City Commission Meeting AGENDA October 28, 2025, 6:00 P.M.

I. **Call to Order of the Regularly Scheduled City Commission Meeting (6:00 p.m.)**
   A. Pledge of Allegiance
   B. Invocation, First United Methodist Church

II. **Citizens to be Heard (Five-Minute Time Limit Per Person)**

III. **Governing Body Comments**
   A. Commissioner Cole
   B. Commissioner Wiehl
   C. Mayor Locke

IV. **Consent Agenda**
   A. Approval of Minutes from October 14, 2025, Regular City Commission Meeting.
   B. Approval of Semi-Monthly Bills and Payroll in the amount of $293,859.48

V. **Regular Business**
   A. Consideration of Water Treatment Building Assessment.
   B. Consideration of Wastewater Contract and Amendment.
   C. Consideration of Special Event Request for First Christian Church.

VI. **Staff Updates**
   A. Economic Development Director/Grant Writer Jessica Mills.

VII. **Discussion Items**
   A. Park Road Striping.
   B. Infrastructure.
   C. Trash Truck.

VIII. **Informational Items**
   A. Light the Night Trunk-or-Treat, hosted by The First Christian Church, will be held at the First Christian Church at 2nd & Walnut, On October 31.
   B. City wide Fall cleanup (no brush) will be held November 3-7.
   C. The 2025 General City/School Election will be held on Tuesday, November 4th. Don't forget to vote!
   D. The Garnett Rotary Pancake Feed, hosted by the Garnett Rotary Club, will be held on November 4th from 11:00 a.m. to 1:00 p.m. and 5:00 p.m.to 7:00 p.m. at the First Christian Church.
   E. Small Business Saturday, hosted by the Garnett Area Chamber of Commerce, will be held on November 29.
   F. The Garnett Fire Department Chili & Soup Supper, hosted by the Garnett Fire Department, will be held at the Garnett Fire Department on November 29.
   G. The 55th Annual Christmas Parade and Lighting Ceremony, hosted by the Garnett Area Chamber of Commerce, will be held on the Downtown Square on November 29.
   H. Santa's Toy Shop, hosted by Melanie Modlin and Laura Hollon, will be held on December 1.

IX. **Citizens to be Heard (Five-Minute Time Limit Per Person)**

X. **Signing of Approved City Documents**

XI. **Executive Session – Non-Elected Personnel**

XII. **Adjournment**

The Governing Body of the City of Garnett met in regular session on October 14, 2025, at 6:00 p.m. with the following individuals present; Mayor Mark Locke; City Commissioners Jody Cole and Nate Wiehl; City Manager Travis Wilson; and City Clerk Trish Brewer. City Attorney Solander was absent.
Citizens of Garnett.

City Staff present: Donnie Dilley, Darin Wilson, Monica Hill

CALL TO ORDER
Mayor Locke called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited.
Invocation, Josh Ford

PUBLIC HEARING
Mayor Locke motioned to enter the Public Hearing to discuss proposed improvements for the wastewater collection system project. Second by Commissioner Wiehl. Motion passed (3) AYE (0) NAY

A. Citizens to be Heard: No citizens came forward.

Commission discussed proposed improvements for the wastewater collection system project.
Mayor Locke motioned to adjourn the public hearing. Second by Commissioner Cole.
Motion passed (3) AYE (0) NAY

Regular Scheduled City Commission Meeting
CITIZENS TO BE HEARD (FIVE-MINUTE TIME LIMIT PER PERSON)
No citizens came forward.

GOVERNING BODY COMMENTS

A. Commissioner Cole – Stated the Flywheelers Antique Tractor Show, Grand Prix hometown events were great. Thanked David and Deb Miller for the ice cream. Requested to add an Executive Session for the City Manager evaluation and add infrastructure discussion items to the next meeting.

B. Commissioner Wiehl – Thanked those that attended the Sales Tax meeting and congratulated Everly Crumb. Stated he would like consideration of a Rec Commission.

C. Mayor Locke – Read the following Proclamations:

1. Garnett BPW Women's Week Proclamation
2. WINGS Wednesday Proclamation
3. Domestic Violence Awareness Proclamation

CONSENT AGENDA

A. Approval of Minutes for September 23, 2025, Regular City Commission Meeting
B. Approval of Minutes for October 7, 2025, Town Hall Meeting
C. Approval of Semi-monthly bills and payroll in the amount of $517,718.48.

Commissioner Wiehl motioned to approve the Consent Agenda as presented.
Second by Commissioner Cole. Motion passed (3) AYE (0) NAY

REGULAR BUSINESS

A. Consideration of the 55th Annual Garnett Area Chamber of Commerce Christmas Parade and Lighting Ceremony.
Commissioner Cole motioned to approve the 55th Annual Garnett Area Chamber of Commerce Christmas Parade and Lighting Ceremony. Second by Maylor Locke. Motion passed (3) AYE (0) NAY

B. Consideration of the Special Event Request for the Garnett Area Chamber of Commerce.
Commissioner Wiehl motioned to approve the Special Event Request as presented.
Second by Commissioner Cole. Motion passed (3) AYE (0) NAY

C. **Consideration of Resolution 2025-15: Authorizing the filing of an application with KDHE for a Wastewater Loan.**
Mayor Locke motioned to approve Resolution 2025-15 as presented. Second by Commissioner Wiehl. Motion passed (3) AYE (0) NAY

D. **Consideration of Ordinance 4280: Establishing a Delinquency Date for Utility Payments and Charges.**
Commissioner Cole motioned to approve Ordinance 4280 with amendments. Second by Commissioner Wiehl. Motion passed (3) AYE (0) NAY

E. **Consideration of Ordinance 4281: Uniform Public Offense Code.**

F. **Consideration of Ordinance 4282: Standard Traffic Ordinance.**
Commissioner Wiehl motioned to approve Ordinance 4281; Ordinance 4282 as presented. Second by Commissioner Cole. Motion passed (3) AYE (0) NAY

STAFF UPDATES

DISCUSSION ITEMS

A. **Park Road striping:** Discussion of striping and lighting
B. **November 11, 2025, City Commission Meeting:** Meeting moved to Monday, November 10th.
C. **Christmas Bonuses:** Same as last year
D. **Christmas Eve:** Close all departments at noon.
E. **Housing Authority:** Moved to the end of the meeting to Executive Session

Item updates from City Manager, Wilson

A. **NE Corner of sidewalk crack on the square**
B. **Sub-Station**
C. **Master Plan and Update of all lines in Garnett (Power, Gas, Water, Sewer)**
D. **North Lake accident during Grand Prix and repairs**
E. **Club House picnic tables – stained.**
F. **City Hall internet issues yesterday**
G. **Water Plant Engineer: Spoke to today on proposed RFPs. He will call back Thursday or Friday**

INFORMATIONAL ITEMS

A. City wide Fall Brush Cleanup will be the week of October 20th – 24th.
B. The Ultra Races 50/100, hosted by Outlaw 100, will be held on October 25th-26th.
C. Light the Night Trunk-or-Trest, hosted by The First Christian Church, will be held at the First Christian Church at 2nd & Walnut, on October 31st.
D. City wide Fall Cleanup (no brush) will be held the week of November 3rd – 7th.
E. Garnett Rotary Club Pancake Feed to be held November 4th from 11:00am – 1:00pm and 5:00pm – 7:00pm. at the First Christian Church.
F. Small Business Saturday, hosted by the Garnett Area Chamber of Commerce, will be held on November 29th.
G. The Garnett Fire Department Chili & Soup Supper, hosted by the Garnett Fire Department, will be held at the Garnett Fire Department on November 29th.
H. The 55th Annual Christmas Parade and Lighting Ceremony, hosted by the Garnett Area Chamber of Commerce, will be held on the downtown square on November 29th.
I. Santa's Toy Shop, hosted by Melanie Modlin and Laura Hollon, will be held on December 1st.

CITIZENS TO BE HEARD (FIVE-MINUTE TIME LIMIT PER PERSON)
No citizens came forward.

SIGNING OF DOCUMENTS APPROVED DURING THE COMMISSION MEETING.

EXECUTIVE SESSION
Mayor Locke motioned to recess into Executive Session to discuss Trade Secrets pursuant to K.S.A. 75-4319 (b)(4) for 30 minutes, starting at 6:55 p.m. with the following present: Commission, City Manager Wilson, Housing Authority Board Members, Direct of Housing Crystal Decker. Regular session to resume at 7:25 p.m.
Commissioner Cole seconded the motion. Motion passed (3) AYE (0) NAY

7:25 p.m.
Commissioner Wiehl motioned to extend the executive session by 5 minutes. Commissioner Cole seconded the motion. Motion passed (3) AYE (0) NAY

7:30 p.m.
Mayor Locke motioned to extend the executive session by 5 minutes. Commissioner Wiehl seconded the motion. Motion passed (3) AYE (0) NAY

7:35 p.m.
Commissioner Cole motioned to extend the executive session by 5 minutes. Mayor Locke seconded the motion. Motion passed (3) AYE (0) NAY

Mayor Locke called the regular session back to order at 7:40 p.m. with no action taken.

ADJOURNMENT
With no further business before The Governing Body, Mayor Locke made a motion to adjourn the meeting. Commissioner Cole seconded the motion. Motion passed (3) AYE (0) NAY

Meeting adjourned at 7:42 p.m.

_____
Mayor

_____
City Clerk

THE CITY OF GARNETT KANSAS 1861

Small, Serene, Simply Garnett.

RE: Request for Proposal
Physical Building Assessment

The City of Garnett, KS is requesting proposals for the scope of work attached. The proposal shall be in the following format:

1. Introduction: Maximum of two (2) pages
2. Project Approach: Provide the project tasks for each scope item. Not to exceed a total of six (6) pages.
3. Project Team: Provide a brief summary of experience or similar projects. Not to exceed a total of four (4) pages.
4. Project Budget: Provide a budget for each scope item. The budget shall include all travel and expenses. An hourly labor rate shall be provided.
5. Schedule: Provide a detailed project schedule to accomplish all of the scope items. City of Garnett is anticipating selecting and contracting with the selected Consultant by October 31, 2025.

The proposal is due back to City of Garnett before October 3, 2025, at 3:00 PM Central Time via an electronic copy that will be emailed to: nkothari@preferredconsultingllc.com

The Consultant may include any additional information in the appendix.

Should you have any questions or need additional information, please feel free to email at the above address.

Sincerely,

Travis Wilson,
City Manager
enclosure

Small, Serene, Simply Garnett.

CITY OF GARNETT, KS
Physical Building Assessment of Water Treatment Plant

DEFINITION OF PROJECT

City of Garnett, KS is seeking a qualified Architectural/Engineering (AE) Firm to provide professional services for Physical Building Assessment of the Water Treatment Plant facilities which includes the Water Plant Building both interior and associated external facilities (excluding the distribution system and water towers) and the raw water station. The AE shall submit a report of findings that will form the basis for facilities planning up to 5 years. The City of Garnett is located in Anderson County and approximately 90-minute drive from Kansas City, MO international airport or about 60 miles South of Lawrence, KS.

Respondents to this RFP must have proven expertise and extensive experience in Building Assessment with similar building types and facilities, including experience working with Utilities and Municipalities.

The minimum scope and associated work tasks are described in this RFP. The selected Engineering Firm will work under the overall direction of the Nilaksh Kothari, an independent consultant retained by City of Garnett and will coordinate all meetings and site visit(s).

BACKGROUND

The City of Garnett, KS is a municipality that owns, operates, and maintains a 1.0 MGD conventional water treatment facility in the City of Garnett. The water plant and power plant are located on the same site adjacent to each other at 1518 South Walnut Street, Garnett, KS 66032.

The conventional water treatment plant consists of a raw water pumping station (located approximately 2 miles from the Water Treatment Plant), two rapid mixers, two flocculation tanks, one conventional sedimentation tank and another solids contract clarifier, two filters, clear-well pumping station. It should be noted that the sedimentation tank and solids contact unit are located outdoors where as all other facilities are in the building. The plant adds Sodium permanganate at the raw water station and adds PAC, a coagulant, chlorine dioxide, and chlorine at the water plant.

OBJECTIVE

Professional Architectural/Engineering Firm will evaluate all the water treatment plant Building Facilities and raw water pumping station only and issue a report ranking the condition of building components and services. Evaluation will include at a minimum; Building Envelope, Roofs, Structural, Plumbing, Fire Protection, Mechanical HVAC, Electrical, Code compliance, Interior Finishes, and an estimation of remaining useful life. The report will include a matrix of findings that will form the basis for facilities planning between 3 to 5 years. The data from the report will be used to improve the accuracy of replacement budget forecasts.

SCOPE OF SERVICES

Pre-Proposal Meeting:

A pre-proposal meeting for site visit will be scheduled for consultants to review the facilities. A meeting date will be announced seven (7) days before the site visit.

Project Kick-Off Meeting and Data Collection.

A kick-off meeting will consist of a detailed discussion of the project approach and schedule, and preliminary transfer of building information. Strategic issues related to the project will be discussed.

Physical Building Assessments

- Review all available documentation and request any other information City of Garnett, KS may have available. This project will be completed within 3 months of awarding the contract/
- Schedule Site Inspection Visits. A site visit must be completed to inspect the facilities.
- AE shall discuss inspection methodology planned in the RFP response, including any standards such as ASTM E2018-15 Standard Guide for Property Condition Assessments: Baseline Property Condition Assessment Process. City of Garnett is not specifying a specific standard, but rather a comprehensive Report deliverable that will contain sufficient documentation to plan capital improvement projects for up to the next 5 years.
- Inspection of Facilities. The following building components and services, at a minimum, will be inspected to produce report findings on the topics listed:
    - General Description of the Facilities
    - Ranked condition score (examples Excellent, Good, Fair, Poor, Immediate Repair, or a numerical scale with detailed explanation of each rating, i.e., 1-5 with 1 being immediate repair and 5 being excellent condition.)
    - Estimation of remaining life; <5 years, 5 years, 10 years, 15 years+
    - Any recommendations to extend the life of the asset
    - Deficiencies and corrective actions needed and recommended timeframe; immediate, 1-3 years, and 5+ years.
    - Capital cost estimates to correct deficiencies and for replacement of features with 10 years or less estimated life.

- Other inspections as listed in paragraphs below.
- The findings of the inspection will be included in the Physical Building Condition Assessment Report

- Safety requirements must be followed for all site inspections. To the extent that it owns and can safely operate them, CITY will coordinate with the AE to assist with ladders and power-operated man-lifts for access if provided a minimum two business days' advance notice by AE. City will provide escort to each facility and introductory tour to each facility.
- Roof Inspection of each roof area of the property that is accessible by ladder or hatch. AE is not required to provide handrails or any temporary structures to perform inspections other than appropriate PPE. Some roofs may therefore only be inspected from edge or access points.
  - Additional Report requirements:
    - *Materials of Construction*
    - *Drainage system*
    - *Safety Features (Handrails, fall-protection)*

- *Exterior Walls / Exposed Foundations / Structural Features: Inspection of each accessible wall area and discuss condition:*
  - Additional Report requirements:

- *Materials of Construction*
- *General Crack Inspection*
- *Patching and Paint condition*

- *Building Envelope*
  - Additional Report Requirements:
    - Insulation Value / Materials of Construction

- Fenestration - including energy efficiency of window and glazing systems and recommendations to remove any asbestos containing caulk, glazing, or other window material.

- Fire Protection / Life Safety – Exit Signs, emergency systems, operability of fire detection and protection systems.

- *Mechanical HVAC & Plumbing*

- List of Major Systems – HVAC for each area. (Including plumbing, toilet, and water heating.

- Energy Consumption Relative to comparable systems.

- Electrical: Inspection of notable equipment providing power to the facility.

- Code / ADA – Office spaces review, restroom, parking review, path-of-travel, elevators, egress, other typically reviewed items.

- Interior Finishes: inspection including ceilings, floors, floor coverings, doors, windows and walls, any verified asbestos containing and suspected asbestos containing.

- Site Conditions: driveways, paving, grading, storm drains and detention ponds, access doors, garage doors, fencing.

WRITTEN REPORT

It is important for the Physical Building Assessment to be appropriately detailed and properly performed, but also that the analysis is reported in a clear, concise manner such that the report conveys appropriate level of detail and yet is understandable by those not routinely involved in building and property assessment.

The report must include an Executive Summary Report Overview including a summary of findings. The summary should include a paragraph on methodology of the inspection; list of high priority repairs or replacements, estimated capital for 1 -10 years of replacements (dependent on the amount of work identified over the period).

The report shall contain a written summary of findings; Summary Tables with results, and photographs of features, including accessible deficiencies.

A draft report will be submitted to City. Following City's comments, the report will be finalized and six (6) hard copies provided to City including an electronic copy of the document in word and PDF format.

The AE shall submit a complete or partial sample report with the proposal for City to evaluate.

THE CITY OF GARNETT KANSAS 1861

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TENTATIVE SCHEDULE

- Issue RFP: September 10, 2025
- RFP Responses Due: October 3, 2025
- Consultant Approval / Contracting: October 31, 2025
- Draft Study Report Complete: January 15, 2026
- Final Study Completion: February 10, 2026

WORK PRODUCTS

Inspections and Report per Scope of Services.

EVALUATION CRITERIA OF PROPOSALS

1. Explanation of the Consultant's approach to total project management from concept development to implementation of the conversion project
2. Methodology for coordinating with the independent Consultant, City, and its representatives
3. Ability to communicate effectively.
4. Capability and experience of personnel assigned to the project.
5. History of success in completing comparable projects
6. Cost and clarity of project budget
7. Timeline for implementation

SUBMITTALS

Proposals will only be accepted up until **October 3, 2025, until 3:00 PM Central Time via.** E- Mail. Proposals must be submitted to City's independent Consultant, Nilaksh Kothari at nkothari@preferredconsultingllc.com

Sample Report of similar work shall be submitted with the AE Proposal.

City will review all proposals timely received in response to this RFP, and reserves the right to accept and to conduct interviews with the parties it deems most qualified. A final decision on the selection of AE is anticipated no later than October 31, 2025. All Consultants who submit proposals in response to this RFP will be notified of the results of the selection process. The Consultant submitting the proposal agrees that City has no financial responsibility and is accepting all costs associated with developing and responding to this RFP.

Preferred Consulting LLC
Global Perspective…. Local Solutions

October 22, 2025

Travis Wilson
City Manager
131 W. 5th Avenue
City of Garnett
Garnett, KS 66032

RE: Recommendation for retaining an A/E for Garnett's WTP Physical Building Assessment

Dear Travis:

A. Background:

On September 10, 2025 a Request for Proposal (RFP)was issued to three A/E firms for the above referenced project. The three firms were: Falk Architects, KS, BernersSchober, WI and Freese-Nichols, AK. The response to the RFP was required on or before October 3, 2025. After internal deliberations Freese-Nichols, Inc, communicated that due to the internal workload they would not be responding to the RFP. The RFP required the A/E firms to complete a comprehensive assessment of all aspects of the existing water treatment plant and the raw water pumping station which included: physical condition, roof conditions, building envelope, energy efficiency, electrical systems, mechanical and plumbing systems, drainage systems, safety compliance and all code related compliances. The RFP is attached.

The RFP included a criterion on evaluation of the proposals. The criteria against which the proposals were compared are as follows:

1. Explanation of the Consultant's approach to total project management from concept development to implementation of the conversion project
2. Methodology for coordinating with the independent Consultant, City and its representatives
3. Ability to communicate effectively
4. Capability and Experience of personnel assigned to the project
5. History of success in completing comparable projects
6. Cost and clarity of project budget
7. Timeline for implementation

B. Assessment of Proposals:

Falk Architects and Bernersschober were the two A/E who responded to the RFP. Both the proposals were submitted on a timely basis. Falk Architects called after submitting the proposal that the sub-consultant they were going to use backed out and needed additional time for a proposal from another sub-consultant which was granted. Falk Architects did respond back with an updated proposal on October 7, 2025. Following is a summary on each of the criteria between the two proposals:

1. Explanation of Consultant to project management: Essentially both the consultants used the project scope as defined in the RFP to define the project and their project approach. Falk Architects (FA) have been in business for less than 15 years whereas Bernersschober (BE). BE has proposed to use a MatterPort camera which would take videos and photos of all the facilities that will be available in Cloud to review the facilities and pan in to a specific area or spot. **ADVANTAGE: BE**
2. Methodology for coordinating: Both the consultants have a similar approach and hence both are equal
3. Ability to communicate effectively: Both the consultants have a similar approach and hence both are equal.
4. Capability and experience of personnel assigned to the project: Both the consultants have experienced and qualified personnel except that FA will retain two sub-consultants for structural and electrical/mechanical assessment. FA at this writing is yet to provide the qualifications of the electrical/mechanical assessment and a response is expected soon. BE has all the needed personnel in-house and no sub-consultants. **ADVANTAGE: BE**
5. History of success in completing comparable projects: FA has completed multiple physical building assessment and an example report they submitted was focused on structural/architect aspects of the building rather than the electrical/mechanical/plumbing experience. BA mentioned working with sub-consultants to complete such aspects. An example report has been requested and is being awaited at this writing. BE has completed multiple projects on all aspects of the work requested in the RFP. **ADVANTAGE: BE**
6. Cost and clarity of project budget: FA has proposed a lump sum fee of $26,000 (note exclusions) and are requesting an advance of $ 5,000 upon execution of the project. Further they have not provided any breakdown of cost for individual professionals as requested in the RFP. BE has proposed a not to exceed fee of $ 34,000 with no request for advance. There are no exceptions to the scope of work. **ADVANTAGE: For fee FA. However, overall BE. as there are no exceptions and use of MetaPort camera.**
7. Timeline for Implementation: Both consultants have indicated in the proposal that they can meet the timeline of completing the project before January 31, 2026 as requested in the RFP.
8. Other Consideration: Please review the sample report submitted by BE versus the sample report submitted by FA. The BE report is very comprehensive and meets the requirements of the RFP. **ADVANTAGE: BE**

Attached are both the proposals for your review. Both consultants can complete the work in the RFP.

C. **Recommendation:**

During the review of the proposals and subsequent follow up conversations on the responses with both the firms, the recommendation is to retain the services of Bernersschober from Wisconsin (No bias). Yes, the cost of FA is about $ 8,000 lower than BE, however the salient features of the BE response are: a complete response to the RFP demonstrates the quality of the work, use of MetaPort Camera, and the format of sample report submitted will help the City of understand the physical condition of the Water Plant Facilities.

I am available to discuss the recommendation and answer any questions or need additional information. Please let me know. I look forward to the decision of the Commissioners of the City of Garnett.

Respectfully Submitted,

Nilaksh Kothari

Nilaksh Kothari
CEO

Attachments:
RFP
FA Proposal
BE Proposal

THE CITY OF
GARNETT
KANSAS
1861

Small, Serene, Simply Garnett.

The City of Garnett, Kansas

Garnett City Hall
131 W. 5th Ave
Garnett, KS 66032

FALK
ARCHITECTS

Request for Proposal to:
Nilaksh Kothari, Preferred Consulting LLC
Physical Building Assessment

Falk Architects Inc.
KC MO Office: 300 E. 39th St., Suite 5C
Kansas City, MO 64111
785-691-9958 bryan@falk-architects.com



FALK
ARCHITECTS

October 3, 2025

City of Garnett
Utilities Department
131 W. 5th Ave.
Garnett, Kansas 66032

Re: Proposal for Physical Building Assessment – Garnett Water Treatment Facilities

Dear Nilaksh,

Falk Architects is pleased to express our strong interest in providing professional architectural and engineering services for the physical building assessment of the Garnett Water Treatment building and raw water pumping station. With a decade of experience serving municipal clients across Kansas and the Midwest, and a combined total of about 110 years of experience between our three principals, our firm has developed a reputation for delivering thorough, practical, and forward-looking facility evaluations customized for public infrastructure.

Our multidisciplinary team of licensed architects and engineers is uniquely qualified to evaluate all major facility components, including building envelope, roofs, structure, plumbing, fire protection, mechanical HVAC, electrical systems, and code compliance. For the Garnett Water Treatment facilities, we will prepare a comprehensive report ranking the condition of all building components and services, supported by a findings documentation that will establish a practical foundation for facilities planning over the next three to five years. This documented approach allows city leadership to clearly identify and prioritize critical needs, plan phased improvements, and allocate resources effectively.

Falk Architects has successfully performed condition assessments for civic, utility, and institutional buildings where reliability and compliance with code requirements are essential. Our experience in occupied, operational environments ensures minimal disruption to ongoing services during assessment activities. By combining technical expertise with a clear communication style, we help decision-makers move confidently from evaluation into short- and long-term planning.
contribute to the continued reliability and safety of your water treatment facilities.

Thank you for your consideration. We welcome the opportunity to discuss how Falk Architects can support the City of Garnett in this important effort.

Sincerely,

Bryan J. Falk, AIA-NCARB
President and Owner
827 N Kansas Ave.
Topeka KS 66608

Bob Wilson
Branch Manager / Project Manager
300 E. 39th St., Suite 5C
Kansas City, MO 64116

FALK
ARCHITECTS

October 7, 2025

Nilaksh Korthari
Preferred Consulting LLC
3512 Briarwood Lane,
Manitowoc, WI
(920)860-9898

RE: Physical Building Assessment of the Water Treatment Building / City of Garnett, KS

Nilaksh,

Thanks for the opportunity to provide a Physical Building Assessment proposal for the City of Garnett, KS Water Treatment Building project to provide an interior renovation to the areas color coded on the attached drawings.

