



**BOARD OF TRUSTEES
STUDY SESSION
May 19, 2026
6:00 PM
503 E. MAIN STREET
MAHOMET, IL 61853**

AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **PUBLIC COMMENT:** The Board welcomes your input on any matter not on the agenda during the public comment portion of the meeting. If you wish to participate in the public comment portion of the meeting, you must attend in person at the Village Administration Building, sign the attendance/oath sheet, and state your legal name for the public record. Public comments are accepted for a maximum of 30 minutes at each meeting. There is a five (5) minute time limit for your remarks. The Presiding Officer reserves the right to shorten the five-minute limit for any reason to progress through the agenda, or if there are several individuals wishing to speak. Please be aware that the Public Body is not required to respond to your remarks during their meeting. For any actionable item on the agenda, public comment is accepted but limited for a maximum of 30 minutes per actionable item after a motion to approve is made and seconded.
5. **ORDINANCES, RESOLUTIONS AND OTHER ACTIONS:**
 - A. **FINANCE:**
 1. Bill List
 2. Treasurer's Report
 - B. **POLICE:**
 1. A Resolution Increasing the Authorized Full Time Strength of the Police Department from Fifteen to Sixteen Sworn Staffing Level Positions
 - C. **COMMUNITY DEVELOPMENT:**
 1. A Resolution Authorizing a Professional Services Agreement with Smithgroup for Professional Services Associated with a Village Comprehensive Plan Update in the Amount Not to Exceed \$179,500.00

D. ADMINISTRATION:

1. An Ordinance Amending the Employee Leave Policy for the Village of Mahomet
2. A Resolution Amending a Policy for Reimbursement of All Travel, Meal, and Lodging Expenses of Officers and Employees in the Village of Mahomet, Illinois
3. A Resolution Adopting the Village of Mahomet Personnel Policy Handbook
4. A Resolution of the Village of Mahomet in Support of the Illinois250 Commemoration

6. ADMINISTRATORS REPORT:

A. Departmental Reports:

1. Parks & Recreation
2. Code Compliance

B. Budget and CIP Update and Discussion

7. MAYOR'S REPORT:

A. May 2026 Board Meeting Calendar

1. May 25, 2026, Memorial Day Village Offices Closed
2. May 26, 2026, Board of Trustees Meeting

- 8. NEW BUSINESS:** Discussion of any items that the Trustees may have for new business not listed on the agenda. No formal action will be taken on these items during this proceeding.

9. ADJOURNMENT:



BILLS NOT YET RECEIVED

Granger
Ameren
Commerce
Blue Cross Blue Shield
MediaCom
John Deere

Automatic Debit

Commerce
Granger
Blue Cross Blue Shield
Enterprise
Verizon

BILLS ALREADY PAID IN May

AHW, LLC
Clayton Dawkins
Company 421
Illinois Charitable Bureau Fund
Logan Deerwester
Martin Equipment, INC
USPS
Verizon (METCAD)

***BILLS APPROVED/PURCHASES BETWEEN \$10-25,000**

TOTAL AMOUNT OF WARRANTS AS OF 5/15/2026 TOTAL \$182,495.10

CHART OF ACCOUNTS

#01-00	GENERAL CORPORATE
#01-10	POLICE
#01-20	STREETS & ALLEY
#01-30	ADMINISTRATION
#01-40	COMMUNITY DEVELOPMENT
#01-45	ENGINEERING
#01-60	ESDA
#02-00	WATER OPERATIONS
#03-00	WASTEWATER OPERATIONS
#04-00	WASTEWATER CAPITAL IMPROVEMENT
#05-00	WATER CAPITAL IMPROVEMENT
#06-00	WATER/SEWER BOND FUND
#10-00	ECONOMIC DEVELOPMENT
#11-00	RECREATION
#12-00	PARKS
#16-00	MOTOR FUEL TAX
#17-00	IMRF
#18-00	POLICE PENSION
#19-00	SOCIAL SECURITY
#22-00	INSURANCE
#25-00	FORFEITED FUND/FEDERAL
#26-00	FORFEITURE FUND
#27-00	BOND ISSUE
#28-00	UTILITY TAX
#32-00	2012A & 2012B DEBT SERVICE-TIF
#33-00	TIF
#34-00	CRF/VRF
#35-00	TRANSPORTATION SYSTEM/CAPITAL IMPROVEMENT
#37-00	WWTP EXPANSION
#39-00	BOND ISSUE 2003-B
#40-00	E-PAY
#46-00	TRANSPORTATION/CONSTRUCTION
#47-00	TRANSPORTATION BOND
#48-00	FIBER

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
AHW LLC.							
I-1242857-1	JOHN DEERE COMPACT UTILIT	05/05/2026	34-00-7315 CAPITAL EQUIPMENT PUR	27,689.60	27,689.60	05/05/2026	
Total AHW LLC.:				27,689.60	27,689.60		
AMERICAN LEGAL PUBLISHING CORPORATION							
50620	INTERNET EDITING	05/01/2026	01-30-7128 CODIFICATION	112.00	.00		
50783	CODE OF ORDINANCE	05/11/2026	01-30-7128 CODIFICATION	7.80	.00		
Total AMERICAN LEGAL PUBLISHING CORPORATION:				119.80	.00		
BD BOYKIN ENTERPRISES, LLC							
3758	DRY CLEANING	04/30/2026	01-10-7401 UNIFORMS	145.85	.00		
Total BD BOYKIN ENTERPRISES, LLC:				145.85	.00		
BERNS, CLANCY AND ASS.							
5.2026	KNAPP EASEMENT	05/11/2026	04-00-7400 CAPITAL IMPROVEMENTS	410.66	.00		
5.2026	BRIARCLIFF SUBDIVISION LAN	05/11/2026	01-40-7145 PLANNING/DEVELOPMEN	359.86	.00		
5.2026	TRY PARKHILL TRUST EASEME	05/11/2026	04-00-7400 CAPITAL IMPROVEMENTS	410.66	.00		
5.2026	MISC DEV ACTIVITIES	05/11/2026	01-40-7145 PLANNING/DEVELOPMEN	1,745.19	.00		
5.2026	GENERAL CONS	05/11/2026	01-40-7145 PLANNING/DEVELOPMEN	514.86	.00		
5.2026	REWILD SOLAR FARM	05/11/2026	01-40-7142 ENGINEERING	2,628.11	.00		
5.2026	PARKHILL DAUGHTERS TRUST	05/11/2026	04-00-7400 CAPITAL IMPROVEMENTS	410.66	.00		
5.2026	SPRING LAKE SOLAR DEV SITE	05/11/2026	01-40-7145 PLANNING/DEVELOPMEN	996.36	.00		
5.2026	LOW SANITARY SEWER PROJE	05/11/2026	04-00-7400 CAPITAL IMPROVEMENTS	1,288.22	.00		
Total BERNS, CLANCY AND ASS.:				8,764.58	.00		
BOOT BARN HOLDINGS							
050874	TYLER CLOTHING	05/11/2026	01-20-7401 UNIFORMS	211.45	.00		
Total BOOT BARN HOLDINGS:				211.45	.00		
Car Pool Car Wash							
10879	CAR WASH	05/01/2026	01-10-7454 VEHICLE MAINT.	202.67	.00		
Total Car Pool Car Wash:				202.67	.00		
CHAMPAIGN MULTIMEDIA GROUP							
01197022	CD AD	05/01/2026	01-40-7350 PUBLISHING-P&Z	336.80	.00		
01197022-Cred	CD AD	05/12/2026	01-40-7350 PUBLISHING-P&Z	182.00	.00		
01199601	2026 BITUMINOIS ST MAINT PR	05/11/2026	01-45-7350 PUBLISHING	179.60	.00		
01199808	PURNELL DR SEMI TURNAROU	05/11/2026	01-45-7350 PUBLISHING	146.00	.00		
Total CHAMPAIGN MULTIMEDIA GROUP:				480.40	.00		
CHARDSNYDER & ASSOCIATES							
6058	MONTHLY SERVICE	05/11/2026	01-30-7071 HEALTH/LIFE INSURANCE	250.00	.00		
Total CHARDSNYDER & ASSOCIATES:				250.00	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
CIRBN, LLC							
28971	CODE COMP	05/11/2026	01-50-7391 UTILITIES (E)	54.00	.00		
28971	ADMIN	05/11/2026	01-30-7391 UTILITIES	107.98	.00		
28971	S&A	05/11/2026	01-20-7391 UTILITIES	107.98	.00		
28971	REC	05/11/2026	11-00-7391 UTILITIES	107.98	.00		
28971	CD	05/11/2026	01-40-7391 UTILITIES	54.00	.00		
Total CIRBN, LLC:				431.94	.00		
CITY OF CHAMPAIGN							
35213	METCAD DISPATCHING SERVIC	04/21/2026	01-10-7335 METCAD	493.52	.00		
Total CITY OF CHAMPAIGN:				493.52	.00		
CIVICPLUS, LLC							
364585	PARKS	05/11/2026	12-00-7120 COMPUTER SUPPORT/IT	1,155.31	.00		
364585	ADMIN	05/11/2026	01-30-7130 COMPUTER SUPPORT/IT	2,310.62	.00		
364585	REC	05/11/2026	11-00-7120 COMPUTER SUPPORT/IT	1,155.31	.00		
364585	PD	05/11/2026	01-10-7330 COMPUTER LIC./SUPPOR	2,310.62	.00		
Total CIVICPLUS, LLC:				6,931.86	.00		
CIVICSERVE, INC							
1187	ANNUAL FEE	05/11/2026	33-00-7501 MISC	3,006.25	.00		
1187	ANNUAL FEE	05/11/2026	10-00-7330 MARKETING/PROMOTION	3,006.25	.00		
1187	ANNUAL FEE	05/11/2026	52-00-7501 MISCELLANEOUS	3,006.25	.00		
1187	ANNUAL FEE	05/11/2026	49-00-7501 MISC	3,006.25	.00		
Total CIVICSERVE, INC:				12,025.00	.00		
Clayton Dawkins							
2026	DAWKINS WEAPON LOAN	05/11/2026	01-10-7201 EQUIPMENT - NEW	1,000.00	1,000.00	05/12/2026	
Total Clayton Dawkins:				1,000.00	1,000.00		
CLEARGOV							
Invoice 2026-1	BUDGET SOFTWARE	05/04/2026	01-30-7130 COMPUTER SUPPORT/IT	20,055.37	.00		
Total CLEARGOV:				20,055.37	.00		
Company 421							
101	CIMOA MEETING	04/29/2026	01-30-7115 BOARD EXPENSES	39.78	39.78	04/29/2026	
Total Company 421:				39.78	39.78		
CORE & MAIN LP							
Y925015	MARKING FLAGS	05/11/2026	02-00-7130 DISTRIBUTION COST	336.00	.00		
Y936779	MARKING PAINT	05/11/2026	02-00-7130 DISTRIBUTION COST	957.60	.00		
Total CORE & MAIN LP:				1,293.60	.00		
CORKY'S SERVICE CENTER							
6563	TRUCK TESTING	05/11/2026	01-20-7211 EQUIPMENT & VEHICLE M	140.00	.00		
Total CORKY'S SERVICE CENTER:				140.00	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
CORNER FS							
0261716	OIL CHANGE SQUAD 3	05/07/2026	01-10-7454 VEHICLE MAINT.	71.97	.00		
026403	SQUAD 3 TIRE	05/11/2026	01-10-7454 VEHICLE MAINT.	186.76	.00		
026484	OIL CHANGE SQUAD 1	05/11/2026	01-10-7454 VEHICLE MAINT.	86.71	.00		
026715	OIL CHANGE SQUAD 4	05/07/2026	01-10-7454 VEHICLE MAINT.	71.97	.00		
026717	OIL CHANGE SQUAD8	05/07/2026	01-10-7454 VEHICLE MAINT.	86.71	.00		
026718	OIL CHANGE SQUAD 1	05/07/2026	01-10-7454 VEHICLE MAINT.	86.71	.00		
026719	OIL CHANGE SQUAD 2	05/07/2026	01-10-7454 VEHICLE MAINT.	71.97	.00		
026720	OIL CHANGE SQUAD 9	05/07/2026	01-10-7454 VEHICLE MAINT.	86.71	.00		
026721	OIL CHANGE SQUAD 10	05/07/2026	01-10-7454 VEHICLE MAINT.	85.30	.00		
026723	OIL CHANGE SQUAD 5	05/07/2026	01-10-7454 VEHICLE MAINT.	71.97	.00		
026730	OIL CHANGE SQUAD 6	05/07/2026	01-10-7454 VEHICLE MAINT.	71.97	.00		
026731	OIL CHANGE SQUAD 7	05/07/2026	01-10-7454 VEHICLE MAINT.	71.97	.00		
Total CORNER FS:				1,050.72	.00		
D1 NETWORKS LLC							
5757	FIRE ALARM	05/11/2026	12-00-7360 BUILDING MAINTENANCE	27.50	.00		
5757	FIRE ALARM	05/11/2026	01-20-7360 BUILDING MAINTENANCE	27.50	.00		
5759	FIRE ALARM	05/11/2026	01-10-7360 BUILDING MAINTENANCE	55.00	.00		
5760	FIRE ALARM	05/11/2026	01-30-7360 BUILDING MAINTENANCE	55.00	.00		
Total D1 NETWORKS LLC:				165.00	.00		
DELTA DENTAL OF ILLINOIS-RISK							
5.2026	DELTA DENTAL	05/07/2026	01-00-2050 WITHHELD HI, VISION,DE	159.06	.00		
Total DELTA DENTAL OF ILLINOIS-RISK:				159.06	.00		
ENTERPRISE FM TRUST							
Invoice FBN56	CODE COMP LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	181.80	.00		
Invoice FBN56	ENGINEERING LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	203.87	.00		
Invoice FBN56	PARK LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	479.44	.00		
Invoice FBN56	RECREATION LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	226.63	.00		
Invoice FBN56	CODE COMP LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	220.52	.00		
Invoice FBN56	TRANSPORTATION LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	941.53	.00		
Invoice FBN56	WATER-WASTEWATER	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	529.03	.00		
Invoice FBN56	WATER-WASTEWATER	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	529.02	.00		
Invoice FBN56	POLICE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	1,191.30	.00		
Invoice FBN56	POLICE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	9,942.09	.00		
Invoice FBN56	POLICE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	1,020.59	.00		
Invoice FBN56	POLICE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	1,153.70	.00		
Invoice FBN56	POLICE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	1,353.81	.00		
Invoice FBN56	POLICE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	937.62	.00		
Invoice FBN56	WATER-WASTEWATER	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	784.87	.00		
Invoice FBN56	WASTEWATER LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	203.78	.00		
Invoice FBN56	TRANSPORTATION LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	1,109.00	.00		
Invoice FBN56	WATER LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	458.40	.00		
Invoice FBN56	ADMIN LEASE	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	704.11	.00		
Invoice FBN56	WATER-WASTEWATER	05/11/2026	34-00-7313 VEHICLE PURCHASE/LEA	784.87	.00		
Total ENTERPRISE FM TRUST:				22,955.78	.00		
ENVIRONMENTAL SOLUTIONS & SERVICES, INC.							
68295	PD CLEAN	05/11/2026	01-10-7360 BUILDING MAINTENANCE	1,116.00	.00		
68295	SA CLEAN	05/11/2026	01-20-7360 BUILDING MAINTENANCE	204.00	.00		
68295	ADMIN CLEAN	05/11/2026	01-30-7360 BUILDING MAINTENANCE	844.00	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
68295	ENG CLEAN	05/11/2026	01-45-7360 BUILDING MAINTENACE	225.00	.00		
68295	PARKS	05/11/2026	12-00-7075 BUILDING MAINTENANCE	204.00	.00		
Total ENVIRONMENTAL SOLUTIONS & SERVICES, INC.:				2,593.00	.00		
EVANS, FROEHLICH, BETH & CHAMLEY							
5.2026	WATER LEGAL	05/11/2026	02-00-7314 LEGAL FEES	787.50	.00		
5.2026	ADMIN LEGAL	05/11/2026	01-30-7314 LEGAL FEES-ADMINISTRA	922.50	.00		
5.2026	ADMIN LEGAL	05/11/2026	01-30-7314 LEGAL FEES-ADMINISTRA	1,350.00	.00		
5.2026	POLICE LEGAL	05/11/2026	01-10-7314 LEGAL FEES	225.00	.00		
5.2026	CD LEGAL	05/11/2026	01-40-7314 LEGAL FEES	180.00	.00		
5.2026	TRANS LEGAL	05/11/2026	01-20-7314 LEGAL FEES	787.50	.00		
5.2026	WATER LEGAL	05/11/2026	03-00-7314 LEGAL FEES	101.25	.00		
5.2026	POLICE LEGAL	05/11/2026	01-10-7314 LEGAL FEES	225.00	.00		
5.2026	WATER LEGAL	05/11/2026	02-00-7314 LEGAL FEES	101.25	.00		
5.2026	CD LEGAL	05/11/2026	01-40-7314 LEGAL FEES	1,710.00	.00		
5.2026	WASTEWATER LEGAL	05/11/2026	03-00-7314 LEGAL FEES	787.50	.00		
5.2026	ADMIN LEGAL	05/11/2026	01-30-7314 LEGAL FEES-ADMINISTRA	2,250.00	.00		
5.2026	ADMIN LEGAL	05/11/2026	01-30-7314 LEGAL FEES-ADMINISTRA	562.50	.00		
Total EVANS, FROEHLICH, BETH & CHAMLEY:				9,990.00	.00		
FEHR GRAHAM ENGINEERING & ENVIRONMENTAL							
139259	2020 WATER MAIN IMPROVEME	05/11/2026	05-00-7400 CAPITAL IMPROVEMENTS	20,909.46	.00		
139260	2025 SEWER TELEVISIONING/CLEA	05/11/2026	04-00-7400 CAPITAL IMPROVEMENTS	145.50	.00		
Total FEHR GRAHAM ENGINEERING & ENVIRONMENTAL:				21,054.96	.00		
FRONTIER							
5.2026	2175867912	05/13/2026	02-00-7391 UTILITIES	124.27	.00		
5.2026	2175864456	05/13/2026	01-45-7391 UTILITIES	189.91	.00		
5.2026	2175863554	05/13/2026	03-00-7391 UTILITIES	421.84	.00		
5.2026	2175887026	05/13/2026	02-00-7391 UTILITIES	124.11	.00		
5.2026	2175863403	05/13/2026	03-00-7391 UTILITIES	124.04	.00		
5.2026	2175864456	05/13/2026	01-30-7391 UTILITIES	189.91	.00		
5.2026	2175864136	05/13/2026	03-00-7391 UTILITIES	129.18	.00		
5.2026	2175864456	05/13/2026	01-40-7391 UTILITIES	189.91	.00		
5.2026	2175863554	05/13/2026	02-00-7391 UTILITIES	421.85	.00		
5.2026	2175864456	05/13/2026	01-50-7391 UTILITIES (E)	189.91	.00		
5.2026	2175902993	05/13/2026	03-00-7391 UTILITIES	129.17	.00		
5.2026	2170470990	05/13/2026	03-00-7391 UTILITIES	213.41	.00		
5.2026	2175866130	05/13/2026	03-00-7391 UTILITIES	129.17	.00		
Total FRONTIER:				2,576.68	.00		
GASVODA & ASSOCIATES							
INV26PTS0244	LIFT STATION REPAIR	05/11/2026	03-00-7320 LIFT STATION MAINTENA	1,569.72	.00		
Total GASVODA & ASSOCIATES:				1,569.72	.00		
GFI DIGITAL, INC.							
3529611	COLOR PRINTER	05/12/2026	01-10-7321 GEN/OFFICE SUPPLIES	52.76	.00		
Total GFI DIGITAL, INC.:				52.76	.00		
HACH COMPANY							
14980919	DISOLVED OXYGEN PROBE	05/11/2026	03-00-7211 EQUIPMENT MAINT. & REP	2,392.10	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total HACH COMPANY:				2,392.10	.00		
ILLINI CONTRACTOR SUPPLY, INC.							
293189	DIAMOND CONCRETE BLADE	05/11/2026	01-20-7201 EQUIPMENT NEW	167.37	.00		
Total ILLINI CONTRACTOR SUPPLY, INC.:				167.37	.00		
ILLINI RECYCLING							
65100455	SEWER	05/11/2026	03-00-7360 BUILDING MAINTENANCE	355.88	.00		
65100455	WATER	05/11/2026	02-00-7360 BUILDING MAINTENANCE	69.94	.00		
65100455	ADMIN	05/11/2026	01-30-7360 BUILDING MAINTENANCE	38.15	.00		
65100455	SA	05/11/2026	01-20-7360 BUILDING MAINTENANCE	127.46	.00		
65100455	PD	05/11/2026	01-10-7360 BUILDING MAINTENANCE	58.57	.00		
Total ILLINI RECYCLING:				650.00	.00		
Illinois Charitable Bureau Fund							
2025 Filing 990	FILING FEE	05/06/2026	01-30-7501 MISCELLANEOUS	15.00	15.00	05/06/2026	
Total Illinois Charitable Bureau Fund:				15.00	15.00		
Illinois SRO Association							
26-114	SRO CONFERENCE	04/29/2026	01-10-7371 SCHOOLS/TRAINING/TRA	275.00	.00		
Total Illinois SRO Association:				275.00	.00		
LOGAN DEERWESTER							
2026	DEERWESTER WEAPON LOAN	05/11/2026	01-10-7201 EQUIPMENT - NEW	950.00	950.00	05/12/2026	
Total LOGAN DEERWESTER:				950.00	950.00		
MAHOMET ACE HARDWARE							
5.2026	WATER DISCOUNT	05/14/2026	03-00-7375 SHOP SUPPLIES	44.79-	.00		
5.2026	SEWER DISCOUNT	05/14/2026	02-00-7375 SHOP SUPPLIES	44.79-	.00		
5.2026	SA DISCOUNT	05/14/2026	01-20-7375 SHOP SUPPLIES	44.79-	.00		
5.2026	ADMIN DISCOUNT	05/14/2026	01-30-7360 BUILDING MAINTENANCE	44.79-	.00		
5.2026	PR DISCOUNT	05/14/2026	12-00-7375 Shop Supplies	44.79-	.00		
Total MAHOMET ACE HARDWARE:				223.95-	.00		
MAHOMET LANDSCAPES							
12968	TREE REMOVAL	05/01/2026	01-20-7385 FORESTRY SERVICE	2,750.00	.00		
12984	TREE REMOVAL	05/11/2026	01-20-7385 FORESTRY SERVICE	2,500.00	.00		
Total MAHOMET LANDSCAPES:				5,250.00	.00		
MAHOMET WATER/SEWER							
5.2026	703 MCDOUGAL	05/11/2026	12-00-7391 UTILITIES	11.79	.00		
5.2026 13 ACR	13 ACRES	05/11/2026	12-00-7391 UTILITIES	8.00	.00		
5.2026 BRIDLE	BRIDAL LEASH	05/11/2026	12-00-7391 UTILITIES	11.79	.00		
5.2026 ESDA B	POLICE ESDA	05/11/2026	01-10-7391 UTILITIES	10.00	.00		
5.2026 MAIN	ADMIN	05/11/2026	01-30-7391 UTILITIES	40.43	.00		
5.2026 MCDO	703 MCDOUGAL 2	05/11/2026	12-00-7391 UTILITIES	18.95	.00		
5.2026 POLIC	POLICE	05/11/2026	01-10-7391 UTILITIES	45.80	.00		
5.2026 S ELM	WHITE HOUSE	05/11/2026	01-45-7391 UTILITIES	13.58	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total MAHOMET WATER/SEWER:				160.34	.00		
MANSFIELD POWER & GAS LLC							
5.2026	POLICE	05/13/2026	01-10-7391 UTILITIES	36.35	.00		
5.2026	RECREATION	05/13/2026	11-00-7391 UTILITIES	6.37	.00		
5.2026	ENG	05/13/2026	01-45-7391 UTILITIES	5.88	.00		
5.2026	WATER	05/13/2026	02-00-7391 UTILITIES	168.93	.00		
5.2026	STREET & ALLEY	05/13/2026	01-20-7391 UTILITIES	50.90	.00		
5.2026	SEWER	05/13/2026	03-00-7391 UTILITIES	131.51	.00		
5.2026	ADMIN	05/13/2026	01-30-7391 UTILITIES	8.02	.00		
5.2026	PARKS	05/13/2026	12-00-7391 UTILITIES	21.34	.00		
Total MANSFIELD POWER & GAS LLC:				429.30	.00		
MARTIN EQUIPMENT, INC.							
958339	BACKHOE BUCKET	04/30/2026	01-20-7201 EQUIPMENT NEW	3,115.00	3,115.00	04/30/2026	
Total MARTIN EQUIPMENT, INC.:				3,115.00	3,115.00		
MCS OFFICE TECHNOLOGIES							
01-714086	SUPPORT AND HELP DESK	05/01/2026	01-10-7330 COMPUTER LIC./SUPPORT	2,162.50	.00		
01-714146	MANAGED SERVICES OVERAG	05/12/2026	01-10-7330 COMPUTER LIC./SUPPORT	1,450.00	.00		
Total MCS OFFICE TECHNOLOGIES:				3,612.50	.00		
MH CPA							
Invoice 204990	990 PREP	05/12/2026	01-30-7110 AUDIT FEES	575.00	.00		
Total MH CPA:				575.00	.00		
MIDWEST CONSTRUCTION RENTALS #1							
235133-2	GRAPPLE BUCKET RENTAL	05/01/2026	01-20-7232 EQUIPMENT RENTAL	237.25	.00		
Total MIDWEST CONSTRUCTION RENTALS #1:				237.25	.00		
MILO MARKETING & CONSULTING LLC							
Invoice MMF26	SOCIAL MEDIA MANAGEMENT	05/05/2026	20-00-7350 SERVICES; SOUND/STAG	360.00	.00		
Total MILO MARKETING & CONSULTING LLC:				360.00	.00		
MINUTEMAN PRESS							
89640	ADMIN PRINTS	05/01/2026	01-30-7322 OFFICE SUPPLIES	303.23	.00		
89640	ENVELOPES	05/01/2026	03-00-7322 OFFICE SUPPLIES	484.39	.00		
89640	ENVELOPES	05/01/2026	02-00-7322 OFFICE SUPPLIES	484.40	.00		
Total MINUTEMAN PRESS:				1,272.02	.00		
MTK TECHNOLOGIES, INC.							
37021	COMM DEV	05/11/2026	01-40-7130 COMPUTER SUPPORT/IT	267.93	.00		
37021	REC	05/11/2026	11-00-7120 COMPUTER SUPPORT/IT	202.78	.00		
37021	PARKS	05/11/2026	12-00-7120 COMPUTER SUPPORT/IT	202.78	.00		
37021	CODE COMPL	05/11/2026	01-50-7130 COMPUTER SUPPORT	386.24	.00		
37021	WATER	05/11/2026	02-00-7120 COMPUTER SUPPORT/IT	235.43	.00		
37021	ADMIN BOARD	05/11/2026	01-30-7115 BOARD EXPENSES	199.62	.00		
37021	ADMIN	05/11/2026	01-30-7130 COMPUTER SUPPORT/IT	972.04	.00		
37021	WASTEWATER OPS	05/11/2026	03-00-7120 COMPUTER SUPPORT/IT	249.44	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Volded
37021	TRANS	05/11/2026	01-20-7120 COMPUTER SUPPORT/IT	163.62	.00		
37021	ENG	05/11/2026	01-45-7130 COMPUTER SUPPORT/IT	162.62	.00		
Total MTK TECHNOLOGIES, INC.:				3,042.50	.00		
NAPA AUTO PARTS/MAHOMET							
093541	2008 FORD F450	05/11/2026	02-00-7454 VEHICLE MAINTENANCE	246.99	.00		
093541	2008 FORD F450	05/11/2026	03-00-7454 VEHICLE MAINTENANCE	246.99	.00		
093975	BATTERY OR ALTERNATOR CO	05/11/2026	03-00-7454 VEHICLE MAINTENANCE	18.00-	.00		
093977	BATTERY OR ALTERNATOR CO	05/11/2026	02-00-7454 VEHICLE MAINTENANCE	39.00-	.00		
093994	VEHICLE CLEANING SUPPLIES	05/11/2026	03-00-7454 VEHICLE MAINTENANCE	29.72	.00		
093994	VEHICLE CLEANING SUPPLIES	05/11/2026	02-00-7454 VEHICLE MAINTENANCE	29.73	.00		
Total NAPA AUTO PARTS/MAHOMET:				496.43	.00		
NCPERS GROUP LIFE INSURANCE							
5.2026	GROUP LIFE	05/07/2026	01-00-2070 WITHHELD LI	16.00	.00		
Total NCPERS GROUP LIFE INSURANCE:				16.00	.00		
PACE ANALYTICAL SERVICES, LLC							
267212511	LAB FEES	05/11/2026	02-00-7315 LAB FEES	367.00	.00		
Total PACE ANALYTICAL SERVICES, LLC:				367.00	.00		
PIATT COUNTY SERVICE COMPANY							
228212	RIVERBEND LIFT STATION FUE	05/11/2026	03-00-7320 LIFT STATION MAINTENA	325.83	.00		
Total PIATT COUNTY SERVICE COMPANY:				325.83	.00		
RAY O'HERRON CO.,INC.							
2476131	HATS	04/30/2026	01-10-7401 UNIFORMS	138.40	.00		
2477639	GOODWIN COAT, PANTS, SHIRT	05/07/2026	01-10-7401 UNIFORMS	660.11	.00		
Total RAY O'HERRON CO.,INC.:				798.51	.00		
RICK RIDING							
217235	SQUAD 4 LUMBAR DIAGNOSIS	05/06/2026	01-10-7454 VEHICLE MAINT.	162.94	.00		
Total RICK RIDING:				162.94	.00		
SANGAMON VALLEY PUBLIC WATER DISTRICT							
5.2026	SANGAMON PWD	05/11/2026	01-20-7391 UTILITIES	41.72	.00		
5.2026	SANGAMON PWD	05/11/2026	12-00-7391 UTILITIES	20.86	.00		
Total SANGAMON VALLEY PUBLIC WATER DISTRICT:				62.58	.00		
SCHNUCKS							
4.15.2026	2 LT DRINKS	05/01/2026	11-00-7501 MISCELLANEOUS	13.57	.00		
Total SCHNUCKS:				13.57	.00		
SUBSURFACE SOLUTIONS							
30657	SUBSURFACE MAP ANNUAL	05/11/2026	02-00-7120 COMPUTER SUPPORT/IT	312.00	.00		
30657	SUBSURFACE MAP ANNUAL	05/11/2026	03-00-7120 COMPUTER SUPPORT/IT	312.00	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
Total SUBSURFACE SOLUTIONS:				624.00	.00		
SUNRISE F. S. INC							
313001245	PARKS FUEL	05/13/2026	12-00-7451 VEHICLE FUEL	133.64	.00		
313001245	WATER FUEL	05/13/2026	02-00-7451 VEHICLE FUEL	118.46	.00		
313001245	REC FUEL	05/13/2026	11-00-7451 VEHICLE FUEL	36.45	.00		
313001245	CODE COMPL	05/13/2026	01-50-7451 FUEL	39.48	.00		
313001245	PD FUEL	05/13/2026	01-10-7451 VEHICLE FUEL	1,044.83	.00		
313001245	SEWER FUEL	05/13/2026	03-00-7451 VEHICLE FUEL	118.45	.00		
313001245	ENG FUEL	05/13/2026	01-45-7451 VEHICLE FUEL	15.19	.00		
313001245	ADMIN FUEL	05/13/2026	01-30-7451 VEHICLE FUEL	10.63	.00		
313001245	SA FUEL	05/13/2026	01-20-7451 VEHICLE & EQUIPMENT F	1.52	.00		
313001283	PARKS FUEL	05/13/2026	12-00-7451 VEHICLE FUEL	137.11	.00		
313001283	REC FUEL	05/13/2026	11-00-7451 VEHICLE FUEL	37.39	.00		
313001283	ENG FUEL	05/13/2026	01-45-7451 VEHICLE FUEL	15.58	.00		
313001283	SA FUEL	05/13/2026	01-20-7451 VEHICLE & EQUIPMENT F	1.56	.00		
313001283	ADMIN FUEL	05/13/2026	01-30-7451 VEHICLE FUEL	10.91	.00		
313001283	WATER FUEL	05/13/2026	02-00-7451 VEHICLE FUEL	121.54	.00		
313001283	CODE COMPL	05/13/2026	01-50-7451 FUEL	40.51	.00		
313001283	PD FUEL	05/13/2026	01-10-7451 VEHICLE FUEL	1,071.98	.00		
313001283	SEWER FUEL	05/13/2026	03-00-7451 VEHICLE FUEL	121.53	.00		
313001349	ENG FUEL	05/13/2026	01-45-7451 VEHICLE FUEL	18.35	.00		
313001349	REC FUEL	05/13/2026	11-00-7451 VEHICLE FUEL	44.05	.00		
313001349	PD FUEL	05/13/2026	01-10-7451 VEHICLE FUEL	1,262.75	.00		
313001349	SA FUEL	05/13/2026	01-20-7451 VEHICLE & EQUIPMENT F	1.84	.00		
313001349	PARKS FUEL	05/13/2026	12-00-7451 VEHICLE FUEL	161.51	.00		
313001349	ADMIN FUEL	05/13/2026	01-30-7451 VEHICLE FUEL	12.85	.00		
313001349	SEWER FUEL	05/13/2026	03-00-7451 VEHICLE FUEL	143.16	.00		
313001349	WATER FUEL	05/13/2026	02-00-7451 VEHICLE FUEL	143.16	.00		
313001349	CODE COMPL	05/13/2026	01-50-7451 FUEL	47.72	.00		
313001393	ADMIN FUEL	05/13/2026	01-30-7451 VEHICLE FUEL	11.27	.00		
313001393	WATER FUEL	05/13/2026	02-00-7451 VEHICLE FUEL	125.53	.00		
313001393	PARKS FUEL	05/13/2026	12-00-7451 VEHICLE FUEL	141.62	.00		
313001393	SA FUEL	05/13/2026	01-20-7451 VEHICLE & EQUIPMENT F	1.61	.00		
313001393	PD FUEL	05/13/2026	01-10-7451 VEHICLE FUEL	1,107.22	.00		
313001393	CODE COMPL	05/13/2026	01-50-7451 FUEL	41.84	.00		
313001393	SEWER FUEL	05/13/2026	03-00-7451 VEHICLE FUEL	125.53	.00		
313001393	ENG FUEL	05/13/2026	01-45-7451 VEHICLE FUEL	16.09	.00		
313001393	REC FUEL	05/13/2026	11-00-7451 VEHICLE FUEL	38.62	.00		
313001462	PARKS FUEL	05/13/2026	12-00-7451 VEHICLE FUEL	152.83	.00		
313001462	CODE COMPL	05/13/2026	01-50-7451 FUEL	45.15	.00		
313001462	WATER FUEL	05/13/2026	02-00-7451 VEHICLE FUEL	135.45	.00		
313001462	ADMIN FUEL	05/13/2026	01-30-7451 VEHICLE FUEL	12.16	.00		
313001462	REC FUEL	05/13/2026	11-00-7451 VEHICLE FUEL	41.68	.00		
313001462	PD FUEL	05/13/2026	01-10-7451 VEHICLE FUEL	1,194.82	.00		
313001462	SA FUEL	05/13/2026	01-20-7451 VEHICLE & EQUIPMENT F	1.74	.00		
313001462	ENG FUEL	05/13/2026	01-45-7451 VEHICLE FUEL	17.37	.00		
313001462	SEWER FUEL	05/13/2026	03-00-7451 VEHICLE FUEL	135.45	.00		
Total SUNRISE F. S. INC:				8,258.13	.00		
TERMINIX SERVICES, INC.							
1404298	PEST CONTROL	05/11/2026	01-30-7360 BUILDING MAINTENANCE	65.00	.00		
Total TERMINIX SERVICES, INC.:				65.00	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
TRANSUNION RISK AND							
5997861-2026	TLO	05/01/2026	01-10-7330 COMPUTER LIC./SUPPOR	126.65	.00		
Total TRANSUNION RISK AND :				126.65	.00		
UNITED STATES POST OFFICE							
2026	SEWER	05/01/2026	03-00-7341 POSTAGE	185.00	.00		
2026	WATER	05/01/2026	02-00-7341 POSTAGE	185.00	.00		
5.2026	SEWER BILLING	05/01/2026	03-00-7341 POSTAGE	1,000.00	1,000.00	05/01/2026	
5.2026	WATER BILLING	05/01/2026	02-00-7341 POSTAGE	1,000.00	1,000.00	05/01/2026	
Total UNITED STATES POST OFFICE:				2,370.00	2,000.00		
UNIVERSITY OF ILLINOIS							
UPI13603	MARCH RANGE	04/21/2026	01-10-7371 SCHOOLS/TRAINING/TR	400.00	.00		
Total UNIVERSITY OF ILLINOIS:				400.00	.00		
USA BLUE BOOK							
INV01033421	LAB SUPPLIES	05/01/2026	03-00-7312 LAB SUPPLIES	614.29	.00		
Total USA BLUE BOOK:				614.29	.00		
VERIZON WIRELESS							
5.2026	2176898763	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2179021035	05/12/2026	02-00-7391 UTILITIES	18.00	.00		
5.2026	2179020709	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2176217016	05/12/2026	02-00-7391 UTILITIES	39.38	.00		
5.2026	2176898765	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2179021035	05/12/2026	03-00-7391 UTILITIES	18.01	.00		
5.2026	2173726367	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2177291032	05/12/2026	02-00-7391 UTILITIES	10.01	.00		
5.2026	2173188856	05/12/2026	01-50-7391 UTILITIES (E)	39.38	.00		
5.2026	2178218790	05/12/2026	11-00-7391 UTILITIES	39.38	.00		
5.2026	2176211758	05/12/2026	12-00-7391 UTILITIES	18.80-	.00		
5.2026	2176218690	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2177291561	05/12/2026	01-50-7391 UTILITIES (E)	36.01	.00		
5.2026	2179020724	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2179020054	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2176211106	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2177291312	05/12/2026	01-50-7391 UTILITIES (E)	20.02	.00		
5.2026	2173721898	05/12/2026	01-45-7391 UTILITIES	36.01	.00		
5.2026	2176898764	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2173187549	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2179021021	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2176217473	05/12/2026	03-00-7391 UTILITIES	39.38	.00		
5.2026	2176219094	05/12/2026	01-30-7391 UTILITIES	42.42	.00		
5.2026	2176210407	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2179730265	05/12/2026	12-00-7391 UTILITIES	36.01	.00		
5.2026	2177291194	05/12/2026	01-10-7391 METCAD	36.01	.00		
5.2026	2176219186	05/12/2026	01-50-7391 UTILITIES (E)	39.38	.00		
5.2026	2176898908	05/12/2026	01-30-7391 UTILITIES	39.38	.00		
5.2026	2174197744	05/12/2026	11-00-7391 UTILITIES	8.06	.00		
5.2026	2179730869	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2175522442	05/12/2026	01-10-7391 UTILITIES	39.38	.00		
5.2026	2173721937	05/12/2026	01-40-7391 UTILITIES	39.38	.00		
5.2026	2177140457	05/12/2026	01-20-7391 UTILITIES	36.01	.00		

Invoice Number	Description	Invoice Date	GL Account and Title	Net Invoice Amount	Amount Paid	Date Paid	Voided
5.2026	2177290157	05/12/2026	02-00-7201 EQUIPMENT NEW	36.01	.00		
5.2026	2178001026	05/12/2026	20-00-7350 SERVICES; SOUND/STAG	39.38	.00		
5.2026	2176212602	05/12/2026	01-30-7391 UTILITIES	39.38	.00		
5.2026	2179910455	05/12/2026	01-45-7391 UTILITIES	39.38	.00		
5.2026	2177291032	05/12/2026	03-00-7391 UTILITIES	10.01	.00		
6141508395	METCAD	04/29/2026	01-10-7335 METCAD	419.12	419.12	04/29/2026	
Total VERIZON WIRELESS:				1,688.03	419.12		
VSP							
5.2026	VISION INSURANCE	05/07/2026	01-00-2050 WITHHELD HI, VISION,DE	105.06	.00		
Total VSP:				105.06	.00		
WATSON, JEN							
Invoice 2084	CONSULTING FEE	05/15/2026	01-30-7137 CONTRACTED SERVICES	1,200.00	.00		
Total WATSON, JEN:				1,200.00	.00		
WEINMANN'S CULLIGAN WATER							
04/30/2026	PD WATER	04/30/2026	01-10-7321 GEN/OFFICE SUPPLIES	78.55	.00		
Total WEINMANN'S CULLIGAN WATER:				78.55	.00		
Grand Totals:				182,495.10	35,228.50		

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



Village of Mahomet



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Treasurer's Report

For the Month of April 2026

Presented

May 19, 2026

FINANCIAL REVIEW

1. The funds available as of 4/30/25, total \$17,242,927
2. Un Audited Beg. Balance 4/01/26 \$24,165,116.47

	<u>FY25 YTD</u>	<u>FY26 YTD</u>	<u>4/30/2025</u>	<u>4/30/2026</u>
Revenues	19,682,650.00	25,016,669.38	814,499.26	1,743,307.20
Expenses	17,312,057.79	23,081,052.50	976,856.23	1,485,108.95
Other Source/Use (AR)				
End. Balance				<u><u>24,423,314.72</u></u>

1. Budget comparison report reflects the FY26 Budget 100% complete. Revenues for fiscal year 2026 have been collected at 111.55% and Expenditures have been expended at 84.01%.
3. Included in the Treasurer's Report is a report containing monthly & historical detail pertaining to the Fiscal Year revenues received from the State of Illinois. This includes Business District Tax, Sales Tax, Use Tax, Income Tax, Personal Property Replacement Tax, Telecommunications Tax, Motor Fuel Tax and Utility Tax. This report includes the prior years' history of receipts for comparison and calculation of average receipts over the prior 5 years.
4. This report also includes the interest earned. Village earned interest in the amount of 59,743.95 in April across all funds.
5. Motor Fuel Tax distribution to the Village for April 2026 consisted of the standard Motor Fuel Tax allotment in the amount of 14,150.89 in addition to 16,742.61, Transportation Renewal Fund Allotment. As a result, the total Motor Fuel Tax Funds received in April totaled 30,893.50.
6. FY26 Audit begins next week. Baker Tilly will be on site 5/20/26 – 5/22/26 for Preliminary Field Work



TREASURER'S REPORT

REVENUE & EXPENDITURE ACTIVITY

April 2026

FUND	BEGINNING BALANCE 4/1/2026	MTD	YTD	BUDGETED	%	ENDING BALANCE 4/30/2026	ENDING BALANCE 4/30/2025
01-00-10	GENERAL CORP.	\$2,989,202.81				\$3,379,323.95	\$3,213,631.23
01-__-4	Revenues		\$677,492.47	\$7,131,216.26	\$6,512,030.39	109.51%	
01-00-7	Expenses		-\$65,000.00	\$1,375,000.00	\$1,185,000.00	116.03%	
	NET INCOME (LOSS)		\$742,492.47	\$5,756,216.26	\$5,327,030.39		
	POLICE						
01-10-7	Expenses		\$167,417.02	\$2,916,472.48	\$3,046,129.60	95.74%	
	TRANSPORTATION						
01-20-7	Expenses		\$76,833.42	\$1,033,735.93	\$1,129,216.64	91.54%	
	ADMINISTRATION						
01-30-7	Expenses		\$49,322.77	\$757,209.57	\$1,548,854.08	48.89%	
	COMMUNITY DEVELOP.						
01-40-7	Expenses		\$28,956.83	\$336,481.38	\$656,493.48	51.25%	
	ENGINEERING						
01-45-7	Expenses		\$12,014.36	\$188,738.70	\$183,480.52	102.87%	
	CODE COMPLIANCE						
01-50-7	Expenses		\$17,826.93	\$224,594.63	\$291,301.01	77.10%	
	ESDA						
01-60-7	Expenses		\$0.00	\$4,353.24	\$5,750.00	75.71%	
			\$287,371.33	\$6,836,585.93	\$8,046,225.33		
02-00-10	WOM	\$1,044,003.94				\$693,033.75	\$568,266.75
02-00-4	Revenues		\$101,111.73	\$1,436,512.59	\$1,495,848.64	96.03%	
02-00-7	Expenses		-\$452,081.92	\$1,312,650.55	\$1,435,948.28	91.41%	
	NET INCOME (LOSS)		-\$350,970.19	\$123,862.04	\$59,900.36		
	WWOM	\$97,024.09				\$107,203.09	\$162,363.23
03-00-4	Revenues		\$160,609.77	\$1,880,757.52	\$1,956,100.00	96.15%	
03-00-7	Expenses		\$150,430.77	\$1,962,041.60	\$1,947,090.63	100.77%	
	NET INCOME (LOSS)		\$10,179.00	-\$81,284.08	\$9,009.37		
	WWCI	\$2,927,223.86				\$3,120,808.46	\$3,032,283.71
04-00-4	Revenues		\$196,440.27	\$343,912.31	\$300,000.00	114.64%	
04-00-7	Expenses		\$2,855.67	\$248,036.25	\$1,497,500.00	16.56%	
	NET INCOME (LOSS)		\$193,584.60	\$95,876.06	-\$1,197,500.00		
	WCI	\$3,343,191.29				\$3,667,277.45	\$1,163,071.98
05-00-4	Revenue		\$372,135.84	\$1,358,661.16	\$2,824,187.00	48.11%	
05-00-7	Expenses		\$48,049.68	\$590,481.10	\$2,656,686.52	22.23%	
	NET INCOME (LOSS)		\$324,086.16	\$768,180.06	\$167,500.48		
	W/S BOND FUND-A	\$0.00		Account Closed		\$0.00	\$278,151.58
06-00-4	Revenues		\$0.00	\$64.26	\$0.00	#DIV/0!	
06-00-7	Expenses		\$0.00	\$39,155.07	\$39,090.81	100.16%	
	NET INCOME (LOSS)		\$0.00	-\$39,090.81	-\$39,090.81		
	ECONOMIC DEVELOP.	\$430,992.48				\$423,593.92	\$424,944.60
10-00-4	Revenues		\$351.44	\$53,897.98	\$54,000.00	99.81%	
10-00-7	Expenses		\$7,750.00	\$57,851.96	\$387,745.00	14.92%	
	NET INCOME (LOSS)		-\$7,398.56	-\$3,953.98	-\$333,745.00		
	RECREATION	\$215,588.96				\$185,954.62	\$99,469.85
11-00-4	Revenues		\$12,868.04	\$434,894.89	\$410,500.00	105.94%	
11-__-7	Expenses		\$42,502.38	\$471,875.37	\$458,845.56	102.84%	
	NET INCOME (LOSS)		-\$29,634.34	-\$36,980.48	-\$48,345.56		
	PARKS	\$534,329.25				\$518,208.72	\$294,940.72
12-00-4	Revenues		\$4,265.39	\$491,545.59	\$485,554.59	101.23%	
12-00-7	Expenses		\$20,385.92	\$341,932.81	\$663,878.45	51.51%	
	NET INCOME (LOSS)		-\$16,120.53	\$149,612.78	-\$178,323.86		



TREASURER'S REPORT REVENUE & EXPENDITURE ACTIVITY April 2026

	FUND	BEGINNING BALANCE 4/1/2026	MTD	YTD	BUDGETED	%	ENDING BALANCE 4/30/2026	ENDING BALANCE 4/30/2025
16--10	MFT	\$752,110.91					\$784,559.15	\$788,324.88
16--4	Revenues		\$33,314.27	\$602,854.95	\$436,000.00	138.27%		
16--7	Expenses		\$866.03	\$597,866.04	\$615,660.00	97.11%		
	NET INCOME (LOSS)		\$32,448.24	\$4,988.91	-\$179,660.00			
17-00-1050	IMRF	\$4,970.72					\$4,986.24	\$90,695.02
17-00-4	Revenues		\$15.52	\$110,841.16	\$112,411.48	98.60%		
17-00-7	Expenses		\$0.00	\$120,322.61	\$165,000.00	72.92%		
	NET INCOME (LOSS)		\$15.52	-\$9,481.45	-\$52,588.52			
18-00-10	POLICE PENSION	\$4,499,431.58					\$4,483,215.74	\$4,115,710.75
18-00-4	Revenues		\$8,707.08	\$777,993.81	\$964,886.57	80.63%		
18-00-7	Expenses		\$24,922.92	\$410,488.82	\$539,550.00	76.08%		
	NET INCOME (LOSS)		-\$16,215.84	\$367,504.99	\$425,336.57			
19-00-10	SOCIAL SECURITY	\$153,288.87					\$88,431.89	\$56,651.77
19-00-4	Revenues		-\$64,856.98	\$223,765.20	\$222,871.82	100.40%		
19-00-7	Expenses		\$0.00	\$170,693.88	\$240,000.00	71.12%		
	NET INCOME (LOSS)		-\$64,856.98	\$53,071.32	-\$17,128.18			
20-00-10	MUSIC FESTIVAL	\$80,755.94					\$89,757.40	\$71,794.85
20-00-4	Revenues		\$9,440.83	\$149,611.09	\$159,000.00	94.10%		
20-00-7	Expenses		\$439.37	\$131,660.65	\$169,000.00	77.91%		
	NET INCOME (LOSS)		\$9,001.46	\$17,950.44	-\$10,000.00			
21-00-10	PRAIRIEVIEW ROAD	\$182,702.97					\$182,702.97	\$0.00
21-00-4	Revenues		\$0.00	\$0.00	\$0.00	#DIV/0!		
21-00-7	Expenses		\$0.00	\$0.00	\$50,000.00	0.00%		
	NET INCOME (LOSS)		\$0.00	\$0.00	-\$50,000.00			
22-00-10	INSURANCE	\$48,165.70					\$48,316.10	\$71,379.52
22-00-4	Revenue		\$150.40	\$106,836.10	\$106,226.59	100.57%		
22-00-7	Expenses		\$0.00	\$129,899.52	\$156,000.00	83.27%		
	NET INCOME (LOSS)		\$150.40	-\$23,063.42	-\$49,773.41			
25-00-1050	FORFEITED FUND-FED	\$90.75					\$91.03	\$88.42
25-00-4	Revenue		\$0.28	\$2.35	\$1.00	235.00%		
25-00-7	Expenses		\$0.00	\$0.00	\$2.00	0.00%		
	NET INCOME (LOSS)		\$0.28	\$2.35	-\$1.00			
26-00-1001	FORFEITED FUNDS	\$63,451.71					\$63,451.71	\$63,451.71
26-00-4	Revenue		\$0.00	\$0.00	\$3,500.00	0.00%		
26-00-7	Expenses		\$0.00	\$0.00	\$25,000.00	0.00%		
	NET INCOME (LOSS)		\$0.00	\$0.00	-\$21,500.00			
27-00-1050	BOND-DOWNTOWN	\$121,725.39					\$122,105.47	\$19,240.34
27-00-4	Revenues		\$380.08	\$95,714.77	\$92,940.91	102.98%		
27-00-7	Expenses		\$0.00	\$74,578.13	\$93,156.00	80.06%		
	NET INCOME (LOSS)		\$380.08	\$21,136.64	-\$215.09			
28-00-1050	UTILITY TAX	\$378,829.29					\$155,610.95	\$125,660.47
28-00-4	Revenues		\$46,781.66	\$534,560.16	\$480,000.00	111.37%		
28-00-7	Expenses		\$270,000.00	\$520,000.00	\$520,000.00	100.00%		
	NET INCOME (LOSS)		-\$223,218.34	\$14,560.16	-\$40,000.00			
32-00-10	2012A&B DEBT SER.	\$0.00	Account Closed				\$0.00	\$409,785.20
32-00-4	Revenues		\$0.00	\$6.44	\$0.00	#DIV/0!		
32-00-7	Expenses		\$0.00	\$7,841.37	\$7,834.93	100.08%		
	NET INCOME (LOSS)		\$0.00	-\$7,834.93	-\$7,834.93			



TREASURER'S REPORT

REVENUE & EXPENDITURE ACTIVITY

April 2026

FUND		BEGINNING BALANCE 4/1/2026	MTD	YTD	BUDGETED	%	ENDING BALANCE 4/30/2026	ENDING BALANCE 4/30/2025
33-00-10	TIF	\$824,468.83					\$831,558.76	\$9,893,350.96
33-00-4	Revenues		\$7,089.93	\$4,624,131.45	\$4,566,895.76	101.25%		
33-00-7	Expenses		\$0.00	\$5,151,432.78	\$5,175,415.00	99.54%		
	NET INCOME (LOSS)		\$7,089.93	-\$527,301.33	-\$608,519.24			
34-00-10	CEVR	\$950,991.96					\$1,030,395.99	\$0.00
34-00-4	Revenues		\$120,000.00	\$1,181,964.11	\$800,000.00	147.75%		
34-00-7	Expenses		\$40,595.97	\$1,309,291.26	\$1,346,756.28	97.22%		
	NET INCOME (LOSS)		\$79,404.03	-\$127,327.15	-\$546,756.28			
35-__-100	TRANSPORTATION CI	\$592,288.89					\$559,308.76	\$478,241.30
35-__-4	Revenues		\$7,266.37	\$688,382.62	\$670,000.00	#DIV/0!		
35-__-7	Expenses		\$40,246.50	\$607,315.16	\$693,798.00	607.32%		
	NET INCOME (LOSS)		-\$32,980.13	\$81,067.46	-\$100,000.00			
36-__-1	STREET IMPROVEMENT BOND	\$21,542.62					\$0.00	\$100,609.12
36-__-4	Revenues		\$0.00	\$0.00	\$0.00	0.00%		
36-__-7	Expenses		\$21,542.62	\$100,609.12	\$100,000.00	13.27%		
	NET INCOME (LOSS)		-\$21,542.62	-\$100,609.12	-\$100,000.00			
37-00-10	WWTP	\$2,147,796.11					\$2,152,457.50	\$783,911.99
37-__-4	Revenues		\$4,661.39	\$973,138.23	\$15,000.00	6487.59%		
37-00-7	Expenses		\$0.00	\$758,208.50	\$758,208.50	100.00%		
	NET INCOME (LOSS)		\$4,661.39	\$214,929.73	-\$743,208.50			
46-00-1050	TR. FACILITY CONST.	\$67,388.88					\$67,599.30	\$68,725.72
46-00-4	Revenues		\$210.42	\$16,783.90	\$16,000.00	104.90%		
46-00-7	Expenses		\$0.00	\$0.00	\$25,000.00	0.00%		
	NET INCOME (LOSS)		\$210.42	\$16,783.90	-\$9,000.00			
47-00-1050	TCI DEBT SERVICE	\$144,525.74					\$145,198.67	\$125,449.73
47-00-4	Revenues		\$672.93	\$102,314.64	\$99,000.00	103.35%		
47-00-7	Expenses		\$0.00	\$95,220.00	\$96,220.00	98.96%		
	NET INCOME (LOSS)		\$672.93	\$7,094.64	\$2,780.00			
48-00-1050	DARK FIBER	\$28,927.95					\$29,018.28	\$24,850.55
48-00-4	Revenues		\$90.33	\$899.29	\$500.00	179.86%		
48-00-7	Expenses		\$0.00	\$0.00	\$15,000.00	0.00%		
	NET INCOME (LOSS)		\$90.33	\$899.29	-\$14,500.00			
49-00-1001	COMMERCIAL CORE TIF	\$722,717.02					\$716,949.20	\$579,377.56
49-00-4	Revenues		\$0.00	\$313,316.93	\$313,215.26	100.03%		
49-00-7	Expenses		\$5,767.82	\$175,745.29	\$533,995.00	32.91%		
	NET INCOME (LOSS)		-\$5,767.82	\$137,571.64	-\$220,779.74			
50-00-1001	2021 TIF DEBT SERVICE	\$286,099.99					\$286,099.99	\$286,599.99
50-00-4	Revenues		\$0.00	\$771,000.00	\$772,000.00	99.87%		
50-00-7	Expenses		\$0.00	\$771,500.00	\$772,000.00	99.94%		
	NET INCOME (LOSS)		\$0.00	-\$500.00	\$0.00			
52-00-10	BUSINESS DISTRICT TAX	\$511,287.97					\$486,095.66	\$0.00
52-00-4	Revenues		\$44,107.74	\$611,153.88	\$401,000.00	152.41%		
52-00-7	Expenses		\$69,300.05	\$126,923.80	\$402,500.00	31.53%		
	NET INCOME (LOSS)		-\$25,192.31	\$484,230.08	-\$1,500.00			
	TOTAL CASH	\$24,165,116.47					\$24,423,314.72	\$26,711,036.82
	Revenue		\$1,743,307.20	\$25,016,669.38				
	Expense		\$1,485,108.95	\$23,081,052.50				

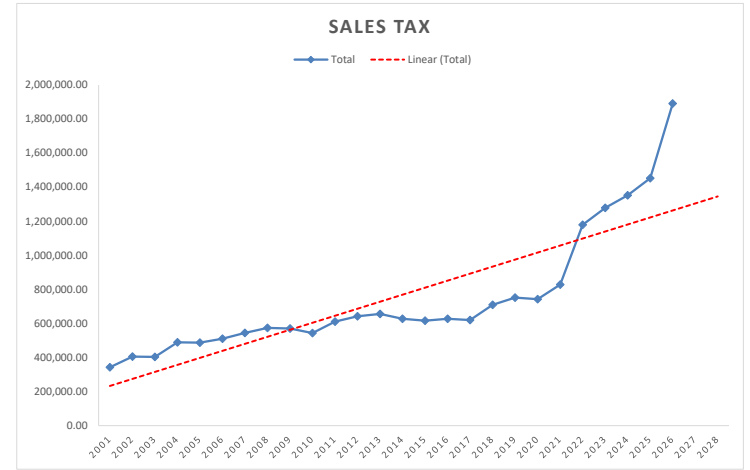


Village of Mahomet



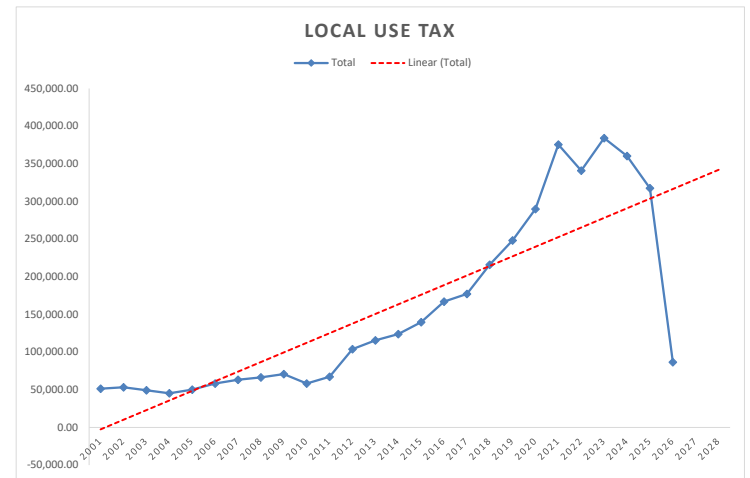
Sales Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	139,464.96	146,243.82	148,646.11	152,728.43	149,215.47	172,598.78	153,524.87	160,777.80	167,669.36	163,387.23	193,514.30	143,175.71	1,890,946.84	568,442.50
2025	102,004.87	110,226.61	120,581.23	123,088.72	116,790.21	120,645.42	122,892.20	115,140.77	123,446.81	126,925.82	140,761.68	130,094.56	1,452,598.90	100,200.84
2024	90,260.98	111,288.14	112,925.37	119,004.89	114,267.94	120,790.38	113,851.92	116,928.22	118,021.05	114,811.96	119,193.76	101,053.45	1,352,398.06	74,010.25
2023	84,627.59	98,041.24	106,614.74	111,345.05	112,061.47	107,981.06	114,397.68	108,342.81	110,285.14	111,417.35	114,743.73	98,529.95	1,278,387.81	98,857.61
2022	64,993.15	96,304.84	96,503.37	134,024.85	100,950.77	101,862.78	95,052.35	102,722.37	99,291.67	94,249.28	103,256.92	90,317.85	1,179,530.20	351,476.98
2021	55,713.42	59,374.07	57,137.09	68,105.63	76,139.82	71,632.37	74,933.22	73,519.74	74,940.92	65,169.07	72,524.69	78,863.18	828,053.22	85,946.44
2020	49,931.30	64,660.79	61,092.83	68,997.36	66,224.54	64,476.43	61,521.58	61,460.08	62,475.00	60,765.07	65,788.33	54,713.47	742,106.78	-9,378.19
2019	53,200.13	62,050.38	64,343.05	73,903.09	67,527.76	68,213.52	63,111.89	68,760.60	61,569.76	61,605.71	62,217.96	44,981.12	751,484.97	42,291.28
2018	45,900.86	52,366.91	51,300.48	56,686.45	55,848.37	66,175.15	65,435.01	64,551.68	66,273.08	61,158.82	68,801.48	54,695.40	709,193.69	89,331.91
2017	42,001.31	50,817.68	50,764.46	57,909.74	55,480.03	54,020.71	56,011.89	50,419.08	53,115.30	47,669.54	57,274.76	44,377.28	619,861.78	-7,602.52
2016	42,707.26	48,069.92	51,444.29	59,477.11	59,071.86	54,048.54	57,689.96	53,507.20	52,378.44	50,879.36	55,439.64	42,750.72	627,464.30	11,474.79
2015	41,353.00	51,090.41	51,738.07	58,287.31	60,055.78	52,794.00	55,427.32	52,391.47	50,435.54	49,212.90	49,831.72	43,371.99	615,989.51	-11,187.16
2014	45,236.78	53,087.93	53,567.35	59,375.75	56,841.24	55,994.64	53,028.12	50,313.66	54,354.07	47,729.15	50,590.40	47,057.58	627,176.67	-28,334.07
2013	46,318.77	53,715.10	53,161.25	63,184.90	60,906.36	54,328.44	58,926.24	60,043.21	53,299.46	48,653.21	55,878.90	47,094.90	655,510.74	13,452.66
2012	36,981.10	55,756.82	57,509.84	60,699.93	60,372.16	57,057.89	57,287.78	56,267.07	52,412.41	48,146.18	52,947.89	46,619.01	642,058.08	31,231.90
2011	49,129.44	42,909.31	51,507.69	55,103.48	58,705.12	52,770.21	50,661.36	48,085.53	55,702.09	49,264.98	52,720.07	44,310.90	610,826.18	67,758.25
2010	36,257.82	46,602.85	46,612.62	51,393.54	49,056.46	44,466.34	45,507.43	45,877.64	46,220.49	47,815.26	45,634.07	37,622.41	543,067.93	-27,178.42
2009	40,278.72	46,528.87	49,682.67	51,031.70	53,613.97	52,325.62	51,349.28	54,330.48	48,629.11	41,071.51	43,718.78	37,685.64	570,246.35	-3,966.79
2008	43,677.10	41,245.29	49,963.67	45,572.91	58,851.21	48,516.30	49,045.02	49,128.61	48,523.95	44,013.97	52,507.64	43,167.47	574,213.14	30,131.86
2007	44,325.22	39,515.31	50,269.22	46,522.96	55,259.37	48,323.83	43,671.06	44,311.65	48,182.31	43,085.61	45,290.92	35,323.82	544,081.28	33,848.16
2006	32,929.79	38,942.67	39,109.66	38,725.67	45,260.66	45,415.66	59,271.87	49,499.28	39,648.17	42,622.55	43,735.70	34,731.44	510,233.12	23,018.37
2005	39,145.92	39,004.25	42,172.71	46,167.55	35,355.46	37,869.09	44,019.41	42,248.50	40,692.78	44,324.51	40,102.18	36,112.39	487,214.75	-1,782.29
2004	40,041.50	36,265.45	46,982.34	40,240.97	41,291.88	42,184.14	44,703.17	39,547.24	40,653.58	39,308.56	38,831.81	38,946.40	488,997.04	85,585.26
2003	31,597.44	28,154.08	36,277.72	37,890.46	36,019.03	35,431.43	32,076.06	36,076.72	35,410.20	33,684.39	36,470.68	24,323.57	403,411.78	-1,415.20
2002	26,443.97	29,679.96	34,943.33	37,837.21	38,497.31	35,635.37	33,623.24	37,105.25	33,787.56	33,972.16	33,777.91	29,523.71	404,826.98	62,269.34
2001	25,321.64	25,265.99	32,244.25	30,743.05	29,255.48	29,978.69	27,426.43	29,464.85	30,198.90	28,620.91	30,242.75	23,794.70	342,557.64	
Avg last 5 years	96,270.31	112,420.93	117,054.16	128,038.39	118,657.17	124,775.68	119,943.80	120,782.39	123,742.81	122,158.33	134,294.08	112,634.30	1,076,095.21	



