

MINUTES OF REGULAR CITY COUNCIL MEETING

The City of Spearman, Texas, met in Regular Session in the Council Chambers of City Hall, 30 SW Court, on December 17, 2024, with Mayor Tobe Shields presiding. Council members present: Mark Murray, Roger Buchanan, Frank Salgado Jr., Don Schroeder and Brian Gillispie (left at 7:40 a.m.). Staff present: City Manager Justin Parker, City Secretary Dana Sharp, Public Works Director Mike Olvera, Chief of Police James Ortiz, and Municipal Judge Gary Ellsworth; Spearman EDC Director Bonnie Thompson was absent. Visitors: Lila Flores and Suzanne Bellsnyder.

CALL TO ORDER

At 7:00 a.m., Mayor Shields declared a quorum present and called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Alderman Murray gave the invocation and Buchanan led the pledge of allegiance to the flag.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF MINUTES

November 19, 2024 Regular Meeting

November 25, 2024 Special Meeting – Joint Meeting with SEDCorp

Motion was made by Gillispie to approve the November 19, 2024 and November 25, 2024, minutes.

Second by Salgado.

Motion carried unanimously.

APPROVAL OF MONTHLY REPORTS

Motion was made by Buchanan to approve the monthly reports. Second by Murray.

Motion carried unanimously.

APPROVAL OF MONTHLY FINANCIALS

Motion was made by Gillispie to approve the monthly financials, showing a \$2,601,745.71 surplus.

Second by Schroeder.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON APPROVAL OF SPEARMAN ECONOMIC DEVELOPMENT CORPORATION (SEDCORP) AWARD TO NEON GROOM FOR THE PURCHASE OF DIAMOND IN THE RUFF

Motion was made by Buchanan to approve the SEDCorp award to Neon Groom. Second by Schroeder.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON ENGAGEMENT LETTERS FOR AUDITING SERVICES FOR THE FY23 & FY24 FINANCIAL AUDITS FROM JOHNSON & SHELDON, PLLC AND EDGIN, PARKMAN, FLEMING & FLEMING, PC

Motion was made by Schroeder to accept the engagement letter from Johnson & Sheldon, PLLC to perform the FY23 & FY24 audits. Second by Murray.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON APPROVAL OF SOUTH PARK SEWER LINE EXPANSION PROJECT PLANS AND AUTHORIZE CITY STAFF TO SOLICIT BIDS FOR CONSTRUCTION

Motion was made by Buchanan to authorize city staff to solicit bids for construction of the South Park sewer line expansion project. Second by Salgado.

Motion carried with 3 votes for; 1 vote against by Schroeder.

DISCUSS, CONSIDER AND TAKE ACTION ON ALLOCATION & DEDICATION OF REMAINING STATE & LOCAL FISCAL RECOVERY FUNDS (SLFRF)

Motion was made by Schroeder to allocate remaining SLFRF funds as follows: Generator \$50,000.00, Skid Steer \$55,771.05, Gutters \$8,000.00 and Test Well \$6,000.00. Second by Buchanan.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON IT SERVICES PROPOSAL FROM COMPUTER TRANSITION SERVICES, INC (CTSI)

No action taken; item was tabled. CTSI was unable to submit a bid on time.

CONSIDER AND TAKE ACTION ON AUTHORIZING CITY MANAGER TO EXECUTE AN AGREEMENT WITH TEXAS MUNICIPAL LEAGUE (TML) FINANCIAL BOOTCAMP FOR TRAINING OF CITY FINANCE DEPARTMENT STAFF

Motion was made by Murray to allow Parker to execute an agreement with TML for training. Second by Salgado.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON PROPOSAL FROM CIVIC PLUS FOR THE PURCHASE OF MUNICODE AGENDA MANAGEMENT PROGRAM

Motion was made by Murray to accept the proposal from Civic Plus. Second by Salgado.

Motion carried unanimously.

MUNICIPAL COURT PRESENTATION FROM MUNICIPAL JUDGE

Judge Ellsworth presented the Council with an educational video on what the court does.

**CONVENE INTO EXECUTIVE SESSION PURSUANT TO SECTION 551.074 OF THE TEXAS GOVERNMENT CODE,
PERSONNEL MATTERS TO CONDUCT THE ANNUAL PERFORMANCE EVALUATION OF THE MUNICIPAL JUDGE**

Motion was made by Murray to convene into executive session at 7:40 a.m. Second was made by Gillispie.

Motion carried unanimously.

**RECONVENE INTO OPEN SESSION AND TAKE NECESSARY ACTION ON MATTERS DISCUSSED IN EXECUTIVE
SESSION**

Motion was made by Schroeder to reconvene into open session at 8:22 a.m. Second by Salgado. Motion was made by Buchanan to give a 2% merit on top of the 3% COLA in October. Second by Salgado.

Motion carried unanimously.

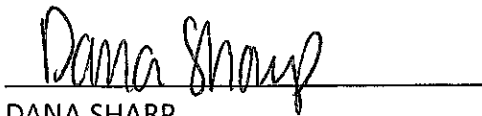
ADJOURNMENT

Meeting was adjourned by Mayor Shields at 10:09 a.m.



MAYOR TOBE SHIELDS

ATTEST:



DANA SHARP
CITY SECRETARY