# Students

## Exhibit - Application and Procedures to Involve Students in Fundraising Activities

*To be submitted to the Building Principal*

Class of 2030
Organization Name

Byron Middle School
School

6K Walk for Clean Water
Activity

3/22/24
Activity Dates

**This application must be approved before involving students in a fundraising activity.** Only the following organizations are permitted to involve students in fundraising activities while they are on school grounds during school hours or during any school activity: *(check at least one box)*

☒ School-sponsored student organization; **or**
☐ Parent organizations and booster clubs that are recognized pursuant to policy 8:90, *Parent Organizations and Booster Clubs.*

**Describe how students will be involved in the fundraising activity, including whether they will be asked to buy or sell items:**

Students will ask family/friends to sponsor them for a 6K walk.

**Will the proposed activity involve selling food or beverage items to students on campus during the school day?**

☐ Yes - An approval may be contingent on the availability of an *exempted fundraising day*; please attach an exact description of what you propose to sell including the nutritional analysis.

☒ No - Food and beverage items will not be sold to students on campus during the school day.

**Fundraising efforts must not conflict with instructional activities or programs.** Sales booths during a school activity or lunch are permissible.

What, if any, activity will be done while students are on school premises?

Students will participate in a 6K walk.

**Student participation must be voluntary.** Penalties for failure to participate are prohibited.

Describe student incentives for participation: None

**Fundraising efforts should not burden students, their families, citizens, or merchants by being too frequent.**

When and what was the last fundraising activity done by this organization or club?

February 2024 - 6th Grade PE-American Heart Association

**Local ordinances must be followed, merchants must approve of any activities on their property, and students must conduct themselves as ambassadors for their School.**

How will students be informed? Tiger Time and Flex announcements

**Student safety must be paramount.**

How will students be kept safe if fundraising activities occur away from school?

☒ Not applicable - all student involvement occurs at school.

**Sales or service campaigns to raise money should offer appropriate merchandise or services.**

Describe the merchandise or services students will be asked to sell or perform:

n/A

**For school-sponsored student organizations, a school staff member must supervise the fundraising activities in addition to any other adult volunteers.**

List all of the adult sponsors, including staff members and non-staff adult volunteers:

6th Grade teachers

☐ Not applicable - activity is not being proposed by a school-sponsored student organization.

**For school-sponsored student organizations, the student activity funds treasurer must safeguard the financial accounts.**

Is this agreeable? ☒ Yes ☐ No

☐ Not applicable - activity is not being proposed by a school-sponsored student organization.

**Parent organizations and booster clubs are governed by Board of Education policy 8:90, *Parent Organizations and Booster Clubs*.**

Is the organization prepared to abide by this policy? _____

☒ Not applicable - activity is not being proposed by a parent organization or booster club.

**The fundraising efforts must be to support the organization's purposes and/or activities, the general welfare, a charitable cause, or the educational experiences of students generally.**

Describe how funds raised through the proposed activity will be used:

Funds raised will be donated to the organization World Vision which provides clean water to people/areas in need

If the activity will help fund a trip or overnight excursion, describe the travel plans: ~~n/A~~ n/A

**The funds must be used to the maximum extent possible for the designated purpose.**

Is this agreeable? ☒ Yes ☐ No - 100% will be donated

**Fundraising efforts that solicit donor messages for placement on school property must follow the District's viewpoint neutral guidelines for the creation of messages.**

Is this agreeable? ☒ Yes ☐ No

☒ Not applicable - activity being proposed will not solicit donor messages.

I agree to abide by the conditions stated in this application and agree to adhere to all Board policies and administrative procedures.

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|---|---|
| Lea Bierman | Ext. 2170 |
| Applicant name (*please print*) | Telephone number |
| Byron Middle School | |
| Address | |
| Lea Bierman | 3/14/24 |
| Applicant signature | Date |

The Building Principal will base his or her decision on the information being provided in this form as well as other criteria deemed important. *(Note to Building Principal: after approving or denying this application, return a copy of it to the person making the request, send the original to the Superintendent, and retain a copy at the School.)*

☐ **Approved** ☐ **Denied**

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|---|---|
| Building Principal or designee | Date |

DATED: May 25, 2017