WEST FRANKFORT REGULAR COUNCIL MEETING
TUESDAY, JANUARY 10, 2023

1. MAYOR JORDAN CALLED THE MEETING TO ORDER AT 6:00 P.M. REQUESTING A ROLL CALL. ALL COMMISSIONERS, THE CITY ATTORNEY AND CITY CLERK WERE IN ATTENDANCE.

   THE MAYOR TOOK A MOMENT TO CONGRATULATE AND THANK KEITH HOWARD ON HIS NEW ROLE AS FINANCE COMMISSIONER. WE WELCOME YOU AND ARE EXCITED TO HAVE YOU HERE WITH US.

2. MAYOR JORDAN ASKED FOR APPROVAL OF THE MINUTES FROM THE DECEMBER 27th, 2022 REGULAR COUNCIL MEETING. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER STANLEY. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

3. THE NEXT ITEM WAS APPROVAL TO PAY THE BILLS IN THE AMOUNT OF $141,905.10. COMMISSIONER HOWARD MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

4. THE NEXT ITEM WAS APPROVAL OF THE CONTINUED COVERAGE OF KEY BENEFIT ADMINISTRATORS AS THE THIRD-PARTY ADMINISTRATOR OF RECORD FOR THE CITY OF WEST FRANKFORT'S HEALTH INSURANCE COVERAGE. THE MAYOR STATED THE POLICY IS BASICALLY THE SAME AS FAR AS ITS RENEWAL. BUT WE HAVE AN 8.7% REDUCTION IN THE FIXED COST. COMMISSIONER STANLEY MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

5. THE NEXT ITEM WAS DISCUSSION, WITH POSSIBLE ACTION, REGARDING A DONATION TO THE EDGE PROGRAM. LEE MESSERSMITH IS IN CHARGE OF THE PROGRAM WHICH BRINGS TOGETHER STUDENTS FROM ALL OF FRANKLIN COUNTY SCHOOL DISTRICTS FOR A YEAR LONG PROGRAMMATIC EXPERIENCE OF ENTREPRENEURIAL DEVELOPMENT THAT EARNS DUAL CREDIT WITH

REND LAKE COLLEGE. MR. MESSERSMITH STATED WE DEVELOPE LEADERSHIP AND BUSINESS SKILLS. WE HAVE TWO OF OUR STUDENTS HERE FROM WEST FRANKFORT. AARON PRICE JOINED THIS PROGRAM TO LEARN HOW TO MAKE MONEY OFF HIS WFCN NEWS THAT HE REPORTS ON FACEBOOK. THE EDGE PROGRAM HAS HELPED HIM TO LEARN HOW MANY ASPECTS THERE ARE TO RUNNING A BUSINESS. QUINCY BATES IS ALSO A STUDENT OF MR. MESSERSMITHS SHE DID NOT HAVE A BUSINESS GOING INTO THIS PROGRAM BUT SHE HAS SUCCESSFULLY LAUNCHED HER BUSINESS WHICH IS GIVING CHILDREN GOLF LESSONS. SHE HAS PLAYED GOLF ALL FOUR YEARS OF HIGH SCHOOL AND IS PRETTY SUCCESSFUL AT IT. THEY HAVE A TRADE SHOW COMING UP AT THE END OF THE YEAR WHERE ALL OF THE STUDENTS WILL DISPLAY WHAT TYPE OF BUSINESS THEY HAVE STARTED AND WHAT THEY ARE SELLING. THEY WILL ALSO BE HAVING A TRIVIA NIGHT AT THE OLD FIREHOUSE ON FEBRUARY 18TH, 2023. WE ARE ASKING FOR MONEY TO HELP WITH THE START UP OF OUR BUSINESSES. SOME OF THEM REQUIRE IT WHILE OTHERS DO NOT. GOLF LESSONS DO NOT, WHILE JEWELRY MAKING WOULD. SO ANY MONEY DONATED WOULD GO TO HELP ALL OF US IN THE PROGRAM START UP OUR BUSINESS STATED MS. BATES. TO LEARN MORE ABOUT THE PROGRAM GO TO THEIR FACEBOOK PAGE FRANKLIN CO EDGE. THE MAYOR SUGGESTED THE COUNCIL DONATE $1,000.00 TOWARDS THIS PROGRAM. COMMISSIONER WARREN MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

6. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BRIT GLOBAL SPECIALTY USA IN THE AMOUNT OF $8,371.40 FOR PAYMENT OF A DEDUCTIBLE REGARDING DEFENSE OF A LAWSUIT. THE MAYOR STATED THIS IS FOR A LAWSUIT THAT THE CITY PREVAILED IN. COMMISSIONER HARKINS MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

7. THE NEXT ITEM WAS REVIEW OF BIDS WITH POSSIBLE ACTION TO AWARD TO THE LOW BIDDER, MIDWEST PETROLEUM & EXCAVATING, INC., IN THE AMOUNT OF $82,420.00 FOR THE WEST FRANKFORT – COUNTRY CLUB ROAD SANITARY SEWER EXTENSION. WE HAD RECEIVED TWO BIDS ONE FROM MIDWEST PETROLEUM & EXCAVATING IN THE AMOUNT OF $82,420.00 AND THE OTHER FROM

WIGGS EXCAVATING IN THE AMOUNT OF $86,845.00 WITH MIDWEST PETROLEUM BEING THE CHEAPEST. IT'S THE MAYOR'S RECOMMENDATION TO GO WITH MIDWEST. COMMISSIONER WARREN MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER STANLEY. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

8. THE NEXT ITEM WAS APPROVAL OF DESIGN ENGINEERING BILL #1 FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF $13,187.20 FOR THE WEST FRANKFORT – COUNTRY CLUB ROAD SANITARY SEWER EXTENSION. COMMISSIONER STANLEY MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

9. THE NEXT ITEM WAS APPROVAL OF CONTRACTOR'S PAY ESTIMATE #4 TO MIDWEST PETROLEUM & EXCAVATING, INC. IN THE AMOUNT OF $58,330.00 FOR THE WEST FRANKFORT – WATER SYSTEM METER REPLACEMENT – PHASE 1. COMMISSIONER WARREN MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

10. THE NEXT ITEM WAS APPROVAL OF CONSTRUCTION ENGINEERING BILL #4 FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF $5,601.00 FOR THE WEST FRANKFORT – WATER SYSTEM METER REPLACEMENT – PHASE 1. COMMISSIONER WARREN MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

11. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF $11,862.92 FOR ENGINEERING SERVICES REGARDING MALL INFRASTRUCTURE IMPROVEMENTS CONTRACT 2 – C.E. COMMISSIONER STANLEY MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

12. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BROWN & ROBERTS, INC. IN THE AMOUNT OF $3,043.80 FOR ENGINEERING SERVICES REGARDING STP PHOSPHORUS REPORTS. COMMISSIONER WARREN MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER STANLEY. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

13. THE NEXT ITEM WAS APPROVAL TO PAY AN INVOICE FROM BULK SOLUTIONS IN THE AMOUNT OF $1,890.97 FOR REPAIRS TO THE INTERNATIONAL DUMP TRUCK FOR THE STREET DEPARTMENT. COMMISSIONER STANLEY MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

14. THE NEXT ITEM WAS APPROVAL TO PAY INVOICES FROM DANA SAFETY SUPPLY, INC. IN THE AMOUNT OF $16,118.66 FOR EQUIPMENT FOR NEW SQUAD CARS FOR THE POLICE DEPARTMENT. THIS WAS FOR THE THREE (3) NEW PICK-UP TRUCKS AND TWO (2) NEW SQUAD CARS TO HAVE ALL THE LIGHTING AND TRANSPORT CAGES TO BE INSTALLED. COMMISSIONER HARKINS MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER STANLEY. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

