL SCHEDULES

Students are expected to follow the daily bell schedule (Appendix B). This includes:

- Arriving before the tardy bell
- Transitioning promptly between classes
- Reporting directly to assigned locations

Special schedules, including exam schedules, early release days, and delayed start days, will be communicated in advance.

COUNSELING SERVICES

School counselors are available to assist students and families with:

- Academic planning
- Course selection
- Career exploration
- College planning and continuing education options

Appointments for both students and parents will be scheduled through the counseling receptionist. Meetings may occur before school, after school, or during the school day with teacher approval.

Catawba Family Counseling Center

Lake Wylie High School partners with the Catawba Family Counseling Center to provide a School-Based Therapist on campus. Referrals for therapy may come from:

- Students
- Parents or legal guardians
- Teachers
- Administrators
- School counselors

Fees may apply with this service. Additional information about mental health resources can be found at: https://www.clover.k12.sc.us/page/mental-health.

FINES AND FEES

All school fees and fines must be paid by the end of the current school year. Students should contact the school bookkeeper to resolve outstanding balances. Examples include:

- Textbook fines
- Device repair costs
- Library book replacement costs
- Cafeteria balances

Consequences for unpaid fees may include:

- Report cards being withheld
- Ineligibility for parking permits
- Withholding of diplomas for seniors

FOOD SERVICES

The cafeteria will serve breakfast daily from **8:00 a.m. until 8:50 a.m**. Students arriving at school on a late bus will still have the opportunity to receive breakfast after 8:50 a.m. Students must present a valid, dated Late Bus Pass issued by the school in order to receive breakfast after the regular breakfast service period.

CSD school menus are posted online via Nutrislice and school lunches are prepared by Chartwells. Please visit: https://clover.nutrislice.com/menus-eula.

LIBRARY

The library is open daily, unless otherwise indicated. Students who arrive before 8:40 am and need tutoring, wish to read, or would like to study quietly may report to the library.

- During the school day, students may come to the library with a pass from a teacher
- Students may use the black and white printers in the library to print out school assignments.

Students:

- Must bring their school-issued device to check out books
- Are responsible for returning library books promptly
- May renew books as long as no other student has requested the book

There are no fines for overdue books, but lost or damaged books must be paid for. Students with overdue books will not be able to participate in school incentives.

MEDICAL SERVICES

Illnesses/Injuries at School

The Health Room is designed to assist students with chronic conditions and be an emergency station to care for minor injuries and illnesses that occur at school. Injuries or health concerns that occur outside of school should be treated at home or by your health care provider. The school nurse cannot diagnose or prescribe medication.

If a student becomes ill or is injured at school, they must request permission from a teacher or administrator to visit the school nurse(s).

- Under no circumstances are ill students permitted to remain in a restroom.
- Injuries occurring at school should be reported immediately to a teacher, administrator, or school nurse. Documentation of injuries is required for liability purposes.

Students who leave school due to an illness must:

- Obtain parent/legal guardian permission
- Sign out through the attendance office.

Immunizations

The state of South Carolina requires that every student present a valid certificate of immunization to be admitted to schools.

- South Carolina Immunization Requirements for Childcare and School
- Policy JCLB Immunization of Students Issued 4/15

Medication at School

Students requiring medication during the school day must follow district medication procedures.

Over-the-Counter (OTC) Medication:

- Final Forms: https://clover-sc.finalforms.com/Students who wish to carry and self-administer OTC medicine must have current parent permission in Final Forms.
- OTC medications must be in original packaging.

Prescription Medication:

- Form: Permission to Administer Prescription Medication at School
- A permission form must be completed by a physician, signed by both the physician and parent, and submitted to the school nurse(s).
- All prescription medication must be kept in the nurses' office except for inhalers, epinephrine, and insulin.
- For further details about prescription medications: https://www.clover.k12.sc.us/o/district/page/medications

SAFETY

A safe school environment is everyone's responsibility. If you "See Something, Say Something." "See Something, Say Something" means if you notice something that could be unsafe, harmful, or wrong, speak up and tell a trusted adult.

This could include:

- Unsafe conditions
- Suspicious behavior
- Bullying or harassment
- Someone with a weapon
- Threats or talk about violence
- A student who may want to hurt themselves or others
- Posts online that make you worried about someone's safety

Speaking up can help keep everyone safe. **You are not being a snitch** — you are helping protect your school and the people in it. If something doesn't feel right, tell a teacher, counselor, administrator, or school resource officer.