To provide A/E and engineering services, we propose to generate a final report based on your outline as follows: **Base Architectural, MEP and Structural Services: $26,000 lump sum fee**

- Discuss project with Client to understand and agree on basic scope of work. (Meeting 1, Videoconference?)
- Schedule Site Inspection Visits.
  - Meet with the City of Garnett Utility management team for the Water Treatment to gain an understanding of what they know about the facility. It is preferred that this meeting be on the same trip as the site visit.
  - Review all available documentation and request any other information City of Garnett, KS may have available.
  - Site visit; measure, scan and photograph existing conditions.
    - AE shall discuss inspection methodology planned in the RFP response, including any standards such as ASTM E2018-15 Standard Guide for Property Condition Assessments: Baseline Property Condition Assessment Process. City of Garnett is not specifying a specific standard, but rather a comprehensive Report deliverable that will contain sufficient documentation to plan capital improvement projects for up to the next 5 years.
  - Inspection of Facilities. The following building components and services, at a minimum, will be inspected to produce report findings on the topics listed:
    - General Description of the Facilities
    - Ranked condition score (examples Excellent, Good, Fair, Poor, Immediate Repair, or a numerical scale with detailed explanation of each rating, i.e. 1-5 with 1 being immediate repair and 5 being excellent condition.)
    - Estimation of remaining life; <5 years, 5 years, 10 years, 15 years+
    - Any recommendations to extend the life of the asset
    - Deficiencies and corrective actions needed and recommended timeframe; immediate, 1-3 years, and 5+ years.
    - Capital cost estimates to correct deficiencies and for replacement of features with

10 years or less estimated life
- Other inspections as listed in paragraphs below
  The findings of the inspection will be included in the Physical Building Condition Assessment Report
- Safety requirements must be followed for both site inspections. City will provide escort to each facility and introductory tour to each facility.
- Roof Inspection of each roof area of the property that is accessible by ladder or hatch. AE is not required to provide handrails or any temporary structures to perform inspections other than appropriate PPE. Some roofs may therefore only be inspected from edge or access points.
- Additional Report requirements:
  - *Materials of Construction*
  - *Drainage system*
  - *Safety Features (Handrails, fall-protection)*
- Exterior Walls / Exposed Foundations / Structural Features: Inspection of each *accessible wall area and discuss condition:*
- Additional Report requirements:
  - *Materials of Construction*
  - *General Crack Inspection*
  - *Patching and Paint condition*
- *Building Envelope*
- Additional Report Requirements:
  - Insulation Value / Materials of Construction
  - Fenestration - including energy efficiency of window and glazing systems and recommendations to remove any asbestos containing caulk, glazing, or other window material.
  - Fire Protection / Life Safety – Exit Signs, emergency systems, operability of fire detection and protection systems
- Mechanical HVAC & Plumbing
  - List of Major Systems – HVAC for each area. (Including plumbing, toilet and water heating.
  - Energy Consumption Relative to comparable systems
  - Electrical: Inspection of notable equipment providing power to the facility.
  - Code / ADA – Office spaces review, restroom, parking review, path-of-travel, elevators, egress, other typically reviewed items.
  - Interior Finishes: inspection including ceilings, floors, floor coverings, doors, windows and walls, any verified asbestos containing and suspected asbestos containing.
  - Site Conditions; driveways, paving, grading, storm drains and detention ponds, access doors, garage doors, fencing

- Integrate consulting engineers findings into a preliminary report.
- Review preliminary with Preferred Consulting. (Meeting 2)
- Modify preliminary findings to meet PC preferences.
- Presentation of findings to PC and City of Garnett team (Meeting 3)
- Architect responds to and modifies to City comments as required
- Final report to the City of Garnett.

- *Equipment to access roof and taller areas shall be owner provided – we would need a method of getting physically to the roofs of the buildings for inspection such as a snorkel lift and a method / system of attachment for body harnesses that we will provide.*

Additional services in the next phase: hourly fee upon request

- Develop existing conditions drawings.
- Architectural design work.
- Testing of materials.
- Civil engineering (If any engineering is required, we charge 10% of the engineering fee for coordination of the engineering with the architectural services)
- Asbestos or lead consulting
- Site survey
- Printing of documents
- Subsurface investigation
- Project Manual development or bid forms
- Value engineering
- Additional scope beyond base services or identified alternates

Schedule. We see no reason to believe that the final deliverables can not be completed and delivered in three months. We intend for both architectural and engineering processes to be on a parallel track.

Please see attached General Conditions.

If this proposal looks acceptable, please send us deposit for $5,000 and we will begin promptly. This deposit will apply to the final invoice. We will bill on a monthly percentage complete at the end of each month. See General Conditions for terms.

We look forward to helping you with this project and helping your company grow.

Sincerely,

Bryan Falk, AIA-NCARB
President
(816) 256-4507

Bob Wilson
KC Branch Manager
(816) 499-1248

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General Conditions of Contract between Owner and Architect

Please examine data and drawings submitted for your approval and render prompt decisions in order to avoid unreasonable delay in the process of our work.

The Documents are instruments of service in respect to this specific project. The Documents are not to be used in conjunction with or for any other project except for that which they were originally intended. The Documents are property of the Architect whether the work for which they are prepared be executed or not.

The owner/ contractor shall not rely in any way on any Document unless it is in printed form, signed and sealed by the Architect.

A non-exclusive license is given to the owner to reproduce documents for constructing, using and maintaining the project, and to authorize the contractor/ subcontractors/ material suppliers to reproduce applicable portions of them for execution of the work. License is void if terms of this agreement are not met.

Non-fault termination of the project by either party will terminate all granted licenses.

This agreement may be terminated by either party upon written notice should one party fail substantially to perform in accordance with its terms, through no fault of the party initiating the termination. This agreement may also be terminated in the event the client permanently abandons the project. In the event of termination, the Architect shall be compensated for work done to date.

The Architect shall not be liable to the client for any consequential damages, which are a result of such termination or suspension of the contract.

It is understood that the total liability of this firm for any claims arising out of the services performed under this agreement shall be limited to a maximum of the net fee received by Falk Architects, not including reimbursable expenses.

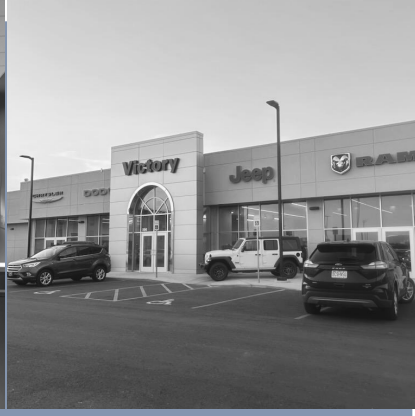
The client shall indemnify the Architect and shall hold the Architect harmless from any claims arising out of personal injury to any person and property damage except which may be the result of the Architect's intentional or negligent act.

Any claims arising out of or relating to this contract shall be settled by arbitration administered by the American Arbitration Association under its Construction Industry Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction.

Falk Architects reserve the right to include representations of the design, including photographs of the exterior and interior, among any promotional and professional materials.

Payment is due within 30 days of invoice. 12% annual interest on payments more than 60 days past due.



Statement of Qualifications

Firm's Information

827 N. Kansas Ave., Topeka, KS 66608
300 E. 39th St., Suite 5C, Kansas City, MO 64111

Bryan Falk, AIA- Principal-in-Charge, Licensed Architect, Project Manager
785-691-9958 bryan@falk-architects.com

Type of firm: S Corp.
Key personnel involved in the project: Bryan Falk, Peter Gierer, Bob Wilson
Number of staff: 13

Description of Firm

Falk Architects is a mid-size Architecture Firm that provides Architectural services for renovations, additions and new construction in a variety of building types including: office, education, parks, multifamily, medical, government, historical renovations, and adaptive re-use. We were founded in Spring 2016. Our staff has a long history of working on all phases of planning and construction projects from the initial stages of documenting existing conditions and code research, to construction administration services. Bryan and his team are committed to bringing quality design to every project no matter what the scale or budget. Our number one priority is to serve the client by meeting their budgetary and design requirements. The client's budget is very important to our team and we will work to ensure that time is never wasted on unrealistic and overly complex designs. All projects are designed to ADA standards, the building code and zoning requirements. Falk Architects understands the importance of staying on budget and puts an emphasis on providing good design at any budget.

We often see our role of architects to be facilitators and coordinators, having to balance many aspects of a project using a combination of creativity and innovation to make each one a success. We work closely with our engineering consultants, with planning and building departments, and with experts in the field to help accomplish this. We feel that our well rounded and diverse experience allows us to meet our client's goals and objectives no matter how large or small the project.

Falk Architects is a thirteen-person firm and only one of our staff is overhead (our office manager). This means our fees are very reasonable and yet we still do well. Many other firms have multiple business development staff, marketing personnel, accountants, etc.

Description of Team

Bryan Falk, AIA - Principal-in-Charge, Licensed Architect

Bryan is a licensed Architect in Kansas, Missouri, Nebraska, and Colorado and firm Owner who will serve as Architectural Team Lead for Falk Architects. Bryan has over 19 years experience in the architectural field. On each of his projects, Bryan brings attention to detail, effective communication, energy, and efficient/ quality design. Bryan developed a passion for the built environment as a teenager gaining valuable hands-on experience doing remodeling projects to put himself through college. Since then, he has dedicated free time to the life-long pursuit of deepening his understanding of the architectural profession. (*see attached resume*)

Robert (Bob) Wilson - Project Manager

Bob has worked in the pre-engineered metal building (PEMB) industry for 40 years, 10 of which were in sales and design with metal building contractors working on military, manufacturing, commercial, and warehouse projects. The rest of his professional time has been as a sales manager and product expert with a leading national PEMB manufacturer. He has experience in integrating overhead crane materials, in floor lift handling, equipment pits, ventilation and HVAC systems for maintenance facilities, conventional elements such as mezzanines, large door requirements i.e. hangar (sectional or fabric) or bi-fold doors, and energy code compliance for pre-engineered buildings. (*see attached resume*)

Peter Gierer, AIA – Licensed Architect

Peter is a licensed Architect in Kansas, Indiana, and South Carolina. Peter brings over 47 years of architectural experience to our team, including being a lead architect and principal-in-charge in another Topeka firm for the majority of that time. He serves as a Project Manager, provides quality control, and mentors our junior staff. His past experience is largely comprised of commercial architectural remodels, but he even has experience as general contractor on projects. Some of the prominent projects he's been involved with include the Security Benefit Building near Wanamaker and Capitol Federal's renovated building in Downtown, Topeka. Peter has specific experience with public safety projects for clients such as the Topeka Police Department, Shawnee County Sheriff, and the Topeka Public Schools District USD-501. (*see attached resume*)

Jiabao Shang, AIA – Licensed Architect

Jiabao is a licensed Architect in Kansas. He has six years of architectural experience. He is particularly skilled in code research and detail production. He has extensive experience in car dealership and sports and recreation design.

Support Staff/Architectural Designers: John Sampson, Robyn Gibson, Bailey Miller, Madelyn Bounous, Stephanie Lucatero, Cole Dodge, and Yiwan Zhao.



Bryan Falk - Principal

Architect / CEO - AIA, NCARB

Bryan is a licensed Architect in Kansas, Missouri, Nebraska and Colorado with 19+ years experience in Architecture, construction administration, budgeting, financial analysis and contract negotiation. On each of his projects Bryan brings attention to detail, effective communication, energy and efficient/quality design. Bryan has worked on hundreds of projects in his career, with construction budgets ranging from under $1 million to over $50 million.

Selected Project Experience

Airgas Office and Warehouse
City of Topeka Meter Services Office Remodel
Evergy Junction City Service Center
Evergy Marysville Service Center Renovation
Gunnison Valley Health EMS Facility in Colorado
Harris Fabrication Facility Building
HHH Storage Buildings
J Warren Co. Metal Building Laird Noller Quick Lane Laird Noller RV Supercenter Miami R-1 High School Gym
North Topeka Storage Building Overbrook Fire Station
Prairie Band Casino Hemp Processing Facility
Prairie Band Casino Warehouse Building
Professional Engineering Consultants Office Renovation Shawnee County Facility Master Plan & Space Plan SNCO Emergency Management Restrooms
SNCO North Locker Room Design
SNCO PR Maintenance Facility Addition
The Tee Box
Victory Dodge Dealership in Ottawa
Victory Jeep Dealership at Legends
Westar Energy 8th Floor Remodel
Westar Energy Wichita 4th Floor Remodel

Affiliations

American Institute of Architects

National Council of Architectural Registration Boards (NCARB)

LEED AP, Registered Architect

Education

University of Missouri - BA - 2002

University of Missouri - MS - 2003

University of Kansas - Masters of Architecture - 2006

Community

Lighting Topeka's Water Tower, President

Downtown Rotary, former Board Member

Topeka Landmarks, former Commissioner

AIA Topeka, current board member, former President

Sertoma, current board member, former President

NOTO Arts & Entertainment Board Member

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Peter Gierer, Architect



AIA, NCARB, Landmarks Commission, Construction Specifications Institute

(Current and past affiliations)

Peter is a licensed Architect in Kansas, Indiana and South Carolina with 47 years experience in Architecture, construction administration, budgeting, financial analysis and contract negotiation. Peter has worked on hundreds of projects in his career. Peter has specific experience with office building type projects, both new construction and renovations, with approximately 2,000,000 square feet of office space under his belt. His projects have ranged from over 300,000 square feet to as little as 150 square feet. He brings his well developed background with corporate culture, communications, technology and security to your project.

Selected Project Experience

USD 501 Bond Project Oversight – 10 Gymnasiums**** Highland Park HS Gymnasium Remodel*
USD 501 Lowman Hill Gymnasium* YMCA of Topeka*
YWCA of Topeka**
The Security Benefit Group Home Office Building (PM)** Blue Cross & Blue Shield of KS Home Office Campus (PM)** Capitol Federal Home Office Remodel (PM)***
Memorial Hall Renovation (PM)*
Landon State Office Building Remodel (PM)* Topeka Police Department (PM)*
Shawnee County Sheriff's Department (PM)* Bishop Professional Development Center (PM) Burlington Northern Sante Fe (on-call)* Ritchie House Museum*

Affiliations

*Ekdhal, Davis, Depew, Persson Architects, PA
1977-2002

**E-Architects, PA
1977-2007

***Tevis Architects
2007-2015

****Schwerdt Design Group
2017-2021

Falk Architects
2023-Present

Education

Rockhurst College, KCMO
1965-1967

University of Missouri, St. Louis
1967-1971
BA in History

University of Kansas, Lawrence
1972-1975
Bachelor of Environmental Design in Architecture

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Bob Wilson, Project Manager

Bob has worked in the PEMB business for 40 years, 10 of which were in sales and design with metal building contractors working on military, manufacturing, commercial and warehouse type projects. The rest of his professional time has been as a sales manager and product expert with a leading national PEB manufacturer. He has experience in integrating overhead crane materials, in floor lift handling, equipment pits, ventilation and HVAC systems for manufacturing, conventional elements such as mezzanines and large door requirements i.e. hangar (sectional or fabric) or bifold doors, energy code compliance for PEB buildings.

Selected Similar Project Experience

- Medix / Sun Prairie, WI / approx. 40,000 sq.ft. with Newcomb Construction, Tilt-wall
- TMC / 160,000 sq.ft. / Roswell, NM with Richardson and Richardson Construction, bus manufacturing, multiple cranes.
- Deery Auto / 42,000 sq.ft. / Waukee, IA with The Rose Group, lots of equipment and pits
- HME Paint Facility / 40,000 sq.ft. / Topeka, KS with HME, two 10T TR Crane bays
- Capital Electric Line / 80,000 sq. ft. / Parkville, MO with HME, office manufacturing, maintenance. Architectural element.
- The Yard Practice Facility, Salina, KS
  Baseball practice facility
- Live Fit KC / Overland Park, KS
  Gymnasium Remodel
- Heart N Hand, Belton, MO
  Non profit remodel for offices and meeting a for Wahl Construction

Bob has extensive consulting experience working with contractors in Illinois, Wisconsin, Iowa, Missouri, New Mexico, Oklahoma and Kansas

Affiliations

MBCEA
DBIA

Education

University of Oklahoma
Bachelor's of Science
Environmental Design

Business

30 years with Butler Manufacturing Co.

Community

North Kansas City Business Council

City of Gladstone MO
Planning and Zoning Commission

Clay Co., MO Sheriffs Citizens Academy Alumni

Ft. Leavenworth Command and General College
Foreign Officer Sponsor

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Falk Architects Markets requiring Building Assessment

Historic Preservation

Topeka Women's Club / Topeka KS

Washburn University, Topeka KS

Adaptive Reuse

Higher Grounds Coffee / Topeka, KS

Live Fit KC Training Facility / Overland Park, KS Two Sons Hospitality LLC / Belton, MO

Topeka Post Office, Topeka, KS

Renovation

PEC Offices / Topeka, KS

Westar Energy 8th Floor Remodel / Topeka, KS Westar Energy 4th Floor Remodel / Topeka, KS

Retrofit

Reroof, Multiple - KDADS / Larned, KS

Physical Building Assessment

Kansas Neurological Institute, Sunflower Building

Larned State Hospital Physical Plant Conditions Assessment and Masterplan

Washburn Tech North Campus, Conditions Assessment of Existing Buildings

Josephine Hotel / Holton, KS for CDBG

Meriden 1800s Ice House / Meriden, KS for CDBG

Osage City Library, Osage, KS for CDBG

USPS Independence, MO Conditions Assessment of exterior shell

USPS Raytown, MO Conditions Assessment of Site

Experience with past companies – Criminal Justice, Power Generation, Aircraft Hangars, Sports Arenas, Heavy Manufacturing, Entertainment venues, Sports Practice Facilities, Multistory office, Education.

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The Beacon (Topeka's Women's Club)

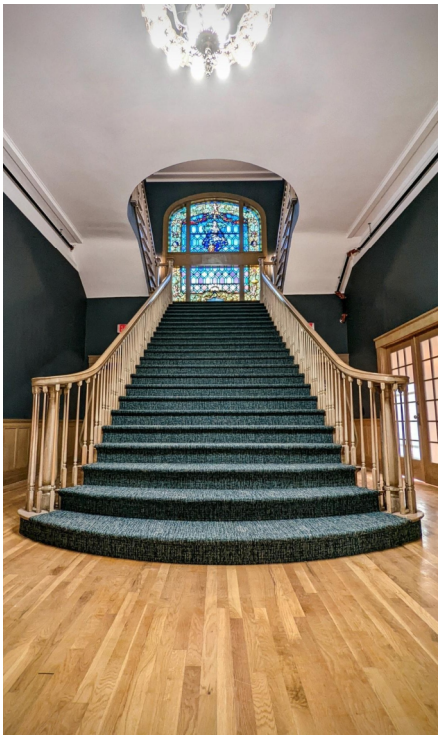
THE BEACON



The Beacon is a newly restored event venue located in scenic downtown Topeka. The Beacon, formerly the Topeka's Women's Club, was built back in the 1920s. The building has 3 floors with over 25,000 sq ft. Falk Architects provided architectural Services which included diagrammatic design options, schematic design, 3D renderings, design documents, construction documents, construction administration, and historic tax credit assistance.



The theater maintains many classically-restored, original features - such as the original proscenium arch and pilasters, 500 sq ft white oak stage, nine stained glass windows, glassed-in balcony, stadium-style seating, orchestra pit, west entry with the original Topeka Woman's Club emblem tile mosaic, original woodwork and ticket room, south entry with stained glass French doors, Tiffany light fixture, grand staircase, original woodwork and original carved wood and gold leaf mirror, 23-foot ceilings, sound system and microphones and a stage entrance for easy load-in and load-out. The Theater is located on the main floor of The Beacon next to the Founder's Room bar. *3941 sq ft*



Walk up the grand staircase and into the Dining Room. This space features a 557 sq ft catering kitchen, maple flooring, art deco light fixtures, 13-foot ceilings, sound system and microphones, and is ADA accessible. *4307 sq ft*

The 1920s Ballroom features original maple dance floor, two balconies, 17-foot barrel ceiling, stage area, decorative plaster consoles and molding, sound system and microphones, and is ADA accessible. The Ballroom is located on the third floor. *4327 sq ft*,



Project Completion Date:	Project Contact:	Construction Cost:
2022	Chris Stemler 785-409-6715	$1,300,000

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HAPPY CLIENT SPECIALISTS



Hicks Block Apartments - Topeka, Kansas
Historic Brick & Stone Facade

Historic Preservation



Davies Building - Topeka, Kansas
Original Stone Facade



Hotel Josephine - Holton, Kansas
Original Brick & Stone Facade



Davies Building - Concept Rendering
Cleaned & refinished proposed exterior



Hotel Josephine - Concept Rendering
Refinished interiors with original flooring & architectural features

Proposed Approach

The following is a brake out narrative of the tasks and how we would approach each: Falk Architects place the client's vision is our primary objective, developed with in person meetings and written confirmation, recognizing that true success comes from listening and aligning with the owner's goals. We pride ourselves to be "happy clients specialists".

General: The Physical Building Assessment for the Garnett Water Treatment facility is a systematic evaluation designed to document the condition, performance, and compliance of the building and site. This approach follows recognized industry standards and focuses on all major systems, from building structure and finishes to safety, mechanical, electrical, and plumbing components. The assessment is performed by qualified architects and engineers using visual inspections, targeted testing (none proposed to date), and consultation with facility staff. Emphasis is placed on identifying deficiencies, prioritizing risks, and providing actionable recommendations supported by cost estimates and photographic documentation to guide maintenance planning, regulatory compliance (no research included, just depending on past experience and qualified consulting engineers), and long-term asset management. The process addresses both the exterior and interior of the building, as well as essential infrastructure and site elements. It includes evaluation of the building envelope for leaks and deterioration, interior conditions affecting sanitation and safety, and MEP systems for functionality, efficiency, and code compliance. Life-safety, accessibility, and environmental hazards are reviewed against state and federal standards, while drainage, utilities, and site features are analyzed for operational reliability and hazard prevention. The assessment culminates in a detailed report that summarizes findings, documents deficiencies, and provides recommendations and timelines for corrective action, ensuring the facility supports safe, resilient, and compliant water treatment operations.

1. Building Information

Facility Name, Address, Ownership
Building Type, Size (sq. ft.), Age and Year Built
Current Use and Occupancy

2. Executive Summary

Overall conditions, major findings, urgent concerns
Recommended next steps and priorities

3. Exterior Inspection

Visible Structural Elements: Foundations, walls, columns, roof (cracks, settlement, spalling, leaks)
Windows, doors, and skylights (condition, weathering, security)
Facades, paint, and cladding
Drainage, site grading, and landscaping
Parking areas, walkways, and access points (damage, ADA compliance)
A professional approach to assessing the exterior of the Garnett Water Treatment Building

emphasizes a systematic review of the envelope and exterior systems, focusing on structural integrity, water resistance, and compliance with standards. Licensed architects or engineers conduct visual and physical examinations of walls, roofs, windows, doors, drainage, and structural components to identify deterioration, cracks, corrosion, or water intrusion. Industry protocols (such as ASTM testing) and advanced tools like drones, infrared thermography, and water spray testing are not included, but could be used to ensure thorough evaluation and documentation.
Safety is prioritized, typically with a two-person team for elevated or difficult access areas. Reports provide findings, causes, and recommendations with cost estimates to guide maintenance planning. Regular inspections are recommended, as ongoing monitoring helps prevent serious issues, supports safe operations, and reduces long-term repair costs, ensuring the facility remains structurally sound and compliant with health and safety standards.

4. Interior Inspection
Ceilings, floors, and wall finishes
Signs of water intrusion, staining, or mold
Restrooms and common areas (fixtures, tiles, general condition)
Stairs, elevators, ramps (functionality, signage)
Signs of persistent odors, temperature inconsistencies
An interior inspection of the Garnett Water Treatment Building focuses on sanitary conditions, structural integrity, coatings, safety, and general facility details such as piping and equipment placement. Qualified inspectors with knowledge of water treatment facility construction evaluate interior surfaces for defects, structural damage, and potential contamination risks. Many inspections require confined space entry and compliance with strict safety protocols, including PPE.
Key tasks include assessing concrete and metal structures for cracks, corrosion, or coating failures; evaluating tanks' interior paint systems; and checking ladders, railings, and safety equipment. Findings are documented with photos and reports, with immediate hazards reported for prompt remediation. Professional reports include corrective action plans, maintenance recommendations, and recoating cycles. Regular inspections, typically every one to five years, help ensure ongoing compliance, operational safety, and long-term facility durability.

5. Mechanical, Electrical, and Plumbing Systems (MEP)
HVAC: Air handling units, ductwork, controls, ventilation
Plumbing: Supply piping, waste lines, fixtures, water heaters
Electrical: Main service, panels, outlets, lighting, emergency power
Fire protection systems: Alarms, sprinklers, extinguishers
Status, code compliance, and any defects or needed upgrades
The assessment of Mechanical, Electrical, and Plumbing (MEP) systems in the Garnett Water Treatment Building focuses on building-level systems that support reliable and safe operations. Mechanical reviews include HVAC design for ventilation, temperature, and moisture control, while ensuring adequate access for maintenance and proper insulation or heat tracing of piping. Electrical evaluations address safe power distribution, clear labeling,

backup power reliability, and control systems that automatically restore operations after outages. Plumbing assessments confirm that supply, waste, and vent systems meet code, use durable materials, and provide adequate access and labeling to prevent operational errors. All MEP reviews are guided by applicable standards (AWWA, EPA, building codes) and emphasize corrosion protection, accessibility, and coordination with architectural and structural systems. Documentation includes master plans, specifications, and process diagrams where required. Sustainability, energy efficiency, and long-term maintainability are prioritized so that these supporting systems remain safe, code-compliant, and cost-effective throughout the facility's lifecycle.

6. Safety and Compliance Features

Emergency signage and lighting
Fire exits, alarm systems, evacuation routes
Accessibility: ADA compliance at entries, restrooms, parking
Environmental issues: Asbestos, lead paint, hazardous materials
Security systems: Cameras, locks, access controls

The approach to safety and compliance for the Garnett Water Treatment Building centers on meeting state, federal, and local regulatory standards, including KDHE requirements, the EPA Safe Drinking Water Act, and applicable building codes. Critical elements include designing for structural safety under environmental loads, ensuring secure access and safe egress routes, and implementing sanitation controls to prevent water contamination. A water safety management plan, including Legionella prevention measures aligned with ASHRAE and CDC guidelines, further supports public health protection within the facility.

Fire, electrical, and mechanical systems are evaluated to confirm compliance with safety codes and designed for reliability, including features such as backup power, grounding, fire detection, suppression, and emergency lighting. Regular inspections and maintenance are emphasized to identify risks early and ensure proactive remediation. Clear documentation and reporting not only facilitate regulatory oversight but also promote continuous improvement, helping the facility remain safe, compliant, and resilient throughout its lifecycle.

7. Site and Grounds (Not included)

Utilities: Water, gas, electrical service
Drainage systems, stormwater management
Outbuildings: Sheds, garages, utility enclosures
Fencing/perimeter condition

The site and grounds assessment for the Garnett Water Treatment Building follows ASTM E2018-24 standards to ensure consistency and thoroughness. The process begins with a review of construction documents, prior assessment reports, and maintenance records to establish baseline conditions and identify issues requiring focused attention. A systematic site walk-through documents the condition of exterior improvements such as drives, walkways, parking, grading, drainage, utilities, fencing, lighting, and landscaping through notes and photographs.

In addition, interviews with facility staff provide valuable insights into historical maintenance challenges, operational concerns, and recurring site issues. Observed conditions are then

evaluated against current building, accessibility, and environmental codes as well as industry best practices. This approach ensures the site's infrastructure is safe, functional, and compliant while supporting the long-term reliability of the water treatment facility.