Local Use Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	4,642.84	6,130.11	6,833.70	9,310.26	8,505.43	7,753.96	8,031.52	6,895.50	7,494.10	5,553.68	8,804.39	6,683.98	86,639.47	-224,344.81
2025	26,318.39	31,971.78	28,430.49	27,435.95	26,469.74	27,200.33	26,420.97	30,625.64	17,477.98	30,406.30	38,226.71	6,661.20	317,645.48	-42,713.25
2024	27,890.18	34,498.88	28,865.41	28,548.69	21,430.85	30,201.19	28,645.75	31,794.54	32,257.03	33,700.40	39,116.25	23,409.56	360,358.73	-23,796.08
2023	27,474.11	32,222.79	25,805.40	29,421.18	33,189.64	28,967.47	30,085.74	33,830.04	33,908.34	35,744.02	43,236.51	30,269.57	384,154.81	43,129.97
2022	21,845.97	27,928.47	25,374.42	23,355.48	26,619.53	24,790.21	26,167.98	30,905.81	28,816.09	33,853.13	42,910.54	28,457.21	341,024.84	-34,534.21
2021	20,880.65	26,561.48	28,119.12	31,272.06	31,571.21	31,924.62	30,399.81	31,715.51	33,231.41	35,412.25	49,971.01	24,499.93	375,559.05	85,711.29
2020	20,286.76	23,062.48	21,828.97	21,923.28	22,287.26	22,912.41	21,951.36	24,585.28	26,993.41	25,288.79	34,699.80	24,027.96	289,847.76	41,484.55
2019	16,454.85	19,871.74	17,343.43	18,911.74	20,253.64	19,647.50	18,685.54	21,435.12	22,688.55	25,104.18	30,357.10	17,609.82	248,363.21	32,424.39
2018	12,501.31	18,814.84	16,157.15	16,278.87	17,218.12	16,484.08	17,530.48	18,474.70	18,346.33	21,252.09	26,880.25	16,000.60	215,938.82	38,607.69
2017	12,474.43	14,658.40	14,277.50	13,893.04	15,669.31	12,470.55	13,594.94	13,975.08	15,241.63	14,797.81	22,994.81	13,283.63	177,331.13	10,300.35
2016	12,957.84	13,662.00	13,410.44	12,773.71	14,408.17	13,358.39	12,206.45	14,034.62	14,134.18	13,928.87	19,918.30	12,237.81	167,030.78	27,263.30
2015	8,508.88	11,234.18	10,356.63	11,003.62	12,282.24	10,473.24	11,342.08	13,762.45	13,021.39	12,379.55	18,764.39	6,638.83	139,767.48	15,866.50
2014	7,339.46	9,212.33	10,110.30	8,928.03	11,857.59	10,200.83	9,531.38	10,283.10	11,035.46	10,389.11	16,346.05	8,667.44	123,900.98	8,291.39
2013	7,639.67	9,444.98	8,710.49	9,107.84	10,183.33	8,415.25	9,395.75	9,626.24	9,355.34	8,955.48	14,076.51	9,798.71	115,609.59	11,706.31
2012	5,687.22	9,369.57	8,753.75	8,528.77	9,423.72	7,542.44	8,982.93	6,812.87	8,567.30	8,626.55	13,183.49	8,424.67	103,903.28	36,707.47
2011	3,232.06	6,450.09	4,908.75	4,653.10	6,003.58	4,990.76	4,835.73	5,618.40	7,068.32	5,494.69	8,650.10	5,290.23	67,195.81	8,999.10
2010	4,347.46	5,216.28	5,325.95	4,504.79	5,989.75	4,759.11	4,251.21	4,588.58	4,447.76	3,972.78	6,829.17	4,063.87	58,296.71	-12,427.75
2009	4,852.03	6,212.25	5,728.55	5,267.70	6,474.19	5,419.42	6,824.97	6,200.17	5,934.58	5,309.92	7,638.45	4,862.23	70,724.46	4,249.17
2008	4,127.29	5,031.58	5,132.42	5,583.93	6,553.34	4,812.98	5,063.29	5,504.21	5,629.56	5,672.78	8,086.81	5,277.10	66,475.29	3,189.48
2007	4,790.10	4,526.86	5,508.03	4,910.45	5,658.35	4,742.29	5,786.71	5,656.65	5,341.84	4,784.63	7,300.08	4,279.82	63,285.81	5,032.80
2006	4,072.53	4,654.60	5,585.27	4,361.78	5,130.95	4,174.18	4,497.51	4,469.45	4,469.45	4,309.84	7,401.03	4,776.15	58,253.01	8,082.01
2005	4,321.29	4,206.15	3,786.62	3,927.40	4,668.15	4,079.86	3,914.23	4,241.34	3,831.53	3,502.27	6,071.42	3,620.74	50,171.00	4,843.28
2004	2,729.32	3,690.67	3,487.25	3,202.73	4,069.21	3,969.40	3,608.05	3,199.34	3,344.93	3,932.99	5,446.40	4,647.43	45,327.72	-4,115.24
2003	4,191.58	8,778.65	3,373.34	3,268.33	3,725.55	3,324.56	3,339.33	3,998.28	3,652.06	3,393.78	5,138.15	3,259.35	49,442.96	-3,909.46
2002	3,933.12	1,778.74	8,266.07	4,434.61	4,850.81	4,978.80	4,273.83	4,519.66	5,307.76	4,636.22	6,372.80		53,352.42	1,819.55
2001	2,535.45		11,192.08	4,801.99		4,030.65	4,514.71	5,186.74	4,863.66	4,132.48	6,038.89	4,236.22	51,532.87	
Avg last 5 years	21,634.30	26,550.41	23,061.88	23,614.31	23,243.04	23,782.63	23,870.39	26,810.31	23,990.71	27,851.51	34,458.88	19,096.30	350,189.04	

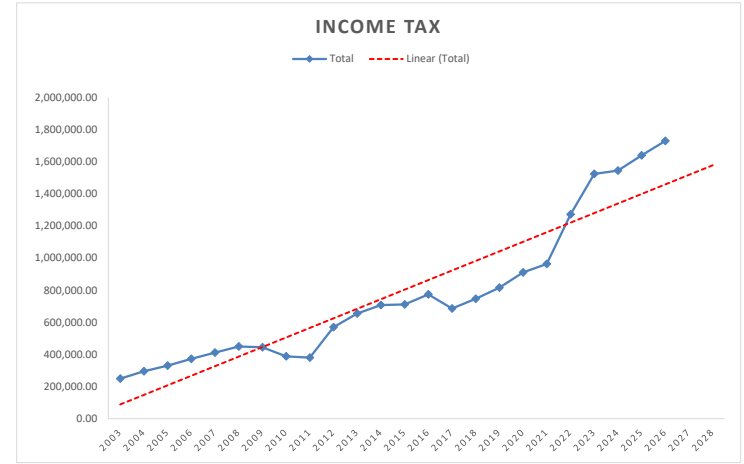




Village of Mahomet

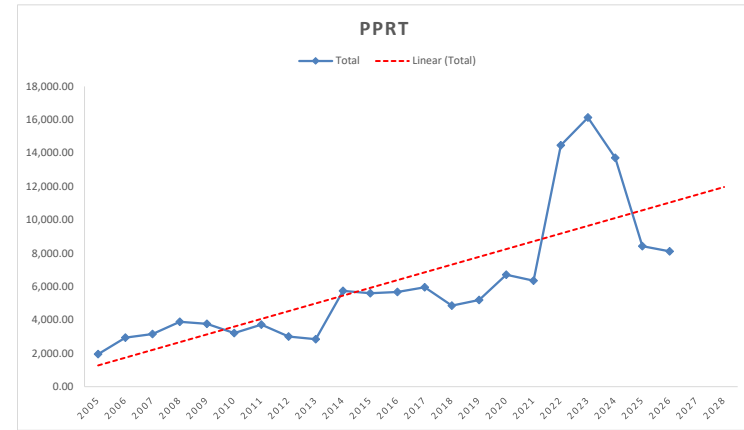
Income Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	295,216.80	102,382.46	171,858.28	98,499.42	84,004.81	180,956.31	104,097.98	95,285.02	179,557.65	143,824.19	95,848.82	178,262.33	1,729,794.07	255,594.25
2025	252,464.50	108,202.35	157,412.79	105,176.61	82,568.80	176,314.98	105,842.10	82,622.04	172,396.92	140,833.95	90,364.78	165,470.88	1,639,670.70	95,187.03
2024	226,937.27	106,412.62	141,773.74	93,179.12	84,574.82	163,482.81	110,121.07	86,520.43	150,467.30	142,374.99	92,538.39	146,101.11	1,544,483.67	20,152.50
2023	299,455.87	87,966.99	148,503.27	76,487.68	83,121.31	152,178.19	96,364.56	86,462.06	140,406.38	138,828.13	82,222.73	132,334.00	1,524,331.17	251,748.17
2022	141,347.46	124,017.91	111,255.29	62,471.57	65,973.40	119,889.19	68,727.18	72,195.70	128,540.38	160,277.98	69,471.27	148,415.67	1,272,583.00	309,629.92
2021	84,689.17	52,457.35	83,300.10	113,889.16	64,531.12	93,446.69	63,142.70	55,902.45	89,063.93	94,160.71	64,895.09	103,474.61	962,953.08	52,525.09
2020	168,683.53	52,679.21	78,780.43	56,472.24	49,980.71	89,174.79	58,200.33	54,996.80	76,871.50	79,198.68	58,892.06	86,497.71	910,427.99	94,880.72
2019	115,206.55	53,221.17	71,960.14	52,823.42	51,553.52	80,123.74	57,707.49	47,831.54	69,693.66	83,847.08	50,486.70	81,092.26	815,547.27	69,125.45
2018	97,278.60	58,225.13	77,024.78	36,809.87	43,418.06	66,106.63	49,751.11	43,800.18	63,832.69	92,397.42	46,450.47	71,326.88	746,421.82	60,360.85
2017	98,998.62	47,321.63	67,535.86	39,328.83	42,958.67	63,481.34	42,607.31	38,601.13	62,409.62	72,180.70	37,779.84	72,857.42	686,060.97	-87,441.77
2016	130,103.88	54,029.99	76,233.14	44,239.49	42,135.56	74,055.10	48,827.87	38,187.40	71,650.70	78,408.20	45,392.97	70,237.44	773,502.74	62,693.65
2015	109,700.45	40,860.18	67,624.89	39,449.47	38,577.39	68,833.43	46,407.08	34,895.20	59,124.03	88,213.43	38,482.87	78,640.67	710,809.09	3,545.39
2014	123,837.11	42,072.57	64,436.54	40,034.43	39,056.69	68,140.73	45,115.14	36,010.30	66,685.10	70,769.91	40,420.82	70,684.36	707,263.70	53,168.79
2013	91,198.58	47,948.11	61,572.20	38,637.24	38,324.94	60,345.62	45,597.53	37,629.87	58,330.44	68,856.36	38,610.18	67,043.84	654,094.91	84,859.11
2012	45,371.02	43,325.90	56,126.33	38,613.13	37,166.67	59,152.74	37,594.87	35,397.17	52,590.77	60,634.32	40,452.78	62,810.10	569,235.80	188,992.40
2011	48,197.94	25,699.83	36,118.48	23,679.40	24,283.99	35,294.05	26,561.91	29,376.01	33,490.77	41,387.12	20,642.29	35,511.61	380,243.40	-7,106.40
2010	59,400.24	31,716.51	34,532.38	23,506.66	22,444.96	34,587.00	26,059.22	20,484.12	36,006.74	38,161.06	23,612.81	36,838.10	387,349.80	-57,017.10
2009	74,271.50	39,702.23	43,950.96	25,627.34	24,638.87	43,822.06	27,369.17	21,318.32	35,999.34	45,263.70	24,531.40	37,872.01	444,366.90	-4,674.70
2008	63,820.01	40,706.55	40,306.06	24,193.58	24,817.16	42,280.83	27,176.09	24,765.53	36,540.71	53,997.06	28,828.31	41,609.71	449,041.60	37,991.27
2007	54,227.07	38,749.07	36,761.39	22,816.29	24,142.20	41,293.54	24,971.48	24,488.53	32,834.04	45,538.19	24,130.59	41,097.94	411,050.33	38,388.44
2006	49,645.52	30,823.28	34,450.80	21,477.04	22,683.61	36,331.96	23,805.44	21,580.17	32,558.88	40,133.87	22,717.27	36,454.05	372,661.89	42,490.75
2005	39,983.18	21,943.58	29,110.60	19,385.18	22,276.17	31,386.85	21,814.18	21,126.71	29,549.20	35,978.12	23,464.89	34,152.48	330,171.14	35,425.04
2004	40,527.09	25,794.18	26,631.37	17,495.15	17,571.08	25,164.38	16,836.76	27,337.76	20,002.12	19,758.79	25,820.59	29,746.10	294,746.10	45,746.43
2003	0.00	0.00	29,855.62	20,389.34	20,612.36	29,866.52	20,847.58	20,847.58	29,899.98	31,858.03	22,411.33	22,411.33	248,999.67	
Avg last 5 years	243,084.38	105,796.47	146,160.67	87,162.88	80,048.63	158,564.30	97,030.58	84,617.05	154,273.73	145,227.85	86,089.20	154,116.80	1,242,955.78	



Personal Property Replacement Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	March	April	Total	YTD +/- Previous Year
2026	1,793.24		1,292.78	222.13		1,388.45		1,060.34	1,283.83	405.61	669.75	8,116.13	164.43
2025	2,116.18		1,893.47	353.17		1,443.98		451.76	1,199.08	494.06	468.84	8,420.54	-4,418.67
2024	3,618.79		2,925.63	471.69		2,424.94		752.59	1,664.19	981.38	875.32	13,714.53	-2,417.87
2023	4,045.24		2,912.48	332.52		3,923.11		1,284.74	0.00	1,403.91	2,230.40	16,132.40	1,664.67
2022	2,110.82		1,538.13	195.61		2,562.73		531.77	1,951.50	2,555.75	3,021.42	14,467.73	8,113.82
2021	939.88		841.39	621.76		788.21		204.00	970.22	350.54	1,637.91	6,353.91	-355.85
2020	1,478.54		873.13	194.39		1,519.59		252.36	922.77	183.45	1,285.53	6,709.76	1,509.14
2019	1,072.59		835.78	84.47		834.24		184.96	702.73	244.60	1,241.25	5,200.62	341.48
2018	920.76		941.55	43.41		642.77		169.47	577.03	511.89	1,052.26	4,859.14	-1,102.18
2017	893.47		971.29	113.07		883.45		235.29	873.74	561.26	1,429.75	5,961.32	286.76
2016	1,177.44		967.3	130.36		972.38		237.49	773.19	310.53	1,105.87	5,674.56	73.40
2015	923.23		930.15	100.05		921.83		245.38	817.95	233.50	1,429.07	5,601.16	-139.90
2014	1,069.75		1,045.25	109.64		763.87		278.65	943.10	279.89	1,250.91	5,741.06	724.31
2013	748.21		966.92	116.84		735.83		281.54	747.76	234.02	1,185.63	2,849.34	-2,210.66
2012	764.51		709.31	177.54		1,184.61		171.12	729.22	203.84	1,119.85	3,007.09	-2,602.00
2011	654.94		665.23	87.36		1,281.60		1,033.79	529.79	293.07	1,063.31	3,722.92	-1,323.27
2010	1,065.39		857.22	88.06		978.89		226.66	644.09	251.17	934.71	3,216.22	-2,484.71
2009	1183.25		947.35	517.83		845.62		273.10	614.71	226.63	1,092.44	3,767.15	-2,459.13
2008	1040.91		1036.68	457.25		950.07		403.95	842.09	389.65	1,105.68	3,888.86	-1,570.26
2007	722.36		942.4	297.63		951.00		237.63	690.79	365.46	1,251.85	3,151.02	-1,873.03
2006	548.31		758.39	591.08		798.23		239.21	714.52	249.26	1,125.05	2,935.22	-958.39
2005	393.24		507.8	50.98		571.22		177.81	616.79	339.58	990.08	1,947.16	-1,115.92
2004						488.32		411.81	580.07	252.62	771.48	1,458.91	
Avg last 5 years	2,736.85		2,112.50	315.02		2,348.64		816.24	1,219.72	1,168.14	1,453.15	11,475.67	

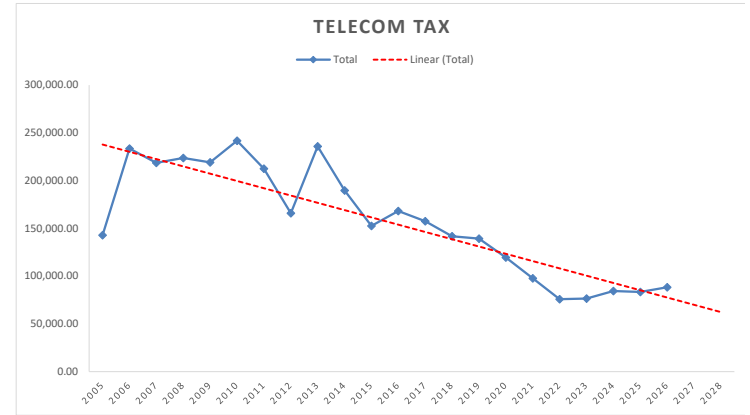




Village of Mahomet

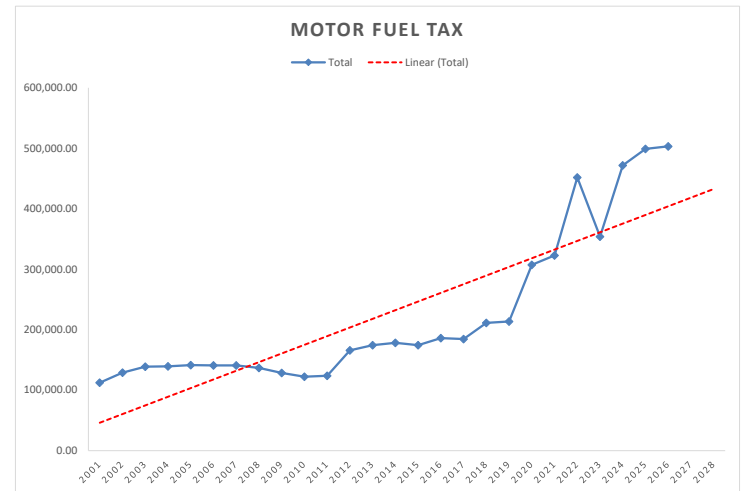
Telecommunications Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	7,107.23	7,146.71	7,975.89	7,305.89	7,228.99	7,189.16	7,298.37	7,343.36	7,332.34	7,552.65	7,635.66	7,266.37	88,382.62	12,136.49
2025	6,679.15	7,077.42	6,423.10	6,605.01	6,993.61	6,834.63	7,186.67	6,738.05	6,730.47	6,918.81	8,059.21	7,244.43	83,490.56	13,149.88
2024	6,454.48	7,008.58	6,661.12	7,048.17	7,035.29	7,007.76	7,396.53	6,771.38	6,896.02	6,998.85	8,081.04	7,018.54	84,377.76	21,552.27
2023	5,404.58	5,794.25	6,124.79	5,747.20	6,182.37	6,427.97	6,636.73	6,566.63	6,283.57	6,534.40	7,980.65	6,857.65	76,540.79	12,506.54
2022	6,454.84	7,188.58	6,313.34	6,266.28	6,711.78	6,119.47	6,119.93	6,687.98	6,012.77	5,704.04	6,370.10	5,914.86	75,863.97	-10,821.98
2021	9,704.40	10,024.89	9,329.91	8,666.47	9,940.57	9,635.12	8,316.21	6,981.45	6,810.50	6,421.59	6,386.19	5,531.35	97,748.65	-2,779.59
2020	10,307.53	10,676.28	10,157.82	10,090.92	9,643.43	10,092.51	9,723.17	9,672.09	9,872.30	9,686.54	10,124.15	9,518.50	119,565.24	2,056.29
2019	10,876.54	11,509.87	11,074.96	12,682.54	11,350.39	11,494.76	11,948.64	11,495.07	12,766.77	11,374.53	11,775.84	10,840.96	139,190.87	20,540.34
2018	12,156.59	12,718.11	12,139.70	12,307.08	11,768.67	11,969.60	11,659.43	11,284.88	11,458.69	11,091.84	11,673.65	11,577.71	141,805.95	9,482.81
2017	12,879.53	13,789.71	12,987.79	13,084.45	13,762.61	13,182.50	13,624.65	12,901.06	12,761.40	12,847.29	13,069.50	12,567.35	157,457.84	16,408.48
2016	11,581.21	12,258.16	11,553.39	13,964.64	14,095.24	14,090.77	13,370.69	20,717.83	13,811.72	13,132.32	16,044.78	13,571.39	168,192.14	38,765.71
2015	15,010.10	14,745.02	15,274.58	12,138.01	12,321.38	12,147.95	12,321.38	11,896.49	12,052.81	11,858.46	10,253.06	13,262.75	115,341.18	-5,659.81
2014	16,237.93	16,912.24	16,003.01	15,514.08	15,629.37	15,629.37	15,704.88	15,200.80	15,953.07	15,684.37	15,953.68	15,801.30	189,757.20	-12,898.61
2013	10,308.97	58,556.72	16,797.55	17,199.25	17,691.59	14,332.63	15,822.33	18,559.42	16,823.65	16,427.10	16,729.72	16,593.12	235,842.05	93,647.73
2012	17,268.87	15,628.29	17,479.15	15,470.34	15,975.11	11,990.96	11,196.65	11,862.53	12,254.90	12,859.94	12,060.21	11,852.63	165,899.58	-10,936.27
2011	23,730.93	16,330.89	19,645.37	23,597.65	16,242.43	17,364.16	17,527.02	16,873.60	12,067.12	19,908.57	11,391.54	17,843.43	212,522.71	11,202.27
2010	18,296.29	19,092.43	23,979.70	23,475.91	19,086.74	19,457.44	19,222.16	19,345.49	20,275.86	19,162.32	20,139.39	20,213.29	241,747.02	63,389.92
2009	15,217.37	10,732.60	17,613.83	21,839.42	19,099.62	18,963.06	18,740.97	18,117.20	18,834.25	23,139.54	16,466.38	20,407.14	219,171.38	25,121.62
2008	16,011.90	18,948.93	17,230.01	14,912.08	26,491.10	18,819.39	18,911.80	21,995.59	16,242.09	14,457.97	24,864.60	14,835.70	223,721.16	46,369.67
2007	28,353.03	11,054.60	16,147.44	25,931.82	18,276.08	15,964.62	17,945.66	14,064.82	17,622.26	15,152.98	17,465.35	20,627.17	218,605.83	19,556.54
2006	20,281.79	19,953.09	22,352.32	18,795.89	13,653.40	26,884.40	18,251.39	17,308.24	15,337.17	14,114.36	29,348.98	17,231.74	233,512.77	126,798.59
2005			0.00	0.00	0.00	16,193.68	23,735.50	24,172.31	24,040.25	17,556.47	19,132.07	18,116.10	142,946.38	
Avg last 5 years	6,420.06	6,843.11	6,699.65	6,594.51	6,830.41	6,715.80	6,927.65	6,821.48	6,651.03	6,741.75	7,625.33	6,860.37	90,819.28	



Motor Fuel Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	34,097.60	105,486.42	35,105.55	36,188.69	39,655.07	37,735.28	35,884.35	36,817.71	38,193.19	37,079.36	36,059.49	30,893.50	503,196.21	36,548.61
2025	33,929.95	105,725.47	36,206.79	35,803.76	38,086.17	36,771.04	36,217.70	38,104.57	35,425.54	34,559.28	35,817.33	32,344.49	498,992.07	27,401.36
2024	33,517.15	91,735.58	35,387.97	33,667.41	35,048.84	37,136.31	33,325.50	39,123.75	36,820.58	31,448.87	33,548.63	30,830.14	471,590.73	117,629.18
2023	28,187.26	16,481.58	29,271.68	28,663.60	27,520.57	33,711.91	32,024.26	32,193.29	36,821.29	29,518.98	30,226.16	29,340.97	353,961.55	-97,896.48
2022	27,672.07	27,447.02	28,196.04	27,952.48	30,308.86	53,977.61	26,751.62	29,478.07	31,245.79	28,574.26	112,291.13	27,963.08	451,858.03	128,927.48
2021	24,913.31	19,725.86	20,295.13	24,835.67	28,980.85	26,919.41	51,496.94	26,835.42	27,884.81	24,306.18	22,953.86	23,783.11	322,930.55	15,566.94
2020	18,593.04	17,039.36	15,533.64	19,416.18	27,933.32	30,341.32	27,839.97	35,058.81	36,873.32	26,128.62	25,847.75	26,758.28	307,363.61	93,683.70
2019	17,703.35	16,224.29	19,042.24	19,042.24	18,362.15	15,338.69	20,124.56	18,947.26	18,244.52	18,224.40	16,575.20	15,851.01	213,679.91	2,541.26
2018	15,891.18	18,647.23	14,808.24	19,416.60	18,339.92	16,211.18	18,560.57	18,915.98	18,561.04	19,003.04	16,463.43	16,320.24	211,138.65	26,547.14
2017	16,517.85	16,404.68	10,345.36	16,605.32	15,769.59	13,919.92	16,113.99	16,418.15	17,217.96	16,367.53	15,605.46	13,305.70	184,591.51	-1,422.80
2016	16,880.62	15,849.74	10,287.38	18,308.53	17,640.13	11,878.41	15,433.64	17,874.85	16,380.53	15,821.49	15,945.31	13,713.68	186,014.31	11,641.82
2015	13,380.42	18,787.00	14,127.85	15,836.87	10,753.83	14,619.84	15,735.00	15,948.97	18,277.33	17,177.23	13,039.06	6,689.09	174,372.49	-3,912.41
2014	12,481.23	18,456.42	12,667.95	14,858.51	17,448.20	12,342.61	15,856.36	13,677.48	18,162.06	16,004.39	14,739.85	11,589.84	178,284.90	3,844.50
2013	14,090.61	15,695.90	13,221.56	15,450.50	15,486.24	13,447.10	14,708.77	15,680.44	15,024.20	14,581.58	12,390.43	14,663.07	174,440.40	8,588.90
2012	10,065.73	9,874.86	9,188.38	15,859.11	15,573.61	13,952.42	15,501.57	16,376.75	15,266.13	14,679.72	14,961.02	14,552.20	165,851.50	41,958.92
2011	10,578.96	10,235.35	9,673.78	10,485.56	10,198.76	11,741.06	8,601.26	10,971.11	10,503.14	11,362.57	9,149.93	10,391.10	123,892.58	1,651.39
2010	9,738.93	13,301.44	7,076.29	11,740.72	9,864.39	8,086.08	8,217.04	13,337.67	10,032.36	11,660.83	9,182.87	10,002.57	122,241.19	-6,204.02
2009	10,917.45	12,710.00	9,649.87	10,689.36	9,751.87	8,936.36	12,149.58	8,289.29	11,845.30	11,676.59	11,374.02	10,455.52	128,445.21	-8,380.46
2008	11,588.34	12,712.31	10,326.95	12,236.94	12,183.27	10,585.54	12,059.58	10,649.94	11,339.84	12,128.48	10,490.27	10,524.21	136,825.67	-4,269.43
2007	11,175.51	10,705.14	12,646.52	12,000.70	12,703.01	10,942.84	11,088.50	12,339.90	11,861.34	11,584.08	12,390.72	11,656.84	141,095.10	81.99
2006	11,578.98	11,725.88	10,983.67	12,888.80	11,523.96	10,476.20	12,423.72	12,755.27	11,738.87	12,067.08	11,765.30	11,085.38	141,013.11	-450.08
2005	10,454.03	13,852.57	10,489.63	11,965.72	12,173.66	12,688.76	10,056.57	11,802.95	12,012.59	13,328.73	10,785.18	11,852.80	141,463.19	1,924.49
2004	11,266.94	12,302.69	10,630.84	12,036.53	12,565.82	11,966.33	12,026.28	11,824.11	11,226.38	11,376.12	12,130.75	10,185.91	139,538.70	579.66
2003	11,218.71	11,496.25	12,360.83	12,400.82	10,851.04	12,782.38	11,350.42	12,213.05	11,719.01	11,513.50	11,189.44	9,863.59	138,959.04	9,977.36
2002	8,701.55	9,679.15	9,016.13	12,111.00	11,760.18	11,361.37	11,509.72	11,102.99	11,384.92	11,270.54	11,151.03	9,933.10	128,981.68	16,590.87
2001	8,176.12	9,519.75	8,811.16	10,861.14	9,551.49	9,724.24	9,728.32	9,902.23	9,324.98	10,587.19	8,544.03	7,660.16	112,390.81	
Avg last 5 years	31,480.81	69,375.21	32,833.61	32,455.19	34,123.90	39,866.43	32,840.69	35,143.48	35,701.28	32,236.15	49,588.55	30,274.44	381,540.89	

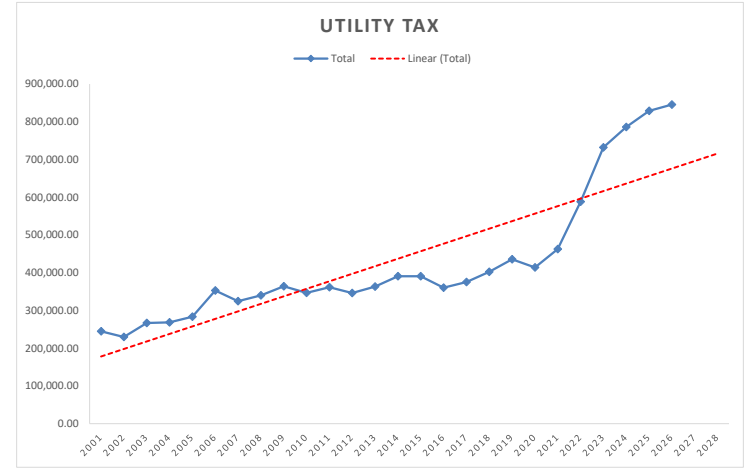




Village of Mahomet

Utility Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	58,532.82	50,234.72	55,172.50	96,754.78	72,921.44	66,831.32	57,502.38	56,017.33	80,861.19	87,355.68	95,482.59	67,859.18	845,525.93	90,339.02
2025	61,754.88	50,525.42	58,037.65	93,784.81	65,413.31	65,539.59	54,362.55	51,994.13	77,848.98	89,547.88	86,377.71	73,514.88	828,701.79	42,530.09
2024	57,976.00	51,563.74	56,146.16	84,588.41	68,735.45	66,128.68	51,000.71	53,076.63	65,384.10	84,165.66	71,203.08	76,203.08	786,171.70	54,328.41
2023	60,358.65	58,160.08	60,151.15	72,179.44	72,463.13	65,429.48	51,943.34	58,333.89	55,562.25	65,108.73	47,391.95	64,761.20	731,843.29	143,630.92
2022	33,693.66	32,164.37	35,688.51	37,075.75	38,429.35	40,250.22	32,249.44	34,362.03	50,678.97	60,289.08	120,258.33	73,072.66	588,212.37	125,711.98
2021	31,996.63	27,991.13	32,863.34	38,539.02	36,543.29	35,860.59	45,697.96	30,417.52	39,005.97	50,245.25	52,563.91	40,775.78	462,500.39	48,678.56
2020	30,400.20	26,237.73	29,682.96	35,885.16	34,965.27	32,701.99	29,286.46	31,363.04	38,567.73	43,427.67	42,470.22	39,193.40	413,821.83	-21,526.02
2019	37,672.05	28,295.67	33,422.89	38,992.49	32,924.52	33,769.71	29,751.76	29,825.05	40,966.15	43,087.89	46,135.58	40,504.09	435,347.85	32,878.46
2018	26,820.60	24,554.11	28,870.88	33,718.46	32,974.24	28,892.21	28,623.33	29,336.73	37,103.78	52,690.34	42,889.03	35,995.68	402,469.39	27,270.00
2017	27,967.50	22,997.90	28,175.44	33,197.53	35,042.09	32,123.68	26,201.76	24,928.89	33,814.79	46,042.45	34,838.32	29,869.04	375,199.39	14,975.74
2016	27,425.57	23,433.53	28,294.51	28,815.74	32,325.27	30,181.18	23,317.12	24,570.77	31,094.07	41,618.20	39,042.04	30,107.65	360,223.65	-30,311.99
2015	30,400.64	24,304.36	28,136.50	31,207.95	27,286.84	31,311.86	23,486.83	27,153.85	39,346.19	46,292.78	41,843.89	39,763.95	390,535.64	-47.40
2014	30,498.93	23,644.61	25,599.94	29,803.53	27,576.77	31,223.95	24,264.57	27,147.19	35,649.06	46,391.86	47,729.94	41,052.69	390,583.04	27,286.79
2013	22,995.80	22,568.92	25,747.20	34,775.43	31,932.29	26,950.16	22,380.62	27,065.93	31,392.66	43,235.24	37,717.34	36,534.66	363,296.25	17,103.55
2012	25,141.49	24,652.14	26,339.56	29,509.42	32,942.09	27,055.45	21,143.29	25,710.43	31,432.97	38,325.33	34,810.40	29,130.13	346,192.70	-15,439.85
2011	24,588.75	21,596.38	27,458.75	31,072.04	32,250.10	28,260.88	22,260.24	23,782.33	36,247.45	44,596.31	39,155.03	30,364.29	361,632.55	15,207.42
2010	25,962.23	20,317.84	22,463.83	26,835.09	24,628.53	24,320.52	21,698.87	25,019.92	34,989.69	47,300.78	39,448.28	33,439.55	346,425.13	-17,657.34
2009	28,566.56	20,050.36	24,669.91	26,079.83	24,555.57	25,928.23	21,328.27	28,726.82	41,987.67	49,080.10	41,173.76	31,935.39	364,082.47	24,375.90
2008	25,681.94	18,904.13	22,007.56	31,043.69	20,318.64	25,864.27	23,130.47	20,782.69	32,487.44	41,274.60	41,034.37	37,176.77	339,706.57	15,394.73
2007	25,060.30	18,872.90	18,879.51	25,025.13	27,954.31	22,550.77	19,305.45	26,294.26	32,835.12	33,750.41	40,623.37	33,160.31	324,311.84	-28,314.21
2006	25,157.44	20,099.68	18,249.09	23,596.95	24,926.85	24,092.53	44,337.33	22,627.76	38,541.66	42,876.11	36,509.47	31,611.18	352,626.05	69,442.87
2005	20,886.65	17,796.77	22,850.18	20,471.93	21,339.28	18,971.46	19,920.70	23,611.05	30,857.39	37,940.22	33,775.89	14,761.66	283,183.18	14,882.12
2004	17,873.99	15,033.59	18,304.12	19,944.90	20,238.13	19,757.55	16,623.03	22,671.60	28,242.31	35,211.25	31,190.46	23,210.13	268,301.06	1,683.27
2003	18,544.60	15,039.85	21,125.50	20,682.92	20,308.56	18,216.22	17,447.12	22,204.23	25,353.37	31,262.52	31,418.62	25,014.28	266,617.79	36,976.59
2002	17,718.96	16,481.87	18,014.34	18,838.81	19,125.13	16,084.92	15,870.69	16,709.71	22,083.61	23,541.20	24,200.40	20,871.56	229,641.20	-14,973.11
2001	13,275.34	14,254.29	18,003.18	15,785.24	18,103.40	16,931.73	16,734.81	17,259.91	29,650.75	33,834.57	28,208.84	22,572.25	244,614.31	
Avg Last 5 years	50,718.77	48,529.67	53,039.19	76,876.64	63,592.54	60,835.86	49,411.68	50,756.80	66,067.10	77,293.41	84,142.73	71,082.20	397,412.42	



Cannabis Tax

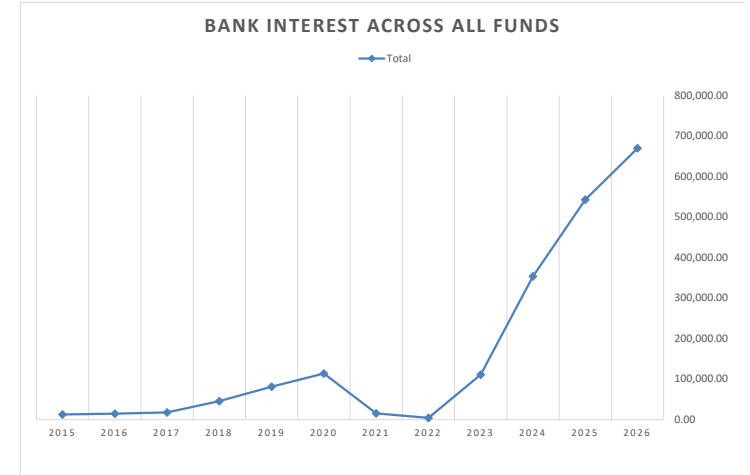
Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	1,162.56	1,383.17	1,236.40	1,117.41	1,185.85	1,137.16	1,096.91	843.41	1,486.13	1,137.83	1,090.70	1,302.81	14,180.34	531.68
2025	1,356.05	1,232.30	1,256.23	1,248.01	1,161.53	1,204.83	1,159.63	1,183.59	1,327.91	1,245.86	1,272.72	1,176.12	14,824.78	185.31
2024	1,137.65	1,161.99	1,196.35	1,274.98	1,122.21	1,156.32	1,175.55	1,154.57	1,190.37	1,323.19	1,331.70	1,414.59	14,639.47	-213.79
2023	1,305.40	1,311.22	1,087.71	1,521.54	1,217.87	1,119.04	1,234.82	1,149.51	1,197.37	1,193.58	1,167.67	1,347.53	14,853.26	2,275.38
2022	962.42	1,116.84	984.45	878.39	1,044.83	1,242.49	1,087.54	1,087.99	1,333.15	1,310.41	1,386.58	142.79	12,577.88	5,711.98
2021	395.81	306.58	409.99	467.42	633.43	414.40	469.31	403.55	928.57	747.81	737.21	951.82	6,865.90	5,491.33
2020													784.38	1,374.57
Avg Last 5 years	1,184.82	1,241.10	1,152.23	1,208.07	1,146.46	1,171.97	1,150.89	1,083.81	1,306.99	1,242.17	1,249.87	1,076.77	10,062.22	

Overall Totals

734,829.07

Bank interest across all funds

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	41,860.45	60,582.97	60,616.46	55,803.42	56,410.01	77,154.34	35,884.35	63,058.82	48,570.91	51,187.61	59,013.20	59,743.95	669,886.49	177,009.69
2025	25,476.96	22,370.55	31,230.56	45,709.07	55,873.03	58,848.50	28,788.21	69,780.88	53,874.75	48,558.75	52,365.54	49,987.57	542,864.37	189,146.82
2024	25,869.20	24,433.61	25,947.72	31,420.05	34,366.20	40,170.06	31,244.34	31,338.27	26,149.43	22,962.95	31,027.51	28,788.21	353,717.55	242,653.05
2023	414.07	407.36	2,400.37	3,352.56	3,096.23	4,893.18	10,139.64	10,299.88	9,575.66	18,871.65	24,459.76	23,154.14	111,064.50	106,811.83
2022	380.54	329.33	334.79	525.27	333.10	344.79	342.48	333.65	406.53	281.69	307.94	332.56	4,252.67	-11,186.64
2021	333.27	351.85	272.86	362.49	273.30	304.00	281.46	278.93	412.95	273.15	648.06	11,646.99	15,439.31	-98,559.22
2020	3,023.32	2,752.69	14,237.29	15,535.20	15,149.18	12,494.62	12,242.75	11,092.29	10,477.03	10,118.68	4,877.04	1,998.44	113,998.53	32,800.56
2019	2,990.43	3,189.13	3,578.06	16,211.20	2,886.20	3,515.93	3,057.84	2,906.03	2,875.54	34,132.37	2,818.79	3,036.45	81,197.97	35,646.66
2018	1,454.46	3,530.19	3,682.89	3,297.56	3,232.35	3,437.34	3,178.40	2,854.45	3,189.95	11,780.71	2,927.43	2,985.58	45,551.31	27,565.90
2017	1,228.13	1,244.73	1,265.72	1,400.79	1,347.19	1,367.95	1,319.88	1,240.60	1,253.99	1,092.27	1,200.22	4,023.94	17,985.41	3,334.15
2016	1,113.14	1,328.93	1,334.29	1,289.82	1,275.69	1,269.78	1,274.21	1,191.76	1,096.40	1,191.26	1,187.79	1,098.19	14,651.26	1,829.54
2015	817.47	887.72	911.88	802.80	1,028.52	1,397.96	1,186.05	1,280.98	1,124.42	1,053.98	1,205.51	1,124.43	12,821.72	
Average	18,800.24	21,624.76	24,105.98	27,362.07	30,015.71	36,282.17	21,279.80	34,962.30	27,715.46	28,372.53	33,434.79	32,401.29	54,834.51	





Village of Mahomet

Business Distric Tax

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	40,412.78	46,607.84	49,738.61	54,236.64	49,889.44	57,312.65	52,971.86	50,426.66	48,912.91	50,645.88	65,890.87	44,107.74	611,153.88	
2025												37,152.80	37,152.80	
Total	40,412.78	46,607.84	49,738.61	54,236.64	49,889.44	57,312.65	52,971.86	50,426.66	48,912.91	50,645.88	65,890.87	81,260.54	648,306.68	

MFT supplemental

Fiscal Year	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	March	April	Total	YTD +/- Previous Year
2026	0	0.00	0	0	0	0	0		0	0	0	0	0.00	-141,655.49
2025	0	71,192.91	0	0	0	0	0	70,462.58	0.00	0.00	0.00	0.00	141,655.49	68,899.64
2024	0	72,755.85	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72,755.85	-31,302.48
2023	0	11,792.82	0	0	92,265.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,058.33	-81,344.21
2022	11,447.77	11,498.17	11,669.22	11,722.06	30,573.26	29,042.61	11,194.39	12,234.76	12,646.83	16,801.12	10,249.34	16,323.01	185,402.54	36,198.16
2021	9,991.68	8,012.59	8,690.43	10,393.19	11,806.46	11,288.04	35,882.52	11,214.44	10,795.72	10,798.73	10,290.94	10,039.64	149,204.38	51,335.07
2020					12,516.86	12,610.27	11,343.56	16,195.56	11,876.99	11,493.48	11,255.46	10,577.13	97,869.31	

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>GENERAL REVENUE</u>					
01-00-4050 IMPOUND FEES	13,642.53	62,242.53	30,000.00	(32,242.53)	207.5
01-00-4100 ILLINOIS SALES TAX	143,175.71	1,890,946.84	1,450,000.00	(440,946.84)	130.4
01-00-4110 CANNABIS	1,302.81	14,180.38	15,000.00	819.62	94.5
01-00-4150 USE TAX	6,683.98	86,639.47	169,812.00	83,172.53	51.0
01-00-4206 REAL ESTATE TAX	.00	1,039,493.69	1,031,312.16	(8,181.53)	100.8
01-00-4207 RET-AUDIT	.00	57,275.18	57,424.20	149.02	99.7
01-00-4208 RET-PD	.00	401,257.57	402,301.36	1,043.79	99.7
01-00-4209 RET-S/A	.00	168,514.58	168,953.29	438.71	99.7
01-00-4210 RET-ROAD/BRIDGE	.00	93,974.27	93,835.79	(138.48)	100.2
01-00-4212 RET-ESDA	.00	1,985.55	1,991.59	6.04	99.7
01-00-4300 INCOME TAX	178,262.33	1,729,794.07	1,600,000.00	(129,794.07)	108.1
01-00-4400 INTEREST INCOME	15,317.38	194,720.72	120,000.00	(74,720.72)	162.3
01-00-4415 LIQUOR & GAMING LICENSE FEE	46,320.00	64,133.00	51,000.00	(13,133.00)	125.8
01-00-4420 VIDEO GAMING TAX	5,962.78	89,303.34	90,000.00	696.66	99.2
01-00-4500 BUILDING PERMITS & FEES	(101,073.69)	128,002.18	125,000.00	(3,002.18)	102.4
01-00-4505 LICENSE AND FEES	100.00	4,549.52	4,000.00	(549.52)	113.7
01-00-4510 FRANCHISE/MAINTENANCE FEE	23,124.90	354,525.31	375,000.00	20,474.69	94.5
01-00-4550 POLICE FINES	.00	47,445.20	30,000.00	(17,445.20)	158.2
01-00-4600 REPLACEMENT TAX	669.75	8,689.52	10,000.00	1,310.48	86.9
01-00-4700 MISC. INCOME	2,345.87	28,236.74	10,000.00	(18,236.74)	282.4
01-00-4800 REIMBURSEMENT-SRO	61,950.54	123,901.08	123,900.00	(1.08)	100.0
01-00-4900 TRANSFER FROM UTILITY TAX	250,000.00	250,000.00	250,000.00	.00	100.0
01-00-4917 TRANSFER FROM IMRF	.00	99,583.50	120,000.00	20,416.50	83.0
01-00-4919 TRANSFER FROM SOCIAL SECURITY	.00	149,210.36	175,000.00	25,789.64	85.3
TOTAL GENERAL REVENUE	647,784.89	7,088,604.60	6,504,530.39	(584,074.21)	109.0
<u>POLICE</u>					
01-10-4700 MISC. INCOME	29,707.58	42,611.66	7,500.00	(35,111.66)	568.2
TOTAL POLICE	29,707.58	42,611.66	7,500.00	(35,111.66)	568.2
TOTAL FUND REVENUE	677,492.47	7,131,216.26	6,512,030.39	(619,185.87)	109.5

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL REVENUE</u>					
01-00-7803 TRANSFER TO RECREATION	.00	15,000.00	15,000.00	.00	100.0
01-00-7804 TRANSFER TO CAP. IMPROVEMENT	.00	600,000.00	600,000.00	.00	100.0
01-00-7806 TRANSFER TO CR/RF	.00	600,000.00	600,000.00	.00	100.0
01-00-7810 TRANSFER TO ED	.00	50,000.00	50,000.00	.00	100.0
01-00-7812 TRANSFER TO PARKS	.00	20,000.00	20,000.00	.00	100.0
01-00-7817 TRANSFER TO IMRF	.00	10,000.00	10,000.00	.00	100.0
01-00-7819 TRANSFER TO SS	(65,000.00)	65,000.00	65,000.00	.00	100.0
01-00-7822 TRANSFER TO INSURANCE	.00	.00	10,000.00	10,000.00	.0
01-00-7835 TRANSFER TO TRANS FACILITY CON	.00	15,000.00	15,000.00	.00	100.0
TOTAL GENERAL REVENUE	(65,000.00)	1,375,000.00	1,385,000.00	10,000.00	99.3
<u>POLICE</u>					
01-10-7011 WAGES	99,897.25	1,351,137.59	1,442,529.50	91,391.91	93.7
01-10-7012 OVERTIME	2,288.60	51,492.17	50,000.00	(1,492.17)	103.0
01-10-7021 IMRF	450.20	5,353.59	5,716.85	363.26	93.7
01-10-7022 FICA/MEDICARE	7,439.95	103,301.44	110,091.26	6,789.82	93.8
01-10-7023 SLEP	341.19	11,381.74	6,106.10	(5,275.64)	186.4
01-10-7024 POLICE PENSION	.00	478,051.00	478,051.00	.00	100.0
01-10-7025 457 BENEFIT	1,162.44	11,692.85	6,564.91	(5,127.94)	178.1
01-10-7071 HEALTH/LIFE INSURANCE	20,116.70	222,496.70	281,269.98	58,773.28	79.1
01-10-7201 EQUIPMENT - NEW	8,406.10	60,989.00	24,000.00	(36,989.00)	254.1
01-10-7211 EQUIP. MAINT. & REPAIR	779.25	1,943.61	4,000.00	2,056.39	48.6
01-10-7310 CITY COURT	.00	6,520.75	5,000.00	(1,520.75)	130.4
01-10-7314 LEGAL FEES	.00	10,890.00	8,000.00	(2,890.00)	136.1
01-10-7315 POLICE CAMERA SYSTEM	.00	175,362.08	157,000.00	(18,362.08)	111.7
01-10-7321 GEN/OFFICE SUPPLIES	147.35	9,122.94	8,000.00	(1,122.94)	114.0
01-10-7330 COMPUTER LIC./SUPPORT	2,975.70	47,848.35	52,000.00	4,151.65	92.0
01-10-7335 METCAD	36.01	142,917.63	143,000.00	82.37	99.9
01-10-7340 ANIMAL CONTROL	.00	.00	5,000.00	5,000.00	.0
01-10-7341 POSTAGE	.00	246.69	300.00	53.31	82.2
01-10-7355 RECRUITMENT/HIRING	.00	23,231.85	25,000.00	1,768.15	92.9
01-10-7356 FIRE AND POLICE COMMISSION	.00	.00	1,500.00	1,500.00	.0
01-10-7360 BUILDING MAINTENANCE	12,814.11	54,179.05	109,000.00	54,820.95	49.7
01-10-7371 SCHOOLS/TRAINING/TRAVEL	.00	27,215.92	19,000.00	(8,215.92)	143.2
01-10-7391 UTILITIES	1,965.58	25,922.54	35,000.00	9,077.46	74.1
01-10-7401 UNIFORMS	580.80	14,272.08	10,000.00	(4,272.08)	142.7
01-10-7451 VEHICLE FUEL	3,966.84	43,958.71	35,000.00	(8,958.71)	125.6
01-10-7454 VEHICLE MAINT.	3,666.78	23,991.37	20,000.00	(3,991.37)	120.0
01-10-7501 MISCELLANEOUS	382.17	12,952.83	5,000.00	(7,952.83)	259.1
TOTAL POLICE	167,417.02	2,916,472.48	3,046,129.60	129,657.12	95.7

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET/ALLEY & PUBLIC BUILDING</u>					
01-20-7011 WAGES	28,706.26	380,490.80	391,680.02	11,189.22	97.1
01-20-7012 OVERTIME	208.05	25,292.00	20,000.00	(5,292.00)	126.5
01-20-7015 TEMPORARY	.00	5,887.50	8,000.00	2,112.50	73.6
01-20-7021 IMRF	2,443.79	31,613.75	32,562.10	948.35	97.1
01-20-7022 FICA/MEDICARE	2,165.00	31,094.83	30,925.88	(168.95)	100.6
01-20-7071 HEALTH/LIFE INSURANCE	6,306.05	75,474.76	97,748.64	22,273.88	77.2
01-20-7100 CHEMICALS	.00	.00	1,500.00	1,500.00	.0
01-20-7120 COMPUTER SUPPORT/IT	163.62	1,826.97	2,000.00	173.03	91.4
01-20-7130 DRAINAGE	835.28	3,799.20	25,000.00	21,200.80	15.2
01-20-7137 CONTRACTED SERVICES	.00	.00	1,000.00	1,000.00	.0
01-20-7142 ENGINEERING	.00	280.22	1,000.00	719.78	28.0
01-20-7201 EQUIPMENT NEW	511.49	18,070.83	17,000.00	(1,070.83)	106.3
01-20-7211 EQUIPMENT & VEHICLE MAINT.	1,073.94	65,947.36	48,000.00	(17,947.36)	137.4
01-20-7232 EQUIPMENT RENTAL	.00	2,550.00	15,000.00	12,450.00	17.0
01-20-7300 GIS SERVICES	544.00	4,187.12	4,500.00	312.88	93.1
01-20-7313 LEAF COLLECTION	1,306.50	10,161.00	13,000.00	2,839.00	78.2
01-20-7314 LEGAL FEES	.00	.00	2,000.00	2,000.00	.0
01-20-7322 OFFICE SUPPLIES	23.21	513.99	700.00	186.01	73.4
01-20-7351 PUBLISHING	182.00	182.00	500.00	318.00	36.4
01-20-7355 RECRUITMENT/HIRING	.00	.00	100.00	100.00	.0
01-20-7360 BUILDING MAINTENANCE	4,440.92	24,225.31	15,000.00	(9,225.31)	161.5
01-20-7361 STREET/SIDEWALK REPAIR & MAINT	3,063.20	43,779.02	40,000.00	(3,779.02)	109.5
01-20-7370 CDL TESTING	.00	120.00	6,000.00	5,880.00	2.0
01-20-7371 SCHOOLS/TRAINING/TRAVEL	24.60	518.80	1,000.00	481.20	51.9
01-20-7375 SHOP SUPPLIES	150.69	4,082.68	8,500.00	4,417.32	48.0
01-20-7379 STREET LIGHTING	3,416.06	34,408.98	35,000.00	591.02	98.3
01-20-7380 TREE/BRUSH COLLECTION	19,370.00	88,972.09	120,000.00	31,027.91	74.1
01-20-7385 FORESTRY SERVICE	87.77	37,309.36	40,000.00	2,690.64	93.3
01-20-7391 UTILITIES	1,805.26	21,498.92	25,000.00	3,501.08	86.0
01-20-7401 UNIFORMS	.00	3,061.26	4,000.00	938.74	76.5
01-20-7451 VEHICLE & EQUIPMENT FUEL	5.73	21,371.25	25,000.00	3,628.75	85.5
01-20-7501 MISCELLANEOUS	.00	1,015.93	1,500.00	484.07	67.7
01-20-7900 FACILITY DEBT SERVICE TRANSFER	.00	96,000.00	96,000.00	.00	100.0
TOTAL STREET/ALLEY & PUBLIC BUIL	76,833.42	1,033,735.93	1,129,216.64	95,480.71	91.5

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATIVE REVENUE</u>					
01-30-7011 WAGES	19,425.47	255,412.72	266,157.84	10,745.12	96.0
01-30-7012 OVERTIME	.00	.00	4,000.00	4,000.00	.0
01-30-7019 WAGES-ELECTED	2,850.00	32,350.00	33,000.00	650.00	98.0
01-30-7021 IMRF	1,649.76	18,380.27	21,657.64	3,277.37	84.9
01-30-7022 FICA/MEDICARE	1,658.26	21,662.13	19,769.53	(1,892.60)	109.6
01-30-7025 457 BENEFIT	672.00	8,977.02	8,736.00	(241.02)	102.8
01-30-7071 HEALTH/LIFE INSURANCE	2,889.53	36,987.25	36,313.07	(674.18)	101.9
01-30-7110 AUDIT FEES	1,075.00	86,385.00	84,000.00	(2,385.00)	102.8
01-30-7115 BOARD EXPENSES	1,986.91	23,782.90	13,000.00	(10,782.90)	183.0
01-30-7120 BOARD MEMBERSHIP,FEES,SUB.	.00	1,000.00	1,000.00	.00	100.0
01-30-7126 ADMIN. SUB. PUB.,MEMBERSHIP	.00	2,999.75	3,500.00	500.25	85.7
01-30-7128 CODIFICATION	.00	2,523.80	5,000.00	2,476.20	50.5
01-30-7129 CENSUS-SPECIAL	.00	.00	200,000.00	200,000.00	.0
01-30-7130 COMPUTER SUPPORT/IT	993.03	52,339.97	63,070.00	10,730.03	83.0
01-30-7135 ADMINISTRATOR TRVL/CONF	211.86	4,409.47	10,000.00	5,590.53	44.1
01-30-7137 CONTRACTED SERVICES	1,200.00	31,231.00	46,000.00	14,769.00	67.9
01-30-7142 ENGINEERING	.00	.00	25,000.00	25,000.00	.0
01-30-7201 EQUIPMENT NEW	3,957.41	33,225.48	69,500.00	36,274.52	47.8
01-30-7211 EQUIPMENT MAINT. & REPAIR	275.52	3,845.38	3,500.00	(345.38)	109.9
01-30-7300 GIS SERVICES	544.00	3,187.08	3,500.00	312.92	91.1
01-30-7314 LEGAL FEES-ADMINISTRATION	5,490.00	59,420.00	65,000.00	5,580.00	91.4
01-30-7322 OFFICE SUPPLIES	237.05	5,563.39	5,250.00	(313.39)	106.0
01-30-7341 POSTAGE	.00	4,198.04	4,500.00	301.96	93.3
01-30-7345 PROP ACQUISITION/IMPROV	.00	.00	410,000.00	410,000.00	.0
01-30-7350 PUBLISHING-ADMINISTRATION	.00	1,877.58	2,000.00	122.42	93.9
01-30-7355 RECRUITMENT/HIRING	.00	12,965.02	15,000.00	2,034.98	86.4
01-30-7360 BUILDING MAINTENANCE	1,339.07	20,971.82	66,100.00	45,128.18	31.7
01-30-7371 SCHOOLS/TRAINING/TRAVEL	.00	4,982.70	15,000.00	10,017.30	33.2
01-30-7376 TAX REBATE-TAXES	.00	2,278.90	6,500.00	4,221.10	35.1
01-30-7391 UTILITIES	1,113.89	15,902.29	15,000.00	(902.29)	106.0
01-30-7401 UNIFORMS	.00	786.26	1,000.00	213.74	78.6
01-30-7451 VEHICLE FUEL	39.94	449.06	800.00	350.94	56.1
01-30-7454 VEHICLE MAINTENANCE	.00	1,027.99	1,000.00	(27.99)	102.8
01-30-7501 MISCELLANEOUS	1,714.07	8,087.30	25,000.00	16,912.70	32.4
TOTAL ADMINISTRATIVE REVENUE	49,322.77	757,209.57	1,548,854.08	791,644.51	48.9