15. THE NEXT ITEM WAS APPROVAL TO PAY AN FROM SIMPLE SOLUTIONS PRINTING, INC. IN THE AMOUNT OF $2,444.00 FOR T-SHIRTS AND OUTERWEAR AVAILABLE FOR PURCHASE FROM CLOTHING ALLOWANCE FROM EMPLOYEES OF THE STREET, WATER, AND SEWER DEPARTMENTS. THIS MONEY WILL ALL BE REIMBURSED TO THE CITY. COMMISSIONER STANLEY MADE A MOTION FOR APPROVAL, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

16. THE NEXT ITEM WAS APPROVAL OF AN ESTIMATE FROM HYDROFLOW PRODUCTS, INC. IN THE AMOUNT OF $4,088.26 REGARDING THE PURCHASE OF A HYDRANT TESTING KIT TO BE PURCHASED BY THE FIRE DEPARTMENT AND WATER DEPARTMENT. COMMISSIONER WARREN MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

17. OFFICER'S REPORT ~

FIRE REPORT FOR THE MONTH OF DECEMBER 2022. CHIEF SAILLIEZ REPORTED THAT THEY HAD 179-AMBULANCE CALLS, 0 RUBBISH/ILLEGAL FIRES, 0- BRUSH/FIELD FIRES, 7 MOTOR VEHICLE ACCIDENTS, 1 VEHICLE FIRE, 7 FIRE EMERGENCIES; (GAS LEAKS, POWER LINES DOWN, ETC.), 5 STRUCTURE FIRES, 3 AMBULANCE

CALLS TURNED OVER TO MUTUAL AID DUE TO NO THIRD AMBULANCE, 4- MUTUAL AID FIRE RESPONSES, 2-AUTOMATIC FIRE ALARMS (AFA), 4- MUTUAL AID AMBULANCE RESPONSES FOR A TOTAL OF 212 CALLS DURING THE MONTH. THE DEPARTMENT USED APPROXIMATELY 45,000 GALLONS OF WATER. THE DEPARTMENT COLLECTED $32,124.32 FOR DECEMBER AMBULANCE CALLS.

FOR THE 2022 YEAR WE RESPONDED TO 2, 152 - AMBULANCE CALLS, 118 FIRE CALLS, 22 FALSE ALARMS, PLUS MISCELLANEOUS OTHER CALLS FOR A TOTAL OF 2390 CALLS FOR THE YEAR. THAT IS UP ABOUT 11% FROM LAST YEAR. THE DEPARTMENT COLLECTED $514,053.12 FOR THE 2022 YEAR AMBULANCE CALLS.

POLICE REPORT FOR THE MONTH OF DECEMBER 2022. CHIEF PRUDENT REPORTED OFFICERS ANSWERED A TOTAL OF 1,311 CALLS FOR SERVICE. OF THOSE CALLS 21 WERE TRAFFIC ACCIDENTS, 1 WITH INJURIES. OFFICERS RESPONDED TO 23 DOMESTIC DISPUTES, 6 FIGHTS IN PROGRESS, 23 ALARMS, 2 INTOXICATED PERSONS, 3 BURGLARIES, 17 REPORTS OF CRIMINAL DAMAGE TO PROPERTY, 6 COMPLAINTS OF JUVENILE PROBLEMS, 14 REPORTED THEFTS, AND 50 COMPLAINTS OF DISORDERLY CONDUCT/DISTURBANCES. AND OFFICERS MADE 24 STREET CONTACTS.
OFFICERS CONDUCTED 214 TRAFFIC STOPS, ISSUED 59 CITIATIONS, 178 WARNINGS, AND 18 LW-27'S. THERE WERE 52 ADULT ARRESTS MADE AND 2 JUVENILE ARRESTS, RESULTING IN 61 CRIMINAL CHARGES FILED.

DISPATCHERS ANSWERED 1,602 CALLS.
OF THOSE, 693 WERE 9-1-1 CALLS, 84 WERE WALK IN REQUESTS. 1,311 WERE FOR POLICE, 212 WERE FOR WEST FRANKFORT FIRE, 8 WERE FOR THOMPSONVILLE FIRE/EMS, 15 WERE FOR ABBOTT EMS, AND 0 FOR UNITED AMBULANCE. FOR THE MONTH OF DECEMBER, WE COLLECTED $5,030.00 IN FINES AND FEES.

