MINUTES OF MEETING
BOARD OF EDUCATION
ALTAMONT COMMUNITY UNIT SCHOOL DISTRICT
ALTAMONT, ILLINOIS

The **Regular Meeting** of the Board of Education of Altamont Community Unit School District Number 10 was held in the Board of Education Room at 7 South Ewing Street on **Monday** evening, **July 13, 2015** at **7:00p.m.**

The meeting was called to order by Mr. Jim Holland, President.

The following members were present: Mr. Randy Tillman, Mr. Rodney Schultz, Mr. Jim Holland, Mrs. Tammy Runge, Mr. Gary Goldstein and Mrs. Shelly Kuhns.

Also present were Superintendent Jeff Fritchtnitch, Principals Jerry Tkachuk, Doug Hill and the following guests: Lori Grimsley and Nathan Scholes.

Correspondence:

- Thank You note from the Family of William (Bill) Tally.
- Thank You note from the Effingham County 4-H Foundation for the use of the ACHS Kitchen.

A motion was made by Mr. Goldstein and seconded by Mr. Schultz to accept the following:

Consent Agenda:

- Approval of Minutes:
  - June 8, 2015 – Budget Hearing
  - June 8, 2015 – Regular Meeting
- Approval of District Financial Reports:
  - Listing of Bills – Totaling $616,671.97
  - Reimbursement of Imprest Fund
  - End of Month Fund Balances
    - Utilities Tracking
    - Fuel Purchases
    - Cash Flow Analysis
  - Activity Accounts
    - AGS
    - ACHS
- Discussion of Fundraising Requests:
  - ACHS Cheer Camp held at Wisconsin Dells July 20-23, 2015

Vote was as follows: Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, Mrs. Runge– yes, Mr. Goldstein – yes and Mrs. Kuhns - yes. **Motion carried 6-0**

Administration Reports:

- **AGS- as presented by Mr. Hill**

  2014-2015 Enrollment as of Wednesday, July 8th.

Class	*Current*	*Last Month*	*Last Year*
TLC/DDC/Tri-Star	4	7	3
Pre-K/ECE	12	17	19
Kindergarten	48	47	46
First Grade	45	47	34
Second Grade	45	34	71
Third Grade	33	74	52
Fourth Grade	74	54	56
Fifth Grade	54	49	45
Sixth Grade	49	49	56
Seventh Grade	50	53	65
Eighth Grade	51	68	52
Total	465	499	499

**End of year report reflected an overall attendance rate of 95.5% (last year 95.9%). Mobility rate for the year was 15.4% (last year 26.9%).
**Preparing for registration on July 22 and 23.
**I hope to have a recommendation for the PE position at this meeting.
**Jr. High Literature/English position has been posted and the interview process will begin as soon as applications can be reviewed. Mrs. Thornton will move from JH English to 5th grade (replacing Ms. Hartke).

- **ACHS - Mr. Tkachuk**
  - I am hoping to have a recommendation for Agriculture at this meeting.
  - I have three applicants for baseball. We will be conducting interviews this week, and I can update you on the candidates.
  - The high school is clean and ready for teachers to prepare for school. The custodians did a great job of finishing the work before they had to move out to the grade school. All we will need is a little dusting and it will be ready to go.
  - Charlie has finished re-imaging our Chrome books for the fall. The devices held up very well, and we only had one device turn up missing due to circumstances that are still under investigation.
  - Our enrollment for next fall as follows:

    FRESHMAN.....85 (79)
    SOPHOMORES.....71 (76)
    JUNIORS.....72 (75)
    SENIORS.....46 (42)
    TOTAL.....274 (272)

    The parenthesis represents the number of students in that class the previous year.

Superintendent Report – Mr. Fritchtnitch

Buildings & Grounds:

- Summer work is basically completed. The custodians will be following the construction crews and waxing classroom and then moving furniture back into the rooms in late July.

- If you would like a tour of the grade school, I will meet you at the Grade School at 6pm and we can take a quick walk-through prior to the meeting.

Technology Update:

- All High School computers are ready for the new year. Mr. Torbeck is working on prepping the grade school/junior high machines. He has been busy running data wire in the grade school.

Financial Information:

- I have included in your packet the CD rates for two local banks, as we discussed the possibility of investing all or a portion of the Coslet Estate money. My opinion is to place about 75% of the money in short and long term CD's and earn as much interest as possible, which will allow us to utilize the money over time and not just spend because we have it.
- The auditors' spent July 7th and 8th in our office. No surprises while they were here. We continue to have solid management practices.

Transportation:

- Our two new busses arrived on July 8th. They are very nice and catch us up on full size busses for our fleet.

