MINUTES OF MEETING
BOARD OF EDUCATION
ALTAMONT COMMUNITY UNIT SCHOOL DISTRICT
ALTAMONT, ILLINOIS

The **Regular Meeting** of the Board of Education of Altamont Community Unit School District Number 10 was held in the Board of Education Room at 7 South Ewing Street on **Monday** evening, **October 12, 2015 at 7:00pm.**

The meeting was called to order by Mr. Jim Holland, President.

The following members were present: Mr. Gary Goldstein, Mrs. Shelly Kuhns, Mr. Randy Tillman, Mr. Rodney Schultz, Mr. Jim Holland and Mrs. Tammy Runge.

Also present were Superintendent Jeff Fritchtnitch, Principals Jerry Tkachuk, Doug Hill, Asst Principal/Athletic Director Kris Biggs and the following guests: Larry Hoffek, Kacy Perry and Kelsey Burrow.

**Presentation:**

- Glass & Shuffett, discussed the District's annual audit.

A motion was made by Mrs. Kuhns and seconded by Mr. Goldstein to accept the following:

**Consent Agenda:**

- Approval of Minutes:
  - September 14, 2015 – Budget Hearing
  - September 14, 2015 – Regular Meeting
- Approval of District Financial Reports:
  - Listing of Bills – Totaling $200,871.22
  - Reimbursement of Imprest Fund
  - End of Month Fund Balances
    - Utilities Tracking
    - Fuel Purchases
    - Cash Flow Analysis
  - Activity Accounts
    - AGS
    - ACHS
- Approval of Fundraising Requests:
  - Girls Basketball – Wreath Sales – October 1-31, 2015
  - FFA – Fruit Sales – October 16 to November 25, 2015
  - Band – Century Chocolate & Christmas – November 4-18, 2015

Vote was as follows: Mr. Goldstein – yes, Mrs. Kuhns – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Runge - yes. **Motion carried 6-0**

**Administration Reports:**

- **Asst Principal/Athletic Director – Mr. Biggs**
  - Jr. High Softball
    - 6 – 15 overall
    - 2 – 1 in NTC
  - Jr. High Baseball
    - 15 – 6 overall
    - 6 – 1 in NTC
  - Jr. High Girls Basketball
    - 7th Grade won the Vandalia Tournament
      - 7 – 0
      - NTC Tournament is October 21-24 at Brownstown
    - 8th Grade
      - 5 – 2
      - NTC Tournament is October 28-31 at Beecher City
  - High School Volleyball – 7-11
    - NTC Tournament October 15-17 at Effingham, St. Anthony
    - IHSA Regionals at Newton or Cumberland on October 26-29
  - High School Golf - Boys
    - Adam Mayhaus and Dylan Miller advance to Anna Sectional on Monday, October 12th.
  - High School Golf – Girls
    - IHSA Regionals at Salem on October 7th.
  - High School Baseball
    - 1st Place NTC Regular Season
    - NTC Tournament October 5-9
  - High School Soccer
    - 8-8-1
    - IHSA Regionals at Teutopolis, Tuesday October 13th at 7pm vs Pana. Win then in Championship Friday, October 16th at 7pm.
    - IHSA Sectional host on October 20th and October 23rd.
  - High School Cross Country
    - IHSA Regionals at Robinson High School on October 24th.
  - Band
    - IMA Tryouts are on Monday, October 12th.
    - Jr. High Flags have started with the assistance of Mrs. Sara Province.

- **AGS- as presented by Mr. Hill**
  2015-2016 Enrollment as of Wednesday, October 7th.

| *Class* | *Current* | *Last Month* | *Last Year* |
|---|---|---|---|
| TLC/DDC/Tri-Star | 5 | 5 | 2 |
| Pre-K/ECE | 12 | 11 | 15 |
| Kindergarten | 56 | 59 | 46 |
| First Grade | 47 | 46 | 46 |
| Second Grade | 47 | 46 | 38 |
| Third Grade | 34 | 34 | 72 |
| Fourth Grade | 71 | 71 | 53 |
| Fifth Grade | 53 | 53 | 49 |

| | | | |
|---|---|---|---|
| Sixth Grade | 48 | 48 | 48 |
| Seventh Grade | 51 | 50 | 54 |
| Eighth Grade | 52 | 52 | 68 |
| Total | 476 | 475 | 491 |

**Fire Drills on September 17th and October 8th. Traffic patterns for grade school end of building are established and working smoothly. October 14th is the city wide fire drill.
**Teacher in-service on October 9th involved Shurley English training for teachers and an SRO briefing from Office Suckow.
**Team Action Plan meetings very productive. Teachers setting improvement goals regarding curriculum and PBIS initiatives. Specific actions to be taken each month to advance the goals have been established by each team.
**Teacher evaluations are in full swing.