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>COMMUNITY DEVELOPMENT</u>					
01-40-7011 WAGES	14,487.86	161,704.77	221,838.71	60,133.94	72.9
01-40-7012 OVERTIME	459.00	1,899.75	5,000.00	3,100.25	38.0
01-40-7015 TEMPORARY/PART-TIME	.00	.00	10,000.00	10,000.00	.0
01-40-7017 CONTRACTED SERVICE	.00	.00	5,000.00	5,000.00	.0
01-40-7019 PLAN AND ZONING COMMISSION	1,250.00	1,250.00	3,500.00	2,250.00	35.7
01-40-7021 IMRF	1,196.94	12,363.04	18,178.98	5,815.94	68.0
01-40-7022 FICA/MEDICARE	1,152.82	12,228.54	16,970.66	4,742.12	72.1
01-40-7050 BOARD OF APPEALS	.00	.00	600.00	600.00	.0
01-40-7071 HEALTH INSURANCE	4,274.67	35,454.70	43,655.13	8,200.43	81.2
01-40-7120 MEMBERSHIP	.00	450.00	2,000.00	1,550.00	22.5
01-40-7130 COMPUTER SUPPORT/IT	267.93	3,424.01	10,150.00	6,725.99	33.7
01-40-7142 ENGINEERING	1,164.72	12,719.27	40,000.00	27,280.73	31.8
01-40-7145 PLANNING/DEVELOPMENT	1,710.55	56,276.33	60,000.00	3,723.67	93.8
01-40-7211 EQUIPMENT MAINT & REPAIR	.00	.00	200.00	200.00	.0
01-40-7212 EQUIPMENT/TOOLS	.00	1,762.46	3,200.00	1,437.54	55.1
01-40-7300 GIS SERVICES	544.00	4,839.75	7,500.00	2,660.25	64.5
01-40-7314 LEGAL FEES	2,002.50	23,072.48	45,000.00	21,927.52	51.3
01-40-7315 COMPLIANCE/ABATEMENT	.00	51.00	1,000.00	949.00	5.1
01-40-7322 OFFICE SUPPLIES	.00	224.45	1,000.00	775.55	22.5
01-40-7341 POSTAGE	.00	18.00	500.00	482.00	3.6
01-40-7350 PUBLISHING-P&Z	.00	610.80	2,500.00	1,889.20	24.4
01-40-7355 RECRUITMENT/HIRING	.00	2,910.30	500.00	(2,410.30)	582.1
01-40-7371 SCHOOLS/TRAINING/TRAVEL	53.58	1,220.35	2,500.00	1,279.65	48.8
01-40-7391 UTILITIES	278.37	3,347.05	4,000.00	652.95	83.7
01-40-7400 CAPITAL IMPROVEMENTS	.00	.00	150,000.00	150,000.00	.0
01-40-7401 UNIFORMS	.00	245.57	500.00	254.43	49.1
01-40-7451 VEHICLE FUEL	.00	.00	200.00	200.00	.0
01-40-7501 MISCELLANEOUS	113.89	408.76	1,000.00	591.24	40.9
TOTAL COMMUNITY DEVELOPMENT	28,956.83	336,481.38	656,493.48	320,012.10	51.3

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ENGINEERING EXPENSE</u>					
01-45-7011 WAGES	6,559.86	87,197.67	89,141.42	1,943.75	97.8
01-45-7012 OVERTIME	.00	.00	500.00	500.00	.0
01-45-7021 IMRF	552.94	6,735.18	7,035.43	300.25	95.7
01-45-7022 FICA/MEDICARE	492.44	6,600.68	6,562.01	(38.67)	100.6
01-45-7071 HEALTH INSURANCE	1,050.95	11,635.52	10,441.66	(1,193.86)	111.4
01-45-7120 MEMBERSHIP	150.00	606.76	300.00	(306.76)	202.3
01-45-7130 COMPUTER SUPPORT/IT	162.62	11,523.76	11,200.00	(323.76)	102.9
01-45-7142 ENGINEERING CONSULTING	.00	39,450.90	35,000.00	(4,450.90)	112.7
01-45-7211 EQUIPMENT MAINT.&REPAIRS	.00	29.99	500.00	470.01	6.0
01-45-7212 EQUIP/TOOLS	.00	71.96	1,500.00	1,428.04	4.8
01-45-7300 GIS SERVICES	544.00	3,881.55	4,500.00	618.45	86.3
01-45-7314 LEGAL	.00	.00	3,000.00	3,000.00	.0
01-45-7322 OFFICE SUPPLIES	.00	358.20	1,000.00	641.80	35.8
01-45-7341 POSTAGE	.00	10.95	150.00	139.05	7.3
01-45-7350 PUBLISHING	182.00	248.80	1,200.00	951.20	20.7
01-45-7355 RECRUITMENT/HIRING	.00	.00	200.00	200.00	.0
01-45-7360 BUILDING MAINTENANCE	1,750.00	12,917.55	3,300.00	(9,617.55)	391.4
01-45-7371 SCHOOLS/TRAINING/TRAVEL	35.00	130.00	500.00	370.00	26.0
01-45-7391 UTILITIES	476.89	5,800.81	5,000.00	(800.81)	116.0
01-45-7401 UNIFORMS	.00	.00	400.00	400.00	.0
01-45-7451 VEHICLE FUEL	57.66	657.51	800.00	142.49	82.2
01-45-7454 VEHICLE MAINTENANCE	.00	665.00	500.00	(165.00)	133.0
01-45-7501 MISCELLANEOUS	.00	215.91	750.00	534.09	28.8
TOTAL ENGINEERING EXPENSE	12,014.36	188,738.70	183,480.52	(5,258.18)	102.9

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT</u>					
01-50-7011 WAGES	11,257.60	146,040.08	165,616.31	19,576.23	88.2
01-50-7012 OVERTIME (E)	.00	.00	1,000.00	1,000.00	.0
01-50-7015 TEMPORARY/PART-TIME (E)	.00	.00	1,000.00	1,000.00	.0
01-50-7017 CONTRACTED SERVICE (E)	.00	.00	5,000.00	5,000.00	.0
01-50-7021 IMRF (E)	921.96	11,261.68	12,584.20	1,322.52	89.5
01-50-7022 FICA/MEDICARE (E)	824.92	10,951.48	12,054.99	1,103.51	90.9
01-50-7071 HEALTH/LIFE INSURANCE (E)	3,368.67	33,165.92	51,395.51	18,229.59	64.5
01-50-7120 MEMBERSHIPS (E)	.00	50.00	1,000.00	950.00	5.0
01-50-7126 SUBSCRIPTIONS (E)	.00	.00	200.00	200.00	.0
01-50-7130 COMPUTER SUPPORT	386.24	11,169.30	12,800.00	1,630.70	87.3
01-50-7142 ENGINEERING CONSULTING	.00	.00	1,000.00	1,000.00	.0
01-50-7211 EQUIPMENT MAINT & REPAIR (E)	.00	245.40	500.00	254.60	49.1
01-50-7212 EQUIPMENT/TOOLS (E)	.00	29.69	1,500.00	1,470.31	2.0
01-50-7300 GIS SERVICES (E)	544.00	3,260.20	5,500.00	2,239.80	59.3
01-50-7314 LEGAL FEES (E)	.00	112.50	5,000.00	4,887.50	2.3
01-50-7315 COMPLIANCE/ABATEMENT (E)	.00	.00	3,000.00	3,000.00	.0
01-50-7322 OFFICE SUPPLIES (E)	.00	96.50	500.00	403.50	19.3
01-50-7341 POSTAGE (E)	.00	.00	200.00	200.00	.0
01-50-7350 PUBLISHING (E)	.00	.00	250.00	250.00	.0
01-50-7355 RECRUITMENT/HIRING (E)	.00	.00	500.00	500.00	.0
01-50-7371 SCHOOLS/TRAINING/TRAVEL	.00	140.00	3,000.00	2,860.00	4.7
01-50-7391 UTILITIES (E)	373.77	5,301.81	4,600.00	(701.81)	115.3
01-50-7401 UNIFORMS (E)	.00	.00	700.00	700.00	.0
01-50-7451 FUEL	149.77	1,628.70	1,600.00	(28.70)	101.8
01-50-7454 VEHICLE MAINTENANCE (E)	.00	996.85	300.00	(696.85)	332.3
01-50-7501 MISCELLANEOUS (E)	.00	144.52	500.00	355.48	28.9
TOTAL ECONOMIC DEVELOPMENT	17,826.93	224,594.63	291,301.01	66,706.38	77.1
<u>ESDA</u>					
01-60-7100 DIRECTOR STIPEND	.00	750.00	750.00	.00	100.0
01-60-7201 NEW EQUIPMENT	.00	.00	500.00	500.00	.0
01-60-7211 EQUIPMENT MAINT. & REPAIR	.00	3,553.94	4,000.00	446.06	88.9
01-60-7321 SUPPLIES-GENERAL	.00	49.30	500.00	450.70	9.9
TOTAL ESDA	.00	4,353.24	5,750.00	1,396.76	75.7
TOTAL FUND EXPENDITURES	287,371.33	6,836,585.93	8,246,225.33	1,409,639.40	82.9
NET REVENUE OVER EXPENDITURES	390,121.14	294,630.33	(1,734,194.94)	(2,028,825.27)	17.0

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

WATER OPERATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS & MAINT. REV</u>					
02-00-4100 WATER BILLING	96,452.88	1,351,554.43	1,450,000.00	98,445.57	93.2
02-00-4150 WATER APPLICATION FEES	1,160.00	6,896.31	7,000.00	103.69	98.5
02-00-4201 FIRE PROTECTION-REAL ESTATE TA	.00	35,755.25	35,848.64	93.39	99.7
02-00-4400 INTEREST INCOME	1,946.55	25,244.10	1,000.00	(24,244.10)	2524.4
02-00-4700 MISCELLANEOUS	1,552.30	17,062.50	2,000.00	(15,062.50)	853.1
TOTAL WATER OPERATIONS & MAINT.	101,111.73	1,436,512.59	1,495,848.64	59,336.05	96.0
TOTAL FUND REVENUE	101,111.73	1,436,512.59	1,495,848.64	59,336.05	96.0

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

WATER OPERATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER OPERATIONS & MAINT. REV</u>					
02-00-7011 WAGES	16,123.29	213,160.77	222,047.42	8,886.65	96.0
02-00-7012 OVERTIME	441.10	8,331.00	7,500.00	(831.00)	111.1
02-00-7015 TEMPORARY	.00	1,063.40	4,000.00	2,936.60	26.6
02-00-7021 IMRF	1,177.84	13,450.26	15,399.81	1,949.55	87.3
02-00-7022 FICA/MEDICARE	1,185.66	15,552.82	17,087.53	1,534.71	91.0
02-00-7071 HEALTH/LIFE INSURANCE	4,031.14	33,554.55	59,938.52	26,383.97	56.0
02-00-7100 CHEMICALS	13,283.34	114,039.31	95,000.00	(19,039.31)	120.0
02-00-7120 COMPUTER SUPPORT/IT	235.43	10,181.31	10,100.00	(81.31)	100.8
02-00-7130 DISTRIBUTION COST	1,331.76	15,218.18	15,000.00	(218.18)	101.5
02-00-7142 ENGINEERING	.00	4,557.27	5,000.00	442.73	91.2
02-00-7150 BAD DEBT	.00	(4,625.43)	10,000.00	14,625.43	(46.3)
02-00-7201 EQUIPMENT NEW	206.32	19,869.03	62,700.00	42,830.97	31.7
02-00-7211 EQUIPMENT MAINT. & REPAIR	2,725.19	48,496.58	50,000.00	1,503.42	97.0
02-00-7232 EQUIPMENT RENTAL	.00	500.00	1,000.00	500.00	50.0
02-00-7240 FIRE HYDRANT REPLACE.& MAINT.	.00	7,081.73	4,000.00	(3,081.73)	177.0
02-00-7260 GENERATOR MAINT. & REPAIR	.00	5,791.11	4,725.00	(1,066.11)	122.6
02-00-7300 GIS SERVICES	544.00	3,499.13	5,350.00	1,850.87	65.4
02-00-7301 INSURANCE	.00	15,013.00	17,000.00	1,987.00	88.3
02-00-7314 LEGAL FEES	.00	.00	3,000.00	3,000.00	.0
02-00-7315 LAB FEES	412.00	4,216.50	6,000.00	1,783.50	70.3
02-00-7316 LAB CHEMICALS	.00	3,573.41	3,500.00	(73.41)	102.1
02-00-7318 METERS	.00	29,140.66	30,000.00	859.34	97.1
02-00-7322 OFFICE SUPPLIES	.00	2,505.41	1,500.00	(1,005.41)	167.0
02-00-7341 POSTAGE	.00	5,459.94	8,000.00	2,540.06	68.3
02-00-7350 PUBLISHING	.00	.00	300.00	300.00	.0
02-00-7355 RECRUITMENT/HIRING	.00	26.50	300.00	273.50	8.8
02-00-7360 BUILDING MAINTENANCE	2,724.92	6,273.83	15,000.00	8,726.17	41.8
02-00-7371 SCHOOLS & TRAINING	.00	1,409.99	1,000.00	(409.99)	141.0
02-00-7375 SHOP SUPPLIES	(322.08)	3,067.26	4,000.00	932.74	76.7
02-00-7391 UTILITIES	7,035.97	99,475.54	120,000.00	20,524.46	82.9
02-00-7401 UNIFORMS	57.97	1,092.10	2,500.00	1,407.90	43.7
02-00-7451 VEHICLE FUEL	450.73	5,107.11	6,000.00	892.89	85.1
02-00-7454 VEHICLE MAINTENANCE	54.99	4,643.24	5,000.00	356.76	92.9
02-00-7455 WATER LINE REPAIR	382.35	40,599.02	15,000.00	(25,599.02)	270.7
02-00-7456 WATER SYSTEM MAINTENANCE	.00	1,697.29	30,000.00	28,302.71	5.7
02-00-7501 MISCELLANEOUS	.00	4,628.73	4,000.00	(628.73)	115.7
02-00-7806 TRANSFER TO ERF/VRF	100,000.00	100,000.00	100,000.00	.00	100.0
02-00-7810 TRANSFER TO CAPITAL IMPROVEME	300,000.00	300,000.00	300,000.00	.00	100.0
02-00-7815 TRANSFER TO DEBT RETIREMENT	.00	175,000.00	175,000.00	.00	100.0
TOTAL WATER OPERATIONS & MAINT.	452,081.92	1,312,650.55	1,435,948.28	123,297.73	91.4
TOTAL FUND EXPENDITURES	452,081.92	1,312,650.55	1,435,948.28	123,297.73	91.4
NET REVENUE OVER EXPENDITURES	(350,970.19)	123,862.04	59,900.36	(63,961.68)	206.8

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



SEWER OPERATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER OPERATIONS & MAINT. REV</u>					
03-00-4100 WASTEWATER BILLING	158,663.22	1,853,765.21	1,950,000.00	96,234.79	95.1
03-00-4150 WASTEWATER APPLICATION FEES	.00	6,736.31	5,000.00	(1,736.31)	134.7
03-00-4400 INTEREST INCOME	1,946.55	20,576.87	100.00	(20,476.87)	20576.
03-00-4700 MISCELLANEOUS INCOME	.00	(320.87)	1,000.00	1,320.87	(32.1)
TOTAL SEWER OPERATIONS & MAINT.	160,609.77	1,880,757.52	1,956,100.00	75,342.48	96.2
TOTAL FUND REVENUE	160,609.77	1,880,757.52	1,956,100.00	75,342.48	96.2

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

SEWER OPERATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEXPENDED	PCNT	
<u>SEWER OPERATIONS & MAINT. REV</u>							
03-00-7011 WAGES	20,235.79	267,490.48	275,397.42		7,906.94	97.1	
03-00-7012 OVERTIME	441.06	10,482.94	7,500.00	(2,982.94)	139.8	
03-00-7015 TEMPORARY	.00	1,063.40	4,000.00		2,936.60	26.6	
03-00-7021 IMRF	1,525.45	17,831.20	17,028.18	(803.02)	104.7	
03-00-7022 FICA/MEDICARE	1,493.51	19,815.78	23,487.75		3,671.97	84.4	
03-00-7071 HEALTH/LIFE INSURANCE	4,951.33	44,542.99	71,577.28		27,034.29	62.2	
03-00-7100 CHEMICALS	.00	9,234.48	12,000.00		2,765.52	77.0	
03-00-7120 COMPUTER SUPPORT/IT	249.44	9,947.56	10,100.00		152.44	98.5	
03-00-7142 ENGINEERING	.00	5,378.63	5,000.00	(378.63)	107.6	
03-00-7150 BAD DEBT	161.97	1,443.77	10,000.00		8,556.23	14.4	
03-00-7201 EQUIPMENT NEW	170.30	57,056.07	82,700.00		25,643.93	69.0	
03-00-7211 EQUIPMENT MAINT. & REPAIR	3,877.63	232,844.97	125,000.00	(107,844.97)	186.3	
03-00-7232 EQUIPMENT RENTAL	.00	4,254.25	1,000.00	(3,254.25)	425.4	
03-00-7260 GENERATOR MAINT.& REPAIR	.00	2,102.08	8,750.00		6,647.92	24.0	
03-00-7300 GIS SERVICES	544.00	3,499.13	5,350.00		1,850.87	65.4	
03-00-7301 INSURANCE	.00	12,736.00	24,000.00		11,264.00	53.1	
03-00-7312 LAB SUPPLIES	.00	2,687.00	2,500.00	(187.00)	107.5	
03-00-7314 LEGAL FEES	.00	472.50	3,000.00		2,527.50	15.8	
03-00-7315 LAB FEES	.00	1,933.05	2,500.00		566.95	77.3	
03-00-7318 METERS	.00	29,130.73	24,000.00	(5,130.73)	121.4	
03-00-7320 LIFT STATION MAINTENANCE	348.77	28,952.03	10,000.00	(18,952.03)	289.5	
03-00-7322 OFFICE SUPPLIES	.00	2,265.56	1,000.00	(1,265.56)	226.6	
03-00-7341 POSTAGE	.00	5,175.00	8,000.00		2,825.00	64.7	
03-00-7342 PERMIT FEES	.00	10,000.00	10,000.00		.00	100.0	
03-00-7350 PUBLISHING	.00	.00	500.00		500.00	.0	
03-00-7355 RECRUITMEN/HIRING	.00	26.50	200.00		173.50	13.3	
03-00-7360 BUILDING MAINTENANCE	2,861.87	20,710.64	15,000.00	(5,710.64)	138.1	
03-00-7371 SCHOOLS & TRAINING	.00	179.99	1,000.00		820.01	18.0	
03-00-7374 WASTEWATER LINE REPAIR	1,959.72	3,970.76	3,000.00	(970.76)	132.4	
03-00-7375 SHOP SUPPLIES	(291.37)	2,718.81	5,000.00		2,281.19	54.4
03-00-7380 SLUDGE REMOVAL	.00	58,543.58	85,000.00		26,456.42	68.9	
03-00-7385 TREATMENT PLANT MAINT.	.00	364.97	.00	(364.97)	.0	
03-00-7391 UTILITIES	11,338.61	171,144.63	170,000.00	(1,144.63)	100.7	
03-00-7401 UNIFORMS	57.97	957.13	1,500.00		542.87	63.8	
03-00-7451 VEHICLE FUEL	449.73	5,106.22	5,500.00		393.78	92.8	
03-00-7454 VEHICLE MAINTENANCE	54.99	3,595.52	2,500.00	(1,095.52)	143.8	
03-00-7501 MISCELLANEOUS	.00	4,383.25	4,000.00	(383.25)	109.6	
03-00-7806 TRANSFER TO CR/VRF	.00	50,000.00	50,000.00		.00	100.0	
03-00-7807 TRANSFER TO WWTP	.00	760,000.00	760,000.00		.00	100.0	
03-00-7810 TRANSFER TO CAPITAL IMPROVEME	100,000.00	100,000.00	100,000.00		.00	100.0	
TOTAL SEWER OPERATIONS & MAINT.	150,430.77	1,962,041.60	1,947,090.63	(14,950.97)	100.8	
TOTAL FUND EXPENDITURES	150,430.77	1,962,041.60	1,947,090.63	(14,950.97)	100.8	
NET REVENUE OVER EXPENDITURES	10,179.00	(81,284.08)	9,009.37	90,293.45	(902.2)	

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

SEWER CAPITAL IMPROVMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER CAP. IMP. REVENUE</u>					
04-00-4300 CAPACITY FEES	86,940.00	124,610.00	150,000.00	25,390.00	83.1
04-00-4400 INTEREST INCOME	9,500.27	112,323.31	50,000.00	(62,323.31)	224.7
04-00-4665 DEVELOPER REIMBURSEMENT	.00	6,979.00	.00	(6,979.00)	.0
04-00-4900 TRANSFER FROM WWOM	100,000.00	100,000.00	100,000.00	.00	100.0
TOTAL SEWER CAP. IMP. REVENUE	196,440.27	343,912.31	300,000.00	(43,912.31)	114.6
TOTAL FUND REVENUE	196,440.27	343,912.31	300,000.00	(43,912.31)	114.6

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

SEWER CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SEWER CAP. IMP. REVENUE</u>					
04-00-7142 ENGINEERING	.00	.00	5,000.00	5,000.00	.0
04-00-7314 LEGAL	.00	.00	5,000.00	5,000.00	.0
04-00-7400 CAPITAL IMPROVEMENTS	2,855.67	248,036.25	1,487,500.00	1,239,463.75	16.7
TOTAL SEWER CAP. IMP. REVENUE	<u>2,855.67</u>	<u>248,036.25</u>	<u>1,497,500.00</u>	<u>1,249,463.75</u>	<u>16.6</u>
TOTAL FUND EXPENDITURES	<u>2,855.67</u>	<u>248,036.25</u>	<u>1,497,500.00</u>	<u>1,249,463.75</u>	<u>16.6</u>
NET REVENUE OVER EXPENDITURES	<u>193,584.60</u>	<u>95,876.06</u>	<u>(1,197,500.00)</u>	<u>(1,293,376.06)</u>	<u>8.0</u>

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



WATER CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER CAP. IMP. REVENUE</u>					
05-00-4300 CONNECTION FEES	44,696.40	65,841.18	75,000.00	9,158.82	87.8
05-00-4400 INTEREST INCOME	11,159.26	121,715.47	40,000.00	(81,715.47)	304.3
05-00-4500 BOND FUNDS-ILEPA FUNDS	16,280.18	871,104.51	2,409,187.00	1,538,082.49	36.2
05-00-4900 TRANSFER FROM WOM	300,000.00	300,000.00	300,000.00	.00	100.0
TOTAL WATER CAP. IMP. REVENUE	372,135.84	1,358,661.16	2,824,187.00	1,465,525.84	48.1
TOTAL FUND REVENUE	372,135.84	1,358,661.16	2,824,187.00	1,465,525.84	48.1

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

WATER CAPITAL IMPROVEMENTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER CAP. IMP. REVENUE</u>					
05-00-7142 ENGINEERING	.00	.00	5,000.00	5,000.00	.0
05-00-7314 LEGAL	.00	.00	5,000.00	5,000.00	.0
05-00-7400 CAPITAL IMPROVEMENTS	48,049.68	590,481.10	2,646,686.52	2,056,205.42	22.3
TOTAL WATER CAP. IMP. REVENUE	<u>48,049.68</u>	<u>590,481.10</u>	<u>2,656,686.52</u>	<u>2,066,205.42</u>	<u>22.2</u>
TOTAL FUND EXPENDITURES	<u>48,049.68</u>	<u>590,481.10</u>	<u>2,656,686.52</u>	<u>2,066,205.42</u>	<u>22.2</u>
NET REVENUE OVER EXPENDITURES	<u>324,086.16</u>	<u>768,180.06</u>	<u>167,500.48</u>	<u>(600,679.58)</u>	<u>458.6</u>

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

WATER/SEWER BOND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WATER/SEWER BOND REVENUE</u>					
06-00-4400 INTEREST INCOME	.00	64.26	.00	(64.26)	.0
TOTAL WATER/SEWER BOND REVEN	.00	64.26	.00	(64.26)	.0
TOTAL FUND REVENUE	.00	64.26	.00	(64.26)	.0

VILLAGE OF MAHOMET
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

WATER/SEWER BOND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>WATER/SEWER BOND REVENUE</u>					
06-00-7833 TRANSFER TO TIF-EAST MAHOMET	.00	39,155.07	39,090.81	(64.26)	100.2
TOTAL WATER/SEWER BOND REVEN	<u>.00</u>	<u>39,155.07</u>	<u>39,090.81</u>	<u>(64.26)</u>	<u>100.2</u>
 TOTAL FUND EXPENDITURES	 <u>.00</u>	 <u>39,155.07</u>	 <u>39,090.81</u>	 <u>(64.26)</u>	 <u>100.2</u>
 NET REVENUE OVER EXPENDITURES	 <u>.00</u>	 <u>(39,090.81)</u>	 <u>(39,090.81)</u>	 <u>.00</u>	 <u>(100.0)</u>

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



ECONOMIC DEVELOPMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT</u>					
10-00-4425 MOTEL TAX	351.44	3,897.98	4,000.00	102.02	97.5
10-00-4900 TRANSFER FROM GC	.00	50,000.00	50,000.00	.00	100.0
TOTAL ECONOMIC DEVELOPMENT	351.44	53,897.98	54,000.00	102.02	99.8
TOTAL FUND REVENUE	351.44	53,897.98	54,000.00	102.02	99.8

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

ECONOMIC DEVELOPMENT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT</u>					
10-00-7120 MEMBERSHIP	7,500.00	14,275.00	29,750.00	15,475.00	48.0
10-00-7135 HOLIDAY/SEASONAL	.00	3,730.43	20,000.00	16,269.57	18.7
10-00-7137 CONTRACTUAL SERVICES	.00	75.00	70,000.00	69,925.00	.1
10-00-7330 MARKETING/PROMOTIONS	250.00	14,460.25	164,495.00	150,034.75	8.8
10-00-7501 COMMUNITY ENHANCEMENTS	.00	12,707.98	92,000.00	79,292.02	13.8
10-00-7810 TOURISM	.00	12,603.30	11,500.00	(1,103.30)	109.6
TOTAL ECONOMIC DEVELOPMENT	<u>7,750.00</u>	<u>57,851.96</u>	<u>387,745.00</u>	<u>329,893.04</u>	<u>14.9</u>
TOTAL FUND EXPENDITURES	<u>7,750.00</u>	<u>57,851.96</u>	<u>387,745.00</u>	<u>329,893.04</u>	<u>14.9</u>
NET REVENUE OVER EXPENDITURES	<u>(7,398.56)</u>	<u>(3,953.98)</u>	<u>(333,745.00)</u>	<u>(329,791.02)</u>	<u>(1.2)</u>

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
11-00-4100 CONCESSION STAND INCOME	(500.00)	12,224.44	12,000.00	(224.44)	101.9
11-00-4200 SPONSORSHIPS/DONATIONS	500.00	48,676.50	45,000.00	(3,676.50)	108.2
11-00-4400 INTEREST INCOME	659.87	6,114.51	4,000.00	(2,114.51)	152.9
11-00-4500 FIELD RENTALS	.00	32,811.00	25,000.00	(7,811.00)	131.2
11-00-4505 INDOOR RENTAL	670.00	9,631.00	11,000.00	1,369.00	87.6
11-00-4700 MISCELLANEOUS INCOME	.00	.00	2,000.00	2,000.00	.0
11-00-4900 TRANSFER FROM GC	.00	15,000.00	15,000.00	.00	100.0
11-00-4910 REGISTRATION FEES	11,538.17	288,292.65	270,000.00	(18,292.65)	106.8
11-00-4917 TRANSFER FROM IMRF	.00	10,648.06	13,000.00	2,351.94	81.9
11-00-4919 TRANSFER FROM SS	.00	11,496.73	13,500.00	2,003.27	85.2
TOTAL RECREATION	12,868.04	434,894.89	410,500.00	(24,394.89)	105.9
TOTAL FUND REVENUE	12,868.04	434,894.89	410,500.00	(24,394.89)	105.9

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEXPENDED	PCNT
<u>RECREATION</u>						
11-00-7011	WAGES-DIR,COORD,SEC	15,097.78	184,028.32	159,320.62	(24,707.70)	115.5
11-00-7012	OVERTIME	.00	.00	500.00	500.00	.0
11-00-7015	TEMPORARY/PART-TIME	200.00	19,237.76	20,032.00	794.24	96.0
11-00-7018	IMRF	1,243.81	13,747.69	12,518.05	(1,229.64)	109.8
11-00-7021	ADVERTISING/HIRING	.00	592.90	1,400.00	807.10	42.4
11-00-7022	FICA/MEDICARE	1,122.07	15,238.46	13,867.68	(1,370.78)	109.9
11-00-7071	HEALTH/LIFE	3,981.06	39,655.24	36,097.21	(3,558.03)	109.9
11-00-7100	SUPPLIES/MAINTENANCE/REPAIRS	.00	1,117.38	2,200.00	1,082.62	50.8
11-00-7120	COMPUTER SUPPORT/IT	202.78	3,676.82	4,225.00	548.18	87.0
11-00-7190	HARDWARE/SOFTWARE	145.40	5,664.93	6,000.00	335.07	94.4
11-00-7201	EQUIPMENT, NEW	.00	1,218.87	3,000.00	1,781.13	40.6
11-00-7315	COPIER COST	23.21	389.38	1,000.00	610.62	38.9
11-00-7322	OFFICE SUPPLIES	16.99	270.39	1,200.00	929.61	22.5
11-00-7341	POSTAGE	.00	.00	250.00	250.00	.0
11-00-7350	PROGRAM GUIDE	.00	.00	250.00	250.00	.0
11-00-7360	BUILDING MAINTENANCE	64.14	2,832.98	4,200.00	1,367.02	67.5
11-00-7371	SCHOOLS/TRAINING/TRAVEL	.00	3,166.29	3,650.00	483.71	86.8
11-00-7391	UTILITIES	598.55	9,672.59	9,300.00	(372.59)	104.0
11-00-7401	UNIFORMS	.00	81.70	600.00	518.30	13.6
11-00-7420	SALES TAX	.00	498.14	100.00	(398.14)	498.1
11-00-7451	VEHICLE FUEL	138.32	1,576.35	2,000.00	423.65	78.8
11-00-7454	VEHICLE MAINTENANCE	.00	1,604.04	1,500.00	(104.04)	106.9
11-00-7501	MISCELLANEOUS	22.01	372.07	1,000.00	627.93	37.2
11-00-7806	TRANSFER TO VR/CE	.00	10,000.00	10,000.00	.00	100.0
	TOTAL RECREATION	22,856.12	314,642.30	294,210.56	(20,431.74)	106.9



VILLAGE OF MAHOMET
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

RECREATION

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
11-10-7050 CONTRACTED EMPLOYEES-OFFICIAL	1,098.00	20,738.75	20,000.00	(738.75)	103.7
11-10-7060 CONTRACTED EMPLOYEES-INSTRUC	8,102.50	34,413.20	23,000.00	(11,413.20)	149.6
11-10-7100 FIELD/PROGRAM SUPPLIES	1,505.87	7,030.91	9,000.00	1,969.09	78.1
11-10-7110 ADULT LEAGUE SOFTBALL	.00	350.55	500.00	149.45	70.1
11-10-7125 SPORT CAMP / CLINICS	.00	124.73	500.00	375.27	25.0
11-10-7130 BASEBALL-YOUTH	276.36	5,650.36	6,000.00	349.64	94.2
11-10-7170 SOFTBALL-YOUTH	.00	1,852.50	4,500.00	2,647.50	41.2
11-10-7195 T-BALL	.00	3,646.30	4,500.00	853.70	81.0
11-10-7198 BASKETBALL-YOUTH	.00	6,533.32	7,000.00	466.68	93.3
11-10-7199 BASKETBALL, ADULT	.00	.00	120.00	120.00	.0
11-10-7210 SOCCER	.00	8,647.33	10,500.00	1,852.67	82.4
11-10-7212 DAY CAMPS	.00	.00	750.00	750.00	.0
11-10-7215 TENNIS	.00	.00	1,500.00	1,500.00	.0
11-10-7217 PICKLEBALL	.00	259.16	2,000.00	1,740.84	13.0
11-10-7220 VOLLEYBALL - ADULT	.00	319.97	750.00	430.03	42.7
11-10-7230 VOLLEYBALL - YOUTH	.00	.00	750.00	750.00	.0
11-10-7240 FLAG FOOTBALL	.00	6,041.08	6,500.00	458.92	92.9
11-10-7245 SPECIAL EVENTS	1,017.87	11,692.77	13,250.00	1,557.23	88.3
11-10-7401 PROGRAM STAFF UNIFORMS	.00	.00	250.00	250.00	.0
11-10-7410 REFUNDS PAID	69.00	405.00	4,500.00	4,095.00	9.0
11-10-7420 LEASE & EQUIPMENT RENTAL	3,630.00	39,495.00	38,665.00	(830.00)	102.2
11-10-7450 MISCELLANEOUS - PROGRAMS	.00	319.05	1,000.00	680.95	31.9
TOTAL RECREATION	15,699.60	147,519.98	155,535.00	8,015.02	94.9
<u>RECREATION</u>					
11-20-7100 FOOD SUPPLIES	3,469.74	9,130.59	8,200.00	(930.59)	111.4
11-20-7211 EQUIPMENT MAINTENANCE & REPAI	476.92	582.50	650.00	67.50	89.6
11-20-7501 MISCELLANEOUS - CONCESSIONS	.00	.00	250.00	250.00	.0
TOTAL RECREATION	3,946.66	9,713.09	9,100.00	(613.09)	106.7
TOTAL FUND EXPENDITURES	42,502.38	471,875.37	458,845.56	(13,029.81)	102.8
NET REVENUE OVER EXPENDITURES	(29,634.34)	(36,980.48)	(48,345.56)	(11,365.08)	(76.5)

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

PARK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK REVENUE</u>					
12-00-4200 GENERAL PARKS DONATION	2,000.00	5,880.00	5,000.00	(880.00)	117.6
12-00-4206 REAL ESTATE TAX	.00	176,555.62	177,251.59	695.97	99.6
12-00-4400 INTEREST	1,645.39	13,322.13	5,000.00	(8,322.13)	266.4
12-00-4500 PAVILION RENTALS	620.00	3,510.00	5,000.00	1,490.00	70.2
12-00-4700 MISCELLANEOUS	.00	2,200.00	400.00	(1,800.00)	550.0
12-00-4901 TRANSFER FROM UTILITY TAX	.00	250,000.00	250,000.00	.00	100.0
12-00-4917 TRANSFER FROM IMRF	.00	10,091.05	12,403.00	2,311.95	81.4
12-00-4919 TRANSFER FROM SS	.00	9,986.79	10,500.00	513.21	95.1
12-00-4921 TRANSFER FROM GENERAL CORP	.00	20,000.00	20,000.00	.00	100.0
TOTAL PARK REVENUE	4,265.39	491,545.59	485,554.59	(5,991.00)	101.2
TOTAL FUND REVENUE	4,265.39	491,545.59	485,554.59	(5,991.00)	101.2

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

PARK

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PARK REVENUE</u>					
12-00-7011 WAGES-PARK	12,551.86	166,794.56	195,276.62	28,482.06	85.4
12-00-7012 OVERTIME	.00	276.00	750.00	474.00	36.8
12-00-7015 TEMPORARY/PART-TIME	200.00	10,213.74	23,375.00	13,161.26	43.7
12-00-7021 IMRF	1,065.24	12,838.12	15,349.45	2,511.33	83.6
12-00-7022 FICA/MEDICARE	962.45	13,432.23	16,209.28	2,777.05	82.9
12-00-7071 HEALTH/LIFE INSURANCE	1,907.33	22,478.96	31,468.10	8,989.14	71.4
12-00-7120 COMPUTER SUPPORT/IT	202.78	3,363.02	3,850.00	486.98	87.4
12-00-7201 EQUIPMENT, NEW	39.99	9,931.07	18,500.00	8,568.93	53.7
12-00-7211 EQUIPMENT MAINT. & REPAIR	165.26	2,168.95	3,500.00	1,331.05	62.0
12-00-7232 EQUIPMENT RENTAL	.00	.00	800.00	800.00	.0
12-00-7314 LEGAL	.00	.00	1,000.00	1,000.00	.0
12-00-7360 BUILDNG MAINTENANCE	231.50	4,921.55	4,400.00	(521.55)	111.9
12-00-7361 HARDSCAPES REPAIR/MAINTENANC	.00	191.25	8,000.00	7,808.75	2.4
12-00-7375 SHOP SUPPLIES	348.01	684.76	1,500.00	815.24	45.7
12-00-7391 UTILITIES	1,519.14	32,761.51	37,500.00	4,738.49	87.4
12-00-7401 UNIFORMS	126.52	605.23	600.00	(5.23)	100.9
12-00-7405 PARK MAINT./IMPROVEMENT	283.56	15,083.23	17,600.00	2,516.77	85.7
12-00-7451 VEHICLE FUEL	507.28	5,632.12	5,200.00	(432.12)	108.3
12-00-7454 VEHICLE MAINTENANCE	.00	1,582.10	2,000.00	417.90	79.1
12-00-7470 CAPITAL IMPROVEMENT	.00	15,968.77	247,500.00	231,531.23	6.5
12-00-7501 MISCELLANEOUS	.00	1.00	1,000.00	999.00	.1
12-00-7610 TREE PROGRAM	275.00	3,004.64	8,500.00	5,495.36	35.4
12-00-7806 TRANSFER TO VR/CE	.00	20,000.00	20,000.00	.00	100.0
TOTAL PARK REVENUE	20,385.92	341,932.81	663,878.45	321,945.64	51.5
TOTAL FUND EXPENDITURES	20,385.92	341,932.81	663,878.45	321,945.64	51.5
NET REVENUE OVER EXPENDITURES	(16,120.53)	149,612.78	(178,323.86)	(327,936.64)	83.9

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

MOTOR FUEL TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET		UNEXPENDED	PCNT
<u>MOTOR FUEL TAX</u>						
16-00-4100 STATE DISTRIBUTION	14,150.89	206,844.94	193,500.00	(13,344.94)	106.9
16-00-4400 INTEREST INCOME	2,420.77	27,560.16	20,000.00	(7,560.16)	137.8
16-00-4700 TRANSPORTATION RENEWAL FUND	16,742.61	225,158.36	207,500.00	(17,658.36)	108.5
16-00-4800 MISC. REIMBURSEMENT	.00	1,636.00	5,000.00		3,364.00	32.7
16-00-4810 SUPPLEMENTAL ALLOTMENT	.00	141,655.49	10,000.00	(131,655.49)	1416.6
	<u>33,314.27</u>	<u>602,854.95</u>	<u>436,000.00</u>	(<u>166,854.95)</u>	<u>138.3</u>
TOTAL MOTOR FUEL TAX						
	<u>33,314.27</u>	<u>602,854.95</u>	<u>436,000.00</u>	(<u>166,854.95)</u>	<u>138.3</u>
TOTAL FUND REVENUE						

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



MOTOR FUEL TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MOTOR FUEL TAX</u>					
16-00-7562 MFT MAINTENANCE	.00	31,144.72	3,500.00	(27,644.72)	889.9
16-00-7563 MAINTENANCE – ROAD SALT	.00	11,971.34	44,000.00	32,028.66	27.2
16-00-7564 MAINTENANCE – TRAFFIC SIGNALS	866.03	14,506.88	15,000.00	493.12	96.7
16-00-7565 MAINTENANCE – CONCRETE SIDEWA	.00	5,000.00	5,000.00	.00	100.0
16-00-7566 MAINTENANCE – CONCRETE PATCHI	.00	15,000.00	15,000.00	.00	100.0
16-00-7580 CONTRACT – SEAL COATING	.00	132,531.70	100,000.00	(32,531.70)	132.5
16-00-7582 CONTRACT – PUG PAVING	.00	275,211.40	305,660.00	30,448.60	90.0
16-00-7584 CONTRACT – CONCRETE PATCHING	.00	112,500.00	112,500.00	.00	100.0
16-00-7585 CONTRACT PAVEMENT VOID FILL	.00	.00	15,000.00	15,000.00	.0
TOTAL MOTOR FUEL TAX	866.03	597,866.04	615,660.00	17,793.96	97.1
TOTAL FUND EXPENDITURES	866.03	597,866.04	615,660.00	17,793.96	97.1
NET REVENUE OVER EXPENDITURES	32,448.24	4,988.91	(179,660.00)	(184,648.91)	2.8

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

IMRF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IMRF</u>					
17-00-4206 REAL ESTATE TAX	.00	99,652.31	99,911.48	259.17	99.7
17-00-4400 INTEREST INCOME	15.52	1,188.85	2,500.00	1,311.15	47.6
17-00-4901 TRANSFER FROM GC	.00	10,000.00	10,000.00	.00	100.0
TOTAL IMRF	15.52	110,841.16	112,411.48	1,570.32	98.6
TOTAL FUND REVENUE	15.52	110,841.16	112,411.48	1,570.32	98.6

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

IMRF

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>IMRF</u>					
17-00-7500 IMRF CONTRIBUTION - TRANSFERS	.00	120,322.61	165,000.00	44,677.39	72.9
TOTAL IMRF	.00	120,322.61	165,000.00	44,677.39	72.9
TOTAL FUND EXPENDITURES	.00	120,322.61	165,000.00	44,677.39	72.9
NET REVENUE OVER EXPENDITURES	15.52	(9,481.45)	(52,588.52)	(43,107.07)	(18.0)

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

POLICE PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
18-00-4095 EMP. CONTRIBUTION	7,677.64	98,029.42	85,000.00	(13,029.42)	115.3
18-00-4206 REAL ESTATE TAX	.00	196,325.05	196,835.57	510.52	99.7
18-00-4400 INTEREST INCOME	1,029.44	5,588.34	5,000.00	(588.34)	111.8
18-00-4901 TRANSFER FROM GC	.00	478,051.00	478,051.00	.00	100.0
18-00-4905 TRANSFER FROM IPPOIF	.00	.00	200,000.00	200,000.00	.0
TOTAL REVENUES	8,707.08	777,993.81	964,886.57	186,892.76	80.6
TOTAL FUND REVENUE	8,707.08	777,993.81	964,886.57	186,892.76	80.6

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



POLICE PENSION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>REVENUES</u>					
18-00-7100	.00	.00	3,000.00	3,000.00	.0
18-00-7120	.00	.00	800.00	800.00	.0
18-00-7301	.00	.00	2,750.00	2,750.00	.0
18-00-7314	.00	.00	10,000.00	10,000.00	.0
18-00-7317	.00	.00	10,000.00	10,000.00	.0
18-00-7322	.00	.00	1,000.00	1,000.00	.0
18-00-7333	.00	.00	12,000.00	12,000.00	.0
18-00-7335	.00	.00	5,000.00	5,000.00	.0
18-00-7371	.00	.00	3,000.00	3,000.00	.0
18-00-7501	41.75	711.52	2,000.00	1,288.48	35.6
18-00-7711	24,881.17	308,174.48	290,000.00	(18,174.48)	106.3
18-00-7809	.00	101,602.82	200,000.00	98,397.18	50.8
TOTAL REVENUES	<u>24,922.92</u>	<u>410,488.82</u>	<u>539,550.00</u>	<u>129,061.18</u>	<u>76.1</u>
TOTAL FUND EXPENDITURES	<u>24,922.92</u>	<u>410,488.82</u>	<u>539,550.00</u>	<u>129,061.18</u>	<u>76.1</u>
NET REVENUE OVER EXPENDITURES	<u>(16,215.84)</u>	<u>367,504.99</u>	<u>425,336.57</u>	<u>57,831.58</u>	<u>86.4</u>

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

SOCIAL SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOCIAL SECURITY</u>					
19-00-4206 REAL ESTATE TAX	.00	156,264.80	156,671.82	407.02	99.7
19-00-4400 INTEREST INCOME	143.02	2,500.40	1,200.00	(1,300.40)	208.4
19-00-4900 TRANSFER FROM GC	(65,000.00)	65,000.00	65,000.00	.00	100.0
TOTAL SOCIAL SECURITY	(64,856.98)	223,765.20	222,871.82	(893.38)	100.4
TOTAL FUND REVENUE	(64,856.98)	223,765.20	222,871.82	(893.38)	100.4

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

SOCIAL SECURITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SOCIAL SECURITY</u>					
19-00-7500 SOCIAL SECURITY CONT-TRANSFER	.00	170,693.88	240,000.00	69,306.12	71.1
TOTAL SOCIAL SECURITY	.00	170,693.88	240,000.00	69,306.12	71.1
TOTAL FUND EXPENDITURES	.00	170,693.88	240,000.00	69,306.12	71.1
NET REVENUE OVER EXPENDITURES	(64,856.98)	53,071.32	(17,128.18)	(70,199.50)	309.9

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

MUSIC FESTIVAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VILLAGE</u>					
20-00-4200 SPONSORSHIPS	7,571.92	91,630.15	90,000.00	(1,630.15)	101.8
20-00-4225 ID WRIST BAND REVENUE	.00	8,555.00	12,000.00	3,445.00	71.3
20-00-4325 STREET VENDOR	.00	19,929.89	14,500.00	(5,429.89)	137.5
20-00-4330 FOOD VENDORS	1,659.50	6,668.34	.00	(6,668.34)	.0
20-00-4335 CARNIVAL	.00	6,935.65	10,000.00	3,064.35	69.4
20-00-4350 VIP TENT TICKET SALES	.00	8,780.00	12,000.00	3,220.00	73.2
20-00-4360 LIONS BEVERAGE SALES	.00	4,617.12	5,000.00	382.88	92.3
20-00-4400 INTEREST	209.41	1,744.94	500.00	(1,244.94)	349.0
20-00-4700 MISC. INCOME	.00	750.00	15,000.00	14,250.00	5.0
TOTAL VILLAGE	9,440.83	149,611.09	159,000.00	9,388.91	94.1
TOTAL FUND REVENUE	9,440.83	149,611.09	159,000.00	9,388.91	94.1

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

MUSIC FESTIVAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VILLAGE</u>					
20-00-7100 DIRECTOR STIPEND	.00	500.00	500.00	.00	100.0
20-00-7232 EQUIPMENT RENTAL	.00	.00	18,500.00	18,500.00	.0
20-00-7250 ENTERTAINMENT	.00	58,200.00	75,000.00	16,800.00	77.6
20-00-7350 SERVICES; SOUND/STAGE	439.37	58,462.85	50,000.00	(8,462.85)	116.9
20-00-7501 MISC	.00	10,236.34	15,000.00	4,763.66	68.2
20-00-7505 VIP TENT EXPENSE	.00	4,261.46	10,000.00	5,738.54	42.6
TOTAL VILLAGE	439.37	131,660.65	169,000.00	37,339.35	77.9
TOTAL FUND EXPENDITURES	439.37	131,660.65	169,000.00	37,339.35	77.9
NET REVENUE OVER EXPENDITURES	9,001.46	17,950.44	(10,000.00)	(27,950.44)	179.5

VILLAGE OF MAHOMET
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



PRAIRIEVIEW ROAD ESCROW

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
VILLAGE-REVENUE					
21-00-7120 INFRASTRUCTURE	.00	.00	50,000.00	50,000.00	.0
TOTAL VILLAGE-REVENUE	.00	.00	50,000.00	50,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	50,000.00	50,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(50,000.00)	(50,000.00)	.0

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

INSURANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INSURANCE REVENUE</u>					
22-00-4206 REAL ESTATE TAX	.00	103,954.79	104,226.59	271.80	99.7
22-00-4400 INTEREST INCOME	150.40	2,881.31	2,000.00	(881.31)	144.1
TOTAL INSURANCE REVENUE	150.40	106,836.10	106,226.59	(609.51)	100.6
TOTAL FUND REVENUE	150.40	106,836.10	106,226.59	(609.51)	100.6

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

INSURANCE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INSURANCE REVENUE</u>					
22-00-7301 INSURANCE-GENERAL	.00	129,899.52	155,000.00	25,100.48	83.8
22-00-7302 JUDGEMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL INSURANCE REVENUE	.00	129,899.52	156,000.00	26,100.48	83.3
TOTAL FUND EXPENDITURES	.00	129,899.52	156,000.00	26,100.48	83.3
NET REVENUE OVER EXPENDITURES	150.40	(23,063.42)	(49,773.41)	(26,709.99)	(46.3)

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

FORFEITED FUNDS - FEDERAL

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VILLAGE-REVENUE</u>						
25-00-4400	INTEREST	.28	2.35	1.00	(1.35)	235.0
	TOTAL VILLAGE-REVENUE	.28	2.35	1.00	(1.35)	235.0
	TOTAL FUND REVENUE	.28	2.35	1.00	(1.35)	235.0

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



FORFEITED FUNDS - FEDERAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>VILLAGE-REVENUE</u>					
25-00-7110 ADMINISTRATION	.00	.00	1.00	1.00	.0
25-00-7900 PURCHASES	.00	.00	1.00	1.00	.0
TOTAL VILLAGE-REVENUE	.00	.00	2.00	2.00	.0
TOTAL FUND EXPENDITURES	.00	.00	2.00	2.00	.0
NET REVENUE OVER EXPENDITURES	.28	2.35	(1.00)	(3.35)	235.0

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

FORFEITED FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FORFEITED FUNDS REVENUE</u>					
26-00-4700 MISC. INCOME	.00	.00	3,500.00	3,500.00	.0
TOTAL FORFEITED FUNDS REVENUE	.00	.00	3,500.00	3,500.00	.0
TOTAL FUND REVENUE	.00	.00	3,500.00	3,500.00	.0

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

FORFEITED FUNDS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FORFEITED FUNDS REVENUE</u>					
26-00-7900 PURCHASES	.00	.00	25,000.00	25,000.00	.0
TOTAL FORFEITED FUNDS REVENUE	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	25,000.00	25,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	(21,500.00)	(21,500.00)	.0

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

BOND ISSUE 2000

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOND ISSUE</u>					
27-00-4206 REAL ESTATE TAX	.00	92,699.07	92,940.91	241.84	99.7
27-00-4400 INTEREST INCOME	380.08	3,015.70	1,200.00	(1,815.70)	251.3
TOTAL BOND ISSUE	380.08	95,714.77	94,140.91	(1,573.86)	101.7
TOTAL FUND REVENUE	380.08	95,714.77	94,140.91	(1,573.86)	101.7

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



BOND ISSUE 2000

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>BOND ISSUE</u>					
27-00-7314 LEGAL FEES	.00	500.00	.00	(500.00)	.0
27-00-7900 BOND PAY'T-INT.	.00	19,078.13	38,156.00	19,077.87	50.0
27-00-7950 BOND PAY'T-PRINCIPAL	.00	55,000.00	55,000.00	.00	100.0
TOTAL BOND ISSUE	.00	74,578.13	93,156.00	18,577.87	80.1
TOTAL FUND EXPENDITURES	.00	74,578.13	93,156.00	18,577.87	80.1
NET REVENUE OVER EXPENDITURES	380.08	21,136.64	984.91	(20,151.73)	2146.1

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

UTILITY TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY TAX REVENUE</u>					
28-00-4400 INTEREST INCOME	494.76	9,351.39	5,000.00	(4,351.39)	187.0
28-00-4820 UTILITY TAX	46,286.90	525,208.77	475,000.00	(50,208.77)	110.6
TOTAL UTILITY TAX REVENUE	46,781.66	534,560.16	480,000.00	(54,560.16)	111.4
TOTAL FUND REVENUE	46,781.66	534,560.16	480,000.00	(54,560.16)	111.4

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

UTILITY TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>UTILITY TAX REVENUE</u>					
28-00-7800 TRANSFER TO GENERAL CORPORAT	250,000.00	250,000.00	250,000.00	.00	100.0
28-00-7806 TRANSFER TO CRF/VRF	20,000.00	20,000.00	20,000.00	.00	100.0
28-00-7812 TRANSFER TO PARKS	.00	250,000.00	250,000.00	.00	100.0
TOTAL UTILITY TAX REVENUE	<u>270,000.00</u>	<u>520,000.00</u>	<u>520,000.00</u>	<u>.00</u>	<u>100.0</u>
TOTAL FUND EXPENDITURES	<u>270,000.00</u>	<u>520,000.00</u>	<u>520,000.00</u>	<u>.00</u>	<u>100.0</u>
NET REVENUE OVER EXPENDITURES	<u>(223,218.34)</u>	<u>14,560.16</u>	<u>(40,000.00)</u>	<u>(54,560.16)</u>	<u>36.4</u>

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

DEBT SERVICE TIB

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>2012AB TIF DEBT SERVICE</u>					
32-00-4400 INTEREST INCOME	.00	6.44	.00	(6.44)	.0
TOTAL 2012AB TIF DEBT SERVICE	.00	6.44	.00	(6.44)	.0
TOTAL FUND REVENUE	.00	6.44	.00	(6.44)	.0

VILLAGE OF MAHOMET
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



DEBT SERVICE TIB

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>2012AB TIF DEBT SERVICE</u>					
32-00-7833 TRANSFER TO TIF FUND (E)	.00	7,841.37	7,834.93	(6.44)	100.1
TOTAL 2012AB TIF DEBT SERVICE	.00	7,841.37	7,834.93	(6.44)	100.1
TOTAL FUND EXPENDITURES	.00	7,841.37	7,834.93	(6.44)	100.1
NET REVENUE OVER EXPENDITURES	.00	(7,834.93)	(7,834.93)	.00	(100.0)

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

TAX INCREMENT FINANCING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TIF REVENUE</u>					
33-00-4206 REAL ESTATE TAX	.00	4,464,714.88	4,470,019.76	5,304.88	99.9
33-00-4400 INTEREST INCOME	7,089.93	112,420.13	50,000.00	(62,420.13)	224.8
33-00-4905 TRANSFER FROM BOND	.00	46,996.44	46,876.00	(120.44)	100.3
TOTAL TIF REVENUE	<u>7,089.93</u>	<u>4,624,131.45</u>	<u>4,566,895.76</u>	<u>(57,235.69)</u>	<u>101.3</u>
TOTAL FUND REVENUE	<u>7,089.93</u>	<u>4,624,131.45</u>	<u>4,566,895.76</u>	<u>(57,235.69)</u>	<u>101.3</u>

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

TAX INCREMENT FINANCING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TIF REVENUE</u>					
33-00-7120 CONSTRUCTION-OVERSIZING	.00	724,256.11	776,915.00	52,658.89	93.2
33-00-7142 ENGINEERING	.00	5,250.00	40,000.00	34,750.00	13.1
33-00-7222 DISBURSEMENTS	.00	3,643,385.42	3,500,000.00	(143,385.42)	104.1
33-00-7314 LEGAL	.00	225.00	20,000.00	19,775.00	1.1
33-00-7333 PROFESSIONAL SERVICES-AUDIT	.00	825.00	1,000.00	175.00	82.5
33-00-7501 MISC	.00	6,491.25	66,500.00	60,008.75	9.8
33-00-7816 TRANSFER TO DEBT SERVICE 2021	.00	771,000.00	771,000.00	.00	100.0
TOTAL TIF REVENUE	.00	5,151,432.78	5,175,415.00	23,982.22	99.5
TOTAL FUND EXPENDITURES	.00	5,151,432.78	5,175,415.00	23,982.22	99.5
NET REVENUE OVER EXPENDITURES	7,089.93	(527,301.33)	(608,519.24)	(81,217.91)	(86.7)

VILLAGE OF MAHOMET
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

CAPITAL EQUIPMENT/VEHICLE REPL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAP. EQUIP/VEHICLE REPLACEMENT</u>					
34-00-4645 OTHER FINANCING SOURCE	.00	367,000.00	.00	(367,000.00)	.0
34-00-4650 VEHICLE/EQUIPMENT SALES	.00	10,184.11	.00	(10,184.11)	.0
34-00-4700 MISC	.00	4,780.00	.00	(4,780.00)	.0
34-00-4900 TRANSFER FROM UTILITY TAX	20,000.00	20,000.00	20,000.00	.00	100.0
34-00-4901 TRANSFER FROM GENERAL CORP.	.00	600,000.00	600,000.00	.00	100.0
34-00-4902 TRANSFER FROM WATER	100,000.00	100,000.00	100,000.00	.00	100.0
34-00-4903 TRANSFER FROM WASTEWATER	.00	50,000.00	50,000.00	.00	100.0
34-00-4905 TRANSFER FROM RECREATION	.00	10,000.00	10,000.00	.00	100.0
34-00-4906 TRANFER FROM PARKS	.00	20,000.00	20,000.00	.00	100.0
TOTAL CAP. EQUIP/VEHICLE REPLAC	120,000.00	1,181,964.11	800,000.00	(381,964.11)	147.8
TOTAL FUND REVENUE	120,000.00	1,181,964.11	800,000.00	(381,964.11)	147.8

VILLAGE OF MAHOMET
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



CAPITAL EQUIPMENT/VEHICLE REPL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAP. EQUIP/VEHICLE REPLACEMENT</u>					
34-00-7313 VEHICLE PURCHASE/LEASE	13,013.69	896,268.12	894,656.28	(1,611.84)	100.2
34-00-7315 CAPITAL EQUIPMENT PURCHASE	27,582.28	409,791.14	452,100.00	42,308.86	90.6
34-00-7501 MISC EXPENSE	.00	3,232.00	.00	(3,232.00)	.0
TOTAL CAP. EQUIP/VEHICLE REPLAC	40,595.97	1,309,291.26	1,346,756.28	37,465.02	97.2
TOTAL FUND EXPENDITURES	40,595.97	1,309,291.26	1,346,756.28	37,465.02	97.2
NET REVENUE OVER EXPENDITURES	79,404.03	(127,327.15)	(546,756.28)	(419,429.13)	(23.3)

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

TRANSPORTATION SYSTEM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSPORTATION SYSTEM CI</u>					
35-00-4850	7,266.37	88,382.62	70,000.00	(18,382.62)	126.3
35-00-4901	.00	600,000.00	600,000.00	.00	100.0
TOTAL TRANSPORTATION SYSTEM CI	7,266.37	688,382.62	670,000.00	(18,382.62)	102.7
TOTAL FUND REVENUE	7,266.37	688,382.62	670,000.00	(18,382.62)	102.7

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

TRANSPORTATION SYSTEM CAPITAL

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSPORTATION SYSTEM CI</u>					
35-00-7400 CAPITAL IMPROVEMENTS	40,246.50	576,835.29	663,318.00	86,482.71	87.0
TOTAL TRANSPORTATION SYSTEM CI	40,246.50	576,835.29	663,318.00	86,482.71	87.0
<u>SOLACE REVENUE</u>					
35-10-7800 DEVELOPER REIMBURSEMENT	.00	30,479.87	30,480.00	.13	100.0
TOTAL SOLACE REVENUE	.00	30,479.87	30,480.00	.13	100.0
TOTAL FUND EXPENDITURES	40,246.50	607,315.16	693,798.00	86,482.84	87.5
NET REVENUE OVER EXPENDITURES	(32,980.13)	81,067.46	(23,798.00)	(104,865.46)	340.7

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

STREET IMPROVEMENT BOND ISSUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>STREET IMPROVEMENT REVENUE</u>					
36-00-7400 CAPITAL IMPROVEMENT	21,542.62	100,609.12	100,000.00	(609.12)	100.6
TOTAL STREET IMPROVEMENT REVE	21,542.62	100,609.12	100,000.00	(609.12)	100.6
TOTAL FUND EXPENDITURES	21,542.62	100,609.12	100,000.00	(609.12)	100.6
NET REVENUE OVER EXPENDITURES	(21,542.62)	(100,609.12)	(100,000.00)	609.12	(100.6)

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026



WWTPE/RESERVE/DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP EXPANSION</u>					
37-00-4400 INTEREST	4,661.39	38,138.23	15,000.00	(23,138.23)	254.3
37-00-4903 TRANSFER FROM WASTEWATER	.00	760,000.00	760,000.00	.00	100.0
TOTAL WWTP EXPANSION	4,661.39	798,138.23	775,000.00	(23,138.23)	103.0
<hr/>					
37-10-4903 TRANSFER FROM WATER	.00	175,000.00	175,000.00	.00	100.0
TOTAL DEPARTMENT 10	.00	175,000.00	175,000.00	.00	100.0
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TOTAL FUND REVENUE	4,661.39	973,138.23	950,000.00	(23,138.23)	102.4

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

WWTPE/RESERVE/DEBT SERVICE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>WWTP EXPANSION</u>					
37-00-7900 INTEREST PAYMENT	.00	86,739.70	86,739.70	.00	100.0
37-00-7950 PRINCIPAL PAYMENT	.00	671,468.80	671,468.80	.00	100.0
TOTAL WWTP EXPANSION	.00	758,208.50	758,208.50	.00	100.0
TOTAL FUND EXPENDITURES	.00	758,208.50	758,208.50	.00	100.0
NET REVENUE OVER EXPENDITURES	4,661.39	214,929.73	191,791.50	(23,138.23)	112.1

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

TRANS FACILITY IMPROV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TCI FACILITY</u>					
46-00-4400 INTEREST INCOME	210.42	1,783.90	1,000.00	(783.90)	178.4
46-00-4901 TRANSFER FROM GC	.00	15,000.00	15,000.00	.00	100.0
TOTAL TCI FACILITY	210.42	16,783.90	16,000.00	(783.90)	104.9
TOTAL FUND REVENUE	210.42	16,783.90	16,000.00	(783.90)	104.9

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

TRANS FACILITY IMPROV

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TCI FACILITY</u>					
46-00-7120 CONSTRUCTION	.00	.00	15,000.00	15,000.00	.0
46-00-7501 MISCELLANEOUS	.00	.00	10,000.00	10,000.00	.0
TOTAL TCI FACILITY	.00	.00	25,000.00	25,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	25,000.00	25,000.00	.0
NET REVENUE OVER EXPENDITURES	210.42	16,783.90	(9,000.00)	(25,783.90)	186.5

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

TRANSPORTATION FACILITY DEBTS

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSPORTATION FACILITY REVENUE</u>					
47-00-4400 INTEREST	672.93	6,314.64	3,000.00	(3,314.64)	210.5
47-00-4900 TRANSFER FROM TRANS. FUND	.00	96,000.00	96,000.00	.00	100.0
TOTAL TRANSPORTATION FACILITY R	672.93	102,314.64	99,000.00	(3,314.64)	103.4
TOTAL FUND REVENUE	672.93	102,314.64	99,000.00	(3,314.64)	103.4

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



TRANSPORTATION FACILITY DEBT S

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSPORTATION FACILITY REVENUE</u>					
47-00-7900 INTEREST	.00	15,220.00	15,220.00	.00	100.0
47-00-7950 PRINCIPAL PAYMENT	.00	80,000.00	80,000.00	.00	100.0
47-00-7975 FEES	.00	.00	1,000.00	1,000.00	.0
TOTAL TRANSPORTATION FACILITY R	.00	95,220.00	96,220.00	1,000.00	99.0
TOTAL FUND EXPENDITURES	.00	95,220.00	96,220.00	1,000.00	99.0
NET REVENUE OVER EXPENDITURES	672.93	7,094.64	2,780.00	(4,314.64)	255.2

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

DARK FIBER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DARK FIBER REVENUE</u>					
48-00-4400 INTEREST	90.33	899.29	500.00	(399.29)	179.9
TOTAL DARK FIBER REVENUE	90.33	899.29	500.00	(399.29)	179.9
TOTAL FUND REVENUE	90.33	899.29	500.00	(399.29)	179.9

VILLAGE OF MAHOMET
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

DARK FIBER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DARK FIBER REVENUE</u>					
48-00-7120 CONSTRUCTION	.00	.00	15,000.00	15,000.00	.0
TOTAL DARK FIBER REVENUE	.00	.00	15,000.00	15,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	15,000.00	15,000.00	.0
NET REVENUE OVER EXPENDITURES	90.33	899.29	(14,500.00)	(15,399.29)	6.2

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

TAX INCREMENT FINANCING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TIF REVENUE</u>					
49-00-4206 REAL ESTATE TAX	.00	313,316.93	312,915.26	(401.67)	100.1
49-00-4400 INTEREST INCOME	.00	.00	300.00	300.00	.0
TOTAL TIF REVENUE	.00	313,316.93	313,215.26	(101.67)	100.0
TOTAL FUND REVENUE	.00	313,316.93	313,215.26	(101.67)	100.0

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026



TAX INCREMENT FINANCING

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TIF REVENUE</u>					
49-00-7120 CONSTRUCTION-OVERSIZING	5,767.82	148,013.27	275,000.00	126,986.73	53.8
49-00-7142 ENGINEERING	.00	21,015.77	91,000.00	69,984.23	23.1
49-00-7222 DISBURSEMENTS	.00	.00	10,000.00	10,000.00	.0
49-00-7314 LEGAL	.00	225.00	1,500.00	1,275.00	15.0
49-00-7501 MISC	.00	6,491.25	156,495.00	150,003.75	4.2
TOTAL TIF REVENUE	<u>5,767.82</u>	<u>175,745.29</u>	<u>533,995.00</u>	<u>358,249.71</u>	<u>32.9</u>
TOTAL FUND EXPENDITURES	<u>5,767.82</u>	<u>175,745.29</u>	<u>533,995.00</u>	<u>358,249.71</u>	<u>32.9</u>
NET REVENUE OVER EXPENDITURES	<u>(5,767.82)</u>	<u>137,571.64</u>	<u>(220,779.74)</u>	<u>(358,351.38)</u>	<u>62.3</u>

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

BOND 2021 TIF ISSUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>2012AB TIF DEBT SERVICE</u>					
50-00-4900 TRANSFER FROM TIF SERIES 2021	.00	771,000.00	772,000.00	1,000.00	99.9
TOTAL 2012AB TIF DEBT SERVICE	.00	771,000.00	772,000.00	1,000.00	99.9
TOTAL FUND REVENUE	.00	771,000.00	772,000.00	1,000.00	99.9

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

BOND 2021 TIF ISSUE

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>2012AB TIF DEBT SERVICE</u>					
50-00-7900 BOND INTEREST 2021	.00	216,000.00	108,000.00	(108,000.00)	200.0
50-00-7950 BOND PAYMENT-PRINCIPAL 2021	.00	555,000.00	663,000.00	108,000.00	83.7
50-00-7975 BOND FEES FOR 2021	.00	500.00	1,000.00	500.00	50.0
TOTAL 2012AB TIF DEBT SERVICE	.00	771,500.00	772,000.00	500.00	99.9
TOTAL FUND EXPENDITURES	.00	771,500.00	772,000.00	500.00	99.9
NET REVENUE OVER EXPENDITURES	.00	(500.00)	.00	500.00	.0

VILLAGE OF MAHOMET
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING APRIL 30, 2026

BUSINESS DISTRICT TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 00</u>					
52-00-4206 BUSINESS DISTRICT TAX	44,107.74	611,153.88	400,000.00	(211,153.88)	152.8
52-00-4400 INTEREST	.00	.00	1,000.00	1,000.00	.0
TOTAL DEPARTMENT 00	44,107.74	611,153.88	401,000.00	(210,153.88)	152.4
TOTAL FUND REVENUE	44,107.74	611,153.88	401,000.00	(210,153.88)	152.4

VILLAGE OF MAHOMET
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING APRIL 30, 2026

BUSINESS DISTRICT TAX

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
52-00-7120 CONSTRUCTION & IMPR	.00	.00	100,000.00	100,000.00	.0
52-00-7225 GRANTS	25,000.00	47,252.50	150,000.00	102,747.50	31.5
52-00-7230 REBATES	30,300.05	30,300.05	75,000.00	44,699.95	40.4
52-00-7314 LEGAL	.00	.00	1,000.00	1,000.00	.0
52-00-7333 PROFESSIONAL SRV	.00	10,000.00	10,000.00	.00	100.0
52-00-7501 MISCELLANEOUS	14,000.00	39,371.25	66,500.00	27,128.75	59.2
	<u>69,300.05</u>	<u>126,923.80</u>	<u>402,500.00</u>	<u>275,576.20</u>	<u>31.5</u>
TOTAL DEPARTMENT 00					
	<u>69,300.05</u>	<u>126,923.80</u>	<u>402,500.00</u>	<u>275,576.20</u>	<u>31.5</u>
TOTAL FUND EXPENDITURES					
	<u>69,300.05</u>	<u>126,923.80</u>	<u>402,500.00</u>	<u>275,576.20</u>	<u>31.5</u>
NET REVENUE OVER EXPENDITURES	(25,192.31)	484,230.08	(1,500.00)	(485,730.08)	32282.