8. Photographic Documentation
Photos of all major areas, issues, and deficiencies
Annotated floor plans indicating locations of concern

9. Deficiencies & Recommendations
The deficiencies and recommendations assessment for the Garnett Water Treatment Building begins with a review of construction records, maintenance logs, and prior reports to identify recurring concerns. Qualified architects and engineers then conduct a systematic walk-through of the facility, inspecting major systems including structural components, envelope, HVAC, electrical, plumbing, drainage, and safety features. Interviews with facility staff provide additional insight into undocumented issues and operational challenges that may reveal hidden deficiencies.
Deficiencies are identified using ASTM E2018-24 standards and categorized by severity—ranging from immediate hazards and code violations to deferred maintenance and capital replacement needs. Each issue is documented with photos and descriptions. The team develops recommendations with associated cost estimates, prioritized by urgency (immediate, short-term, long-term). Final reporting includes a summary, deficiency log, cost tables, and photographic appendix to guide planning, compliance, and budgeting.

10. Conclusions and Follow-Up
Summary of building viability.
Schedule for future assessments.
A completed assessment provides both a detailed snapshot of the building's current state and a reference for remediation, regulatory submissions, or capital planning

Schedule

We can definitely fulfill your schedule requested. We would prefer to move quickly ahead with the research and site inspection portion in the first three weeks to be able to put findings to paper in the next six weeks. This would allow us time to go back and do a final pass with facility managers and your consulting engineer prior to formal submittal.

Budget

Please see our proposal. We are unsure as to how you would like to break the proposal out. We will self perform about 65% of the billing costs and use consulting engineers for the balance. We can provide those consultants information if requested.

References

Eric Just – Facilities Director at Washburn, ejust@seaton-construction.com, 785-239-2500
Ken Schmanke - Downtown Topeka Courthouse - ken.schmanke@k1realtyllc.com, 785-554-8140
Tim Laurent - Shawnee County Parks and Recreation – Tim.Laurent@snco.us, 785-312-0549


bernerssch▪ber

INTRODUCTION LETTER

Dear Mr. Kothari,

Thank you for the opportunity to respond to the City of Garnett's Request for Proposal for the Physical Building Assessment of the Water Treatment Plant. This initiative reflects the City's commitment to proactive infrastructure planning and long-term asset stewardship, an approach that will ensure continued service reliability for the community.

This proposal is designed to support the City's goals by delivering a clear, comprehensive evaluation of facility conditions, identifying priority improvements, and providing actionable data for capital planning over the next several years. The scope of work has been carefully reviewed to ensure alignment with your expectations, and the proposed methodology emphasizes clarity, accuracy, and collaboration.

The City's investment in this assessment will be supported by a team experienced in evaluating municipal water infrastructure and committed to delivering results that are both technically sound and easy to interpret. Our team and their roles will be:

- **Clark Meyer**, AIA - Project Management
- **Nic Kaufmann** - Architectural (Interior & Exterior)
- **Dan Schreiber**, AIA, NCARB - Code Compliance
- **Darren Johnson**, PE - Electrical & Plumbing
- **Dave Mirabile**, DES - HVAC
- **Jamie White**, PE - Structural

As requested, Appendix 1 contains a sample Facility Assessment report. Appendix 2 also contains a sample Deferred Maintenance Plan summary. Each document was completed for a separate project/client.

If you have any questions or require further information, please don't hesitate to reach out. Thank you again for considering this proposal in support of Garnett's infrastructure planning efforts.

Sincerely,

Ian Griffiths AIA, RIBA, LEED AP BD+C
PRESIDENT / ARCHITECT
D 920.569.8660 **M** 920.680.0516
igriffiths@bsagb.com

FIRM OVERVIEW



WHO WE ARE

Berners Schober is a full-service architectural, engineering, and interior design firm, founded in 1898. Today, we have offices in both Illinois and Wisconsin and an integrated team of over 60. Our skilled personnel and breadth of experience enables us to tackle projects of various sizes and complexity. We regularly serve medical, educational, municipal, recreational, religious and commercial clients.

CREATE SPACES THAT INSPIRE

We believe originality and functionality are always required, knowing that stability is the true driver of innovation. We proudly stand behind every building, every structure, and every detail of our work, cherishing the responsibility to create memorable, long-lasting, and engaging buildings. Our structures are timeless, often becoming landmarks beloved by the communities, organizations, and companies they serve.

DESIGN WITH INTEGRITY & PURPOSE

Good architecture is designed for the past, present and future. It enhances its surroundings. It brings out the best in its occupants. And it lasts through unlimited uses. We hold ourselves to the highest standards because good architecture pushes boundaries. It takes the right risks, and it changes the way we think about a building. That being said, cleverness and ingenuity are only possible when they grow from a solid foundation. Knowing what's realistic, what people want, and what will help them thrive drives every decision we make.

DESIGN TO ADAPT, BUILD TO LAST

We measure our success on the impact our buildings have in their communities. They are places to heal. Places to worship. Places to socialize. Places to work. Places to learn. Our greatest honor is being able to positively impact people's lives through architecture.

125+
YEARS IN BUSINESS

60+
EMPLOYEES

2
STATES

1
INTEGRATED TEAM

PROJECT APPROACH

1. Project Kick-Off Meeting and Data Collection

- Conduct a **virtual** kick-off meeting to review project objectives, schedule, and communication protocols
- Collect and review all available documentation from the City, including building plans, maintenance records, and previous assessments
- Identify and request any additional information needed for completion of a comprehenstive assessment

2. Physical Building Assessments

A. Site Inspection Visits

- Schedule and perform site inspections of the Water Treatment Plant building (interior and exterior) and the raw water pumping station
- Ensure all safety requirements are met, including use of appropriate PPE and adherence to City protocols

B. Physical Building & Component Assessments

For each facility, we will inspect and assess the following components:

- **Building Envelope:**
  - Insulation value and materials of construction, fenestration of windows and glazing systems, and energy efficiency
  - Exit signs, emergency systems, and fire detection and protection systems
- **Roofs:**
  - Roof areas accessible by owner-provided ladder or hatch for construction materials, drainage system, and safety features
- **Exterior Walls / Foundations / Structural Features:**
  - Construction materials
  - Cracks
  - Patching and paint condition
- **HVAC, Plumbing, & Electrical:**
  - Major systems and HVAC for each area, including plumbing, toilet, and water heating
  - Comparison of energy consumption versus similar systems
  - Notable equipment providing power to the facility
- **Code Compliance / ADA:**
  - Office spaces
  - Restrooms
  - Parking
  - Path-of-travel
  - Egress
  - Elevators
  - Accessibility
- **Interior Finishes:**
  - Ceilings
  - Floors and floor coverings
  - Doors
  - Windows

- **Site Conditions**
  - Driveways
  - Paving
  - Grading
  - Storm drains
  - Access doors
  - Garage doors
  - Fencing

3. Written Report

A concise final report will be compiled, which will include:

- An executive summary report overview
- Written summary of findings
- Summary tables with results
- Photographs of notable features, including deficiencies
- A general description of the facilities
- Ranked condition of each component (e.g., Excellent, Good, Fair, Poor, Immediate Repair or 1-5 Scale)
- Estimate of remaining useful life (<5 years, 5, 10, 15+ years)
- Recommended actions to extend asset life
- Identification of deficiencies and corrective actions, with recommended timeframes (Immediate, 1-3 years, 5+ years)
- Capital cost estimates for repairs of deficiencies and/or replacement of features with <10 years of estimated life remaining

NOTE: Appendix 1 contains a sample Facility Assessment report. Appendix 2 contains a sample Deferred Maintenance Plan Summary. Each document was completed for a separate project/client.

PROJECT TEAM



Clark Meyer AIA

ARCHITECT

Clark joined Berners Schober in 2019, bringing an eye for design and an attention to detail with him. As a registered architect in the state of Wisconsin, he has over 40 years of design and management experience in all project phases. His knowledge of space planning, building design, and construction administration - working throughout Wisconsin and Arizona - makes him an asset to our team.

EDUCATION

Bachelor of Science, Architectural Studies
University of Wisconsin-Milwaukee

REGISTRATION

Registered Architect: Wisconsin

PROJECT EXPERIENCE

Facility Assessments Update - City of Green Bay
Green Bay, Wisconsin

Facility Assessment - Door County YMCA
Sturgeon Bay, Wisconsin

Physical Building Assessment - Manitowoc Public Utilities
Manitowoc, Wisconsin

Kohl Center Addition & Remodel - University of Wisconsin-Madison
Madison, Wisconsin

Cort Condon Hall - University of Wisconsin-Green Bay
Green Bay, Wisconsin

Wood Hall Financial Lab Renovation - University of Wisconsin-Green Bay
Green Bay, Wisconsin

Williams Fieldhouse Renovation - University of Wisconsin-Platteville
Platteville, Wisconsin

EHRM Infrasturcture Upgrades - Wisconsin Dept. of Veterans Affairs
Union Grove, Wisconsin



Nic Kaufmann

PRODUCTION TEAM FACILITATOR | ASSOCIATE

Nic joined Berners Schober in 2005, and leads our quality control team. He focuses on cross discipline coordination and team communication throughout the design process from schematic design thru the final record drawings of the completed building. Nic places a strong focus on building code and building envelope design concerns.

EDUCATION

Associate Degree, Architectural Technology
Northeast Wisconsin Technical College

PROJECT EXPERIENCE

Northern WI Facility Assessment - Rusk County Memorial Hospital
Ladysmith, Wisconsin

Curtainwall Replacement - HSHS St. Vincent Hospital
Green Bay, Wisconsin

Ambulatory Surgery Center - Prevea Health
Green Bay, Wisconsin

Kroc Corps Community Center - The Salvation Army
Green Bay, Wisconsin

Sports Center Replacement - University of Wisconsin-Madison
Madison, Wisconsin

Code Compliance Upgrade - HSHS St. Elizabeth's Hospital
Breese, Illinois

Facade Replacement - HSHS St. John's Hospital
Springfield, Illinois

Reeve Union Addition & Remodel - University of Wisconsin-Oshkosh
Oshkosh, Wisconsin

PROJECT TEAM



Dan Schreiber AIA, NCARB

PROJECT ARCHITECT

Dan brings almost 40 years of experience in architecture in a variety of positions. Dan also spent five years working for the State of Wisconsin Department of Health Services, Office of Plan Review and Inspection. That role included required state plan reviews for health care projects around the state as well as inspections of existing health care facilities to ensure they met Life Safety codes for their facilities. Dan's ability to bring team members and clients to a solution on any issue is a great asset.

EDUCATION

Bachelor of Architecture
University of Detroit Mercy

REGISTRATION

Registered Architect: Wisconsin, Michigan, Ohio, Colorado, South Dakota, Iowa, South Carolina, North Carolina

PROJECT EXPERIENCE

Lakefront Redevelopment -
Lower Harbor Properties
*Marquette, Michigan**

Exterior Building Repair -
Veterans Affairs Great Lakes Health
Iron Mountain, Michigan

HVAC Study -
City of Green Bay
Green Bay, Wisconsin

Dental Clinic -
Lac Du Flambeau Tribe
*Lac Du Flambeau, Wisconsin**

911 Call Center -
Brown County
*Green Bay, Wisconsin**

Warehouse & Office Additions -
Trilliant Beverage
*Little Chute, Wisconsin**

Production Facility Renovation -
Horseshoe Beverage
*Neenah, Wisconsin**

Production & Storage Additions -
Bedford Paper
*De Pere, Wisconsin**

*completed at another firm



Darren Johnson PE

VICE PRESIDENT - ILLINOIS | ELECTRICAL ENGINEER

Darren joined the firm in 2020 as a vice president, overseeing operations at the Illinois office. Prior to that, he was President of Johnson Engineering, based in Springfield, Illinois for 20 years. As an electrical engineer, Darren brings over 30 years of professional design and management experience to the firm. His expertise includes lighting, power, and special systems for healthcare, commercial, educational, and industrial facilities.

EDUCATION

Bachelor of Science, Electrical Engineering
Saint Louis University

REGISTRATION

Professional Engineer: Illinois

PROJECT EXPERIENCE

Freeport Waste Water Facility -
City of Freeport
Freeport, Illinois

Tolono Waste Water Treatment -
Fehr Graham Engineering
Tolono, Illinois

Salt Creek Waste Water - Phase VII -
Fehr Graham Engineering
Villa Park, Illinois

Ottawa Waste Water Treatment Plant -
Fehr Graham Engineering
Ottawa, Illinois

Geneva Waste Water -
Fehr Graham Engineering
Geneva, Illinois

Buckley Waste Water -
Fehr Graham Engineering
Buckley, Illinois

Tinsley Building -
Melotte Morse Leonatti Parker
Springfield, Illinois

Pump Station #12 Generator -
Fehr Graham Engineering
Crystal Lake, Illinois

PROJECT TEAM



Dave Mirabile DES, LEED AP BD+C

MECHANICAL DESIGNER

David has 23+ years of experience in designing, specifying, and construction administration of a variety of mechanical systems, and has developed projects for state, federal, institutional, and commercial clients. He has also worked as a Project Administrator on LEED buildings, including higher education and K-12 projects, utilizing and documenting processes to provide clients with sensible and energy efficient buildings.

REGISTRATION

Designer of Engineering Systems - HVAC: Wisconsin

PROJECT EXPERIENCE

Freeport Waste Water Facility -
City of Freeport
Freeport, Illinois

Salt Creek Waste Water - Phase VII -
Fehr Graham Engineering
Villa Park, Illinois

Ottawa Waste Water Treatment Plant -
Fehr Graham Engineering
Ottawa, Illinois

Freeport Water Treatment Well 12 -
City of Freeport
Freeport, Illinois

Geneva Waste Water -
Fehr Graham Engineering
Geneva, Illinois

Tolono Waste Water Treatment -
Fehr Graham Engineering
Tolono, Illinois

New Elementary School -
Owen Marsh Elementary
Springfield, Illinois

HVAC Infrastructure Repair & Replace -
HSHS Holy Family Hospital
Greenville, Illinois



Jamie White PE

STRUCTURAL ENGINEER | ASSOCIATE

Jamie is an associate at Berners Schober, responsible for structural design and civil engineering for various projects. His experience involves all types of structural systems, including cast-in-place concrete, precast concrete, steel, and wood structures. He has been with Berners Schober since 1992 and also has experience as a field representative with the firm.

EDUCATION

Bachelor of Science, Architectural Engineering
Milwaukee School of Engineering

REGISTRATION

Professional Engineer: Wisconsin, Missouri, Michigan

PROJECT EXPERIENCE

Physical Building Assessment -
Manitowoc Public Utilities
Manitowoc, Wisconsin

Facility Assessments -
Greater Green Bay YMCA
Green Bay, Wisconsin

Facility Assessment -
Odd Fellow Rebekah Home Association
Green Bay, Wisconsin

Building Assessment Study -
SECURA Insurance
Green Bay, Illinois

Truss Assessment -
Wisconsin Public Service Coporation
Green Bay, Wisconsin

Facility Assessments Update -
City of Green Bay
Green Bay, Wisconsin

Northern WI Facility Assessment -
Rusk County Memorial Hospital
Ladysmith, Wisconsin

Crane Beam Structural Assessment -
CertainTeed Saint-Gobain
L'Anse, Michigan

PROJECT EXPERIENCE

Client Name	Project Name
City of Green Bay	City Facility Assessments Update
Wisconsin Public Service Corporation	Wausau Building Assessment
Wisconsin Public Service Corporation	Building Assessment
The Salvation Army (Green Bay)	Union Court Replacement Building Study
YMCA (Green Bay)	Facility Assessments
YMCA (Green Bay)	Downtown Facility Study
University Village Housing, Inc.	UWGB Building Assessments
The Salvation Army (Manitowoc)	Prototype Facility Study
The Salvation Army (Green Bay)	Facilities Assessment and Space Needs Study
The Salvation Army (Green Bay)	2024 Facility Assessment
Holy Cross Church	Holy Cross Church Church Facility Assessment
Door County Medical Center	Facility Assessment
HSHS St. Mary's Hospital (SMGB)	Liebertas Facility Assessment
HSHS Holy Family Hospital (HFG)	Facility Condition Assessment
HSHS St. Francis Hospital (SFL)	MEP Facility Assessment
Shelby Memorial Hospital	Shelbyville Facility Assessment
YMCA (Door County)	Facility Assessment
HSHS St. John's Hospital (SJS)	MEP Facility Assessment
Hospital Sisters Health System	Western Wisconsin Facility Assessment
Market & Johnson, Inc.	Tomah School Facility Assessment
Market & Johnson, Inc.	Multi-School Facility Assessment
Odell Associates, Inc.	Southern Illinois Facility Assessment
HSHS St. Josephs Hospital (SJCF)	Facility Assessment Study
Odd Fellow Rebekah Home Association	Facility Assessment
Hospital Sisters Health System	Greenville Facility Assessment
Door County Medical Center	Facility Assessment
Odd Fellow Rebekah Home Association	Facility Assessment
HSHS St. Mary’s Hospital (SMD)	Decatur - MEP Facility Assessment
HSHS St. Mary's Hospital (SMGB)	MEP Facility Assessment
HSHS St. Vincent Hospital (SVGB)	MEP Facility Assessment
HSHS St. Nicholas Hospital (SNS)	MEP Facility Assessment
HSHS St. Clare Memorial Hospital (SCO)	MEP Facility Assessment
Kahler Slater	St. Mary’s Green Bay Facility Assessment
Hospital Sisters Health System	DAS Properties Facility Assessment
Hospital Sisters Health System	Central Illinois Division Facility Assessment
HSHS Sacred Heart Hospital (SHEC)	First Floor Public Space Master Plan Study
Secura Insurance Companies	Building Assessment Study
Hospital Sisters Health System	Facility Assessment
HSHS Sacred Heart Hospital (SHEC)	Facility Assessment Study
HSHS St. Anthony's Memorial Hospital (SAE)	Existing Medical Office Building Facility Assessment

PROJECT BUDGET

Scope Item	Total
Kick-Off Meeting & Data Collection	$ 4,000.00
Documentation Review	$ 5,000.00
Site Inspection Visits	$ 6,000.00
Physical Building Assessment	$5,000.00
Report Preparation	$ 9,000.00
Project Management & Coordination	$ 5,000.00
Total	**$ 34,000.00**

The proposed fee is inclusive of all travel-related costs and covers up to six (6) individual site visits. These visits may be conducted by six different team members each attending once, or by a combination of personnel - for example, four individuals attending once and one individual attending twice - depending on project needs and scheduling.

All meetings will be conducted virtually.

Berners Schober Hourly Billing Rates For Period January 1, 2025 to December 31, 2025	
Managing Principal	$ 240.00
Principal	$ 220.00
Project Manager	$ 200.00
Senior Professional	$ 190.00
Project Professional	$ 170.00
Staff Professional	$ 150.00
Senior Technical Staff	$ 140.00
Technical Staff	$ 125.00
IT Support/Accounting	$ 130.00
Administrative Staff	$ 115.00
Student Staff	$ 80.00

Project Manager includes: Architects, Engineers, Designers, and Field Representatives/staff providing unique or specialized project services

Senior Professional includes: Architects, Engineers, Designers, and Field Representatives

Project Professional includes: Architects, Engineers, Designers, and Field Representatives

Staff Professional includes: Intern-Architects, Engineers-in-Training (EIT), and Designers

** Consultant and Sub-Consultant rates may vary from above listed rates.

SCHEDULE

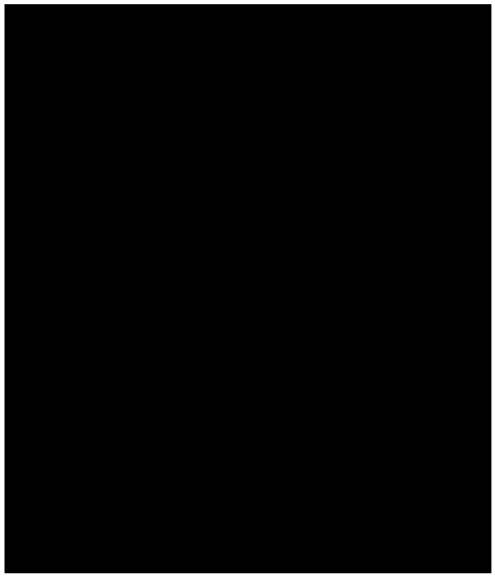
MILESTONES	MONTHS																			
PROJECT PHASE	OCT				NOV				DEC				JAN				FEB			
RFP RESPONSES DUE	*																			
CONSULTANT APPROVAL				*																
PROJECT KICK-OFF MEETING & DATA COLLECTION					■	■														
SITE INSPECTION VISIT(S)**							■	■	■	■	■	■	■							
DRAFT STUDY REPORT COMPLETION														*						
FINAL STUDY COMPLETION																		*		

**Dates of site inspection visits dependent on weather conditions and City of Garnett personnel availability.

APPENDIX 1:
SAMPLE REPORT

EVALUATION
OF
CITY-OWNED FACILITITES







SUMMARY

[redacted]

Building Description

The structure was originally constructed in 1967 as an [redacted]. It was later transferred to the City and converted to [redacted]t usage. The first floor of the building is used for municipal court functions; offices, reception and service counter, waiting, interview and courtroom itself. These spaces were all part of a remodeling project in 2000. They are in good condition. The basement is used for police functions; workout rooms, storage, and offices. Building services are also on this floor.

An elevator and two stair shafts serve the basement. One stair shaft is in need of repair to maintain the 1-hour rating.

The exterior of the building is double wythe cavity wall construction with brick as the exterior wythe. Soffits and fascia are interlocking metal panel, unvented. Windows are fixed panel over operable hopper and composite panel.

Code/Accessibility

Code

Two legal means of egress are provided from all areas on both floors.

The front stair shaft has an unprotected/sealed penetration at the lower level. This does not appear to be an original condition, thus it is not grandfathered in as compliant. The opening should be sealed to provide a 1 hour rated shaft enclosure. Some lockers are located at the upper landing of the back stair. They should be relocated to comply with code.

Accessibility

Accessibility is a higher priority in this building, as its first floor is primarily intended for public access and use. Both public restrooms off the lobby were remodeled with the 2000 renovation and are ADA compliant. An elevator is provided for access to both floors.

Accessible drinking fountains are provided, but if remodeling is done, an accessible break room counter and sink should be provided.

Structural System

The structure consists of steel roof deck and open web steel joists supported by exterior load-bearing masonry walls, and concrete filled metal form deck over open web steel joists at first floor supported by exterior basement walls and an interior steel frame of steel tube columns and wide flange beams.

Plumbing Systems

The original piping is in fair condition. Majority of the water and storm piping is insulated. A thermal mixing valve (TMV) should be added to the system.

Building is served by (4) 3" roof drains, along the outer edge. Roof has no internal secondary drainage or relief scuppers.

Plumbing fixtures in the basement toilet room are older and could be updated to conserve water. Building utilities in general appear adequate.

Fire Protection Systems

This building is only partially sprinkled with a fully sprinkled basement and no sprinkler system on the first floor. The sprinkler system piping, valves, sprinkler heads, and equipment appear to be in good condition and free of corrosion and leaks. There are several minor deficiencies on the sprinkler system that are not affecting the proper operation of the system but should be corrected. See Fire Protection report for details.

HVAC Systems

A modular air unit installed in a basement mechanical room serves the entire building. The system has filtration, heating coil, and a refrigerant cooling coil which serves an outdoor condensing unit. The air unit is past its expected useful life. Replacement of the unit will require an extended period of outage.

Grilles through the basement area are loud. The basement remodeling has left the some ductwork in a semi-abandoned state. The main supply ducts are insulated with duct liner and the insulation has eroded slightly.

The boiler is past its expected useful life. Piping insulation is missing or in disrepair in a variety of locations. It appears that staff has removed and not replaced insulation in areas where they required access to the piping and system components.

Electrical Systems

The electric service is rated 600-Amps at 120/208-Volt, 3-Phase. The main distribution panel is in good condition, and has additional capacity. There are three branch panels also in good condition, but at capacity of circuits. Code required clearance needs to be provided in front of the panel located in the utility room in the basement.

Interior lighting fixtures predominantly use T8 fluorescent lamps with electronic ballasts. A few fixtures on the basement level are missing lenses or have sagging lenses. Emergency egress lighting coverage is not at current code levels, and many of the emergency fixtures do not function.

Coverage with audible and audible/visual alarm (A/V alarm) devices is not code compliant. The elevator lobby smoke detector outside the basement elevator doors is located too close to the sidewall, and is not permanently fastened. There is no evidence of a shunt-trip mechanism to automatically disconnect power to the elevator when sprinklers are activated in the elevator machine room and/or elevator shaft as required by code.

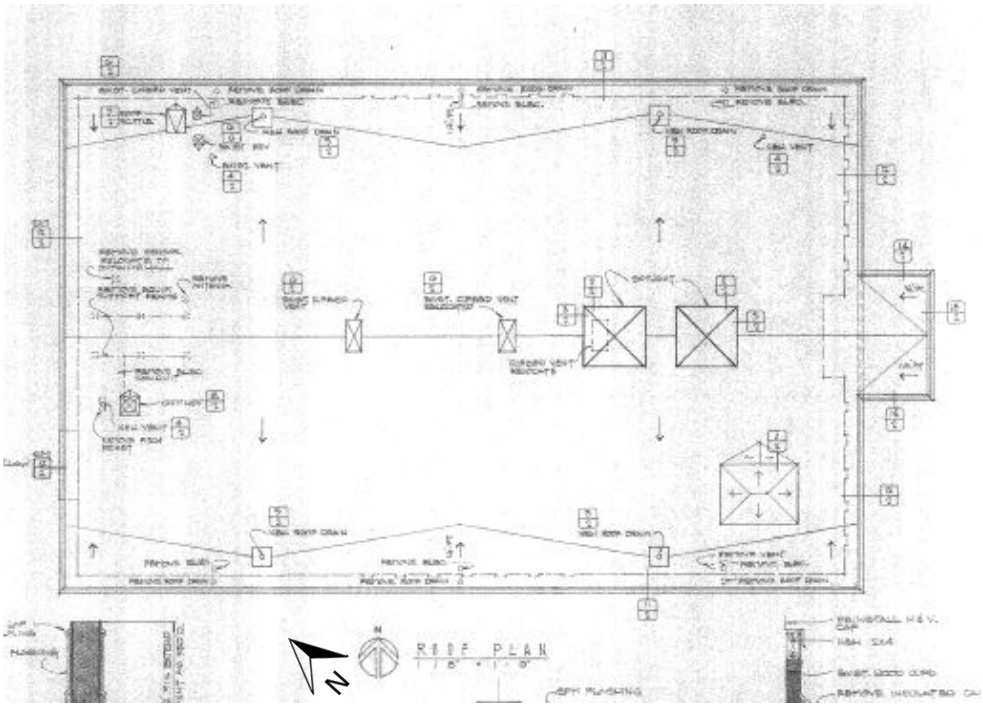
In the basement a few electrical boxes are missing covers, and a couple of conduit runs are not supported properly. Conduit penetrations through the east stairwell wall in the basement are not fire sealed.

