MINUTES OF MEETING
BOARD OF EDUCATION
ALTAMONT COMMUNITY UNIT SCHOOL DISTRICT
ALTAMONT, ILLINOIS

The **Organizational and Regular Meeting** of the Board of Education of Altamont Community Unit School District Number 10 was held in the Board of Education Room at 7 South Ewing Street on **Monday** evening, **May 4, 2015** at **7:00p.m.**

The meeting was called to order by Mr. Jim Holland, President.

The following members were present: Mr. Gary Goldstein, Mr. David Schmidt, Mr. Randy Tillman, Mr. Rodney Schultz, Mr. Darren Feldkamp (arrived 8:18) and Mr. Jim Holland.

Also present were Superintendent Jeff Fritchtnitch, Principals Jerry Tkachuk, and Doug Hill, ACHS Asst Principal/Athletic Director Kris Biggs and the following guests: Sara Berg, Beth Lawler, Robin Elam, Katie Lurkins, Charlie Niehaus, and Susan Janz.

Canvassing of Votes:

- Gary Goldstein – 421
- Randy Tillman – 473
- Shelly Kuhns – 493

*3062 registered voters in the Altamont District.

Oath of Office was given by current school board President, Mr. Jim Holland

Recognition of Years of Service:

- Mr. David Schmidt recognized for eight (8) years of service to the Board of Education.
- Ms. Heidi Ohnesorge recognized for four (4) years of service to the Board of Education.

Adjourned Sine Die at 7:08pm appointing Mr. Jeff Fritchtnitch as President Pro-Tem and Mrs. Susan Janz as Secretary Pro-Tem.

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

Mr. Gary Goldstein nominated Mr. Jim Holland as School Board President, no other nominations from the floor. **Mr. Jim Holland elected School Board President.**

Mr. Rodney Schultz nominated Mr. Gary Goldstein as School Board Vice-President, not other nominations from the floor. **Mr. Gary Goldstein elected School Board Vice-President**

Mr. Randy Tillman nominated Mr. Gary Goldstein, Mr. Rodney Schultz nominated Mr. Randy Tillman and Mr. Jim Holland nominated Mr. Rodney Schultz as School Board Secretary. **Mr. Randy Tillman elected School Board Secretary.**

APPOINTMENT OF BOARD MEMBERS AS REPRESENTATIVES:

- **Altamont Education Foundation**
  - Mrs. Shelly Kuhns
- **Student-Teacher-Parent Advisory**
  - Mr. Rodney Schultz
  - Mr. Gary Goldstein
- **EIASE Governing Board**
  - Jim Holland, Board Member
  - Gary Goldstein, Alternate Board Member

A motion was made by Mr. Schultz and seconded by Mr. Schmidt to accept the following:

Consent Agenda:

- Approval of Minutes:
  - April 13, 2015 – Regular Meeting
- Approval of District Financial Reports:
  - Listing of Bills – Totaling $58,332.43
  - Reimbursement of Imprest Fund
  - End of Month Fund Balances
    - Utilities Tracking
    - Fuel Purchases
    - Cash Flow Analysis
  - Activity Accounts
    - AGS
    - ACHS
- Approval of Fundraising Requests:
  - AGS Art Club – Art to Remember – Fall 2015

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

Administration Reports:

- **Asst Principal/Athletic Director - Mr. Biggs**
  - **Jr. High Track**
    - ✓ 7th Grade Boys placed 1st at the Shelbyville Invite on May 1st.
    - ✓ We host the JHNTC on May 12th with a 3:15 Start
    - ✓ Sectionals are at St Anthony on May 9th with State at Peoria on May 15th and 16th.
  - **Jr. High Scholastic Bowl:**
    - ✓ Record 8 – 7 6-3 in NTC
    - ✓ Regionals are at Sacred Heart on April 29th.
  - **High School Baseball**:
    - ✓ Record 8 – 6
    - ✓ Regional at Louisville May 18th to the 23rd
  - **High School Softball**:
    - ✓ Record 5 – 10
    - ✓ NTC Tourney in Effingham May 6th to the 11th.
    - ✓ Regional at St. Elmo May 18th to the 23rd.