MEMORANDUM
TO THE
BOARD OF TRUSTEES



ITEM: Increase in Sworn Staffing Level	DEPARTMENT: Police
AGENDA SECTION: Police	AMOUNT: \$140,000 per new officer (approx.)
ATTACHMENTS: <input type="checkbox"/> ORDINANCE <input checked="" type="checkbox"/> RESOLUTION <input type="checkbox"/> OTHER SUPPORTING DOCUMENTS	DATE: May 19, 2026

INTRODUCTION:

Two additional officers were part of the FY2025 budget, and one was in our FY2026 budget. We are planning for one additional sworn officer in our FY2027 budget with a September 1 hire date.

BACKGROUND:

Attached to this memo will be a separate memo on this subject from Chief Smysor that goes into more detail.

The driving factor of this additional hire is the need for an officer to be assigned as a full-time investigator, and this officer would handle the majority of investigations. Currently officers handle their own cases which takes time and resources away from community coverage. This will be an internal lateral move for a current officer to take on the investigation role and then we will hire the sixteen sworn officer to replace that person on patrol.

Illinois municipalities and size of their respective Police Departments

<u>Agency (IL)</u>	<u>2020 Population</u>	<u>Sworn Officers*</u>	<u>Sworn per 1,000 (not including part-time)</u>	<u># of detectives</u>
Mahomet	9,434	15	1.59	0
Monticello	5,941	11 (4 part-time)	1.18	0
Clinton	7,004	13	1.86	1
Rantoul	12,268	31	2.53	3
Effingham	12,252	27 (1 part time)	2.12	3
Leroy	3,512	8	2.27	0
Paxton	4,450	10 (2 part-time)	1.8	0
Farmer City	1,828	10 (5 part-time)	2.74	0
Taylorville	10,506	23	2.19	2
Peru	9,896	26	2.63	3
Pontiac	11,150	20	1.79	2
Centralia	12,144	26	2.14	2
Canton	13,242	23	1.74	2
Minooka	12,755	23	1.8	3
Lincoln	13,047	28	2.15	3
Mount Vernon	14,570	42	2.88	3
Morris	14,163	33 (3 part-time)	2.12	4
Chatham	14,639	19	1.3	2
Paris	8,078	14	1.73	3
Macomb	15,051	26	1.73	1

*Sworn Officer count from ILETSB records

DISCUSSION OF ALTERNATIVES:

Alternatives would be to delay this until FY2028 or delay the hire until January 1, 2027.

PRIOR BOARD ACTION:

Due to growth and call volume have hired several additional officers in the last 10-15 years..

COMMUNITY INPUT:

The community values public safety and the benefits of an additional officer to handle streets and shift coverage as well as investigations of crimes.

BUDGET IMPACT:

A newly hired officer with no experience cost the village approximately \$130,000 per year including benefits and pension costs. The cost of training academy and testing \$9,000. The cost of new equipment and uniforms are about \$3,200. Total close to \$140,000 each plus other operation costs increases though out the year. At this time an additional vehicle is not needed as we will utilize existing fleet and likely not trade in or sell on of the vehicles.

STAFF IMPACT:

FTO training of new officers. Additional officers will have a positive impact on safety, morale, and productivity.

SUMMARY:

The police department needs more sworn personnel in order to address the growing needs of the village and its citizens. We are seeing more of the people and behaviors experienced in Champaign-Urbana migrating to Mahomet. Additional officers will also help us provide better officer safety conditions for all our employees.

RECOMMENDED ACTION:

Approve A Resolution Increasing the Authorized Full-Time Strength of The Police Department from Fifteen to Sixteen Sworn Staffing Level Positions.

<p>DEPARTMENT HEAD APPROVAL:</p> <p><i>Dave Smysor</i></p>	<p>VILLAGE ADMINISTRATOR:</p> <p><i>Patricia J. Brown</i></p>
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MAHOMET POLICE DEPARTMENT

303 East Oak Street
P.O. Box 1043
Mahomet, IL 61853

Phone: 217-586-5533
Fax: 217-586-4132
Dispatch: 217-333-8911

BUDGET REQUEST: FULL-TIME DETECTIVE POSITION

January 27, 2026

Executive Summary

Mahomet remains a safe community with a relatively low reported crime rate. Even so, the Police Department is increasingly handling incidents that require sustained follow up, specialized investigative skills, and continuity that is difficult to achieve within a patrol-based staffing model. The Department is requesting one full-time Detective position to begin building an Investigations function that matches current realities, improves case outcomes, and preserves patrol readiness.

Need and Rationale

Many cases do not conclude at the time of the initial report. They require prompt follow up interviews, suspect identification efforts, evidence collection, review of video and digital evidence, warrant preparation, coordination with partner agencies, and thorough case file preparation for prosecution. These tasks are time sensitive. Delays reduce solvability, weaken prosecutions, and create additional strain on victims and witnesses.

At present, patrol officers must balance complex follow-up work with the requirement to remain available for calls for service in the Village. Those demands routinely conflict. A patrol officer cannot be fully committed to lengthy interviews, hours of video review, warrant drafting, or prosecutor coordination while also maintaining response readiness. When investigations are handled only as time allows, they become delayed, fragmented, or reassigned among multiple officers, which reduces continuity, accountability, and overall investigative quality.

A full time Detective resolves that structural challenge by creating dedicated ownership for follow up cases. This position will improve investigative consistency and timeliness, increase the likelihood of identifying suspects, strengthen case files for the State's Attorney's Office, and improve service to victims through clearer communication and continuity.

Operational Benefits

- Improves investigative effectiveness through focused follow up and continuity of case ownership
- Preserves patrol readiness by keeping patrol officers available for calls for service and proactive patrol duties
- Strengthens prosecutions by improving documentation, evidence handling, and case file quality
- Enhances victim service by providing timely follow up and a consistent point of contact
Builds the foundation of an Investigations function that supports the Village as it grows and crime patterns evolve

Detective Responsibilities

- Follow up investigations requiring sustained time and specialized skills
- Victim and witness interviews and ongoing communication
- Suspect identification and case progression work
- Evidence coordination, including video and digital evidence review and preservation
- Search warrant drafting and investigative documentation
- Liaison work with partner agencies and the State's Attorney's Office
- Development of consistent investigative procedures and division level practices

Impact on current operations

Although the Police Department is currently approaching its physical space limits, there is an existing office within the facility that is not in active use and can be repurposed as a dedicated workspace for a Detective without additional construction or renovation costs. In addition, if the Department is permitted to retain a patrol vehicle that is scheduled for rotation out of the fleet but remains mechanically sound despite higher mileage, start-up costs for the position would be minimal. Outside of standard equipment and technology already in use by the Department, the primary cost associated with this request would be the personnel expense related to backfilling the patrol position, rather than facilities or fleet expansion.

Conclusion

This request is not driven by a belief that Mahomet is facing a crisis. It is driven by the reality that modern cases require sustained investigative work that cannot reliably be completed while tethered to patrol response responsibilities. A full time Detective position is a practical, responsible step that will improve investigative outcomes, strengthen prosecutions, support victims, and protect patrol coverage.

RESOLUTION 26-05-

**A RESOLUTION INCREASING THE AUTHORIZED FULL TIME STRENGTH OF THE
POLICE DEPARTMENT FROM TO FIFTEEN TO SIXTEEN SWORN STAFFING
LEVEL POSITIONS**

VILLAGE OF MAHOMET, CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, The Village of Mahomet is a dynamic and growing community; and

WHEREAS, the Village of Mahomet Police Department provides around the clock, year-round protection and service to the Village residents; and

WHEREAS, the police department must continue to grow in order to maintain a high level of professional services; and

WHEREAS, that several sworn positions, within the police department, have been established by previous Board action; and

WHEREAS, the Village Board of Trustees desires to increase full time, sworn staffing level of the police department from fifteen to sixteen.

NOW, THEREFORE, BE IT RESOLVED, PASSED, AND APPROVED this 26th day of May 2026 by the Board of Trustees of the Village of Mahomet that:

1. This Resolution is passed and approved pursuant to legislation authorizing the increase in full-time sworn staffing.
2. The Board hereby advises, consents, and confirms the increase in full-time sworn staffing level of the police department from fifteen (15) to sixteen (16).

Jason S Tompkins, President
Board of Trustees
Village of Mahomet

(SEAL)

Attest:

Dawn Mohr, Village Clerk



MEMORANDUM
TO THE
BOARD OF TRUSTEES



ITEM: Professional Services Agreement – Comprehensive Plan	DEPARTMENT: Community Development
AGENDA SECTION: Other Ordinances	AMOUNT: Not to exceed \$179,500.00
ATTACHMENTS: () ORDINANCE (x) RESOLUTION (x) OTHER SUPPORTING DOCUMENTS	DATE: May 19, 2026

INTRODUCTION: Staff seeks board approval for a professional services agreement with SmithGroup for a Village Comprehensive Plan.

BACKGROUND: The current Comprehensive Plan was adopted in 2016. For a growing community like Mahomet, an update to the Village Comprehensive Plan is recommended every ten (10) years. The Comprehensive Plan will guide Village growth and (re)development.

An RFP was issued in January 2026. Eight (8) submittals were reviewed independently by a committee including Village staff and the Plan and Zoning Commission chair before coming together to discuss top firms. In person interviews were conducted with the top two (2) firms and the committee then selected the top firm. Contract negotiations were undertaken with the top firm. The Village Attorney reviewed the agreement.

DISCUSSION OF ALTERNATIVES:

1. Accept and approve the Professional Services Agreement.
2. No action. Do not approve the Professional Services agreement.
3. Accept the agreement with modifications.

COMMUNITY INPUT: None

PRIOR BOARD ACTION: The Board of Trustees has previously approved the Community Development and Parks and Recreation budget during the budget process. \$150,000.00 was included as part of the Community Development Comprehensive Plan CIP. The Parks and Recreation Department is. Parks and Recreation department has a Parks and Recreation Master Plan update CIP and is providing \$35,000 from their budget for this project.

BUDGET IMPACT: \$150,000.00 was budgeted in the Community Development CIP for the Comprehensive Plan update. To save time and effort staff are looking to use funds from both Community Development and Parks and Recreation to fund the project which will also include a Parks and Rec needs assessment and recommendations related to systems, programming, maintenance, and operations. The proposal is for a not to exceed fee of \$179,500.00. The total amount budgeted between both departments is \$185,000.00, therefore there is an additional \$5,500.00 budget available if the need arises for additional service hours not already addressed by the contract.

STAFF IMPACT: Abby Heckman will be the lead on this project and will handle correspondence with the project manager from SmithGroup and other coordination necessary for completion of the project.

RECOMMENDED ACTION: It is recommended that the Board of Trustees approve the Professional Services Agreement set forth by staff.

DEPARTMENT HEAD APPROVAL:

Abby Heckman, Village Planner
Dan Waldinger, Parks and Recreation Director

VILLAGE ADMINISTRATOR:



RESOLUTION NUMBER 26-05-

A RESOLUTION AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH SMITHGROUP FOR PROFESSIONAL SERVICES ASSOCIATED WITH A VILLAGE COMPREHENSIVE PLAN UPDATE IN THE AMOUNT NOT TO EXCEED \$179,500.00.

VILLAGE OF MAHOMET, CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, Village Staff and the Board Trustees approved the Village Capital Improvement Plan and the FY2027 Budget which included \$150,000.00 (Community Development) and \$35,000.00 (Parks and Recreation) for professional services for a Village wide Comprehensive Plan update and a Parks and Recreation Master Plan update; and,

WHEREAS, Resolution 18-06-07 approved by the Village of Mahomet Board of Trustees outlines our Quality Based Selection (QBS) process for specialty projects; and,

WHEREAS, The Village of Mahomet staff and the Village Attorney has reviewed the agreement provided by SmithGroup; and

WHEREAS, SmithGroup has provided a scope of services acceptable to the Village of Mahomet for this project; and,

WHEREAS, Village Staff recommends SmithGroup for this project.

NOW, THEREFORE, BE IT RESOLVED, PASSED, AND APPROVED this 26th day of May 2026 by the Board of Trustees of the Village of Mahomet that:

1. The Village of Mahomet Board of Trustees does hereby authorize the Professional Planning Services Agreement with SmithGroup in the amount not to exceed \$179,500.00.
2. The Village of Mahomet Board of Trustees further authorizes the Village Administrator to execute the proper documents.

Jason S Tompkins, President
Board of Trustees
Village of Mahomet

(SEAL)

Attest:

Dawn Mohr, Village Clerk

SMITHGROUP

AGREEMENT

May 15, 2026
(Revised May 15, 2026)

Ms. Abby Heckman
Village of Mahomet
503 E Main Street, P.O. Box 259
Mahomet, Illinois 61853

RE: Comprehensive Plan Update

Dear Abby:

On behalf of SmithGroup, Inc., (SmithGroup”) I am pleased to submit this proposed Agreement for the Village of Mahomet (“Village”) Comprehensive Plan Update. The following is our understanding of the services which are to be provided.

UNDERSTANDING OF THE PROJECT

We are excited to hear that the Village of Mahomet is writing its next chapter—one shaped by rapid growth, a strong local economy, and a community identity grounded in natural beauty and civic pride. Our approach for Mahomet is simple and powerful: listen deeply, analyze rigorously, and deliver confidently. We will pair robust engagement—meeting people where they are, online and in person—with advanced analytics, including GIS spatial analysis, market and demographic modeling, and design visualization. Together, these tools will help Mahomet navigate shifting retail and light-industrial markets, diversify housing choices, and strengthen multimodal mobility, all while honoring the Village’s character and environmental assets.

We understand your charge.

- Reconcile existing plans into one cohesive framework.
- Shape a Future Land Use Map that identifies where change is most appropriate and clarifies the vision for future development and redevelopment.
- Define clear policies, projects, and zoning strategies.
- Provide realistic recommendations based on community capital and staff capacity.
- Identify and bring targeted attention to special areas with great potential for transformation.
- Phase implementation to gain near-term wins and catalyze long-term success.
- Prepare a new streamlined Parks and Recreation Plan.

SCOPE OF SERVICES

See Attachment B. Professional Planning Services Proposal, dated February 20, 2026.

ASSUMPTIONS, EXCLUSIONS, AND CLIENT RESPONSIBILITIES

Coordination and Feedback

- **Unified Client Lead:** SmithGroup will coordinate with a single Village representative to be identified during Project Kick-off for the consolidation of feedback and expedited decision-making.
- **Consolidated Feedback:** All comments and changes will be returned as one (1) consensus-based set of revisions per revision cycle. At its discretion, SmithGroup may identify or clarify – but is not responsible for – resolving conflicting feedback between Village Staff, Board of Trustees, Plan and Zoning Commission, or others.

Village of Mahomet

Comprehensive Plan Update
Village of Mahomet

Rev. 04/01/2026

SmithGroup
00101448

SMITHGROUP

Data and Resource Sharing

- **Internal Data and Metrics:** Village Staff will provide any relevant available internal data and metrics that could support the baseline conditions and market scan analysis.
- **Development and Pipeline Inventory:** The Village will provide a map of publicly-owned land and any known development projects being planned in the Village (on public or private land).
- **Prior Plan Mark-Ups:** The Village will provide a marked-up audit of the prior Comprehensive Plan, status of action items (complete/in progress/not started), and their barriers to success if not implemented. If available, the Village will provide the working files from the prior plan as well.
- **Parks Assessments:** The Parks and Recreation Department will provide the latest available parks assessments.

Engagement and Travel

- **Engagement Logistics:** SmithGroup will coordinate engagement activities and printing of materials. The Village will coordinate engagement meeting logistics (including facilities reservations, invitations, promotion, locations, audio/visual equipment, food, and refreshments) as needed.
- **Travel:** The fee includes travel and expenses for the In-Person Kick-off/Site Tour (Comprehensive Plan Phase 1), Public Milestone Day: Creating a Shared Vision and Goals (Comprehensive Plan Phase 1), and Public Milestone Day: Exploring Opportunities and Prioritizing Together (Comprehensive Plan Phase 2). All other meetings are assumed to be virtual.

USE OF ANY SPECIALIZED EQUIPMENT

SmithGroup may, on occasion, use laser scanning equipment for data gathering purposes. Use of such equipment is for the limited purpose of assisting SmithGroup in processes associated with the delivery of its services and is not a survey or inspection of existing conditions.

PREPARATION OF DIGITAL DATA

In the event SmithGroup is requested to prepare digital data for transmission to the Owner's consultants, contractors or other Owner authorized recipients ("Digital Data"), the Owner acknowledges that due to the limitations of the digital data software, not all elements of SmithGroup's services may be represented in the Digital Data, this being in the sole discretion of SmithGroup. Accordingly, although SmithGroup will endeavor to represent all material elements of SmithGroup's services in the Digital Data, any use shall not relieve the Owner's consultants, contractors, or other Owner authorized recipients or their respective obligations. The Owner agrees that it will include this provision in any agreements with its consultants, contractors, or other Owner authorized recipients, in which Digital Data is provided.

SCHEDULE

The project will commence upon authorization of this agreement. We anticipate kickoff to be in June 2026 and the project is expected to take up to 18 months. If any additional services are needed or requested, or if project delays outside of the control of SmithGroup occur, this schedule may need to be adjusted.

See Attachment B. Professional Planning Services Proposal, dated February 20, 2026 for more details.

CONSULTANTS

SmithGroup anticipates using the following consultant for this project and the costs will be borne by SmithGroup and are included in SmithGroup projected fee.

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- PROS Consulting, INC. (PROS) – PROS will lead the analysis of Parks and Recreation needs assessment and organize recommendations related to systems, programming, maintenance and operations, and the indoor recreation/community center into a streamlined implementation plan. See Attachment C for more detail on the Parks and Recreation Scope of Work.

COMPENSATION

Village of Mahomet shall compensate SmithGroup for the scope of services outlined a fixed lump sum fee of **\$179,500** including all reimbursables and expenses. The breakdown by task is shown below.

Part 1. Comprehensive Plan

Phase 1	\$51,000
Phase 2	\$67,500
Phase 3	\$20,000
<i>Subtotal</i>	<i>\$138,500</i>
Additional Parks and Recreation Tasks:	
Active Transportation Recommendations	\$6,000
<i>Comprehensive Plan Subtotal</i>	<i>\$144,500</i>

Part 2. Parks and Recreation Plan

PROS Creation of Parks and Recreation Plan	\$30,000
SmithGroup Connect Parks and Recreation to Comprehensive Plan	\$5,000
<i>Parks and Recreation Plan Subtotal</i>	<i>\$35,000</i>

Total	\$179,500
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ADDITIONAL SERVICES

Requests for additional services or staff will be documented by SmithGroup (if given verbally), and the work will commence upon Village of Mahomet’s approval of an estimated fee for that effort or, if not agreed otherwise, Village of Mahomet shall reimburse SmithGroup on an hourly basis of SmithGroup’s project staff actively engaged for all personnel hours worked on the project.

PAYMENTS

Invoices will be prepared monthly on the basis of percentage of completion.

All payments due to SmithGroup shall be made monthly upon presentation of the statement of services rendered. All payments due SmithGroup under this Agreement shall bear interest at one-and one-half (1½%) percent per month commencing sixty (60) days after the date of billing.

INTELLECTUAL PROPERTY

In rendering its Services, SmithGroup may create and provide to Village of Mahomet documents which include (i) Village of Mahomet internal data, analyses, recommendations, and similar items (collectively, “Client Data”), and (ii) data and/or recommendations that have been created by SmithGroup for the benefit of Village of Mahomet as part of the Services (collectively, “SmithGroup Data”). In the development of SmithGroup Data, SmithGroup may use algorithms, software systems, plans, processes, tracking tools, contract assessment/ modeling tools, formulas, or data from third-party vendors, and other intellectual property owned by SmithGroup or which SmithGroup has the

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SMITHGROUP

right to use as of or after the date hereof (including, without limitation, the format of SmithGroup's reports and any improvements or knowledge SmithGroup develops, whether alone or with others, in the performance of the Services) (collectively, "SmithGroup Tools"). Village of Mahomet shall own, solely and exclusively, the Client Data delivered pursuant to this Agreement. Village of Mahomet agrees that SmithGroup shall own, solely and exclusively, all SmithGroup Tools and all intellectual property rights therein whether or not registerable (including without limitation patents and inventions, trademarks, service marks, logos and domain names and all associated goodwill, copyrights and copyrightable works and rights in data and databases, and trade secrets, know-how and other confidential information). Village of Mahomet acknowledges and agrees that SmithGroup may, and reserves the right to, use the Client Data and any information and data generated by the SmithGroup Tools solely in an aggregated, non-personally identifiable manner in order to create and improve the compilations, statistical analyses, or benchmarks provided by SmithGroup in any services (collectively, "Aggregate Data") as long as the resulting information does not identify Village of Mahomet and Village of Mahomet hereby grants to SmithGroup a perpetual, irrevocable, royalty-free license to use the Client Data, solely as described herein. All right, title and interest in and to the Aggregate Data shall inure to the sole and exclusive benefit of SmithGroup. With respect to any SmithGroup Data that is contained in any documents delivered by SmithGroup to Village of Mahomet, SmithGroup grants Village of Mahomet a royalty free, paid up, non-exclusive, perpetual license to use the SmithGroup Data solely in connection with Village of Mahomet's internal use of the documents and for no other purpose. Village of Mahomet acknowledges and agrees that all SmithGroup Data (including any advice, recommendations, information, or work product incorporated into the SmithGroup Data) provided to Village of Mahomet by SmithGroup in connection with this Agreement is for the sole internal use of Village of Mahomet, including all subsidiaries of Village of Mahomet, and may not be used or relied upon by any third party; provided that Village of Mahomet may incorporate into documents that Village of Mahomet intends to disclose externally SmithGroup summaries, calculations or tables based on Village of Mahomet information contained in Client Data, but not SmithGroup's recommendations or findings. SmithGroup retains all rights not expressly granted to Village of Mahomet hereunder.

DELIVERY OF CADD GRAPHIC FILES

Any electronic/data/digital files (Files) from SmithGroup shall be deemed Instruments of Service, and/or Work Product, as the case may be, for the Project identified above. Village of Mahomet covenants and agrees that: 1) the Files are Instruments of Service of SmithGroup, the author, and/or Work Product of SmithGroup, as the case may be; 2) in providing the Files, SmithGroup does not transfer common law, statutory law, or other rights, including copyrights; 3) the Files are not Contract Documents, in whole or in part; and 4) the Files are not As-Built files. Village of Mahomet agrees to report any defects in the Files to SmithGroup, within 45 days of the initial Files transmittal date (Acceptance Period). It is understood that SmithGroup will correct such defects, in a timely manner, and retransmit the Files. Village of Mahomet further agrees to compensate SmithGroup, as Additional Services, for the cost of correcting defects reported to SmithGroup after the Acceptance Period. Village of Mahomet understands that the Files have been prepared to SmithGroup's criteria and may not conform to Village of Mahomet's drafting or other documentation standards. Village of Mahomet understands that, due to the translation process of certain CADD formats, and the transmission of such Files to Village of Mahomet that SmithGroup does not guarantee the accuracy, completeness or integrity of the data, and that the Village of Mahomet will hold SmithGroup harmless for any data or file clean-up required to make these Files usable. Village of Mahomet understands that even though SmithGroup may have computer virus scanning software to detect the presence of computer viruses, there is no guarantee that computer viruses are not present in the Files, and that Village of Mahomet will hold SmithGroup harmless for such viruses and their consequences, as well as any and all liability or damage caused by the presence of a computer virus in the Files. Village of Mahomet agrees, to the

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Village of Mahomet

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SmithGroup
00101448

SMITHGROUP

fullest extent permitted by law, to indemnify and hold SmithGroup harmless from any and all damage, liability, or cost (including protection from loss due to attorney's fees and costs of defense), arising from or in any way connected with changes made to the Files by Village of Mahomet. Under no circumstances shall transfer of Files to Village of Mahomet be deemed a sale by SmithGroup. SmithGroup makes no warranties, express or implied, of merchantability or fitness for any particular purpose.

INSURANCE PROGRAM

SmithGroup maintains an industry standard insurance program to help manage risk that contains terms no less stringent than the following: (a) Commercial General Liability Insurance with minimum limits of US\$1,000,000 combined single limit and combined bodily injury and property damage per occurrence and US\$2,000,000 dollars in the aggregate; (b) Commercial Automobile Liability Insurance providing coverage for owned, hired, and non-owned motor vehicles used in connection with this Agreement in an amount of not less than US\$1,000,000 per accident combined single limit for bodily injury and property damage; (c) Umbrella Liability providing excess liability coverage in the minimum amount of US\$5,000,000 per occurrence, to supplement the primary coverage provided in the policies listed above; (d) Professional Liability Insurance (Errors and Omissions Insurance), which policy also includes Cyber Liability Insurance for financial losses arising from destruction or corruption of data, including but not limited to privacy and data security breaches, virus transmission, unauthorized access, denial of service and loss of income from network security failures, with minimum limits of US\$5,000,000; (e) Workers Compensation Insurance covering SmithGroup employees pursuant to applicable state laws, and at the maximum limits statutorily required for each such state; and (f) Commercial Crime Insurance including coverage for loss or damage resulting from theft committed by SmithGroup employees, acting alone or in collusion with others, and coverage for computer crime, with a minimum per event and annual aggregate limit of US\$1,000,000. Upon request, SmithGroup shall promptly furnish the Client with a certificate evidencing the coverages set forth above.

MISCELLANEOUS PROVISIONS

SmithGroup will use reasonable professional efforts and judgment in responding in the design to applicable federal, state and local laws, rules, codes, ordinances and regulations. Village of Mahomet acknowledges that certain state and local laws, rules, codes, ordinances and regulations may reference standards that are outdated and/or contrary with today's industry requirements. SmithGroup cannot and does not warrant or guarantee that the Project will comply with all such outdated and/or contrary federal, state and local laws, rules, codes, ordinances and regulations.

Notwithstanding anything to the contrary, nothing contained herein shall be construed: i) to constitute a guarantee, warranty or assurance, either express or implied, that SmithGroup's Services will yield or accomplish a perfect outcome for this Project; or ii) to obligate SmithGroup to exercise professional skill or judgment greater than the standard of care exercised by other similarly situated design professionals currently practicing in the same locale as this Project, under the same requirements of this Agreement; or iii) as an assumption by SmithGroup of liability of any other party. SmithGroup will use reasonable professional efforts and judgment to interpret applicable ADA requirements and other federal, state and local laws, rules, codes, ordinances and regulations as applicable to this Project. Village of Mahomet acknowledges that requirements of ADA, as well as other federal, state and local laws, rules, codes, ordinances and regulations, will be subject to various and possibly contradictory interpretations. SmithGroup cannot and does not warrant or guarantee that the Project will comply with all interpretations of the ADA requirements and/or the requirements of other federal, state and local laws, rules, codes, ordinances and regulations.

Village of Mahomet

Comprehensive Plan Update
Village of Mahomet

Rev. 04/01/2026

SmithGroup
00101448

SMITHGROUP

Notwithstanding anything to the contrary in this Agreement, the Parties acknowledge that there may be delays in the performance of this Agreement for the period that such delay is due to causes beyond a Party's reasonable control, including but not limited to Acts of God, government regulations, orders or controls (including, but not limited to, shelter-in-place orders and construction moratoriums), quarantine, epidemic or pandemic. Both Parties shall make reasonable efforts to notify the other Party if a force majeure event will delay performance. In the event of such delay, neither Party shall be liable to the other Party for delay or damage caused. SmithGroup's fees for the remaining services and the time schedules shall be equitably adjusted as mutually agreed between the Parties before services are resumed.

Thank you for contacting SmithGroup. We look forward to working with the Village of Mahomet on this project.

Sincerely,



Catherine Clarke
Associate | Planner II

This document will serve as an agreement between us, and you may indicate your acceptance by signing in the space provided below and returning one (1) signed copy for our files.

SmithGroup (*Signature*)

Village of Mahomet (*Signature*)

(*Printed name and title*)

(*Printed name and title*)

Date

Date

Attachment 'A' – Billing Rates-2026

Attachment 'B' – Comprehensive Plan Scope of Work: Professional Planning Services Proposal, dated February 20, 2026

Attachment 'C' – Parks and Recreation Plan Scope of Work

Village of Mahomet

Comprehensive Plan Update
Village of Mahomet

Rev. 04/01/2026

SmithGroup
00101448



Billing Rates - 2026

Architect I	\$118	Lab Planner I	\$120
Architect II	\$141	Lab Planner II	\$145
Architect III	\$186	Lab Planner III	\$250
Architect IV	\$236	Lab Planner IV	\$300
Architect V	\$295	Lab Planner V	\$340
Interior Design I	\$112	Medical Planner I	\$120
Interior Design II	\$135	Medical Planner II	\$145
Interior Design III	\$180	Medical Planner III	\$235
Interior Design IV	\$227	Medical Planner IV	\$300
Interior Design V	\$260	Medical Planner V	\$340
Mechanical Engineer I	\$135	Structural Engineer I	\$130
Mechanical Engineer II	\$174	Structural Engineer II	\$176
Mechanical Engineer III	\$202	Structural Engineer III	\$197
Mechanical Engineer IV	\$242	Structural Engineer IV	\$259
Mechanical Engineer V	\$287	Structural Engineer V	\$295
Electrical Engineer I	\$135	Urban Planner I	\$108
Electrical Engineer II	\$157	Urban Planner II	\$141
Electrical Engineer III	\$184	Urban Planner III	\$168
Electrical Engineer IV	\$238	Urban Planner IV	\$195
Electrical Engineer V	\$280	Urban Planner V	\$205
Plumbing Engineer I	\$120	Lighting Designer I	\$135
Plumbing Engineer II	\$155	Lighting Designer II	\$160
Plumbing Engineer III	\$175	Lighting Designer III	\$210
Plumbing Engineer IV	\$200	Lighting Designer IV	\$235
Plumbing Engineer V	\$250	Lighting Designer V	\$280
Fire Protection & Life Safety Engineer I	\$125	Senior Building Performance Analyst	\$245
Fire Protection & Life Safety Engineer II	\$165	Building Performance Analyst	\$195
Fire Protection & Life Safety Engineer III	\$190	Renewable Energy Specialist	\$385
Fire Protection & Life Safety Engineer IV	\$235	Sustainability Specialist	\$155
Fire Protection & Life Safety Engineer V	\$330		
Landscape Architect I	\$108	Project Manager	\$250
Landscape Architect II	\$130	Senior Project Manager	\$290
Landscape Architect III	\$162	Design Principal	\$290
Landscape Architect IV	\$190	Principal in Charge	\$320
Landscape Architect V	\$245	Project Executive	\$360
Civil Engineer I	\$130		
Civil Engineer II	\$157		
Civil Engineer III	\$173		
Civil Engineer IV	\$195		
Civil Engineer V	\$260		

1. The term "Architect" or "Engineer" is used for billing purposes only, to indicate that the individual is in the corresponding Discipline and may or may not be licensed within the project jurisdiction.
2. Rates may be adjusted annually and be effective January 1, of each year.

VILLAGE OF MAHOMET, ILLINOIS

COMPREHENSIVE PLAN UPDATE

Professional Planning Services Proposal

SMITHGROUP

February 20, 2026



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SECTION 1

COVER LETTER



BURLINGTON TIGER GRANT RIVERFRONT
BURLINGTON, IOWA



February 20, 2026

Re: Village of Mahomet, Comprehensive Plan Update— Professional Planning Services Proposal

ABBY HECKMAN

Village of Mahomet
503 E Main Street, P.O. Box 259
Mahomet, Illinois 61853

Dear Abby and the Selection Committee:

We are excited to hear that the Village of Mahomet is writing its next chapter—one shaped by rapid growth, a strong local economy, and a community identity grounded in natural beauty and civic pride. SmithGroup would be honored to renew our partnership with you to help shape and capture this vision. For five decades, our multidisciplinary planning practice has helped communities translate vision into clear priorities, practical tools, and projects that get built. We craft comprehensive plans that are concise, graphically compelling, and implementable.

Our approach for Mahomet is simple and powerful: listen deeply, analyze rigorously, and deliver confidently. We will pair robust engagement—meeting people where they are, online and in person—with advanced analytics, including GIS spatial analysis, market and demographic modeling, and design visualization. Together, these tools will help Mahomet navigate shifting retail and light-industrial markets, diversify housing choices, and strengthen multimodal mobility, all while honoring the Village’s character and environmental assets.

We understand your charge.

- Reconcile existing plans into one cohesive framework.
- Shape a Future Land Use Map that identifies where change is most appropriate and clarifies the vision for future development and redevelopment.
- Define clear policies, projects, and zoning strategies.
- Provide realistic recommendations based on community capital and staff capacity.
- Identify and bring targeted attention to special areas with great potential for transformation.
- Phase implementation to gain near-term wins and catalyze long-term success.

With thousands of new residents moving to Mahomet since the prior plan was adopted, there is no better time collaborate with community members and elected officials to chart a new path forward. We excel at engaging with communities in ways that are fun, approachable, and allow them to play a direct hand in shaping the future. Our Illinois experience—from campus master plans in Urbana-Champaign and Chicago to Mahomet’s own Downtown Master Plan & Design Guidelines and every scale of project in between—demonstrates how we balance functionality, sustainability, and cultural identity to deliver aspirational designs that Village staff can act on.

We offer more than a comprehensive plan. We offer a partnership. Our team of planners, engineers, and data analysts will work shoulder-to-shoulder with Village staff, the Plan and Zoning Commission, and the Board of Trustees to deliver a plan that is visionary yet grounded—one that protects what Mahomet loves, unlocks opportunity for residents and businesses, and provides a clear roadmap from adoption to action.

Our team is ready to help Mahomet shape an extraordinary future and to deliver a plan worthy of this moment. Please feel free to contact us anytime if you have any questions or need additional information.

Sincerely,



Kris Lucius, ASLA, PLA
Principal-in-Charge
617.777.0957
kris.lucius@smithgroup.com



Kathleen Duffy, AICP
Principal, Planning & Land Use Expert
734.669.2745
kathleen.duffy@smithgroup.com

WHY CHOOSE SMITHGROUP?



IMPLEMENTATION CREDIBILITY

A 50-year practice delivering plans that become code updates, CIP projects, and real developments.

PLAN RECONCILIATION

A structured audit and decision-making framework to address and reconcile potential inconsistencies across existing plans.

DESIGN CHARACTER GRAPHICS

Form-based visuals, street/section typologies, and development prototypes that codify place and guide approvals.

MARKET-SAVVY GROWTH

Future Land Use grounded in retail/industrial trends and diverse housing.

SPECIAL AREA PLANS

Tailored subarea frameworks for potential areas such as Eastwood, South Mahomet/Middletown Prairie, Mid-America/S. IL-47, N. IL-47/Lake of the Woods, and Patton.

ENGAGEMENT WITH IMPACT

A diverse set of fun and approachable engagement tools that gather feedback to directly inform the plan.

A PLAN FOR ALL

A plan that carefully balances community wants with community needs, staff capacity, budget opportunities, prioritizes legacy residents, and prepares for new community members.

SECTION 2

EXPERIENCE & EXAMPLES



CITY OF APPLETON COMPREHENSIVE PLAN UPDATE & SUBAREA PLANS
APPLETON, WISCONSIN

WE DON'T JUST WRITE PLANS— WE HELP COMMUNITIES BUILD FUTURES



EMPOWERING COMMUNITIES TO BE AUTHORS OF THEIR OWN SUCCESS STORIES IS A CORE SMITHGROUP PRINCIPLE

For decades, SmithGroup has empowered communities throughout the country with visionary urban master planning. Our interdisciplinary approach blends planning, design, policy, and partnerships to shape healthier, more resilient places. From communities of all sizes, we deliver evidence-based, sustainable solutions that inspire progress and connection. With over 117 awards for planning excellence, our greatest achievement remains helping communities thrive.

We understand the unique challenges facing the Village of Mahomet today: balancing a major growth spurt that calls for development with a commitment to the health of the forest preserves and conservation areas running through the heart of the Village; navigating a booming economy with rapidly shifting technology and markets; and balancing a commitment to quality housing and neighborhoods with rising construction costs. SmithGroup has seen this in our partners and clients in surrounding communities and our team responds with comprehensive plans that are not only visionary but also grounded in data, shaped by a robust community voice, and designed for implementation.

SmithGroup's approach is collaborative, fun, inclusive, transparent, and tailored. We leverage cutting-edge engagement tools, GIS analytics, and design thinking to ensure every stakeholder, from residents to city staff, has a seat at the table. With a commitment to equity, innovation, and long-term impact, our team is uniquely positioned to help the Village of Mahomet chart a bold, inclusive, and resilient future.

FAST FACTS

STAFF SIZE

1,600 employees

SERVICE OFFERINGS

Architecture; Building Enclosure Consulting; Campus Planning; Civil Engineering; Coastal Engineering; Energy & Environmental Modeling; Facility Condition Assessment; Fire Protection & Life Safety Engineering; Historic Preservation; Interiors; Lab Planning; Landscape Architecture; Lighting Design; Medical Planning; MEP Engineering; Programming; Strategy; Space Utilization; Structural Engineering; Sustainable Design; Urban Design; Urban Planning

OFFICE LOCATIONS

Ann Arbor, Atlanta, Boston, Chicago, Cleveland, Dallas, Denver, Detroit, Houston, Los Angeles, Madison, Milwaukee, Phoenix, Philadelphia, Pittsburgh, Portland, Sacramento, San Diego, San Francisco, Washington DC

YEARS IN SERVICE

173 years



WE BRING A DIVERSE SET OF SKILLS FROM LEADING INDUSTRY EXPERTS

COMPREHENSIVE PLANNING



SmithGroup shapes plans that inspire action and endure. We craft adaptable frameworks, strengthen community values, and create places with purpose. Our multidisciplinary expertise, from visioning to zoning to implementation, turns ideas into reality. Focused on what matters most—vision, goals, strategies, we deliver concise plans that empower communities to thrive.

LAND USE



Land use is evolving—blending living, working, and creating into vibrant, connected places. SmithGroup shapes this future through context-driven Place Types that unite density, form, and function. These building blocks guide zoning, redevelopment, and preservation, crafting communities where innovation and identity thrive together.

FORM-BASED CODE



SmithGroup transforms zoning into a catalyst for community vision. Our planners craft context-driven, form-based codes—streamlined, intuitive, and visually engaging. From audits to ordinance rewrites, we simplify complexity, empower redevelopment, and honor character, creating clear, actionable tools that shape vibrant, enduring places.

PLACEMAKING



SmithGroup creates places that pulse with life—parks, plazas, streetscapes, and gardens designed for connection and joy. Our human-scale approach blends placemaking with planning, shaping destinations that celebrate identity, spark interaction, and transform everyday spaces into vibrant community experiences.

HOUSING



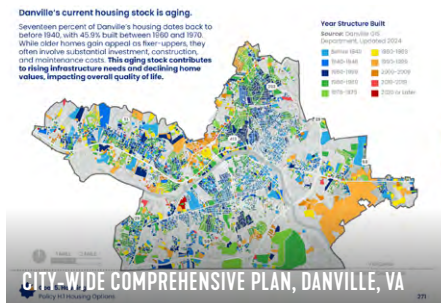
SmithGroup reimagines housing as the foundation of thriving communities. We analyze needs, champion affordability, and embrace gentle density, bridging gaps with diverse options. Our strategies honor history, foster equity, and spark investment, creating resilient neighborhoods where every resident can live, work, and flourish.

ECONOMIC REDEVELOPMENT



Our team turns overlooked sites into engines of opportunity, crafting visions for housing, commerce, and mixed-use that balance market realities with sustainability and equity. From rail corridors to factories, we spark transformation, attract investment, and create places where communities thrive for generations.

SPATIAL ANALYSIS (GIS)



Our GIS approach transforms data into insight, revealing patterns, possibilities, and connections that shape smarter decisions. Through interactive mapping and deep analysis of land use, demographics, and infrastructure, we engage communities and illuminate opportunities, turning complex information into clear, actionable strategies for the future.

DOWNTOWN REVITALIZATION



Revitalizing downtowns means creating inclusive, dynamic urban cores that celebrate life and opportunity. Through placemaking, Complete Streets, adaptive reuse, and housing strategies, we transform underutilized spaces into vibrant destinations, where culture thrives, businesses grow, and communities connect in streets alive with energy and possibility.

MIXED-USE & ADAPTIVE REUSE



SmithGroup transforms underutilized spaces into dynamic mixed-use destinations that spark opportunity and equity. Through creative design and strategic funding, we reimagine corridors, factories, and waterfronts, building sustainable, inclusive communities where history meets innovation and vibrant urban life thrives for generations.

MOBILITY



Mobility connects people to opportunity, shaping vibrant, resilient cities. We design integrated systems that balance walking, biking, transit, and driving—flexible for future needs. By linking neighborhoods to assets, we create networks that fuel growth, equity, and sustainable urban life.

STREETSCAPE



Our team designs streets that put people first—safe, flexible corridors where walking, biking, and driving coexist. As seen on Mahomet's very own Main Street, we merge technical precision with community values, creating vibrant, resilient networks that adapt to change and elevate everyday experiences.

PARKS & OPEN SPACE

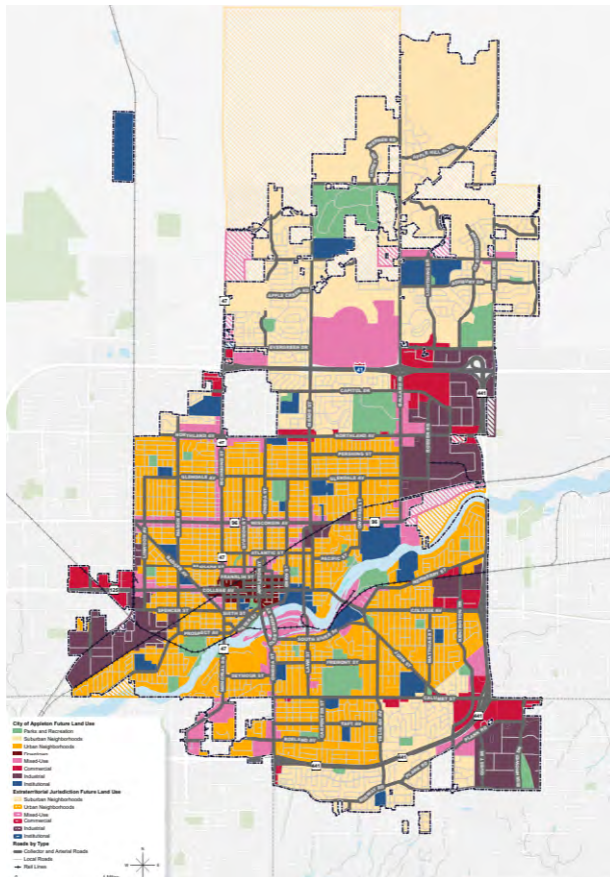


Public parks and open spaces are catalysts for connection and resilience. Our expertise spans trails, greenways, and restored landscapes, transforming underutilized areas into vibrant destinations that celebrate nature, equity, and community life through design that inspires engagement and enduring value.

CITY OF APPLETON, WISCONSIN

COMPLETED IN 2025

COMPREHENSIVE PLAN UPDATE & SUBAREA PLANS



In 2025, SmithGroup helped Appleton reimagine its future through a comprehensive plan update rooted in robust community engagement, focused subarea plans, and a modernized future land use framework.

As a Midwest city navigating economic transition, Appleton needed a clear, implementable path forward—one grounded in local identity and ready for reinvestment. SmithGroup delivered a streamlined, web-friendly plan supported by fresh data, coordinated policies, and community-driven priorities that built lasting momentum.

KEY ELEMENTS INCLUDED

- A Community Snapshot and Prior Plans Snapshot which provided key data and guided the plan moving forward
- Special Area Plans for three major corridors
- Market-aligned future land use direction connected to infrastructure readiness
- Inclusive engagement that shaped alternatives, priorities, and shared community decisions
- Measurable outcomes to track project progress including an interactive dashboard, in construction, that will communicate with the community

GROSSE ILE TOWNSHIP, MICHIGAN

COMPLETED IN 2025

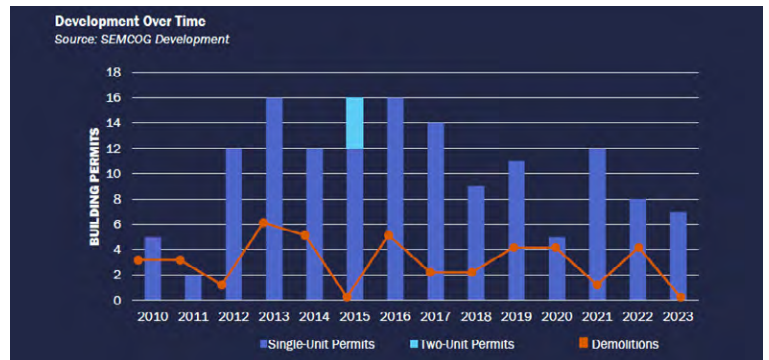
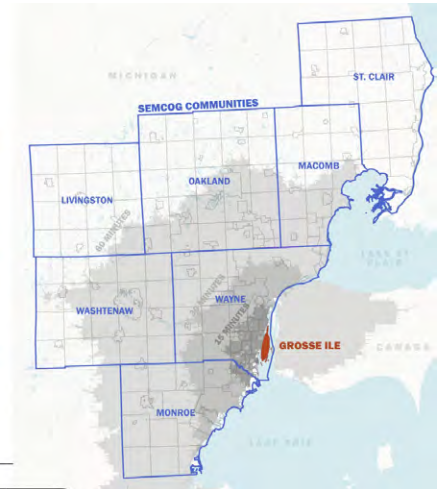
MASTER PLAN UPDATE



REGIONAL CONTEXT

Grosse Ile Township is an island community on the Detroit River, right at the border with Canada. Near the mouth of Lake Erie, it is a downriver oasis with a wealth of natural resources and waterfront views.

As a member of the Southeast Michigan Council of Governments (SEMCOG), Grosse Ile is part of a larger network of communities. Just 12 miles south of Detroit, the township enjoys proximity to larger cities and resources while maintaining its small-town identity. The community snapshot analyzes the eight parts that make up this identity.



In Grosse Ile Township—a community similar in size and character to Mahomet—SmithGroup delivered a Comprehensive Master Plan update with a closely aligned scope, cost, and level of engagement. Through extensive community conversations, targeted small area plans, and a modernized future land use framework, we helped the Township confront housing gaps, business constraints, and connectivity challenges while preserving its cherished small-town identity and natural beauty.

KEY ELEMENTS INCLUDED

- A Community Snapshot and Prior Plans Snapshot which provided key data and guided the plan moving forward
- Market-aligned future land use updates encouraging development tied to infrastructure ready sites
- Special Area Plans for Macomb Street and the Marina District
- Expanded multimodal connections and local trail integration
- Engagement shaped by real-time opportunities, including Toll Bridge negotiations



MASTER PLAN & ZONING SUPPORT FOR SMALL TO MID-SIZED COMMUNITIES



For more than 11 years, SmithGroup has partnered with the MEDC's Redevelopment Ready Communities (RRC) program, helping small and mid-sized cities and villages modernize their comprehensive plans and create clearer, more development-friendly futures. Our long-standing role reflects a commitment to practical, zoning-friendly planning that accelerates investment.

SMITHGROUP'S CONTRIBUTIONS INCLUDE

- Updating comprehensive and future land use plans to support growth
- Modernizing zoning ordinances and form-based codes
- Prioritizing sites and shaping redevelopment strategies
- Advancing economic development and marketing tools
- Training staff and officials to sustain best practices
- Streamlining development review processes for clarity and efficiency

COMMUNITIES SERVED SINCE 2015

- City of Battle Creek
- City of Big Rapids
- City of Boyne City
- City of Detroit
- City of East Lansing
- City of Flint
- Township of Grass Lake
- City of Ironwood
- City of Lansing
- City of Lathrop Village
- City of Lawrence
- City of Melvindale
- Meridian Township
- City of Midland
- City of Newaygo
- City of Oak Park
- City of Owosso
- City of Roseville
- City of Traverse City
- City of Vassar
- City of Wayne
- City of Wyandotte
- City of Ypsilanti

ATTACHMENT B

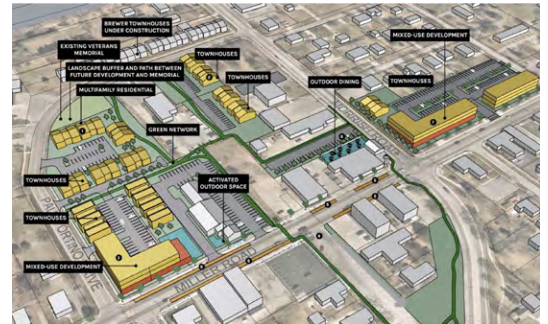
CITY OF OWOSSO, MI | 2021

Owosso's vibrant downtown, diverse neighborhoods, and strong employment base set the stage for SmithGroup's master plan update, an evolution of the 2012 plan reflecting 20 years of change. The plan addresses regional growth, mobility, aging infrastructure, and downtown revitalization. Aligned with RRC framework, it reorganizes land use strategies and streamlines goals to support future zoning amendments and implementation.



CITY OF SWARTZ CREEK, MI | 2022

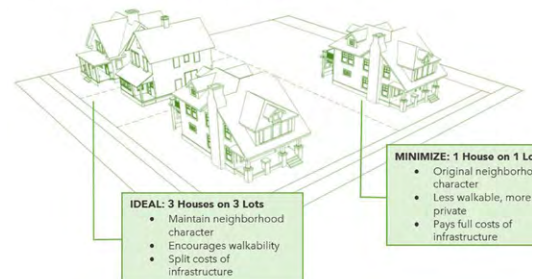
Swartz Creek partnered with SmithGroup to modernize its master plan, emphasizing actionable strategies and a downtown vision with design guidelines to support future zoning amendments. Strategic engagement, including walking tours, focus groups, and work sessions, ensured community alignment. Following adoption, CIB Planning updated the Downtown Development and TIF Plan to enable targeted reinvestment aligned with RRC principles.



CITY OF MASON, MI | 2023

Mason partnered with SmithGroup to create a forward-looking master plan that balances evolving trends with its historic character. The plan features a one-page decision-making checklist rooted in a shared community vision, guiding officials and the public alike. Developed alongside ordinance updates, the plan aligns with the RRC framework using transparent engagement and policy rationale to support zoning amendments and implementation success.

What "Growth" May Look Like in Mason Neighborhoods



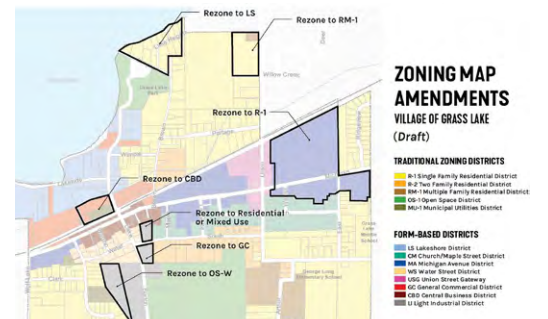
CITY OF MENOMINEE, MI | 2023

Menominee's MDOT corridor, a gateway to the Upper Peninsula, lacked the character of its historic downtown and bayfront. SmithGroup's master plan reimagined the corridor, unlocking redevelopment potential and views to Green Bay. Through stakeholder workshops, strategies emerged for key sites. The refreshed land use framework, aligned with RRC principles, sets the stage for targeted zoning amendments and reinvestment.



VILLAGE OF GRASS LAKE, MI | 2021

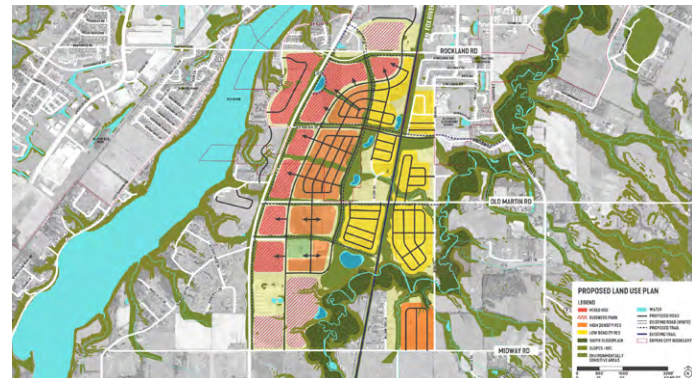
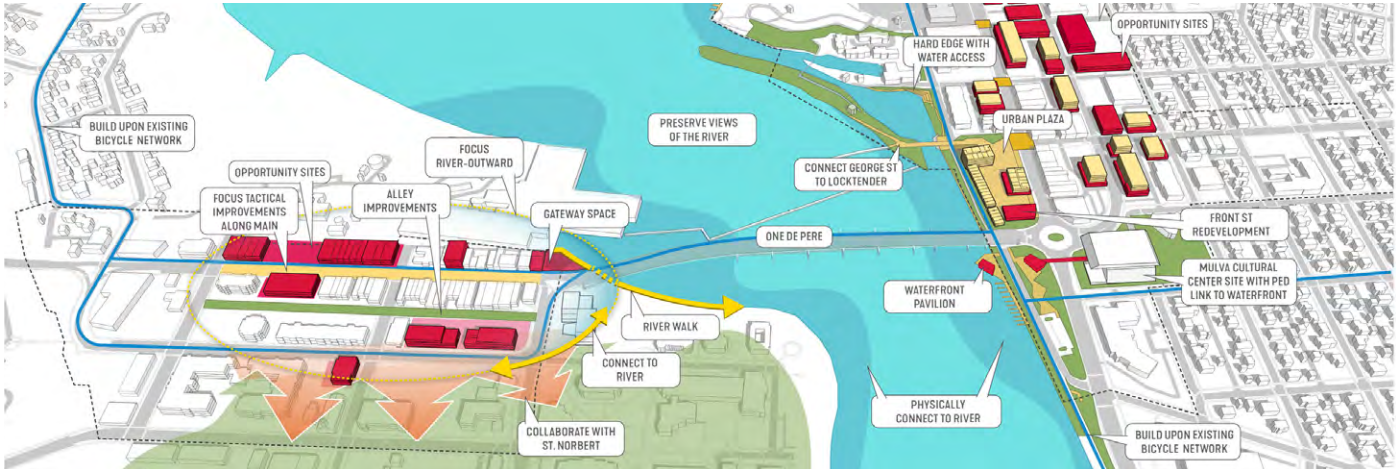
SmithGroup developed the Village of Grass Lake Master Plan to align the RRC framework, laying the groundwork for targeted zoning changes. The plan promotes economic vitality, housing diversity, and placemaking, while robust public engagement ensured zoning reforms reflect community priorities. This strategic alignment positions the Village for future investment and implementation success.