Estimates

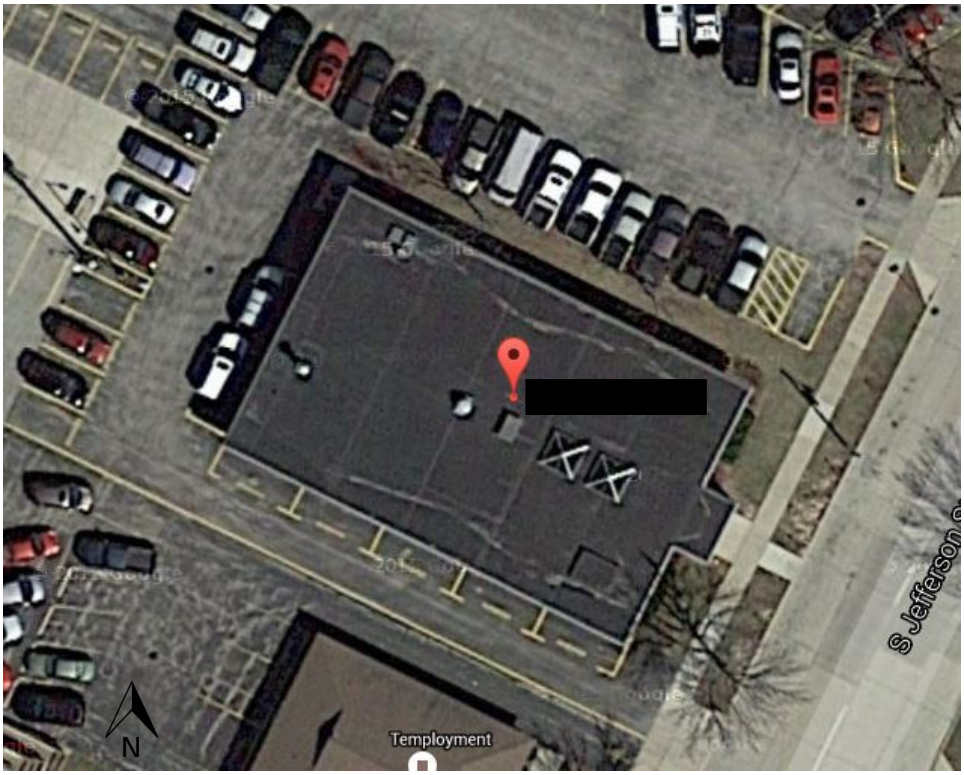
Cost estimates provided are ball-park range, and based on 2015 prices. Increases for inflation, project size and other factors should be taken into consideration when referencing. Estimates are for project costs only. Consultant design fees are not included unless noted.

SUMMARY OF PRIORITY ITEMS

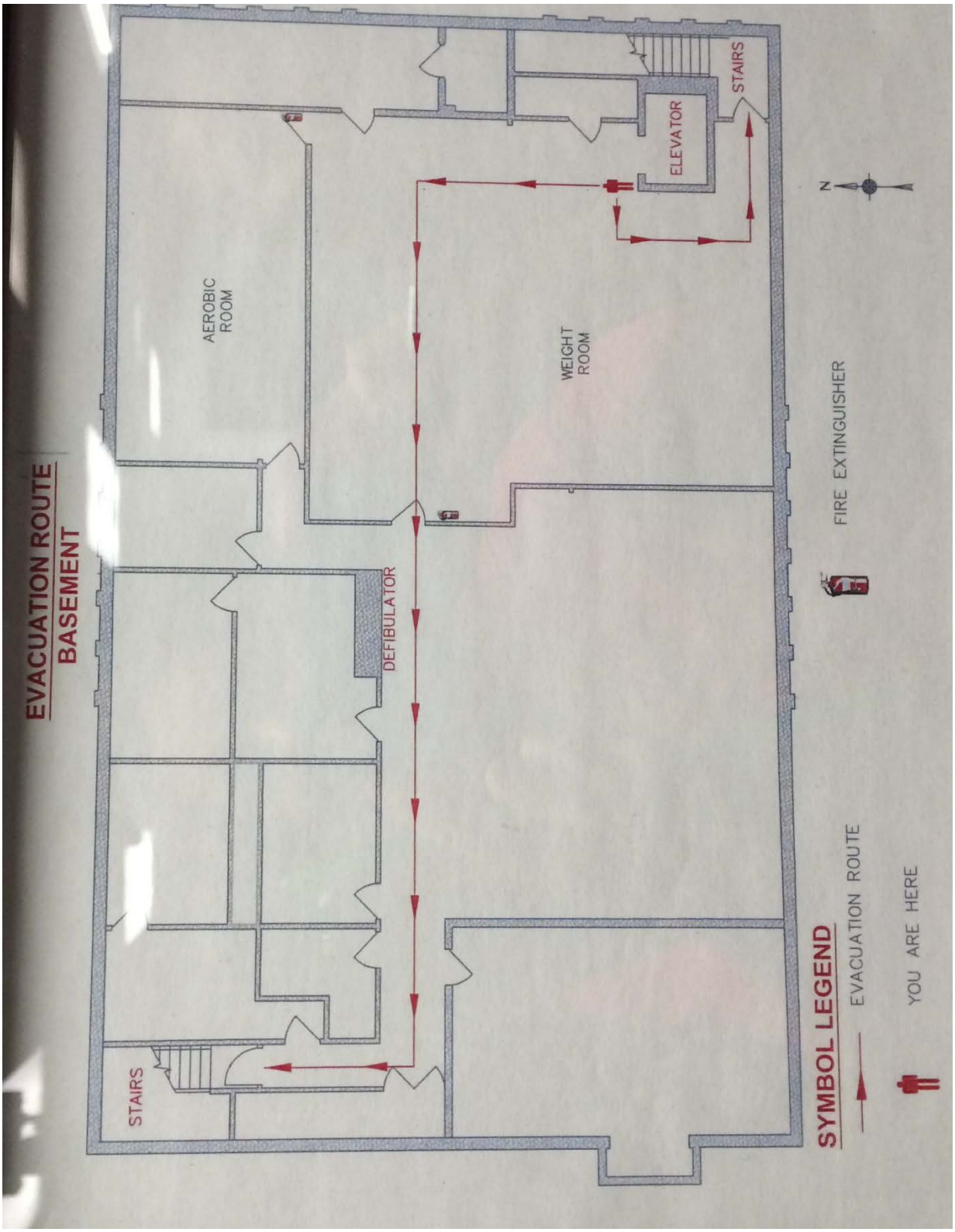
ITEM	DEFICIENT (D) Immediate Replacement	CRITICAL PRIORITY (CP) Replace in 1-2 years	HIGH PRIORITY (HP) Replace in 3-5 years	COST ESTIMATE
Architectural				**NA**
Code/ADA	Stair Shafts			**$500**
Structural				**NA**
Fire Protection	Wet Pipe Sprinkler System			**$1,000**
Plumbing			Insulation	**$3,000**
	Thermal Mixing Valve (TMV)			**$4,000**
Plumbing Subtotal				**$7,000**
HVAC Systems		Housing (Coils, Fan, Filters, Controls)		**$125,00**
			Ductwork	**$30,000**
			Insulation	**$2,000**
			Occupied Space Thermal Comfort	**$20,000**
			Exhaust Ductwork	**$12,000**
		Boilers		**$85,000**
			Pipe Insulation	**$5,000**
	Mechanical Room Ventilation			**$10,000**
HVAC Subtotal				**$262,000**
Electrical	Emergency Battery Packs and Exit Signs			**$3,300**
		Horns and Horn/Strobes		**$8,000**
	Shunt-trip Mechanism			**$7,500**
Electrical Subtotal				**$18,300**
Building Total				**$316,300**



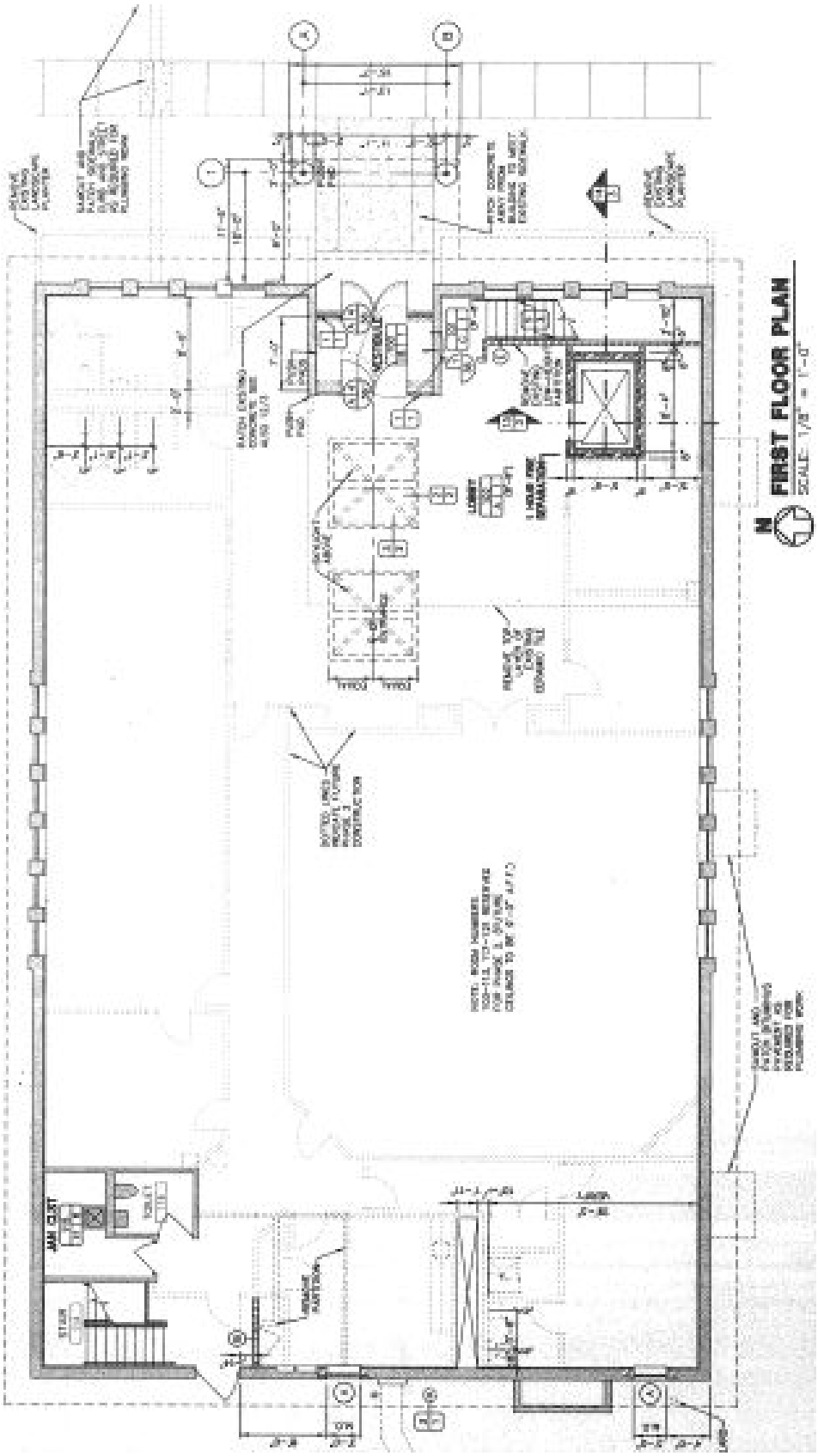
Roof Plan



Aerial View of Site


EVACUATION ROUTE
BASEMENT
AEROBIC ROOM
WEIGHT ROOM
ELEVATOR
STAIRS
DEFIBULATOR
STAIRS
N
FIRE EXTINGUISHER
SYMBOL LEGEND
EVACUATION ROUTE
YOU ARE HERE

Basement



First Floor Plan

ARCHITECTURAL

Building Description

The first floor of the building is used for municipal court functions; offices, reception and service counter, waiting, interview and courtroom itself. These spaces were all remodeled in a 2000 project and are in good condition.

The basement is used for police functions; workout rooms, storage, and offices. Building services are also on this floor: mechanical rooms, data room, janitor room and larger toilet rooms. Some walls have been removed and minor remodeling done since the 2000 work, which also installed an elevator. The basement is in fair condition.

Building Envelope

Exterior Walls

The exterior wall is a double wythe, cavity wall construction. The wall is flashed and weeped at the soldier course base of modular sized face brick, topped with a running bond of the same brick, and capped below the soffit with another soldier course.

The soffits and fascias are an interlocking metal panel; the soffit panel is unvented. The building trim is a break-metal profile, matching the soffits and fascia in color. The entry overhang, level with the adjacent, continuous soffits, is also an unvented aluminum metal panel.

The areaway intake has been extended from the original building with a similar brick color.

Windows

Window units are a combination of fixed panel over hopper, the total of which is a square approximately 1/3 of height of the exterior wall. Windows are set in between brick piers, with a soldier course of brick at the bottom, and composite panel filling the remaining space.

Roof

The existing roof is a 60 mil thick, fully adhered EPDM membrane system and appears in good condition. No leaks have been reported. The surface includes four roof drains, two skylights, a collection of mechanical exhaust and ventilation, a few vent pipes and the elevator overrun. The flashings, counterflashings, trim and seams appeared in good condition. A few exceptions are a length of parapet along the southwest corner where the parapet flashing appears to be turned up and some minor wrinkling and tenting. Continued inspection and maintenance is recommended.

No secondary drainage system was observed. The potential for clogged roof drains, or a backed-up storm sewer could yield ponding on the roof and the condition should be remedied when reroofing comes due.

The elevator overrun discharges directly on the adjacent surface.

Interior Finishes

Floors

Floor finishes on 1st floor were updated with the 2000 renovation and are in good condition. The lobby is a 12x12 porcelain tile with wood base. Toilet rooms have 2x2 ceramic tile floors. A staff toilet room and janitor room have 2x2 ceramic tile floor and base. The remaining areas on 1st floor are carpet.

The basement toilet rooms have not been updated since the original construction. Floors are mosaic tile. Carpet is in fair condition, with some unravelling at seams. The main workout area also has textured rubber floor mats for protection from weight equipment. Stairs have patterned rubber treads and risers.

Walls

Most walls are painted gypsum board. The walls in the first floor public toilet rooms have a 4'-0" high ceramic tile wainscot, while the older basement toilet rooms have full height 4 ¼" x 4 ¼" glazed tile. Tile in the older toilet rooms has numerous holes from previous locations of wall-mounted equipment. Some walls in the basement have been modified. The wall behind the bench in the courtroom is full height wood panel. There are penetrations in the stair shaft walls that should be addressed.

One basement work-out room has been lined with athletic pads.

Doors
First floor doors look to be from the time of the 2000 renovation. Most are hollow metal frame with flush doors; some have a narrow center light. Lower level has a mixture of original doors, and some lesser quality 6-panel doors, apparently added by staff in subsequent renovations. The 6-panel doors have wood frames. The stain on the later basement renovations does not match that of other building finishes.

Ceilings
Typical ceilings are 2' x 2' acoustic tile with tegular edge. The courtroom and main lobby has a gridded 2x2 acoustic panel. A center area of the lobby ceiling is raised approximately 6". It also has the gridded panel, and two 4' x 8' skylights.

The basement workout areas have black ceiling grid from which various lights and HVAC elements are either suspended or attached.

Casework
A basement break room has wood cabinets with a plastic laminate top that appears to date from the original construction. It is dated, but serviceable. A first floor breakroom has a section of casework that is plastic laminate tops, bottoms and uppers in good condition.

Courtroom casework is newer and in good condition.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	NA	Not Applicable

ARCHITECTURAL ELEMENTS	GRADE		BUDGET COST	NOTES	COMMENTS
Roof Condition	C				
Exterior Facade Condition	C				
Exterior Door Condition	C				
Window Condition	C				
Interiors					
Floors	F	C		A2	1st floor in good condition.
Walls	F	C		A1	1st floor in good condition.
Doors	F	C			1st floor in good condition.
Ceilings	F	C			1st floor in good condition.
Casework	F	C			1st floor in good condition.

NOTES:

A1. Recommend patching walls at stair shaft.

A2. Patch/repair damaged carpet at basement.



Northeast Elevation



Southeast Elevation



Flashing at Parapet



Elevator Overrun



Skylight



Typical Projected Window



Soffit/Overhang



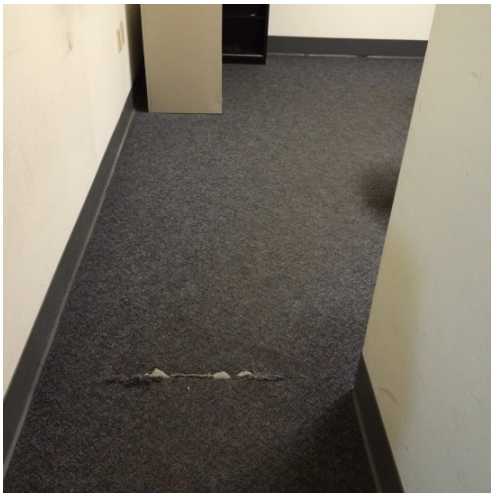
Condition of Composite Tile



Floor and Wall Finishes at Lobby



Wall and Floor Finishes at 1st Floor Toilet Rooms



Carpet at Basement



Basement Workout Room Floor Mats



Court Room Finishes



Judge's Bench Finishes



1st Floor Corridor



Judge's Office



Judge's Toilet Room



Staff Toilet Room



Staff Office Area

CODE COMPLIANCE AND ACCESSIBILITY

Building Data

Code references based on 2009 IBC

Year(s) Constructed	1967 original construction 2000 renovation	**Gross Area**	Basement: 6,227 SF 1st Floor: 6,227 SF
Occupancy Classification *(Chapter 3 of IBC)*	Business		
Construction Type *(Chapter 6 IBC)*	Construction Type V-B		

Summary of Code Compliance/Life Safety

Items have been noted that do not meet current code, however the building is presumed to have complied with the code at the time it was built or remodeled. If any items are modified or updated, they will need to be brought into compliance with the current code, based on the extent of project being done. Since upgrades would be dependent on circumstances of the project, a code analysis would need to be done on a per-project basis.

It should also be noted that any remodeling to the facility that met the criteria for Level 1 Alteration (the reconfiguration of space) in the International Existing Building Code (IEBC) would bring with it the requirement for accessibility. Extensive renovation that met the criteria of Level 3 Alteration may require all functional levels of the facility be accessible, that is, via an elevator or lift. **Careful review of code should be done prior to any renovation project to identify other mandated upgrades**.

Egress and Safety

Two legal means of egress are provided from all areas on both floors.

Stair Shafts

There are stair shafts at the front (east) and back (west) sides of the building providing egress from the basement. While the back stair egresses directly outside, the front one empties into the lobby as opposed to the outside. This is presumed to have complied with code at the time it was built. The stair shaft has an unprotected/sealed penetration at the lower level. This does not appear to be an original condition, thus it is not grandfathered in. The opening should be sealed to provide a 1 hour rated shaft enclosure.

Some lockers are located at the upper landing of the back stair. Storage is not permitted in a stair shaft. As it is movable furniture, the lockers are not considered grandfathered in to compliance; they should be relocated.

Handrails and Guardrails

Hand and guard rails at back stair provide height, and opening protection per current codes. Those at the front do not have the current code required extensions at both sides, but are considered grandfathered in as compliant.

Summary of Accessibility/ADA Compliance

Accessibility is a higher priority in this building, as its first floor is primarily intended for public access and use.

Accessible Route

Entry to the building is at grade, with an accessible parking stall near the entrance with a post-mounted door operator. An elevator is provided for access to both floors. The judge's bench is one step up from floor level, which is not accessible.

Service counters from the lobby to the office space are at 29" height and 41 ½" height. This meets requirements for both low and high counters.

Doors
The main entry to the building has a door operator for automatic opening of entry doors. Doors on the first floor have accessible lever hardware. The 6-panel doors in the basement have knob handles, which are not considered accessible. These tend to be on non-egress doors, so safety is not an issue.

Plumbing Fixtures
Both public restrooms off the lobby were remodeled with the 2000 renovation and are ADA compliant. A single-user staff toilet located in the first floor office area is not sized for accessibility, but has been provided with some grab bars. The grab bars are not code required length, but as this is in excess of the compliant toilets, there is no need to change.

The judge's office has a private bathroom off of it, with toilet, lavatory and shower. Per code, none of these is currently accessible, but space may be available to convert it if necessary. (New lavatory, grab bars and field measuring required to confirm.)

The sinks in both basement and first floor break rooms are at 36" rim height. This is above the side-reach accessible height of 34". A drinking fountain in the hallway, and a second in the basement provide accessible drinking water. If remodeling is done, an accessible break room counter and sink should be provided.

Both Men's and Women's rooms in the basement date from the original 1967 construction. Lavatories are at accessible height, and turning radius is available in the room, but the toilets are not accessible.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	NA	Not Applicable

ARCHITECTURAL ELEMENTS	GRADE	BUDGET COST	NOTES	COMMENTS
Egress and safety	C			
Stair shafts	D HP	$500	CA1 & CA2	
Handrails/guardrails	C	$0		
Accessibility/ADA compliance				
Accessible route	C F		CA5	
Doors	C			
Plumbing fixtures	F		CA3	
Sinks	HP		CA4	

NOTES:

CA1. Repair penetration in stair shaft wall.

CA2. Remove storage lockers at rear stair shaft.

CA3. Since compliant toilets are provided on the main level, and an elevator is provided, the basement toilets are not required to be made accessible.

CA4. A break room sink and counter at accessible height (34" rim height) should be provided.

CA5. If a judge or someone who uses the judge's bench is in need of accessibility to the platform, the city would have to provide a ramp access.



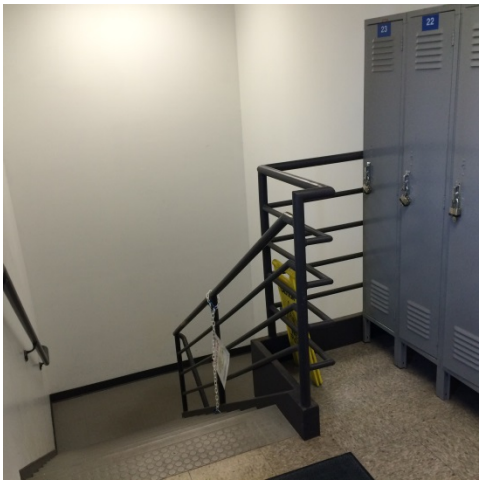
Accessible Parking with Signage



Post-mounted Door Operator



Penetration in Front Stair Shaft Wall



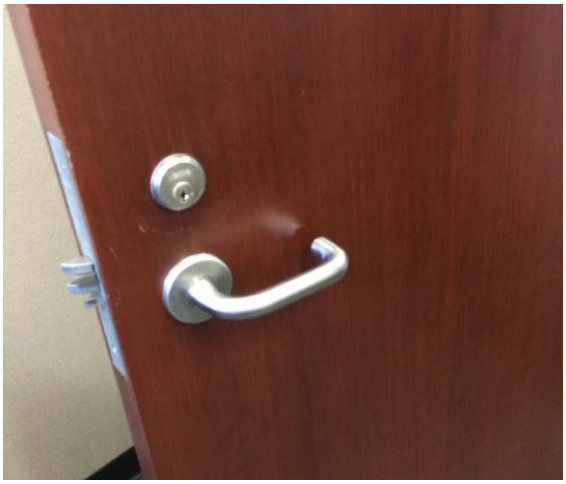
Storage Lockers in Rear Stair Shaft



Judge's Platform



Courtroom



Typical Door Hardware



Handrails With and Without Extension



Accessible Men's Room



Accessible Women's Room



Non-accessible Sink



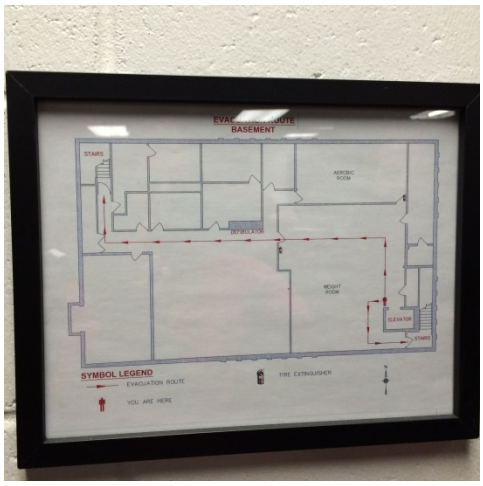
Non-accessible Sink



Non-accessible Men's Room



Non-accessible Women's Room



Posted Basement Egress Routes



Dual-height, Accessible Drinking Fountains

STRUCTURAL SYSTEM

Summary

The structure consists of steel roof deck and open web steel joists supported by exterior load-bearing masonry walls, and concrete filled metal form deck over open web steel joists at first floor supported by exterior basement walls and an interior steel frame of steel tube columns and wide flange beams.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	NA	Not Applicable

STRUCTURAL ELEMENTS	GRADE	BUDGET COST	NOTES	COMMENTS
Year				[redacted]
Structure type				
Foundations	**C**		**S1**	Cast-in-place concrete foundation/basement walls bearing on individual spread or continuous strip footings.
Basement	**C**			4" concrete slab on grade with 6x6 #10/#10 wire mesh reinforcing.
First Floor	**C**			3" concrete slab on metal form deck over open web steel joists, supported by exterior basement walls and an interior steel frame of steel tube columns and wide flange beams.
Roof	**C**			1 ½" A-20 steel roof deck and type "LH" open web steel joists supported by exterior load-bearing masonry walls.
Occupancy Category	**NA**			Occupancy Category II
Construction Type	**NA**			Construction Type **II-B** (0 hour beams, columns, floor slabs, 0 hour roof)
Vertical Expandability	**NA**			None.
Typical Column Spacing	**NA**			
Overall Structural Condition	**C**			The existing building is structurally sound with no significant deficiencies noted.

[redacted]

NOTES:

S1. There is a minor vertically oriented shrinkage crack below the steel beam bearing location in the east foundation wall of the basement storage room. The crack shows no evidence of movement or water infiltration, and is not a cause for structural concern. No remedial action is recommended at this time.



Concrete Shrinkage Crack in Basement Storage Room

PLUMBING SYSTEMS

Summary

The [redacted] building was constructed in approximately 1967 and remodeled in 2000. The original piping is in fair condition. Majority of the water and storm piping is insulated. A thermal mixing valve (TMV) should be added to the system. This is a code issues which needs to be corrected.

Building is served by (4) 3" roof drains, along the outer edge. Building was re-roofed in 2000. Roof has no internal secondary drainage or relief scuppers.

