BOARD OF TRUSTEES
STUDY SESSION
February 10, 2026
6:00 PM

MINUTES

1. **CALL TO ORDER:** Tompkins called the meeting to order at 6:00 PM

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL:** Mohr called the roll, Trustees Colravy, Schriver, Harpst, and Willard are all present. Trustee Metzger joined the meeting remotely and Trustee Oliger is absent. Additionally, Jason Tompkins, Village President, Patrick Brown, Village Administrator, Joe Chamley, Village Attorney, Ellen Hedrick, Village Engineer, Eric Crowley, Public Works Superintendent, Austin Shufflebarger, Economic Development Specialist, and Dawn Mohr Village Clerk are all present.

4. **PUBLIC COMMENT:** No public comment is presented

5. **ORDINANCES, RESOLUTIONS AND OTHER ACTIONS:**

   A. **WATER/WASTEWATER :**

      1. A Resolution Awarding the Base Bid and Alternative Bid #1 for the Lake of the Woods Road Sanitary Sewer Extension Project to SNC Construction, Inc. for a Total Amount of $492,721.78. Crowley explains that this item went out for bid last year and the results were much more than the engineers estimate and therefore the bids were all rejected. He goes on to say that this bid provided much more competitive pricing than before and that they were able to come in below the engineers estimate and below the budgeted amount. The low bid was from SNC and he adds that they are currently working on another project for the Village. He explains that the project itself is to relieve some pressure on the current sewer system that runs through Sandy Ridge and Oak Creek and that it will also expand further North on Lake of the Woods Road to provide connection opportunities to the residents who live on Pearl Drive. He explains that the project will have more open cuts as opposed to boring. Trustee Willard asked why the bids were so much higher last year, Crowley responded that last year he believes the bidders had plenty of work. Trustee Metzger asked for clarification that the project was within the budgeted amount, Crowley responded that it did come in below the budgeted amount. Tompkins asked if the expansion was just south of the overpass, Rowley responded that it was. Trustee Harpst asked how long the project would take, Crowley responded that he believed it would take a couple of months. Harpst asked if weather would play a large role in the timeline. Crowley stated that it would to some extent but he didn't believe cold weather would have

any interference with it being done. Tompkins asked if there were any other questions or comments, none are presented. Tompkins called for a motion to move the resolution to the consent agenda. Colravy moved and Harpst seconded. Mohr called the roll, ALL VOTES YES 5-0. The resolution is moved to the consent agenda.

B. ENGINEERING:

1. A Resolution Awarding the Concrete Patching Project MFT Section 26-0000-00-GM to A & A Concrete, LLC for the Amount of $291,618.75. Hedrick explains that the project is funded through the MFT budget and that the MFT budget was approved already. She stated that the project went out to bid and that the low bid came in below the engineers' estimate. Hedrick goes over the timeline for the repairs and stated that it will be done before school begins. She added that the bid award is to AA Concrete. Brown adds that they have done work for us in the past. Hedrick stated that they have done good work in the past. Tompkins asked if there were any comments or questions, none are presented. Tompkins called for a motion to move the resolution to the consent agenda, Harpst moved and Schriver seconded. Mohr called the roll, ALL VOTES YES 5-0. The resolution is moved to the consent agenda.

6. ADMINISTRATORS REPORT: Brown goes over the reports in brief. After the departmental reports, Brown stated that there was a pipe that had burst in the white house behind the office and that they are working on having the necessary repairs completed. Harpst asked Crowley how the Village is doing on salt this winter. Crowley responds that they have used approximately 400 tons of salt thus far and that he has ordered more. He adds that there is about 350-400 tons left. Crowley stated that he plans on adding to the order for next year, bringing the total to 600 tons. Harpst asked if we get the salt through the state bid, Crowley answered that we do.

A. Departmental Reports:

1. Engineering
2. Transportation
3. Water/Wastewater
4. Code Compliance
5. Police

7. MAYOR'S REPORT: Tompkins asked the Trustees to notify the clerk if there were any planned absences. Tompkins stated that he and Brown met with a marketing firm for the Strategic Plan. Tompkins also reported that he and Brown attended the end of year Chamber event.

A. February 2026 Board Meeting Calendar

1. February 17, 2026, Study Session
2. February 24, 2026, Board of Trustees Meeting

8. NEW BUSINESS: No new business is presented. .

9. ADJOURNMENT: Tompkins asked if there were any comments or questions, none are presented. Tompkins called for a motion to adjourn the meeting. Willard moved and Schriver seconded. Mohr called the roll, ALL VOTES YES 5-0. The meeting adjourned at 6:24 PM

Approved
As
Presented
2/24/2026