THE WEST FRANKFORT POLICE DEPARTMENT 2022 YEARLY ACTIVITY REPORT: OFFICERS ANSWERED A TOTAL OF 13,923 CALLS FOR SERVICE. DISPATCH ANSWERED A TOTAL OF 16,227 CALLS FOR SERVICE.
OFFICERS CONDUCTED 1,988 TRAFFIC STOPS, WHERE THEY ISSUED 706 CITATIONS.
THERE WERE 723 ARRESTS MADE. AND FOR THE YEAR OF 2022 COLLECTED $35,695.00 IN FINES AND FEES.

CODES REPORT FOR THE MONTH OF DECEMBER 2022. PERMIT: 1~BUILDING PERMITS, 1~SIGN PERMITS. RENTAL PROPERTIES: 22~RENTAL INSPECTIONS PERFORMED. CASE ACTIVITY REPORT ~ 10 WHICH INCLUDES DOORS TAGGED VERBAL WARNINGS, VEHICLES TAGGED, INSPECTIONS OF VIOLATIONS, INSPECTIONS, CITATIONS ISSUED, LETTERS SENT, ETC.

CODES REPORT FOR THE 2022 YEAR. THE CODES OFFICE HAD A TOTAL OF 22~BUILDING OR SIGN PERMITS, 135~RENTAL INSPECTIONS AND 674 ~ CASE ACTIVITY REPORT ~ WHICH INCLUDES DOORS TAGGED VERBAL WARNINGS, VEHICLES TAGGED, INSPECTIONS OF VIOLATIONS, INSPECTIONS, CITATIONS ISSUED, LETTERS SENT, ETC. FOR THE 2022 YEAR AND BROUGHT IN $2,001.20 IN FINES AND FEES.

BUILDING AND SIGN PERMITS ~ WE HAVE THREE SIGN PERMITS, ONE BUILDING PERMIT AND ONE DEMO PERMIT.

THE FIRST ONE IS FOR SARAH MCVICKER AND D.O.T. OUTDOOR ADVERTISING THIS IS FOR ONE ON 9TH STREET BY THE I-57 OVERPASS. IT IS FOR A DIGITAL BILLBOARD SIGN 14X48 THAT WILL BE VISIBLE ON THE INTERSTATE I-57 AT A COST OF $150,000.00. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

THE NEXT ONE IS A BUILDING PERMIT FOR CLEARWAVE FIBER ON EMMA AND THE ALLEY ACROSS FROM THE FIRE DEPARTMENT. THEY WILL HAVE A BUILDING SET ON CONCRETE THERE. COMMISSIONER HARKINS MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HOWARD. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

THE MAYOR STATED THE TWO (2) OF THESE SIGN - PERMITS WE NEED TO HAVE OUR ORDINANCE CHANGED TO READ THAT THE HEIGHT OF SIGNS IN TOWN GOING FORWARD NEEDS TO BE THIRTY-FIVE (35) FEET HIGH, INSTEAD OF TWENTY-FIVE (25) AS THE OLD ORDINANCE STATES. THIS WILL BE CHANGED AT THE NEXT COUNCIL MEETING. THE FOLLOWING TWO (2) PERMITS MUST BE CHANGED BEFORE THEY ARE APPROVED:

THE NEXT TWO ARE FOR SIGN PERMITS DOWNTOWN. ONE IS FOR 131-133 WEST MAIN FOR ACE CONAUGHTY HARDWARE STORE AND ONE FOR 705 WEST MAIN BY CHINA STAR. THESE WILL BOTH BE INSTALLED BY D.O.T. OUTDOOR ADVERTISING AT A COST OF $125K EACH. THESE MUST BE 35 FT IN HEIGHT PENDING CHANGES WE ARE GOING TO DO TO THE ORDINANCE TO BE APPROVED. COMMISSIONER STANLEY MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER HARKINS. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