Plumbing fixtures in the Basement toilet room are older and could be updated to conserve water. The 1st floor fixtures were updated in 2000. Building utilities in general appear adequate.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	NA	Not Applicable

PLUMBING SYSTEMS	GRADE	BUDGET COST	NOTES	COMMENTS
Water Piping Condition	F		P1	Copper piping
Sanitary Piping Condition	F		P2	PVC & cast iron
Storm/Clearwater Piping	F		P3	Cast iron
Valves	F		P4	Gate & ball
Domestic Water Service	C		P5	2" main, 4" service
Insulation	HP	$3,000	P6	Add insulation
Code Issues	D	See below	P7	Add TMV, relocate FP drain
Equipment				
Domestic Water Heater	F		P8	Newer electric heater
Recirculation Pump(s)	F		P9	
Water Softener	NA			No water softener installed
Thermal Mixing Valve (TMV)	D	$4,000	P10	Add TMV (code issue)
Grease Interceptor	NA			No grease interceptor required.
Kitchen Equipment	NA			
Plumbing Fixtures	F		P11	
Backflow Prevention	C		P12	
Elevator Sump/Pump	F		P13	Simplex
Drain Tile sump/Pumps	F		P14	(3) Simplex , (1) Duplex

PLUMBING SYSTEMS	GRADE	BUDGET COST	NOTES	COMMENTS
Sewage Ejector Sump/Pumps	F		P15	Duplex
Exterior				
Storm Drainage, Roof Drains	F		P16	
Lawn Irrigation	NA			
Utilities	F		P17	

NOTES:

P1. Water piping is mainly copper, soldered joints. Fair condition. There are some pre-press connections at the water heater. Some sections of piping are missing insulation.

P2. Original sanitary is cast iron hub & spigot. 2000 remodeling is cast iron no-hub. Pump discharge piping from ejectors is newer PVC.

P3. Storm piping is cast iron hub & spigot. Piping is insulated with glass fiber. Pump discharge is original galvanized or newer PVC.

P4. Original valves are gate, newer valves are ball.

P5. Building is served by a 4" water service for the combined fire protection and domestic water. 2" water main, 1" meter set with 3-valved by-pass in the Mechanical room.

P6. Water and storm piping is insulated with glass fiber. Some sections of water piping are missing insulation – repair as required.

P7. Code issues: water temperature is set at 120° Fahrenheit - maximum temperature to be 110° Fahrenheit. No thermostatic mixing valve (TMV) at the heater. Add TMV per code. Fire protection drain discharges to a janitor's sink in the basement – not allowed per code. Re-route drain piping to floor drain. Install hose end vacuum breaker on the hose bib at the water main.

P8. Water heater is electric, AO Smith model #ECS 40 200, 208/240Volt, 40 gallon unit. Piping has pro-press connections, also missing insulation. 1" hcw connections.

P9. Existing B&G 120Volt recirculation pump with timer. ¾" hot water return piping to pump.

P10. Add TMV to water heater. Set hot water temperature to 110° Fahrenheit. Code issue.

P11. Plumbing fixtures: Plumbing fixtures on 1st floor are ADA accessible. 1st floor Men's and Women's toilet rooms have wall-hung vitreous WC's at regular and ADA height. Urinal is wall-hung at 17" aff., lavatory is wall-hung with metering faucet. Safety covers installed. Lobby has bi-level ADA electric water coolers. Judges' Chambers has a tank-type WC installed, vitreous lavatory in countertop, lever handle control on faucet. Toilet room also has a fiberglass modular shower. Staff toilet room has wall-hung WC and lavatory.

Basement fixtures appear to be original vintage. WC's and lavatories are wall-hung, vitreous fixtures. Urinal is floor mount with flush valve. Break room sinks are stainless steel drop-in type with faucet.

Each floor has a janitor's sink. Basement sink has the fire protection inspector's test discharging to it-which is not allowed per code. Test drain needs to be routed to a floor drain.

Exterior of building has non-freeze sill faucets installed.

P12. Janitor's sink faucet with hose connection ends have a threaded vacuum breaker installed. Hose bib at the water main needs to have a hose end vacuum breaker installed.

P13. Elevator sump/pump is simplex, submersible with a high water alarm installed.

P14. Building has (4) separate drain tile sump/pump locations. One unit is a duplex, other three are simplex pump(s), and all are submersible. Simplex unit in the workout area (located under the mats) has a high water alarm installed. High water alarms should be installed on the other pumps also.

P15. Sewage ejector pumps are duplex top-mount. Pumps are 1½ hp, 208Volt.

P16. Building is served by (4) 3" roof drains, 4" roof leaders to below grade. Piping is insulated with glass fiber. There is no secondary roof drainage installed.

P17. Utilities are fed from Jefferson Street. 4" water main to the building serves the domestic water and fire protection systems combined. 4" sanitary sewer. 4" and 6" storm sewers combined, route to a 6" storm main to the street. Parking lot has internal storm drainage with catch basin(s).



4" Water Service



Water Piping



Water Piping, Gate Valve



Water Piping



Sanitary Piping (cast iron & PVC)



Storm Piping -insulated



Storm Piping, Sanitary/Pump Discharge



Water Piping at Water Heater, Pro-press Piping



Water Meter with By-pass



Water Heater



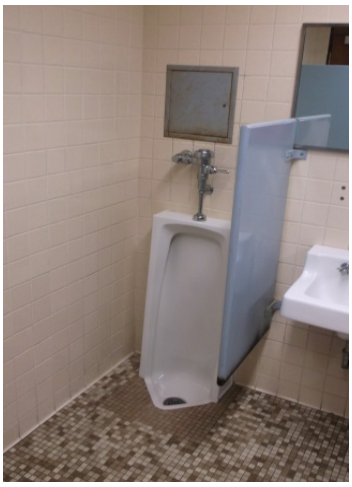
Hot Water Recirculating Pump



Water Closet – 1st Floor Men's



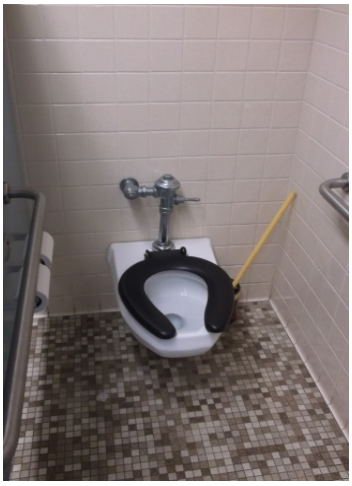
Lavatories – 1st Floor Men's



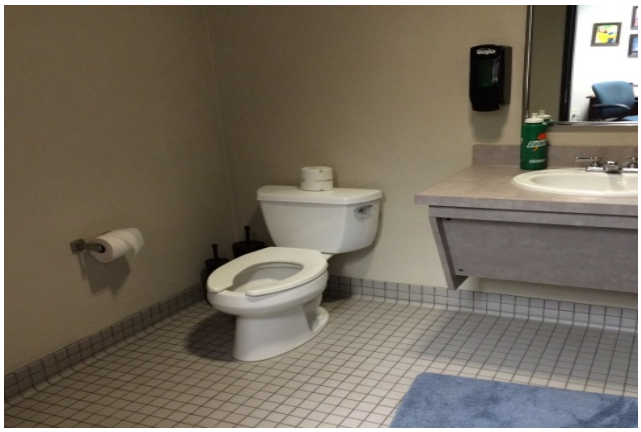
Urinal – Basement Men's



Lavatories – Basement Women's



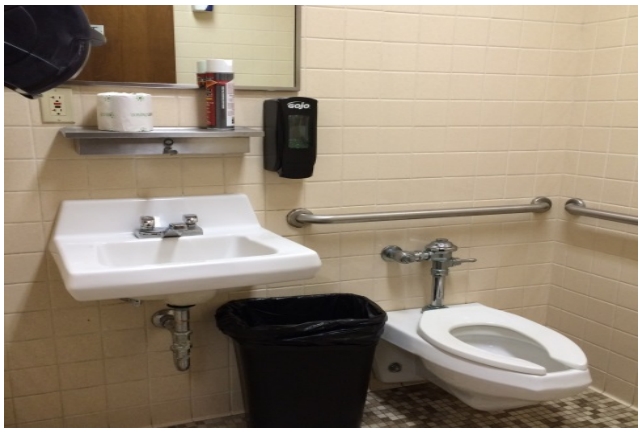
Water Closet – Basement Men's



Water Closet – Judge's Toilet room



Shower – Judge's Toilet room



Staff Toilet Room – 1st Floor



Janitor's Sink



Electric Water Coolers – Lobby



Electric Water Cooler – Basement



Basement Sink



Elevator Sump/Pump



Elevator – High Water Alarm



Clearwater Sump/Pump



Drain Tile Sump/Pump, Alarm



Drain Tile Sump/Pump



Sewage Ejector – Duplex Pumps



Fire Protection Drain into Janitor's Sink



Non-freeze Sill Faucet



Exterior Cleanout



Parking Lot – Catch Basin



Parking Lot – Catch Basin

FIRE PROTECTION SYSTEMS

Summary

The [redacted] building was constructed in approximately 1967 and remodeled in 2000. This building is only partially sprinkled with a fully sprinkled basement and no sprinkler system on the first floor.

The 4" water main comes into the basement through the east wall and supplies both the domestic water supply and the fire protection sprinkler system.

The sprinkler system piping, valves, sprinkler heads, and equipment appear to be in good condition and free of corrosion and leaks.

There are several minor deficiencies on the sprinkler system that are not affecting the proper operation of the system but should be corrected.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	NA	Not Applicable

FIRE PROTECTION	GRADE	BUDGET COST	NOTES	COMMENTS
Water Service	**C**		**FP1**	4" Water Service.
Backflow Prevention	**C**		**FP2**	
Fire Pump	**NA**			
Fire Pump Controller	**NA**			
Jockey Pump	**NA**			
Jockey Pump Controller	**NA**			
Wet Pipe Sprinkler System	**D**	$1000	**FP3**	
Valves	**F**		**FP4**	
Piping	**F**		**FP4**	
Sprinkler Heads	**F**		**FP4**	
Percent of Building Unit Sprinkled	**50%**			Basement is sprinkled, first floor is not.
Elevator Machine Rooms sprinkled	**C**		**FP5**	
Electrical Switchgear Room sprinkled				
Elevator hoist way pits are sprinkled	**C**		**FP5**	
Other Fire Protection Systems				
Pre-action System	**NA**		**FP6**	
Kitchen Hood System	**NA**		**FP6**	

NOTES:

FP1. The 4" water service enters the building in the basement and splits to the domestic water system and the Fire Protection System.

FP2. The backflow preventer is an Ames 2000 SS 4" double check valve backflow preventer with OS&Y gate valves. The backflow preventer and the gate valves are in good condition.

FP3. The basement level and the stairwells are fully sprinkled. The deficiencies on the fire sprinkler system include the following. The sprinkler flow indicator stickers installed on the piping to the Fire Department Connection are pointing in the wrong direction. The automatic ball drip valve on the Fire Department Connection check valve is capped. This drip valve is meant to allow water in the check valve to drip out to prevent freezing. A pendent sprinkler head was discovered that was not replaced with an upright head when the ceiling was removed. The inspector's test drain is piped to a sink. All valves, piping, and sprinkler heads appear to be in good condition. The piping shows no indication of corrosion and the valves appear to be in good condition.

FP4. The elevator equipment room and hoist-way pit are sprinkled which meets the requirements of NFPA 13.

FP5. The elevator is a hydraulic elevator which requires sprinkler heads both in the pit of the hoist-way shaft and in the elevator equipment room. Sprinkler heads are located in both of these locations.

FP6. There are no kitchens or server rooms requiring fire suppression systems in the building.



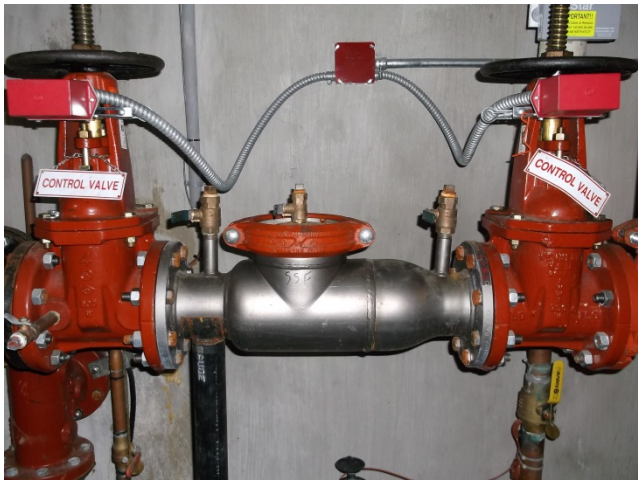
Fire Department Connection



Test Connection



Fire Protection Riser



Backflow Preventer



Flow Direction Points the Wrong Direction



Automatic Ball Drip Capped



Pendent Sprinkler Head too far from Ceiling



Sprinkler Head with Baffle in Electrical Room



Inspector's Test Drain Discharging in Sink



Sprinkler Head Under Duct

HVAC SYSTEMS

Summary

The building was constructed in 1967 and in 2000 was remodeled for the [redacted] The remodeling installed ductwork, VAV terminals and heating devices on first floor and minimally renovated the basement systems. The basement has recently been revised to create police department work out spaces. The HVAC systems were minimally affected.

A modular air unit installed in a basement mechanical room serves the entire building. The system has filtration, heating coil, and a refrigerant cooling coil which serves an outdoor condensing unit. The condensing unit was replaced about two years ago according to maintenance staff. The air unit mechanical room is very cramped. The air unit is past its expected useful life. Components are being maintained and replaced as they fail, but due to the cramped conditions, maintenance is difficult and time consuming. Replacement of the unit will require an extended period of outage.

Due to the low structure clear height in the basement, the ductwork has been routed through the joist space and has been sized as medium pressure ductwork, which increases air velocity and noise. Grilles through the basement area are loud. The basement remodeling has left the some ductwork in a semi abandoned state. The main supply ducts are insulated with duct liner and the insulation has eroded slightly.

Exhaust ventilation for toilet rooms, janitor closets and other miscellaneous spaces is served by a variety of power roof ventilators and ceiling exhaust fans. The fans vary in age, size, and condition as they have been installed and replaced during the various remodeling projects.

A hot water boiler installed adjacent to the air unit serves the building heating requirements. The boiler appears to be original to the facility and was last inspected in 2013. The hot water pumps have been replaced and components on the boiler have been replaced as they have failed. The boiler is past its expected useful life. Piping and insulation is, in general, original to the building with some exceptions at the revised VAV terminals installed in 2000. Piping insulation is missing or in disrepair in a variety of locations and is missing in areas where maintenance staff has required access to the piping and system components and insulation was not replaced.

The controls are low voltage DDC. An operator terminal is located in the mechanical room.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	N/A	Not Applicable

HVAC SYSTEMS	GRADE	BUDGET COST	NOTES	COMMENTS
Air Unit			**H1**	Trane modular unit. Unit's exact age unknown, but appears to be at least 30 years old.
Housing	**CP**	$125,000	**H1**	Maintenance staff has kept unit operating, well past expected useful life.
Condensing Unit	**N**			Carrier Unit model 38aks028, R-22
Air Intake	**C**			Area way to 6 feet above grade
Coils	**CP**	(incl)	**H1**	Hot water and refrigerant coils.
Fan	**CP**	(incl)	**H1**	15 HP, 11,000 CFM
Filters	**CP**	(incl)	**H1**	30%
Controls	**CP**	(incl)	**H1**	DDC, Valves have been replaced.
Ductwork	**HP**	$30,000	**H1**	Original except where replaced during projects. Medium pressure. Loud and leaky. Sealing and/or replacement required.
Insulation	**HP**	$2,000	**H1**	Duct liner is slightly eroded. Most piping insulation is in fair condition. Poor at AHU control valves.
Occupied Space Thermal Comfort	**HP**	$20,000	**H1**	Some VAV units do not have reheat coils, rooms can overcool.
Exhaust Fans			**H2**	
Toilet/locker Room Exhaust	**F**			Multiple fans. PRV, cabinet, centrifugal.
Exhaust Ductwork	**HP**	$12,000	**H2**	Mostly original. Minimal replacement during renovation projects. Lint/dust is coating the grilles and ductwork in the basement, less on first floor. Recommend cleaning, sealing, and rebalance.
Boiler System			**H3**	Unit's exact age unknown, but appears to be at least 30 years old.
Boilers	**CP**	$85,000	**H3**	Peerless, 630MBH input, 504 MBH output. Inspected 2013.
Pumps	**C**			Taco 1/3 HP, in-line pumps
Piping	**C**			Mix of copper and steel.
Pipe Insulation	**HP**	$5,000	**H3**	Insulation missing at a variety of locations. Poor condition around unit coils.
Room Terminal Units	**C**			Convectors, VAV, cabinet heaters.

Mechanical Room Ventilation	**D**	$10,000	**H4**	Elevator machinery room is not separate system. It is combined with other exhaust. Air unit/Boiler room is under negative pressure and will affect boiler operation.
Controls			**H5**	
DDC	**C**			Upgrade front end with major equipment replacement project.

NOTES:

H1. The unit is an indoor modular unit with hot water heating coil, refrigerant cooling coil and VAV control. The unit appears to be at least 30 years old, which exceeds the units expected useful life. The condensing unit was replaced approximately 2 years ago as the old one had failed. Maintenance staff has replaced components on this unit as they have failed, which has allowed the unit to maintain operation to this point. Eventually, corrosion, tube erosion, and metal fatigue will cause major failure of the coils and/or fans. The mechanical room is extremely tight and a replacement will require an extended period of downtime. A project to replace the air handling unit, possibly with an outdoor, on-grade unit is recommended.

The supply ducts are lined. Duct liner erodes overtime and this will lead to system inefficiency and condensation which will damage building material. It is recommended to seal the ductwork and install duct wrap insulation during renovation projects.

An older DDC control system controls the air unit and VAV controls. The system is operational but will require updating when the unit is replaced.

Some VAV terminals did not have reheat coils and temperature control is dependent on the room's load and terminals ability to shut-down. These units are primarily located in the basement, which has been revised to work-out space. The HVAC was not modified during the room revisions and the spaces were quite cool, when unoccupied. During the basement remodel, some ductwork was removed and left in a partially abandoned state. Some grilles were removed and the ductwork is left open to blow into the space, while other grilles remain and are quite noisy. A project to add reheat coils and modify the basement ductwork is recommended to improve occupant comfort and reduce noise levels.

H2. The building exhaust system is served by multiple fans of various sizes and types. The ages and conditions vary greatly as the units have been modified and replaced as necessary. Dust and lint build-up is prevalent at the lower level grilles and ducts. Air flow within these spaces appears diminished and can be attributed to older ductwork combined with the dirtying of the systems. Duct cleaning, taping and sealing, and air balancing are recommended.

H3. The boiler appears to be at least 30 years old. The boiler is 80% efficient. It was inspected in 2013 per a sticker on the unit. Pumps have been replaced. The staff did not indicate problems with the units at this time. The unit is turned off during the summer months, and its operational capability will not be known again until the 2015/2016 heating season. As the boiler has exceeded its expected useful life and new boilers will easily achieve 10-15% greater efficiency, a project to replace the boiler with a high efficiency condensing boiler is recommended.

Pipe insulation is missing or in disrepair in a variety of locations around the building. The insulation is especially poor around the air unit and boiler, where maintenance work has required the removal of the insulation and it was not repaired or replaced. It is recommended to insulate this piping and repair insulation during an air unit and/or boiler replacement project.

H4. The elevator machinery room is exhausted by a building general exhaust fan. Code requires independent systems to serve elevators. A fan dedicated to the elevator room is recommended to be installed.

The boiler room is under negative pressure. This can affect the boilers ability to operate and cause combustion fumes to enter the buildings ventilation system. An air unit replacement project or boiler replacement project will address this issue.

H5. Controls are low voltage DDC controls. The system will require upgrade when a major equipment replacement project occurs. Upgrades will allow this building to be monitored from a central location.



Air Unit



Air Unit



Supply Duct (Grille Removed)



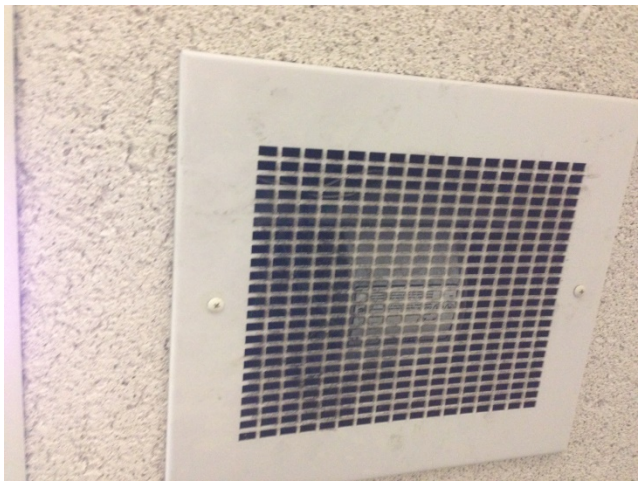
Open Ducts



VAV Terminal (No Reheat)



Older VAV Terminal



Cabinet Fan



Old Grille (Plugged)



Condensing Unit



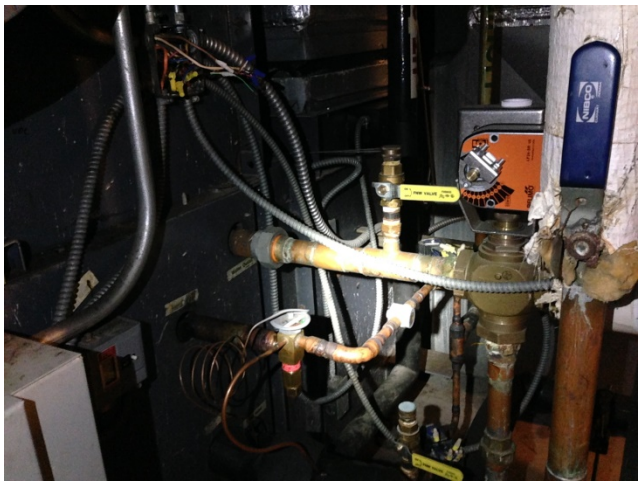
Refrigerant Piping



Good Insulation (Typical)



Poor Insulation (Typical)



Air Unit Coils



Boiler



Hot Water Pumps



Gas Meter



Area Way



Variable Frequency Drive



Electric Thermostat



Low Voltage Thermostat

ELECTRICAL SYSTEMS

Summary

The electric service is rated 600-Amps at 120/208-Volt, 3-Phase, and is fed underground from pole-mounted transformers located west of the building. The main distribution panel (MDP) is located in the basement. It was installed during a renovation project in 2000. There is a spare 4" conduit routed from the MDP to the CT cabinet located on the building's west elevation. The MDP was manufactured by Square D, is in good condition, and has a total of 19.5-inches of unused space available for new circuit breakers. New and replacement circuit breakers are still available. There are three branch circuit panels. Two were added with the 2000 project and are manufactured by Square D (type NQOD); the other is manufactured by Westinghouse. The Square D panels are in good condition. new and replacement parts are available for the Square D panels, however, Westinghouse no longer manufactures electric panel boards or circuit breakers. All circuit breaker positions in all branch circuit panelboards are occupied. Code required clearance is not maintained in front of the panel located in the utility room at the east end of the basement, plus storage in this room is obstructing access to the panel.

Interior lighting fixtures predominantly use T8 fluorescent lamps with electronic ballasts. Generally lighting fixtures appear to be in good condition. A few fixtures on the basement level are missing lenses or have sagging lenses. The majority of can fixtures or recessed downlight fixtures use compact fluorescent lamps. The courtroom includes 6 incandescent downlight fixtures; there are approximately a dozen incandescent downlights in one of the fitness rooms in the basement. Some downlights have been retrofit with self-ballasted compact fluorescent lamps. Two methods have been used to support 2x4 prismatic troffer lighting fixtures in the main fitness room of the basement – it is doubtful either method complies with the manufacturer's installation instructions. Method 1: four eye bolts are installed through a fixture's housing and these eye bolts support the fixture by resting on the building's structural steel members; method 2: two C-channels are attached to the top of a fixture and the C-channels support the fixture by resting on the building's structural steel members. Interior spaces are equipped with occupancy sensors or electronic timer switches that shut lighting OFF for energy conservation. Exterior lighting fixtures are soffit-mounted recessed HID (metal halide) controlled via a time clock.

Unit equipment or battery-packs are used for the emergency egress lighting; coverage does not comply with today's emergency egress illumination codes. Only one of the half dozen fixtures tested actually worked.

The building has a zoned fire alarm system whose control panel was reportedly replaced in 2014. The panel has 6 spare zones. Coverage with audible and audible/visual alarm (A/V alarm) devices is not code compliant. The elevator lobby smoke detector outside the basement elevator doors is located too close to the sidewall, and is not permanently fastened. This detector is mounted on a piece of 2x4 lumber spanning, but not fastened to the building's structural members. There is no evidence of a shunt-trip mechanism to automatically disconnect power to the elevator when sprinklers are activated in the elevator machine room and/or elevator shaft. A shunt-trip operation is required by code when the machine room and elevator shaft are protected by fire sprinklers.

In the basement a few electrical boxes are missing covers, and a couple of conduit runs are not supported properly. Code requires conduit be supported within 3-feet of a box and at intervals not exceeding 10 feet. Conduit penetrations through the east stairwell wall in the basement are not fire sealed.

LEGEND

D	Deficient – Immediate Replacement	CP	Critical Priority – Replace in 1-2 years	HP	High Priority – Replace in 3-5 years	F	Fair – Replace in 6-10 years	C	Compliant/ Adequate	N	New	NA	Not Applicable

ELECTRICAL SYSTEMS	GRADE	BUDGET COST	NOTES	COMMENTS
Normal Power Distribution Equipment				
Main Switchboard	C			Square D I-Line model is in good condition, and actively supported by the manufacturer
Distribution Panels	C			The Main Switchboard is also the Distribution Panel
Branch Panels	F	$7,500	E1	Replace the obsolete Westinghouse panel
Emergency Power Distribution Equipment				
Branch Panels	NA			There are no emergency branch panels
Lighting				
Atrium, Office Spaces, Conference Rooms and Corridors	C			Mixture of parabolic and prismatic lensed fixtures using T8 fluorescent lamps and electronic ballasts; fixtures are generally in good condition
Interior Downlights	F	$1,200	E2, E6	Consider replacing the A19 incandescent lamped and self-ballasted compact fluorescent lamped downlights with LED lamps.
Exterior Soffit Downlights	F	$1,200	E5, E6	Consider replacing HID lamped lighting fixtures in the exterior soffit with LED sourced fixtures
Mechanical Spaces, Storage Rooms, Utility Areas	C			Industrial fixtures using T8 fluorescent lamps and electronic ballasts
Lighting Controls				
Conference or Meeting Rooms	C			Occupancy sensors are used
Offices	C			Occupancy sensors are used
Toilet Rooms/ Small Storage Rooms	C			Occupancy sensors or electronic timer switches are used
Emergency Egress Lighting and Exit Signs				
Emergency Battery Packs and Exit Signs	D	$3,300	E3	Replace batteries; confirm lamps are good and fixtures work properly
Fire Alarm Devices				

ELECTRICAL SYSTEMS	GRADE	BUDGET COST	NOTES	COMMENTS
Horns and Horn/Strobes	CP	$8,000	E4	Install additional audible and audible/visual alarm devices.
Shunt-trip Mechanism	D	$7,500	E7	Install shunt-trip control on main power to elevator

NOTES:

E1. Availability of new and replacement parts will eventually become an issue for the obsolete Westinghouse panels.

