

# CITY OF BORDENTOWN

Department of Housing, Zoning & Code  
Enforcement 101 E. Park Street  
Bordentown NJ 08505  
[planning@cityofbordentown.com](mailto:planning@cityofbordentown.com)



## Change of Occupancy Application

**Request for inspection must be made at least (14) days, but not more than (30) days, prior to the change in occupancy of the dwelling.**

**Rental: \$75.00**  
**Resale: \$125.00**  
**Commercial: \$150.00**  
**Re-inspection: \$50.00**

SINGLE FAMILY \_\_\_\_\_ APARTMENT \_\_\_\_\_ COMMERCIAL/OTHER \_\_\_\_\_

DATE OF SALE: \_\_\_\_\_ TENANT MOVE-IN DATE: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

OWNER: \_\_\_\_\_

PROSPECTIVE PURCHASER: \_\_\_\_\_

PROSPECTIVE TENANT: \_\_\_\_\_

NAME & NUMBER OF PERSON APPLYING: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

APPLICANTS SIGNATURE: \_\_\_\_\_

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### ***BELOW FOR OFFICE USE ONLY***

Application #: \_\_\_\_\_

Inspector: \_\_\_\_\_

Date Received: \_\_\_\_\_

Inspection Date: \_\_\_\_\_

Fee Paid/Method: \_\_\_\_\_