



City of West Frankfort

TIM ARVIEW, MAYOR

JERRY HARKINS, COMMISSIONER
KEITH HOWARD, COMMISSIONER

ROGER STANLEY, COMMISSIONER
LINDA WARREN, COMMISSIONER

AGENDA FOR NOVEMBER 25, 2025 WEST FRANKFORT CITY COUNCIL MEETING

West Frankfort City Hall at 10:00 a.m.

PRAYER

PLEDGE OF ALLEGIANCE

CALL TO ORDER

ROLL CALL

1. APPROVAL OF THE AGENDA.
2. APPROVAL OF THE MINUTES FROM THE NOVEMBER 10, 2025 REGULAR COUNCIL MEETING.
3. APPROVAL TO PUBLISH 2026 MEETING DATES FOR CITY COUNCIL, PLANNING COMMISSION, LAKE COMMITTEE, POLICE AND FIRE PENSION BOARDS AND POLICE & FIRE MERIT BOARD.
4. APPROVAL TO ACCEPT BIDS FOR DEMOLITION AT 208 SOUTH HORN AND 1109 EAST LINDELL STREET.
5. APPROVAL OF A RESOLUTION TO DECLARE PARCEL #12-19-304-002 AND PARCEL #12-19-304-003 ON EAST POPLAR STREET AS SURPLUS PROPERTY.
6. APPROVAL OF A RESOLUTION TO DECLARE THE WEST FRANKFORT BUSINESS INCUBATOR AS SURPLUS PROPERTY AND ACCEPT BIDS.
7. APPROVAL OF A RESOLUTION TO DECLARE THE OLD WEST FRANKFORT LAKE AS SURPLUS PROPERTY AND ADVERTISE FOR BIDS.
8. DISCUSSION, WITH POSSIBLE ACTION, REGARDING A RESOLUTION EXTENDING THE TIME FOR LIQUOR LICENSE HOURS ON GABFEST, WEDNESDAY, NOVEMBER 26, 2025 TO REMAIN OPEN UNTIL 2 AM.
9. APPROVAL TO SCHEDULE A TRUTH IN TAXATION HEARING TO BE HELD ON DECEMBER 9, 2025 AT 5:30 P.M. REGARDING THE ANNUAL TAX LEVY ORDINANCE.
10. APPROVAL OF AN ORDINANCE INCREASING THE LAKE LOT LEASE FEES AT THE WEST FRANKFORT LAKE.
11. APPROVAL OF AN ORDINANCE AMENDING THE PRE-EMPLOYMENT AGREEMENT FOR THE CITY OF WEST FRANKFORT FIRE DEPARTMENT.
12. APPROVAL OF AN ORDINANCE AMENDING THE PRE-EMPLOYMENT AGREEMENT FOR THE CITY OF WEST FRANKFORT POLICE DEPARTMENT.
13. APPROVAL OF AN ORDINANCE SETTING THE RATES FOR WATER, SEWER AND SANITATION (TRASH PICK-UP) SERVICE CHARGES FOR THE EFFECTIVE MARCH 1, 2026.

14. APPROVAL TO ACCEPT A PROPOSAL FOR COVERAGE FROM ARTHUR J. GALLAGHER & CO. OR ILLINOIS PUBLIC RISK FUND REGARDING INSURANCE FOR THE CITY OF WEST FRANKFORT, EFFECTIVE JANUARY 1, 2026 TO JANUARY 1, 2027, REGARDING PROPERTY, LIABILITY AND WORKERS' COMPENSATION INSURANCE.
15. APPROVAL TO ACCEPT A PROPOSAL FOR COVERAGE ARTHUR J. GALLAGHER OR CIRMA (COUNTIES OF ILLINOIS RISK MANAGEMENT AGENCY) REGARDING ANNUAL COVERAGE FROM JANUARY 1, 2026 TO JANUARY 1, 2027.
16. APPROVAL TO ENTER INTO A THREE-YEAR AGREEMENT FOR MANAGEMENT AND MAINTENANCE PROGRAM INSTALLATION AND OTHER ADMINISTRATIVE SERVICES BETWEEN THE CITY OF WEST FRANKFORT AND MIDWEST ENVIRONMENTAL MANAGEMENT SERVICES, LLC.
17. DISCUSSION, WITH POSSIBLE ACTION, REGARDING A DONATION TO CANDY CANE LANE THROUGH THE TOURISM FUND.
18. APPROVAL TO PAY (2) INVOICES FROM EXECUTIVE OUTSOURCING IN THE AMOUNT OF \$15,924.03 FOR THE CITY OF WEST FRANKFORT AUDIT PREP FROM 11/3/2025-11/16/2025.
19. APPROVAL TO PAY AN INVOICE FROM ATLAS IN THE AMOUNT OF \$8,965.60 FOR THE FINAL BILL OF THE PREPARATION OF 2023 AUDIT.
20. APPROVAL TO PAY AN INVOICE FROM ILLINOIS PUBLIC RISK FUND IN THE AMOUNT OF \$23,088.00 REGARDING JANUARY 2026 WORKERS COMPENSATION.
21. APPROVAL TO PAY AN INVOICE FROM COMPLETE EQUITY MARKETS, INC. IN THE AMOUNT OF \$15,481.55 FOR RENEWAL OF MUNICIPALITY UNEMPLOYMENT COMPENSATION INSURANCE PROGRAM REGARDING COVERAGE FROM JANUARY 1, 2026 TO JANUARY 1, 2027.
22. APPROVAL OF AN ESTIMATE FROM MIDWEST PETROLEUM & EXCAVATING, INC. IN THE AMOUNT OF \$8,000 FOR REPAIRS ON THE GRIT CHAMBER AT THE SEWER DEPARTMENT.
23. DISCUSSION, WITH POSSIBLE ACTION, REGARDING THE CITY OF WEST FRANKFORT – SANITARY SEWER REHABILITATION 2022 PHASE I FUNDING FROM THE IEPA WATER POLLUTION CONTROL LOAN PROGRAM WITH 45% PRINCIPAL FORGIVENESS (GRANT).
24. APPROVAL OF CONTRACTOR'S PAY ESTIMATE #7 TO HAIER PLUMBING & HEATING, INC. FOR THE WEST FRANKFORT – STP EFFLUENT DISINFECTION IN THE AMOUNT OF \$55,867.37.
25. CONSENT AGENDA
 - a. APPROVAL TO PAY BILLS.
26. BUILDING AND SIGN PERMITS.
27. MAYORS REPORT.
28. COMMISSIONER'S REPORTS.

- 29. CITY ATTORNEY REPORT.
- 30. AUDIENCE COMMENTS/QUESTIONS.
- 31. APPROVAL TO GO INTO EXECUTIVE SESSION FOR DISCUSSIONS PURSUANT TO 5 ILCS 120/2(C)(1), 5 ILCS 120/2(C)(5) (6) AND 5 ILCS 120/2(C)(11) PERSONNEL, REAL ESTATE AND LITIGATION.
- 32. APPROVAL OF A MOTION TO RETURN TO OPEN SESSION.
- 33. ADJOURNMENT.

Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council, and the Council is not allowed by law to endorse the religious beliefs or views of this, or any other speaker.