CITY OF DE PERE, WISCONSIN

COMPLETED IN 2022

2040 COMPREHENSIVE PLAN UPDATE WITH DOWNTOWN VISION PLAN



SmithGroup worked with the City of De Pere to create a vibrant, unified Comprehensive Plan that echoes the same depth of engagement, focused area planning, and future land use clarity envisioned for Mahomet. Building on recent community initiatives, we crafted an accessible, inspiring plan anchored by shared guiding principles and concise, implementation-ready strategies.

A dedicated Southeast Area Plan outlined smart-growth steps for walkable neighborhoods, mixed-use centers, and green networks as new infrastructure opened development opportunities.

KEY ELEMENTS INCLUDED

- Future land use aligned to growth and natural assets
- Special Area Plans for downtown districts and redevelopment sites
- Inclusive engagement across both sides of the Fox River

VILLAGE OF MAHOMET, ILLINOIS

COMPLETED IN 2021

DOWNTOWN MASTER PLAN
& DESIGN GUIDELINES

In 2019, Mahomet set out to reimagine the heart of its community. Although Main Street hosted beloved family-friendly events, it lacked definition and daily vibrancy. SmithGroup partnered with Village leaders to create a bold 30-year Downtown Master Plan—one rooted in local identity, authentic character, and broad community participation. Our team walked the blocks, met with business owners, listened to residents, and tested ideas with a community advisory group. At a standing-room-only workshop, residents experienced the new vision through immersive 360-degree virtual reality.

The plan introduced a central village green, activated Main Street with public art and programming, and transformed underutilized spaces into promenade edges, alley parks, mews, and rain-garden-lined streetscapes. Backed by a TIF district and phased improvements, the plan gave Mahomet a clear path toward a vibrant, mixed-use downtown.

In 2021, the Village hired SmithGroup to create a downtown form-based code and accompanying design guidelines. The guidelines illustrate the intended architectural and site design character for future redevelopment and rehabilitation.



CITY OF APPLETON COMPREHENSIVE PLAN UPDATE & SUBAREA PLANS
APPLETON, WISCONSIN

HEAR FROM THOSE WHO KNOW US BEST

CITY OF APPLETON, COMPREHENSIVE PLAN UPDATE

Lindsey Smith

Principal Planner

100 N. Appleton Street, Appleton, WI 54911

920.832.3943, lindsey.smith@appleton.org

In 2025, SmithGroup guided Appleton’s transition with inclusive engagement, targeted corridor focus areas, and a market-aligned future land use plan, creating a clear, implementable, community-driven path for reinvestment and long-term growth.

GROSSE ILE TOWNSHIP, MASTER PLAN UPDATE

Ross Querro, AICP

Community & Economic Development Director

City of Ferndale, 300 E. 9 Mile Rd., Ferndale, MI 48220

(formerly with the Grosse Ile Township)

248.546.2363 ext. 109, rquerro@ferndalemi.gov

In 2025, SmithGroup helped Grosse Ile shape a development-friendly, community-driven plan with market-aligned land use, targeted small area concepts, enhanced multimodal connections, and engagement that addressed real-time opportunities like the Toll Bridge negotiations.

CITY OF DE PERE, 2040 COMPREHENSIVE PLAN UPDATE

Daniel Lindstrom

Development Services Director

335 S Broadway, De Pere, WI 54115

920.339.4043, dlindstrom@deperewi.gov

In 2022, SmithGroup helped De Pere craft a unified, future-ready plan with inclusive engagement, clear future land use direction, and targeted focus area plans that strengthened downtown districts, redevelopment sites, and emerging growth areas.

SECTION 3

KEY STAFF



VILLAGE OF MAHOMET, DOWNTOWN MASTER PLAN
MAHOMET, ILLINOIS

A TEAM FOR MAHOMET'S TOMORROW

THE VILLAGE OF MAHOMET, ILLINOIS



KRIS LUCIUS, ASLA, PLA
Principal-in-Charge &
Transportation Expert

Kris Lucius is a visionary designer who turns community identity into inspiring, buildable ideas. With 22 years of experience and **prior leadership of Mahomet's 2019 Downtown Master Plan**, he brings unmatched insight, authenticity, and design excellence—guiding the Comprehensive Plan Update toward a future that reflects Mahomet's character and strengthens its momentum.



CATHERINE CLARKE, AICP
Project Manager &
Engagement Expert

Catherine Clarke brings clarity, creativity, and deep community connection to every planning effort. As Project Manager and Engagement Expert, she guides communities through complex decisions with **empathy and rigor—blending strong analysis with authentic storytelling to create inclusive, implementable plans** that reflect local identity and inspire shared momentum for Mahomet's future.



KATHLEEN DUFFY, AICP
Principal, Planning
& Land Use Expert

Kathleen Duffy brings extraordinary clarity and creativity to community planning—**translating local values into resilient, implementable strategies**. A master planner in land use, housing, and economic development, she revitalizes neighborhoods, aligns mobility with opportunity, and leads inclusive engagement that helps communities like Mahomet turn vision into confident, lasting action.



MAKAYLA DAVIS
Urban Planner
& GIS Expert

Makayla Davis turns complex data into clear, compelling stories that help communities see their future with confidence. As an urban designer and GIS expert, **she blends creativity and technical precision to support inclusive engagement, inspire accessible public spaces, and deliver visually powerful insights** that will guide Mahomet's growth and decision-making.

PRINCIPAL-IN-CHARGE & TRANSPORTATION EXPERT

Creates plans people trust by uniting practical development insight with inspiring, momentum-building visuals.

KRIS LUCIUS

ASLA, PLA



With more than 22 years of experience, including 13 within the State of Illinois, Kris is a visionary urban designer and landscape architect who believes great planning begins with understanding how people experience place. He brings an innate ability to translate community identity, local character, and big-picture goals into clear, compelling design solutions that are both implementable and inspiring. **Kris previously led Mahomet's 2019 Downtown Master Plan**—helping the Village articulate a shared vision for Main Street, and is excited to return to guide the Comprehensive Plan Update with the same commitment to authenticity, engagement, and design excellence.

VILLAGE OF MAHOMET DOWNTOWN MASTER PLAN & DESIGN GUIDELINES

Mahomet, Illinois.

CHICAGO PARK DISTRICT, SOUTH LAKEFRONT FRAMEWORK PLAN

Chicago, Illinois.

SOUTH BRANCH FRAMEWORK PLAN

Chicago, Illinois.

WILMETTE PARK DISTRICT, WILMETTE LAKEFRONT PLAN

Wilmette, Illinois.

LINCOLN PARK CONSERVANCY, NORTH POND AT LINCOLN PARK MASTER PLAN UPDATE

Chicago, Illinois.

SCOTTS RUN STATION MASTER PLAN

Tysons Corner, Virginia.

US EPA, NATIONAL VEHICLE & FUEL EMISSIONS LABORATORY MASTER PLAN

Ann Arbor, Michigan.

GREAT RIVERS GREENWAY, BRICKLINE GREENWAY GATEWAY MALL

St. Louis, Missouri.

CHICAGO DEPARTMENT OF TRANSPORTATION WEBER SPUR TRAIL FRAMEWORK PLAN STUDY

Chicago, Illinois.

URBANA CRYSTAL LAKE PARK MASTER PLAN UPDATE

Urbana, Illinois.

EDUCATION

Master of Landscape Architecture,
Harvard University

Bachelor of Science in Landscape,
Architecture, Ohio State University

REGISTRATIONS

Professional Landscape Architect:
Massachusetts

PROFESSIONAL AFFILIATIONS

Adjunct Professor, Illinois Institute of
Technology, 2018-Present

American Society of
Landscape Architects

Landscape Architecture Advisory Board,
The Ohio State University

Volunteer Open Space Consultant, Logan
Square Preservation

Volunteer, Metropolitan Planning
Council, Stakeholder Engagement,
2020 - present

PROJECT MANAGER & ENGAGEMENT EXPERT

Builds trust through transparent leadership & creative engagement that elevates community voices into actionable plans.

CATHERINE CLARKE

AICP



Catherine is an urban designer and planner who brings clarity, creativity, and deep community connection to every project. As Project Manager and Engagement Expert, she guides communities through complex choices with empathy, rigor, and a focus on implementable outcomes. **She works at a range of scales, from comprehensive plans to site specific redevelopment.** She and the team believe implementation is the key to success and create designs that are not only visionary, but also practical. Across her projects, Catherine aims to make planning feel approachable, understandable, and engaging for both city leaders and community members alike.

CITY OF APPLETON, COMPREHENSIVE PLAN UPDATE

Appleton, Wisconsin.

GROSSE ILE TOWNSHIP, GROSSE ILE MASTER PLAN UPDATE

Grosse Ile, Michigan.

MEDC REDEVELOPMENT READY COMMUNITIES TECHNICAL ASSISTANCE

Multiple Locations, Michigan.

CITY OF DANVILLE, CITY-WIDE COMPREHENSIVE PLAN

Danville, Virginia.

CITY OF MASON, MASTER PLAN & ORDINANCE UPDATE

Mason, Michigan.

CITY OF SWARTZ CREEK, DOWNTOWN PLAN & MASTER PLAN UPDATE

Swartz Creek, Michigan.

CITY OF WYANDOTTE ZONING ORDINANCE UPDATE

Wyandotte, Michigan.

CITY OF ANN ARBOR, COMPREHENSIVE PLAN

Ann Arbor, Michigan.

CITY OF FERNDALE, PLAN FERNDALE MASTER PLAN

Ferndale, Michigan.

CITY OF DETROIT, MASTER PLAN

Detroit, Michigan.

EDUCATION

Bachelors of Science in Urban Planning
University of Cincinnati

REGISTRATIONS

American Institute of Certified Planners

PROFESSIONAL AFFILIATIONS

American Planning Association



PRINCIPAL, PLANNING & LAND USE EXPERT

Aligns future land use with form-based codes and market realities to advance reform.

KATHLEEN DUFFY

AICP



Kathleen is a seasoned master planner who brings strategic clarity, creativity, and deep community insight to every project. With expertise in urban design, land use, housing, and economic development, she helps communities like Mahomet thrive through inclusive engagement and form-based zoning innovation. **Kathleen excels at revitalizing corridors and downtowns, aligning mobility and land use with economic opportunity.** Her collaborative, equity-centered approach ensures plans are resilient, implementable, and grounded in the community's values, identity, and long-term vision.

VILLAGE OF MAHOMET DOWNTOWN MASTER PLAN & DESIGN GUIDELINES

Mahomet, Illinois.

CITY OF APPLETON, COMPREHENSIVE PLAN UPDATE

Appleton, Wisconsin.

GROSSE ILE TOWNSHIP, GROSSE ILE MASTER PLAN UPDATE

Grosse Ile, Michigan.

CITY OF DE PERE, 2040 COMPREHENSIVE PLAN UPDATE & WEST DOWNTOWN VISION PLAN

De Pere, Wisconsin.

MEDC REDEVELOPMENT READY COMMUNITIES TECHNICAL ASSISTANCE

Multiple Locations, Michigan.

CITY OF DANVILLE, CITY-WIDE COMPREHENSIVE PLAN

Danville, Virginia.

CITY OF ANN ARBOR, COMPREHENSIVE PLAN

Ann Arbor, Michigan.

CITY OF FERNDALE, PLAN FERNDALE MASTER PLAN

Ferndale, Michigan.

CITY OF DETROIT, MASTER PLAN

Detroit, Michigan.

CITY OF LANSING, FORM-BASED ZONING & DOWNTOWN REDEVELOPMENT STRATEGY PLAN

Lansing, Michigan.

EDUCATION

Master of Urban and Regional Planning,
University of Illinois

Bachelor of Science in Architecture with
a Minor in Art History,
University of Michigan

Urban Land Institute Larson Center
for Leadership

REGISTRATIONS

American Institute of Certified Planners

PROFESSIONAL AFFILIATIONS

American Planning Association

Urban Land Institute

Form-Based Code Institute

National Charrette Institute

ULI Michigan's Housing & Community
Development Local Product Council

URBAN PLANNER & GIS EXPERT

Transforms complex data into clear, engaging insights that guide confident decisions and community strategy.

MAKAYLA DAVIS



Makayla is a talented urban designer whose energy, creativity, and technical strength elevate every planning effort. As Urban Planner & GIS Expert, she brings a sharp eye for data-driven storytelling—translating demographics, land use patterns, and spatial trends into clear insights that guide community decisions. Makayla is passionate about the intersection of planning, design, landscape, and art, and **her work supports inclusive engagement, accessible public spaces, and visually compelling maps** that help communities like Mahomet see their future with clarity and confidence.

CITY OF DANVILLE, CITY-WIDE COMPREHENSIVE PLAN

Danville, Virginia.

NANNIE HELEN BURROUGHS AVENUE NE SMALL AREA PLAN

Washington, DC.

US DOE COMPREHENSIVE SAVANNAH RIVER SITE CAMPUS MASTER PLAN

Aiken, South Carolina.

DC OFFICE OF PLANNING, PUBLIC SPACE STRATEGIES TO ADVANCE RACIAL EQUITY

Washington, DC.

ALEXANDRIA WEST COMMUNITY ENGAGEMENT & GRAPHIC SUPPORT

Alexandria, Virginia.

DC OFFICE OF PLANNING, FOGGY BOTTOM PUBLIC LIFE STUDY

Washington, DC.

FRANCONIA-SPRINGFIELD VISION PLAN

Fairfax County, Virginia.

RHODE ISLAND AVENUE PLANNING STUDY

Washington, DC.

SOUTHEASTERN PENNSYLVANIA TRANSPORTATION AUTHORITY (SEPTA)*

Philadelphia, Pennsylvania.

FRANCONIA-SPRINGFIELD TRANSIT STATION AREA & SPRINGFIELD COMMUNITY BUSINESS CENTER PLANNING STUDY

Fairfax County, Virginia.

EDUCATION

Master of City & Regional Planning,
University of Pennsylvania

Bachelor of Science in Landscape
Architecture, The Ohio State University

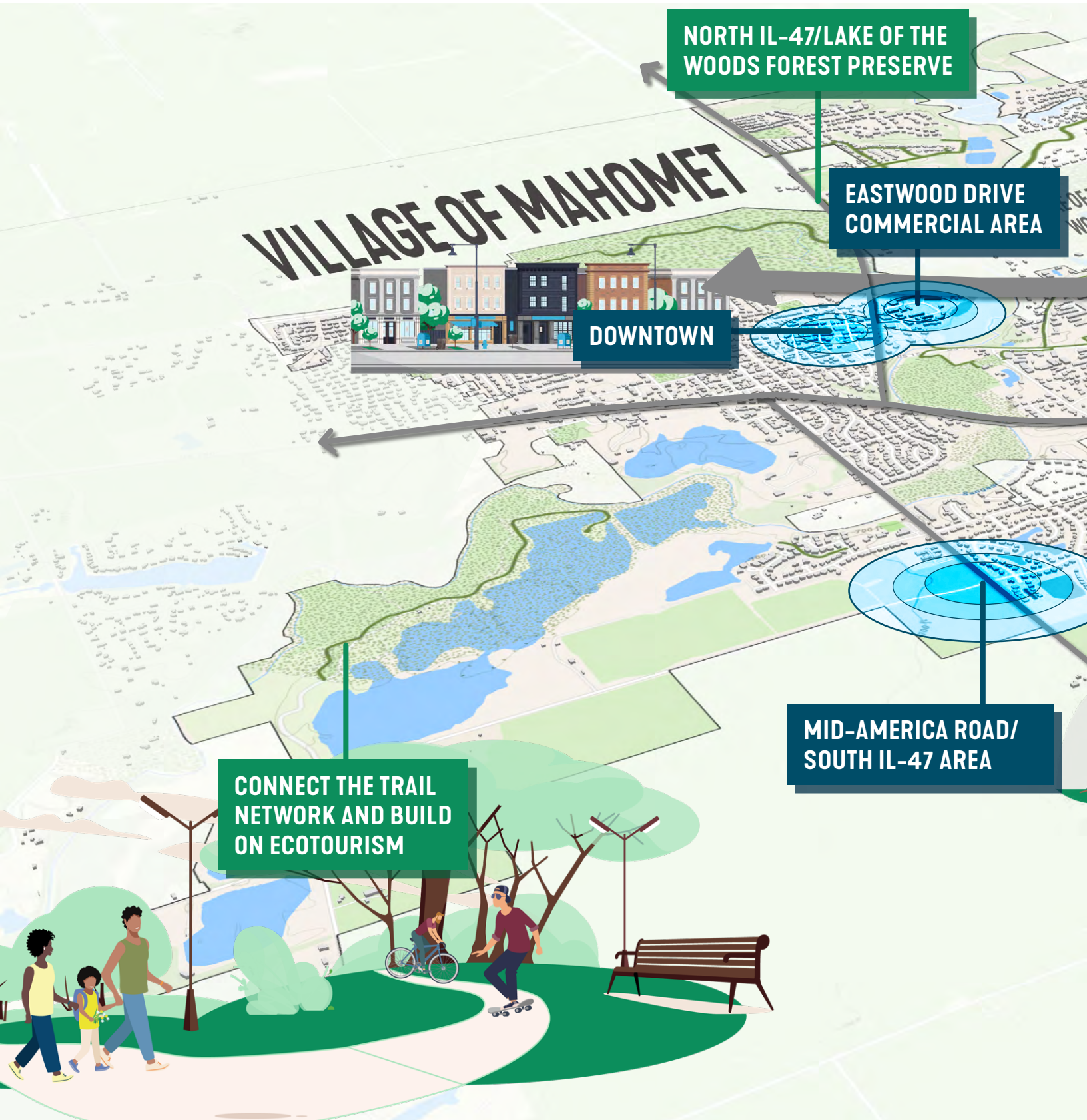
SECTION 4

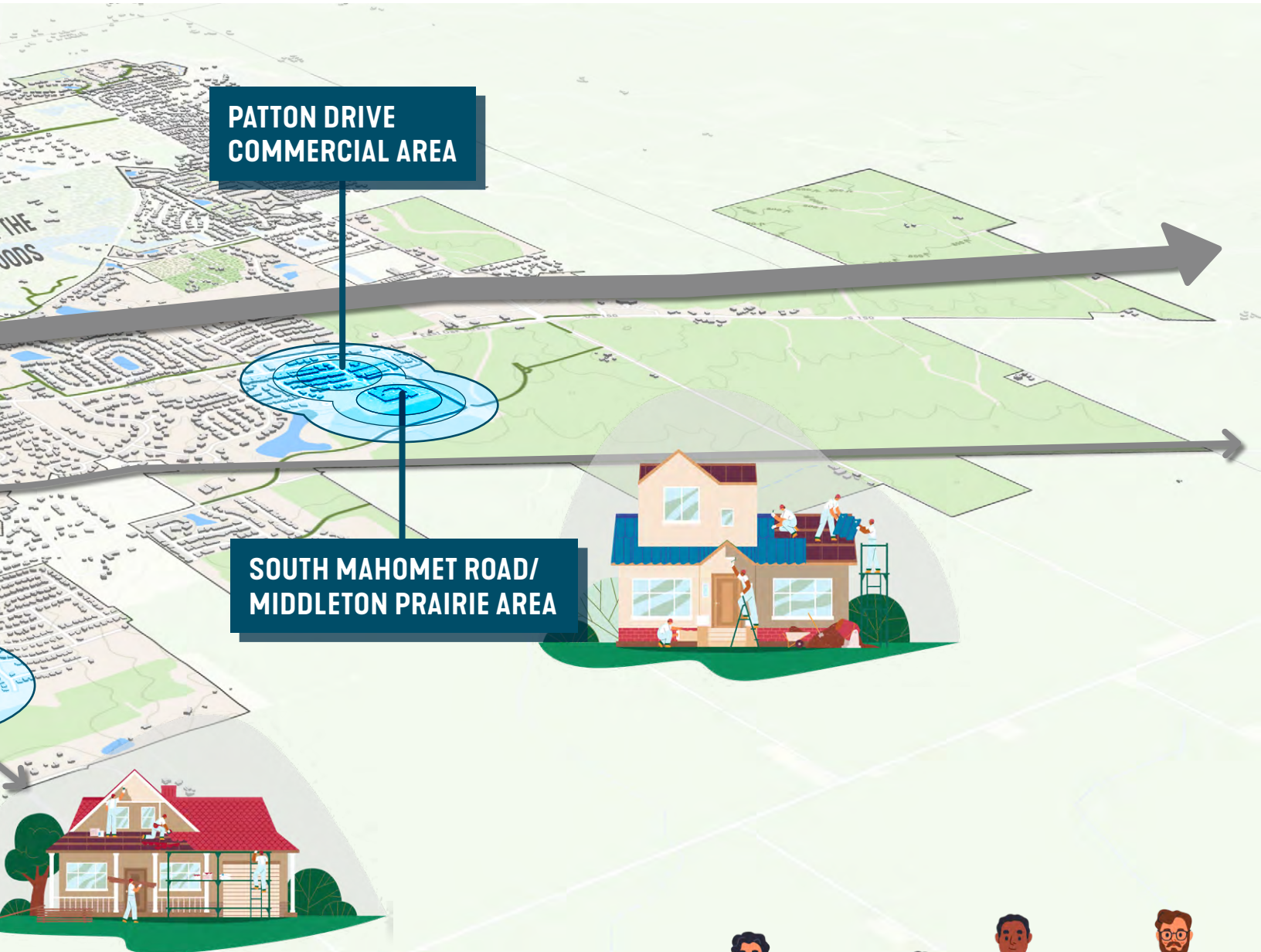
SCOPE & APPROACH



CITY OF ANN ARBOR COMPREHENSIVE PLAN
ANN ARBOR, MICHIGAN

WE SEE IMMENSE OPPORTUNITY IN MAHOMET...





**...AND LOOK TO HAVE
COMMUNITY MEMBERS
STEER THE DIRECTION
OF YOUR FUTURE.**



PLANNING TODAY SO YOU CAN IMPLEMENT TOMORROW



DOWNTOWN MIDLAND STREETScape REDEVELOPMENT
MIDLAND, MICHIGAN

WE DELIVER ACTION, NOT ARTIFACTS

A plan that gathers dust is a promise broken. We understand this document must be more than a static plan—it should serve as a practical, proactive guide for decision-making in Mahomet. To achieve this, we will create a concise and accessible framework with clearly defined implementation actions, responsible partners, and timelines that drive measurable progress. By integrating actionable goals, zoning recommendations, and Special Area-specific strategies, the plan will remain relevant and adaptable to future initiatives.

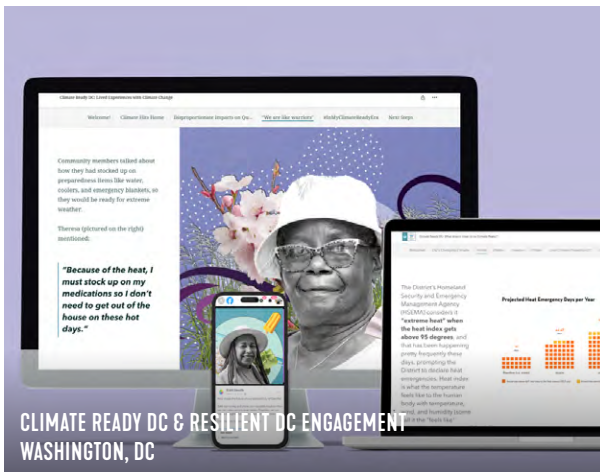
WE MAKE DATA ACCESSIBLE

We take data that drives decisions like future land use and development patterns and make it approachable by using illustrations, clear language, and storytelling so community members can understand what the Village is facing and so staff can make sound decisions. We make this data trackable over time, **giving the Village an opportunity to show community members the tangible plan results following its adoption.**

WE BELIEVE POWER BELONGS TO THE PEOPLE

Our process is designed to shift power. **We will ensure that residents are the primary authors of their future.** We don't just solicit input; we build trust and create lasting structures for community stewardship. As a rapidly growing community, this Comprehensive Plan provides the opportunity to tap both new and legacy residents into the hard work the Village puts in to create a thriving place to live, work, and play. By having them play an active role in shaping the plan, we turn community members into champions of the Comprehensive Plan, who will actively support its implementation.

We also respect that people lead busy lives by bringing the plan to them. We make the process of providing input fun, and flip the script on the traditional public meeting process. To truly collaborate with the community, we plan to use several tools which will be refined and determined in partnership with the Village at the Kick-off.



CLIMATE READY DC & RESILIENT DC ENGAGEMENT
WASHINGTON, DC



ANN ARBOR COMPREHENSIVE PLAN UPDATE
ANN ARBOR, MICHIGAN

EMPOWERING MAHOMET'S VOICE, SHAPING MAHOMET'S FUTURE



MAHOMET DOWNTOWN MASTER PLAN—COMMUNITY ADVISORY GROUP
MAHOMET, ILLINOIS

COLLABORATION TOOLS

PROJECT IDENTITY

An attractively branded plan brings excitement and distinction to the project and process. Our team will create graphic standards—including fonts, colors, and a project logo, to create a consistent look and project feel that builds upon the Village's existing brand.

WEB PAGE

SmithGroup will create content to be posted on a dedicated project page of the Village's website and coordinate with your staff to provide regular updates with each phase so that community members can see report outs of what has been done, how their voice has started shaping the plan, and upcoming opportunities to get involved.

PROMOTIONS MATERIALS

In addition, SmithGroup will also provide materials that can be used for both online posts via the Village's existing social media channels and print fliers to promote upcoming public milestones.



PLAN FERNDALE—SOCIAL MEDIA EXAMPLE
FERNDALE, MICHIGAN

INTERACTIVE ACTIVITIES

Throughout the process, we anticipate three community-wide Public Milestones where we will collect information from community members that directly inform the plan.

Each public milestone will consist of a toolkit of engagement activities that can be applied at community open houses, small group meetings, and pop-ups at existing events to expand outreach. Pop-ups at Mahomet’s iconic events—Soda Fest, Ladies Night Out, Auto Fest, Mahomet Music Festival, and more—help us meet community members where they are and capture the tapped in citizens we hope to learn from. Our tools such as **“Village Mad Libs”**, **“Postcards from the Future”**, or **“Day as a Developer”** help community members of all ages and backgrounds engage with the plan in a way that is easy, fun, and very impactful. Each activity will have a digital twin in the form of a survey to expand outreach.

SMALL GROUP MEETINGS

Focus groups with students, seniors, business owners, the Chamber of Commerce, and more, on days of larger events will allow us to have a deeper understanding from those who may not otherwise be as involved in the plan.

PUBLIC HEARINGS

Several public hearings are planned with the Village Board of Trustees and Plan and Zoning Commission to ensure they are informed throughout the process and play an active role in shaping the plan.

STAFF COORDINATION

SmithGroup will work hand-in-hand with you as an extension of your team. Staff meetings will be scheduled at a monthly cadence as needed throughout the process to review findings, collaborate on materials, coordinate event logistics, and receive input on draft materials. In addition, **Catherine Clarke** will be an integrated part of the design team and serve as the dedicated Project Manager, who will be responsible for managing the project schedule, budget, internal team coordination, and the timely delivery of all work products. Catherine will provide a single, streamlined point of communication for Village staff.



LEGO BUILDING EXERCISE—
COMPREHENSIVE PLAN UPDATE & SUBAREA PLANS, APPLETON, WISCONSIN



INTERACTIVE JENGA & CARD EXERCISE—
DETROIT MASTER PLAN UPDATE, DETROIT, MICHIGAN



PHASE 1: UNDERSTAND (MONTHS 1 TO 4)

INTENT

The first phase sets the tone: celebration, honesty, and building consensus. We begin by celebrating progress while surfacing pain points. We will review past plans, share out success stories, gain an understanding of key opportunities and challenges, and update existing conditions data. Through a community meeting and a baseline survey, we will generate excitement for this planning process while gathering insights from residents, businesses, developers, and Village staff.

KEY TASKS

1.1. PROJECT KICK-OFF & MANAGEMENT

- Conduct an in-person kick-off workshop with Village staff in the afternoon to clarify expectations, roles, and communication protocols. Conduct a mobile workshop of up to 5 special areas.
- Lead a joint session between the Village Board of Trustees and Plan and Zoning Commission in the evening to review the process and set expectations.
- Develop a detailed Project Management and Engagement Plan (tasks, timelines, responsibilities) to ensure transparency and timely delivery.
- Schedule regular check-ins with Village staff for updates and feedback.
- Establish the project branding—colors, fonts, etc., to be utilized.
- Create materials for the promotional website page.

1.2. UNDERSTAND EXISTING CONDITIONS

- Compile a summary of relevant goals, policies, and strategies from prior plans into a Prior Plan Snapshot to ensure alignment and integration with other ongoing planning efforts.
- Compile a Community Snapshot with a summary of the development history that has shaped the Village, current demographic and land use conditions, maps of existing conditions, and trends that will inform how the Village changes over the next 20 years.

1.3. PUBLIC MILESTONE: CREATING A SHARED VISION & GOALS

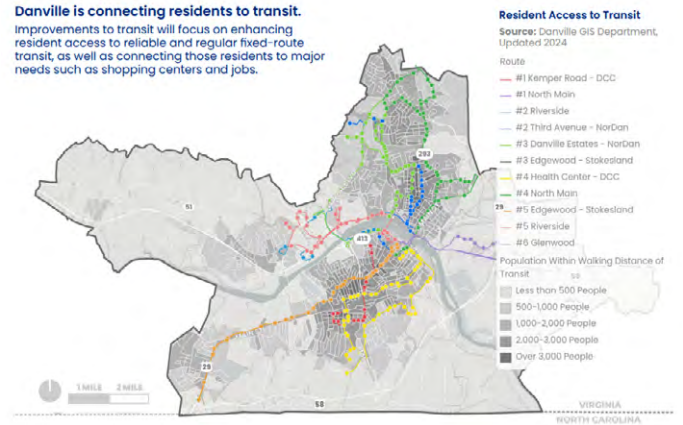
- Partner with Mahomet-Seymour Community Schools to host a Small Group Session with a high school class in the afternoon. Share with them the importance of civic engagement. Conduct exercises to understand the hopes, needs, and challenges of the next generation of Mahomet leaders.
- Lead an interactive pop-up at a community event in the evening to meet people where they are, generate awareness of the plan, and guide them through up to three engaging exercises to learn their hopes and dreams for the future. Materials will also be left at the Village Administration Office for people to interact with and so that staff can use them for additional pop-ups if desired. Potential exercises include:
 - **“Postcards to the Future”** which will help develop the community vision statement.
 - **“Measuring what Matters”** where people grade how well the Village has accomplished past goals and how to “improve our score”.
 - **Mapping the roses and thorns** of everyday lived experiences in Mahomet.
- Design and launch a community-wide survey that will serve as a digital twin of the in-person engagement activities. Survey will be hosted online and paper copies will be made available at key community spots.

ATTACHMENT B

SINGLE-FAMILY RESIDENTIAL	TOWNHOMES	MID-RISE RESIDENTIAL AND MIXED-USE
RESIDENTIAL DENSITY 4-6 housing units per acre	RESIDENTIAL DENSITY 12-16 housing units per acre	RESIDENTIAL DENSITY 20-40 housing units per acre
BUILDING HEIGHT 1-2 story	BUILDING HEIGHT 2-3 story	BUILDING HEIGHT 3-7 story
USES Single family residential (suburban)	USES Single/multi-family retail with limited retail	USES Multi-family residential, mixed-use with office, retail, entertainment
MOBILITY Private vehicle and some bicycle	MOBILITY Private vehicle, bus, bicycle and some pedestrian	MOBILITY Some fixed-rail train, bus rapid transit, bus, shuttle, private vehicle, bicycle and pedestrian
OPEN SPACE Private open space (yards), little public open space	OPEN SPACE Public open space, some private open space	OPEN SPACE Public open space, some civic space

EXAMPLE—CITY OF TOLEDO, STRATEGY FRAMEWORK PLAN EXPLORATORY ASSESSMENT, TOLEDO, OHIO

Danville is connecting residents to transit. Improvements to transit will focus on enhancing resident access to reliable and regular fixed-route transit, as well as connecting those residents to major needs such as shopping centers and jobs.



EXAMPLE—MOBILITY IMPACT ANALYSIS FOR THE CITY OF DANVILLE CITY-WIDE COMPREHENSIVE PLAN, DANVILLE, VIRGINIA

PHASE 2: EXPLORE (MONTHS 5 TO 8)

INTENT

This phase transforms insights into direction. We will use the vision, goals, and takeaways from Phase 1 to guide strategies in the built environment. We will outline land use, special area, transportation, and green space opportunities so community members can prioritize the strategies that will shape the future of growth and development in the Village.

KEY TASKS

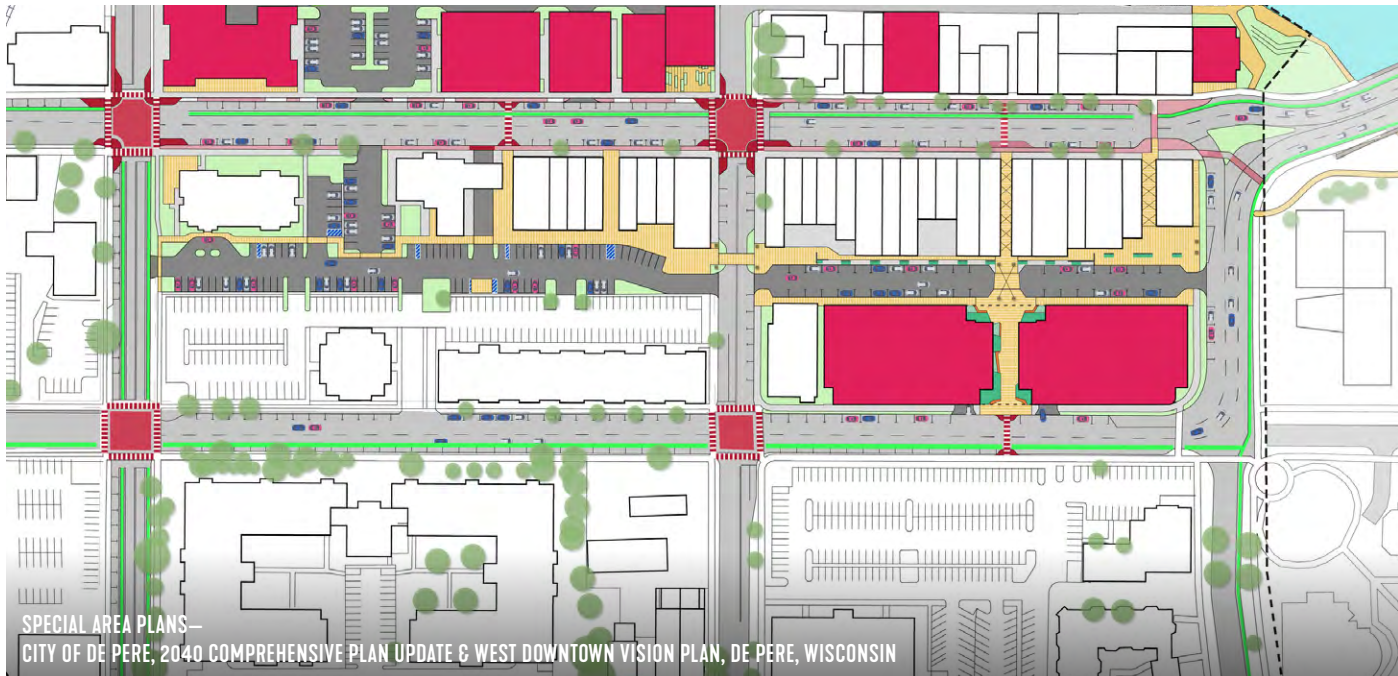
2.1. VISION, VALUES & GOALS

- Draft vision, values, and goals framework for the plan based on the feedback and analysis conducted during Phase 1.
- Create a draft set of objectives to achieve the goals with a focus on where community members live, where they work, where they play, how they celebrate, and how the Village develops over time.
- Develop a preliminary set of community indicators tying community goals to quantifiable measures of success.

2.2. LAND USE & MOBILITY ANALYSIS

- Create a series of land use and mobility analysis maps to assess current patterns by highlighting streetscape types, zoning patterns, vacancies, publicly owned land, and land use conflicts.
- Pinpoint areas of opportunity, change, or transition, focusing on parcels that present potential for redevelopment or adaptive reuse.

- Recommend form-based place types with use, relationship to the street, and character recommendations. Include imagery appropriate for the Village of Mahomet's future development, considering land use findings, current zoning patterns, and community needs to support strong neighborhoods, vibrant business districts and commercial areas, and sustainable industrial areas.
- Develop a draft comprehensive future land use map which will be updated based on feedback from engagement sessions outlined herein.
- Review the current zoning ordinance for barriers to development and develop recommendations for transitioning the code to be more aligned with the Future Land Use framework's goals for housing, placemaking, walkability, and environmentalism.
- Conduct a workshop with the Plan and Zoning Commission to provide an update on the plan, present the draft Future Land Use framework, and receive feedback.
- Conduct a Committee Meeting to review the draft place types and policy framework.



2.3. SPECIAL AREA PLANS

- Develop an updated Functional Framework Map and recommendations identifying not just the character of the district but also specific areas that should receive special attention and could warrant the development of sub-area plan. Special Areas could include but are not limited to:
 - Eastwood Drive Commercial Area.
 - South Mahomet Road/Middletown Prairie School Area.
 - Mid-America Road/South IL-47 Area.
 - North IL-47/Lake of the Woods Forest Preserve Area.
 - Patton Drive Commercial Area.
 - Downtown Mahomet.
- Create a diagram for up to 3 key Special Areas with the greatest short to mid-term development potential highlighting the development, mobility, housing, open space, and commercial opportunities based on the available vacant or underused parcels, zoning, infrastructure, and amenities.
- Conduct a Committee Meeting to review the opportunities and challenges of the three Special Areas with the most identified opportunities.

- Recommend site-specific land use strategies and required zoning updates, if needed, to catalyze development.

2.4. PUBLIC MILESTONE: EXPLORING OPPORTUNITIES & PRIORITIZING TOGETHER

- Lead an interactive community workshop in the evening to share what we learned during Phase 1, preview the draft vision and values for feedback, and gain input about the special areas. Materials will be left at the Village Administration Office so staff can use them for pop-ups or additional meetings if desired. Potential exercises include:
 - A **“Village Vision Gut Check”** exercise to score the draft vision and goals.
 - **“Areas to Activate”** where people vote for the Special Areas they think would have the most impact, mark if any are missing, and mark the key opportunities identified at the special areas.
- Design and launch a community-wide virtual survey that will serve as a digital twin of the in-person engagement activities.

Note—the community workshop could be reformatted as a community pop-up if turnout is a concern.



VILLAGE STAFF SUPPORT

- Coordinate meeting and event logistics.
- Review and endorse draft materials.
- Share meeting notices, social media posts, email blasts, and coordinate website updates.

DELIVERABLES

- Plan vision, goals, objectives, and measures of success.
- Land Use and Mobility Analysis (draft, to be finalized and incorporated in the plan).
- Special Area Plan Recommendations (draft, to be finalized and incorporated in the plan).
- Website and promotions materials.
- Phase 2 Engagement Tracker and Summary.
- Meeting agendas, materials, and summaries.

MEETINGS

- Monthly virtual city staff/consultant meetings.
- Community Workshop.
- Plan and Zoning Workshop.
- 2 Committee Meetings.



PHASE 3: REALIZE (MONTHS 9 TO 12)

INTENT

This phase celebrates the immense collaboration that led to the plan while launching implementation. The draft plan breaks objectives into actionable tasks for immediate implementation. This phase also includes ushering the plan through formal approval processes, ensuring compliance with statutory requirements.

KEY TASKS

3.1. DRAFT PLAN PREPARATION

- Develop plan outline and template.
- Draft plan chapters by synthesizing findings from prior tasks and deliverables.
- Incorporate a section in the plan on governance and implementation which will include available funding tools and tag the actionable objectives identified in Phase 2 by relevant champions, partners, and phasing over the next 5 to 20 years.
- Provide the final plan and associated materials.
- Create a Comprehensive Plan Summary Document—a graphically rich executive summary of up to 10 pages meant to be immediately understandable and engaging for community members, leaders, elected officials, and stakeholders.

3.2. DRAFT PLAN REVIEW & REFINEMENT

- Share the draft plan with Village staff, Plan and Zoning Commission, Village Board of Trustees, and community members for review.
- Facilitate two rounds of edits:
 - **Pre-public comment:** Incorporate Village staff feedback.
 - **Post-public comment:** Integrate input from Plan and Zoning Commission, Village Board of Trustees, stakeholders, and the public.
- Host a Plan Commission Public Hearing to authorize distribution of the draft plan for the 90-day public review period.
- Coordinate meeting and event logistics.
- Review and endorse draft materials.
- Share meeting and adoption notices, social media posts, email blasts, and coordinate website updates.

3.3. PUBLIC MILESTONE: REVIEWING OUR ROADMAP TO THE FUTURE

- Design and launch a community-wide survey to collect community feedback on the draft plan.

3.4. ADOPTION & IMPLEMENTATION SUPPORT

- Following the public hearing and recommendation from Plan Commission, facilitate up to two (2) meetings with the Village Board of Trustees to adopt the plan.

VILLAGE STAFF SUPPORT

- Coordinate meeting and event logistics.
- Review and endorse draft materials.
- Share meeting and adoption notices, social media posts, email blasts, and coordinate website updates.

DELIVERABLES

- Draft master plan (two rounds of edits).
- Final future land use map.
- Digital copy of the final plan PDF, working files & GIS mapping transfer.
- 15 printed and bound color copies of the final approved plan.
- Website and promotions materials.
- Phase 3 Engagement Survey Results.
- Meeting agendas, materials, and summaries.

MEETINGS

- Monthly virtual city staff/consultant meetings.
- 1 Plan and Zoning Commission Public Hearing.
- 2 Village Board of Trustees Meetings.

SECTION 5

PROJECTED COMPLETION SCHEDULE

Mixed Housing and Neighborhood Services

I love having shops and services so close to my house!

Quality and Affordable Housing

I like that some houses are being built in my neighborhood and that I can afford them. I wonder how we can do more?

Strategic Approaches to Vacant Land

What should we do with all of this vacant land?

Neighborhood Stabilization & Anti-Displacement

It's so nice to see improvements happening on the block and love to be in the neighborhood!

Neighborhood Stabilization & Anti-Displacement

It's so nice to see improvements happening on the block and love to be in the neighborhood!

Housing Near Transit Routes

It is so nice and convenient being near a bus stop!

Quality and Affordable Housing

I like that some houses are being built in my neighborhood and that I can afford them. I wonder how we can do more?

Strategic Approaches to Vacant Land

What should we do with all of this vacant land?

Quality and Affordable Housing

I like that some houses are being built in my neighborhood and that I can afford them. I wonder how we can do more?

Housing Near Transit Routes

It is so nice and convenient being near a bus stop!

More Housing Choices in Neighborhoods

There are so many different housing options in my neighborhood!

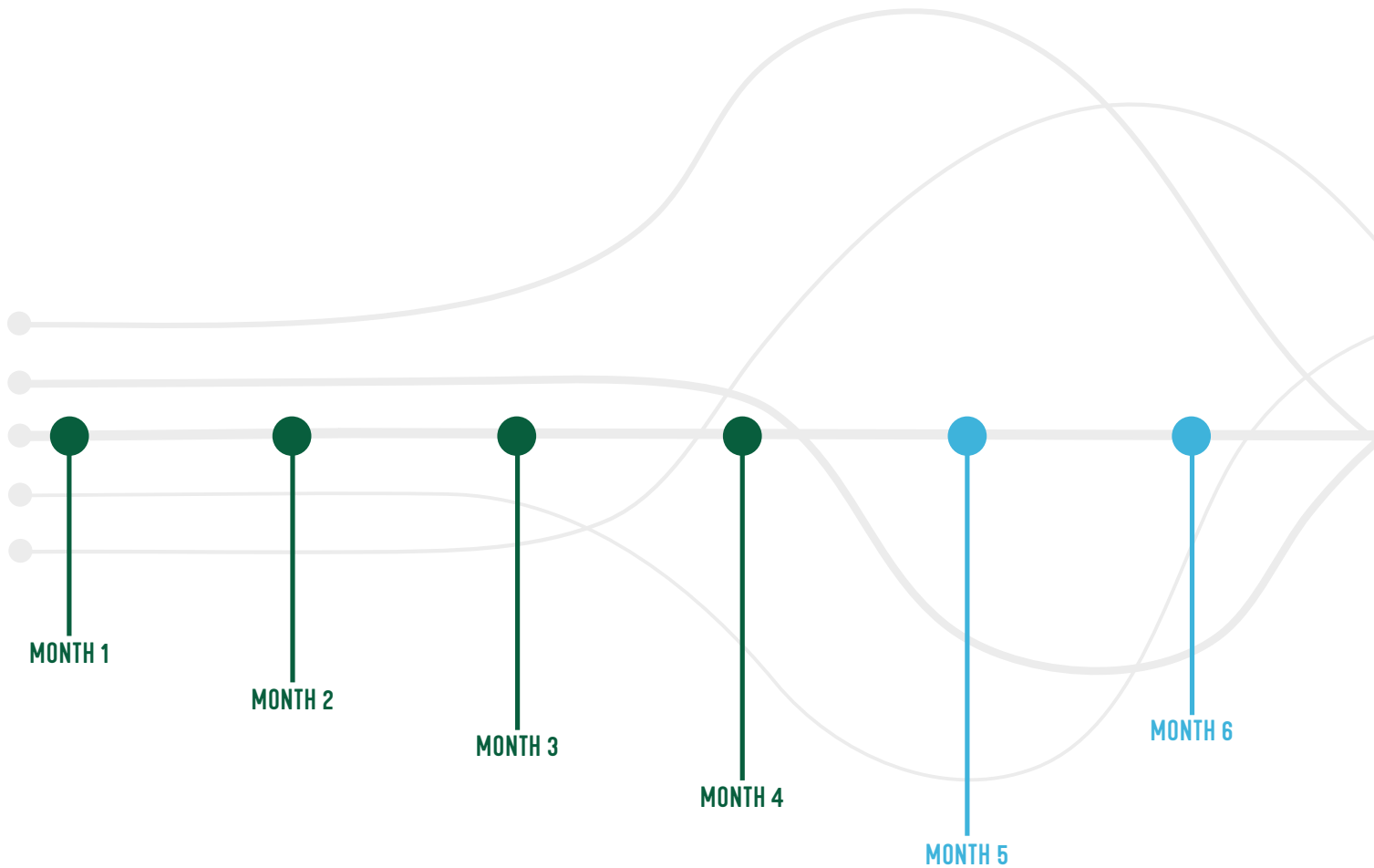
Housing Near Transit Routes

It is so nice and convenient being near a bus stop!

More Housing Choices in Neighborhoods

There are so many different housing options in my neighborhood!

THE PATHWAY FORWARD



PHASE 1: UNDERSTAND

MONTH 1

Kick-off

- Staff/Consultant Kick-off Workshop
- Community Engagement and Outreach Strategy
- Board of Trustees and Plan and Zoning Commission Introductory Meeting

MONTH 2

- Prior Plan and Community Snapshots
- **Public Milestone:** Creating a Shared Vision and Goals

MONTH 3

- Engagement Summary

MONTH 4

- Land Use, Development, and Transportation Analysis

PHASE 2: EXPLORE

MONTH 5

- **Public Milestone:** Exploring Opportunities and Prioritizing Together

MONTH 6

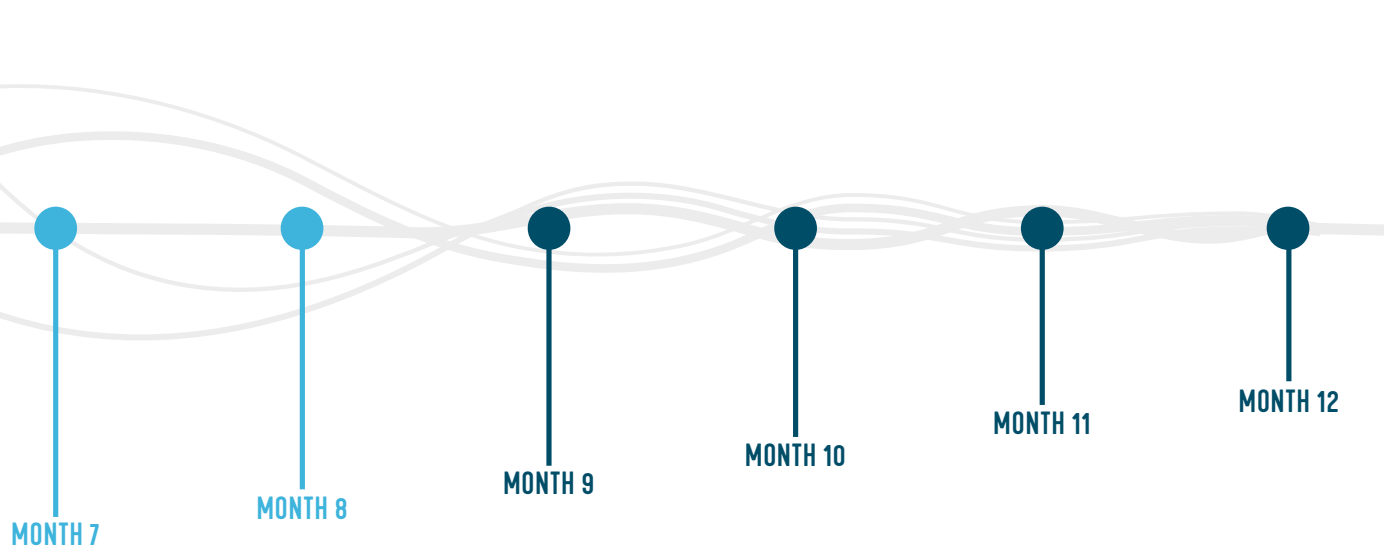
- Engagement Summary

ATTACHMENT B

Our work plan is organized into three interconnected phases—**Understand, Explore and Realize**—each designed to build momentum and deliver meaningful results.

We will guide the Mahomet community through a 12-month timeline, which allows for both deep analysis and detailed review; while also providing efficiency so Village staff, elected officials, and community members can use the momentum started by this plan to begin implementing immediately upon adoption.

Depending upon when the kick-off occurs, and how the resulting timeline aligns with holidays, this schedule can be extended up to 2 months so team members can dedicate the time needed to plan with thoughtfulness and integrity. The project can be further extended by up to 4 months if needed to work through the formal adoption process.



MONTH 7

- Drafting the Plan

MONTH 8

- Draft Comprehensive Plan Preview with Village Staff

PHASE 3: REALIZE

MONTH 9

Share Out— Start 90-day Public Review Period

- Plan Commission Public Hearing to Authorize Distribution
- **Public Milestone:** Reviewing our Roadmap to the Future

MONTHS 10-11

- Continue the 90-day Public Review Period

MONTH 12

Adopt & Celebrate

- Final Revisions
- Final Plan (digital and print)
- Plan Summary
- Plan Commission Adoption Meeting
- 2 Village Board Meetings

SECTION 6

PROJECT COST(S)





COST BREAKDOWN

PHASE 1: UNDERSTAND

1.1. Project Kickoff & Management	\$19,000
1.2. Understand Existing Conditions	\$16,500
1.3. Public Milestone: Creating a Shared Vision & Goals	\$15,500
PHASE SUBTOTAL	\$51,000

PHASE 2: EXPLORE

2.1. Vision, Values & Goals	\$5,500
2.2. Land Use & Mobility Analysis	\$31,500
2.3. Special Area Plans	\$16,500
2.4. Public Milestone: Exploring Opportunities & Prioritizing Together	\$14,000
PHASE SUBTOTAL	\$67,500

PHASE 3: REALIZE

3.1. Draft Plan Preparation	\$6,500
3.2. Draft Plan Review & Refinement	\$8,000
3.3. Public Milestone: Reviewing our Roadmap to the Future	\$1,500
3.4. Adoption & Implementation Support	\$4,000
PHASE SUBTOTAL	\$20,000

PROJECT TOTAL \$138,500

OPTIONAL ADDITIVE SERVICES

- 3D renderings of Special Area..... \$8,000
- Additional in-person workshop with 1 Lead Planner and 1 Principal-in-Charge..... \$3,000
- Additional in-person pop-up with 1 Lead Planner and 1 Junior Planner..... \$2,000

HOURLY RATES

TEAM MEMBER	HOURLY RATES
Kris Lucius, ASLA, PLA	\$221.00
Catherine Clarke, AICP	\$141.00
Kathleen Duffy, AICP	\$224.00
Makayla Davis	\$108.00

Design a Better Future

SMITHGROUP

smithgroup.com
312.641.0770

35 E. Wacker Drive
Suite 900
Chicago, Illinois 60601

SCOPE OF SERVICES – PARKS & RECREATION MASTER PLAN UPDATE

Project Understanding

The Village of Mahomet is seeking professional services to prepare a focused, standalone Parks and Recreation Master Plan that aligns with the Village's Comprehensive Plan update. The intent is to provide practical, implementation-ready recommendations while leveraging existing data and engagement efforts. The Village expects the following:

- Efficient, streamlined approach leveraging existing work.
- Minimal duplication of engagement or data collection.
- Practical, implementable recommendations.
- Scope and effort aligned with a focused planning budget.

Scope of Services

1. Coordination & Existing Conditions

- SmithGroup will distill parks related findings from the Comprehensive Plan Community Snapshot to be included by PROS in the Parks and Recreation Plan to utilize shared data and assumptions.
- PROS will review prior parks and recreation related plans, feasibility studies, program data, and operational practices.
- PROS will provide a concise assessment of parks, facilities, programs, and operations, including staffing and service delivery.

2. Engagement

- SmithGroup will utilize the engagement tools and outreach conducted as part of the Comprehensive Plan to get feedback on parks and recreation priorities and summarize findings to be included in the Parks and Recreation Plan developed by PROS.

3. Needs Assessment & System Recommendations

PROS will conduct a Needs Assessment and System Recommendations which will be incorporated directly into the Parks and Recreation Plan and consist of the following:

- Identify key gaps, priorities, and level of service considerations.

- Benchmark at a high level against comparable communities.
- Provide system-wide recommendations for parks, facilities, and programs aligned with growth.

A draft of the Parks and Recreation Plan Needs Assessment and System Recommendations chapter will be given to staff for one round of review and revisions.

4. Programming & Operations

- PROS will evaluate current program offerings and identify opportunities for improvement.
- PROS will provide high-level recommendations on program development, cost recovery, staffing, and partnerships.

5. Maintenance & Operations

PROS will assess Maintenance and Operations, with findings and recommendations incorporated directly into the Parks and Recreation Plan and consisting of the following:

- Assess current maintenance practices, staffing levels, and workload distribution.
- Identify operational gaps, inefficiencies, and service shortfalls.
- Provide recommendations for:
 - Staffing structure and resource allocation
 - Maintenance standards and service levels
 - Equipment and lifecycle planning considerations
 - Operational efficiencies and best practices
- Include actionable strategies that align with realistic staffing and budget constraints.
- Provide a high-level staffing and service model to support recommended maintenance standards.

6. Indoor Recreation / Community Center Implementation

- SmithGroup will build upon the completed feasibility studies and identified site to create a compelling narrative and list of action items for phased development with planning-level cost considerations.
- SmithGroup will provide a summary comparing alternative building types (e.g., traditional vs. pre-engineered) and scalable approaches.
- PROS will identify potential funding strategies and partnerships and outline a clear, high-level implementation roadmap.

7. Implementation Plan

- SmithGroup will provide a template for the Parks and Recreation Plan to align accessibility standards and visual identity with the Comprehensive Plan.

ATTACHMENT C

- Using this format, PROS will develop a prioritized 5–10 year action plan including:
 - Key capital and program priorities
 - Phasing recommendations
 - High-level funding strategies

8. Deliverables

- The consulting team will collaborate to create a concise Parks and Recreation Master Plan document, led by PROS, with an accompanying executive summary of no more than 10 pages.
- SmithGroup will present the overall Parks and Recreation Plan process and recommendations to Village Leadership at one of the Joint Board and Planning Sessions outlined in the Comprehensive Plan.

Overall Project Deliverables

- One concise Parks and Recreation Plan (PDF)
- One Executive Summary (no more than 10 pages, PDF)
- One Presentation (PowerPoint)
- Working files for PDF deliverables

Assumptions, Schedule, and Fee

See the contract for the overall project schedule, fee, and assumptions.



STAFF MEMO
TO THE
BOARD OF TRUSTEES

ITEM: Updated Employee Leave Policy, Travel Policy & Other Changes to Personnel Policy Handbook	DEPARTMENT: Administration
AGENDA SECTION: Administration	AMOUNT:
ATTACHMENTS: (X) ORDINANCE (X) RESOLUTION (X) OTHER SUPPORTING DOCUMENTS	DATE: May 19, 2026

INTRODUCTION:

We are asking the board to update the Employee Leave Policy since we are adding more vacation time for employees who have worked for the Village for fifteen years and then again once the employee reaches twenty years. We are also increasing the maximum comp time to 60 hours from 50 hours. Both items were part of contract changes agreed to with the Teamsters. We are also asking the board to re-approve the Personnel Policy Handbook since we have had so many updates since 2017.

BACKGROUND:

The Employee Leave Policy was updated in December 2023 as part of the Ordinance the board adapted in accordance with the Illinois Paid Leave for All Workers Act and we updated the leave policy at that time to provide the reference to personal time off. We then updated the policy in 2024 by adding a Parental Leave benefit for employees.

This new update to the Employee Leave policy provides a better vacation time benefit to employees who remain with the Village for fifteen or more years. Previously once you completed ten (10) years of service, you received four weeks (20 days), then once you reached twenty (20) years you received five weeks (25 days). The new policy provides five weeks (25 days) once you complete fifteen (15) years. Additionally, those who complete twenty (20) years will now receive six weeks (30 days) of vacation time. The change was agreed to with the Teamsters will be a benefit for all employees in keeping with policy. Out of 44 employees, this change immediately affected two employees.

We also are increasing the maximum accumulation of compensatory time to sixty (60) hours.

We are also updating our Travel, Meal & Lodging Expense Reimbursement Policy to include an increase in allowed breakfast reimbursement from \$20 to \$25 and increasing lunch from \$20 to \$30. These changes are due to post pandemic and regular inflationary changes that have driving up cost of dining.

Because of all these changes as well as nearly ten formal updates (due to policy updates) and several administrative changes since 2017, we are asking the board to approve to Personnel Policy Handbook through resolution as a formality. Previously we went through a complete overhaul of our handbook and policies back in 2017 so at that time the board formally adapted by Resolution 17-12-07, the Personnel Policy Handbook and provided the Village Administrator to update the policy handbook from time-to-time to included minor revisions as well as updates to major policies that the board may adapt by resolution.

DISCUSSION OF ALTERNATIVES:

1. Accept staff recommendations and approve the updated Employee Leave Policy changes and the formal update and adoption of our Personnel Policy Handbook.
2. Reject staff recommendation and either re-evaluate the changes or provide additional direction.

PRIOR BOARD ACTION:

The Village Board has previously passed resolutions and ordinances formally adapting personnel related policies and providing additional benefits.

COMMUNITY INPUT:

N/A

BUDGET IMPACT:

The benefit to long-term employees will be an additional paid benefit of five days of vacation.


STAFF IMPACT:

Staff will appreciate the added benefits.

SUMMARY: The changes to the employee leave policy and the increase in comp time maximum accumulation are enhancements to employee benefits.

RECOMMENDED ACTION:

Approve the ordinance amending the Employee Leave Policy as well as the Resolution for the Personnel Policy Handbook.

DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 
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ORDINANCE NO. 26-05-

AN ORDINANCE AMENDING THE EMPLOYEE LEAVE POLICY FOR THE VILLAGE OF MAHOMET

Adopted by the
President and Board of Trustees
Of
The Village of Mahomet
Champaign County, Illinois

This 26th day of May 2026

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/1-2-1, provides that the corporate authorities of each municipality may pass all ordinances and make all rules and regulations proper or necessary, to carry into effect the powers granted to municipalities, with such fines or penalties as may be deemed proper; and

WHEREAS, the Village of Mahomet (Village) is a non-home rule Illinois municipality; and

WHEREAS, in March 2023, the Governor of Illinois signed into law the Paid Leave for All Workers Act (820 ILCS 192/1 *et seq.*) (the "Act"); and

WHEREAS, on December 19, 2023, the Board of Trustees approved Ordinance 23-12-02, An Ordinance Regarding the Illinois Paid Leave for All Workers Act and Amending the Employee Leave Policy for the Village of Mahomet; and

WHEREAS, on May 28, 2024, the Board of Trustees approved Ordinance 25-04-02, An Ordinance Regarding the Illinois Paid Leave for All Workers Act and Amending the Employee Leave Policy for the Village of Mahomet by adding parental leave; and

WHEREAS, the Village recognizes the importance of paid leave and currently provides reasonable paid leave benefits to its employees; and

WHEREAS, the Village already provides generous paid leave for its employees under its collective bargaining agreements and/or the Village's personnel policies; and

WHEREAS, the Village believes and hereby declares that it is in the best interests of the Village to amend our Employee Leave Policy to provide additional paid vacation time for Village employees after their fifteen year and twenty year anniversaries.

NOW, THEREFORE, BE IT ORDAINED, by the President and Board of Trustees of the Village of Mahomet, Champaign County, Illinois, as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. Pursuant to Section 15(p) of the Paid Leave for All Workers Act (820 ILCS 192/1 et seq.), the Village hereby adopts the amended Employee Leave Policy (attached as Exhibit A) as its current paid leave policy for all Village employees in addition to any collective bargaining agreements to which the Village is a party and all other binding legislative and administrative actions governing paid leave adopted by the President and Board of Trustees of the Village of Mahomet, as the same may be amended from time to time. However, in no event shall the Village, as an employer, provide less than one (1) day of paid leave per year to any Village employee.

Section 3. Repeal of Conflicting Provisions. All ordinances, resolutions, and policies or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly repealed on the effective date of this Ordinance.

Section 4. Severability. If any provision of this Ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this Ordinance is severable.

Section 5. The village administrator is directed by the corporate authorities to update the Personnel Policy Handbook to incorporate these changes.

Section 6. The clerk is directed by the corporate authorities to publish this Ordinance in pamphlet form. This Ordinance shall be in full force and effect after its passage and publication in accordance with 65 ILCS 5/1-2-4.

Upon motion by Trustee _____, seconded by Trustee

_____, passed by the President and Board of Trustees of the

Village of Mahomet, Illinois this 26th day of May 2026, by roll call vote, as follows:

Voting "aye" (names): _____

Voting "nay" (names): _____

Abstained (names): _____

PASSED and APPROVED this 26th day of May 2026.

Jason S. Tompkins, Village President

(SEAL)

Attest:

Dawn Mohr, Village Clerk

Published in Pamphlet form the ____ day of _____ 2026.

Dawn Mohr, Village Clerk
Village of Mahomet

Exhibit A

The Employee Leave Policy will follow on subsequent page.



EMPLOYEE LEAVE POLICY

Updated May 26, 2026

Effective May 1, 2026

Holidays

Immediately upon hire, the Village currently provides for full-time employees eight hours' pay at regular hourly rates for each of the following holidays, regardless of the days on which they fall. Employees working more than 30, but less than 40 hours per week, will receive prorated holiday time.

➤ NEW YEAR'S DAY	January 1
➤ MARTIN LUTHER KING DAY	Third Monday of January
➤ PRESIDENT'S DAY	Third Monday in February
➤ SPRING HOLIDAY	Friday before Easter
➤ MEMORIAL DAY	Last Monday of May
➤ INDEPENDENCE DAY	July 4
➤ LABOR DAY	First Monday of September
➤ VETERAN'S DAY	November 11
➤ THANKSGIVING DAY	Fourth Thursday of November
➤ DAY AFTER THANKSGIVING	Fourth Friday of November
➤ CHRISTMAS EVE	December 24
➤ CHRISTMAS DAY	December 25

Holiday Observance

For employees working on a five (5) day schedule of operation, when a holiday falls on a Saturday, the previous Friday will be given as a holiday. When a holiday falls on Sunday, the following Monday will be given as a holiday.

If any holiday falls on an employee's regularly scheduled day off, the employee will be granted eight (8) hours of holiday pay.

Any FOP member who is not scheduled to work on a holiday will receive eight (8) hours of holiday pay at his/her straight-time hourly rate of pay. If an employee is scheduled and works on a holiday, he/she will receive pay at 1.5 times the usual rate of pay. An employee is considered to be working a holiday if the employee's shift starts on the calendar day of the holiday. An employee is *not* considered to be working a holiday if the employee's shift ends, but does not start, on the calendar day of a holiday.

Eligibility for Holiday Pay

An employee must work a full day on the scheduled workday before and after the holiday to be eligible for holiday pay, unless approved in advance. An employee who is absent without prior approved leave on the days immediately preceding or following a holiday will lose the holiday, as well as pay for that day.

Holiday During Vacation Leave

A holiday falling during an employee's regularly scheduled vacation period will be counted as a holiday, and not as a vacation day.

Refer to FOP contract for detailed leave information as it applies to patrol officers. The Chief of Police signs off on time sheets.

Vacation

The Village of Mahomet, unless otherwise covered by a collective bargaining agreement, grants paid vacation to permanent full-time employees based upon bi-weekly accrual. The Village also grants paid vacation to permanent part-time employees who work thirty (30) hours or more per week on that same calendar year schedule, on a prorated basis. The amount of vacation to which an employee becomes entitled is determined by the employee's continuous length of service to the village as of his or her employment anniversary date or when an employee reaches the below milestones with cumulative length of service because of previous employment with the village.

- ✓ Employees with fewer than five years of employment shall earn ten (10) days or 80 hours of vacation annually at a proportionate rate per pay period 3.08 hours. Accumulated vacation leave accrued may not exceed 160 hours.
- ✓ Employees with more than five years and fewer than ten years of employment shall earn fifteen (15) days or 120 hours of vacation annually at a proportionate rate per pay period 4.62 hours. Accumulated vacation leave accrued may not exceed 240 hours.
- ✓ Employees with more than ten (10) years and fewer than fifteen (15) years of employment shall earn twenty (20) days or 160 hours of vacation annually at a proportionate rate per pay period 6.15 hours. Accumulated vacation leave accrued may not exceed 320 hours.
- ✓ Employees with more than fifteen (15) years and fewer than twenty (20) years of employment shall earn twenty-five (25) days or 200 hours of vacation annually at a proportionate rate per pay period 7.69 hours. Accumulated vacation leave accrued may not exceed 400 hours.
- ✓ Employees with more than twenty (20) years of employment shall earn thirty (30) days or 240 hours of vacation at a proportionate rate per pay period 9.23 hours.

Employees are permitted to carry 200% of their maximum accrual. Once that maximum is reached, further accruals will cease until the vacation hours are taken and fall below the maximum allowed and will not be paid to the employee as compensation.

Paid Time Off (Part-time Employees)

Non-permanent part-time employees or seasonal employees shall not be eligible for vacation. All eligible non-permanent part-time or seasonal employees shall accrue paid time off at a rate of 1 hour of leave earned for every 40 hours actually worked, which shall begin accruing immediately upon hire. Newly hired part-time employees will not be permitted to use paid time off until after the 90-day introductory period. Paid time off not used prior to the time of separation of employment with the Village shall be forfeited.

Personal Leave

Immediately upon hire, permanent full-time, non-union employees will begin to accrue personal leave benefits at the rate of 2.46 hours per payroll period, with the accumulated total available for use at the end of the 90-day introductory period. If an employee terminates his/her employment with the Village within the 90-day introductory period, the accumulated personal time will not be eligible for payout. Personal time is provided for family events, use as a "floating" holiday, appointments, non-work-related injuries, temporary disability, and illness. This includes absences due to illness, injury, or medical appointment of the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. Employees working more than thirty (30), but less than forty (40) hours per week will receive prorated personal time.

NOTE: Personal leave earned varies on employee's start date. Please see Human Resource Director or refer to union contracts for details.

Non-union employees earn sixty-four (64) hours of personal leave per calendar year and may rollover over unused time to the following year(s) up to a maximum accumulation of thirty (30) personal days. Any accumulation over thirty (30) days will be paid out in January.

Union employees earn sixteen (16) hours per calendar year. Time must be used by December 31 of each year to avoid forfeiture of personal hours.

NOTE: Teamster members must take personal time in a minimum of one-hour increments. FOP members must take personal leave time in increments of one (1) workday. Please schedule personal time in advance.

All accumulated personal leave will be converted to vacation time upon separation from employment.

Statement of Policy for Vacation, PTO, & Personal Leave

1. New hires will begin accruing vacation immediately upon hire. New hire employees will not be permitted to use vacation until after the 90-day introductory period.
2. Final annual accrual will be rounded to the nearest whole day.
3. Vacation time balances cannot exceed 200% of the employee's annual accrual unless approved by the Village Administrator for extenuating circumstances.

4. Employees subject to collective bargaining agreements shall be bound by the terms of those agreements to the extent inconsistent with Village policy. Employees should consult the relevant agreement for contractual policies for leave notifications.
5. For union employees, vacation requests will be scheduled based on seniority. As per the collective bargaining agreement, FOP employees should schedule vacations for the following year by December 1st. Teamsters vacation scheduled as practical. Non-union employees may request vacation at any time throughout the year; approval based on business need. Non-Union employee time off requests for Thanksgiving and December may be made after September 1 and approved based on a rotating schedule.
6. Employees should request advance approval of 7 calendar days from their supervisors. If the need for vacation time is not foreseeable, employees must request approval as soon as it is practical after the employee is aware of the necessity of the leave. In some instances, in which the use of vacation leave is not foreseeable, at the discretion of management, employees may be required to utilize sick time in accordance with the sick time policy. Requests will be reviewed and may be denied based on a number of factors, including business needs and staffing requirements.
7. All vacation and personal time must be used prior to any time off without pay.
8. Upon resignation or retirement from the Village, full-time, eligible employees will be paid at the normal rate of pay for unused vacation leave.
9. If an employee transfers from one department to another within the Village, the vacation leave credit will also be transferred.
10. The established period for determining vacation leave credit begins on the employee's date of hire unless approved by the Village Administrator.
11. Vacation leave will not accrue while an employee is on leave of absence without pay for thirty (30) consecutive days, per union contracts.
12. All final determination on vacation and leave not explicitly spelled out in this policy shall be made at the discretion of the Village Administrator.
13. Village vacation policy complies with and meets the requirements of the Paid Leave for All Workers Act

Sick Leave

Immediately upon hire, full-time, non-union employees will begin to accrue sick leave benefits at the rate of 1.23 hours per payroll period, with the accumulated total available for use at the end of the 90-day introductory period. Employees working more than thirty (30), but less than forty (40) hours per week, will receive prorated sick time.

Sick leave is provided to the employee for medical or dental appointments, non-work-related injuries, temporary disability, and illness. This includes absences due to an illness, injury, or medical appointment of the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, on the same terms upon which the employee can use personal sick time benefits for the employee's own illness or injury.



Non-union employees earn thirty-two (32) hours of sick time per calendar year and may rollover over unused time to the following year(s) with no maximum accumulation. At no time is sick leave paid out. However, 240 days can be applied toward IMRF Retirement service credit.

Sick Leave Abuse

The Village may require an employee to submit a written verification from a health care professional for his/her illness or the illness of a family member when sick leave is used, and the employee is absent more than three (3) consecutive days. Sick leave is a privilege granted by the Village for the benefit of all Village employees. Any abuse by an employee could result in this privilege being denied that individual.

NOTE: Union employees should consult their union agreement for exact details related to sick leave benefits.

Paid Parental Leave

The Village will provide up to a maximum of three (3) weeks of paid parental leave to eligible employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption and must be used within six (6) months of the Qualifying Event. Paid Parental Leave will be available one time within a rolling twelve (12) month period, which commences on the date of the Qualifying Event. The purpose of paid parental leave is to enable the employee to care for and bond with a newborn or a newly adopted child. This policy will run concurrently with leave under the Family and Medical Leave Act (FMLA).

Eligibility for Parental Leave

- The Village of Mahomet, unless otherwise covered by a collective bargaining agreement, grants paid paternal leave to full-time employees. Employees working more than thirty (30), but less than forty (40) hours per week, will receive prorated parental leave (other part-time and temporary employees are not eligible for this benefit); and
- Have been employed with the Village for at least twelve (12) months (the 12 months do not need to be consecutive) and have worked at least 1,250 hours during the twelve (12) consecutive months immediately preceding the date the leave would begin; and
- If both parents are employees of the Village at the time of the birth or adoption of the child, both parents are eligible for the paid parental leave.

In addition, employees must meet one of the following criteria "Qualifying Events":

- Have given birth to a child;
- Be the biological parent, or spouse of the biological parent, of the recently birthed child; or
- Have adopted a child who is 17 years old or younger. This provision does not apply to the adoption of a stepchild by a stepparent or the placement of a foster child.

Finally, eligible employees must use the paid parental leave for the purpose of caring for or bonding with the newborn or newly adopted child.

How to Apply

To apply for Paid Parental leave:

- Eligible Employees should give 30 days' notice to their supervisor or department head by completing their time off request. Paid Parental Leave may be applied with notification, otherwise, the absence will be recorded as non-worked hours.

If you have applied for FMLA, the documentation provided will be used to verify eligibility, otherwise, the following will be required.

- Proof of a newborn child's birth will be required when an Eligible Employee applies for Paid Parental Leave for the birth and care of a newborn child.
- An authorized placement document will be required when an Eligible Employee applies for Paid Parental Leave for Adoption.

To validate an absence, appropriate documentation may be required at any time if requested by the supervisor, director, Payroll, or Village Administrator.

The occurrence of a multiple birth or adoption (e.g., the birth of twins or adoption of siblings) does not increase the three (3) week total amount of paid parental leave granted for that event.

Each week of paid parental leave is compensated at 100% of an employee's regular base pay. Paid parental leave will be paid on regularly scheduled pay dates.

Approved paid parental leave must be used within the six (6) month period immediately following the Qualifying Event (birth or adoption of a child). Employees must take paid parental leave in one continuous period of leave. Paid parental leave cannot be used on an intermittent basis.

An employee will not receive more than three (3) weeks of paid parental leave in any twelve-month period, regardless of whether more than one birth or adoption occurs.

Upon termination of the individual's employment at the Village, he or she will not be paid for any unused paid parental leave for which he or she was eligible.

Coordination with Other Policies

The Village will maintain all benefits for employees during the paid parental leave period just as if they were taking any other Village paid leave such as paid sick leave or paid time off.

If a Village holiday(s) occurs while the employee is on paid parental leave, such holiday(s) will not extend the total paid parental leave entitlement, and the employee will not receive additional holiday pay for the day.

An employee cannot receive short-term disability benefits and paid parental leave benefits at the same time. If an employee is eligible for short-term disability benefits after giving birth to a child, she should complete the short-term disability and then may take paid parental leave.

An employee cannot use paid parental leave during the waiting period before short-term disability benefits begin.

Coordination with FMLA

Paid parental leave taken under this policy will run concurrently with leave under the Family and Medical Leave Act (FMLA); the time off will be counted toward the twelve (12) weeks of available FMLA. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave, whether paid or unpaid, that is granted to the employee under the

FMLA exceed twelve (12) weeks during the twelve (12) month FMLA period. Please refer to the family and medical leave policy for further guidance on the FMLA.

If the birthing parent is placed on a medical leave of absence before the child's birth, then the birthing parent must begin a qualifying medical leave of absence by using available sick time, vacation time, or personal time prior to becoming unpaid. Once the parent has given birth, then paid parental leave must be exhausted before continuing any unpaid leave.

For employees who wish to take paid parental leave during a time when it will not run concurrently with FMLA leave, arrangements for the timing of the paid parental leave must be requested and approved in advance by the Village Administrator.

Jury Duty

Village policy is to allow employees to serve on jury duty.

Regular, full-time employees will be paid for the time served on jury duty at a straight hourly rate for time served Monday through Friday. The Jury Service Voucher must be submitted to the HR Director. In effect, this is payment by the Village for the difference between jury pay and the amount the employee would have received had the employee worked. *(Note: If you live in a county where you receive separate checks for mileage and service, you retain your mileage check and submit your service check to the Village in order to be compensated for time served. If you live in a county where you receive a flat rate for both mileage and service, submit that check to the Village, and you will be reimbursed for mileage.)*

Employees must give the Village prior notice of the summons or subpoena to receive reimbursement. In addition, the employee must present satisfactory evidence that the jury duty was performed. Any day(s) when jurors are dismissed prior to the end of your regularly scheduled workday, employees should immediately report back to work.

Leave of Absence/Unpaid Personal Leave

All leave that does not involve paid time off are categorized as a leave of absence, or unpaid personal leave. Any requests for unpaid leave must be made in writing to the Village Administrator or Chief of Police and include the dates and expected date of return. An unpaid personal leave may be granted by the Village up to a maximum of 30 days. Any accrued vacation or personal time must be applied to the leave of absence prior to unpaid time. *Note: If medically related, inquire with the Human Resources Director regarding possible disability coverage and FMLA coverage.*

Insurance Coverage: To maintain insurance coverage, make arrangements with the Human Resources Director prior to leaving.

Returning to Work: Present your supervisor and HR Director with a written request at least one week prior to your planned return to work. The Village will make a reasonable effort to return you to the same or similar job held prior to your leave.

Failure to report back to work at the expiration of any leave granted will be considered a voluntary resignation.

Bereavement Leave

The Village currently provides regular, full-time employees working forty (40) hours per week up to three (3) consecutive days leave from regularly scheduled duty in the event of the death of the employee's:

- Spouse
- Father (Includes stepfather and Father-in-law)
- Mother (Includes stepmother and Mother-in-law)
- Sister (Includes stepsister and Sister-in-law)
- Brother (Includes stepbrother and Brother-in-law)
- Son (Includes stepson and Son-in-law)
- Daughter (Includes Stepdaughter and Daughter-in-law)
- Grandparent (Includes Step-grandparents and Grandparents-in-law)
- Grandchild (Includes Step-grandchildren and Grandchildren-in-law)
- Member of the employee's household

NOTE: Employees working less than 40 hours per week will be granted prorated bereavement leave.

Illinois Child Bereavement Leave Act (CBLA): In the event of the death of an employee's son or daughter, (includes biological, adopted, or foster child, a stepchild, legal ward, or a child of a person standing *in loco parentis*), can take up to two (2) weeks/ten (10) workdays unpaid leave, in accordance with Illinois law. If an employee suffers the death of more than one child in any 12-month period, the employee is entitled to take up to six weeks of unpaid bereavement leave in the 12-month period. Employees must provide their supervisor notice in advance of at least 48 hours of the intention to take leave under the Act, unless it is not reasonable or practicable. Please refer to the Illinois CBLA for rules and regulations under the law.

Extended Family: Employees are granted up to eight (8) hours of paid leave to attend the visitation and/or funeral of a relative other than the above, who is not a member of the employee's household. This includes: an aunt, uncle, niece, nephew, or cousin of the employee, or the employee's spouse.

NOTE: Up to two (2) additional days will be granted in the event of multiple deaths, or extenuating circumstance which cause added hardship, or at the discretion of the Village Administrator. In the event the funeral is delayed employees may have the excused bereavement leave delayed to include the date of the funeral.

Employee Rights and Responsibilities Under the Family and Medical Leave Act

EMPLOYEE ENTITLEMENT

An eligible employee may take up to twelve weeks of Family and Medical leave during each twelve-month period for which eligibility criteria have been met. The initial twelve-month period is measured from the date the employee first takes FMLA leave. The next twelve-month

period begins the first time FMLA leave is taken after completion of any previous twelve-month period. Family and Medical Leave shall be granted for the birth or placement of a child for adoption or foster care; for the care of an immediate family member (child, spouse, or parent) with a serious health condition; or when an employee is unable to perform the functions of his or her position due to a serious health condition. For leave taken for the birth or placement of a child for adoption or foster care, entitlement expires at the end of the twelve-month period following the date of the birth or adoption placement.

EMPLOYEE ELIGIBILITY

To be eligible for FMLA benefits, a Village of Mahomet employee must:

- (1) have worked for the Village of Mahomet for at least twelve months; and
- (2) have worked at least 1250 hours of service during the previous twelve months.

SERIOUS HEALTH CONDITION

Serious health condition means an illness, injury, impairment, or physical or mental condition that involves:

- any period of incapacity or treatment connected with inpatient care (i.e., an overnight stay) in a hospital, hospice, or residential medical facility;
- any period of incapacity requiring absence of more than three calendar days from work, school, or other regular daily activities that also involves continuing treatment (or under the supervision of) a health care provider;
- any continuing treatment by (or under the supervision of) a health care provider for a chronic or long-term health condition that is incurable or so serious that, if not treated, would likely result in a period of incapacity of more than three calendar days; or
- prenatal care.

APPLICATION PROCEDURES

Employees should complete the TO BE COMPLETED BY EMPLOYEE portion of the FMLA Leave Form and submit it to the Human Resource Director. The HR Director completes the TO BE COMPLETED BY HR DIRECTOR OR VILLAGE ADMINISTRATOR portion and returns it to the employee. Employee then submits the request to the Village Administrator for final approval.

MEDICAL CERTIFICATION

A Certification issued by the employee's or the family member's health care provider is required to verify a request for Family and Medical leave due to a serious health condition. Requests for paid leave shall be in accordance with Village policies. The Village may require employees to provide the opinion of a second health care provider designated or approved by the Village. Any expenses associated with obtaining second opinions shall be the responsibility of the Village.

RETURN FROM FAMILY AND MEDICAL LEAVE

The Village may require an employee to obtain a statement from a health care provider that he/she can resume work. Employees are expected to contact the Human Resource Director and employing departments at least thirty calendar days in advance of the anticipated date of return.



A staff employee who has been absent for Family and Medical Leave shall be restored to the position of employment held by the employee when the leave commenced; or an equivalent position with equivalent employment benefits, pay and other terms and conditions of employment.

USE OF PAID AND UNPAID LEAVE

Birth or Placement of a Child for Adoption or Foster Care: An employee must apply accrued time during the twelve-week period in accordance with the Personnel Policy Handbook of the Village. Any portion of the twelve-week period for which accrued leave is not applied shall be without pay.

Serious Health Condition, Family Member or Employee: For care of a spouse, child, or parent with a serious health condition or because of an employee's own serious health condition, the leave is provided under the Personnel Policy Handbook.

INSURANCE COVERAGE CONTRIBUTIONS DURING UNPAID LEAVE

An employee on family or medical leave will continue to be covered under the Village's Group Insurance programs under the same terms as if the employee had been continuously working during the leave period provided that:

(1) Coverage shall end when the employee notifies the Village of his/her intent not to return to work, fails to return on the scheduled date or exhausts his/her family or medical leave rights under this policy;

(2) The employee will be required to pay his/her share of applicable premium payments at the same time as such payments would be made if by payroll deduction. Coverage shall cease if an employee's premium payment is more than 30 days late.

(3) The Village may recover its premium cost if the employee fails to return to work following the exhaustion or expiration of FMLA leave unless the reason for the failure to return is a serious health condition of the employee, spouse, parent or child or other circumstances beyond the employee's control. In this event, the Village may require a certification of the existence of a serious health condition which the employee must provide within 30 days of the request.

QUESTIONS

Employees should discuss questions or disagreements about leave under the Family and Medical Leave Act with the Human Resource Director or Village Administrator

Interpretation of specific requirements of the Family and Medical Leave Act policy is subject to provisions contained in the full text of the Act. Questions regarding the provisions of the FMLA and the Department of Labor Regulations for its implementation should be directed to the Human Resource Director or Village Administrator.

Military Leave

Military leave, continuation of benefits, and job reinstatement will be provided in accordance with the Illinois Military Leave of Absence Act, Illinois Public Employee Armed Services Rights Act, Illinois Service Members Employment Tenure Act, Illinois Local Government Employees

Benefits Continuation Act and Uniformed Services Employment and Re-Employment Rights Acts.

Employees should provide copies of their military orders to their supervisor and the Human Resources Director as soon as possible to ensure correct benefits and pay administration.

Donated Leave Time

To promote a compassionate and family-friendly work environment, the Village will permit employees to donate earned leave directly to other employees experiencing catastrophic health issues or medical emergencies. The Donated Leave Time Program allows full-time Village employees to voluntarily donate a portion of their earned sick, vacation, or personal leave time to other full-time Village employees who have entirely exhausted their own earned leave time, and who are suffering from a catastrophic health condition or injury, (determined by the Village Administrator, if there is any question), which is expected to require a prolonged absence from work; or in the event of a spouse or child, (natural, step, or adopted), suffering a catastrophic illness or injury that has been certified by a physician.

Eligibility

- **Recipient:** An employee may be eligible to receive donated sick, vacation, or personal leave time from other eligible Village employees if the following criteria and requirements are met:
 1. Employment with the Village of at least (90) days of continuous service
 2. A catastrophic health condition or injury which requires absence from work for a prolonged period of at least ten (10) workdays.
 3. Medical verification from a physician describing the nature, severity, and the anticipated duration of the disability.
 4. Exhaustion of all earned leave time including personal days, compensatory time, sick leave, and vacation leave
 5. Authorized receipt of not less than eight (8) hours from one (1) or more qualified leave donors
 6. A maximum of 480 hours on a non-retroactive basis may be accepted annually.
- **Donor:** An employee may be eligible to donate sick or vacation leave time to other eligible Village employees provided they meet the following criteria:
 1. Employment with the Village of at least ninety (90) days of continuous service
 2. An irrevocable donation of not more than eighty (80) hours, or less than eight (8) hours to any one (1) recipient may be donated within a period of one (1) year, if the donor will retain a remaining balance of not less than eighty (80) sick hours.

Procedures

The Donated Leave Program will be administered by the Finance Director and/or the Village Administrator and is subject to monitoring and audit.

Participation in the program is strictly voluntary and is limited to a recipient receiving a total of not more than four-hundred eighty (480) hours annually, on a non-retroactive basis. Donated leave time is subject to approval by the employee's immediate supervisor. A Recipient Certification form must be signed by recipient and the recipient's immediate supervisor, and the Donor Transfer Certification form must be signed by the donating employee and the donating employee's Director Level Supervisor. These forms are available from the HR Director. In the event the recipient is unable to complete the appropriate form; the employee's designated family may complete the form on behalf of the employee. A supervisor may also initiate this process on behalf of an employee. Complete Recipient and Donor Transfer Certification forms will be forwarded to the Village Administrator for approval, processing the transfer of leave time, and placement in the employee's personnel files.

If approved, the eligible donor's sick leave, vacation leave, and/or personal leave time will be reduced by the number of hours donated. If approved, the eligible recipient will be credited with the donated time. The donated leave time will be placed in a leave bank in the recipient's name and deducted each pay period as needed. The recipient may receive sick, vacation, and/or personal leave time from more than one (1) donor to a maximum of four-hundred eighty (480) hours within a period of one (1) year and may not transfer such time received to another employee. The leave recipient will continue to accrue sick, vacation, and personal time while using donated leave time. The recipient will continue to draw on his/her leave time pursuant to applicable leave policies.

Any unused donated leave time will not be returned to the donor but will remain in a leave bank for future recipients. Recipients may not collect Temporary Disability Insurance while participating in the Leave Donation Program. Once an employee has exhausted all benefits from the Leave Donation Program, the employee may enroll or reenroll in Temporary Disability Insurance Program.

Pregnancy Accommodation

In accordance with the federal Pregnant Workers Fairness Act (PWFA) and the Illinois Human Rights Act, if an employee needs a temporary change to how, when, or where you work due to pregnancy or related conditions, you may request accommodation under this policy. The Village generally approves such a request so long as the accommodation requested is reasonable and will not create an undue hardship for the Village. The Village will determine on a case-by-case basis whether a requested accommodation is reasonable or would create an undue hardship after considering the nature of the accommodation, the needs of the Village and its customers, the needs of the Village's other employees, operations, and its resources. For more information on applicable state laws, download the Illinois Department of Human Rights' fact sheet from their website at www.dhr.illinois.gov.

How to Request an Accommodation

You may make an oral request for accommodation or in writing to the Village Administrator. Applicants may request an accommodation from their point of contact during the hiring process. A request for an accommodation should include an explanation of why you require an accommodation, which may include any physical limitations or risks you face in your job, or a

description of the difficulties you are having with one or more aspects of your job. Your request may also include a description of the accommodation you are requesting. A request should also include the date when accommodation will become necessary and the expected duration of your need for accommodation. If the end date for your accommodation changes in the future, notify your supervisor and the Village Administrator.

Specific Types of Accommodations

Each request for an accommodation will be considered on a case-by-case basis. You and your supervisor are encouraged to think creatively and focus on your individual needs and the needs of your department in determining an appropriate and reasonable accommodation that does not create an undue hardship for the Village.

The Village recognizes that the Pregnant Workers Fairness Act (PWFA) is a federal law that requires covered employers to provide “reasonable accommodations” to a qualified worker’s know limitations related to pregnancy, childbirth, or related medical conditions, unless the accommodation will cause the Village an “undue hardship.” Learn more at www.EEOC.gov/Pregnancy-Discrimination.

Nursing Mother in the Workplace

Upon an employee’s request, the Village will reasonably attempt to accommodate an employee and provide a location other than a bathroom, within proximity to the employee’s work area that is shielded from view, and free from intrusion from coworkers and the public, which may be used by an employee to express breastmilk.

Victims’ Economic Security & Safety Act (VESSA)

The Victims’ Economic Security and Safety Act (VESSA) provides an employee who is a victim of domestic violence, or who has a family or household member who is a victim of domestic violence, with up to eight (8) weeks of unpaid leave per any twelve (12) month period to address issues arising from domestic or sexual violence. VESSA does not provide additional leave if the leave is also covered by the Family and Medical Leave Act.



RESOLUTION NO. 26-05-

**A RESOLUTION AMENDING A
POLICY FOR REIMBURSEMENT OF ALL TRAVEL, MEAL, AND LODGING
EXPENSES OF OFFICERS AND EMPLOYEES IN THE VILLAGE OF MAHOMET,
ILLINOIS**

VILLAGE OF MAHOMET, CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, the Illinois General Assembly has recently enacted Public Act 99-0604, known as the “Local Government Travel Expense Control Act”, which Act becomes effective on January 1, 2017; and

WHEREAS, pursuant to the Act, non-home rule units of local government are required to establish regulations with respect to allowable travel, meal, and lodging expenses; and

WHEREAS, the Village of Mahomet approved by Resolution 16-12-11, a policy for reimbursement of all travel, meal and lodging expense reimbursement; and

WHEREAS, the Village of Mahomet finds it in the best interest of the Village of Mahomet to amend its policy for reimbursement of travel, meals, and lodging expenses that meets the requirements of Public Act 99-0604.

NOW, THEREFORE, BE IT RESOLVED, PASSED, AND APPROVED this 26th day of May 2026 by the Board of Trustees of the Village of Mahomet that:

1. The Village hereby adopts the amended Travel, Meal & Lodging Expense Reimbursement Policy (attached as Exhibit A) as its current travel policy for all Village employees in addition to any collective bargaining agreements to which the Village is a party and all other binding legislative and administrative actions governing travel adopted by the President and Board of Trustees of the Village of Mahomet, as the same may be amended
2. All resolutions, and policies or parts thereof, in conflict with the provisions of this resolution are, to the extent of the conflict, expressly repealed on the effective date of this Resolution.
3. The village administrator is directed by the corporate authorities to update the Personnel Policy Handbook to incorporate these changes.

Jason S Tompkins, President
Board of Trustees
Village of Mahomet

(SEAL)

Attest:

Dawn Mohr, Village Clerk



TRAVEL, MEAL & LODGING EXPENSE REIMBURSEMENT POLICY

Updated May 26, 2026

Effective May 1, 2026

Policy: Official Business for Which Expenses May Be Reimbursed

1. Travel, meal and lodging expenses generally are reimbursed for employees and officers of the Village of Mahomet only for purposes of official business conducted on behalf of the Village of Mahomet, which includes but is not limited to off-site or out-of-town meetings related to official business and pre-approved seminars, conferences and other educational events related to the employee's or officer's official duties.

Maximum Allowable Reimbursement for Expenses

1. Registration Fees — The Village will pay or reimburse registration and conference fees.
2. Airfare — Travelers are expected to obtain the lowest available airfare that reasonably meets business travel needs. Travelers are encouraged to book flights at least twenty-one (21) days in advance to avoid premium airfare pricing. Only coach or economy tickets will be paid or reimbursed. The traveler will pay for the difference between higher priced tickets and coach or economy tickets with his or her personal funds. Travelers will be reimbursed for luggage expenses.
3. Personal Automobile Use & Mileage Reimbursement — Travelers must check to see if a Village vehicle is available before asking for approval to use their personal vehicles. Use of a personal vehicle for business must be approved prior to the use by the Village Administrator. A personal vehicle used for village business must have personal liability insurance. Mileage reimbursement will be based on mileage from the work location office to the off-site location of the official business not from the employee's or officer's residence. When attending a training event or other off-site official business directly from an employee's or officer's residence, no reimbursement will be made if the distance is less than the mileage of a normal commute to the workplace. If the distance is higher than the employee's or officer's normal commute, reimbursement will be paid based on the differential of the commute less the mileage of a normal commute to the workplace. An employee or officer will be reimbursed at the prevailing IRS mileage rate. The traveler will only be reimbursed up to the price of a coach airfare ticket if they drive to a location for which airfare would have been less expensive.

4. Automobile Rentals — Travelers will be reimbursed for the actual cost of renting an automobile including gasoline expense only as limited in this section. Travelers using rental cars to conduct official business are required to purchase insurance through the rental agency. Car rental insurance will cover the vehicle during personal use, e.g., using the vehicle after the conference has ended. Compact or mid— size cars are required for two or fewer employees or officers traveling together and a full— size vehicle may be used for three or more travelers. The traveler must refuel the vehicle before returning it to the rental company.
5. Other Transportation — The traveler should utilize hotel shuttle service or other shuttle services, if available. If none are offered, the use of the most economic transportation is encouraged and reimbursement will be made based on actual expense
6. Lodging Accommodations — The traveler will be reimbursed for a standard single-room at locations convenient to the business activity. Unless otherwise provided herein, the maximum allowable reimbursement shall be those rates set by the Federal Travel Regulation and maintained by the United States General Services Administration or the published government rate for the hotel, whichever is lower. When a hotel/motel rate is part of a conference or event rate, reimbursement will be made at that rate.
7. Meals — The employee or officer is always encouraged to use good judgement when choosing meal options when attending a local meeting or traveling on behalf of the village. Meals provided by the conference or seminar should be utilized instead of a separate purchase. Meal reimbursement per day and per person is limited to:
 - a. Breakfast \$25.00
 - b. Lunch \$30.00
 - c. Dinner \$40.00
8. Incidental Expenses — We recognize that travelers may incur other incidental expenses. These types of expense are limited to a maximum of \$8.00 per day.
9. Vacation in Conjunction with Business Travel — In cases where vacation time is added to a business trip, any cost variance in airfare, car rental, lodging and/or any other expenses must be clearly identified on the Travel, Meal, and Lodging Expense Report form and paid by the traveler.
10. Accompanied Travel — When a traveler is accompanied by others not on official business, any lodging, transportation, meals or other expenses above those incurred for the authorized traveler will not be reimbursed by the Village.
11. Parking — Parking fees at a hotel/motel will be reimbursed only with a receipt.
12. Internet — Internet services will be reimbursed at actual cost if necessary for conducting village business.

Prohibited Expenses

The following expenses will not be reimbursed from the Village:

- Laundry or Cleaning services (Except for trips of more than one-week duration)
- Tobacco
- Alcoholic beverages
- Entertainment unless ancillary to the purpose of the program or event
- Personal telephone calls to home or family
- First class travel accommodations when economy or coach class is available
- Meals and lodging in lieu of meals and/or lodging included in registration fee unless conflicts arise
- Fines, forfeitures, or penalties
- Expenses of a spouse or another non-employee
- Loss or damage to personal property
- Barber, beauty parlor, shoe shine, or toiletry expenses
- Personal postage
- Internet services for personal use

No reimbursement for travel, meal or lodging expenses incurred by a Village employee or officer shall be authorized unless the "Travel, Meal, and Lodging Expense Reimbursement Request Form", attached hereto and made a part hereof, has been submitted and approved. Claims for reimbursement expenses other than mileage must be accompanied by invoices and/or receipts showing proof of payment. All documents and information submitted with the form shall be subject to disclosure under the Freedom of Information Act (5 ILCS 140/1 *et seq.*).

Expenses for travel, meals, and lodging of: (1) any officer or employee that exceeds the maximum reimbursement allowed under the regulations adopted under Section 4 of this Resolution or (2) any member of the corporate authorities of the Village may only be approved by roll call vote at an open meeting of the corporate authorities of the Village. However, in the event of an emergency or other extraordinary circumstances, the corporate authorities may approve more than the maximum allowable expenses set forth above.

The Village will not reimburse any elected official, employee, or officer for any activities which would be considered entertainment. Activities which would otherwise be considered entertainment, but which are excluded from the prohibition on reimbursement due to being ancillary to the purpose of the program or event, may be reimbursed in accordance with the provisions of this Policy.



TRAVEL, MEAL AND LODGING EXPENSE REIMBURSEMENT REQUEST FORM

Before an expense for travel, meals, or lodging may be approved under Village of Mahomet Resolution, the following minimum documentation must first be submitted, in writing, to the corporate authorities of the Village of Mahomet:

- (1) The name of the individual who received or is requesting the travel, meal, or lodging expense and the individual's job title or office.

Name of Employee or Officer

Job Title/Office

- (2) The date or dates and nature of the official business in which the travel, meal, or lodging expense was or will be expended. Please attach supporting documentation describing the nature of the official business event or program.

Name of Event or Program

Date(s) of Event or Program

Location of Event or Program

Purpose of Event or Program

- (3) An estimate of the cost of travel, meals, or lodging if expenses have not been incurred or a receipt of the cost of the travel, meals, or lodging if the expenses have already been incurred. Please attach either (a) a document explaining the basis for your estimate if expenses have not yet been incurred or (b) receipts if the expenses have already been incurred.

You may also provide such other documentation as would assist the corporate authorities in considering your request for reimbursement. In the discretion of the corporate authorities, additional documentation relevant to the request for reimbursement may be required prior to action by the corporate authorities with respect to the reimbursement request.

Employee/Officer Signature

Date

| |

Description	Estimated Amount
Total	



RESOLUTION 26-05-

A RESOLUTION ADOPTING THE VILLAGE OF MAHOMET PERSONNEL POLICY HANDBOOK

VILLAGE OF MAHOMET, CHAMPAIGN COUNTY, ILLINOIS

- WHEREAS**, the “Personnel Policy Handbook” dated March 28, 2017 and effective January 1, 2017 was a comprehensive revision and update to the personnel policy handbook and adopted by the Village of Mahomet Board of Trustees by Resolution 17-03-05; and
- WHEREAS**, the Village of Mahomet Board of Trustees desires to update its personnel policies from time to time and new Public Acts may require changes in our policies; and
- WHEREAS**, The Village of Mahomet Board of Trustees desires to update the Employee Leave Policy and increase the maximum accumulation of compensatory time to sixty (60) hours; and
- WHEREAS**, the Personnel Policy Handbook has been updated and revised multiple times since 2017, therefore the Village of Mahomet Board of Trustees desires to formally adopt the Handbook; and
- WHEREAS**, from time to time, minor revisions may be necessary or required to the Personnel Policy Handbook to reflect non-policy related changes that do not require Village of Mahomet Board of Trustee approval.

NOW, THEREFORE, BE IT RESOLVED, PASSED, AND APPROVED this 26th day of May 2026 by the Board of Trustees of the Village of Mahomet that:

1. There is hereby adopted by reference, the "Village of Mahomet Personnel Policy Handbook" dated May 1, 2026, attached hereto.
2. The attached “Village of Mahomet Personnel Handbook” shall be the official personnel policy and benefit guide for the Village of Mahomet Employees effective May 1, 2026.
3. All previous versions of the Village of Mahomet Personnel Handbook are expressly repealed on the effective date of this resolution.
4. Authority is given to the Village Administrator to make minor revisions to the Personnel Policy Handbook that are not considered major policy changes and to also make revisions administratively in the future to include board approved policy changes.

Jason S Tompkins, President
Board of Trustees
Village of Mahomet

(SEAL)

Attest:

Dawn Mohr, Village Clerk



Village of Mahomet

Personnel Policy Handbook 2026

Adopted: May 26, 2026 by Resolution 26-05-



Welcome to the Village of Mahomet and our team!

We are excited about you joining us and starting a new career as a Village employee. Your position within the Village is critical in fulfilling our mission of providing for the needs of our residents. Our continued success as a Village depends on our entire team and our ability to provide quality service to the public and to each other.

During the first few weeks you will meet many coworkers, department supervisors, and Village officials. These individuals are available as a resource to you, so please do not hesitate to let them know what you need to be successful. We are committed to making the workplace the best that it can be.

We have prepared this Handbook to answer some of the questions that you may have concerning the Village of Mahomet and its policies. This Handbook is intended solely as a guide. Please read it thoroughly, and if you have questions about anything, please contact the Village Administrator, Finance Director, or your supervisor.

We hope you find your time with us to be an enjoyable and rewarding experience. Once again, welcome to the Village of Mahomet!

Sincerely,

Jason S. Tompkins
Village President

Patrick J. Brown
Village Administrator

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FORWARD

This Handbook has been written to serve as a guide for the employer/employee relationship, and applies to all employees of the Village. It contains only general information and guidelines, and is not intended to be comprehensive, or to address all the possible applications of, or exceptions to, the general policies and procedures described. For that reason, if you have any questions concerning eligibility for a benefit or the applicability of a policy or practice, you should contact the Human Resources Director directly. In addition, this Handbook does not confer any contractual rights, expressed or implied. Neither does it guarantee any fixed terms and/or conditions of your employment.*

The procedures, practices, policies, and benefits described here may be changed or discontinued occasionally. We will try to inform you of any changes as they occur.

**While these policies apply to all employees of the Village of Mahomet, it is recognized that the employees in the Teamsters or Fraternal Order of Police unions are governed by specific contracts, and the terms defined in those contracts takes precedence over those policies expressed in this Handbook.*

Mission Statement: *Delivering excellent services and fostering opportunities while building our future.*

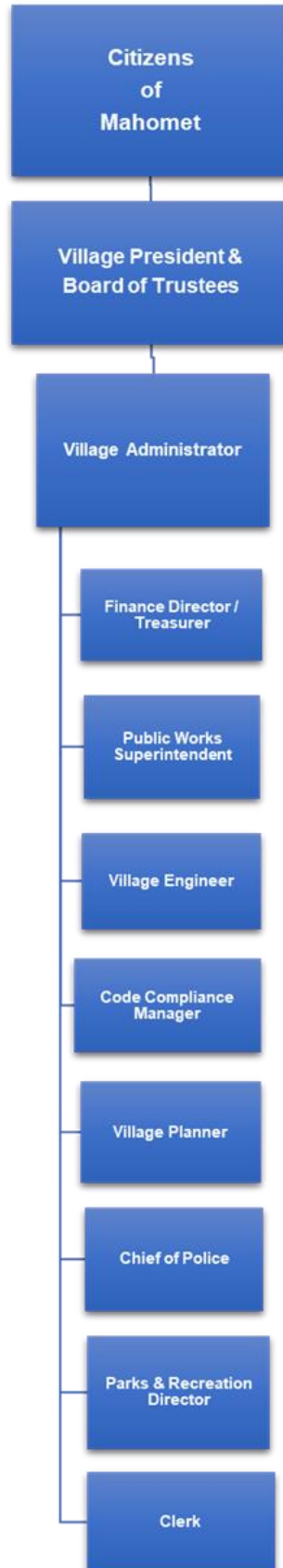
Vision Statement: *A vibrant safe community with exceptional opportunities.*

Values: *Accountability, Creativity, Integrity, Teamwork, Competence, Commitment, and Citizen Focusd.*

EMPLOYMENT AND POLICY DISCLAIMER

1. This Personnel Policy Handbook sets forth guidelines and expectations for employees of the Village of Mahomet (Village). Employees are asked to read it thoroughly and become familiar with its content. Employees should understand:
2. The Personnel Policy Handbook does not constitute an employment contract, either express or implied, between the Village and any employee regarding the terms and conditions of employment.
3. Every employee's employment relationship with the Village is "at-will." Employment "at-will" means that either the employee or the Village has the right to terminate the employment relationship at any time, with or without cause. Nothing set forth in the Personnel Policy Handbook should be construed as altering the at-will nature of the employment relationship between an employee and the Village.
4. The policies set forth in the Personnel Policy Handbook supersede any previously written or unwritten policies governing the subject matter.
5. The Village reserves the right to modify, add to, delete or revoke any of the policies or benefits set forth or described in the Personnel Policy Handbook at its sole discretion and without prior notice.
6. All statements contained in the Personnel Policy Handbook relating to benefits coverage are subject to the terms, conditions, restrictions and other eligibility requirements set forth in the benefit plan documents.
7. Please be advised that no supervisor or representative of the Village, other than the Village President or Village Administrator, has the authority to enter into any agreement with any individual for employment for any specified period of time or to make any promises or commitments contrary to the policies described in the Personnel Policy Handbook. Any such agreement must be in writing and signed by the Village President or Village Administrator.

LEADERSHIP ORGANIZATIONAL CHART



STATEMENT OF POLICY

Introduction

The Village of Mahomet's policies, practices, and benefits are continuously reviewed and are, therefore, updated from time to time. Be sure to check with your supervisor to ensure you have the current version of the Handbook.

Ethical Standards

The Village of Mahomet has an excellent reputation for conducting its municipal activities with integrity and with the highest ethical standards. As an employee, you are obligated to uphold that reputation in every municipal activity. If there are doubts about whether an activity meets these ethical standards or compromises the reputation of the Village, please discuss with your supervisor. (*See more: Employee Conduct*)

Open Door Policy

It is our intent to administer all benefits and conditions of employment, such as those outlined in this Handbook, in a consistent manner. If, at any time, an employee doesn't feel this is being done or has a suggestion or complaint, you are encouraged to review the issue with the Administration or the Village Board. We believe it is important for employees to be able to discuss their concerns, suggestions and opinions with management.

Suggestions

We welcome suggestions from employees that may improve the procedures, working conditions, reduce costs or errors, and/or benefit the Village and its employees.

EMPLOYMENT

Equal Employment Opportunity

The Village of Mahomet does not discriminate based on race, color, religion, national origin, sex, sexual orientation, age, marital or veteran status, disability, or other protected classifications in accordance with Federal, state and local laws.

This applies to terms of hiring, introductory period, training, employee placement and development, promotion, compensation, benefits, and dismissal of employees.

Employment at Will

Employment with the Village is "at-will." This means that you may terminate your employment at any time, with or without notice or cause. It also means that the Village can terminate your employment at any time, with or without notice or cause. No Village representative is authorized to modify this policy, nor are modifications allowed based on any other statements contained within this Handbook, or any other policies, procedures, or terms and conditions of employment.

Employee Personnel Records/Status Changes

The Village will establish and maintain personnel files for its employees. Records contained therein are confidential, and will not be disclosed to any other person, except in accordance with federal and state laws, unless the employee requests disclosure, in writing, specifying the information to disclose, and to whom.

Contact the HR Director if there are any changes to your:

- Address
- Phone Numbers
- Marital Status
- Emergency Contact
- Number of Dependents
- Military Status
- Beneficiaries

Employee Status

Introductory Period

The first ninety (90) days of employment at the Village are considered an introductory period. This introductory period is designed to give the employee time to learn the position, complete training, and allow the supervisor time to evaluate the employee's potential and performance. Completion of this 90 days does not guarantee employment, or an employment contract. *(Note: Police Department employees follow a one-year probationary period as statute designates. Teamsters Union follows a six (6) month probationary period.)*

Full Time Employee

If the employee successfully completes the 90-day introductory period, the employee is considered full time if hired to work forty (40) hours per week on a regular basis. Full time employees are eligible for certain Village benefits. Those employees working less than forty (40) hours per week, but more than thirty (30) hours, will have benefits prorated, based on the average number of hours worked.

Part Time Employee

An employee is considered a part time employee if hired to work less than thirty (30) hours per week on a regular basis. Part time employees are not eligible for Village benefits.

Temporary/Seasonal Employee

An employee is considered temporary or seasonal if hired during periods of heavy workload or for particular jobs. Temporary employees are not eligible for Village benefits.

Non-Exempt Employee

Employees paid by the hour; eligible for overtime pay when required and with approval by supervisor.

Exempt Employee

Salaried employees, not eligible for overtime pay

Work Hours

Official Village Administration hours are from 8:00 AM to 4:30 PM, Monday through Friday. However, normal work hours may vary based on seasonal activity and customer needs with approval by the Village Administrator. Hours may vary within specific departments.

Meal/Rest Periods

Employees are allowed an unpaid 30-minute lunch break, which is generally taken between the hours of 11:00 AM – 2:00 PM. The schedule for meal periods should be established based on work requirements in each office. Staggered meal periods may be necessary in customer service locations.

Police officers are allowed a 30-minute paid meal break, as required by law.



Time Sheet Policy

Each employee is responsible for accurately recording the hours worked, sick leave, personal vacation, holidays and leaves of absence, whether paid or unpaid, on his/her time sheet. It is essential that this information be accurate.

If an employee works less than forty (40) hours in the week, the discrepancy in time must be paid using earned time, up to 40 hours, prior to any time off without pay. Missed time will be paid with earned time (i.e. personal or vacation time).

All overtime worked must be authorized in advance by the supervisor and later designated on your time sheet showing time commenced and time ceased.

At the end of the pay period, each employee must sign the time sheet signifying that the time record is accurate and complete. Changes to the time sheet may be made only by the employee and must be initialed by a member of management, signifying that the change is correct and accurate. All time sheets must be submitted to the supervisor for approval and then submitted for payment processing. If an employee feels that changes or alterations have been made in his/her time sheet or that the information entered is incorrect, he/she must notify the supervisor so that the matter can be handled quickly.

All time sheets must be received by 9:00 AM on the Monday following the end of the pay period. Time sheets received after 9:00 AM on Monday may be processed at the end of the next regularly scheduled pay period.

Pay Corrections

The Village takes all reasonable steps to ensure that employees receive the correct amount of pay in each paycheck and that employees are paid promptly on the scheduled paydays.

In the unlikely event that there is an error in the amount of pay, the employee should promptly bring the discrepancy to the attention of the Payroll Administrator so that corrections can be made as quickly as possible. If the employee has been underpaid, the Village will pay the employee the difference in the next payroll. If the employee has been paid more than what he or she has earned, the employee will need to notify Payroll Administrator to rectify the overpayment. No employee is entitled to retain any pay more than the amount he or she has earned per the agreed-upon rate of pay. If a wage overpayment occurs, the overpayment will be regarded as an advance of future wages payable and will be deducted in whole or in part from the next available paycheck(s) until the overpaid amount has been fully repaid. Each employee will be expected to sign a wage deduction authorization agreement authorizing such a deduction.

Reporting Absences/Tardiness

Employees are required to notify their supervisor at least one (1) hour prior to work if tardiness or absences are expected; earlier when possible. Unreported absences of three consecutive working days will be considered voluntary resignation.

You were hired to fill an important role for the Village. Operating effectively takes cooperation and commitment from everyone. Therefore, your attendance and punctuality are very important. Unnecessary absences and tardiness are expensive, disruptive, and place an unfair burden on

your coworkers and management. We expect good attendance and punctuality from all employees. Excessive absenteeism or tardiness subjects an employee to discipline, up to and including termination of employment.

Emergency Closing

The Village Administrator will make the determination if non-essential Village offices will be closed. Your direct supervisor will notify you of any closure. Continuous Operations such as the Police Department are considered essential services and are required to work their normal shift during a general closing. Employees responsible for snow removal are also considered essential during weather emergencies.

If a hazardous weather situation arises before the start of an employee's working hours, the following procedures will be used:

- a. An employee will not be required to forfeit a day's pay during hazardous weather or natural disasters when the Village Administration Building is officially closed. Should the Administration office be officially closed more than one work day, the employee will be paid for up to three work days unless assigned to work at another location or from home.
- b. If the Village Administration Building is not declared to be closed and the employee is unable to arrive at work, the employee may: 1) utilize accrued time off; 2) make arrangements with his/her immediate supervisor or the Village Administrator to use flextime to compensate for those hours missed.
- c. If an employee is previously scheduled to use accrued time off on a day that the Village Administration Building is closed, accrued time will be charged as if the Village Administration Building had not been closed.

If a hazardous weather situation arises after the start of an employee's working hours, the Village Administrator may allow the employee to leave work early without forfeiting pay if consistent with office staffing requirements.

Background & Reference Checks

To ensure that individuals who join the Village are well qualified, and to ensure a safe and productive work environment, it is our policy to conduct background checks on all applicants who accept an offer of employment. Background checks may include verification of any information included on the applicant's resume or application form.

All offers of employment are conditioned upon receipt of a background check report that is acceptable to the Village. All background checks are conducted in conformity with the Federal Fair Credit Reporting Act, the Americans with Disabilities Act, and state and federal privacy and

antidiscrimination laws. Reports are kept confidential and are only viewed by individuals involved in the hiring process.

If information obtained in a background check would lead to the denial of employment, a copy of the report will be provided to the applicant, and the applicant will have the opportunity to dispute the report's accuracy. Background checks may include a criminal record check, although a criminal conviction does not automatically bar an applicant from employment.

Additional checks such as a driving record or credit report may be made on applicants for particular job categories if appropriate and job related.

The Village of Mahomet also reserves the right to conduct a background check for current employees to determine eligibility for promotion or reassignment in the same manner as described above.

Physical Examinations

The Village may require a job-related medical examination when there is a need to determine if an employee can perform mandatory functions of his/her position. This exam will identify physical limitations or restrictions. All records will be kept confidential.

The employee is not responsible for incurring any of the costs for these procedures. The cost of medical examinations rests with the Village.

Employment of Relatives

The Village of Mahomet will consider a member of an employee's immediate family for employment if the applicant possesses all the qualifications for employment for the position. An immediate family member may not be hired if the employment would a) create either a direct or indirect supervisor/subordinate relationship with a family member or b) create an actual conflict of interest or the appearance of a conflict of interest. The criteria will also be considered when assigning, transferring or promoting an employee. For purposes of this policy, "immediate family" includes the employee's spouse, brother, sister, mother, father, stepmother, stepfather, children, stepchildren, father-in-law, mother-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, and any other member of the employee's household.

Employees who marry or become members of the same household may continue employment if there is not a) a direct or indirect supervisor/subordinate relationship between the employees, or b) an actual conflict of interest or the appearance of a conflict of interest.

Should one of the above situations occur, the Village will attempt to find a suitable position within the organization to which one of the affected employees may transfer. If accommodations of this nature are not feasible, the affected employees will be permitted to determine which of them will resign.

Outside Employment

An employee may hold a job with another organization if he/she satisfactorily performs his or her job responsibilities with the Village. All employees will be judged by the same performance

standards, and will be subject to the Village's scheduling demands, regardless of any existing outside work requirements.

If the Village determines that an employee's outside work interferes with performance or the ability to meet the requirements of their role at the Village, as they are modified from time to time, the employee may be asked to terminate the outside employment if he or she wishes to remain with the Village.

Note: Per union contracts, Police Department employees must have written consent for outside employment from the Chief of Police, and Teamsters must request clearance, in writing, from the Village Administrator.

Internal Job Postings/Promotions

Employees may request consideration to transfer to other positions within the organization as vacancies become available. Employees must complete an internal application. At the same time, the Village may initiate transfers of employees between departments and facilities to meet specified work requirements and reassignment of work requirements.

The Village of Mahomet offers employees promotions to higher-level positions when appropriate. Management prefers to promote from within and may first consider current employees with the necessary qualifications and skills to fill vacancies above the entry level, unless outside recruitment is in the Village's best interest.

Grievance/Complaint Procedure

- Any employee who has a work-related grievance may address that grievance to his/her supervisor, unless that supervisor is the subject of the grievance or complaint, in which case the grievance should be made to the Human Resources Director and the Village Administrator.
- The supervisor handling the grievance will seek to resolve the matter by discussion with the employee and any other necessary parties.
- If the employee is not satisfied with the outcome of the grievance, he/she can appeal to the Village Administrator, whose decision in the matter will be final.
- All grievances should be made in writing, and the person against whom the grievance is made will be given a copy and an opportunity to present his/her comments to the supervisor, HR Director, and Village Administrator hearing the grievance.
- No employee will be disciplined or discriminated against in any way because of his/her proper use of the grievance procedure.

Political Activity

- Employees will not be coerced or required to take part in political campaigns, to solicit votes, funds, or support for the purpose of supporting or opposing the appointment or election of candidates for Village office.



- Employees may participate in political affairs provided such participation does not adversely affect his or her performance as a Village employee.
- Employees will not be hired, fired, promoted, demoted, transferred, or retained based on their political activity or affiliation.
- Employees are encouraged to exercise their right to vote in all elections.
- Absolutely no political activities are allowed during employee work hours unless on an approved break.

Electronic Communication and Internet Use

The Village provides e-mail and Internet access to its employees to assist and facilitate business communication and to improve customer service. When an employee is using e-mail, or conducting business on the Internet, the employee is representing the Village. Because of the ability of an Internet site to gather information about its contacts and because of the potential for viruses to spread throughout the network, it is imperative that all actions and communications be conducted in a safe, courteous and ethical manner.

- A. With respect to e-mail and Internet confidentiality, the Village reserves the right to monitor all messages and sites visited, with or without notice to employees. The use of a system log-on or password should not convey an expectation of privacy.
- B. Official records communicated via e-mail must be retained if needed for ongoing operations, audit, legal proceedings, research, or other known purpose. Generally, records transmitted through e-mail systems will have the same retention period as those in other formats as required by applicable law. Transitory message and reference copies not requiring long-term retention must be deleted in a timely manner.
- C. Reading, altering, or deleting another person's e-mail or computer files without specific authorization of the Village Administrator is prohibited.
- D. The use of e-mail or the Internet for any illegal or unethical activities or for any activity that could adversely affect the Village or its employees is prohibited. Regarding viruses, it is strongly suggested that an employee not open any attachments to any e-mail, unless the sender is known. Caution should also be taken in downloading files from Internet sites. The Village has taken precautions to alleviate the threat of viruses; the server and each PC have antivirus software. The software is periodically updated. Under no circumstances is this software to be disconnected.
- E. If a virus from any source is detected, notify the Network Administrator immediately.
- F. Employees transmitting obscene or harassing messages or using derogatory language in an email message will be subject to the same disciplinary measures as if the remarks were made in any other manner. Further, the Internet shall not be used for any illegal, improper, unprofessional or illicit purpose, e.g. intentionally accessing sites that deal with pornographic or offensive material, gambling, etc. Intentional misuse may subject the user to disciplinary action.

G. The Internet is a valuable resource. Employees are encouraged to use the Internet in the performance of their duties. However, users should not access the Internet for personal reasons during regular business hours. Employees may access the Internet for personal development and research outside of their normal work hours in accordance with departmental policies and procedures.

H. Resources of any kind for which there is a fee must not be accessed or downloaded with prior approval of a supervisor.

If you have questions regarding the appropriate use of the Village's electronic communications equipment or systems, including e-mail and the Internet, please contact your supervisor, the HR Director, or the Village Administrator.

Workplace Inspections

The Village retains its right to inspect desks, workspaces, lockers, other storage areas, computers and electronic communications devices in connection with the performance of their job duties. These desks, workspaces, lockers, storage areas, computers and electronic communications devices are Village property.

The Village retains the right to inspect these areas and devices, including accessing, inspecting and reading anything stored in or on them, at any time and for any reason, without notice, including checking for damage or for a violation of a Village policy or rule. Employees have no expectation of privacy in desks, workspaces, lockers, storage areas, computers and electronic communications devices or in any materials or data therein, including any personal property or information stored in such spaces or on such devices. The Village assumes no responsibility or liability for any items of employee personal property which are placed in or on desks, workspaces, lockers, storage areas, computers and electronic communications devices.

Employees are not to store hazardous materials, weapons, controlled substances not validly prescribed for the employee, or alcoholic beverages on Village property, except that a small container of spray commonly used for self-defense may be stored on Village property if the facility in which it is stored is locked.

Except in cases of emergency, if the Village conducts an inspection or examination under the terms of this policy, there will be at least two individuals present at the time of the inspection or examination. Similarly, except in cases of emergency, if it is reasonably believed that an employee has a prohibited item inside a personal belonging the employee will first be asked to open the personal belonging before the inspection proceeds.

Use of Phone, Fax, and Mail Systems

Employees are expected to limit personal phone calls, both incoming and outgoing, and to keep them as brief as possible. This expectation applies to personal use of cell phones. In addition, fax machines and mailing supplies are for Village use only and not for personal business. Excessive personal use of phones, and/or use of Village equipment or supplies may result in disciplinary action.

