

MINUTES OF REGULAR CITY COUNCIL MEETING

The City of Spearman, Texas, met in Regular Session in the Council Chambers of City Hall, 30 SW Court, on November 19, 2024, with Mayor Tobe Shields presiding. Council members present: Mark Murray, Roger Buchanan, Frank Salgado Jr., Don Schroeder and Brian Gillispie. Staff present: City Manager Justin Parker, City Secretary Dana Sharp, Public Works Director Mike Olvera, Chief of Police James Ortiz, and EDC Director Bonnie Thompson. Visitors: Gina Gillispie, Lila Flores, Jay Tracy, Trey Porter, Carlea Wallace with Globe Life Insurance.

CALL TO ORDER

At 7:01 a.m., Mayor Shields declared a quorum present and called the meeting to order.

INVOCATION AND PLEDGE OF ALLEGIANCE

Alderman Gillispie gave the invocation and led the pledge of allegiance to the flag.

CITIZEN COMMENTS

There were no citizen comments.

APPROVAL OF MINUTES

October 22, 2024 Regular Meeting

Motion was made by Buchanan to approve the October 22, 2024, minutes. Second by Salgado.
Motion carried unanimously.

APPROVAL OF MONTHLY REPORTS

Motion was made by Gillispie to approve the monthly reports. Second by Murray.
Motion carried unanimously.

APPROVAL OF MONTHLY FINANCIALS

Motion was made by Buchanan to approve the monthly financials. Second by Salgado.
Motion carried unanimously.

MAYORAL PROCLAMATION DECLARING NOVEMBER 25, 2024, AS THE BEGINNING OF "THE PANHANDLE GIVES" CAMPAIGN IN THE CITY OF SPEARMAN.

Mayor Shields read aloud "The Panhandle Gives" campaign and signed proclamation.

PRESENTATION FROM GLOBE LIFE INSURANCE REGARDING ACCIDENT COVERAGE POLICIES FOR THE SPEARMAN VOLUNTEER FIRE DEPARTMENT.

Carlea Wallace gave a quick presentation to the council about how Globe Life Insurance coverage compares to Aflac Insurance. No action was taken

CONSIDER AND TAKE ACTION ON AWARDING BIDS FOR BULK FUEL.

There were 2 bids submitted. Perryton Equity bid +\$.15 on unleaded gas, diesel and dyed diesel. Golden Spread Sales bid +\$.244 on Aviation fuel.

Motion was made by Murray to award the bids as is. Second by Salgado.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON ORDINANCE NO. 971 PROHIBITING THE USE OF CERTAIN SOCIAL MEDIA APPLICATIONS AND SERVICES ON GOVERNMENTAL ENTITY DEVICES.

Motion was made by Gillispie to adopt Ordinance No. 971, banning the use of certain social media applications and services on governmental devices. Second by Schroeder.

Motion carried unanimously.

CONSIDER AND TAKE ACTION ON ENGAGEMENT LETTER FROM HOUSTON FINANCIAL FORENSICS FOR ACCOUNTING SERVICES RELATING TO ISSUES WITH BANK RECONCILIATION RECORDS DISCOVERED BY FORMER AUDITORS, DOSHIER, PICKENS & FRANCIS, LLC

Motion was made by Buchanan to accept the engagement letter from Houston Financial Forensics.

Second by Murray.

Motion carried unanimously.

UPDATE FROM CITY MANAGER REGARDING SEARCH FOR AUDITORS TO COMPLETE THE FY23 AND FY24 FINANCIAL AUDITS.

City Manager Parker stated that he has found an auditing firm out of Wichita Falls, Tx. Edgin, Packman, Fleming & Fleming, PC has agreed to complete the FY23 and FY24 audits once the FY23 bank reconciliation is complete. The estimated cost will be between \$25000.00 - \$28000.00.

CONVENE INTO EXECUTIVE SESSION PURSUANT TO SECTION 551.072, REAL ESTATE MATTERS, & SECTION 551.074 OF THE TEXAS GOVERNMENT CODE, PERSONNEL MATTERS

Motion was made by Buchanan to convene into executive session. Second by Salgado.

Motion carried unanimously at 8:27am.

RECONVENE INTO OPEN SESSION AND TAKE NECESSARY ACTION ON THE PURCHASE OF REAL PROPERTY WITH THE LEGAL DESCRIPTION OF OL22 N/PT

Motion was made by Gillispie to reconvene into open session. Second by Salgado.

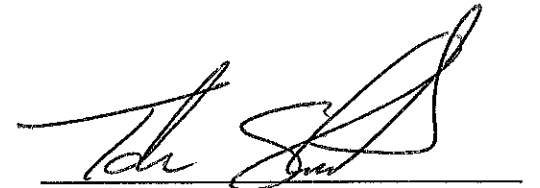
Motion carried unanimously at 10:48 am. There was no action taken on the purchase of real property with the legal description of OL22 N/PT.

CONSIDER AND TAKE NECESSARY ACTION ON PERSONNEL MATTERS DISCUSSED IN EXECUTIVE SESSION

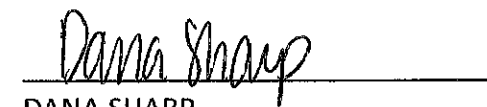
Motion was made by Buchanan to extend the contract of City Manager Parker by 1 year with a 3% raise and an additional \$100 car allowance effective immediately. Second by Schroeder. • .
Motion carried unanimously.

ADJOURNMENT

Meeting was adjourned by Mayor Shields at 10:53am.


MAYOR TOBE SHIELDS

ATTEST:


DANA SHARP
CITY SECRETARY