Camera Surveillance on School Property

To promote a safe and secure learning environment, Lake Wylie High School utilizes video surveillance systems on school property. Cameras may be located in areas such as hallways, entrances, parking lots, common areas, and other locations where students and visitors are present. The use of cameras helps the school:

- Protect students, staff, and visitors
- Monitor school property and facilities
- Maintain a safe and orderly environment
- Assist in investigating safety concerns or violations of school rules

Students and visitors should be aware that there is no expectation of privacy in public areas of the school. Cameras are not installed in locations where privacy is expected, such as restrooms, locker rooms, or changing areas. Video recordings may be reviewed by school administrators, district officials, or law enforcement when necessary to investigate incidents involving safety, security, or violations of school policies. Students who damage, tamper with, or attempt to disable surveillance equipment may face disciplinary action and possible legal consequences.

Emergency Drills

South Carolina law requires schools to conduct safety and emergency drills periodically throughout the school year. Students must follow all directions given by administration and staff during all drills. Drills that will be conducted include:

- Fire drills
- Lockdown drills
- Severe weather drills

Interrogations, Searches and Arrests

School administrators may conduct searches when there is reasonable suspicion that school rules or laws have been violated. Lockers, desks, and vehicles on campus may be subject to search in accordance with district policy and state law. S.C. Code Ann. 59-63-1110 states that "any person entering the premises of any school in the state shall be deemed to have reasonable search of his person and effects." Therefore, the privilege of bringing cell phones on campus is conditioned by the student to allow a search of the cell phone if there is reasonable suspicion for a search. School officials may conduct searches of cell phones in accordance with publicized administrative rules.
If a student refuses to allow his/her cell phone to be searched in the course of a school investigation where there is reasonable suspicion that the phone contains information pertinent to the investigation, the school will keep possession of the phone until the parent/legal guardian is contacted. The parent/legal guardian will be asked to assist the school in searching the phone in the presence of the school officials. Refusal to allow a phone to be searched when there is reasonable cause may lead to a revocation of the student's privilege to have a cell phone on campus and/or the school turning the phone over to law enforcement, depending on the circumstances.

Visitors

To maintain a safe and secure learning environment, all visitors to Lake Wylie High School must follow established campus procedures. These procedures help ensure the safety of students, staff, and guests while minimizing disruptions to the instructional day:

- All school visitors must sign in at the main office with a photo ID and be issued a visitor's pass prior to entering the building.
- Siblings, friends, or students from other schools will not be allowed to visit classrooms.
- Appointments are required for conferences and may be scheduled directly with the teacher, counselor, or administrator of interest.
- Clover Schools are tobacco/nicotine free. Possession or use of any tobacco or nicotine product, including electronic smoking or vaping devices (such as e-cigarettes, vape pens, and similar devices), or related paraphernalia is prohibited on school district property. This shall include all district buildings, grounds, and district-owned vehicles such as school buses.

The South Carolina Code of Laws, specifically Section 16-17-420, addresses school disturbances by nonstudents. For the purpose of this section, "person who is not a student" means a person who is not enrolled in, or who is suspended or expelled from, the school or college that the person interferes with, disrupts, or disturbs at the time the interference, disruption, or disturbance occurs. The section states it is unlawful for a person who is not a student to wilfully interfere with, disrupt, or disturb the normal operations of a school or college in this state by:

- Entering school property without the permission of the principal in charge.
- Loitering upon or about school property, after notice is given to vacate the property and after having reasonable opportunity to vacate.
- Initiating a physical assault on, or fighting with, another person on school property.
- Being loud or boisterous on school property after being directed by school personnel to stop the behavior.

- Threatening physical harm to a student or school employee while on school property or threatening the use of deadly force on school property or involving school property when the person has the present ability, or is reasonably believed to have the present ability, to carry out the threat.

Any person who violates a provision of this section is guilty of a misdemeanor and, upon conviction, must be fined not more than two thousand dollars or imprisoned for not more than one year, or both.

Weapons

Weapons of any kind—including firearms, knives, or look-alike weapons—are strictly prohibited on school property and at school events. Violations will result in serious disciplinary action and may involve law enforcement. It is the policy of the Clover School District to report the possession of a weapon to the appropriate law enforcement agency for prosecution in the criminal courts.

TECHNOLOGY

Clover School District provides students with access to the Internet, school-assigned devices, and digital learning applications to support and enhance classroom instruction. Technology must be used in a responsible, ethical, and legal manner. Students must follow the guidelines outlined in the District Technology Acceptable Use Agreement, which can be found at https://v3.boardpolicyonline.com/b/york2_clover/s/275039.