- **ACHS - Mr. Tkachuk**
  - The October 9th institute had two parts. The first was training in Google for teachers at every level, from total novice to advanced, Mr. Mark Drone presented the workshop. Following lunch, we spent ninety minutes on the Danielson frameworks, as all but three of the staff will be evaluated this year. At the conclusion of the day, teachers returned to their classrooms to play with Google as a follow-up to the morning training session. This institute was planned largely by a group of teachers.
  - We have received some rather confusing data from the State Board of Education regarding our students' preparedness for Algebra I and how many of our sophomores are considered on track for graduation. I will make as much sense of this data as I can.
  - Mrs. Probst reported on the progress of her vocational education program, and Mrs. Dust reported on what she observed at Manufacturing Day. I have included both of their reports.
  - Officer Suckow has arranged to have a speaker come to the school to talk about the dangers of heroin addiction. He will present to our students at 9am on October 27th.
  - After the third week of school, we had 58 students who were failing at least one class. I asked teachers to set a goal of reducing our failure rate by 50% and to start by contacting parents of students who were failing. As of this report, we have lowered the number of student failures to 26. Also, we set a goal for our students of an attendance rate of 97% (last year's attendance was 93%), and we are currently at 95.9%, so we will focus on getting that number up.
  - Mrs. Elam and I visited Aspire, the alternative high school in Effingham, to see how our students were performing. Overall, the students who we placed there are doing quite well, except for one that we can discuss in closed session. Students who "chose" Aspire are not performing with the same success.
  - Our enrollment is as follows:

| | This Month | Last Month |
|---|---|---|
| DDC/Swain | 3 | 9 |
| FRESHMAN | 96 | 94 |
| SOPHOMORES | 71 | 72 |
| JUNIORS | 73 | 72 |
| SENIORS | 45 | 45 |
| TOTAL | 288 | 286 |

Last year's starting enrollment was 259

**Superintendent Report – Mr. Fritchtnitch**

- Last month I shared the current status of the District's Strategic Plan. I have enclosed my goals for the year that are directly linked to the plan for your review.
- I am happy to report that as a result of reading the book "4 Disciplines of Execution", the principals have fully embraced the notions in the book and have put into practice specific "widely important goals" for each of their buildings and are tracking the status of each goal by using a "scoreboard".
- Vision 20/20
  - As you are aware I have been on this state-wide committee that has currently led to two bills being passed last spring, which have assisted public education. As we move forward there is more work to be accomplished in the areas of Shared Accountability, 21 Century Learning, Equitable Funding, and Highly Effective Educators. I appreciate the Board allowing me to participate in these ongoing meetings.
- City of Altamont TIF (Tax Increment Financing):
  - Letter from Mayor Rippetoe regarding the proposed TIF district formation for the City of Altamont. The Chamber of Commerce in conjunction with the City will be hosting an informational meeting on Monday, October 19th at 6pm. I would encourage any and all of you to attend.

A motion was made by Mr. Schultz and seconded by Mr. Goldstein to accept the following:

**Old Business:**

- 2nd Reading Board Policy Updates:
  - Board Attorney – 2:160
  - Exhibit – Checklist for selecting a Board Attorney – 2:160-E
  - Uniform Grievance Procedure – 2:260
  - Payment Procedures – 4:50
  - Drug and Alcohol Free Workplace; Tobacco Prohibition – 5:50 – add option as discussed and review
  - Copyright – 5:170 – add DMCA as discussed
  - Employment At-Will, Compensation, and Assignment – 5:270
  - Employment Terminations and Suspensions – 5:290
  - Education of Homeless Children – 6:140
  - Equal Educational Opportunities – 7:10
  - Nonpublic School Students, including Parochial and Home-Schooled Students – 7:40
  - Restrictions on Publications – 7:310
  - Student Fundraising Activities – 7:325
  - Connection with the Community – 8:10
  - Gifts to the District – 8:80
- Review of Draft of Intergovernmental Agreement with the City of Altamont

Vote was as follows: Mr. Goldstein – yes, Mrs. Kuhns – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Runge - yes. **Motion carried 6-0**

A motion was made by Mrs. Kuhns and seconded by Mr. Schultz to go into closed session to discuss:

A. The Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District;
B. Collective Bargaining Matters Between the District and Its Employees or their Representatives, or Deliberations Concerning Salary Schedules for One or More Classes of Employees;
C. Student Discipline;

At 8:08pm

Vote was as follows: Mr. Goldstein – yes, Mrs. Kuhns – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Runge - yes. **Motion carried 6-0**

Returned to open session 9:03pm

A motion was made by Mrs. Runge and seconded by Mrs. Kuhns to accept the following:

**Action as a Result of Closed Session**

- Approve Ryan Heiden as a volunteer for Jr. High School Boys Basketball

Vote was as follows: Mr. Goldstein – yes, Mrs. Kuhns – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Runge - yes. **Motion carried 6-0**

A motion was made by Mr. Goldstein and seconded by Mrs. Runge to accept the following:

**New Business:**

- Approval of FY15 Audit
- Approve Resolution to abate $410,000.00 from Working Cash Fund to Capital Projects Fund
- Presentation of Tentative FY16 Tax Levy
- Appointment of Mr. Randy Tillman as Delegate to Triple I Conference
- Called Special Meeting on October 20th at 7:00pm for FY 16 Budget

Vote was as follows: Mr. Goldstein – yes, Mrs. Kuhns – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Runge - yes. **Motion carried 6-0**

A motion was made by Mr. Schultz and seconded by Mrs. Kuhns to adjourn at 9:33pm.

Vote was as follows: Mr. Goldstein – yes, Mrs. Kuhns – yes, Mr. Tillman – yes, Mr. Schultz – yes, Mr. Feldkamp – absent, Mr. Holland – yes, and Mrs. Runge - yes. **Motion carried 6-0**

President

Secretary