E2. The A19 incandescent lamp is no longer manufactured and when supplier's current warehouse stocks are exhausted this lamp will no longer be offered for sale in the United States. Retrofitting the downlights with LED lamps will require changing the existing dimming switches as they are not compatible with LED sources.

E3. Keeping emergency egress lighting operational is important to limit liability exposure.

E4. When non-code required devices are voluntarily added to a fire alarm system, code requires the entire installation comply with code. There are several rooms without audible or audible/visual alarms.

E5. Since existing HID downlights utilize a medium base lamp socket they can be retrofit with medium base LED lamps. If retrofit, the HID ballast will need to be removed and the fixture rewired. Alternatively the entire fixture could be replaced. The Budget Cost listed reflects rewiring the fixture and retrofitting with LED screw-in lamps.

E6. Immediate reduced operational costs plus reduced future maintenance costs should be evaluated before investing in retrofitting fixtures.

E7. Code requires the power to the elevator be disconnected if fire sprinklers in the elevator machine room and/or elevator shaft are activated. Releasing water on energized electrical circuits could result in a passenger in the elevator being electrocuted.



MDP – with Room for Additional Circuit Breakers



Fire Alarm Control Panel with Spare Zones



Unit Equipment or Battery Pack



Electronic Timer Switch



Detector not Installed Properly at Basement Elevation



Non-compliant Method of Supporting Fixture



Opening through Wall Common with Stairwell



Conduit not Supported at Required Intervals

APPENDIX 2:
SAMPLE DEFERRED MAINTENANCE PLAN

[redacted]

Deferred Maintenance Plan Summary

[redacted]

[redacted]

2/21/2022

[redacted]

	Useful life items/equipment		Immediate		1-2 YRS		3-5 YRS		6-8 YRS		9-10 YRS		11-12 YRS		13-14 YRS		15-16 YRS		17-18 YRS		19-20 YRS	
Architectual Elements	**Estimated Useful Life**	**Remaining Useful Life**	$46,900		$11,000		$330,200		$103,300		$2,200		$2,000		$2,000		$2,000		$2,000		$1,200,000	
Roof: short term: patching - Long term: replace	20-25 years	5 years	$2,000	A2	$2,000	A2	$2,000	A2	$2,000	A2	$2,000	A2	$2,000	A2	$2,000	A2	$2,000	A2	$2,000	A2	$1,200,000	A2
Exterior walls EFIS Maintenance	50 years	10 years in current state	$4,000	A3	$4,000	A3	$4,000	A3														
In-fill of open guard rails with wire mesh			$3,500	CA2																		
Pool area																						
Doors & frames between pool and locker rooms							$3,000	A10														
Gymnasium																						
In-fill of guards at track	Durable		$19,500	CA2																		
Locker & toilet rooms: tile							$11,000	A7														
Replace vinyl stair treads on open stair	30-40 years	5-8 years							$1,300	A8												
Rubber base: clean or patch							$200	A9			$200	A9										
Office/front desk																						
Accessibility items:																						
Accessible drinking water (short term: cups) (long term: new hi/low drinking fountain)	Durable		$100	CA5			$4,000	CA5														
Provide vertical grab bars at accessible toilets	Durable		$2,800	CA6																		
Provide fold-down seats, wand shower heads, and vertical grab bars at transfer showers.	10-15 years		$10,000	CA7																		
Reconfigure locker room showers for access compliance	NA						$260,000	CA8														
Reconfigure 1 Family Changing room & shower	NA						$46,000	CA9														
General maintenance items			$5,000	A1	$5,000	A1			$100,000	A11												

[redacted]

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Deferred Maintenance Plan Summary

Plumbing Systems	Estimated Useful Life	Remaining Useful Life	$15,000		$51,000		$40,000		$15,000		$160,000		$15,000		$60,000		$105,000		$0		$30,000	
Pool area equipment:																						
rebuild (4) pumps					$16,000	P1																
rebuild (7) filters											$15,000	P2										
rebuild (3) circulation pumps													$15,000	P3								
replace slide pump, sub. Duplex pumps	25 years	4 years					$30,000	P4														
replace controllers	15 years	13 years													$10,000	P5						
replace (6) chemical pumps	20 years	0 years			$15,000	P6																
replace (4) original 2001 pumps	30 years	10 years									$60,000	P7										
replace (7) filters	35 years	15 years															$35,000	P8				
replace (3) circulation pumps	25 years	20 years																			$30,000	P9
Gymnasium:																						
Locker rooms:																						
replace water softener-mech rm	25 years	16 years															$40,000	P11				
replace hot water storage tank	30 years	9 years									$15,000	P12										
replace frame & plate heater	20 years	15 years															$30,000	P13				
Office/front desk:																						
Lifestyle Center:																						
Plumbing Fixtures:																						
rebuild fixtures					$10,000	P14																
replace plumbing fixtures	30 years	5-10 years					$10,000	P15	$15,000	P15	$20,000	P15										
replace copper piping	40 years	10-14 yrs									$50,000	P16			$50,000	P16						
Other: (Code Issues)																						
install master TMV at Water heater			$15,000	P17																		
install TMV's at eyewashes					$10,000	P18																

[redacted] [redacted]

Deferred Maintenance Plan Summary

Mechanical/HVAC Systems	Estimated Useful Life	Remaining Useful Life	$0		$0		$157,000		$353,000		$188,000		$204,000		$165,000		$130,000		$150,000		$405,000	
Pool area																						
Air Unit	20-25 years	6-8 years																				
Condenser/coil replacement	17-22 years	6-8 years							$100,000	M1												
DDC control upgrade/BAS tie											$30,000	M1a										
Pneumatic control component replacement.													$20,000	M1a								
Fan/motor replacement new drive													$10,000	M1b					$20,000	M1b		
Component upgrades (heating coil, filter, etc), casing/duct repairs													$10,000	M1c	$40,000	M1c	$40,000	M1c	$20,000	M1c	$40,000	M1c
Pool Heat Exchanger	20-25 years	10 years					$3,000	M12	$5,000	M12	$12,000	M12	$15,000	M12	$20,000	M12						
Gymnasium																						
Air Unit Gym C	20-25 years	3-5 years																				
Condenser/coil replacement	17-22 years	3-5 years					$75,000	M2														
DDC control upgrade/BAS tie									$30,000	M2a												
Pneumatic control component replacement.											$20,000	M2a										
Fan/motor replacement new drive													$10,000	M2b					$20,000	M2b		
Component upgrades (heating coil, filter, etc), casing/duct repairs									$20,000	M2c			$20,000	M2c	$20,000	M2c	$20,000	M2c	$10,000	M2c	$30,000	M2c
Air Unit Gym AB	20-25 years	6-8 years																				
Condenser/coil replacement	17-22 years								$60,000	M3												
DDC control upgrade/BAS tie											$25,000	M3a										
Pneumatic control component replacement.													$20,000	M3a								
Fan/motor replacement new drive													$5,000	M3b					$10,000	M3b		
Component upgrades (heating coil, filter, etc), casing/duct repairs															$15,000	M3c	$20,000	M3c	$10,000	M3c	$20,000	M3c
Terminal Devices	20-30 years	8-9 years									$10,000	M4	$5,000	M4	$5,000	M4						
Locker rooms																						
Air Unit	20-25 years	3-5 years																				
Condenser/coil replacement	17-22 years				$60,000	M5																
DDC control upgrade/BAS tie							$30,000	M5a														
Pneumatic control component replacement.									$20,000	M5a												
Fan/motor replacement new drive									$10,000	M5b							$20,000	M5b				
Component upgrades (heating coil, filter, etc), casing/duct repairs									$5,000	M5c	$15,000	M5c	$25,000	M5c	$25,000	M5c	$5,000	M5c	$25,000	M5c		
Terminal Devices	20-30 years	8-9 years							$6,000	M6	$6,000	M6	$6,000	M6								
Office/front desk																						
Air Unit	20-25 years	3-5 years																				
Condenser/coil replacement	17-22 years						$40,000	M7														
DDC control upgrade/BAS tie									$20,000	M7a												
Pneumatic control component replacement.											$10,000	M7a										
Fan/motor replacement new drive															$5,000	M7b						
Component upgrades (heating coil, filter, etc), casing/duct repairs													$5,000	M7c	$5,000	M7c	$5,000	M7c	$5,000	M7c	$5,000	M7c
Terminal Devices	20-30 years	8-9 years							$5,000	M8	$5,000	M8	$5,000	M8								

[redacted]

[redacted]

Deferred Maintenance Plan Summary

June 1, 2022

Lifestyle Center																							
Air Units A&B	20-25 years	6-8 years																					
Condenser/coil replacement	17-22 years								$55,000	M9													
DDC control upgrade/BAS tie											$30,000	M9a											
Pneumatic control component replacement.													$20,000	M9a									
Fan/motor replacement new drive													$5,000	M9b					$10,000	M9b			
Component upgrades (heating coil, filter, etc), casing/duct repairs															$10,000	M9c	$10,000	M9c	$10,000	M9c	$10,000	M9c	
Terminal Devices	20-30 years	8-9 years									$5,000	M10	$5,000	M10	$5,000	M10							
Other																							
DDC System	20 years	0-2 years			$50,000	M11	$5,000	M11	$5,000	M11	$5,000	M11	$5,000	M11	$5,000	M11							
Facility hot water pumps/motors	30 years	5-7 years					$2,000	M13	$2,000	M13	$5,000	M13	$3,000	M13									
Facility boilers	20-25 years	17-22 years					$2,000	M14	$10,000	M14	$10,000	M14	$10,000	M14	$10,000	M14	$10,000	M14	$10,000	M14	$300,000	M14	
Electrical Systems	**Estimated Useful Life**	**Remaining Useful Life**	$6,000		$70,000		$125,000		$0		$6,500		$0		$0		$0		$6,500		$100,000		
Pool area lighting	15 years	8 to 9 years	$6,000	E1							$6,500	E1							$6,500	E1			
Gymnasium lighting	25-years	3 -years			$30,000	E2																	
Locker rooms lighting	25-years	3- years			$8,000	E2																	
Sound Systems Replacement	20 years	1 to 2 years			$12,000	E3																	
Fire Alarm System Replacement	20-years	3 - years					$125,000	E4															
Card Access Security System	20-years	1 to 2 years			$20,000	E5																	
Camera Survelience System	20-years	20 - years																			$100,000		
Other Equipment	**Estimated Useful Life**	**Remaining Useful Life**	$0		$0		$0		$0		$0		$0		$0		$0		$0		$0		
Other																							
ADA access equipment																							

[redacted] [redacted]

Deferred Maintenance Plan Summary

[redacted] [redacted]

Architectural

A1	Paint doors and replace weather stripping
A2	Patch EPDM roof. Current roof is at or near the end of its life expectancy of 20-25 years. Continue patching for short term. Budget replacement for long term.
A3	Patch or replace EFIS where damaged
A4	Window Replacement TBD
A5	Replace carpet
A6	Repair VCT
A7	Clean tile and grout
A8	Replace stair treads and risers
A9	Repair or Replaement Rubber Base
A10	Door and Frame Replacement
A11	Replace surface of running track
CA1	Remove closer and wall-mounted hook-and-latch at Conference room.
CA2	Provide additional opening protection at guard rail to comply with current codes.
CA5	Short term: cups at 2nd floor DF. Long term: new hi/low DF
CA6	Short term: Provide missing vertical grab bars at toilet stalls in locker rooms and family changing room.
CA7	Short term: Provide missing grab bars, wand fixtures, and fold-down seats at transfer showers. Remove 1 shower in Women's at chair access space for transfer shower.
CA8	Long term: Reconfigure shower rooms to include transfer showers and access compliance.
CA9	Long term: Reconfigure 1 Family Changing room for compliance with accessibility codes.

Plumbing

P1	Rebuild (4) original spa jet pumps, mushroom pump, pop up jet pump
P2	Rebuild (7) lap, recreation, spa filters
P3	Rebuild (3) circulation pumps/motors for lap pool, recreation pool, spa
P4	Replace waterslide pump, submersible duplex pumps
P5	Replace 2020 controllers for lap pool, recreation pool, spa
P6	Replace (6) 2001 chemical pumps
P7	Replace (4) original 2001 spa jet pumps, mushroom pump, pop up jet pump
P8	Replace (7) lap, recreation, spa filters
P9	Replace (3) circulation pumps/motors for lap pool, recreation pool, spa
P10	Not used
P11	Replace 2014 Water Softener
P12	Replace hot water storage tank
P13	Replace frame & plate heat exchanger
P14	Rebuild plumbing faucets, FV's and shower valves
P15	Replace plumbing fixtures - budget $$ per year
P16	Replace hot and cold water piping - budget $$ per year (HWR piping has already been replaced in PEX)
P17	Install a master ther. mix. valve (TMV) on the hot water. Code Issue, current temp. is 135 deg. F -risk of scalding
P18	Install therm. mixing valves (TMV) at all eyewashes - Code issue, eyewashes require tempered water

[redacted] [redacted]

Deferred Maintenance Plan Summary

Mechanical

M1 Compressor replacements already completed should extend expected life. Control component and refrigerant access may dictate replacement schedule.
M1a Provide new DDC controller for the system and provide BAS tie. Separate project budgeting for replacement of pneumatic devices, actuators, dampers, etc to upgrade controls completely.
M1b Fan motor maintenance, replacement with new drive. Second project for fan unit replacement.
M1c Maintenance project budgeting for repairs/replacement of the unit components such as heating coil, filter racks, casing repairs as well as ductwork and piping upgrades/repairs.
M2 Replace cooling coil and condenser.
M2a Provide new DDC controller for the system and provide BAS tie. Separate project budgeting for replacement of pneumatic devices, actuators, dampers, etc to upgrade controls completely.
M2b Fan motor maintenance, replacement with new drive. Second project for fan unit replacement.
M2c Maintenance project budgeting for repairs/replacement of the unit components such as heating coil, filter racks, casing repairs as well as ductwork and piping upgrades/repairs. Broken heating coil project #1.
M3 Replace cooling coil and condenser.
M3a Provide new DDC controller for the system and provide BAS tie. Separate project budgeting for replacement of pneumatic devices, actuators, dampers, etc to upgrade controls completely.
M3b Fan motor maintenance, replacement with new drive. Second project for fan unit replacement.
M3c Maintenance project budgeting for repairs/replacement of the unit components such as heating coil, filter racks, casing repairs as well as ductwork and piping upgrades/repairs.
M4 Replace terminal devices (VAV devices and reheat coils) and controls.
M5 Replace cooling coil and condenser.
M5a Provide new DDC controller for the system and provide BAS tie. Separate project budgeting for replacement of pneumatic devices, actuators, dampers, etc to upgrade controls completely.
M5b Fan motor maintenance, replacement with new drive. Second project for fan unit replacement.
M5c Maintenance project budgeting for repairs/replacement of the unit components such as heating coil, filter racks, casing repairs as well as ductwork and piping upgrades/repairs. Broken heating coil project #1.
M6 Replace terminal devices (VAV devices and reheat coils) and controls.
M7 Replace cooling coil and condenser.
M7a Provide new DDC controller for the system and provide BAS tie. Separate project budgeting for replacement of pneumatic devices, actuators, dampers, etc to upgrade controls completely.
M7b Fan motor maintenance, replacement with new drive. Blower replacement past 20 years
M7c Maintenance project budgeting for repairs/replacement of the unit components such as heating coil, filter racks, casing repairs as well as ductwork and piping upgrades/repairs. Broken heating coil project #1.
M8 Replace terminal devices (VAV devices and reheat coils) and controls.
M9 Replace cooling coil and condenser.
M9a Provide new DDC controller for the system and provide BAS tie. Separate project budgeting for replacement of pneumatic devices, actuators, dampers, etc to upgrade controls completely.
M9b Fan motor maintenance, replacement with new drive. Second project for fan unit replacement. One unit replaced 5 years ago expected replacement past 20 years.
M9c Maintenance project budgeting for repairs/replacement of the unit components such as heating coil, filter racks, casing repairs as well as ductwork and piping upgrades/repairs. Broken heating coil project #1.
M10 Replace terminal devices (VAV devices and reheat coils) and controls.
M11 Upgrade front end DDC control prior to or with equipment upgrades. Maintenance budget for switching miscellaneous devices (FTR, convectors, etc) to DDC
M12 Maintenance project budgeting and eventual replacement of heat exchangers with heating control upgrades.
M13 Maintenance project budgeting for facility pumps. Motor replacments, casing repairs, etc and eventual replacement.
M14 Maintenance project budgeting for boilers. Heat exchanger repairs, ignitor replacments, etc and eventual replacement

Electrical

E1 Replace FL Cans w/ LED. Later, upgrade/replace the LED fixtures within the SPI rail lighting system.
E2 Upgrade lighting to LED.
E3 Upgrade/Replace Sound Systems within Gyms, Pool and Lifestyles.
E4 There is an upcoming Remodel Project where a New Fire Alarm System may be provided. The cost listed in this report is for a total new fire alarm system upgrade of the existing building. It can be reduced, pending upon the remodel project.
E5 There is an upcoming Remodel Project where a New Card Access System may be provided. The cost listed in this report is to upgrade/replace the existing system within the existing building. This may be reduced pending upon the remodel project.

This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the controlling Laws and Regulations.

AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES

Prepared by

EJCDC®
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Issued and Published Jointly by

ACEC
AMERICAN COUNCIL OF ENGINEERING COMPANIES

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AMERICAN SOCIETY OF CIVIL ENGINEERS

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AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT effective as of _____ ("Effective Date") between

City of Garnett, Kansas ("Owner") and

Midwest Engineering Group, LLC ("Engineer").

Owner's Project, of which Engineer's services under this Agreement are a part, is generally identified as follows:

Sanitary Sewer Collection System Replacement (KWPCRF No. C20 3125-01)

("Project").

Other terms used in this Agreement are defined in Article 7.

Engineer's services under this Agreement are generally identified as follows: The Project consists of providing design, bid and construction phase services, as outlined in Exhibit A for replacement/rehabilitation of existing 12", 10", and 8" sanitary sewer gravity collection lines, service lines, manholes, and addition of SCADA to existing lift stations.

Owner and Engineer further agree as follows:

ARTICLE 1 – SERVICES OF ENGINEER

1.01 *Scope*

A. Engineer shall provide, or cause to be provided, the services set forth herein and in Exhibit A.

ARTICLE 2 – OWNER'S RESPONSIBILITIES

2.01 *General*

A. Owner shall have the responsibilities set forth herein and in Exhibit B.

B. Owner shall pay Engineer as set forth in Article 4 and Exhibit C.

C. Owner shall be responsible for all requirements and instructions that it furnishes to Engineer pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Owner to Engineer pursuant to this Agreement. Engineer may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items.

D. Owner shall give prompt written notice to Engineer whenever Owner observes or otherwise becomes aware of:

1. any development that affects the scope or time of performance of Engineer's services;

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2. the presence at the Site of any Constituent of Concern; or

3. any relevant, material defect or nonconformance in: (a) Engineer's services, (b) the Work, (c) the performance of any Constructor, or (d) Owner's performance of its responsibilities under this Agreement.

ARTICLE 3 – SCHEDULE FOR RENDERING SERVICES

3.01 *Commencement*

A. Engineer is authorized to begin rendering services as of the Effective Date.

3.02 *Time for Completion*

A. Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering services, or specific dates by which services are to be completed, are provided in Exhibit A, and are hereby agreed to be reasonable.

B. If, through no fault of Engineer, such periods of time or dates are changed, or the orderly and continuous progress of Engineer's services is impaired, or Engineer's services are delayed or suspended, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

C. If Owner authorizes changes in the scope, extent, or character of the Project or Engineer's services, then the time for completion of Engineer's services, and the rates and amounts of Engineer's compensation, shall be adjusted equitably.

D. Owner shall make decisions and carry out its other responsibilities in a timely manner so as not to delay the Engineer's performance of its services.

E. If Engineer fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then Owner shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ARTICLE 4 – INVOICES AND PAYMENTS

4.01 *Invoices*

A. *Preparation and Submittal of Invoices:* Engineer shall prepare invoices in accordance with its standard invoicing practices and the terms of Exhibit C. Engineer shall submit its invoices to Owner on a monthly basis. Invoices are due and payable within 30 days of receipt.

4.02 *Payments*

A. *Application to Interest and Principal:* Payment will be credited first to any interest owed to Engineer and then to principal.

B. *Failure to Pay*: If Owner fails to make any payment due Engineer for services and expenses within 30 days after receipt of Engineer's invoice, then:

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1. amounts due Engineer will be increased at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day; and

2. Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement until Owner has paid in full all amounts due for services, expenses, and other related charges. Owner waives any and all claims against Engineer for any such suspension.

C. *Disputed Invoices:* If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Engineer in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion subject to the terms of Paragraph 4.01.

D. *Sales or Use Taxes:* If after the Effective Date any governmental entity takes a legislative action that imposes additional sales or use taxes on Engineer's services or compensation under this Agreement, then Engineer may invoice such additional sales or use taxes for reimbursement by Owner. Owner shall reimburse Engineer for the cost of such invoiced additional sales or use taxes; such reimbursement shall be in addition to the compensation to which Engineer is entitled under the terms of Exhibit C.

ARTICLE 5 – OPINIONS OF COST

5.01 *Opinions of Probable Construction Cost*

A. Engineer's opinions (if any) of probable Construction Cost are to be made on the basis of Engineer's experience, qualifications, and general familiarity with the construction industry. However, because Engineer has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Engineer cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Engineer. If Owner requires greater assurance as to probable Construction Cost, then Owner agrees to obtain an independent cost estimate.

5.02 *Designing to Construction Cost Limit*

A. If a Construction Cost limit is established between Owner and Engineer, such Construction Cost limit and a statement of Engineer's rights and responsibilities with respect thereto will be specifically set forth in Exhibit F to this Agreement.

5.03 *Opinions of Total Project Costs*

A. The services, if any, of Engineer with respect to Total Project Costs shall be limited to assisting the Owner in tabulating the various categories that comprise Total Project Costs. Engineer assumes no responsibility for the accuracy of any opinions of Total Project Costs.

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ARTICLE 6 – GENERAL CONSIDERATIONS

6.01 *Standards of Performance*

A. *Standard of Care:* The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with any services performed or furnished by Engineer.

B. *Technical Accuracy:* Owner shall not be responsible for discovering deficiencies in the technical accuracy of Engineer's services. Engineer shall correct deficiencies in technical accuracy without additional compensation, unless such corrective action is directly attributable to deficiencies in Owner-furnished information.

C. *Consultants:* Engineer may retain such Consultants as Engineer deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objections by Owner.

D. *Reliance on Others:* Subject to the standard of care set forth in Paragraph 6.01.A, Engineer and its Consultants may use or rely upon design elements and information ordinarily or customarily furnished by others, including, but not limited to, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

E. *Compliance with Laws and Regulations, and Policies and Procedures:*

1. Engineer and Owner shall comply with applicable Laws and Regulations.

2. Engineer shall comply with any and all policies, procedures, and instructions of Owner that are applicable to Engineer's performance of services under this Agreement and that Owner provides to Engineer in writing, subject to the standard of care set forth in Paragraph 6.01.A, and to the extent compliance is not inconsistent with professional practice requirements.

3. This Agreement is based on Laws and Regulations and Owner-provided written policies and procedures as of the Effective Date. The following may be the basis for modifications to Owner's responsibilities or to Engineer's scope of services, times of performance, or compensation:

   a. changes after the Effective Date to Laws and Regulations;

   b. the receipt by Engineer after the Effective Date of Owner-provided written policies and procedures;

   c. changes after the Effective Date to Owner-provided written policies or procedures.

F. Engineer shall not be required to sign any document, no matter by whom requested, that would result in the Engineer having to certify, guarantee, or warrant the existence of conditions whose existence the Engineer cannot ascertain. Owner agrees not to make

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resolution of any dispute with the Engineer or payment of any amount due to the Engineer in any way contingent upon the Engineer signing any such document.

G. The general conditions for any construction contract documents prepared hereunder are to be EJCDC® C-700 "Standard General Conditions of the Construction Contract" (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, unless expressly indicated otherwise in Exhibit J or elsewhere in this Agreement.

H. Engineer shall not at any time supervise, direct, control, or have authority over any Constructor's work, nor shall Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, or the safety precautions and programs incident thereto, for security or safety at the Site, nor for any failure of a Constructor to comply with Laws and Regulations applicable to that Constructor's furnishing and performing of its work. Engineer shall not be responsible for the acts or omissions of any Constructor.

I. Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's, failure to furnish and perform the Work in accordance with the Construction Contract Documents.

J. Engineer shall not be responsible for any decision made regarding the Construction Contract Documents, or any application, interpretation, clarification, or modification of the Construction Contract Documents, other than those made by Engineer or its Consultants.

K. Engineer is not required to provide and does not have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction insurance or surety bonding requirements.

L. Engineer's services do not include providing legal advice or representation.

M. Engineer's services do not include (1) serving as a "municipal advisor" for purposes of the registration requirements of Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) or the municipal advisor registration rules issued by the Securities and Exchange Commission, or (2) advising Owner, or any municipal entity or other person or entity, regarding municipal financial products or the issuance of municipal securities, including advice with respect to the structure, timing, terms, or other similar matters concerning such products or issuances.

N. While at the Site, Engineer, its Consultants, and their employees and representatives shall comply with the applicable requirements of Contractor's and Owner's safety programs of which Engineer has been informed in writing.

6.02 *Design Without Construction Phase Services*

A. Engineer shall be responsible only for those Construction Phase services expressly required of Engineer in Exhibit A, Paragraph A1.05. With the exception of such expressly required services, Engineer shall have no design, Shop Drawing review, or other obligations during construction, and Owner assumes all responsibility for the application

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and interpretation of the Construction Contract Documents, review and response to Contractor claims, Construction Contract administration, processing of Change Orders and submittals, revisions to the Construction Contract Documents during construction, construction observation and review, review of Contractor's payment applications, and all other necessary Construction Phase administrative, engineering, and professional services. Owner waives all claims against the Engineer that may be connected in any way to Construction Phase administrative, engineering, or professional services except for those services that are expressly required of Engineer in Exhibit A.