Bulletin Boards

It is the policy of the Village to use bulletin boards as a supplementary form of communication, posting of safety rules, and providing information to employees and residents. The use of bulletin boards will generally be confined to notices regarding Village information and activities.

Performance Evaluations

The performance appraisal will be discussed, and both the employee and supervisor will sign the form to ensure that all strengths, areas for improvement, and job goals for the next review period have been clearly communicated. In some departments, an initial performance review may be conducted within three to six months after an employee begins a new job. Performance evaluation forms will be retained in the employee's personnel file. Performance appraisals are conducted at least on an annual basis or more often.

Separation from Employment

Separation of employment with the Village of Mahomet can occur for several different reasons:

- **Resignation:** Although we hope your employment with us will be a mutually rewarding experience, we understand that varying circumstances cause employees to voluntarily resign employment. Resigning employees are asked to provide two weeks' notice, preferably in writing. If an employee provides less notice than requested, the employer may deem the individual to be ineligible for rehire, depending on the circumstances regarding the notice given.
- **Retirement:** Employees planning to retire are required to notify their department supervisor and HR Director in writing preferably at least one (1) month before the planned retirement date.
- **Job Abandonment:** Employees who fail to report to work or contact their supervisor for three (3) consecutive workdays will be considered to have abandoned the job without notice, effective at the end of their normal shift on the third day. The supervisor will notify the HR Director and initiate the paperwork to terminate the employee. Employees who are separated due to job abandonment are ineligible for rehire.
- **Termination:** Employees at the Village of Mahomet are employed on an at-will basis, and the Village retains the right to terminate an employee at any time.

An employee who is no longer able to adequately perform the duties, responsibilities, and essential functions of his/her position due to the loss of a necessary license or other requirement, or becomes uninsurable because of factors as his/her past driving record, may be terminated.

- **Layoffs:** Layoffs may occur for reasons which include, but are not limited to, a lack of work and/or a lack of funding. If it becomes necessary to reduce the work force within a department, the layoff of employees performing similar function will be based on the individual employee's level of performance. In cases where no differential exists, the length of service with the Village will be used to determine the layoff.

An employee who is to be laid off will be notified in writing by the Village Administrator or his/her designee at least ten (10) working days prior to the effective date of layoff, if possible. Employees who have been laid off will, if rehired, be reinstated with full seniority and restoration of benefits. However, the Village is not required to rehire a former employee who was laid off, even if a position is again available.

As subject to union contracts, Teamsters and FOP employees who are laid off will be placed on a recall list for a period of eighteen (18) months. If there is a recall in the applicable classification in which the employee was previously employed, and employee who is still on the recall list will be recalled, in the inverse order of layoff, provided he/she is fully qualified to perform the work in the applicable classification to which he is recalled without further training.

Return of Village Property: The separating employee must return all Village property at the time of separation, including uniforms, * cell phones, keys, laptops, and identification cards. Failure to return some items may result in deductions from the final paycheck.

**Clothing with the Village Logo should be returned or destroyed upon separation of employment, as they are not to be worn for personal use.*

Exit Interview: At the request of the employee, supervisor, HR Director, or Village Administrator, an exit interview may be conducted.

Benefits Following Separation: Accrued time will be paid in the last paycheck if possible, unless other arrangements have been made. Health, vision, and dental insurance terminates the last day of the month of employment unless an employee provides written notice of an earlier termination date. Information for COBRA, (Consolidated Omnibus Budget Reconciliation), will be provided by the insurance carrier. Employees will be required to pay their share of the dependent health, vision, and dental premiums through the end of the month.

Reasonable Accommodations

The Americans with Disabilities Act (ADA) and the Americans with Disabilities Amendments Act (ADAAA) are federal laws that prohibit employers with 15 or more employees from discriminating against applicants and individuals with disabilities, and that when needed, provide reasonable accommodations to applicants and employees who are qualified for a job, with or without reasonable accommodations, so that they may perform the essential job duties of the position.

It is the policy of the Village to comply with all federal and state laws concerning the employment of persons with disabilities and to act in accordance with regulations and guidance issued by the Equal Employment Opportunity Commission (EEOC). Furthermore, it is our Village policy not to discriminate against qualified individuals with disabilities regarding application procedures, hiring, advancement, discharge, compensation, training or other terms, conditions and privileges of employment.

The Village will reasonably accommodate qualified individuals with a disability so that they can perform the essential functions of a job, unless doing so causes a direct threat to these



individuals or others in the workplace, the threat cannot be eliminated by reasonable accommodation, and/or if the accommodation creates an undue hardship to the Village. Contact the Human Resources Director with any questions or requests for accommodation.

Procedure for Requesting an Accommodation

Employees with a disability who believe they need a reasonable accommodation to perform the essential functions of their job should contact the Human Resources Director or Village Administrator. Such contact may be in written or oral form. All requests will be forwarded to the Human Resources Director for follow-up oversight.

On receipt of an accommodation request, the Human Resources Director and employee's supervisor will meet with the employee to discuss and identify the precise limitations resulting from the disability and the potential accommodations that the Village might make to accommodate those limitations.

The Village will determine the feasibility of the requested accommodation considering various factors, including, but not limited to the nature and cost of the accommodation, overall financial resources and organization, and the accommodation's impact on the operation of the Village, including its impact on the ability of other employees to perform their duties and on the Village ability to conduct business.

The Village may request relevant supplemental medical information if the information submitted does not clearly explain the nature of the disability, or the need for the reasonable accommodation, or does not otherwise clarify how the requested accommodation will assist the employee to perform the essential functions of the job or to enjoy the benefits and privileges of the workplace.

The Village will inform the employee of its decision on the accommodation request or on how to make the accommodation. If the accommodation request is denied, employees will be advised of their right to appeal the decision to the Village Administrator. Appeals should be made in writing, stating the reasons for the initial accommodation request. The decision of the Village Administrator is final.

Determination of Undue Hardship

A determination of undue hardship is based on several factors, including:

- a. Nature and cost of the accommodation needed;
- b. Overall financial resources of the site/program making the reasonable accommodation; the number of persons employed at this site/program; the effect on expenses and resources of the site/program;
- c. The overall financial resources, size, number of employees, and type and location of facilities of the employer;
- d. The type of operation of the employer, including the structure and functions of the workforce, the geographic separateness, and the administrative or fiscal relationship of the facility involved in making the accommodation to the employer;
- e. The impact of the accommodation on the operation of the worksite.

Questions/Concerns

An employee or job applicant who has questions regarding this policy or believes that he or she has been discriminated against based on a disability should notify the Human Resources Director or Village Administrator. All such inquiries or complaints will be treated as confidential to the extent permissible by law.

Residency

The Village Administrator and Chief of Police are required to maintain their principal place of residency within the corporate limits of the Village of Mahomet within six months of their hire date.

Employees of the Transportation Department, Water and Wastewater Department, Patrol Officers, and Deputy Police Chief, are required to maintain a bona fide residence within forty (40) miles of the corporate limits of the Village within a period of six (6) months of completion of their probationary period. "Bona fide residence" denotes that the employee has a permanent abode or home in a particular place and may not have a permanent residence in two places at the same time. The employee must establish a physical presence at such place and have the intent to make such place their permanent residence.

All other employees are not required to reside within the corporate limits of the Village or within forty (40) miles of the corporate limits.

CONDUCT

Employee Conduct

Village employees are expected to maintain high standards of appearance, behavior, integrity, and performance in their work for the Village, and indirectly for the residents of the Village of Mahomet. If an employee's conduct fails to meet these standards, the employee is subject to discipline, up to and including termination of employment.

Acts of misconduct include, but are not limited to:

1. Theft of private or Village property.
2. Being under the influence of alcohol or illegal drugs, or using such substances while on duty or on Village property.
3. Failure to follow the orders of one's supervisor, (insubordination).
4. Being absent from work, or being late for work, without permission.
5. Excessive tardiness.
6. Being absent for three (3) consecutive days without proper notification to the Village or excessive or unexcused absences from work.
7. Failure to perform assigned work in a reasonably adequate manner.
8. Fighting, threatening, or engaging in disorderly conduct.
9. Harassment, or threats of harassment of any type against employees or the public, including violating the Village policy on Harassment.
10. Violating the Equal Employment Opportunity, Anti-Harassment Policy, Americans with Disabilities Act or Drug and Alcohol Policies.
11. Commission of a felony or misdemeanor while on duty or when officially representing the Village.
12. Commission of a criminal offense that compromises the employee's ability to perform his/her duty or failure to notify the Village of a felony conviction.
13. Abusive language or disrespectful behavior.
14. Violating safety rules, regulations, and procedures adopted by the Village.
15. Intentional or negligent damage of Village property or property of others during the course of employment.
16. Physically or verbally abusing residents, citizens, municipal officials, fellow employees, or any member of the public.
17. Speaking critically or making derogatory or false accusations to discredit other employees or supervisors, contrary to the good order and discipline of the Village and its employees.
18. Intimidating or coercing residents, citizens, municipal officials, fellow employees, or any member of the public through physical or verbal threats. Using vile, intemperate, or abusive language, or acting in a disrespectful manner to any resident, citizen, municipal official, fellow employee, or any member of the public.
19. Possession, use, or removal from Village property of any Village money, vehicles, tools, equipment, or other Village property without authorization.
20. Lying to supervisors in connection with your job.
21. Dishonesty, including intentionally giving false information, intentionally falsifying records, or making false statements when applying for employment.
22. Being on Village premises during non-working hours without authorization.
23. Leaving Village premises during working hours without permission.
24. Divulging or misusing confidential information, including removal from Village premises, without proper authorization, any employee lists, records, designs, drawings, or confidential information of any kind.



25. Asking for or accepting any form of gift or gratuity in connection with Village duties or in connection with providing Village services or accepting a gift in violation of the Gift Ban Act.
26. Inability or unwillingness to perform the assigned job; negligence of job duties.
27. Falsification of attendance and timesheet records for payroll.
28. Falsifying records or misrepresenting material information.
29. Gambling on Village property.
30. Personal work on Village time.
31. Possessing firearms or other weapons on Village property, unless authorized by law.
32. Sleeping on the job.
33. Distributing literature during working hours, or in work areas without approval, except in connection with Village business.
34. Interfering with other employees on the job.
35. Violation of the Village's Electronic Communication and Internet Use Policy.
36. Providing false information or information the employee should have known to be false to the Village Administrator, any other superior or any other Village representative during an investigation of a Village or employment related incident.
37. Refusing to cooperate with the Village during an investigation of a Village or employment related incident.
38. Being found guilty of misconduct or impropriety of similar seriousness to those items listed above.

Refer to the Section on DISCIPLINARY ACTION for additional information on procedures for types of disciplinary action.

Disciplinary Action

Statement of Policy

It is the policy of the Village of Mahomet that all employees are expected to comply with the Village's standards of behavior and performance, and that any noncompliance with these standards must be remedied.

Procedure

Under normal circumstances, the Village endorses a policy of progressive discipline in which it attempts to provide employees with notice of deficiencies and an opportunity to improve. It does, however, retain the right to administer discipline in any manner it sees fit.

Types of Disciplinary Action:

Step 1: Oral Warning – This type of discipline should be applied to infractions of a relatively minor degree, or in situations where the employee's performance needs to be discussed. The oral warning should be given in private. Supervisors should inform the employee that the supervisor is issuing an oral warning, that the employee is being given an opportunity to correct the condition or misconduct, and if the condition or misconduct is not corrected, the person will be subject to more severe disciplinary action.

The supervisor should notify the HR Director so a notation that an oral warning was given can be made in the employee's personnel file and signed by the supervisor.

Step 2: Written Warning – If the employee continues to have difficulties in the same area(s), or if the violation or infraction is more serious, the immediate supervisor will prepare a written Employee Disciplinary Notice for the employee’s personnel file. The employee should be warned that a third incident will result in a more severe disciplinary action.

The purpose of the written warning is to once again bring to your attention ongoing deficiencies in your conduct and/or performance. The intent is to define the seriousness of the situation so that you may take immediate, corrective action.

The written warning should state the infraction in detail and what corrective action must be taken by the employee to avoid further discipline and signed by the supervisor, Village Administrator, and employee. The signed, written warning will be placed in the personnel file.

Step 3: Suspension – Suspension may be used as an optional disciplinary action as a result of a severe infraction of policies, or for repeated violations.

- **Suspension without Pay** – An employee may be suspended without pay when the offense is of a serious enough nature, usually sufficient for discharge, but when circumstances related to an employee’s overall performance would not warrant immediate discharge.
- **Suspension with Pay** - An employee may be suspended with pay in cases where it is necessary to investigate a situation to determine if discharge may be justified, and the situation is serious enough for the employee to be removed from the work environment. This suspension gives the supervisor the opportunity to discuss the problem with his/her superior and schedule a pre-disciplinary hearing for discharge if needed. Suspensions with pay pending a pre-disciplinary hearing for discharge may not exceed fifteen (15) workdays.

Step 4: Discharge – This form of discipline is administered in a situation involving serious misconduct, or an employee has repeated offenses of a less serious nature, given the offenses have been documented by progressive disciplinary action. The Village Administrator, at his or her discretion, may immediately suspend an employee without pay pending a review for discharge in instances involving serious misconduct.

Note: *In cases involving serious misconduct, such as a major breach of policy, or violation of law, the above procedures may be disregarded. The Village Administrator should suspend the employee immediately, and if appropriate, recommend discharge of the employee. Employees suspended from work will not receive or accrue any employee benefits during the suspension, unless management grants an exception.*

- **Appeals:** Employees who believe that they have been disciplined too severely or without good cause are encouraged to present a written appeal to their supervisor within ten (10) working days of the disciplinary action. Union employees are encouraged to utilize the grievance procedure. (*Refer to the Section on GRIEVANCE PROCEDURE for more information.*)

- **Employee Record:** An employee's record will normally be cleared of any disciplinary incidents if the employee works a full year without further action being instituted under this policy and can be removed from the personnel file.

Note: Please refer to contracts for Disciplinary Procedures for FOP and Teamsters members.

Whistleblower Policy

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

A Whistleblower is defined by this policy as an employee who reports, to one or more of the parties specified in this policy, an activity that he/she considers to be illegal, dishonest, unsafe, unethical, or otherwise improper.

The Village will not retaliate against a whistleblower or tolerate retaliation against a whistleblower by any employee. This includes, but is not limited to, protection from retaliation in the form of an adverse employment action such as termination, reduction in compensation, or poor work assignments and threats of physical harm. Any whistleblower who believes he/she is being retaliated against must contact the Human Resources Director or Village Administrator immediately. The right of a whistleblower for protection against retaliation does not include immunity for any personal wrongdoing that is alleged and investigated. Whistleblower protections are provided in two important areas: confidentiality and retaliation. Insofar as possible, the confidentiality of the whistleblower will be maintained. However, identity may have to be disclosed to conduct a thorough investigation, to comply with the law, and to provide accused individuals their legal rights of defense.

A violation of this policy subjects an employee to discipline, up to and including termination of employment.

Confidentiality

The Village of Mahomet requires all employees and former employees to maintain confidentiality with respect to information pertaining to its operations, including human resources, projects, and individuals/families served by our programs. Breach of confidentiality is defined as the disclosure of confidential information, intentionally or unintentionally, to an individual who is not entitled to that information. The disclosure of confidential information may be considered sufficient cause for progressive discipline.

Dress Code

What we wear to work is a reflection of the pride we have in our Village. Employees are always expected to be well groomed and dressed in work attire that reflects an efficient, orderly, and professionally operated organization, as it pertains to your individual position responsibilities.

- ✓ Labor & Police Employees: Please refer to union contracts.
- ✓ Office and Management: A professional business casual attire should be the standard, unless otherwise approved by the Village Administrator.

Smoking Policy

In accordance with the Smoke-Free Illinois Act, smoking and vaping in public places, within places of employment, within 15 feet of any entrance to a public place or place of employment, as well as in any governmental or State vehicles, is prohibited. This policy also applies to Village parks.

Our policy to provide a tobacco-free environment for all employees and visitors was established to keep a safe and healthy workplace environment. This policy covers combustible tobacco products (cigarettes, cigars, hookah) along with electronic smoking devices and vapes, and it applies to both employees and non-employee visitors of the Village. Smoking debris should be disposed of properly prior to entering facilities.

Smoking, as defined above, is not permitted within Village vehicles.

Media Relations

The Village President, Members of the Board of Trustees, and the Village Administrator are the primary spokespersons of the Village on all official matters pertaining to Village business. The Chief of Police will be the primary spokesperson for all law enforcement related matters.

To prevent misinformation or inappropriate information from being distributed to the media, other employees should not speak with members of the media regarding Village business without prior approval of the Village Administrator.

Solicitation & Distribution

Statement of Policy:

The Village prohibits the solicitation, distribution, and posting of materials on or at Village property by any employee or non-employee, except as may be permitted by this policy. The sole exceptions to this policy are charitable and community activities supported by Village management and Village-sponsored programs.

Provisions:

- Non-employees may not solicit employees or distribute non-Village related literature of any kind on Village premises at any time.
- Employees may not solicit other employees or distribute literature of any kind during work hours, except in connection with a Village-approved or sponsored event.
- The posting of materials or electronic announcements are permitted with approval from the Village Administrator.

Conflict of Interest

No employee shall engage in self-benefiting arrangements; contractual or otherwise, direct or indirect, which result from said employee's position, knowledge and/or responsibilities as an employee of the Village of Mahomet.

No officer, employee, or agent of the Village shall participate in the selection, awarding, or administration of a contract if a conflict of interest, real or apparent, is involved. Such conflict would arise were 1) an officer, employee or agent; or 2) any member of his/her immediate family; or 3) his/her business partner; or 4) an organization which employs, or is about to employ, any of the above individuals has a financial or other interest in the firm selected for award.

Ethics & Gift Ban Policy

All employees shall comply with the State Officials and Employees Ethics Act (5 ILCS 430/1-1) and Village Ordinance 04-04-01. It is the responsibility of the employee to read, understand and comply with the Act and the Ordinance.

The solicitation or acceptance of gifts or gratuities by any officer or any employee of the Village, is hereby prohibited. The participation in political activities prohibited under the Act, by any officer or employee of the Village, is hereby prohibited.

Adherence to the Gift Ban Act is strictly enforced. Any questions should be directed to the Village Administrator.

Employee Fraternalization Policy

While the Village does not encourage co-employee dating or entering into consensual sexual relationships with other employees, those who choose to do so are cautioned against allowing such fraternization to affect their job performance. The Village allows fraternization provided both parties mutually and voluntarily consent to the relationship, the relationship does not breach Village values, and the relationship does not affect judgment or performance of duties of involved employees, or negatively impact the common good of the Village. To ensure that social relationships do not adversely affect the workplace, employees who enter into such relationships must comply with the following:

- Review the Village policy prohibiting Sexual Harassment
- Agree to possible reassignment if the social relationship involves a subordinate employee.
- Behave professionally at all times – avoiding indiscreet behavior while at the workplace or while on Village time or business including refraining from public displays of sexual affection, sexual innuendo, suggestive comments, and sexually oriented joking.

Employees found in violation of this policy will be subject to disciplinary action. The Village reserves the right to make decisions in the best interest of the organization including reassignment, transfer, or separating employees where appropriate.



Harassment Policy

Policy

The Village of Mahomet is committed to providing and maintaining a work environment free from discrimination and harassment of any kind and will not tolerate verbal or physical conduct by any employee or vendor which harasses, disrupts, or interferes with another employee's work performance, or which creates an intimidating, offensive, or hostile environment for an employee or resident.

A violation of this policy subjects an employee to discipline, up to and including termination of employment.

Definition

Harassment consists of unwelcome conduct, whether verbal, physical, or visual, that creates a hostile work environment or otherwise affects an individual's employment opportunities. This includes harassment that is based upon a person's protected status, such as sex, color, race, ancestry, religion, national origin, age, physical handicap, medical condition, disability, marital status, sexual orientation, veteran status, citizenship status, or other protected group status. The Village will not tolerate harassing conduct that affects tangible job benefits, that interferes unreasonably with an individual's work performance, or that creates an intimidating, hostile, or offensive working environment.

Sexual Harassment

See separate Sexual Harassment Policy

Responsibility

All Village employees are responsible for helping to assure that harassment is avoided. If an employee feels that he/she has experienced or witnessed harassment, the employee should immediately notify his/her supervisor, the Human Resources Director, or the Village Administrator. Conduct prohibited by these policies is unacceptable in the workplace and in any work-related setting outside the workplace, such as during business trips, business meetings, and business-related social events

Investigation

The Village encourages reporting of all perceived incidents of discrimination or harassment. It is Village policy to promptly and thoroughly investigate all such reports. The Village prohibits retaliation against any individual who reports discrimination or harassment, or who participates in an investigation. *(Please refer to PROCEDURE, following.)*

False & Frivolous Complaints.

The Village will not retaliate against an employee who complains of harassment. However, if after investigation of any complaint of harassment, the Village Administrator determines that the complaint is not bona fide, and was not made in good faith, or that an employee has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or who gave the false information.

Procedure:

1. In any case in which the supervisor is witness to, or confronted with, a situation of harassment, generally the supervisor immediately notifies the offending party that harassment is not appropriate and will not be tolerated. Ultimate disciplinary action will await completion of the reporting procedure.
2. An employee subjected to any form of harassment should report such activity to his/her non-involved supervisor, Human Resources Director, or directly to the Village Administrator.
3. A supervisor is required to report harassment cases to the Human Resources Director, who, in turn, is required to report the matter to the Village Administrator. Such reports to Human Resources Director and Village Administrator are to be made regardless of how knowledge of the case was acquired.
4. The Village Administrator will investigate and prepare a report setting forth the facts of the case and a recommendation for action.
5. The results of the investigation and the nature of the disciplinary action, including termination, will be communicated by the Village Administrator to both the complainant and the offender, as well as the Human Resources Director. Either party may appeal the decision through the normal grievance procedure if the employee feels the findings were incorrect or the disciplinary action inappropriate.

In the event the above internal complaint procedures are unsatisfactory the affected employee may contact:

Illinois Department of Human Rights
222 South College, Room 101A
Springfield, IL 62704
(217) 785-5100

Sexual Harassment Policy

PROHIBITION ON SEXUAL HARASSMENT

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of the Village of Mahomet to prohibit harassment of any person by any Village official, Village agent, Village employee or Village department or office on the basis of sex or gender. All Village officials, Village agents, and Village employees are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

DEFINITION OF SEXUAL HARASSMENT

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes:

- Verbal: sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.
- Non-verbal: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.
- Visual: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic: "sexting" (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language, harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a "reasonable person."

PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

1. **Electronic/Direct Communication.** If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo. In any case in which the supervisor is witness to, or confronted with, a situation of harassment, generally the supervisor immediately notifies the offending party that harassment is not appropriate and will not be tolerated. Ultimate disciplinary action will await completion of the reporting procedure
2. **Contact with Supervisory Personnel.** At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate non-involved supervisor of the person making the report, Human Resource Director, or directly to the Village Administrator.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the Village will not be presumed to have knowledge of the harassment.

3. A supervisor is required to report harassment cases to the Human Resources Director, who, in turn, is required to report the matter to the Village Administrator. Such reports to Human Resources Director and Village Administrator are to be made regardless of how knowledge of the case was acquired.
4. **Resolution Outside Municipality.** The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the Village. However, all Village employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 300 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Illinois Department of Human Rights
222 South College, Room 101A
Springfield, IL 62704
(217) 785-5100

5. The Village Administrator will investigate and prepare a report setting forth the facts of the case and a recommendation for action.
6. The results of the investigation and the nature of the disciplinary action, up to and including termination, will be communicated by the Village Administrator to both the complainant and the offender, as well as the Human Resources Director. Either party may appeal the decision through the normal grievance procedure if the employee feels the findings were incorrect or the disciplinary action inappropriate.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the Village. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS

No Village official, Village department or Village employee shall take any retaliatory action against any Village employee due to a Village employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any Village employee that is taken in retaliation for a Village employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.



Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act (775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – due within 300 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT

In addition to any and all other discipline that may be applicable pursuant to municipal policies, employment agreements, procedures, personnel policy handbook and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the municipality and any applicable fines and penalties established pursuant to local ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the municipality shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT

The Village will not retaliate against an employee who complains of sexual harassment. However, if after investigation of any complaint of sexual harassment, the Village Administrator determines that the complaint is not bona fide, and was not made in good faith, or that an employee has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or who gave the false information.

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to discipline, up to and including termination pursuant to applicable municipal policies, employment agreements, procedures, personnel policy handbook and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law

enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

Workplace Violence

The Village does not tolerate any type of workplace violence committed by or against employees. Acts of violence include, but are not limited to: making direct or indirect threats, engaging in violent activities, stalking, conduct that threatens, intimidates, or coerces another employee, customer, vendor, or business associate.

Employees should immediately report all potential workplace violence to a supervisor, HR Director, or Village Administrator. Reports can be made anonymously and all reported incidents will be investigated. Reports or incidents warranting confidentiality will be handled appropriately and information will be disclosed to others only on a need-to-know basis.

Any employee determined to have committed such acts will be subject to disciplinary action, up to and including discharge. Non-employees engaged in violent acts toward a Village employee will be reported to the proper law enforcement authorities. Failure to report threats or violent activity may also be grounds for disciplinary action.

Online Social Networking Policy

The Village is committed to maintaining a good relationship with employees and the community.

Official Village online social media accounts are maintained and/or created by authorized employees only, approved by the Village Administrator or Village President.

While the Village has no intention of controlling employees' actions outside of work, it is important that employees practice caution and discretion when posting content on the Internet that could affect Village business operations and/or reputation.

The Village has established the following guidelines regarding social networking:

- Post only appropriate and respectful content.
- Do not post during your working hours while "on the clock".
- Employees may not post financial, confidential, sensitive or proprietary information about the Village, customers, clients, employees, or applicants.
- Employees may not post obscenities, slurs, or personal attacks that can damage the reputation of the Village, clients, employees, or applicants.
- When posting on social media sites, employees must use the following disclaimer when discussing job-related matters, *"The opinions expressed on this site are my own and do not necessarily represent the views of the Village of Mahomet."*
- The Village may monitor content on the Internet. Policy violations may subject an employee to discipline, up to and including termination of employment.

Village Customer Complaint Policy – Employee Responsibility

The Village of Mahomet views complaints from residents as an opportunity to learn and improve for the future, as well as a chance to put things right for the person that has made the complaint.

Employees have a responsibility to provide great customer service and take all complaints seriously and work with their supervisor on a resolution.

Our policy is:

- To provide a complaint procedure which is clear and easy to use for anyone wishing to make a complaint
- To publicize the existence of our complaint procedure so that people know how to contact us to make a complaint
- To make sure everyone at the Village of Mahomet knows what to do if a complaint is received
- To make sure all complaints are investigated thoroughly and in a timely way
- To make sure that complaints are, whenever possible, resolved and that relationships are repaired
- To gather information which helps us to improve what we do

A complaint can be made by completing the available form on the Village website, verbally, by phone, or email.

This policy does not cover complaints from staff, who should use the Village's Discipline and Grievance policies.

All complaint information will be handled sensitively, telling only those who need to know, and following any relevant data protection requirements.

Guiding Statement on Diversity, Equity & Inclusion

We condemn all forms of racism in our community. While we cannot change our nation's history of racism, we can commit to addressing the inequalities that exist today. We can commit to moving forward and growing together as one unified community.

As community leaders we must step up to take the lead in building and strengthening relationships between our police and village departments with the people we serve to address racial inequities.

1. **Listen & Public Engagement** – In countless cities all over the country, the frustration heard from communities of color is that their voices are silenced, and that leaders often try to make policy solutions without engaging in meaningful dialogue around the issue. Now more than ever, this is important because our residents have a lot to say and great ideas for addressing these complex issues in our community.
 - *We will observe, listen and collaborate with community leaders and identify the challenges that face our community.*
 - *Actively listen to and seek clarity for issues that are revealed to us with a commitment to respond in a timely and positively affective manner.*

2. **Building Trust** – The employees of the Village of Mahomet and the men and women of law enforcement live and work amongst us. They are moms and dads, neighbors and friends, coaches and mentors. When there is trust, we can be effective stewards of our community.
 - *Our Police will continue to be a resource within our schools and build relationships with our community’s youth.*
 - *Engage and participate in community events or service-driven initiatives on a regular basis.*
3. **Provide Training** – Training can and should be implemented for all of our employees to understand and recognize explicit and implicit bias and de-escalate crisis moments.
 - *All Village of Mahomet employees will complete diversity and inclusion training.*
 - *Provide other continuing education opportunities for all employees and recognize the importance of a well-trained workforce.*
4. **Transparency and Accountability** – Enhancements to the principles of policing and public safety cannot be achieved unless the public can see what is happening and recognize when we are, or perhaps are not meeting expectations. To ensure transparency and accountability where the law permits, we shall:
 - *Engage in community outreach activities that will solicit feedback from the public on policing and public safety practices.*
 - *Provide regular reporting of policing activities within our community within the limits of the law.*
5. **Role of Police and Public Safety** – Law enforcement is assigned to protect our community and more than often they are the first to be called when there is an issue within our community. The police deal with a wide range of challenges from domestic violence to mental health. This “catch all” duty is our primary challenge to defining the role of police and public safety. Therefore, we shall:
 - *Continue to fund our police department and consider additional strategies that may better serve our community’s needs.*
 - *Continue to seek out proper resources to assist our police in their duties to serve and protect our residents.*
 - *Support state mandated training opportunities and police officer wellness programs.*
 - *Prioritize state mandated conflict resolution and de-escalation training to reduce potential for confrontation.*
6. **Ten Shared Principles** – The Village of Mahomet and our Police Department affirms and supports the Ten Shared Principles as adopted jointly on March 22, 2018 by the Illinois NAACP State Conference and the Illinois Association of Chiefs of Police. These principles seek to improve the relationships between law enforcement and residents of minority communities throughout Illinois:
 - *We value the life of every person and consider life to be the highest value.*
 - *All persons should be treated with dignity and respect. This is another foundational value.*
 - *We reject discrimination toward any person that is based on race, ethnicity, religion, color, nationality, immigrant status, sexual orientation, gender, disability, or familial status.*



- *We endorse the six pillars in the report of the President's Task Force on 21st Century Policing. The first pillar is to build and rebuild trust through procedural justice, transparency, accountability, and honest recognition of past and present obstacles.*
- *We endorse the four pillars of procedural justice, which are fairness, voice (i.e., an opportunity for citizens and police to believe they are heard), transparency, and impartiality.*
- *We endorse the values inherent in community policing, which includes community partnerships involving law enforcement, engagement of police officers with residents outside of interaction specific to enforcement of laws, and problem-solving that is collaborative, not one-sided.*
- *We believe that developing strong ongoing relationships between law enforcement and communities of color at the leadership level and street level will be the keys to diminishing and eliminating racial tension.*
- *We believe that law enforcement and community leaders have a mutual responsibility to encourage all citizens to gain a better understanding and knowledge of the law to assist them in their interactions with law enforcement officers.*
- *We support diversity in police departments and in the law enforcement profession. Law enforcement and communities have a mutual responsibility and should work together to make a concerted effort to recruit diverse police departments.*
- *We believe de-escalation training should be required to ensure the safety of community members and officers. We endorse using de-escalation tactics to reduce the potential for confrontations that endanger law enforcement officers and community members; and the principle that human life should be taken only as a last resort.*

(As Adopted, Resolution 21-02-05, Passed 02-23-2021)

COMPENSATION

Pay Periods

For all employees, the standard pay period is biweekly, beginning on Monday morning, and ending on the second following Sunday. Payday is the Friday immediately following the end of the second workweek. If payday falls on a bank holiday, checks will be deposited the Thursday prior.

All employees are required to keep accurate records of their own time in and time out. Time sheets are provided for this purpose. Time is calculated in fifteen-minute intervals for payroll purposes. Supervisors will review and sign off on each employees' time sheet.

Payroll Deductions

Your earnings & payroll deductions are shown on your direct deposit notification. Deductions required or requested are as follows:

Required by Federal, State, & Village	Authorized by Employee
✓ Federal Income Tax	✓ Medical Insurance
✓ State Income Tax	✓ Deferred Compensation
✓ Social Security Tax	✓ AFLAC Insurance
✓ Garnishments/Wage Attachments	✓ Life Insurance
✓ IMRF	✓ Union Dues
✓ Medicare	✓ Child Support
	✓ Cell Phone
	✓ Wage Garnishment

Upon leaving the Village, non-union employees will receive payment for accrued vacation/personal leave and unused compensatory time in a lump sum with the regular biweekly paycheck for the final pay period worked, unless otherwise agreed upon between employee and employer. Teamsters and FOP members will receive payment for accrued vacation and unused comp time.

Any questions about your paycheck should be directed to the HR Director.

Pay Increases

Pay increases will be based upon a performance appraisal. All Village employees will be evaluated at least annually. Employees subject to collective bargaining agreements pay increases will be based on terms of their contracts.

Overtime/Compensatory Time

Overtime

Defined when circumstances may require employees to work additional hours from time to time. We expect all employees to work additional hours should it become necessary. Overtime is paid at 1.5 times regular pay, only on actual hours worked over 40 per week, for non-exempt employees. "Hours worked" shall include paid vacation, paid holiday, personal leave, compensatory time, paid sick leave, bereavement leave, and jury duty leave but shall not include any uncompensated periods. Overtime must be authorized by your supervisor. Employees may not use paid benefit time or not take a lunch period, to intentionally go over 40 hours per week to earn overtime.

Teamsters and FOP members: See union contract.

Compensatory Time

Defined as an employee's time off from his/her regular schedule work time, taken in lieu of being paid overtime, as it applies to non-exempt employees. Compensatory time will accrue at the rate of 1.5 times for each one hour of overtime worked with a maximum accumulation of sixty (60) hours. Accrued but unused compensatory time will be paid out at termination of employment at regular straight-time rate of pay. Employees may not use paid benefit time or not take a lunch period, to intentionally go over 40 hours per week to earn compensatory time.

Exempt employees may accumulate compensatory time for emergency situation*, special duty assignments or for known and predicted assignments at the rate of 1:1, (one (1) hour comp time for each hour worked), with the maximum accumulation of sixty (60) hours. Special duty assignments must be directed and/or authorized by the employee's supervisor to receive compensatory time.

**Emergency situation is defined by the need for an immediate response because it causes concern for public health and safety, and/or interrupts the delivery of basic Village services. This type of situation requires certain expertise and/or skills to respond and is unforeseen or unexpected. Other criteria for qualifying for emergency response include the exempt employee being called out to supervise an emergency and have ultimate responsibility for the situation. (Examples: natural disaster, snow and ice, flooding, sewer backup, police response to a violent crime incident, call out for response for fire department, hazardous spill, or other chemical danger to the public health and safety.)*

The Village of Mahomet Board of Trustees previously adopted Ordinance 01-11-01, an Ordinance establishing the Overtime and Compensatory time policy for Village of Mahomet employees.

- A. FLSA: This policy generally will not contravene the provisions of the Federal Fair Labor Standards Act (FLSA) pertaining to the minimum rate of compensation for employment more than an established work period, excluding exempted positions.

- B. FLSA: Under the provisions of the FLSA, compensatory time may be as agreed upon by the employer and the individual employee at the request of the employee, but may not be imposed by the employer in lieu of overtime pay upon any non-exempt employee who has not so requested such compensating time off. The Village reserves the right to deny the employee's request for compensatory time if it is determined that the workday would be unduly disrupted by the employee's absence.
- C. Nothing in this policy is generally construed as a guarantee of hours of work per work day, per work week or per work schedule or be construed to preclude any restructuring of any such regular work day, workweek or work schedule.

The Village, as a matter of respect for its employees, strongly encourages its employees to complete their work within regularly scheduled hours. Under some circumstances, which generally must be approved in advance, employees will work more than 40 hours in a week, or will work during times not regularly scheduled. The employee may choose to handle these occasions with flextime (not working regularly scheduled hours during that same week), overtime pay, special duty assignment pay or compensatory time (time off at a later date) in accordance with the policies below. All overtime-compensatory time will be credited in 15-minute increments. There are no limits on combining compensatory time with other leave times. Accrued but unused compensatory time up to 60 hours will be paid out at termination of employment at the employee's then regular straight-time rate of pay.

1. Non-Exempt

- a. All overtime must be directed and/or authorized by the employee's supervisor. In lieu of overtime pay, upon request of the employee, the Village may grant compensatory time off at one- and one-half time rate, up to a maximum balance of 60 hours. All time above 60 hours will be paid at the overtime rate.
- b. All hours over 40 hours in a week will be treated as hours worked for the purpose of overtime calculations. Overtime hours will be compensated at one and one-half times the rate of pay.
- c. Note: The Village utilizes employees in certain non-exempt part-time positions for workweeks of less than 40 hours per week. The Village awards straight time and compensatory time on an hour for hour basis for all hours worked more than the normal week up to 40 hours. All hours worked more than 40 hours are compensated at the normal overtime or compensatory time rate of 1.5 hours/1 hour worked.

2. Exempt

Exempt employees may request pay or accumulate compensatory time for emergency response, special duty assignments, or for known and predicted assignments at the rate of an hour of earned compensatory time for each hour worked, up to the maximum accumulation of 60 hours. There is no compensation for accrued compensatory time more than 60 hours for exempt employees.

- a. Special Duty Assignments/Emergency Response



- (1) Time worked outside of the regular workweek must fit into the categories of emergency response or special duty assignment, in order to be compensable.
- (2) All special duty assignments must be directed and/or authorized by the employee's supervisor in order to receive pay or compensatory time.
- (3) For exempt employees, any work beyond eight hours in a day or forty hours in a week, which is not special duty or emergency response, is at the discretion of the individual employee. Any work performed beyond an employee's normal workday that is not a special duty assignment or emergency response is considered voluntary and is not compensable.
- (4) An emergency situation is defined by the need for an immediate response, because it causes concern for public health and safety and/or interrupts the delivery of basic Village services. This situation is unforeseen or unexpected and requires a certain expertise and/or skills to respond.

Other criteria for qualifying for the emergency response include when the employee called out must be involved in supervising the response to an emergency or have ultimate responsibility for the situation to qualify as an emergency response assignment. Such situations may include: natural disaster, snow and ice, flooding, sewer backup, power-outage, police response to a violent crime incident, call out for response for fire department, hazardous spill, or other chemical danger to the public's health and safety.

- (5) Special duty assignments include:
 - Water/Sewer Superintendent response to call out when the voluntary and mandatory overtime call out list has been exhausted.
 - Exempt employees who have been directed to attend and/or make presentations for a work-related meeting or other such functions when the employee must represent the Village or be a spokesperson for the Village, excluding for Village Board meetings:
 - In Police Department, holdover staffing to complete work in process;
 - Recruitment and applicant interviewing and testing;
 - Situations where it is necessary to have a supervisor on duty for work performed outside of the regular work shift because of the size of the crew or the nature of the response;
 - Job duties related to seasonal or peak work load periods;

- Travel time outside regular work for the purpose of performing work for the Village, excluding travel for training or professional seminars; or
- Witness or expert testimony on Village-related matters, outside of the employee's regular work hours.

Flexitime

“Flexitime” is defined as hours worked more than 8 hours in a workday and up to 40 hours in a work week that may be taken off hour for hour within the same work week if mutually agreed between Department Head or Director, Village Administrator, and employee. All employees are eligible to work a flexible schedule if mutually agreed upon by the Department Head or Director, Village Administrator, and employee. This is not a replacement of the core Village operating hours.

Responsibilities:

A. Department Head or Director:

1. It is generally the responsibility of each Department Head or Director to equitably administer the provisions of this policy within their respective departments.
2. Department Head or Director is authorized to approve overtime requests. It is normally the responsibility of the Department Head or Director to determine whether overtime or compensatory time is granted to the employee when compensatory time is requested in lieu of overtime.
3. Department Head or Director will exercise extreme discretion in the utilization of overtime within their departments. Temporary adjustments in working hours or realignment of duties within the department should be considered as alternatives to the use of overtime. Overtime is generally considered necessary only in emergency situations, wherein additional effort is needed to complete a task that is critical in nature.

B. Individual Employee:

1. It is the responsibility of the individual employee to request compensatory time in lieu of overtime if so desired. If a non-exempt employee fails to request compensatory time in lieu of overtime prior to the end of the pay period in which the time was approved and earned, the employee will not be allowed compensatory time and instead will be paid overtime. Additionally, it is the responsibility of the employee to ensure that accrued compensatory time is used within the limitations set by this policy.

C. Payroll Administrator:

1. The Payroll Administrator normally ensures that a permanent record of overtime/compensatory time accrued and used or paid is kept on all employees based on information provided by Department Head or Director and that the proper financial transactions are completed at the end of each pay period.

2. Upon termination, the Payroll Administrator normally ensures that eligible employees are given credit for all overtime accrued and all unused compensatory time within the limitations established by this policy.
3. The Payroll Administrator normally conducts a semi-annual audit of the overtime/compensatory time record of each employee through a comparison of payroll office records and individual departmental records.

Call-Back Time

Occasionally, the Village must call employees in to work on their off-schedule time. A non-exempt (hourly) employee requested to return to work will be paid a minimum of two (2) hours pay. Per union contract, Teamster members will be paid a minimum of three (3) hours pay. FOP members will be compensated at 1.5 times their regular straight-time hourly rate of pay for all hours worked on call-back, with a minimum of two (2) hours pay.

Exempt (salaried) employees are not entitled to additional compensation for being called in to work on their off-schedule time.

Wage Garnishment

Wage garnishment results when an unpaid creditor has taken the matter to court. A garnishment is a legal order allowing a creditor to collect part of an employees pay directly from the Village. Although the Village does not wish to become involved in an employee's private matters, we are obliged to comply with the court's orders.

In the event this occurs the HR Director will contact the employee to explain the details of the garnishment and how wages will be affected. The possibility of resolving the situation before implementing the garnishment will also be explored. Employees are encouraged to resolve these matters privately to avoid the Village's involvement in this mutually unpleasant situation.

Travel, Meal, & Lodging Expense Reimbursement Policy

The Illinois General Assembly enacted Public Act 99-0604, known as the "Local Government Travel Expense Control Act", which Act became effective on January 1, 2017. To comply with the Act, the Board of Trustees approved Resolution 16-12-11 in order to establish policy and procedures for the control and documentation of travel, meal and lodging expenses incurred by officers and employees on behalf of and for the benefit of the Village of Mahomet.

Definitions from the Act

"Entertainment" includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless ancillary to the purpose of the program or event.

"Public Business" means expenses incurred in the performance of a public purpose which is required or useful for the benefit of the City/Village to carry out the responsibilities of City/Village business.

“Travel” means any expenditure directly incident to official travel by employees and officers of the City/Village or by wards or charges of the City/Village involving reimbursement to travelers or direct payment to private agencies providing transportation or related services.

Policy: Official Business for Which Expenses May Be Reimbursed

1. Travel, meal and lodging expenses generally are reimbursed for employees and officers of the Village of Mahomet only for purposes of official business conducted on behalf of the Village of Mahomet, which includes but is not limited to off-site or out-of-town meetings related to official business and pre-approved seminars, conferences and other educational events related to the employee's or officer's official duties.

Maximum Allowable Reimbursement for Expenses

1. Registration Fees — The Village will pay or reimburse registration and conference fees.
2. Airfare — Travelers are expected to obtain the lowest available airfare that reasonably meets business travel needs. Travelers are encouraged to book flights at least twenty-one (21) days in advance to avoid premium airfare pricing. Only coach or economy tickets will be paid or reimbursed. The traveler will pay for the difference between higher priced tickets and coach or economy tickets with his or her personal funds. Travelers will be reimbursed for luggage expenses.
3. Personal Automobile Use & Mileage Reimbursement — Travelers must check to see if a Village vehicle is available before asking for approval to use their personal vehicles. Use of a personal vehicle for business must be approved prior to the use by the Village Administrator. A personal vehicle used for village business must have personal liability insurance. Mileage reimbursement will be based on mileage from the work location office to the off-site location of the official business not from the employee's or officer's residence. When attending a training event or other off-site official business directly from an employee's or officer's residence, no reimbursement will be made if the distance is less than the mileage of a normal commute to the workplace. If the distance is higher than the employee's or officer's normal commute, reimbursement will be paid based on the differential of the commute less the mileage of a normal commute to the workplace. An employee or officer will be reimbursed at the prevailing IRS mileage rate. The traveler will only be reimbursed up to the price of a coach airfare ticket if they drive to a location for which airfare would have been less expensive.
4. Automobile Rentals — Travelers will be reimbursed for the actual cost of renting an automobile including gasoline expense only as limited in this section. Travelers using rental cars to conduct official business are required to purchase insurance through the rental agency. Car rental insurance will cover the vehicle during personal use, e.g., using the vehicle after the conference has ended. Compact or mid— size cars are required for two or fewer employees or officers traveling together and a full— size vehicle may be



used for three or more travelers. The traveler must refuel the vehicle before returning it to the rental company.

5. Other Transportation — The traveler should utilize hotel shuttle service or other shuttle services, if available. If none are offered, the use of the most economic transportation is encouraged and reimbursement will be made based on actual expense
6. Lodging Accommodations — The traveler will be reimbursed for a standard single-room at locations convenient to the business activity. Unless otherwise provided herein, the maximum allowable reimbursement shall be those rates set by the Federal Travel Regulation and maintained by the United States General Services Administration or the published government rate for the hotel, whichever is lower. When a hotel/motel rate is part of a conference or event rate, reimbursement will be made at that rate.
7. Meals — The employee or officer is always encouraged to use good judgement when choosing meal options when attending a local meeting or traveling on behalf of the village. Meals provided by the conference or seminar should be utilized instead of a separate purchase. Meal reimbursement per day and per person is limited to:
 - a. Breakfast \$25.00
 - b. Lunch \$30.00
 - c. Dinner \$40.00
8. Incidental Expenses — We recognize that travelers may incur other incidental expenses. These types of expense are limited to a maximum of \$8.00 per day.
9. Vacation in Conjunction with Business Travel — In cases where vacation time is added to a business trip, any cost variance in airfare, car rental, lodging and/or any other expenses must be clearly identified on the Travel, Meal, and Lodging Expense Report form and paid by the traveler.
10. Accompanied Travel — When a traveler is accompanied by others not on official business, any lodging, transportation, meals or other expenses above those incurred for the authorized traveler will not be reimbursed by the Village.
11. Parking — Parking fees at a hotel/motel will be reimbursed only with a receipt.
12. Internet — Internet services will be reimbursed at actual cost if necessary for conducting village business.

Prohibited Expenses

The following expenses will not be reimbursed from the Village:

- Laundry or Cleaning services (Except for trips of more than one-week duration)
- Tobacco
- Alcoholic beverages

- Entertainment unless ancillary to the purpose of the program or event
- Personal telephone calls to home or family
- First class travel accommodations when economy or coach class is available
- Meals and lodging in lieu of meals and/or lodging included in registration fee unless conflicts arise
- Fines, forfeitures, or penalties
- Expenses of a spouse or another non-employee
- Loss or damage to personal property
- Barber, beauty parlor, shoe shine, or toiletry expenses
- Personal postage
- Internet services for personal use

No reimbursement for travel, meal or lodging expenses incurred by a Village employee or officer shall be authorized unless the "Travel, Meal, and Lodging Expense Reimbursement Request Form", attached hereto and made a part hereof, has been submitted and approved. Claims for reimbursement expenses other than mileage must be accompanied by invoices and/or receipts showing proof of payment. All documents and information submitted with the form shall be subject to disclosure under the Freedom of Information Act (5 ILCS 140/1 *et seq.*).

Expenses for travel, meals, and lodging of: (1) any officer or employee that exceeds the maximum reimbursement allowed under the regulations adopted under Section 4 of this Resolution or (2) any member of the corporate authorities of the Village may only be approved by roll call vote at an open meeting of the corporate authorities of the Village. However, in the event of an emergency or other extraordinary circumstances, the corporate authorities may approve more than the maximum allowable expenses set forth above.

The Village will not reimburse any elected official, employee, or officer for any activities which would be considered entertainment. Activities which would otherwise be considered entertainment, but which are excluded from the prohibition on reimbursement due to being ancillary to the purpose of the program or event, may be reimbursed in accordance with the provisions of this Policy.

BENEFITS

The Village reserves the right, at its sole discretion, to change, amend or terminate benefits at any time.

Health/Dental/Vision Insurance

The Village of Mahomet currently provides and will make available a comprehensive group health, dental and vision insurance plan for eligible full-time employees starting immediately upon hire. Currently, the Village pays 95% of the monthly premium for employee's health plan and 100% of the monthly premium for employee's dental and vision plans. The Village pays 25% of the monthly premiums for dependent coverage, two-party or family coverage for employees hired after April 1998, and 50% for employees hired prior to that date. The employee portion is paid through payroll deduction for the premiums of their spouse and dependents who participate in the Village's group health/dental/vision plan.

The Village reserves the right, at its sole discretion, to determine the nature and extent of the comprehensive group health insurance plan and the percentage to be paid by employees. The Village also reserves the right at any time, at its sole discretion, to select the provider, to change such insurance carriers and change the percentage of premiums paid by the Village. All benefits are subject to the provisions of the policies between the Village and the insurance carrier, and subject to change at any time.

Teamster and FOP members should refer to contracts for specific information as it applies to insurance coverage.

Life Insurance

The Village currently provides life insurance options for full-time employees who work more than thirty (30) hours per week. Employees may also purchase additional life insurance through a payroll deduction plan.

Any insurance policy purchased by an employee remains the property of the employee in the event of the employee's termination of employment with the Village, or if the Village terminates the service agreement with the insurance company.

Short Term & Long Term Disability

The Village currently provides separate short term disability insurance options for full-time employees who work more than thirty (30) hours per week.

Additionally, IMRF currently provides short and long term disability benefits for eligible employees. A description of this benefit is summarized in the IMRF Plan Booklet.

Retirement Plan (IMRF & SLEP)

The Village currently maintains an Illinois Municipal Retirement Fund, (IMRF), retirement plan in which eligible employees must participate. Police Officers are enrolled in the Downstate Police Pension Fund. The Chief of Police is enrolled in Sheriffs Law Enforcement Personnel (SLEP).

IMRF / SLEP also offers pension, disability, and death benefits. Please see summary plan description for details about the plan and eligibility.

Deferred Compensation

As an option for, and at the request of an employee, the Village currently provides and maintains a deferred compensation plan for those who choose to participate. Please see summary plan description for details distributed during orientation.

Worker's Compensation

The Village is covered under statutory state worker's compensation laws. Employees who sustain work-related injuries must immediately notify their supervisor and HR Director and complete an injury form. The supervisor will complete an accident investigation report and submit to the HR Director.

Light Duty

When appropriate and available, the Village will strive to provide transitional work to any employee suffering from a job-related injury or illness.

Training & Education

The Village encourages all employees to learn and perform all tasks. We will provide training and education whenever possible to help you develop and grow with our Village. Should you have any requests for specific training or education, please see the Village Administrator, your Superintendent, or Chief of Police. (Please refer to Training Programs Policy for additional information.)

Policy

Employees are encouraged to attend seminars, classes, or training for the purpose of educating or training as directly applicable to his/her job classification. Employees must receive prior



approval from his/her supervisor and/or Village Administrator, provided funds have been budgeted for such reimbursement.

To receive reimbursement for college courses, employees must successfully complete the course/program with a grade C, (2.0 grade point), or better for academically-rated courses, or attaining a passing grade in a pass/fail grading system. Tuition reimbursement is allocated for the course only; no reimbursement for additional fees, books, lab fees, travel expenses, or material costs. Tuition reimbursement will only be approved for courses offered by accredited colleges, universities, or vocational training institutes.

Requests for reimbursement must be made within 30 days after completion of the course/program, and is available to employees who have successfully completed the introductory period. Time spent at approved courses is considered the employee's personal time and is not counted as time worked.

Procedures

Training programs will be approved at the Supervisor level, given the following conditions:

- ✓ All requests for additional training opportunities must be processed through the Training Attendance Request Form as instructed. All information regarding the conference, including the daily schedule of events, must also be attached.
- ✓ Employees who acquire training on their own time and expense are encouraged to notify the HR Director so the information can be noted in the employee's personnel file.
- ✓ Approval for State Training Academy coursework for uniformed police officers will be at the discretion of the Chief of Police. Records of such training will be maintained in the employee's personnel file.
- ✓ The HR Director will maintain an employee training history and will periodically audit training attendance and policy compliance.
- ✓ Any dispute regarding eligibility or reimbursement may be appealed to the HR Director or Village Administrator.

Cafeteria Plan Section 125

Employees who have a payroll deduction for health, vision, or dental may enroll in the Village's cafeteria plan. Employees can increase their take home pay by enrolling in this pre-tax plan.

EMPLOYEE LEAVE

Holidays

Immediately upon hire, the Village currently provides for full-time employees eight hours' pay at regular hourly rates for each of the following holidays, regardless of the days on which they fall. Employees working more than 30, but less than 40 hours per week, will receive prorated holiday time.

➤ NEW YEAR'S DAY	January 1
➤ MARTIN LUTHER KING DAY	Third Monday of January
➤ PRESIDENT'S DAY	Third Monday in February
➤ SPRING HOLIDAY	Friday before Easter
➤ MEMORIAL DAY	Last Monday of May
➤ INDEPENDENCE DAY	July 4
➤ LABOR DAY	First Monday of September
➤ VETERAN'S DAY	November 11
➤ THANKSGIVING DAY	Fourth Thursday of November
➤ DAY AFTER THANKSGIVING	Fourth Friday of November
➤ CHRISTMAS EVE	December 24
➤ CHRISTMAS DAY	December 25

Holiday Observance

For employees working on a five (5) day schedule of operation, when a holiday falls on a Saturday, the previous Friday will be given as a holiday. When a holiday falls on Sunday, the following Monday will be given as a holiday.

If any holiday falls on an employee's regularly scheduled day off, the employee will be granted eight (8) hours of holiday pay.

Any FOP member who is not scheduled to work on a holiday will receive eight (8) hours of holiday pay at his/her straight-time hourly rate of pay. If an employee is scheduled and works on a holiday, he/she will receive pay at 1.5 times the usual rate of pay. An employee is considered to be working a holiday if the employee's shift starts on the calendar day of the holiday. An employee is *not* considered to be working a holiday if the employee's shift ends, but does not start, on the calendar day of a holiday.

Eligibility for Holiday Pay

An employee must work a full day on the scheduled workday before and after the holiday to be eligible for holiday pay, unless approved in advance. An employee who is absent without prior approved leave on the days immediately preceding or following a holiday will lose the holiday, as well as pay for that day.

Holiday During Vacation Leave

A holiday falling during an employee's regularly scheduled vacation period will be counted as a holiday, and not as a vacation day.

Refer to FOP contract for detailed leave information as it applies to patrol officers. The Chief of Police signs off on time sheets.

Vacation

The Village of Mahomet, unless otherwise covered by a collective bargaining agreement, grants paid vacation to permanent full-time employees based upon bi-weekly accrual. The Village also grants paid vacation to permanent part-time employees who work thirty (30) hours or more per week on that same calendar year schedule, on a prorated basis. The amount of vacation to which an employee becomes entitled is determined by the employee's continuous length of service to the village as of his or her employment anniversary date or when an employee reaches the below milestones with cumulative length of service because of previous employment with the village.

- ✓ Employees with fewer than five years of employment shall earn ten (10) days or 80 hours of vacation annually at a proportionate rate per pay period 3.08 hours. Accumulated vacation leave accrued may not exceed 160 hours.
- ✓ Employees with more than five years and fewer than ten years of employment shall earn fifteen (15) days or 120 hours of vacation annually at a proportionate rate per pay period 4.62 hours. Accumulated vacation leave accrued may not exceed 240 hours.
- ✓ Employees with more than ten (10) years and fewer than fifteen (15) years of employment shall earn twenty (20) days or 160 hours of vacation annually at a proportionate rate per pay period 6.15 hours. Accumulated vacation leave accrued may not exceed 320 hours.
- ✓ Employees with more than fifteen (15) years and fewer than twenty (20) years of employment shall earn twenty-five (25) days or 200 hours of vacation annually at a proportionate rate per pay period 7.69 hours. Accumulated vacation leave accrued may not exceed 400 hours.
- ✓ Employees with more than twenty (20) years of employment shall earn thirty (30) days or 240 hours of vacation at a proportionate rate per pay period 9.23 hours.

Employees are permitted to carry 200% of their maximum accrual. Once that maximum is reached, further accruals will cease until the vacation hours are taken and fall below the maximum allowed and will not be paid to the employee as compensation.

Paid Time Off (Part-time Employees)

Non-permanent part-time employees or seasonal employees shall not be eligible for vacation. All eligible non-permanent part-time or seasonal employees shall accrue paid time off at a rate of 1 hour of leave earned for every 40 hours actually worked, which shall begin accruing immediately upon hire. Newly hired part-time employees will not be permitted to use paid time off until after the 90-day introductory period. Paid time off not used prior to the time of separation of employment with the Village shall be forfeited.

Personal Leave

Immediately upon hire, permanent full-time, non-union employees will begin to accrue personal leave benefits at the rate of 2.46 hours per payroll period, with the accumulated total available for use at the end of the 90-day introductory period. If an employee terminates his/her employment with the Village within the 90-day introductory period, the accumulated personal time will not be eligible for payout. Personal time is provided for family events, use as a “floating” holiday, appointments, non-work-related injuries, temporary disability, and illness. This includes absences due to illness, injury, or medical appointment of the employee’s child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent. Employees working more than thirty (30), but less than forty (40) hours per week will receive prorated personal time.

NOTE: Personal leave earned varies on employee’s start date. Please see Human Resource Director or refer to union contracts for details.

Non-union employees earn sixty-four (64) hours of personal leave per calendar year and may rollover over unused time to the following year(s) up to a maximum accumulation of thirty (30) personal days. Any accumulation over thirty (30) days will be paid out in January.

Union employees earn sixteen (16) hours per calendar year. Time must be used by December 31 of each year to avoid forfeiture of personal hours.

NOTE: Teamster members must take personal time in a minimum of one-hour increments. FOP members must take personal leave time in increments of one (1) workday. Please schedule personal time in advance.

All accumulated personal leave will be converted to vacation time upon separation from employment.

Statement of Policy for Vacation, PTO, & Personal Leave

1. New hires will begin accruing vacation immediately upon hire. New hire employees will not be permitted to use vacation until after the 90-day introductory period.
2. Final annual accrual will be rounded to the nearest whole day.
3. Vacation time balances cannot exceed 200% of the employee’s annual accrual unless approved by the Village Administrator for extenuating circumstances.
4. Employees subject to collective bargaining agreements shall be bound by the terms of those agreements to the extent inconsistent with Village policy. Employees should consult the relevant agreement for contractual policies for leave notifications.
5. For union employees, vacation requests will be scheduled based on seniority. As per the collective bargaining agreement, FOP employees should schedule vacations for the following year by December 1st. Teamsters vacation scheduled as practical. Non-union



employees may request vacation at any time throughout the year; approval based on business need. Non-Union employee time off requests for Thanksgiving and December may be made after September 1 and approved based on a rotating schedule.

6. Employees should request advance approval of 7 calendar days from their supervisors. If the need for vacation time is not foreseeable, employees must request approval as soon as it is practical after the employee is aware of the necessity of the leave. In some instances, in which the use of vacation leave is not foreseeable, at the discretion of management, employees may be required to utilize sick time in accordance with the sick time policy. Requests will be reviewed and may be denied based on a number of factors, including business needs and staffing requirements.
7. All vacation and personal time must be used prior to any time off without pay.
8. Upon resignation or retirement from the Village, full-time, eligible employees will be paid at the normal rate of pay for unused vacation leave.
9. If an employee transfers from one department to another within the Village, the vacation leave credit will also be transferred.
10. The established period for determining vacation leave credit begins on the employee's date of hire unless approved by the Village Administrator.
11. Vacation leave will not accrue while an employee is on leave of absence without pay for thirty (30) consecutive days, per union contracts.
12. All final determination on vacation and leave not explicitly spelled out in this policy shall be made at the discretion of the Village Administrator.
13. Village vacation policy complies with and meets the requirements of the Paid Leave for All Workers Act

Sick Leave

Immediately upon hire, full-time, non-union employees will begin to accrue sick leave benefits at the rate of 1.23 hours per payroll period, with the accumulated total available for use at the end of the 90-day introductory period. Employees working more than thirty (30), but less than forty (40) hours per week, will receive prorated sick time.

Sick leave is provided to the employee for medical or dental appointments, non-work-related injuries, temporary disability, and illness. This includes absences due to an illness, injury, or medical appointment of the employee's child, stepchild, spouse, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, on the same terms upon which the employee can use personal sick time benefits for the employee's own illness or injury.

Non-union employees earn thirty-two (32) hours of sick time per calendar year and may rollover over unused time to the following year(s) with no maximum accumulation. At no time is sick leave paid out. However, 240 days can be applied toward IMRF Retirement service credit.