Technology Expectations

- Use technology as a learning tool to support academic work and classroom instruction.
- Use technology in a respectful manner and ensure online behavior does not disrupt or harass other users.
- Do not download unauthorized applications or software such as proxy servers, VPNs, or other unapproved programs.
- Do not use messaging or social communication tools during school hours unless instructed by a teacher or school staff member.
- Do not damage or tamper with equipment or data. Students must not attempt to harm hardware, destroy data, interfere with another user's work, or introduce viruses or other harmful programs.
- Understand that electronic communications on district devices are not private and may be monitored. Communication related to illegal or inappropriate activities may be reported to the appropriate authorities
- Do not access inappropriate or restricted content. This includes material that is obscene, indecent, vulgar, profane, lewd, libelous, and/or advertisements for products or services not permitted to minors by law.

Care of School-Issued Devices

Students are responsible for all damage or loss caused by neglect or abuse and are required to return the device and school-issued accessories in good working order. For further information, please see the Mobile Computing Guide and CSD Board Policies (IJNDB, IJNDB-R, JICJ, JICDA).

TRANSPORTATION

Bus Expectations

School buses are considered an extension of the school environment. Riding the bus is a privilege, and all students will be expected to behave appropriately toward other riders and their driver. Failure to follow bus expectations may result in temporary or permanent loss of privileges.

Students who wish to ride a bus other than the one assigned to them in PowerSchool must follow the procedures below:

1. Submit a handwritten note from a parent/legal guardian or have the parent/legal guardian email the Attendance Office by **10 a.m**.
2. The note or email must include:
    - The student's full name
    - The bus number or route the student will be riding
    - The name of the student they will be riding with (if applicable)
    - A current parent/legal guardian phone number
3. School personnel will call the parent/legal guardian at the phone number provided and **must speak directly with the parent/legal guardian** to verify the information submitted.
4. If parental verification is obtained, the student will be permitted to ride the alternate bus. Please note that approval is contingent upon available seating and compliance with district transportation guidelines.

Parking

Driving to school is a privilege, and students must comply with the expectations set by the school. Visit the Lake Wylie High School website (https://www.clover.k12.sc.us/o/lwhs) for detailed information about parking requirements and regulations

Consequences

The privilege to drive to school may be suspended or revoked if the parking requirements and regulations are not obeyed or if behavior at school indicates a student is not responsible enough to hold a parking permit. Violations of these rules will be handled with the following consequences:

- 1st offense – Loss of parking privileges for one to five (1-5) school days,
- 2nd offense – Loss of parking privileges for three to ten (3-10) school days,
- 3rd offense – Loss of parking privileges for the remainder of the school year. (No refunds on loss of school parking tag)

Students found to be in possession of prohibited substances will receive the following consequences:

- 1st offense – Loss of parking privileges for 30 days
- 2nd offense- Loss of parking privileges for the remainder of the school year

APPENDICES

Appendix A: South Carolina Uniform Grading Scale

Numerical Average	Letter Grade	College Prep Weighting	Honors Weighting	AP/IB/Dual Credit Weighting
100	A	5.000	5.500	6.000
99	A	4.900	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
75	C	2.500	3.000	3.500
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400
63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59	F	0.900	1.400	1.900
58	F	0.800	1.300	1.800
57	F	0.700	1.200	1.700
56	F	0.600	1.100	1.600
55	F	0.500	1.000	1.500
54	F	0.400	0.900	1.400
53	F	0.300	0.800	1.300
52	F	0.200	0.700	1.200
51	F	0.100	0.600	1.100
0-50	F	0.000	0.000	0.000
WF	F	0.000	0.000	0.000
WP	-	0.000	0.000	0.000

Appendix B: Lake Wylie High School Regular Bell Schedule

Regular Bell Schedule	
8:00	**Building Opens**
8:53	**Academic Halls Open**
9:00 - 10:30	**1st Block** Bus riders with 1st block CCI classes will remain on the bus and be taken to CCI *Students dismissed from CCI to LWHS at 10:20* **students may be late to 2nd block*
10:37 - 12:23	**2nd Block** *Students dismissed from LWHS to CCI at 12:10* 12:10-12:23 Independent practice/no new instruction (Announcements 12:20) *Students dismissed from CCI to LWHS at 12:10*
12:30 - 2:25	**3rd Block**
12:30 - 12:55	**~First Lunch~** Students with 1st lunch will report directly to lunch with their items
1:00 - 1:25	**~Second Lunch~**
1:30 - 1:55	**~Third Lunch~**
2:00 - 2:25	**~Fourth Lunch~** Dismiss 4th lunch LWHS students to 4th Block CCI for lunch at 1:55 pm *Students dismissed from CCI to LWHS at 2:10* *Students dismissed from LWHS to CCI at 2:20*
2:32 - 4:00	**4th Block** 3:55 PM Announcements LWHS bus riders will be taken home by bus from CCI

