



MONEY BACK Guarantee Program

ELIGIBLE PROGRAMS

- **Electricity**

Program #I460312

- **Florida Law Enforcement Academy**

Program #P430105

- **Heating, Ventilation, Air-Conditioning/Refrigeration (HVAC/R) 1**

Program #C400410

- **Master Automotive Service Technology 1**

Program #I400700

- **Practical Nursing**

Program #H170607

- **Surgical Technician**

Program #H700200

Eligibility Requirements (*Documentation Required*)

- ☐ Student is a Full Program Completer
- ☐ Certification/License - Student has earned an industry certification or recognized occupational license aligned to the completed program
- ☐ Attendance - Student cumulative absences are 3% or less of total program hours
- ☐ Student has passed TABE or other mastery measure of Adult Basic Skills
- ☐ Career Plan with CareerSource or another recognized career coaching organization; Student must also have:
 - 1)** Met with Career Coach; **2)** Developed a resume; **3)** A completed comprehensive job search through Employ Florida or other recognized job search platform
- ☐ Proof of job search/interviews - *Report your efforts to find a job. Student is required to contact **five** potential employers each week upon graduation in order to request a refund.*

Throughout the job search, the student must keep track of:

- Dates of contact
- Methods of contact (in person, phone, online, fax, etc.)
- Business names, telephone numbers, websites, and email addresses
- Name of individual with whom you communicated
- Results of your search
- Type of work sought

Student Name _____ Date _____

Program _____ Date of Program Completion _____

I verify that I have been unable to find employment in the field of study over the 6-month period since graduating from my STC Program. I am requesting a refund of tuition for my program and have provided the above documentation.

Student Signature _____

Program Manager Signature _____