Sick Leave Abuse

The Village may require an employee to submit a written verification from a health care professional for his/her illness or the illness of a family member when sick leave is used, and the employee is absent more than three (3) consecutive days. Sick leave is a privilege granted by the Village for the benefit of all Village employees. Any abuse by an employee could result in this privilege being denied that individual.

NOTE: Union employees should consult their union agreement for exact details related to sick leave benefits.

Paid Parental Leave

The Village will provide up to a maximum of three (3) weeks of paid parental leave to eligible employees following the birth of an employee's child or the placement of a child with an employee in connection with adoption and must be used within six (6) months of the Qualifying Event. Paid Parental Leave will be available one time within a rolling twelve (12) month period, which commences on the date of the Qualifying Event. The purpose of paid parental leave is to enable the employee to care for and bond with a newborn or a newly adopted child. This policy will run concurrently with leave under the Family and Medical Leave Act (FMLA).

Eligibility for Parental Leave

- The Village of Mahomet, unless otherwise covered by a collective bargaining agreement, grants paid paternal leave to full-time employees. Employees working more than thirty (30), but less than forty (40) hours per week, will receive prorated parental leave (other part-time and temporary employees are not eligible for this benefit); and
- Have been employed with the Village for at least twelve (12) months (the 12 months do not need to be consecutive) and have worked at least 1,250 hours during the twelve (12) consecutive months immediately preceding the date the leave would begin; and
- If both parents are employees of the Village at the time of the birth or adoption of the child, both parents are eligible for the paid parental leave.

In addition, employees must meet one of the following criteria "Qualifying Events":

- Have given birth to a child;
- Be the biological parent, or spouse of the biological parent, of the recently birthed child; or
- Have adopted a child who is 17 years old or younger. This provision does not apply to the adoption of a stepchild by a stepparent or the placement of a foster child.

Finally, eligible employees must use the paid parental leave for the purpose of caring for or bonding with the newborn or newly adopted child.

How to Apply

To apply for Paid Parental leave:

- Eligible Employees should give 30 days' notice to their supervisor or department head by completing by completing their time off request. Paid Parental Leave may be applied with notification, otherwise, the absence will be recorded as non-worked hours.

If you have applied for FMLA, the documentation provided will be used to verify eligibility, otherwise, the following will be required.

- Proof of a newborn child's birth will be required when an Eligible Employee applies for Paid Parental Leave for the birth and care of a newborn child.
- An authorized placement document will be required when an Eligible Employee applies for Paid Parental Leave for Adoption.

To validate an absence, appropriate documentation may be required at any time if requested by the supervisor, director, Payroll, or Village Administrator.

The occurrence of a multiple birth or adoption (e.g., the birth of twins or adoption of siblings) does not increase the three (3) week total amount of paid parental leave granted for that event.

Each week of paid parental leave is compensated at 100% of an employee's regular base pay. Paid parental leave will be paid on regularly scheduled pay dates.

Approved paid parental leave must be used within the six (6) month period immediately following the Qualifying Event (birth or adoption of a child). Employees must take paid parental leave in one continuous period of leave. Paid parental leave cannot be used on an intermittent basis.

An employee will not receive more than three (3) weeks of paid parental leave in any twelve-month period, regardless of whether more than one birth or adoption occurs.

Upon termination of the individual's employment at the Village, he or she will not be paid for any unused paid parental leave for which he or she was eligible.

Coordination with Other Policies

The Village will maintain all benefits for employees during the paid parental leave period just as if they were taking any other Village paid leave such as paid sick leave or paid time off.

If a Village holiday(s) occurs while the employee is on paid parental leave, such holiday(s) will not extend the total paid parental leave entitlement, and the employee will not receive additional holiday pay for the day.

An employee cannot receive short-term disability benefits and paid parental leave benefits at the same time. If an employee is eligible for short-term disability benefits after giving birth to a child, she should complete the short-term disability and then may take paid parental leave.

An employee cannot use paid parental leave during the waiting period before short-term disability benefits begin.

Coordination with FMLA

Paid parental leave taken under this policy will run concurrently with leave under the Family and Medical Leave Act (FMLA); the time off will be counted toward the twelve (12) weeks of available FMLA. All other requirements and provisions under the FMLA will apply. In no case will the total amount of leave, whether paid or unpaid, that is granted to the employee under the FMLA exceed twelve (12) weeks during the twelve (12) month FMLA period. Please refer to the family and medical leave policy for further guidance on the FMLA.

If the birthing parent is placed on a medical leave of absence before the child's birth, then the birthing parent must begin a qualifying medical leave of absence by using available sick time, vacation time, or personal time prior to becoming unpaid. Once the parent has given birth, then paid parental leave must be exhausted before continuing any unpaid leave.

For employees who wish to take paid parental leave during a time when it will not run concurrently with FMLA leave, arrangements for the timing of the paid parental leave must be requested and approved in advance by the Village Administrator.

Jury Duty

Village policy is to allow employees to serve on jury duty.

Regular, full-time employees will be paid for the time served on jury duty at a straight hourly rate for time served Monday through Friday. The Jury Service Voucher must be submitted to the HR Director. In effect, this is payment by the Village for the difference between jury pay and the amount the employee would have received had the employee worked. *(Note: If you live in a county where you receive separate checks for mileage and service, you retain your mileage check and submit your service check to the Village in order to be compensated for time served. If you live in a county where you receive a flat rate for both mileage and service, submit that check to the Village, and you will be reimbursed for mileage.)*

Employees must give the Village prior notice of the summons or subpoena to receive reimbursement. In addition, the employee must present satisfactory evidence that the jury duty was performed. Any day(s) when jurors are dismissed prior to the end of your regularly scheduled workday, employees should immediately report back to work.

Leave of Absence/Unpaid Personal Leave

All leave that does not involve paid time off are categorized as a leave of absence, or unpaid personal leave. Any requests for unpaid leave must be made in writing to the Village Administrator or Chief of Police and include the dates and expected date of return. An unpaid personal leave may be granted by the Village up to a maximum of 30 days. Any accrued vacation or personal time must be applied to the leave of absence prior to unpaid time. *Note: If medically related, inquire with the Human Resources Director regarding possible disability coverage and FMLA coverage.*

Insurance Coverage: To maintain insurance coverage, make arrangements with the Human Resources Director prior to leaving.

Returning to Work: Present your supervisor and HR Director with a written request at least one week prior to your planned return to work. The Village will make a reasonable effort to return you to the same or similar job held prior to your leave.

Failure to report back to work at the expiration of any leave granted will be considered a voluntary resignation.

Bereavement Leave

The Village currently provides regular, full-time employees working forty (40) hours per week up to three (3) consecutive days leave from regularly scheduled duty in the event of the death of the employee's:

- Spouse
- Father (Includes stepfather and Father-in-law)
- Mother (Includes stepmother and Mother-in-law)
- Sister (Includes stepsister and Sister-in-law)
- Brother (Includes stepbrother and Brother-in-law)
- Son (Includes stepson and Son-in-law)
- Daughter (Includes Stepdaughter and Daughter-in-law)
- Grandparent (Includes Step-grandparents and Grandparents-in-law)
- Grandchild (Includes Step-grandchildren and Grandchildren-in-law)
- Member of the employee's household

NOTE: Employees working less than 40 hours per week will be granted prorated bereavement leave.



Illinois Child Bereavement Leave Act (CBLA): In the event of the death of an employee's son or daughter, (includes biological, adopted, or foster child, a stepchild, legal ward, or a child of a person standing *in loco parentis*), can take up to two (2) weeks/ten (10) workdays unpaid leave, in accordance with Illinois law. If an employee suffers the death of more than one child in any 12-month period, the employee is entitled to take up to six weeks of unpaid bereavement leave in the 12-month period. Employees must provide their supervisor notice in advance of at least 48 hours of the intention to take leave under the Act, unless it is not reasonable or practicable. Please refer to the Illinois CBLA for rules and regulations under the law.

Extended Family: Employees are granted up to eight (8) hours of paid leave to attend the visitation and/or funeral of a relative other than the above, who is not a member of the employee's household. This includes: an aunt, uncle, niece, nephew, or cousin of the employee, or the employee's spouse.

NOTE: Up to two (2) additional days will be granted in the event of multiple deaths, or extenuating circumstance which cause added hardship, or at the discretion of the Village Administrator. In the event the funeral is delayed employees may have the excused bereavement leave delayed to include the date of the funeral.

Employee Rights and Responsibilities Under the Family and Medical Leave Act

EMPLOYEE ENTITLEMENT

An eligible employee may take up to twelve weeks of Family and Medical leave during each twelve-month period for which eligibility criteria have been met. The initial twelve-month period is measured from the date the employee first takes FMLA leave. The next twelve-month period begins the first time FMLA leave is taken after completion of any previous twelve-month period. Family and Medical Leave shall be granted for the birth or placement of a child for adoption or foster care; for the care of an immediate family member (child, spouse, or parent) with a serious health condition; or when an employee is unable to perform the functions of his or her position due to a serious health condition. For leave taken for the birth or placement of a child for adoption or foster care, entitlement expires at the end of the twelve-month period following the date of the birth or adoption placement.

EMPLOYEE ELIGIBILITY

To be eligible for FMLA benefits, a Village of Mahomet employee must:

- (1) have worked for the Village of Mahomet for at least twelve months; and
- (2) have worked at least 1250 hours of service during the previous twelve months.

SERIOUS HEALTH CONDITION

Serious health condition means an illness, injury, impairment, or physical or mental condition that involves:

- any period of incapacity or treatment connected with inpatient care (i.e., an overnight stay) in a hospital, hospice, or residential medical facility;

- any period of incapacity requiring absence of more than three calendar days from work, school, or other regular daily activities that also involves continuing treatment (or under the supervision of) a health care provider;
- any continuing treatment by (or under the supervision of) a health care provider for a chronic or long-term health condition that is incurable or so serious that, if not treated, would likely result in a period of incapacity of more than three calendar days; or
- prenatal care.

APPLICATION PROCEDURES

Employees should complete the TO BE COMPLETED BY EMPLOYEE portion of the FMLA Leave Form and submit it to the Human Resource Director. The HR Director completes the TO BE COMPLETED BY HR DIRECTOR OR VILLAGE ADMINISTRATOR portion and returns it to the employee. Employee then submits the request to the Village Administrator for final approval.

MEDICAL CERTIFICATION

A Certification issued by the employee's or the family member's health care provider is required to verify a request for Family and Medical leave due to a serious health condition. Requests for paid leave shall be in accordance with Village policies. The Village may require employees to provide the opinion of a second health care provider designated or approved by the Village. Any expenses associated with obtaining second opinions shall be the responsibility of the Village.

RETURN FROM FAMILY AND MEDICAL LEAVE

The Village may require an employee to obtain a statement from a health care provider that he/she can resume work. Employees are expected to contact the Human Resource Director and employing departments at least thirty calendar days in advance of the anticipated date of return. A staff employee who has been absent for Family and Medical Leave shall be restored to the position of employment held by the employee when the leave commenced; or an equivalent position with equivalent employment benefits, pay and other terms and conditions of employment.

USE OF PAID AND UNPAID LEAVE

Birth or Placement of a Child for Adoption or Foster Care: An employee must apply accrued time during the twelve-week period in accordance with the Personnel Policy Handbook of the Village. Any portion of the twelve-week period for which accrued leave is not applied shall be without pay.

Serious Health Condition, Family Member or Employee: For care of a spouse, child, or parent with a serious health condition or because of an employee's own serious health condition, the leave is provided under the Personnel Policy Handbook.

INSURANCE COVERAGE CONTRIBUTIONS DURING UNPAID LEAVE

An employee on family or medical leave will continue to be covered under the Village's Group Insurance programs under the same terms as if the employee had been continuously working during the leave period provided that:

- (1) Coverage shall end when the employee notifies the Village of his/her intent not to return to work, fails to return on the scheduled date or exhausts his/her family or medical leave

rights under this policy;

(2) The employee will be required to pay his/her share of applicable premium payments at the same time as such payments would be made if by payroll deduction. Coverage shall cease if an employee's premium payment is more than 30 days late.

(3) The Village may recover its premium cost if the employee fails to return to work following the exhaustion or expiration of FMLA leave unless the reason for the failure to return is a serious health condition of the employee, spouse, parent or child or other circumstances beyond the employee's control. In this event, the Village may require a certification of the existence of a serious health condition which the employee must provide within 30 days of the request.

QUESTIONS

Employees should discuss questions or disagreements about leave under the Family and Medical Leave Act with the Human Resource Director or Village Administrator

Interpretation of specific requirements of the Family and Medical Leave Act policy is subject to provisions contained in the full text of the Act. Questions regarding the provisions of the FMLA and the Department of Labor Regulations for its implementation should be directed to the Human Resource Director or Village Administrator.

Military Leave

Military leave, continuation of benefits, and job reinstatement will be provided in accordance with the Illinois Military Leave of Absence Act, Illinois Public Employee Armed Services Rights Act, Illinois Service Members Employment Tenure Act, Illinois Local Government Employees Benefits Continuation Act and Uniformed Services Employment and Re-Employment Rights Acts.

Employees should provide copies of their military orders to their supervisor and the Human Resources Director as soon as possible to ensure correct benefits and pay administration.

Donated Leave Time

To promote a compassionate and family-friendly work environment, the Village will permit employees to donate earned leave directly to other employees experiencing catastrophic health issues or medical emergencies. The Donated Leave Time Program allows full-time Village employees to voluntarily donate a portion of their earned sick, vacation, or personal leave time to other full-time Village employees who have entirely exhausted their own earned leave time, and who are suffering from a catastrophic health condition or injury, (determined by the Village Administrator, if there is any question), which is expected to require a prolonged absence from work; or in the event of a spouse or child, (natural, step, or adopted), suffering a catastrophic illness or injury that has been certified by a physician.

Eligibility

- **Recipient:** An employee may be eligible to receive donated sick, vacation, or personal leave time from other eligible Village employees if the following criteria and requirements are met:
 1. Employment with the Village of at least (90) days of continuous service
 2. A catastrophic health condition or injury which requires absence from work for a prolonged period of at least ten (10) workdays.

3. Medical verification from a physician describing the nature, severity, and the anticipated duration of the disability.
 4. Exhaustion of all earned leave time including personal days, compensatory time, sick leave, and vacation leave
 5. Authorized receipt of not less than eight (8) hours from one (1) or more qualified leave donors
 6. A maximum of 480 hours on a non-retroactive basis may be accepted annually.
- **Donor:** An employee may be eligible to donate sick or vacation leave time to other eligible Village employees provided they meet the following criteria:
1. Employment with the Village of at least ninety (90) days of continuous service
 2. An irrevocable donation of not more than eighty (80) hours, or less than eight (8) hours to any one (1) recipient may be donated within a period of one (1) year, if the donor will retain a remaining balance of not less than eighty (80) sick hours.

Procedures

The Donated Leave Program will be administered by the Finance Director and/or the Village Administrator and is subject to monitoring and audit.

Participation in the program is strictly voluntary and is limited to a recipient receiving a total of not more than four-hundred eighty (480) hours annually, on a non-retroactive basis. Donated leave time is subject to approval by the employee's immediate supervisor. A Recipient Certification form must be signed by recipient and the recipient's immediate supervisor, and the Donor Transfer Certification form must be signed by the donating employee and the donating employee's Director Level Supervisor. These forms are available from the HR Director. In the event the recipient is unable to complete the appropriate form; the employee's designated family may complete the form on behalf of the employee. A supervisor may also initiate this process on behalf of an employee. Complete Recipient and Donor Transfer Certification forms will be forwarded to the Village Administrator for approval, processing the transfer of leave time, and placement in the employee's personnel files.

If approved, the eligible donor's sick leave, vacation leave, and/or personal leave time will be reduced by the number of hours donated. If approved, the eligible recipient will be credited with the donated time. The donated leave time will be placed in a leave bank in the recipient's name and deducted each pay period as needed. The recipient may receive sick, vacation, and/or personal leave time from more than one (1) donor to a maximum of four-hundred eighty (480) hours within a period of one (1) year and may not transfer such time received to another employee. The leave recipient will continue to accrue sick, vacation, and personal time while using donated leave time. The recipient will continue to draw on his/her leave time pursuant to applicable leave policies.

Any unused donated leave time will not be returned to the donor but will remain in a leave bank for future recipients. Recipients may not collect Temporary Disability Insurance while participating in the Leave Donation Program. Once an employee has exhausted all benefits from the Leave Donation Program, the employee may enroll or reenroll in Temporary Disability Insurance Program.

Pregnancy Accommodation



In accordance with the federal Pregnant Workers Fairness Act (PWFA) and the Illinois Human Rights Act, if an employee needs a temporary change to how, when, or where you work due to pregnancy or related conditions, you may request accommodation under this policy. The Village generally approves such a request so long as the accommodation requested is reasonable and will not create an undue hardship for the Village. The Village will determine on a case-by-case basis whether a requested accommodation is reasonable or would create an undue hardship after considering the nature of the accommodation, the needs of the Village and its customers, the needs of the Village's other employees, operations, and its resources. For more information on applicable state laws, download the Illinois Department of Human Rights' fact sheet from their website at www.dhr.illinois.gov.

How to Request an Accommodation

You may make an oral request for accommodation or in writing to the Village Administrator. Applicants may request an accommodation from their point of contact during the hiring process. A request for an accommodation should include an explanation of why you require an accommodation, which may include any physical limitations or risks you face in your job, or a description of the difficulties you are having with one or more aspects of your job. Your request may also include a description of the accommodation you are requesting. A request should also include the date when accommodation will become necessary and the expected duration of your need for accommodation. If the end date for your accommodation changes in the future, notify your supervisor and the Village Administrator.

Specific Types of Accommodations

Each request for an accommodation will be considered on a case-by-case basis. You and your supervisor are encouraged to think creatively and focus on your individual needs and the needs of your department in determining an appropriate and reasonable accommodation that does not create an undue hardship for the Village.

The Village recognizes that the Pregnant Workers Fairness Act (PWFA) is a federal law that requires covered employers to provide "reasonable accommodations" to a qualified worker's know limitations related to pregnancy, childbirth, or related medical conditions, unless the accommodation will cause the Village an "undue hardship." Learn more at www.EEOC.gov/Pregnancy-Discrimination.

Nursing Mother in the Workplace

Upon an employee's request, the Village will reasonably attempt to accommodate an employee and provide a location other than a bathroom, within proximity to the employee's work area that is shielded from view, and free from intrusion from coworkers and the public, which may be used by an employee to express breastmilk.

Victims' Economic Security & Safety Act (VESSA)

The Victims' Economic Security and Safety Act (VESSA) provides an employee who is a victim of domestic violence, or who has a family or household member who is a victim of domestic

violence, with up to eight (8) weeks of unpaid leave per any twelve (12) month period to address issues arising from domestic or sexual violence. VESSA does not provide additional leave if the leave is also covered by the Family and Medical Leave Act.

RISK MANAGEMENT & SAFETY

Village Vehicles

In using the Village's vehicles and equipment, employees must keep in mind that they are representatives of the Village government, and that their adherence to the rules of safety and courtesy on the road is a reflection on the Village. While operating a Village vehicle an employee is subject to the provisions of the Village's policy on employee conduct and all applicable state laws.

For any employee to operate a Village vehicle, he/she must possess a valid driver's license issued by the State of Illinois to operate such vehicle type, receive authorization to use the vehicle, and follow the stated checkout procedure, (see below). In the event an employee's driver's license is suspended; the employee must immediately notify his/her supervisor.

Any fines incurred by an employee while operating a Village vehicle due to traffic or parking violations are the responsibility of the employee, unless the Village Administrator approves payment of the fine. Village vehicles are not to be used for an employee's personal use, or for any other unauthorized purpose.

Any employee who is required to obtain and maintain appropriate driver's licenses, including a commercial driver's license, as a condition of his continued employment, must notify his/her supervisor of any change in status of his/her driver's license. Transportation Laborers must obtain a CDL Class B, with Air Brake endorsement, within 90 days of employment. Failure to obtain or maintain the required driver's license, or to notify the appropriate Supervisor of any change in status, subjects an employee to discipline, up to and including termination of employment.

Checkout Procedure:

- ✓ When a Village vehicle is needed for Village use, mark on vehicle calendar and pick up keys from the designated area.
- ✓ Upon your return or completion of a job, clean out vehicle, refuel, return to proper location, return keys to designated area, and sign the vehicle in as being returned.

Texting while driving puts millions of Americans who drive on the job at risk every day. Using a cell phone while driving increases the risk of a crash by four times, and texting increases crash risk by 23 times. Village employees must refrain from using handheld cell phones and other mobile devices while operating a motor vehicle. Village employees who need to use a cell phone while operating a motorized vehicle on the road must first park the vehicle in a safe location. Failure to follow Village policy and refrain from talking on the cell phone, texting, or

emailing while driving on the job subjects an employee to discipline, up to and including termination of employment.

Take-Home Vehicle Policy

Statement of Policy:

To ensure the integrity of the policy, strict procedures and prohibitions contained in this and other applicable policies of the Village shall govern it. This policy is a privilege extended to authorized, designated personnel and applies only to vehicles assigned to the Village Administrator, Superintendent of Public Works, Police Command Staff, and School Resource Officer. The Village Administrator shall have sole authority to allow assigned vehicles to be taken home and provide that authority in writing for long-term (longer than one month) or permanent status. The Village President shall have authority to grant approval for the Village Administrator.

Assignment of Take-Home Vehicles:

- (a) Assignment of take-home vehicles should be based on the location of the employee's residence, the nature of the employee's job, whether the employee performs work outside of regular business hours, the employee's employment status, and available resources. The employee must reside within a 10-mile radius from the nearest Village of Mahomet corporate limit using the shortest, most economical and reasonable route.
- (b) Employees are cautioned that under federal and local tax rules, personal use of a village vehicle may create an income tax liability for the employee and shall be reported appropriately.
- (c) Travel to and from the home will not be considered work time unless the employee is responding to and from an emergency as part of the employee's duties.
- (d) Employees are only permitted to use assigned vehicles for personal errands (such as stops at grocery stores, cleaner's etc.) while traveling directly to and from work or other authorized assignments or location. Once a member has arrived home, any such use of the vehicle is absolutely prohibited and unauthorized.
- (e) Employees may be subject to disciplinary action for failing to maintain their take-home vehicle in proper working order or if there are signs of mechanical abuse or uncleanliness. All vehicle maintenance should occur during regular work hours when possible. No compensation will be made for any maintenance performed off-duty.

Take-Home Vehicle Usage:

- (a) Unless prior written approval from the Village Administrator or Village President is granted, vehicles shall only be used for work-related purposes only and not for personal reasons, unless special circumstances exist, and the Village Administrator or Village President gives prior authorization.

- (b) Vehicles are to be parked off-street when available at the employee's residence unless prior arrangements have been made with the Village. If the vehicle is not secured inside a locked garage, all removable village equipment shall be removed and properly secured in the residence.
- (c) Vehicles are to be secured at the appropriate village facility when an employee is away (e.g., on vacation) for periods exceeding one week.
- (d) If the vehicle remains at the employee's residence, the Village shall have access to the vehicle.

Seat Belt Policy

It is Village policy, and a condition of employment, that all employees who operate or ride in Village vehicles, or operate or ride in personal vehicles on Village business, wear properly fastened and adjusted seat/shoulder belts. Employees are required to report any malfunction of seat/shoulder belts, and to have this equipment repaired or replaced as soon as possible after its discovery. Any employee found operating or riding in a Village vehicle, or personal vehicle on Village business, without seat belts/shoulder harnesses fastened subjects an employee to discipline, up to and including termination of employment.

Village Tools & Equipment

The Village will supply all tools and equipment to perform assigned tasks. Tools and equipment will be picked up at the end of the workday and returned to their proper, secured location. Village tools are not to be removed from Village premises except in the normal course of work duties. No personal use of Village tools and equipment. Village property is not to be taken home for any purpose. Violation of this policy subjects an employee to discipline, up to and including termination of employment.

Concealed Carry & Prohibited Weapons Policy

This policy applies to all employees, clients, and visitors of the Village of Mahomet. All persons covered by this policy, unless authorized by law or a specific exception in this policy, are prohibited from:

- Possessing, storing, carrying, or unlawfully using any weapon or firearm on Village property or in any vehicle owned, leased or controlled by The Village, even if that person has a valid federal or state license to possess or carry a firearm.
- Displaying, brandishing, discharging, or otherwise using any weapons or firearms, including concealed weapons or firearms.

Exceptions

The carrying or use of a firearm will be permitted in the following circumstances:

- The firearm is carried by an on or off-duty law enforcement officer required to carry a weapon or firearm as a condition of his or her employment, or by an enforcement officer from an external agency conducting official business in work environments designated to the Village, or

- A concealed firearm may be stored within a personally owned vehicle only if all the following conditions are met, or:
 - ✓ The individual has a valid concealed carry permit; and
 - ✓ The firearm and its ammunition is concealed in a case within the locked vehicle; "case" includes a glove compartment or console that completely encloses the firearm or ammunition, the trunk of the vehicle, or a firearm carrying box, shipping box, or another container.

- The carrying, possession or transportation of a firearm is in accordance with the following state statutes regulating the carrying, transportation or possession of firearms/weapons:
 - ✓ 720 ILCS 5/24-1 from Ch. 38, par. 24-1 Sec. 24-1. Unlawful use of weapons.
 - ✓ 430 ILCS 66 Firearm Concealed Carry Act.
 - ✓ 430 ILCS 65 Firearm Owners Identification Card Act.

Safety Policies & Rules

We are committed to providing a safe working environment for all employees and customers. All employees will be held accountable to maintain a safe and healthy environment, and ensure adherence to all safety precautions and policies.

SAFETY POLICY: Our operation requires that we meet many challenges. In responding to these challenges, let one primary rule be clear:



THERE IS NO JOB OR OBJECTIVE SO IMPORTANT THAT WE WILL RISK THE SAFETY OR HEALTH OF ANY EMPLOYEE TO ACHIEVE IT.

General Safety Rules

- In case of sickness or injury, no matter how minor, report any work-related injury or illness within a reasonable time to management. In no case, should an employee treat his/her own or another's injuries.
- Safety devices are for your protection. Never operate a machine unless all guards are in place.
- Guards should never be removed, except when necessary to make adjustments or repairs, and should be replaced immediately upon completion of work requiring their removal.
- Never distract the attention of another worker, as you might cause him/her to be injured.
- Running or horseplay on premises is not permitted.
- Intoxicating beverages or substances will not be permitted on the premises at any time.
- Do not attempt to lift or push objects which may be too heavy for you. Ask for help when needed. Learn to lift the right way to avoid strains: Bend your knees, keep your body upright, then, push upward with your legs.
- Follow all safety rules for handling and driving motorized vehicles, such as Village cars, trucks, tractors, mowers, UTV, fork lifts and safety lifts.
- Turn off all equipment before cleaning, adjusting, or repairing.
- Keep your working area and equipment clean.
- EXIT DOORS, AISLES, & FIRE EXTINGUISHERS MUST BE KEPT CLEAR.
- Learn the location and proper use of fire extinguishers; observe all caution signs.
- If you see someone working carelessly, or you observe any unsafe conditions, alert management.
- Wear appropriate clothing for your work area. Use personal protective equipment, such as steel toed shoes, safety vests, safety glasses, and hard hats where required.

- Refrain from smoking in “no smoking” areas.
- Familiarize yourself with all exits from the facility.
- Seat belts must be worn by all occupants who use Village vehicles and equipment.
- Safety harnesses must be used when applicable.

Accident Reporting & Investigation

Risk Reduction Measures

Employees are expected to exercise good judgement and to inform their supervisor or the Human Resources Director within reasonable time if any employee or client exhibits behavior which could be a sign of a potentially dangerous situation. Such behavior may include:

- ✓ Discussing weapons or bringing weapons to the workplace
- ✓ Displaying overt signs of extreme stress, resentment, hostility, anger
- ✓ Making threatening remarks
- ✓ Sudden or significant deterioration of performance
- ✓ Displaying irrational or inappropriate behavior

Reporting Procedures

All potentially dangerous situations must be reported within reasonable time to a supervisor or the Human Resources Director. Reports can be made anonymously, and all reported incidents will be investigated. Reports or incidents warranting confidentiality will be handled appropriately and information will be disclosed to others only on a need-to-know basis.

Employee Responsibilities

Report any accident, no matter how slight within a reasonable time, to your supervisor, the Village Administrator, or Police Chief immediately following an accident.

1. Complete injury report form(s)
2. Turn in doctor notices to the HR Director to be put in file and keep employer informed of any changes in medical condition.

Employer Responsibilities

1. Ensure employee receives proper medical attention. If there is any question as to whether an employee should be sent for medical attention, send them to Carle Occupational Medicine in Urbana.
2. Complete accident report with employee.
3. Follow up with employee and doctor following treatment.
4. Review doctor’s notice and discuss light duty option with doctor and employee.
5. Make sure employee understands what they must do and file claim with person maintaining worker’s compensation.

6. Follow up with employee to ensure they are improving, medical bills are paid properly, and handle any problems employee may encounter.
7. Investigation of accident and reporting to the Village to prevent any further accidents.
8. Periodical review of accidents to identify trends and implement solutions.

Drug and Alcohol Policy

Drug-Free Workplace

In order to ensure a safe work environment and compliance with the Drug-Free Workplace Act of 1988 (41 U.S.C. 8101 *et seq.*), Village of Mahomet maintains a drug-free workplace. Accordingly, the Village of Mahomet prohibits employees from engaging in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance in accordance with the requirements of the (Public Law 100–690, 102 Stat. 4181), use of drugs, and use of alcohol in the workplace. The foregoing prohibition shall apply to Village of Mahomet property, including in Village of Mahomet vehicles and any private vehicles parked on Village of Mahomet premises or worksites.

For purposes of this policy, the term “drugs” includes, but shall not be limited to: (i) any non-prescribed controlled substance that the employee is not authorized to possess or consume by law; (ii) any substance listed in the Controlled Substances Act (720 ILCS 570 *et seq.*); (iii) any substance listed in the Cannabis Control Act (720 ILCS 550 *et seq.*); and (iv) drugs or substances which may not be listed in the Controlled Substances Act or the Cannabis Control Act but which have adverse effects on perception, judgment, memory, or coordination. A non-exhaustive list of applicable drugs includes, but is not limited to, the following:

Opium	Psilocybin-psilocin
Morphine	MDA
Codeine	PCP
Heroin	Chloral Hydrate
Meperidine	Methylphenidate
Cannabis	Hash
Barbiturates	Hash Oil
Glutethimide	Steroids
Methaqualone	Tranquilizers
Cocaine	Amphetamines
Phenmetrazine	LSD
Mescaline	

I. Prohibited Conduct

The following conduct is prohibited:

1. The unauthorized use, possession, manufacture, distribution, or sale of drugs, drug paraphernalia, or alcohol while on or in Village of Mahomet property, while conducting work-related business, or during working hours.

2. Being under the influence of drugs or alcohol while on or in Village of Mahomet property, while conducting work-related business, or during working hours.
3. Being under the influence of legal or prescribed drugs or chemicals used in excess of, or in non-conformity with, prescribed limits while on or in Village of Mahomet property, while conducting work-related business, or during working hours.
4. The illegal use, possession, manufacture, distribution, or sale of drugs or drug paraphernalia (while on or off duty).
5. Village of Mahomet prohibits its law enforcement officers, corrections officers, probation officers, firefighters and paramedics from the use, possession, manufacture, distribution or sale of cannabis while on or off duty.
6. Storing any illegal drug, drug paraphernalia, cannabis or open alcohol in or on Village of Mahomet property.
7. Failing to notify an employee's supervisor prior to starting work of any known side effects of medications, prescription drugs, or other chemical compounds or supplements of any kind, including cannabis, that the employee is taking (or has taken) which might affect the performance of the employee's duties.
8. Refusing to immediately submit to an alcohol and/or drug test when requested by a supervisor.
9. Failing to provide, within one workday following a request, documentation confirming a valid prescription for any drug or medication identified by a positive drug test.
10. Failing to adhere to the requirements of any drug or alcohol treatment program in which the employee is enrolled as a condition of continued employment.
11. Failing to notify the employee's supervisor of any arrest, conviction, or relevant plea (including pleas of guilty and *nolo contendere*) relating to drugs or alcohol no later than the earlier of the next date the employee is scheduled to work or two calendar days following the arrest, conviction, or plea.
12. Tampering with, adulterating, altering, substituting, or otherwise obstructing any testing process required pursuant to this policy.
13. Performing any safety-sensitive duties while having a blood alcohol concentration of .02 or greater.
14. Possessing or using drugs or alcohol while on duty or while operating a commercial vehicle.
15. Operating a commercial vehicle within four hours after using alcohol (an on-call employee who consumes alcohol within four hours of being called in must acknowledge the use of alcohol and may not report for duty).
16. Consuming alcohol or cannabis during the eight-hour period following an accident requiring a drug and alcohol test before a post-accident alcohol or drug test is given.

17. Reporting for duty or remaining on duty requiring the operation of a commercial vehicle when the employee has used a drug or drugs, except when the use is pursuant to instructions of a physician who has advised the employee that the substance does not adversely affect the employee's ability to safely operate a commercial vehicle.

II. Required Conduct

The following conduct is required of all Village of Mahomet employees:

1. Employees must notify their supervisor prior to starting work of any known side effects of medications, prescription drugs, or other chemical compounds or supplements of any kind, including cannabis, that they are taking (or have taken) which might affect the performance of their duties or threaten the safety of the employee or any other person.
2. Employees must notify their supervisor of any arrest, conviction, or relevant plea (including pleas of guilty and *nolo contendere*) relating to drugs or alcohol no later than the earlier of the next date the employee is scheduled to work or two calendar days following the arrest, conviction, or plea. In accordance with federal law, Village of Mahomet will notify any applicable federal contracting officer(s) of any relevant conviction(s) or plea(s) within 10 days of receiving notice of the conviction or plea.
3. Employees must submit to drug testing in accordance with this policy and applicable law.

III. Voluntary Treatment for Abuse of Drugs and/or Alcohol

The Village of Mahomet strongly encourages employees who believe or suspect that they may be abusing drugs and/or alcohol to voluntarily seek treatment before their job performance is affected. Any employee who notifies Village of Mahomet of alcohol or drug abuse problems will be treated in the same manner as any other employee with an illness. Information and communications regarding an employee's voluntary treatment or counseling due to actual or suspected drug and/or alcohol abuse shall remain confidential in accordance with state and federal law.

Employees who voluntarily seek treatment for drug and/or alcohol abuse shall not be subject to discipline, discharge, or discrimination based solely on such voluntary treatment if the treatment is sought prior to:

1. The employee testing positive for illegal drugs and/or alcohol;
2. The employee being notified of an upcoming drug and/or alcohol test;
3. The occurrence of an event that gives rise to reasonable suspicion that the employee is under the influence of drugs and/or alcohol;
4. Any return to duty or related follow-up testing for drugs and/or alcohol; and/or



5. The occurrence of an accident which requires the employee to submit to drug and/or alcohol testing.

Employees who seek voluntarily treatment for drug and/or alcohol abuse shall continue to be subject to appropriate disciplinary action up to and including termination for substandard job performance, unexcused absences, abuse of drugs and/or alcohol, or any other violations of this manual, whether such violations are directly or indirectly related to the employee's use of drugs and/or alcohol.

Furthermore, employees who voluntarily seek treatment for drug and/or alcohol abuse shall not be excused from required drug and/or alcohol testing in accordance with this policy even when voluntary treatment was sought prior to the testing in question. No employee shall be permitted to use voluntary treatment for drug and/or alcohol abuse to avoid otherwise legitimate disciplinary action for failure to comply with this policy or other provisions of the manual.

Employees may request a medical leave of absence to obtain treatment for drug and/or alcohol abuse in accordance with the Family and Medical Leave Act of 1993 and other applicable law. Such leave requests shall be treated in the same manner as any other request for leave pursuant to this policy. Village of Mahomet may also grant reasonable accommodations for employees being treated for drug and/or alcohol abuse so long as those employees are participating in a treatment program and are not currently abusing drugs and/or alcohol. Village of Mahomet will not retaliate or discriminate against any employee for requesting leave or a reasonable accommodation to obtain treatment for drug and/or alcohol abuse.

IV. Acknowledgement

In accordance with applicable law, employees are required to acknowledge and agree to this policy as a condition of employment. Any employee violating this policy is subject to discipline, up to and including termination of employment.

Drug and Alcohol Testing of All Employees

I. Reasonable Suspicion

All employees are required to submit to alcohol and/or drug testing if a supervisor determines that there is reasonable suspicion to believe that an employee has been using illegal drugs, abusing prescribed drugs, is under the influence of alcohol or cannabis, or is consuming alcohol or cannabis while working.

For the purposes of this policy, reasonable suspicion means a belief based on objective facts sufficient to lead a reasonable prudent person to find that an employee is using, or has used, drugs or alcohol in violation of this policy. Such a suspicion shall be drawn from specific, objective facts and reasonable inferences drawn from those facts in light of experience.

Some factors that may be considered in determining whether a finding of reasonable suspicion is appropriate may include, but are not limited to, any of the following, alone or in combination:

1. Observable phenomena, such as direct observation of drug or alcohol use, the presence of the odor of drugs or alcohol on or about the employee and/or the physical symptoms or manifestations of being under the influence of drugs or alcohol;
2. Abnormal conduct or erratic behavior;

3. Excessive unexcused absenteeism, tardiness, or deterioration in work performance;
4. Slurred speech or unsteady walking or movement;
5. Illegal possession of drugs or controlled substances or an arrest for violation of a drug statute;
6. Information obtained from a reliable and credible source with personal knowledge that has been independently corroborated;
7. Testing for cannabis based on reasonable suspicion shall be supported by the good faith belief that there is some impairment of the employee while at the workplace, while engaged in work for the employer or while on call subject to the definition of those terms in the Cannabis Regulation and Tax Act, 410 ILCS 705/10-50.

Once reasonable suspicion has been determined, the employee shall be required to take the applicable drug and/or alcohol test. An order to submit to testing shall be in writing and signed by a supervisor. If an employee declines the test, it will be treated as a positive test and the employee will be subject to discipline up to and including termination. When an employee is ordered to submit to a drug and/or alcohol test as a result of a supervisor's reasonable suspicion, the employee will not be allowed to return to work pending the results of the drug and/or alcohol test.

II. Post-Accident Testing

All accidents, including those involving a vehicle, must immediately be reported to an employee's supervisor. The supervisor shall investigate the circumstances of the accident and determine if there is reasonable suspicion to require a drug and/or alcohol test. If it is determined that the employee caused or contributed to occurrence of the accident or the employee was otherwise at fault, the employee may be required to submit to a drug and alcohol test regardless of the existence of reasonable suspicion.

Post-accident testing for cannabis shall be supported by the good faith belief that there is some impairment of the employee while at the workplace, while engaged in work for the employer or while on call subject to the definition of those terms in the Cannabis Regulation and Tax Act, 410 ILCS 705/10-50.

If post-accident drug and/or alcohol testing is ordered, the employee involved must submit to a drug and/or alcohol test within two hours of the accident. An employee who fails to remain readily available for post-accident testing or leaves the scene of an accident without a valid reason or permission by his or her supervisor will be deemed to have refused to submit to testing. The employee to be tested shall not be permitted to drive himself or herself to the collection site.

III. Types of Testing

Any of the following methods may be utilized to test an employee for the presence of drugs and/or alcohol:

1. Urine testing;

2. Evidentiary breath testing device (Breathalyzer);
3. Blood testing;
4. Hair follicle testing; or
5. Saliva testing.

IV. Licensed Clinical Laboratory Only

Village of Mahomet shall use only licensed clinical laboratories for drug and/or alcohol testing. Such laboratories shall be responsible for maintaining a proper chain of custody of any samples. If an employee tests positive for drugs and/or alcohol, a confirming test shall be conducted. The laboratory will not submit a positive test result to Village of Mahomet unless the confirming test result is also positive for the same sample. The laboratory shall retain a portion of the tested sample so the employee can arrange for another confirming test to be conducted by a licensed clinical laboratory of the employee's choice and at the employee's expense. Once the portion of the tested sample is delivered to the clinical laboratory selected by the employee, the employee shall be responsible for maintaining the proper chain of custody for that portion of the sample.

Employees who test positive for drugs may request a second test of the remaining portion of the split sample within 72 hours of notification of a positive test result by a medical review officer. A medical review officer is a licensed physician responsible for receiving and interpreting laboratory results from applicable tests.

V. Records Relating to Drug and/or Alcohol Tests

Records reflecting positive drug and/or alcohol tests will be kept in the employee's file and will be kept confidential in accordance with applicable law. Information regarding drug and/or alcohol tests and an employee's participation in a substance abuse rehabilitation program may be disclosed to supervisors only if such information relates to the employee's ability to perform his or her work duties or the employee's need for a reasonable accommodation under the Americans with Disabilities Act of 1990 or other applicable law.

For employees in safety sensitive positions, the following records shall be maintained for a minimum of five years: (i) records of annual management information system reports; (ii) records regarding employee evaluations and referrals to substance abuse professionals; (iii) records relating to follow-up tests and follow-up schedules; (iv) records relating to refusals to submit to drug and/or alcohol tests; (v) records of alcohol test results indicating an alcohol concentration of .02 or greater; (vi) verified positive drug test results; and (vii) breath testing device calibration documentation.

VI. Required Records from Prior Employment as Driver of a Commercial Vehicle

In accordance with applicable law, any individual who is given an offer of employment for a safety-sensitive position requiring a commercial driver's license (CDL) and who has worked as a driver of a commercial vehicle during the two-year period immediately preceding the offer of employment, must authorize his or her prior employer(s) during the two-year period immediately preceding the offer of employment to release information to Village of Mahomet regarding any positive alcohol or drug tests and/or any refusal to submit to an alcohol or drug test.

This information must be obtained before the individual can be hired by Village of Mahomet. However, if the information has not arrived by the individual's anticipated start date and the individual has passed a pre-employment drug test, the individual may be hired, and the requested information can be obtained from the individual's prior employer(s) within 14 calendar days of the individual's date of hire. If the information has not been received within 14 calendar days of the individual's date of hire, the individual will not be permitted to drive a commercial vehicle until the information has arrived. If the information obtained from any prior employer indicates that the individual tested positive for drugs or alcohol or refused to be tested during the past two years, that individual will not be permitted to drive a commercial vehicle unless subsequent information indicates that the individual was evaluated by a substance abuse professional and successfully completed return to duty testing.

VII. Compensation

If an employee is ordered to submit to an involuntary post-employment drug and/or alcohol test, the time spent by the employee traveling to and from the test and waiting for and undergoing the test will be considered compensable working time unless otherwise provided by law or contract. Pre-employment drug and/or alcohol tests will not be compensated.

VIII. Cutoff Levels for Drugs and Drug Metabolites; Blood Alcohol Exceedances

Cutoff levels for all drug and drug metabolite testing shall be consistent with the guidelines established by the U.S. Department of Health and Human Services (HHS). An employee shall be deemed to be under the influence of alcohol if the applicable blood alcohol test demonstrates a level of .02 or greater.

IX. Policy Violations

Any employee testing positive for drug usage, blood alcohol levels greater than .02, or engaging in any other prohibited conduct concerning drug or alcohol shall be subject to disciplinary action up to and including immediate termination. Regardless of disciplinary action taken, all such employees will be advised of resources available to evaluate and treat problems associated with drug and/or alcohol abuse.

Employees in safety-sensitive positions, including those that require a CDL, who are not terminated for violation of this policy shall be subject to the following conditions of continued employment:

1. If an employee has a breath alcohol concentration of at least .02 but less than .04, he or she shall not drive a commercial vehicle or engage in any other safety sensitive activities for at least 24 hours.
2. If an employee tests positive for drugs, tests positive for a blood alcohol level of .04 or greater, and/or engages in any other conduct prohibited by this policy relating to drugs and/or alcohol, the employee will be immediately removed from duties requiring the driving of a commercial vehicle and will not be permitted to return to work unless the employee: (i) has been evaluated by a substance abuse professional; (ii) has complied with any rehabilitation prescribed by a substance abuse professional; and (iii) has successfully completed a return to duty test for drugs and/or alcohol.
3. Upon completion of a recommended rehabilitation program and successful return to work, the employee will be subject to follow-up random testing for up to 60

months as recommended by the substance abuse professional Village of Mahomet with a minimum of six such unscheduled tests within the first 12 months of returning to duty.

Drug and Alcohol Testing of Specific Employees

In accordance with the Omnibus Transportation Employee Testing Act of 1994 and other applicable law, Village of Mahomet requires employees in safety-sensitive positions and applicants for safety sensitive positions to submit to mandatory drug and alcohol testing pursuant to this policy. Applicants for non-safety-sensitive positions may be required to submit to pre-employment testing. All employees are subject to random drug and alcohol testing.

Safety-sensitive positions are those positions where there exists a high risk of injury to others with disastrous consequences if the employee has even a momentary lapse of attention. Some examples of safety-sensitive positions include law enforcement personnel, firefighters, paramedics, health care professionals responsible for direct patient care, employees who transport passengers, and employees who operate large or heavy equipment.

Under this policy, employees in safety-sensitive positions specifically include all employees whose positions may involve driving a commercial vehicle and that require the possession of a CDL. For purposes of this policy, a commercial vehicle means a vehicle that either: (i) has a gross weight of over 26,000 pounds (including combined weight if towed unit weighs over 10,000 pounds); (ii) is designed to transport 16 or more persons, including the driver; or (iii) is used to transport hazardous materials.

An employee is considered to be “driving a commercial vehicle” under this policy if he or she is performing any safety sensitive function defined in 49 CFR 382.107, which includes all time working in a position requiring a CDL.

With respect to employees who work in a position requiring a CDL, alcohol testing for reasonable suspicion may be conducted just before, during, or after an employee operates a commercial vehicle.

I. Drug and Alcohol Testing for Safety-Sensitive Positions

Employees in safety-sensitive positions are subject to drug and alcohol testing under different and additional circumstances than employees who are not in safety sensitive positions.

1. Reasonable Suspicion – Any employee in a safety-sensitive position shall submit to a drug and/or alcohol test when any supervisor has reasonable suspicion to believe that an employee has been using illegal drugs, abusing prescribed drugs, is under the influence of alcohol or cannabis, or is consuming alcohol or cannabis while working or while on call.

Testing for cannabis based on reasonable suspicion shall be supported by the good faith belief that there is some impairment of the employee while at the workplace, while engaged in work for the employer or while on call subject to the definition of those terms in the Cannabis Regulation and Tax Act, 410 ILCS 705/10-50.

If an employee is removed from duty based on reasonable suspicion of alcohol use and an alcohol test is not administered within eight hours, the employee will not be allowed to perform or continue to perform safety-sensitive functions until: (i) an alcohol test determines that the employee’s breath alcohol concentration measures less than .02; and (ii) 24 hours have elapsed following the



determination that there is reasonable suspicion to believe that the employee has been using alcohol.

2. Post-Accident Testing Involving a Commercial Vehicle – An employee is required by law and this policy to submit to an alcohol test whenever he or she is involved in an accident while driving a commercial vehicle on a public road which results in: (i) a fatality; (ii) bodily injury to a person who, as a result of the injury, immediately receives medical treatment away from the scene of the accident; and/or (iii) one or more motor vehicles incurring disabling damage requiring the vehicle to be transported away from the scene by a tow truck or other vehicle.

Post-accident testing for cannabis shall be supported by the good faith belief that there is some impairment of the employee while at the workplace, while engaged in work for the employer or while on call subject to the definition of those terms in the Cannabis Regulation and Tax Act, 410 ILCS 705/10-50.

3. Return to Duty Testing – Any employee who has violated this policy and/or has tested positive on a drug or alcohol test and is subsequently permitted to return to work, must pass a drug and/or alcohol test in accordance with this policy prior to returning to duty.
4. Follow-Up Testing – An employee in a safety-sensitive position who is referred for assistance related to alcohol and/or drug abuse is subject to unannounced follow-up testing for a period not to exceed 60 months as directed by a substance abuse professional and Village of Mahomet. The number and frequency of follow-up tests will be determined by the substance abuse professional and Village of Mahomet but will not be less than six tests in the first 12 months following the employee's return to duty.

For purposes of this policy, a substance abuse professional is a licensed physician, or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission) with knowledge of and clinical experience in the diagnosis and treatment of alcohol and drug-related disorders.

II. Pre-Employment Drug Testing

Employees in safety-sensitive positions must pass a drug test as a post-offer condition of employment. Employees in non-safety sensitive positions may be required to take and pass a drug test as a post-offer condition of employment. Failure to successfully pass a post-offer pre-employment drug test may result in the offer of employment being revoked. An applicant who is denied employment because of a positive drug test may not reapply for employment with Village of Mahomet for a period of six months.

III. Random Drug and/or Alcohol Testing

Employees may be randomly selected to submit to drug and/or alcohol testing. The process will be unannounced, and employees shall be selected in a non-discriminatory manner. After an employee is notified that he or she has been selected for random testing, the employee shall be required to report immediately to the testing location no later than one hour after notification. Upon arrival at the testing location, the employee must identify him or herself by use of a photo identification card and present any applicable documentation. Upon completion of the drug

and/or alcohol testing, the employee will, if his or her shift is not completed, immediately return to duty status.

Drug and Alcohol Testing of Public Safety Employees

For purposes of this policy, public safety employees include law enforcement officers, corrections officers, probation officers, paramedics, and firefighters.

I. Prohibition

Village of Mahomet prohibits law enforcement officers, corrections officers, probation officers, paramedics, and firefighters from the consumption, possession, sale, purchase, or delivery of cannabis or cannabis-infused substances while on or off duty.

II. Collective Bargaining Agreements

Any drug and alcohol testing procedures in the collective bargaining agreement shall remain in full force and effect.

Discipline

Employee supervisors and their superiors, as applicable, are responsible for administering disciplinary measures, when in the sole discretion of the appropriate supervisor, based on the facts and circumstances of the situation, discipline is warranted. Prior to the administration of any disciplinary action, the applicable supervisor may give the employee the opportunity to respond to the allegations made against the employee. Employees subject to discipline for being under the influence of, in possession of or consuming cannabis shall be provided a reasonable opportunity to contest the basis for the imposition of discipline. The disciplinary procedures set forth in this section apply to all employees, unless otherwise subject to a collective bargaining agreement. These policies and procedures should not be construed as preventing, limiting, or delaying the Village of Mahomet from taking appropriate disciplinary action, including immediate dismissal without prior warning or notice, as the facts and circumstances warrant.

All discipline issued will be based on the applicable facts and circumstances, and at the level applicable in the sole and exclusive judgment of the applicable supervisor.

Contagious Disease Policy

Coverage

This policy applies to all employees, contractors and visitors and is intended to provide guidance for preventing the spread of contagious diseases in the work environment.

Definition

A contagious disease is a pathological process, the contributing agent of which may be passed on or carried from one person to another directly or indirectly. Contagious diseases include, but are not limited to, all diseases and conditions deemed reportable by the Center for Disease control in conjunction with local health officials as well as respiratory infections or viral gastroenteritis.

Policy

It is the goal of the Village of Mahomet, during any period of quarantine or infectious disease outbreak, to operate effectively and ensure that all essential services are continuously provided and that employees are safe within the workplace. The Village reserves the right to exclude any person with a contagious disease from the office, and other events, programs, and functions if it decides that the restriction is in the best interest of the organization. Persons shall not be so excluded solely on the basis that they have a contagious disease. Factors that will also be considered in determining whether to exclude persons with communicable diseases include:

- Whether the disease is contagious in ordinary public association.
- The nature of the disease, including the typical risks to other persons in good health, the public health situation in the region.
- The nature of the person's employment and whether the Village is required by law to exclude persons with the disease.

The Village of Mahomet reserves the right to require a written statement from a person's physician indicating that the person is no longer contagious. The Village has a commitment to treat all employees, contractors and visitors fairly. This policy also represents a commitment to strive to preserve and protect the confidentiality of employees, contractors and visitors who have developed a communicable disease. The Village protects those affected from discriminatory or imposed isolation from the workforce community if possible. The Village assumes that informed employees, contractors and visitors take necessary steps to protect themselves from infection.

Education

The major focus for protection from disease is to educate all employees. Education efforts may include alert messages, informational brochures, and discussions. Employees are informed of

methods to avoid contracting the disease and are encouraged to take responsibility for their actions. When a communicable disease approaches epidemic proportions or is judged to be a threat to the organization, The Village will initiate a program of education on that disease. Information makes employees aware of incidence rates of the disease, methods of transmission, known methods of prevention and/or cures and the employment of universal precautions.

Employee Responsibility

Proactive steps will be taken to protect the workplace in the event of an infectious disease outbreak or pandemic.

- Employees are encouraged to engage in good hygiene practices while at work, especially:
- Hand washing with soap and water or, if water is not available, using alcohol-based disposable hand wipes or gel sanitizers.
- Stay home if you have or suspect you have a communicable disease. If you become ill due to a communicable disease, return to work only after 24 hours of being symptom free without the use of fever-reducing or other symptom-altering medicines (e.g. cough suppressants).
- With some illnesses, Employees who are well but who have an ill family member may continue to report to the workplace. They must monitor their health daily to ensure they remain free of the communicable disease.
- Employees must practice proper hygiene in the workplace by covering their mouth and nose when coughing or sneezing with a tissue or handkerchief. If this is not possible, then the armpit or hand can be used for coughs and sneezes, with immediate hand washing or sanitizing of hands.
- Employees should avoid touching their eyes, nose or mouth. If not possible, wash hands frequently.
- Employees should avoid close contact with sick people encountered in the workplace when possible.

Each employee has a responsibility to prevent the spread of communicable diseases when they are aware or suspect that they are or could be (a)symptomatic of a communicable disease. Awareness is showing or feeling signs of illness, such as coughing, sneezing, fever, joint aches, overall ill feeling (malaise) or a report of a communicable disease from a health care provider. Awareness also includes known exposure to someone with a known or suspected communicable disease. Good judgment skills by all employees are critical in safeguarding the health of the public, coworkers, contractors and others

Supervisor Responsibilities

A supervisor always has the responsibility to manage the employee's workplace in an appropriate manner. If the supervisor notices or receives a report that an employee is exhibiting signs of a communicable disease, the supervisor will send the employee home if a reasonable person could conclude that a person appears to have a communicable disease, and the spread of that disease is probable. If the supervisor is unsure after consulting with the employee, please consult the Director, HR, or Village Administrator. As a standard operating procedure,

supervisors should visually come into contact with those they supervise, when possible, before making a determination.

- Advise employees who have symptoms of a communicable disease to consult with their health care providers and report to work only after symptoms have subsided. Employees must keep their supervisors informed on the anticipated length of absence.
- All supervisory employees are required to set their e-mail auto reply with an "Out of Office" response in a timely manner. Both tasks can be accomplished remotely.

Information regarding public health or workplace health concerns may be communicated to staff via email. It is the responsibility of supervisors to communicate this to staff members that do not have a Village provided email address.

Confidentiality

Communicable disease-related diagnostic information reported to the Director, HR or Village Administrator is treated as confidential, privileged information. Employees and contractors are protected to the best of our ability. The Village of Mahomet will adhere to all local public health reporting requirements.



RESOLUTION 26-05-

A RESOLUTION OF THE VILLAGE OF MAHOMET IN SUPPORT OF THE ILLINOIS AMERICA250 COMMEMORATION

VILLAGE OF MAHOMET, CHAMPAIGN COUNTY, ILLINOIS

WHEREAS, the United States of America will commemorate its 250th anniversary on July 4, 2026, marking a historic milestone in the nation's history; and

WHEREAS, on July 4, 1776, the Second Continental Congress formally adopted the Declaration of Independence, asserting the American colonies' freedom from British rule and laying the foundation for the principles of democracy and self-governance; and

WHEREAS, the U.S. Semiquincentennial Commission, known as the America250 Commission (america250.org) was established by Congress in 2016 to plan and orchestrate the 250th anniversary of the signing of the Declaration of Independence, aiming to engage all Americans in commemorating this historic event through educational initiatives; and

WHEREAS, the Illinois America250 Commission (IL250.org) was established to develop, encourage and execute an inclusive commemoration and observance of the founding of the United States of America, and Illinois' imperative role in the nation's history; and

WHEREAS, the Illinois America250 Commission encourages communities, libraries, schools, local governments, historical societies, cultural institutions and individuals of all ages to develop inclusive commemorations that reflect on Illinois' role in the nation's history and development; and

WHEREAS, recognizing and supporting the Illinois America250 Commission will help ensure a meaningful and educational commemoration for all residents and future generations; and

WHEREAS, the commemoration provides an opportunity to reflect on the state's historical significance, honor the achievements of its people and inspire civic engagement; and

WHEREAS, the Village of Mahomet hereby formally supports the Illinois America250 Commission and its mission to commemorate our nation's 250th anniversary.

NOW, THEREFORE, BE IT RESOLVED, PASSED, AND APPROVED this 26th day of May 2026 by the Board of Trustees of the Village of Mahomet that:

1. The Village Board of Trustees and the Village of Mahomet express its support for the Illinois America250 Commission and encourages all Illinois communities to organize and participate in local events leading up to and culminating on July 4, 2026, to celebrate America's 250th anniversary.

Jason S Tompkins, President
Board of Trustees
Village of Mahomet

(SEAL)



Attest:

Dawn Mohr, Village Clerk



MEMORANDUM
TO THE
BOARD OF TRUSTEES



ITEM: Monthly Report – April	DEPARTMENT: Park & Recreation Department
AGENDA SECTION: Department Reports	AMOUNT: n/a
ATTACHMENTS: () ORDINANCE () RESOLUTION () OTHER SUPPORTING DOCUMENTS	DATE: May 19, 2026
<p>Programming / Administration</p> <ul style="list-style-type: none">• Baseball/Softball/Tball main priority – held officials meeting, getting equipment out, practices have begun, scheduling staffing and final field preparations• New Role is posted on Park and Rec websites, Village websites, IPRA and Handshake, first review of applicants will be May 22. Approximately 8-10 applicants thus far<ul style="list-style-type: none">○ Finding oversight and coverage for weekend and evening staff shortages• Oversight of programming including Adult Pickleball, Adult Volleyball, Adult Open Gym, Dance Fitness, and multiple Yoga sessions• This week we ran extremely lean (ie Ethan held down the fort in Rec and Dennis and Lee in Parks) Dan was out M-Th. Big thanks to Ethan for keeping things afloat in a busy busy time. We are looking forward to our parks helpers starting in the next couple of weeks and continue to accept applications for our open program position. There are a lot of great candidates and we hope to start interviews later this month. <p>Parks / Maintenance</p> <ul style="list-style-type: none">• Systemwide trash removal• Tree Storm Damage and cleanup ongoing, particularly Bridle Leash Park• Ball diamond prep for rentals and rec practices/games• Completed Field temp fence at 13 acres• Painting foul lines• Mowing / weed eating• Routine janitorial services and facility upkeep	
DEPARTMENT HEAD APPROVAL: 	VILLAGE ADMINISTRATOR: 



4/1/2025 - 4/30/2025										
Single Family Residential (SFR)				New Commercial			Residential			
MPWD	2	SVPWD	5	Single Use	0	\$0.00	Accessory	4	\$52,606.00	
Well	0			Multi Use	0	\$0.00	Additions	0	\$0.00	
Detached	7	Zerolot	0	Total Reported		\$0.00	Decks	2	\$12,300.00	
Total SFR Permits			7	Existing Commercial			Fence	8	\$41,131.80	
Total Value SFR			\$3,065,000.00	Fit Outs	0	\$0.00	Pool	1	\$35,000.00	
Multi-Family				Change of Use	0	\$0.00	Misc.	4	\$3,000.00	
Buildings	0	Value	\$0.00	Temporary	0	\$0.00	Total Value		\$144,037.80	
Units	0			Signs	0	\$0.00	ROW Permits			
TOTAL RESIDENTIAL CONSTRUCTION VALUE			\$3,065,000.00	TOTAL COMMERCIAL CONSTRUCTION VALUE			Utilities	2	\$0.00	
								April 1 - April 30	28	

4/1/2026 - 4/30/2026										
Single Family Residential (SFR)				New Commercial			Residential			
MPWD	1	SVPWD	0	Single Use	0	\$0.00	Accessory	7	\$118,212.00	
Well	0			Multi Use	0	\$0.00	Additions	2	\$109,032.00	
Detached	1	Zerolot	0	Total Reported		\$0.00	Decks	3	\$14,500.00	
Total SFR Permits			1	Existing Commercial			Fence	4	\$38,899.00	
Total Value SFR			\$480,000.00	Fit Outs	3	\$1,040,000.00	Pool	3	\$253,475.00	
Multi-Family				Change of Use	0	\$0.00	Misc.	1	\$5,000.00	
Buildings	0	Value	\$0.00	Temporary	0	\$0.00	Total Value		\$539,118.00	
Units	0			Signs	0	\$0.00	ROW Permits			
TOTAL RESIDENTIAL CONSTRUCTION VALUE			\$480,000.00	TOTAL COMMERCIAL CONSTRUCTION VALUE			Utilities	2	\$0.00	
								April 1 - April 30	26	