

United School District
Regular Board Meeting
June 14, 2022

The Regular Board Meeting of the United School Directors was held on Tuesday, June 14, 2022, at 7:30 p.m. in the Junior-Senior High School Board Room for general purposes including but not limited to the following:

Members Present: Eric Matava, Dan Henning, James Fry, Aaron Conway, James McCloskey, Shaun McGinnis, Hunter Overdorff, Mark Somers

Members Absent: Donald Bowers, Jr.

Others Present: Dr. Barbara L. Parkins, Superintendent
Ronald Saffron, Solicitor
Barbara Turner, Recording Secretary

Approval of the Minutes: Hunter Overdorff moved to approve the minutes of the May 3, 2022, Work Session Meeting, the May 10, 2022, Regular Board Meeting, and the May 18, 2022, Special Board Meeting. Aaron Conway seconded the motion. YEA, all voted yes.

Amending of Agenda with Motion to read as follows: Aaron Conway moved to amend the following motion on the agenda – Personnel Item F #1 to read:

1. Paul Hall – Head Varsity Girls Basketball Coach

Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion will be amended.

Secretary Pro Tempore: Hunter Overdorff moved to elect Barbara Turner as secretary pro tempore due to the absence of Thomas Kalinyak, Board Secretary, for the regular meeting of the Board of School Directors of June 14, 2022. This motion is made in accordance with the provisions of Section 4-405 of the Public School Code of 1949, as amended, and said appointment shall be noted in the minutes of the meeting. Mark Somers seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Treasurer's Report: Barbara Turner read the report. Dan Henning moved to approve the report. Mark Somers seconded the motion. Roll Call was as follows: YEA, all voted yes.

Student Activities Report: Barbara Turner read the report. Aaron Conway moved to approve the report. Mark Somers seconded the motion. Roll Call was as follows: YEA, all voted yes.

Payment of Bills: Hunter Overdorff moved to pay bills when funds become available. Mark Somers seconded the motion. Roll call was as follows: YEA, all voted yes.

ATHLETIC/STUDENT ACTIVITIES: Shaun McGinnis moved to approve the Student Clubs & Organizations Budgetary Outlines for the 2022-2023 school year for the following:

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|----------------------------|------------------------|
| 1. Art Club | 6. SADD Club |
| 2. Cup of Pride | 7. Student Council |
| 3. Drama Club | 8. United Bible Club |
| 4. FBLA | 9. United Junior Class |
| 5. National Honors Society | |

Mark Somers seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BOARD POLICY: Dan Henning moved to approve the following items (A – B) as listed below:

District Health Plan: A. The Review and Revisions of the United School District Health and Safety Plan.

School Safety & Security Report: B. The School Safety and Security Report.

James McCloskey seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

BUILDING & GROUNDS: There are no motions at this time.

CURRICULUM AND INSTRUCTION: Dan Henning moved to approve the following items (A – K) as listed below:

Attendance for Events: A. The attendance of Board Members and the Superintendent at PSBA and PASA sponsored activities during the 2022-2023 school year.

Extra-Curricular Handbook: B. The 2022-2023 Extra-Curricular Handbook.

Coaches Handbook: C. The 2022-2023 Coaches Handbook.

Donation: D. The donation of \$750.00 from the Indiana County Chapter of Pennsylvania Association of School Retirees (PASR) for our District's library program.

Curriculum and Instruction continued:

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|-----------------------------------------------------|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>St. Francis Dual Enrollment:</u> | E. | The Dual Enrollment Agreement by and between United School District and St. Francis University for the 2022-2023 school year. The students enrolled in the program agree to pay the \$58.00 per credit. |
| <u>Mt. Aloysius Pre-Student Teaching Agreement:</u> | F. | The Agreement by and between Mount Aloysius College and the United School District for pre-student teaching and student teaching students to participate in classroom observations and participation. The term of the Agreement shall be five years from the date of execution. Further the appropriate officer of the Board is hereby authorized to execute the Agreement on behalf of the District. |
| <u>PIAA State Track & Field Championships:</u> | G. | The activity request from Robert Penrose to attend the PIAA State Track and Field Championships, in Shippensburg, PA, on the dates of May 26 – May 28, 2022, with eligible students, at a cost of \$1,235.00. Budgeted funds are available. One student may attend. |
| <u>FBLA National Conference:</u> | H. | The activity request from Kathy Reasor to attend the FBLA National Leadership Conference, in Chicago, IL, on the dates of June 29 – July 3, 2022, with eligible students, at a cost of \$4,257.29. Budgeted funds are available. One student may attend. |
| <u>PA Special Education Leadership Conference:</u> | I. | The activity request from Francine Ressler to attend the 2022 Pennsylvania Special Education Leadership Academy, on the dates of July 19 – 21, 2022, at Seven Springs Resort, at a cost of \$579.00. Budgeted funds are available. |
| <u>Donor's Choose Grant Application:</u> | J. | The notice of grant application via Donor's Choose for "Tomorrow's Engineers Need Tools Today" for a grant written by Ryan Henning in the amount of \$1,467.04 to purchase a Markerbot Sketch 3D printer, to be used in the Elementary STEM class. |
| <u>Donation:</u> | K. | The donation of a historical ledger of United School District History from Dr. James R. Hutchison and Sue A. Hutchison. |

Hunter Overdorff seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

FINANCE: Hunter Overdorff moved to approve the following items (A – M) as listed below:

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| July Bills: | A. | The payment of the July 2022 bills as funds become available. |
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Finance continued:

- ARIN IU#28 B. The resolution between United School District and ARIN IU#28 to obtain
Guest Teacher individuals through the ARIN Intermediate Unit Guest Teacher Consortium to
Consortium: serve as emergency substitute teachers at a cost of \$500.00 for the 2022-2023
school year.
- Behavior C. The Agreement for Behavior Consultant Services between the United School
Consultant District and Pathways Human Services of Pennsylvania for the purpose to provide
Services an overall assessment and recommendations on Positive Behavior Intervention and
Agreement: Support Plan at a cost of \$57.00 per hour paid for through the Targeted Program
Grant not to exceed \$5,590.00. This agreement shall be in effect from August
24, 2022, to December 31, 2022.
- IU8 ESL D. The Agreement between the United School District and Appalachia
Consortium: Intermediate Unit 8 (IU8) ESL Consortium for the 2022-2023 school year at a cost
of \$4,500.00.
- BAYADA E. The contract with BAYADA Nurses, Inc. to provide nursing services for the 2022-
Nursing 2023 school year at a rate of \$50.00 per hour for both RN and LPN services
Agreement: provided under this Agreement.
- ARIN IU#28 F. The Business Office Services Agreement between the United School District and
Business ARIN IU#28 to provide business office services to United School District for a
Office Services term of two (2) months, commencing on May 1, 2022, and ending on June 30,
Agreement: 2022, at the cost of \$100.00 per hour.
- Music G. The contract with Music Theatre International for the production of, *Roald
Theatre Dahl's Willy Wonka*, to be performed live by United High School on November
International 17 – 20, 2022, (four shows) at a total cost to the District of \$2,451.00.
Agreement:
- Adelphoi H. The Alternative Education Agreement between United School District and
Alternative Adelphoi Education for the 2022-2023 school year for four seats, at a cost of
Education \$92.14 per day/per student for the provision of general alternative education
Agreement: program, and \$101.44 per day/per student for special education facilities, staff
equipment, materials, and other necessary resources.
- Metz Food I. Metz Culinary Management Inc. to provide food service management services
Service for one year, starting July 1, 2022 ending June 30, 2023, and may be renewed by
Management mutual agreement for up to four additional one-year period(s). Further, the
Agreement: appropriate office is authorized to execute the Agreement on behalf of the United
School District.

Finance continued:

- Adagio J. The Memorandum of Understanding between Adagio Health, Inc. and United
Memorandum School District for the 2022-2023 school year for the “Power Up Eat Right
of Understanding: Nutrition Education Program” to be offered at United Elementary School at no
cost to the District. This agreement shall expire on September 30, 2023.
- SAP K. The Letter of Agreement between the United School District and the Community
Agreement: Guidance Center to provide services to the Student Assistance Program
throughout the 2022-2023 school year, at no cost to the District.
- Worker’s L. The purchase of a Worker’s Compensation package policy issued by
Compensation UPMC and the Reschini Group at the cost of \$39,604.00 for the period of
Package: July 1, 2022, through June 30, 2023.
- ARIN IU#28 M. To continue participating in the ARIN IU28 Automated External Defibrillator
AED Replacement Consortium at the fee of \$753.00 for the 2022-2023 school year.
Consortium:

Shaun McGinnis seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

2022-2023 Final Fiscal Year Budget: Hunter Overdorff moved to adopt the 2022-2023 final fiscal year budget in the amount of \$23,359,321 with a no tax increase, on the current rate on all the real property located within the United School District upon which county taxes are levied and assessed, as presented to the School Board and which budget is made a part hereof and is incorporated into the minutes of this meeting in its entirety, and which budget generally provides as follows: revenues of \$22,931,390; expenses of \$23,359,321; resulting in a deficit of \$427,931, to be transferred from the General Fund balance. Mark Somers seconded the motion. Roll Call was as follows: YEA, all voted yes; except for Hunter Overdorff who voted NAY. Motion carried.

Tax Revenue Resolutions: Hunter Overdorff moved to adopt the following resolutions (A – G) to provide the tax revenue needed to fund the 2022-2023 final fiscal year budget, all of which resolutions are adopted relative to the 2022-2023 fiscal year beginning July 1, 2022 and ending June 30, 2023:

- A. The assessment and levying for the 2022-2023 fiscal year, beginning on July 1, 2022 and ending June 30, 2023, a tax on all real property within the United School District upon which the county taxes are levied and assessed, at the rate of 11.156 mills of the assessed value of such real property as provided by the Indiana County Board of Assessments, which equates to \$1.1156 per \$100.00 of assessed valuation of taxable property.

Finance continued:

- B. The levying, assessment and re-enactment of a per capita tax of \$5.00 under Section 679 of the Public School Code of 1949, as amended, on each inhabitant or resident of the United School District at the age of 18 or older.
- C. The levying, assessment and re-enactment of a per capita tax of \$5.00 on each inhabitant or resident of the United School District at the age of 18 or older as authorized by Act 511.
- D. The levying and assessment of an earned income and net profits tax (wage tax) on earned income received and net profits earned by the inhabitants or residents of the United School District at the rate of 0.85% for the fiscal year beginning July 1, 2022 and ending June 30, 2023, in accordance with the District's resolution which by its terms shall continue in full force and effect without annual re-enactment.
- E. The levying and assessment of a real estate transfer tax at the rate of 0.5% of the value of all real estate transferred within the United School District pursuant to and in accordance with the provisions of the District's realty transfer tax resolution which by its terms shall continue in full force and effect without annual re-enactment.
- F. The levying, assessment of a Local Services Tax in the amount of \$5.00 as authorized by the Local Tax Enabling Act.
- G. To set for the 2022-2023 fiscal year the discount rate at two percent (2.0%) and the penalty rate at ten percent (10%) on the following taxes: the real property tax as enacted, levied and assessed by the District, the per capita tax enacted, levied and assessed by the District, under Section 679 of the Public School Code of 1949, as amended, and the per capita tax enacted, levied and assessed by the District under Act 511.

Dan Henning seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

2022-2023 Homestead and Farmstead Exclusion Resolution: Hunter Overdorff moved to approve the adoption of the 2022-2023 Homestead and Farmstead Exclusion Resolution as presented to the Board of School Directors, which establishes the maximum real estate reduction amount applicable to each approved homestead and to each approved farmstead as \$261.88. The full text of the Homestead and Farmstead Exclusion Resolution is incorporated into this Motion in its entirety and shall be made a part of the official minutes of this meeting. James McCloskey seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

PERSONNEL: James Fry moved to approve the following items (A – Q) as listed below:

- Resignation: A. To accept the resignation, with regret, of Edward Alexander from his position of United Junior/Senior High School Principal, effective July 24, 2022, being sixty (60) days from the date of written resignation submitted by Mr. Alexander, provided, however, the Board hereby authorizes the District’s Superintendent, at the District’s Superintendent’s discretion, to release Mr. Alexander from employment with the District at some time prior to the expiration of the aforementioned sixty (60) day period. Mr. Alexander has served our District for six months.
- Supplemental Resignation: B. The resignation of Craig Bytner from his supplemental position of Head Varsity Girls Basketball Coach, effective immediately.
- Supplemental Resignation: C. The resignation of Lara Brown from her supplemental position of Yearbook Advisor, effective June 13, 2022.
- Supplemental Resignation: D. The resignation of Jennifer McCully from her supplemental position of Junior Class Prom Advisor, effective immediately.
- Supplemental Resignation: E. The resignation of Alexander Swackhamer from his supplemental position of Assistant Band Director, effective immediately.
- Supplemental Positions: F. The following supplemental positions for the 2022-2023 school year, pending receipt of proper documentation. Salary to be determined by the Board of Directors at a later date:
1. Paul Hall - Head Varsity Girls Basketball Coach
 2. Eric Sheesley – Assistant Junior High Football Coach
 3. Emili Spaid – Assistant Varsity Volleyball Coach
 4. Jocelyn Hudson/Madison McCully – Assistant Cheerleading Coach
- FMLA: G. The request of Employee #723 for leave without pay under the provisions of Article XIV, Section 5. *Family and Medical Leave Act of 1993*, (the FMLA) for a period of time not to exceed twelve (12) weeks, with an anticipated effective commencement date of August 22, 2022, and with the understanding that the employee may return to work prior to utilizing the entire twelve (12) weeks of leave, subject, however, to the requirements of the collective bargaining agreement and the FMLA.

Personnel continued:

- FMLA: H. The request of Employee #763 for leave without pay under the provisions of Article XIV, Section 5. *Family and Medical Leave Act of 1993*, (the FMLA) for a period of time not to exceed twelve (12) weeks, with an anticipated effective commencement date of May 16, 2022, and with the understanding that the employee may return to work prior to utilizing the entire twelve (12) weeks of leave, subject, however, to the requirements of the collective bargaining agreement and the FMLA.
- Tenure: I. Granting tenure to Luke Hamilton for completing six satisfactory semesters of employment.
- Master's +15 Pay Scale: J. Ryan Long to be placed on the Master's +15 Pay Scale for the 2022-2023 school year, pending submission of appropriate transcripts and review by the Superintendent.
- Reassignment: K. Marbeth Truscello reassigned as an Elementary Instructional Support Teacher for the 2022-2023 school year.
- Serve as Acting K-12 Assistant Principal: L. To approve and authorize the Superintendent to grant Justin Henning days during the month of June 2022 to serve as acting K-12 Assistant Principal. The Superintendent will schedule the dates on which days are to be used. Justin Henning will be compensated for any such actual dates worked at the rate of \$333.33 per day.
- Elementary Guidance Counselor June/July Hours: M. To approve and authorize the principal of the United Elementary School to utilize the Elementary Guidance Counselor, Christin Frazer, for additional non-contractual days during the months of June and/or July 2022, not to exceed a total of five (5) days. The principal will schedule the dates on which any such non-contractual days are to be used. The Elementary Guidance Counselor will be compensated for any such actual days worked at the rate of \$461.32 per day.
- Elementary Guidance Counselor August Hours: N. To approve and authorize the principal of the United Elementary School to utilize the Elementary Guidance Counselor, Christin Frazer, for additional non-contractual days during the month of August 2022, not to exceed a total of five (5) days. The principal will schedule the dates on which any such non-contractual days are to be used. The Elementary Guidance Counselor will be compensated for any such actual days worked at the rate of \$461.32 per day.
- Recall of School Counselor: O. To recall Todd Surloff to a full time School Counselor position effective August 22, 2022, on Step 16 Master's +45 at a salary of \$88,382.00 for the 2022-2023 school year.
- Act 93 Agreement: P. To approve the Act 93 Administrative Compensation and Benefit Plan effective July 1, 2022 through June 30, 2025.

Personnel continued:

UEA Q. To approve the collective bargaining agreement between United School District
Collective and United Education Association effective July 1, 2022, through June 30, 2026.
Bargaining
Agreement:

Hunter Overdorff seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

TRANSPORTATION: There are no motions at this time.

BOARD MEMBER REPORTS: All reports were given at the Work Session Meeting.

ARIN Report - Donald Bowers, Jr. (Representative)
Legislative Representative Report - Eric Matava (Representative)
Technology Center - Dan Henning (Representative) – Mark Somers (Alternate Representative)

Meeting was adjourned at 8:06 p.m.



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Ann Klyde