THE FIFTH ONE IS FOR A DEMO PERMIT. IT IS FROM RANDY HALL WHO HAS PROPERTY AT 208 EAST 5TH THAT HE WOULD LIKE TO START DEMOLITION ON. HE WILL GET EVERYTHING HAULED OFF. COMMISSIONER STANLEY MADE A MOTION TO APPROVE, SECONDED BY COMMISSIONER WARREN. ROLL CALL VOTE: ALL COMMISSIONERS AND MAYOR JORDAN VOTED TO APPROVE. MOTION CARRIED.

18. MAYORS & COMMISSIONERS COMMENTS~

THE MAYOR STATED WITH THE NEW YEAR WE ARE WORKING ON A LOT OF NEW OPPORTUNITIES. I WOULD LIKE TO SAY THANK ALL OUR EMPLOYEES FOR BEING EASY TO WORK WITH, AND OUR CITY COUNCIL AS WELL. IF WE ALL WORK GREAT TOGETHER AS A TEAM WE CAN MOVE THIS CITY INTO THE RIGHT DIRECTION.

COMMISSIONER REPORTS~

COMMISSIONER HARKINS STATED HE NEVER GROWS TIRED OF BRAGGING ON HIS POLICE AND FIRE DEPARTMENTS. I REALLY THINK THEY DO A GOOD JOB FOR OUR TOWN. IM THANKFUL THAT WE HAVE THEM AND THE GUYS ARE ALL WELL TRAINED. JUST PROUD OF THEM.

COMMISSIONER STANLEY STATED HIS GUYS GOT RID OF THE SNOW PRETTY QUICK AND THE CHRISTMAS DECORATIONS ARE ALL DOWN AND PUT AWAY. THEY HAVE HAD A BUSY COUPLE OF WEEKS.

COMMISSIONER WARREN STATED THE WATER DEPARTMENT IS WORKING OUR GUYS WERE VERY BUSY DURNG THE CHRISTMAS HOLIDAY WITH WATER BREAKS. WE HAVE HAD SOME CHANGES IN THE SEWER DEPARTMENT. WE NEED TO THANK CHARLES HUBBLE

FOR HIS MANY YEARS OF SERVICE AT THE SEWER PLANT. WE ARE MOVING ON AND GOING TO WORK TOGETHER WITH MIDWEST ENVIRONMENTAL WHO IS SENDING US OUR OPERATOR FOR OUT THERE. IF YOU WANT TO BE A SEWER PLANT OPERATOR YOU HAVE TO WORK FOR SIX YEARS AT THE SEWER PLANT AND THEN TAKE A CLASS AND A TEST TO BE AN OPERATOR.

COMMISSIONER HOWARD STATED ITS GOING TO BE REAL SHORT. HE DOESN'T KNOW A WHOLE LOT YET BUT IM GOING TO LEARN. IM EXCITED TO WORK WITH THE COUNCIL AND ALL THE CITY EMPLOYEES. JUST LIKE EVERY FINANCIAL OPERATION WE HAVE SOME ISSUES TO FIX, AND IM GOING TO TRY TO HELP DO THAT. HOPEFULLY WE CAN REVIEW AND MAINTAIN THE CITY IN A HEALTHY FINANCIAL CONDITION AND AT THE SAME TIME RETAIN ALL OUR SERVICES AND EMPLOYEES FOR OUR SIZE AND WHAT WE HAVE TO WORK WITH.

AUDIENCE COMMENTS:

THERE WERE NO AUDIENCE COMMENTS OR QUESTIONS.

19. WITH NO FURTHER BUSINESS TO BE DISCUSSED, THE MEETING WAS ADJOURNED ON A MOTION BY COMMISSIONER HARKINS AT 6:52 P.M.

Tom Jordan

MAYOR TOM JORDAN

Angela Baker Deaton

ANGELA BAKER DEATON, CITY CLERK