

KNOWLTON ELEMENTARY ELECTRONIC DEVICE POLICY

Students may bring electronic devices to school at their own risk and must follow district and school policy. **“Personal Electronic device”** means a cellphone, smart watch, AI glasses, or emerging technology, as defined in District policy. Does not include school provided or required devices. [5S-105 Student Electronic Device Policy-.pdf](#)

Use of personal electronic devices during the school day, including before school and after-school programs, lunch, and recess, **will not be allowed**. The student’s personal electronic devices must be stowed away and powered off in their backpacks. Students are not to send or receive messages and/or notifications during school. Students needing to communicate with a parent may do so from a classroom phone or office phone. Parents may call the main office to speak with or forward a message to their student.

Prohibited

Electronic devices shall not be used in a way that threatens, humiliates, harasses, or intimidates school-related individuals, including students, employees, and visitors, or violates local, state, or federal law. Electronic devices may not be used during Standardized testing unless specifically allowed by law, student IEP, or assessment directions.

If a student violates this policy, his/her electronic device may be confiscated. When an employee confiscates an electronic device under this policy, he/she shall take reasonable measures to label and secure the device and turn the device over to a school administrator as soon as the employee's duties permit. The electronic device will be released/returned according to the following: (DSD Code of Conduct: [DSD Code of Conduct 2026 04](#))

- **Warning:** Educational conversation with the student. Teacher contacts parent and warning is documented in Encore system.
- **1st Offense:** Office referral: Educational conversation with the student by administration. Parents are contacted by the administration and documented in Encore. Electronic devices may be secured in the office for the rest of the school day.
- **2nd Offense:** Office referral: School administration conversation with parent, documented in Encore, electronic device secured in the office for the rest of the school day.
- **3rd Offense:** Office referral: School administration conversation with parent, documented in Encore, electronic device secured in the office until parent comes to the school to retrieve the device.
- **Further Offenses:** [DSD Code of Conduct 2026 04](#)

The above restrictions may be relaxed under the following circumstances:

- The use is specifically required to implement a student’s current IEP or 504 plans
- The use is under the direction of administration or teacher for educational purposes.
- The use is determined by the principal to be necessary for other special circumstances, health-related reasons, or an emergency.

See District Electronic Policy for full details: [5S-105 Student Electronic Device Policy-.pdf](#)

UPDATED July 1, 2026