Other:

- **Altamont Enterprise Zone**: At our meeting this week the Board decided to make application and to expand the zone to a total of 7 square miles, which will encompass the entire City of Altamont and the reservoir. We also discussed the City's need to create a TIF (Tax Increment Financing) District, in an effort to support the Enterprise Zone and to attract businesses to our community. It would also support infrastructure enhancements within the City as well.
- **Kick-off to Education Breakfast:** The Effingham Chamber of Commerce is hosting the 1st Annual Kick-off to Education Breakfast on August 5th. All Board members are invited and encouraged to attend to be recognized for the service you provide to the students of Altamont.
- I have two personnel matters to update you on in closed session.

A motion was made by Mr. Goldstein and seconded by Mrs. Kuhns to accept the following:

Old Business:

- Approval of 2nd Reading of Board Policy Changes:
  - Access to District Public Records – 2:250
  - Superintendent – 3:40
  - Administrative Personnel other than the Superintendent – 3:50
  - Administrative Responsibilities of the Building Principal – 3:60
  - Insufficient Fund Checks and Debt Recovery – 4:45
  - Communicable and Chronic Infectious Disease – 5:40
  - Ethics and Conduct – 5:120
  - Temporary Illness and Temporary Incapacity – 5:180
  - Employment At-Will, Compensation, and Assignment – 5:270
  - Employment Termination and Suspensions – 5:290
  - Vacation, Holidays, and Leaves – 5:330
  - School Accountability – 6:15
  - Curriculum Development – 6:40

- Approve Amended Risk Management Plan, after correction of revision date.

Vote was as follows: Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, Mrs. Runge– yes, Mr. Goldstein – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

A motion was made by Mrs. Kuhns and seconded by Mr. Schultz to go into closed session to discuss:

A. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District;
B. Collective Bargaining Matters Between the District and Its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees;

At 8:05pm

Vote was as follows: Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, Mrs. Runge– yes, Mr. Goldstein – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

Returned to Open Session at 10:13pm

A motion was made by Mrs. Kuhns and seconded by Mrs. Runge to accept the following:

Action as a Result of Closed Session

- Set Administrative Compensation, as presented, for Exempt Staff and Administrative Personnel, (See Exhibit A).

Vote was as follows: Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, Mrs. Runge– yes, Mr. Goldstein – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

A motion was made by Mr. Goldstein and seconded by Mr. Schultz to accept the following:

New Business:

- Approve Resignation of Certified Staff:
  - Mr. Michael Dokey
  - Mr. Wesley Wise
- Approve Resignation of Extra Curricular Coach/Sponsor:
  - Mr. Benton White – ACHS JV Baseball
  - Mrs. Courtnie Mullen – ACHS Soccer
- Approve Employment of Non-Certified Staff:
  - Mr. Kenneth Craig Stein – Vocational Route Bus Driver
- Approve Employment of Certified Staff:
  - Mr. Aaron Lock as a teacher and assign to the Altamont Grade School Physical Education position
  - Ms. Marlene Perkins as a teacher and assign to the Altamont High School Agriculture position

- Approve Volunteer of Extra Curricular Coach/Sponsor for 2015-2016:
  - Mr. Clint Reardon – Jr. High Baseball
  - Mr. John Hall – Jr. High Softball
- Authorize Superintendent to seek 1 and 2 year bids for fuel.
- Authorize Superintendent to prepare Fiscal year 2016 Budget
- Adoption of Resolution to Transfer Working Cash Fund Interest.
- Approval of School Hearing and Vision Screening Provider Agreement
- Approval of Prevailing Wage Resolution

Vote was as follows: Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, Mrs. Runge– yes, Mr. Goldstein – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

A motion was made by Mr. Goldstein and seconded by Mrs. Runge to adjourn at 10:26pm.

Vote was as follows: Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, Mrs. Runge– yes, Mr. Goldstein – yes, and Mrs. Kuhns - yes. **Motion carried 6-0**

President

Secretary

2015-2016 Proposed
Exempt and Administrative Compensation

Date of Hire	Employee/Position	Rate/Salary	Proposed	Amount	Option #1	Amount
	Rita Guse-District Treasurer	1,848.23	1.77%	$1,880.94		
Nov-01	Mark Holland	$20.93	1.77%	$21.30		
Mar-03	Susan Janz	$15.05	1.77%	$15.31	.50/hr	$15.55
Aug-06	Donna Kroening	$13.83	1.77%	$14.07	.40/hr	$14.23
Jun-11	Tim Torbeck	$17.86	1.77%	$18.17	.50/hr	$18.36
11-Aug	Alan Whit	$58,366	1.77%	$59,399		
	Todd Arnold	$74,974	1.94%	76,433.74		
	Kris Biggs	$60,180.00	2.19%	$61,500.83		
	Kathy Clausius	$45,743	1.77%	$46,552.65		
	Doug Hill	$66,300	2.19%	$67,755.15		
	Jerry Tkachu	$89,491	2.19%	$91,455.15		

Exhibit A