- **High School Track:**
  - ✓ NTC at Altamont May 5th
  - ✓ Altamont Open May 11th
  - ✓ Boys Sectional is at Lawrenceville May 21st
  - ✓ Girls Sectional is at Newton May 15th

- **AGS- Mr. Hill**

  2014-2015 Enrollment as of Wednesday, April 29th.

Class	*Current*	*Last Month*	*Last Year*
TLC/DDC/Tri-Star	7	7	3
Pre-K/ECE	17	17	19
Kindergarten	47	46	46
First Grade	47	46	33
Second Grade	34	34	71
Third Grade	74	74	52
Fourth Grade	54	54	56
Fifth Grade	49	49	44
Sixth Grade	49	49	56
Seventh Grade	53	53	66
Eighth Grade	68	68	52
Total	498	496	498

**PARCC Test – Completed with minor problems regarding Netbooks that were ironed out early on by Mr. Niehaus and Mr. Torbeck. Teachers and students both did an outstanding job of working through the new testing format. End of Year testing will begin on April 27th.
**Recommendation for Jr. High Health and Grade School PE teacher will be presented.
**Little Wildcat Track meet is May 12th.
**STUCO Honors trip will be on May 13th, will go to movie and eat at Friday's.
**Jeff the Juggler will perform two shows on May 14th in the AGS Gym, sponsored by the Student Council.
**8th Grade promotion ceremonies will be at 2pm on May 19th. Eighth grade students will not attend school on the 20th.
**Athletic Awards night will be May 19th at 6pm in the AGS Gym.

Professional Development:

** Mr. Hill, Mr. Lewis, Mrs. Lorton, Mrs. Dust, Ms. Perry, and Mrs. Deuel attended an assessment workshop presented by Mr. Rick Wormeli, noted expert on academic assessment practices. We will share the information we learned with the staff at the next possible teacher in-service availability.

- **ACHS - Mr. Tkachuk**
  - Wednesday, May 6th, we will hold the Senior Awards Assembly at 2pm in the gym. Baccalaureate will then take place the same evening at 7pm.
  - Commencement rehearsal is set for May 11 at 1pm. Seniors will be dismissed following the rehearsal. If you have a relative graduating, and you would like to present them with their diploma, please let me know this evening. Mr. Gary Goldstein will announce graduates at commencement.
  - The Spring Fine Arts and Awards Concert is May 14th at 7:30pm. We changed the date to accommodate ALIS Promotion on May 13th.

- Commencement for the Class of 2015 is Saturday, May 16th at 7pm.
- Final Exams will again take place over a three day period. We will start with periods A1, A2, and A4 on Monday, May 18th. We will follow with periods B1, B2, and B4 on May 19th. We conclude with periods A3 and B3 on May 20th, both which will be given in the morning (8:10 and 9:40, respectively). Remember students who receive a grad of "A" for all four quarters are exempt from exams, so we will not have everyone in attendance for many of these testing periods. Lunch on Monday and Tuesday is normal, and we will serve students who remain for the study period.
- I will have a recommendation for Spanish, which is somewhat miraculous, a resignation and a maternity leave request for you to consider. Also, we are looking at possibilities in Industrial Technology and the Spanish/Keyboarding maternity leave.
- We already have two applicants for our head volleyball position, but are waiting to see if there are any internal candidates.
- The schedule is complete, and should have been distributed to students on Friday.
- Our enrollment is as follows:

FRESHMAN	76 (E)
SOPHOMORES	75 (E)
JUNIORS	42 (-5)
SENIORS	59 (+5)
TOTAL	252 (E)

Last year's January enrollment was 268.

Superintendent Report – Mr. Fritchtnitch

Buildings & Grounds:

- **Grade School Renovation**: All of the windows have been installed and caulked in. The library has been packed and moved. Included in my report on next page is the updated timeline for classes and partition/classroom breakdown and moving.