6.03 *Use of Documents*

A. All Documents are instruments of service, and Engineer shall retain an ownership and property interest therein (including the copyright and the right of reuse at the discretion of the Engineer) whether or not the Project is completed.

B. If Engineer is required to prepare or furnish Drawings or Specifications under this Agreement, Engineer shall deliver to Owner at least one original printed record version of such Drawings and Specifications, signed and sealed according to applicable Laws and Regulations.

C. Owner may make and retain copies of Documents for information and reference in connection with the use of the Documents on the Project. Engineer grants Owner a limited license to use the Documents on the Project, extensions of the Project, and for related uses of the Owner, subject to receipt by Engineer of full payment due and owing for all services relating to preparation of the Documents, and subject to the following limitations: (1) Owner acknowledges that such Documents are not intended or represented to be suitable for use on the Project unless completed by Engineer, or for use or reuse by Owner or others on extensions of the Project, on any other project, or for any other use or purpose, without written verification or adaptation by Engineer; (2) any such use or reuse, or any modification of the Documents, without written verification, completion, or adaptation by Engineer, as appropriate for the specific purpose intended, will be at Owner's sole risk and without liability or legal exposure to Engineer or to its officers, directors, members, partners, agents, employees, and Consultants; (3) Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from any use, reuse, or modification of the Documents without written verification, completion, or adaptation by Engineer; and (4) such limited license to Owner shall not create any rights in third parties.

D. If Engineer at Owner's request verifies the suitability of the Documents, completes them, or adapts them for extensions of the Project or for any other purpose, then Owner shall compensate Engineer at rates or in an amount to be agreed upon by Owner and Engineer.

6.04 *Electronic Transmittals*

A. Owner and Engineer may transmit, and shall accept, Project-related correspondence, Documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, in accordance with a mutually agreeable protocol.

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B. If this Agreement does not establish protocols for electronic or digital transmittals, then Owner and Engineer shall jointly develop such protocols.

C. When transmitting items in electronic media or digital format, the transmitting party makes no representations as to long term compatibility, usability, or readability of the items resulting from the recipient's use of software application packages, operating systems, or computer hardware differing from those used in the drafting or transmittal of the items, or from those established in applicable transmittal protocols.

6.05 *Insurance*

A. Engineer shall procure and maintain insurance as set forth in Exhibit G. Engineer shall cause Owner to be listed as an additional insured on any applicable general liability insurance policy carried by Engineer.

B. Owner shall procure and maintain insurance as set forth in Exhibit G. Owner shall cause Engineer and its Consultants to be listed as additional insureds on any general liability policies carried by Owner, which are applicable to the Project.

C. Owner shall require Contractor to purchase and maintain policies of insurance covering workers' compensation, general liability, motor vehicle damage and injuries, and other insurance necessary to protect Owner's and Engineer's interests in the Project. Owner shall require Contractor to cause Engineer and its Consultants to be listed as additional insureds with respect to such liability insurance purchased and maintained by Contractor for the Project.

D. Owner and Engineer shall each deliver to the other certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates shall be furnished prior to commencement of Engineer's services and at renewals thereafter during the life of the Agreement.

E. All policies of property insurance relating to the Project, including but not limited to any builder's risk policy, shall allow for waiver of subrogation rights and contain provisions to the effect that in the event of payment of any loss or damage the insurers will have no rights of recovery against any insured thereunder or against Engineer or its Consultants. Owner and Engineer waive all rights against each other, Contractor, the Consultants, and the respective officers, directors, members, partners, employees, agents, consultants, and subcontractors of each and any of them, for all losses and damages caused by, arising out of, or resulting from any of the perils or causes of loss covered by any builder's risk policy and any other property insurance relating to the Project. Owner and Engineer shall take appropriate measures in other Project-related contracts to secure waivers of rights consistent with those set forth in this paragraph.

F. All policies of insurance shall contain a provision or endorsement that the coverage afforded will not be canceled or reduced in limits by endorsement, and that renewal will not be refused, until at least 10 days prior written notice has been given to the primary insured. Upon receipt of such notice, the receiving party shall promptly forward a copy of the notice to the other party to this Agreement.

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G. At any time, Owner may request that Engineer or its Consultants, at Owner's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by Owner, and if commercially available, Engineer shall obtain and shall require its Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by Owner, and Exhibit G will be supplemented to incorporate these requirements.

6.06 *Suspension and Termination*

A. *Suspension:*

1. *By Owner*: Owner may suspend the Project for up to 90 days upon seven days written notice to Engineer.

2. *By Engineer*: Engineer may, after giving seven days written notice to Owner, suspend services under this Agreement if Owner has failed to pay Engineer for invoiced services and expenses, as set forth in Paragraph 4.02.B, or in response to the presence of Constituents of Concern at the Site, as set forth in Paragraph 6.10.D.

B. *Termination*: The obligation to provide further services under this Agreement may be terminated:

1. For cause,

a. by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

b. by Engineer:

1) upon seven days written notice if Owner demands that Engineer furnish or perform services contrary to Engineer's responsibilities as a licensed professional; or

2) upon seven days written notice if the Engineer's services for the Project are delayed or suspended for more than 90 days for reasons beyond Engineer's control, or as the result of the presence at the Site of undisclosed Constituents of Concern, as set forth in Paragraph 6.10.D.

3) Engineer shall have no liability to Owner on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate under Paragraph 6.06.B.1.a if the party receiving such notice begins, within seven days of receipt of such notice, to correct its substantial failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same,

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then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. For convenience, by Owner effective upon Engineer's receipt of notice from Owner.

C. *Effective Date of Termination:* The terminating party under Paragraph 6.06.B may set the effective date of termination at a time up to 30 days later than otherwise provided to allow Engineer to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

D. *Payments Upon Termination:*

1. In the event of any termination under Paragraph 6.06, Engineer will be entitled to invoice Owner and to receive full payment for all services performed or furnished in accordance with this Agreement and all Reimbursable Expenses incurred through the effective date of termination. Upon making such payment, Owner shall have the limited right to the use of Documents, at Owner's sole risk, subject to the provisions of Paragraph 6.03.

2. In the event of termination by Owner for convenience or by Engineer for cause, Engineer shall be entitled, in addition to invoicing for those items identified in Paragraph 6.06.D.1, to invoice Owner and receive payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with Engineer's Consultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Exhibit C.

6.07 *Controlling Law*

A. This Agreement is to be governed by the Laws and Regulations of the state in which the Project is located.

6.08 *Successors, Assigns, and Beneficiaries*

A. Owner and Engineer are hereby bound and the successors, executors, administrators, and legal representatives of Owner and Engineer (and to the extent permitted by Paragraph 6.08.B the assigns of Owner and Engineer) are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement.

B. Neither Owner nor Engineer may assign, sublet, or transfer any rights under or interest (including, but without limitation, money that is due or may become due) in this Agreement without the written consent of the other party, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

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C. Unless expressly provided otherwise in this Agreement:

1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Constructor, other third-party individual or entity, or to any surety for or employee of any of them.

2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

3. Owner agrees that the substance of the provisions of this Paragraph 6.08.C shall appear in the Construction Contract Documents.

6.09 *Dispute Resolution*

A. Owner and Engineer agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to invoking the procedures of Exhibit H or other provisions of this Agreement, or exercising their rights at law.

B. If the parties fail to resolve a dispute through negotiation under Paragraph 6.09.A, then either or both may invoke the procedures of Exhibit H. If Exhibit H is not included, or if no dispute resolution method is specified in Exhibit H, then the parties may exercise their rights at law.

6.10 *Environmental Condition of Site*

A. Owner represents to Engineer that as of the Effective Date to the best of Owner's knowledge no Constituents of Concern, other than those disclosed in writing to Engineer, exist at or adjacent to the Site.

B. If Engineer encounters or learns of an undisclosed Constituent of Concern at the Site, then Engineer shall notify (1) Owner and (2) appropriate governmental officials if Engineer reasonably concludes that doing so is required by applicable Laws or Regulations.

C. It is acknowledged by both parties that Engineer's scope of services does not include any services related to unknown or undisclosed Constituents of Concern. If Engineer or any other party encounters, uncovers, or reveals an undisclosed Constituent of Concern, then Owner shall promptly determine whether to retain a qualified expert to evaluate such condition or take any necessary corrective action.

D. If investigative or remedial action, or other professional services, are necessary with respect to undisclosed Constituents of Concern, or if investigative or remedial action beyond that reasonably contemplated is needed to address a disclosed or known Constituent of Concern, then Engineer may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until such portion of the Project is no longer affected.

E. If the presence at the Site of undisclosed Constituents of Concern adversely affects the performance of Engineer's services under this Agreement, then the Engineer shall have the option of (1) accepting an equitable adjustment in its compensation or in the time of completion, or both; or (2) terminating this Agreement for cause on seven days notice.

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F. Owner acknowledges that Engineer is performing professional services for Owner and that Engineer is not and shall not be required to become an "owner," "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the Site in connection with Engineer's activities under this Agreement.

6.11 *Indemnification and Mutual Waiver*

A. *Indemnification by Engineer:* To the fullest extent permitted by Laws and Regulations, Engineer shall indemnify and hold harmless Owner, and Owner's officers, directors, members, partners, agents, consultants, and employees, from losses, damages, and judgments (including reasonable consultants' and attorneys' fees and expenses) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, but only to the extent caused by any negligent act or omission of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants. **This indemnification provision is subject to and limited by the provisions, if any, agreed to by Owner and Engineer in Exhibit I, "Limitations of Liability."**

B. *Indemnification by Owner:* Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants as required by Laws and Regulations **and to the extent (if any) required in Exhibit I, "Limitations of Liability."**

C. *Environmental Indemnification:* To the fullest extent permitted by Laws and Regulations, Owner shall indemnify and hold harmless Engineer and its officers, directors, members, partners, agents, employees, and Consultants from all claims, costs, losses, damages, actions, and judgments (including reasonable consultants' and attorneys fees and expenses) caused by, arising out of, relating to, or resulting from a Constituent of Concern at, on, or under the Site, provided that (1) any such claim, cost, loss, damages, action, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself), including the loss of use resulting therefrom, and (2) nothing in this paragraph shall obligate Owner to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.

D. *No Defense Obligation:* The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.

E. *Percentage Share of Negligence:* To the fullest extent permitted by Laws and Regulations, a party's total liability to the other party and anyone claiming by, through, or under the other party for any cost, loss, or damages caused in part by the negligence of the party and in part by the negligence of the other party or any other negligent entity or individual, shall not exceed the percentage share that the party's negligence bears to the total negligence of Owner, Engineer, and all other negligent entities and individuals.

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F. *Mutual Waiver:* To the fullest extent permitted by Laws and Regulations, Owner and Engineer waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

6.12 *Records Retention*

A. Engineer shall maintain on file in legible form, for a period of five years following completion or termination of its services, all Documents, records (including cost records), and design calculations related to Engineer's services or pertinent to Engineer's performance under this Agreement. Upon Owner's request, Engineer shall provide a copy of any such item to Owner at cost.

6.13 *Miscellaneous Provisions*

A. *Notices:* Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

B. *Survival:* All express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

C. *Severability:* Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

D. *Waiver:* A party's non-enforcement of any provision shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

E. *Accrual of Claims:* To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of Substantial Completion.

ARTICLE 7 – DEFINITIONS

7.01 *Defined Terms*

A. Wherever used in this Agreement (including the Exhibits hereto) terms (including the singular and plural forms) printed with initial capital letters have the meanings indicated in the text above, in the exhibits, or in the following definitions:

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1. *Addenda*—Written or graphic instruments issued prior to the opening of bids which clarify, correct, or change the bidding requirements or the proposed Construction Contract Documents.

2. *Additional Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 2 of Exhibit A of this Agreement.

3. *Agreement*—This written contract for professional services between Owner and Engineer, including all exhibits identified in Paragraph 8.01 and any duly executed amendments.

4. *Application for Payment*—The form acceptable to Engineer which is to be used by Contractor during the course of the Work in requesting progress or final payments and which is to be accompanied by such supporting documentation as is required by the Construction Contract.

5. *Basic Services*—The services to be performed for or furnished to Owner by Engineer in accordance with Part 1 of Exhibit A of this Agreement.

6. *Change Order*—A document which is signed by Contractor and Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Construction Contract Price or the Construction Contract Times, or other revision to the Construction Contract, issued on or after the effective date of the Construction Contract.

7. *Change Proposal*—A written request by Contractor, duly submitted in compliance with the procedural requirements set forth in the Construction Contract, seeking an adjustment in Construction Contract Price or Construction Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Construction Contract Documents or the acceptability of Work under the Construction Contract Documents; challenging a set-off against payments due; or seeking other relief with respect to the terms of the Construction Contract.

8. *Constituent of Concern*—Asbestos, petroleum, radioactive material, polychlorinated biphenyls (PCBs), hazardous waste, and any substance, product, waste, or other material of any nature whatsoever that is or becomes listed, regulated, or addressed pursuant to (a) the Comprehensive Environmental Response, Compensation and Liability Act, 42 U.S.C. §§9601 et seq. ("CERCLA"); (b) the Hazardous Materials Transportation Act, 49 U.S.C. §§5501 et seq.; (c) the Resource Conservation and Recovery Act, 42 U.S.C. §§6901 et seq. ("RCRA"); (d) the Toxic Substances Control Act, 15 U.S.C. §§2601 et seq.; (e) the Clean Water Act, 33 U.S.C. §§1251 et seq.; (f) the Clean Air Act, 42 U.S.C. §§7401 et seq.; or (g) any other federal, State, or local statute, law, rule, regulation, ordinance, resolution, code, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning, any hazardous, toxic, or dangerous waste, substance, or material.

9. *Construction Contract*—The entire and integrated written contract between the Owner and Contractor concerning the Work.

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10. *Construction Contract Documents*—Those items designated as "Contract Documents" in the Construction Contract, and which together comprise the Construction Contract.

11. *Construction Contract Price*—The money that Owner has agreed to pay Contractor for completion of the Work in accordance with the Construction Contract Documents.

12. *Construction Contract Times*—The number of days or the dates by which Contractor shall: (a) achieve milestones, if any, in the Construction Contract; (b) achieve Substantial Completion; and (c) complete the Work.

13. *Construction Cost*—The cost to Owner of the construction of those portions of the entire Project designed or specified by or for Engineer under this Agreement, including construction labor, services, materials, equipment, insurance, and bonding costs, and allowances for contingencies. Construction Cost does not include costs of services of Engineer or other design professionals and consultants; cost of land or rights-of-way, or compensation for damages to property; Owner's costs for legal, accounting, insurance counseling, or auditing services; interest or financing charges incurred in connection with the Project; or the cost of other services to be provided by others to Owner. Construction Cost is one of the items comprising Total Project Costs.

14. *Constructor*—Any person or entity (not including the Engineer, its employees, agents, representatives, and Consultants), performing or supporting construction activities relating to the Project, including but not limited to Contractors, Subcontractors, Suppliers, Owner's work forces, utility companies, other contractors, construction managers, testing firms, shippers, and truckers, and the employees, agents, and representatives of any or all of them.

15. *Consultants*—Individuals or entities having a contract with Engineer to furnish services with respect to this Project as Engineer's independent professional associates and consultants; subcontractors; or vendors.

16. *Contractor*—The entity or individual with which Owner enters into a Construction Contract.

17. *Documents*—Data, reports, Drawings, Specifications, Record Drawings, building information models, civil integrated management models, and other deliverables, whether in printed or electronic format, provided or furnished in appropriate phases by Engineer to Owner pursuant to this Agreement.

18. *Drawings*—That part of the Construction Contract Documents that graphically shows the scope, extent, and character of the Work to be performed by Contractor.

19. *Effective Date*—The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, the date on which this Agreement is signed and delivered by the last of the parties to sign and deliver.

20. *Engineer*—The individual or entity named as such in this Agreement.

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21. *Field Order*—A written order issued by Engineer which requires minor changes in the Work but does not change the Construction Contract Price or the Construction Contract Times.

22. *Laws and Regulations; Laws or Regulations*—Any and all applicable laws, statutes, rules, regulations, ordinances, codes, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

23. *Owner*—The individual or entity named as such in this Agreement and for which Engineer's services are to be performed. Unless indicated otherwise, this is the same individual or entity that will enter into any Construction Contracts concerning the Project.

24. *Project*—The total undertaking to be accomplished for Owner by engineers, contractors, and others, including planning, study, design, construction, testing, commissioning, and start-up, and of which the services to be performed or furnished by Engineer under this Agreement are a part.

25. *Record Drawings*—Drawings depicting the completed Project, or a specific portion of the completed Project, prepared by Engineer as an Additional Service and based on Contractor's record copy of all Drawings, Specifications, Addenda, Change Orders, Work Change Directives, Field Orders, and written interpretations and clarifications, as delivered to Engineer and annotated by Contractor to show changes made during construction.

26. *Reimbursable Expenses*—The expenses incurred directly by Engineer in connection with the performing or furnishing of Basic Services and Additional Services for the Project.

27. *Resident Project Representative*—The authorized representative of Engineer assigned to assist Engineer at the Site during the Construction Phase. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative. The duties and responsibilities of the Resident Project Representative, if any, are as set forth in Exhibit D.

28. *Samples*—Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and that establish the standards by which such portion of the Work will be judged.

29. *Shop Drawings*—All drawings, diagrams, illustrations, schedules, and other data or information that are specifically prepared or assembled by or for Contractor and submitted by Contractor to illustrate some portion of the Work. Shop Drawings, whether approved or not, are not Drawings and are not Construction Contract Documents.

30. *Site*—Lands or areas to be indicated in the Construction Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.

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31. *Specifications*—The part of the Construction Contract Documents that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.

32. *Subcontractor*—An individual or entity having a direct contract with Contractor or with any other Subcontractor for the performance of a part of the Work.

33. *Substantial Completion*—The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Construction Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.

34. *Supplier*—A manufacturer, fabricator, supplier, distributor, materialman, or vendor having a direct contract with Contractor or with any Subcontractor to furnish materials or equipment to be incorporated in the Work by Contractor or a Subcontractor.

35. *Total Project Costs*—The total cost of planning, studying, designing, constructing, testing, commissioning, and start-up of the Project, including Construction Cost and all other Project labor, services, materials, equipment, insurance, and bonding costs, allowances for contingencies, and the total costs of services of Engineer or other design professionals and consultants, together with such other Project-related costs that Owner furnishes for inclusion, including but not limited to cost of land, rights-of-way, compensation for damages to properties, Owner's costs for legal, accounting, insurance counseling, and auditing services, interest and financing charges incurred in connection with the Project, and the cost of other services to be provided by others to Owner.

36. *Work*—The entire construction or the various separately identifiable parts thereof required to be provided under the Construction Contract Documents. Work includes and is the result of performing or providing all labor, services, and documentation necessary to produce such construction; furnishing, installing, and incorporating all materials and equipment into such construction; and may include related services such as testing, start-up, and commissioning, all as required by the Construction Contract Documents.

37. *Work Change Directive*—A written directive to Contractor issued on or after the effective date of the Construction Contract, signed by Owner and recommended by Engineer, ordering an addition, deletion, or revision in the Work.

B. *Day*:

1. The word "day" means a calendar day of 24 hours measured from midnight to the next midnight.

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ARTICLE 8 – EXHIBITS AND SPECIAL PROVISIONS

8.01 *Exhibits Included:*

A. Exhibit A, Engineer's Services.

B. Exhibit B, Owner's Responsibilities.

C. Exhibit C, Payments to Engineer for Services and Reimbursable Expenses.

D. Exhibit D, Duties, Responsibilities and Limitations of Authority of Resident Project Representative.

E. Exhibit E, Notice of Acceptability of Work.

F. Exhibit F, Construction Cost Limit.

G. Exhibit G, Insurance.

H. Exhibit H, Dispute Resolution.

I. Exhibit I, Limitations of Liability.

J. Exhibit J, Special Provisions.

K. Exhibit K, Amendment to Owner-Engineer Agreement.

L. **Exhibit L, KDHE SRF Contract Provisions for Consultant Contracts**

8.02 *Total Agreement*

A. This Agreement, (together with the exhibits included above) constitutes the entire agreement between Owner and Engineer and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a written instrument duly executed by both parties. Amendments should be based whenever possible on the format of Exhibit K to this Agreement.

8.03 *Designated Representatives*

A. With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to this Agreement on behalf of the respective party whom the individual represents.

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8.04 *Engineer's Certifications*

A. Engineer certifies that it has not engaged in corrupt, fraudulent, or coercive practices in competing for or in executing the Agreement. For the purposes of this Paragraph 8.04:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the selection process or in the Agreement execution;

2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the selection process or the execution of the Agreement to the detriment of Owner, or (b) to deprive Owner of the benefits of free and open competition;

3. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the selection process or affect the execution of the Agreement.

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

Owner: City of Garnett, Kansas

By:

Print name: Mark Locke
Title: Mayor
Date Signed:

Engineer: Midwest Engineering Group, LLC

By:

Print name: Daniel L. Coltrane, P.E.
Title: Principal
Date Signed: 10/10/2025

Engineer License or Firm's Certificate No. (if required):
E-2900
State of: Kansas

Address for Owner's receipt of notices:
City of Garnett, Kansas
131 West Fifth Avenue
Garnett, Kansas 66032

Designated Representative (Paragraph 8.03.A):
Travis Wilson
Title: City Manager
Phone Number: 785-448-5496
E-Mail Address: twilson@garnettks.net

Address for Engineer's receipt of notices:
Midwest Engineering Group, LLC
1476 1300th St, Ste 100
Iola, KS 66749

Designated Representative (Paragraph 8.03.A):
Daniel (Danny) Coltrane
Title: Principal
Phone Number: 918-264-9405
E-Mail Address: dcoltrane@midwest-engineers.com

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This is **EXHIBIT A**, consisting of **16** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Engineer's Services

Article 1 of the Agreement is supplemented to include the following agreement of the parties.

Engineer shall provide Basic and Additional Services as set forth below.

PART 1 – BASIC SERVICES

A1.01 *Study and Report Phase**: N/A to this project—report completed previously***

~~A. Engineer shall:~~

~~1. Consult with Owner to define and clarify Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations, and identify available data, information, reports, facilities plans, and site evaluations.~~

~~a. If Owner has already identified one or more potential solutions to meet its Project requirements, then proceed with the study and evaluation of such potential solutions: [ ] *[List the specific potential solutions here.]*~~

~~b. If Owner has not identified specific potential solutions for study and evaluation, then assist Owner in determining whether Owner's requirements, and available data, reports, plans, and evaluations, point to a single potential solution for Engineer's study and evaluation, or are such that it will be necessary for Engineer to identify, study, and evaluate multiple potential solutions.~~

~~c. If it is necessary for Engineer to identify, study, and evaluate multiple potential solutions, then identify [ ] *[insert specific number]* alternative solutions potentially available to Owner, unless Owner and Engineer mutually agree that some other specific number of alternatives should be identified, studied, and evaluated.~~

~~2. Identify potential solution(s) to meet Owner's Project requirements, as needed.~~

~~3. Study and evaluate the potential solution(s) to meet Owner's Project requirements.~~

~~4. Visit the Site, or potential Project sites, to review existing conditions and facilities, unless such visits are not necessary or applicable to meeting the objectives of the Study and Report Phase.~~

~~5. Advise Owner of any need for Owner to obtain, furnish, or otherwise make available to Engineer additional Project-related data and information, for Engineer's use in the study and evaluation of potential solution(s) to Owner's Project requirements, and preparation of a related report.~~

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6. After consultation with Owner, recommend to Owner the solution(s) which in Engineer's judgment meet Owner's requirements for the Project.

7. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project to be designed or specified by Engineer, including but not limited to mitigating measures identified in an environmental assessment for the Project.

8. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches, and conceptual design criteria with appropriate exhibits to indicate the agreed to requirements, considerations involved, and Engineer's recommended solution(s). For each recommended solution Engineer will provide the following, which will be separately itemized: opinion of probable Construction Cost; proposed allowances for contingencies; the estimated total costs of design, professional, and related services to be provided by Engineer and its Consultants; and, on the basis of information furnished by Owner, a tabulation of other items and services included within the definition of Total Project Costs.

9. Advise Owner of any need for Owner to provide data or services of the types described in Exhibit B, for use in Project design, or in preparation for Contractor selection and construction.

10. When mutually agreed, assist Owner in evaluating the possible use of building information modeling; civil integrated management; geotechnical baselining of subsurface site conditions; innovative design, contracting, or procurement strategies; or other strategies, technologies, or techniques for assisting in the design, construction, and operation of Owner's facilities. The subject matter of this paragraph shall be referred to in Exhibit A and B as "Project Strategies, Technologies, and Techniques."

11. If requested to do so by Owner, assist Owner in identifying opportunities for enhancing the sustainability of the Project, and pursuant to Owner's instructions plan for the inclusion of sustainable features in the design.

12. Use ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data" as a means to advise the Owner on a recommended scope of work and procedure for the identification and mapping of existing utilities.

13. Develop a scope of work and survey limits for any topographic and other surveys necessary for design.

14. Perform or provide the following other Study and Report Phase tasks or deliverables: [ ] ***[List any such tasks or deliverables here.]***

15. Furnish [ ] review copies of the Report and any other Study and Report Phase deliverables to Owner within [ ] days of the Effective Date and review it with Owner. Within [ ] days of receipt, Owner shall submit to Engineer any comments regarding the furnished items.

16. Revise the Report and any other Study and Report Phase deliverables in response to Owner's comments, as appropriate, and furnish [ ] copies of the revised Report and

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~~any other Study and Report Phase deliverables to the Owner within [ ] days of receipt of Owner's comments.~~

~~B. Engineer's services under the Study and Report Phase will be considered complete on the date when Engineer has delivered to Owner the revised Report and any other Study and Report Phase deliverables.~~

A1.02 *Preliminary Design Phase*

A. After acceptance by Owner of the Report and any other Study and Report Phase deliverables; selection by Owner of a recommended solution; issuance by Owner of any instructions of for use of Project Strategies, Technologies, and Techniques, or for inclusion of sustainable features in the design; and indication by Owner of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by Owner, (1) Engineer and Owner shall discuss and resolve any necessary revisions to Engineer's compensation (through application of the provisions regarding Additional Services, or otherwise), or the time for completion of Engineer's services, resulting from the selected solution, related Project Strategies, Technologies, or Techniques, sustainable design instructions, or specific modifications to the Project, and (2) upon written authorization from Owner, Engineer shall:

1. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, outline specifications, and written descriptions of the Project.

