Attendance Policy

All absences will be marked unexcused unless an acceptable excuse note is submitted within 3 school days of the absence.
Log into your Focus Parent Portal or click here.

Middle school attendance is taken every class period.

Attendance notes may be submitted through the FOCUS Parent Portal or by sending a handwritten note.

Early dismissals are not permitted after 2:30 p.m. No exceptions. Please allow an additional 20 minutes for the early dismissal process and plan accordingly.

Students who are not in their classroom by 8:30 a.m. will be marked tardy.

200.1 — **Excused Absences:**

- Student illness (if documented by parent/guardian or medical doctor)
- Observance of a religious holiday or service that is recognized as such by members of the student's faith
- Medical appointment with documentation
- Death in the family
- Subpoena by law enforcement agency or mandatory court appearance
- Other individual student absences beyond the control of the parent or student, as determined and approved by the principal or principal's designee
- Therapeutic services appointment (i.e. speech, occupational, physical, behavioral therapy)