



**BOARD OF TRUSTEES
STUDY SESSION
November 18, 2025
6:00 PM
503 E. MAIN STREET
MAHOMET, IL 61853**

MINUTES

1. **CALL TO ORDER:** Tompkins called the meeting to order at 6:00 PM
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL:** Mohr called the roll, Trustees Colravy, Schriver, Harpst, Willard and Metzger are present. Trustee Oliger is absent. Additionally, Jason Tompkins, Village President, Patrick Brown, Village Administrator, Joe Chamley, Village Attorney, Ellen Hedrick, Village Engineer, Eric Crowley, Public Works Superintendent, Austin Shufflebarger, Economic Development Specialist, Dave Smysor, Chief of Police and Dawn Mohr, Village Clerk are present.
4. **PUBLIC COMMENT:** No public comment is presented.
5. **PRESENTATION:** Jayne DeLuce with Experience CU. Jayne presented to the board the updates and statistics for the Champaign County Visitors Bureau.
6. **ORDINANCES, RESOLUTIONS AND OTHER ACTIONS:**
 - A. **ENGINEERING:**
 1. A Resolution in Support of Engineering Selection for 2026-2030. Hedrick goes over the selection process and states that she asked Jason Heid and Abby Heckman to add their input as to which firms would better serve the needs of the Village. She states that there were nine firms selected to be on the list and names the nine firms. Tompkins asked if there were any comments or questions, none are presented. Tompkins called for a motion to move the resolution to the consent agenda. Metzger moved and Willard seconded. Mohr called the roll, ALL VOTES YES 5-0. The resolution is moved to the consent agenda.
 2. An Ordinance Designating Traffic Signage at Certain Locations. Hedrick explains that there are 14 stop signs to be added to the codified list to make them enforceable. She explains that it will cost roughly \$3500 to have them installed. Schriver questioned one of the signs on the list as the road isn't completed yet. Hedrick explains that she would like to have it added at this time to avoid having to add it at a later date. Metzger asks for clarification whether it is 13 or 14 signs. Hedrick responds that it is 14. Metzger asked if it would in fact cost \$3500,

Hedrick referred the question to Crowley who stated that it would be for materials alone \$2800. Then to favor in their labor that \$3500 would be accurate. Tompkins asked if there were any more comments or questions, none are presented. Tompkins called for a motion to move the ordinance to the consent agenda. Metzger moved and Colravy seconded. Mohr called the roll. ALL VOTES YES 5-0. The ordinance is moved to the consent agenda.

B. WATER/WASTEWATER:

1. A Resolution Authorizing the Award of the 2025 Sanitary Sewer Televising and Cleaning Project to Hoerr Construction, Inc. in the Amount of \$76,480.00. Crowley explained that the project was awarded to Hoerr Construction as they were the lowest bidder. He goes over the project in brief and fielded questions from the Trustees. Schriver asked what percentage of sewer had already been lined, Crowley responded that roughly 20% has been completed. Tompkins asked if there were any comments or questions, none are presented. Tompkins called for a motion to move the resolution to the consent agenda. Harpst moved and Willard seconded. Mohr called the roll, ALL VOTES YES 5-0. The resolution is moved to the consent agenda.
2. A Resolution Authorizing the Award of the 2025 Sanitary Sewer Lining Project to Hoerr Construction, Inc. for the Bid Amount of \$146,663.00. Crowley had covered this project in the previous subject as they go hand in hand. Tompkins asked if there were any comments or questions. None are presented, Tompkins called for a motion to move the resolution to the consent agenda. Schriver moved and Willard seconded. Mohr called the roll, ALL VOTES YES 5-0. The resolution is moved to the consent agenda.

C. TRANSPORTATION:

1. An Ordinance Declaring Certain Village Property as Surplus and Authorizing its Disposal. Crowley explained that this is an old gas powered salt spreader that slides into the bed of a truck. He stated that it has not been used in years and that the reason it was not used is due to all the problems staff experienced with it. He adds that he is hoping to trade it in for a pair of back up cameras that is needed for the large trucks in the fleet. Tompkins asked if there were any comments or questions, none are presented. Tompkins called for a motion to move the ordinance to the consent agenda. Metzger moved and Willard seconded. Mohr called the roll, ALL VOTES YES 5-0. The ordinance is moved to the consent agenda.

D. FINANCE:

1. Bill List: Tempel is absent from the meeting and Brown stated that he didn't have anything unusual to point out. Tompkins asked if there were any comments or questions. Schriver asked about an item on the list, he wondered if the Village bills the developer for the engineering bill associated with their subdivisions. Brown answered that not for what is seen on the bill list. He stated that there is a fee that is collected in the beginning however, after the initial fee, the Village does not pass through he subsequent bills. Tompkins asked if there were any other comments or questions. None are presented. Tompkins called for a motion to move the bill list to the consent agenda. Metzger moved and Harpst seconded. Mohr called the roll, ALL VOTES YES 5-0. The bill list is moved to the consent agenda.

E. POLICE:

1. An Ordinance Declaring Certain Village Property as Surplus and Authorizing its Disposal Smysor explained that the squad car is up for replacement. He stated that the new squad car is being purchased thru the Village lease contract with Enterprise. He added that he will be reaching out to contacts Chief Metzler had in selling the squad car. Tompkins asked if there were any comments or questions, none are presented. Tompkins called for a motion to move the ordinance to the consent agenda. Colravy moved and Metzger seconded. Mohr called the roll, ALL VOTES YES 5-0. The ordinance is moved to the consent agenda.
2. A Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement for User Agency Participation in the Public Safety Records Management System (PSRMS) by and Between the METCAD PSRMS Policy Board and the Village of Mahomet. Smysor explained how the new software would benefit the police department and that the cost between the current software package and the proposed would be about the same dollar amount. He added that this would connect the Mahomet Police Department with other departments in the surrounding area, they would have access to all the records and how it would be a much more efficient tool and protect the MPD officers by knowing if a suspect has a history of violence etc. The new software would streamline the eticketing. Tompkins asked if there were any comments or questions, none was presented. Tompkins called for a motion to move the resolution to the consent agenda. Harpst moved and Schriver seconded. Mohr called the roll, ALL VOTES YES 5-0. The resolution is moved to the consent agenda.

7. ADMINISTRATORS REPORT:

A. Departmental Reports: Brown goes over the reports in brief.

1. Engineering
2. Transportation
3. Water/Wastewater
4. Parks & Recreation
5. Code Compliance

- 8. MAYOR'S REPORT:** Tompkins commends Crowley on the snow removal last week and thanked him and his staff for all their hard work.

A. November 2025 Board Meeting Calendar

1. November 25, 2025, Board of Trustees Meeting

- 9. NEW BUSINESS:** No new business is presented.

- 10. ADJOURNMENT:** Tompkins called for a motion to adjourn the meeting. Harpst moved and Willard seconded. Mohr called the roll, ALL VOTES YES. The study session adjourned at 7:24 PM

Approved
As Presented
11/25/2025
