Altamont Community Unit 10 Schools
ACUSD 10 WILL EDUCATE THE SCHOOL COMMUNITY, ENHANCE THEIR ABILITIES, & TRANSFORM OPPORTUNITIES INTO ACTION.
7 S Ewing St | Altamont | Illinois | 62411
Phone: 618.483.6195 | FAX: 618.483.6303

This form is for use by parents who wish to designate a responsible adult, someone at least 21 years of age, to take responsibility for a child of theirs who has been released to the designated adult by the supervising school employee (hereinafter referred to as "school employee") at an "away" school-sponsored activity.

This form is to be completed by the parent and given by the parent to the principal, or the principal's designee, before the student leaves for the "away" activity on school-provided transportation.

The school employee will take a copy of this form to the "away" activity. Before a child is released to a designated person, the designated person will be required to sign and date the form in the presence of the school employee. The school employee retains the authority to deny the release of a child to a designated adult when the school employee deems it inappropriate to do so.

As parent/legal guardian of _____(name of child), I hereby request permission, and give my approval, for the above-named child, or children, to be released to:

_____ at and after _____
(Name of designated adult) (the school-sponsored activity)

at _____ on _____.
(Where the activity is to take place) (Date of activity)

_____ _____
(Signature of parent/legal guardian) (Date of signature)

This request has been approved by:

_____ _____
(Signature of ACUSD#10 administrator) (Date of signature)

This part of the form is to be signed by the designated adult at the "away" activity in front of (witnessed by) the school employee.

As a responsible adult, I hereby accept responsibility for the above names child/children at the activity, place, and date as specified above.

_____ _____
(Signature of designated adult) (Date of signature)