Technology Update:

- Seniors will begin to turn in their computers on May 8th and finish on May 11th. All technology in the grade school with the exception of wireless access will be removed in the next two weeks.

District Information:

- **Resolutions:** Each year Boards of Education are encouraged to provide resolutions for consideration at the Triple I Conference. Mr. Goldstein suggested an item for a resolution on how school financial evaluations are calculated, using district assets in calculating district score.
- **Filling a Board Vacancy**: I have placed this information in your packet for review and discussion so that everyone understands the process prior to next month.
- **Farm to School**: The garden will be tilled and appropriate fertilizer and soil enrichment will be spread on Saturday, May 2nd. The students will be recruiting other students on May 6th prior to Honors Day at ACHS, and at AGS at an assembly on May 6th as well.
- **Effingham County Skills Trades Day**: On Friday, May 8th, the Effingham Chamber of Commerce and local businesses are hosting a Skills Trades Day Trip for sophomore and junior students. Altamont will send 32 High School students. No other county schools chose to participate this year. The students will visit an

auto body/mechanics shop, along with a residential and commercial construction site, to learn about careers in these two industries.

- **Effingham Regional Career and Technical School**: June 9th is the next meeting to discuss the next steps to the process. I have invited all area State Representatives, Senators and the Lt. Governor to the planning session and press conference to follow. If you are available at 11am, I encourage you to attend the press conference.
- **Coslet Estate**: We have been blessed to receive an additional $400,000.00 from the Dave and Dorothy Coslet Estate. We will need to discuss how we can best invest these dollars to assist our students and athletes.

A motion was made by Mr. Schmidt and seconded by Mr. Goldstein to accept the following:

Old Business:

- Approve of Athletic Training Service Agreement with Biomax Rehabilitation/Bonutti Clinic for the 2015-2016 School Year for $5,000.00 paid in 4 installments.
- Discussion on suggested resolution on how District Financial ratings are calculated. Superintendent Fritchtnitch will draft a proposal and send out to members for review.
- Discussion on Administrative Performance Multiplier format.
- Approve Continued Employment to Certifies Staff:
  - Ms. Kacy Perry – 1st to 2nd year.
- Approved ALIS Cooperative Agreement for Jr. High Softball for school years, 2015-2016 & 2016-2017.

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

A motion was made by Mr. Schultz and seconded by Mr. Goldstein to go into closed session to discuss:

A. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District;
B. Collective Bargaining Matters Between the District and Its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees;

At 8:23pm

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

A motion was made by Mr. Goldstein and seconded by Mr. Feldkamp to accept the following:

Action as a Result of Closed Session

- Approve Administer Grading and Compensation Scale Guidelines
- Approve Resignation of Non-Certifies Personnel:
  - Mrs. Charity Higgs – ACHS Aide

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

A motion was made by Mr. Schmidt and seconded by Mrs. Kuhns to accept the following:

New Business:

- Approve Maternity Leave Request:
  - Mrs. Emily Golden
  - Mrs. Beth Lawler
- Approve Employment of Certified Personnel for 2015-2016 School Year
  - Mr. Cosette Groisiller – employ and assign to the ACHS Spanish position.
  - Mrs. Megan Burrus – employ and assign to the AGS Elementary Physical Education and Health.
  - Transfer of Mrs. Kris Ledbetter from the Jr. High Literature to the Title 1 position.
- Approve Upgrading existing control panels and Software proposal from Security Alarm Corporation with Option A – Installation and Material not to exceed $7,950.00. No action taken on maintenance agreement.
- Discussion on information regarding the increase cost of the School Resource Officer.
- Presentation of Amended FY 2015 Budget. (Exhibit 1) Set Budget Hearing for June 8th meeting at 6:45pm.

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

A motion was made by Mr. Schultz and seconded by Mrs. Kuhns to accept the following:

- Accept Current Meeting Dates and Times

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

A motion was made by Mr. Schultz and seconded by Mrs. Kuhns to accept the following:

- Accept Current Altamont CUSD #10 Policies

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

A motion was made by Mr. Schultz and seconded by Mrs. Kuhns to accept the following:

- Length of Office for President, Vice-President and Secretary to two (2) years.

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

- Discussion on Board Member Professional Development

A motion was made by Mr. Schultz and seconded by Mrs. Kuhns to adjourn at 10:30pm.

Vote was as follows: Mr. Goldstein – yes, Mr. Schmidt – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – yes, Mr. Holland – yes, and Mrs. Kuhns - yes. **Motion carried 7-0**

President

Secretary

BUDGET SUMMARY

Page 2

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.*		(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
2	Description	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	
3	ESTIMATED BEGINNING FUND BALANCE July 1, 2014 [1]		694,863	71,800	232,486	362,371	507,246	0	186,882	11,105	60,869	
4	RECEIPTS/REVENUES											
5	LOCAL SOURCES	1000	1,514,211	402,915	441,028	129,067	229,116	0	32,441	249,613	33,766	
6	FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0		0	0					
7	STATE SOURCES	3000	2,984,603	19,025	0	257,294	0	0	0	0	0	
8	FEDERAL SOURCES	4000	449,683	0	0	0	0	0	0	0	0	
9	Total Direct Receipts/Revenues [8]		4,948,497	421,940	441,028	386,361	229,116	0	32,441	249,613	33,766	
10	Receipts/Revenues for "On Behalf" Payments [2]	3998	1,063,025									
11	Total Receipts/Revenues		6,011,522	421,940	441,028	386,361	229,116	0	32,441	249,613	33,766	
12	DISBURSEMENTS/EXPENDITURES											
13	INSTRUCTION	1000	3,526,812				76,925					
14	SUPPORT SERVICES	2000	1,547,928	484,557		367,962	143,670	0		260,018	966,032	
15	COMMUNITY SERVICES	3000	0	0		0	0					
16	PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	4000	210,654	0	0	0	0	0			0	
17	DEBT SERVICES	5000	0	0	408,594	0	0			0	0	
18	PROVISION FOR CONTINGENCIES	6000	0	0	0	0	0	0		0	0	
19	Total Direct Disbursements/Expenditures [9]		5,285,394	484,557	408,594	367,962	220,595	0		260,018	966,032	
20	Disbursements/Expenditures for "On Behalf" Payments [2]	4180	1,063,025	0	0	0	0	0		0	0	
21	Total Disbursements/Expenditures		6,348,419	484,557	408,594	367,962	220,595	0		260,018	966,032	
22	Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(336,897)	(62,617)	32,434	18,399	8,521	0	32,441	(10,405)	(932,266)	
23	OTHER SOURCES/USES OF FUNDS											
24	OTHER SOURCES OF FUNDS (7000)											
25	PERMANENT TRANSFER FROM VARIOUS FUNDS											
26	Abolishment the Working Cash Fund [16]	7110										
27	Abatement of the Working Cash Fund [16]	7110										
28	Transfer of Working Cash Fund Interest	7120		1,000								
29	Transfer Among Funds	7130										
30	Transfer of Interest	7140										
31	Transfer from Capital Projects Fund to O&M Fund	7150		0								
32	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	7160		0								
33	Transfer of Excess Accumulated Fire Prev & Safety Bond and Int [3a] Proceeds to Debt Service Fund	7170			0							
34	SALE OF BONDS (7200)											
35	Principal on Bonds Sold [4]	7210							400,000		2,810,000	
36	Premium on Bonds Sold	7220										
37	Accrued Interest on Bonds Sold	7230										
38	Sale or Compensation for Fixed Assets [5]	7300										
39	Transfer to Debt Service to Pay Principal on Capital Leases	7400			0							
40	Transfer to Debt Service Fund to Pay Interest on Capital Leases	7500			0							
41	Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0							
42	Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0							
43	Transfer to Capital Projects Fund	7800						0				
44	ISBE Loan Proceeds	7900										
45	Other Sources Not Classified Elsewhere	7990										
46	Total Other Sources of Funds [8]		0	1,000	0	0	0	0	400,000	0	2,810,000	

Exhibit 1

BUDGET SUMMARY

Page 3

	A	B	C	D	E	F	G	H	I	J	K	L
1	*Begin entering data on EstRev 5-10 and EstExp 11-17 tabs.*	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	
2	Description											
47	**OTHER USES OF FUNDS (8000)**											
49	**TRANSFER TO VARIOUS OTHER FUNDS (8100)**											
50	Abolishment or Abatement of the Working Cash Fund [16]	8110							0			
51	Transfer of Working Cash Fund Interest	8120							1,000			
52	Transfer Among Funds	8130										
53	Transfer of Interest [6]	8140										
54	Transfer from Capital Projects Fund to O&M Fund	8150										
55	Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160										
56	Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170										
57	Taxes Pledged to Pay Principal on Capital Leases	8410										
58	Grants/Reimbursements Pledged to Pay Principal on Capital Leases	8420										
59	Other Revenues Pledged to Pay Principal on Capital Leases	8430										
60	Fund Balance Transfers Pledged to Pay Principal on Capital Leases	8440										
61	Taxes Pledged to Pay Interest on Capital Leases	8510										
62	Grants/Reimbursements Pledged to Pay Interest on Capital Leases	8520										
63	Other Revenues Pledged to Pay Interest on Capital Leases	8530										
64	Fund Balance Transfers Pledged to Pay Interest on Capital Leases	8540										
65	Taxes Pledged to Pay Principal on Revenue Bonds	8610										
66	Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620										
67	Other Revenues Pledged to Pay Principal on Revenue Bonds	8630										
68	Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640										
69	Taxes Pledged to Pay Interest on Revenue Bonds	8710										
70	Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720										
71	Other Revenues Pledged to Pay Interest on Revenue Bonds	8730										
72	Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740										
73	Taxes Transferred to Pay for Capital Projects	8810										
74	Grants/Reimbursements Pledged to Pay for Capital Projects	8820										
75	Other Revenues Pledged to Pay for Capital Projects	8830										
76	Fund Balance Transfers Pledged to Pay for Capital Projects	8840										
77	Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910										
78	Other Uses Not Classified Elsewhere	8990										
79	**Total Other Uses of Funds** [9]		0	0	0	0	0	0	1,000	0	0	
80	**Total Other Sources/Uses of Fund**		0	1,000	0	0	0	0	399,000	0	2,810,000	
81	**ESTIMATED ENDING FUND BALANCE June 30, 2015**		357,966	10,183	264,920	380,770	515,767	0	618,323	700	1,938,603	
82												
83	**SUMMARY OF EXPENDITURES (by Major Object)**											
84			(10)	(20)	(30)	(40)	(50)	(60)	(70)	(80)	(90)	
85	Description	Acct #	Educational	Operations & Maintenance	Debt Service	Transportation	Municipal Retirement/ Social Security	Capital Projects	Working Cash	Tort	Fire Prevention & Safety	Total By Object
86	**Object Name**											
87	Salaries	100	3,869,231	244,329		238,720		0		89,401	0	4,441,681
88	Employee Benefits	200	421,681	35,800		31,402	220,595	0		13,065	0	722,543
89	Purchased Services	300	232,292	39,478	0	12,740		0		157,552	5,000	447,062
90	Supplies & Materials	400	490,905	33,005		85,100		0		0	500	609,510
91	Capital Outlay	500	40,074	131,705		0		0		0	960,532	1,132,311
92	Other Objects	600	231,211	240	408,594	0	0	0		0	0	640,045
93	Non-Capitalized Equipment	700	0	0		0		0		0	0	0
94	Termination Benefits	800	0	0		0						0
95	**Total Expenditures**		5,285,394	484,557	408,594	367,962	220,595	0		260,018	966,032	7,993,152