2. In preparing the Preliminary Design Phase documents, use any specific applicable Project Strategies, Technologies, and Techniques authorized by Owner during or following the Study and Report Phase, and include sustainable features, as appropriate, pursuant to Owner's instructions.

3. Provide necessary field surveys and topographic and utility mapping for Engineer's design purposes. Comply with the scope of work and procedure for the identification and mapping of existing utilities selected and authorized by Owner pursuant to advice from Engineer based on ASCE 38, "Standard Guideline for the Collection and Depiction of Existing Subsurface Utility Data," as set forth in Paragraph A1.01.A.12 above. If no such scope of work and procedure for utility mapping has been selected and authorized, then at a minimum the utility mapping will include Engineer contacting utility owners and obtaining available information.

4. Visit the Site as needed to prepare the Preliminary Design Phase documents.

5. Advise Owner if additional reports, data, information, or services of the types described in Exhibit B are necessary and assist Owner in obtaining such reports, data, information, or services.

6. Continue to assist Owner with Project Strategies, Technologies, and Techniques that Owner has chosen to implement.

7. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost, and assist Owner in tabulating the various cost categories which comprise Total Project Costs.

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8. Obtain and review Owner's instructions regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Also obtain and review copies of Owner's design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents or content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and in the draft Construction Contract Documents, when applicable.

9. Perform or provide the following other Preliminary Design Phase tasks or deliverables: **N/A.**

10. Furnish **3** review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner within **90** days of authorization to proceed with this phase, and review them with Owner. Within **30** days of receipt, Owner shall submit to Engineer any comments regarding the furnished items.

11. Revise the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables in response to Owner's comments, as appropriate, and furnish to Owner **3** copies of the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other deliverables within **30** days after receipt of Owner's comments.

B. Engineer's services under the Preliminary Design Phase will be considered complete on the date when Engineer has delivered to Owner the revised Preliminary Design Phase documents, revised opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables.

A1.03 *Final Design Phase*

A. After acceptance by Owner of the Preliminary Design Phase documents, revised opinion of probable Construction Cost as determined in the Preliminary Design Phase, and any other Preliminary Design Phase deliverables, subject to any Owner-directed modifications or changes in the scope, extent, character, or design requirements of or for the Project, and upon written authorization from Owner, Engineer shall:

1. Prepare final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by Contractor.

2. Visit the Site as needed to assist in preparing the final Drawings and Specifications.

3. Provide technical criteria, written descriptions, and design data for Owner's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design; assist Owner in consultations with such

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authorities; and revise the Drawings and Specifications in response to directives from such authorities, as appropriate.

4. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost.

5. After consultation with Owner, include in the Construction Contract Documents any specific protocols for the transmittal of Project-related correspondence, documents, text, data, drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website. Any such protocols shall be applicable to transmittals between and among Owner, Engineer, and Contractor during the Construction Phase and Post-Construction Phase, and unless agreed otherwise shall supersede any conflicting protocols previously established for transmittals between Owner and Engineer.

6. Assist Owner in assembling known reports and drawings of Site conditions, and in identifying the technical data contained in such reports and drawings upon which bidders or other prospective contractors may rely.

7. In addition to preparing the final Drawings and Specifications, assemble drafts of other Construction Contract Documents based on specific instructions and contract forms, text, or content received from Owner.

8. Prepare or assemble draft bidding-related documents (or requests for proposals or other construction procurement documents), based on the specific bidding or procurement-related instructions and forms, text, or content received from Owner.

9. Perform or provide the following other Final Design Phase tasks or deliverables: **N/A.**

10. Furnish for review by Owner, its legal counsel, and other advisors, **3** copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, within **180** days of authorization to proceed with the Final Design Phase, and review them with Owner. Within **30** days of receipt, Owner shall submit to Engineer any comments regarding the furnished items, and any instructions for revisions.

11. Revise the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables in accordance with comments and instructions from the Owner, as appropriate, and submit **3** final copies of such documents to Owner within **30** days after receipt of Owner's comments and instructions.

B. Engineer's services under the Final Design Phase will be considered complete on the date when Engineer has delivered to Owner the final Drawings and Specifications, other assembled Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables.

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C. In the event that the Work designed or specified by Engineer is to be performed or furnished under more than one prime contract, or if Engineer's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), Owner and Engineer shall, prior to commencement of the Final Design Phase, develop a schedule for performance of Engineer's services during the Final Design, Bidding or Negotiating, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to Exhibit A whether or not the work under such contracts is to proceed concurrently.

D. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is **1**. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

A1.04 *Bidding or Negotiating Phase*

A. After acceptance by Owner of the final Drawings and Specifications, other Construction Contract Documents, bidding-related documents (or requests for proposals or other construction procurement documents), and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by Owner to proceed, Engineer shall:

1. Assist Owner in advertising for and obtaining bids or proposals for the Work, assist Owner in issuing assembled design, contract, and bidding-related documents (or requests for proposals or other construction procurement documents) to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, attend pre-bid conferences, if any, and receive and process contractor deposits or charges for the issued documents.

2. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.

3. Provide information or assistance needed by Owner in the course of any review of proposals or negotiations with prospective contractors.

4. Consult with Owner as to the qualifications of prospective contractors.

5. Consult with Owner as to the qualifications of ubcontractors, suppliers, and other individuals and entities proposed by prospective contractors, for those portions of the Work as to which review of qualifications is required by the issued documents.

6. If the issued documents require, the Engineer shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective contractors, provided that such proposals are allowed by the bidding-related documents (or requests for proposals or other construction procurement documents) prior to award of contracts for the Work. Services under this paragraph are subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.

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7. Attend the bid opening, prepare bid tabulation sheets to meet Owner's schedule, and assist Owner in evaluating bids or proposals, assembling final contracts for the Work for execution by Owner and Contractor, and in issuing notices of award of such contracts.

8. If Owner engages in negotiations with bidders or proposers, assist Owner with respect to technical and engineering issues that arise during the negotiations.

9. Perform or provide the following other Bidding or Negotiating Phase tasks or deliverables: **N/A.**

B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective contractors (except as may be required if Exhibit F is a part of this Agreement).

A1.05 *Construction Phase*

A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from Owner, Engineer shall:

1. *General Administration of Construction Contract:* Consult with Owner and act as Owner's representative as provided in the Construction Contract. The extent and limitations of the duties, responsibilities, and authority of Engineer shall be as assigned in EJCDC® C-700, Standard General Conditions of the Construction Contract (2013 Edition), prepared by the Engineers Joint Contract Documents Committee, or other construction general conditions specified in this Agreement. If Owner, or Owner and Contractor, modify the duties, responsibilities, and authority of Engineer in the Construction Contract, or modify other terms of the Construction Contract having a direct bearing on Engineer, then Owner shall compensate Engineer for any related increases in the cost to provide Construction Phase services. Engineer shall not be required to furnish or perform services contrary to Engineer's responsibilities as a licensed professional. All of Owner's instructions to Contractor will be issued through Engineer, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided in this Agreement and the Construction Contract except as otherwise provided in writing.

2. *Resident Project Representative (RPR):* Provide the services of an RPR at the Site to assist the Engineer and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of such RPR's services will not limit, extend, or modify Engineer's responsibilities or authority except as expressly set forth in Exhibit D**.**

3. *Selection of Independent Testing Laboratory:* Assist Owner in the selection of an independent testing laboratory to perform the services identified in Exhibit B, Paragraph B2.01.

4. *Pre-Construction Conference:* Participate in a pre-construction conference prior to commencement of Work at the Site.

5. *Electronic Transmittal Protocols:* If the Construction Contract Documents do not specify protocols for the transmittal of Project-related correspondence, documents, text, data,

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drawings, information, and graphics, in electronic media or digital format, either directly, or through access to a secure Project website, then together with Owner and Contractor jointly develop such protocols for transmittals between and among Owner, Contractor, and Engineer during the Construction Phase and Post-Construction Phase.

6. *Original Documents:* If requested by Owner to do so, maintain and safeguard during the Construction Phase at least one original printed record version of the Construction Contract Documents, including Drawings and Specifications signed and sealed by Engineer and other design professionals in accordance with applicable Laws and Regulations. Throughout the Construction Phase, make such original printed record version of the Construction Contract Documents available to Contractor and Owner for review.

7. *Schedules:* Receive, review, and determine the acceptability of any and all schedules that Contractor is required to submit to Engineer, including the Progress Schedule, Schedule of Submittals, and Schedule of Values.

8. *Baselines and Benchmarks:* As appropriate, establish baselines and benchmarks for locating the Work which in Engineer's judgment are necessary to enable Contractor to proceed.

9. *Visits to Site and Observation of Construction:* In connection with observations of Contractor's Work while it is in progress:

    a. Make visits to the Site at intervals appropriate to the various stages of construction, as Engineer deems necessary, to observe as an experienced and qualified design professional the progress of Contractor's executed Work. Such visits and observations by Engineer, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of the Work or to involve detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement and the Construction Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment, as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and observations, Engineer will determine in general if the Work is proceeding in accordance with the Construction Contract Documents, and Engineer shall keep Owner informed of the progress of the Work.

    b. The purpose of Engineer's visits to the Site, and representation by the Resident Project Representative, if any, at the Site, will be to enable Engineer to better carry out the duties and responsibilities assigned to and undertaken by Engineer during the Construction Phase, and, in addition, by the exercise of Engineer's efforts as an experienced and qualified design professional, to provide for Owner a greater degree of confidence that the completed Work will conform in general to the Construction Contract Documents and that Contractor has implemented and maintained the integrity of the design concept of the completed Project as a functioning whole as indicated in the Construction Contract Documents. Engineer shall not, during such visits or as a result of such observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer have authority over or responsibility for the means, methods, techniques, sequences, or

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procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to any Constructor's work in progress, for the coordination of the Constructors' work or schedules, nor for any failure of any Constructor to comply with Laws and Regulations applicable to furnishing and performing of its work. Accordingly, Engineer neither guarantees the performance of any Constructor nor assumes responsibility for any Constructor's failure to furnish or perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents.

10. *Defective Work:* Reject Work if, on the basis of Engineer's observations, Engineer believes that such Work is defective under the terms and standards set forth in the Construction Contract Documents. Provide recommendations to Owner regarding whether Contractor should correct such Work or remove and replace such Work, or whether Owner should consider accepting such Work as provided in the Construction Contract Documents.

11. *Compatibility with Design Concept:* If Engineer has express knowledge that a specific part of the Work that is not defective under the terms and standards set forth in the Construction Contract Documents is nonetheless not compatible with the design concept of the completed Project as a functioning whole, then inform Owner of such incompatibility, and provide recommendations for addressing such Work.

12. *Clarifications and Interpretations:* Accept from Contractor and Owner submittal of all matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. With reasonable promptness, render a written clarification, interpretation, or decision on the issue submitted, or initiate an amendment or supplement to the Construction Contract Documents.

13. *Non-reviewable Matters:* If a submitted matter in question concerns the Engineer's performance of its duties and obligations, or terms and conditions of the Construction Contract Documents that do not involve (1) the performance or acceptability of the Work under the Construction Contract Documents, (2) the design (as set forth in the Drawings, Specifications, or otherwise), or (3) other engineering or technical matters, then Engineer will promptly give written notice to Owner and Contractor that Engineer will not provide a decision or interpretation.

14. *Field Orders:* Subject to any limitations in the Construction Contract Documents, Engineer may prepare and issue Field Orders requiring minor changes in the Work.

15. *Change Orders and Work Change Directives:* Recommend Change Orders and Work Change Directives to Owner, as appropriate, and prepare Change Orders and Work Change Directives as required.

16. *Differing Site Conditions:* Respond to any notice from Contractor of differing site conditions, including conditions relating to underground facilities such as utilities, and hazardous environmental conditions. Promptly conduct reviews and prepare findings, conclusions, and recommendations for Owner's use.

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17. *Shop Drawings, Samples, and Other Submittals:* Review and approve or take other appropriate action with respect to Shop Drawings, Samples, and other required Contractor submittals, but only for conformance with the information given in the Construction Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated by the Construction Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences, or procedures of construction or to safety precautions and programs incident thereto. Engineer shall meet any Contractor's submittal schedule that Engineer has accepted.

18. *Substitutes and "Or-equal":* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of Paragraph A2.02.A.2 of this Exhibit A.

19. *Inspections and Tests:*

    a. Receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Construction Contract Documents. Engineer's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Construction Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Construction Contract Documents. Engineer shall be entitled to rely on the results of such inspections and tests.

    b. As deemed reasonably necessary, request that Contractor uncover Work that is to be inspected, tested, or approved.

    c. Pursuant to the terms of the Construction Contract, require special inspections or testing of the Work, whether or not the Work is fabricated, installed, or completed.

20. *Change Proposals and Claims:* (a) Review and respond to Change Proposals. Review each duly submitted Change Proposal from Contractor and, within 30 days after receipt of the Contractor's supporting data, either deny the Change Proposal in whole, approve it in whole, or deny it in part and approve it in part. Such actions shall be in writing, with a copy provided to Owner and Contractor. If the Change Proposal does not involve the design (as set forth in the Drawings, Specifications, or otherwise), the acceptability of the Work, or other engineering or technical matters, then Engineer will notify the parties that the Engineer will not resolve the Change Proposal. (b) Provide information or data to Owner regarding engineering or technical matters pertaining to Claims.

21. *Applications for Payment:* Based on Engineer's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

    a. Determine the amounts that Engineer recommends Contractor be paid. Recommend reductions in payment (set-offs) based on the provisions for set-offs stated in the Construction Contract. Such recommendations of payment will be in writing and will constitute Engineer's representation to Owner, based on such observations and review, that, to the best of Engineer's knowledge, information

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and belief, Contractor's Work has progressed to the point indicated, the Work is generally in accordance with the Construction Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Construction Contract Documents, and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is Engineer's responsibility to observe the Work. In the case of unit price Work, Engineer's recommendations of payment will include final determinations of quantities and classifications of the Work (subject to any subsequent adjustments allowed by the Construction Contract Documents).

b. By recommending payment, Engineer shall not thereby be deemed to have represented that observations made by Engineer to check the quality or quantity of Contractor's Work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's Work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to Engineer in this Agreement. Neither Engineer's review of Contractor's Work for the purposes of recommending payments nor Engineer's recommendation of any payment including final payment will impose on Engineer responsibility to supervise, direct, or control the Work, or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on Engineer to make any examination to ascertain how or for what purposes Contractor has used the money paid to Contractor by Owner; to determine that title to any portion of the Work, including materials or equipment, has passed to Owner free and clear of any liens, claims, security interests, or encumbrances; or that there may not be other matters at issue between Owner and Contractor that might affect the amount that should be paid.

22. *Contractor's Completion Documents:* Receive from Contractor, review, and transmit to Owner maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents, certificates of inspection, tests and approvals, and Shop Drawings, Samples, and other data approved as provided under Paragraph A1.05.A.17. Receive from Contractor, review, and transmit to Owner the annotated record documents which are to be assembled by Contractor in accordance with the Construction Contract Documents to obtain final payment. The extent of Engineer's review of record documents shall be to check that Contractor has submitted all pages.

23. *Substantial Completion:* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with Owner and Contractor, visit the Site to review the Work and determine the status of completion. Follow the procedures in the Construction Contract regarding the preliminary certificate of Substantial Completion, punch list of items to be completed, Owner's objections, notice to Contractor, and issuance of a final certificate of Substantial Completion. Assist Owner regarding any remaining engineering or technical matters affecting Owner's use or occupancy of the Work following Substantial Completion.

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24. *Other Tasks:* Perform or provide the following other Construction Phase tasks or deliverables: **N/A.**

25. *Final Notice of Acceptability of the Work:* Conduct a final visit to the Project to determine if the Work is complete and acceptable so that Engineer may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, Engineer shall also provide a notice to Owner and Contractor in the form attached hereto as Exhibit E ("Notice of Acceptability of Work") that the Work is acceptable (subject to the provisions of the Notice and Paragraph A1.05.A.21.b) to the best of Engineer's knowledge, information, and belief, and based on the extent of the services provided by Engineer under this Agreement.

26. *Standards for Certain Construction-Phase Decisions:* Engineer will render decisions regarding the requirements of the Construction Contract Documents, and judge the acceptability of the Work, pursuant to the specific procedures set forth in the Construction Contract for initial interpretations, Change Proposals, and acceptance of the Work. In rendering such decisions and judgments, Engineer will not show partiality to Owner or Contractor, and will not be liable to Owner, Contractor, or others in connection with any proceedings, interpretations, decisions, or judgments conducted or rendered in good faith.

B. *Duration of Construction Phase:* The Construction Phase will commence with the execution of the first Construction Contract for the Project or any part thereof and will terminate upon written recommendation by Engineer for final payment to Contractors. If the Project involves more than one prime contract as indicated in Paragraph A1.03.D, then Construction Phase services may be rendered at different times in respect to the separate contracts. Subject to the provisions of Article 3, Engineer shall be entitled to an equitable increase in compensation if Construction Phase services (including Resident Project Representative services, if any) are required after the original date for completion and readiness for final payment of Contractor as set forth in the Construction Contract.

A1.06 *Post-Construction Phase*

A. Upon written authorization from Owner during the Post-Construction Phase, Engineer shall:

1. Together with Owner, visit the Project to observe any apparent defects in the Work, make recommendations as to replacement or correction of defective Work, if any, or the need to repair of any damage to the Site or adjacent areas, and assist Owner in consultations and discussions with Contractor concerning correction of any such defective Work and any needed repairs.

2. Together with Owner, visit the Project within one month before the end of the Construction Contract's correction period to ascertain whether any portion of the Work or the repair of any damage to the Site or adjacent areas is defective and therefore subject to correction by Contractor.

3. Perform or provide the following other Post-Construction Phase tasks or deliverables: **Red-Lined As-Built Documents as delivered by the Contractor**.

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B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate twelve months after the commencement of the Construction Contract's correction period.

PART 2 – ADDITIONAL SERVICES

A2.01 *Additional Services Requiring Owner's Written Authorization*

A. If authorized in writing by Owner, Engineer shall provide Additional Services of the types listed below. These services are not included as part of Basic Services and will be paid for by Owner as indicated in Exhibit C.

1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans, or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2. Services to make measured drawings of existing conditions or facilities, to conduct tests or investigations of existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by Owner or others.

3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by Engineer, or the Project's design requirements, including, but not limited to, changes in size, complexity, Owner's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Construction Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date or are due to any other causes beyond Engineer's control.

4. Services resulting from Owner's request to evaluate additional Study and Report Phase alternative solutions beyond those agreed to in Paragraph A1.01.A.1 and 2.

5. Services required as a result of Owner's providing incomplete or incorrect Project information to Engineer.

6. Providing renderings or models for Owner's use, including services in support of building information modeling or civil integrated management.

7. Undertaking investigations and studies including, but not limited to:

   a. detailed consideration of operations, maintenance, and overhead expenses;

   b. the preparation of feasibility studies (such as those that include projections of output capacity, utility project rates, project market demand, or project revenues) and cash flow analyses, provided that such services are based on the engineering

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and technical aspects of the Project, and do not include rendering advice regarding municipal financial products or the issuance of municipal securities;

c. preparation of appraisals;

d. evaluating processes available for licensing, and assisting Owner in obtaining process licensing;

e. detailed quantity surveys of materials, equipment, and labor; and

f. audits or inventories required in connection with construction performed or furnished by Owner.

8. Furnishing services of Consultants for other than Basic Services.

9. Providing data or services of the types described in Exhibit B, when Owner retains Engineer to provide such data or services instead of Owner furnishing the same.

10. Providing the following services:

a. Services attributable to more prime construction contracts than specified in Paragraph A1.03.D.

b. Services to arrange for performance of construction services for Owner by contractors other than the principal prime Contractor, and administering Owner's contract for such services.

11. Services during out-of-town travel required of Engineer, other than for visits to the Site or Owner's office as required in Basic Services (Part 1 of Exhibit A).

12. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by Owner; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other documents as a result of such review processes.

13. Preparing additional bidding-related documents (or requests for proposals or other construction procurement documents) or Construction Contract Documents for alternate bids or cost estimates requested by Owner for the Work or a portion thereof.

14. Assistance in connection with bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, except when such assistance is required to complete services required by Paragraph 5.02.A and Exhibit F.

15. Preparing conformed Construction Contract Documents that incorporate and integrate the content of all Addenda and any amendments negotiated by Owner and Contractor.

16. Providing Construction Phase services beyond the original date for completion and readiness for final payment of Contractor, but only if such services increase the total

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quantity of services to be performed in the Construction Phase, rather than merely shifting performance of such services to a later date.

17. Preparing Record Drawings, and furnishing such Record Drawings to Owner.

18. Supplementing Record Drawings with information regarding the completed Project, Site, and immediately adjacent areas obtained from field observations, Owner, utility companies, and other reliable sources.

19. Conducting surveys, investigations, and field measurements to verify the accuracy of Record Drawing content obtained from Contractor, Owner, utility companies, and other sources; revise and supplement Record Drawings as needed.

20. Preparation of operation, maintenance, and staffing manuals.

21. Protracted or extensive assistance in refining and adjusting of Project equipment and systems (such as initial startup, testing, and balancing).

22. Assistance to Owner in training Owner's staff to operate and maintain Project equipment and systems.

23. Assistance to Owner in developing systems and procedures for (a) control of the operation and maintenance of Project equipment and systems, and (b) related recordkeeping.

24. Preparing to serve or serving as a consultant or witness for Owner in any litigation, arbitration, lien or bond claim, or other legal or administrative proceeding involving the Project.

25. Overtime work requiring higher than regular rates.

26. Providing construction surveys and staking to enable Contractor to perform its work other than as required under Paragraph A1.05.A.8; any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.

27. Providing more extensive services required to enable Engineer to issue notices or certifications requested by Owner.

28. Extensive services required during any correction period, or with respect to monitoring Contractor's compliance with warranties and guarantees called for in the Construction Contract (except as agreed to under Basic Services).

29. Other additional services performed or furnished by Engineer not otherwise provided for in this Agreement.

A2.02 *Additional Services Not Requiring Owner's Written Authorization*

A. Engineer shall advise Owner that Engineer is commencing to perform or furnish the Additional Services of the types listed below. For such Additional Services, Engineer need not request or obtain specific advance written authorization from Owner. Engineer shall cease

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performing or furnishing such Additional Services upon receipt of written notice to cease from Owner.

1. Services in connection with Work Change Directives and Change Orders to reflect changes requested by Owner.

2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than “or equal” items; services after the award of the Construction Contract in evaluating and determining the acceptability of a proposed "or equal" or substitution which is found to be inappropriate for the Project; evaluation and determination of an excessive number of proposed "or equals" or substitutions, whether proposed before or after award of the Construction Contract.

3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.

4. Additional or extended services arising from (a) the presence at the Site of any Constituent of Concern or items of historical or cultural significance, (b) emergencies or acts of God endangering the Work, (c) damage to the Work by fire or other causes during construction, (d) a significant amount of defective, neglected, or delayed Work, (e) acceleration of the progress schedule involving services beyond normal working hours, or (f) default by Contractor.

5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of the Work by Owner prior to Substantial Completion.

6. Evaluating unreasonable or frivolous requests for interpretation or information (RFIs), Change Proposals, or other demands from Contractor or others in connection with the Work, or an excessive number of RFIs, Change Proposals, or demands.

7. Reviewing a Shop Drawing or other Contractor submittal more than three times, as a result of repeated inadequate submissions by Contractor.

8. While at the Site, compliance by Engineer and its staff with those terms of Owner's or Contractor's safety program provided to Engineer subsequent to the Effective Date that exceed those normally required of engineering personnel by federal, State, or local safety authorities for similar construction sites.

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This is **EXHIBIT B**, consisting of **3** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Owner's Responsibilities

Article 2 of the Agreement is supplemented to include the following agreement of the parties.

B2.01 In addition to other responsibilities of Owner as set forth in this Agreement, Owner shall at its expense:

A. Provide Engineer with all criteria and full information as to Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations.

B. Give instructions to Engineer regarding Owner's procurement of construction services (including instructions regarding advertisements for bids, instructions to bidders, and requests for proposals, as applicable), Owner's construction contract practices and requirements, insurance and bonding requirements, electronic transmittals during construction, and other information necessary for the finalization of Owner's bidding-related documents (or requests for proposals or other construction procurement documents), and Construction Contract Documents. Furnish copies (or give specific directions requesting Engineer to use copies already in Engineer's possession) of all design and construction standards, Owner's standard forms, general conditions (if other than EJCDC® C-700, Standard General Conditions of the Construction Contract, 2013 Edition), supplementary conditions, text, and related documents and content for Engineer to include in the draft bidding-related documents (or requests for proposals or other construction procurement documents), and draft Construction Contract Documents, when applicable. Owner shall have responsibility for the final content of (1) such bidding-related documents (or requests for proposals or other construction procurement documents), and (2) those portions of any Construction Contract other than the design (as set forth in the Drawings, Specifications, or otherwise), and other engineering or technical matters; and Owner shall seek the advice of Owner's legal counsel, risk managers, and insurance advisors with respect to the drafting and content of such documents.

C. Furnish to Engineer any other available information pertinent to the Project including reports and data relative to previous designs, construction, or investigation at or adjacent to the Site.

D. Following Engineer's assessment of initially-available Project information and data and upon Engineer's request, obtain, furnish, or otherwise make available (if necessary through title searches, or retention of specialists or consultants) such additional Project-related information and data as is reasonably required to enable Engineer to complete its Basic and Additional Services. Such additional information or data would generally include the following:

1. Property descriptions.

2. Zoning, deed, and other land use restrictions.

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3. Utility and topographic mapping and surveys.

4. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.

5. Explorations and tests of subsurface conditions at or adjacent to the Site; geotechnical reports and investigations; drawings of physical conditions relating to existing surface or subsurface structures at the Site; hydrographic surveys, laboratory tests and inspections of samples, materials, and equipment; with appropriate professional interpretation of such information or data.

6. Environmental assessments, audits, investigations, and impact statements, and other relevant environmental, historical, or cultural studies relevant to the Project, the Site, and adjacent areas.

7. Data or consultations as required for the Project but not otherwise identified in this Agreement.

E. Arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform services under the Agreement.

F. Recognizing and acknowledging that Engineer's services and expertise do not include the following services, provide, as required for the Project:

1. Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.

2. Legal services with regard to issues pertaining to the Project as Owner requires, Contractor raises, or Engineer reasonably requests.

3. Such auditing services as Owner requires to ascertain how or for what purpose Contractor has used the money paid.

G. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of samples, materials, and equipment required by the Construction Contract Documents (other than those required to be furnished or arranged by Contractor), or to evaluate the performance of materials, equipment, and facilities of Owner, prior to their incorporation into the Work with appropriate professional interpretation thereof. Provide Engineer with the findings and reports generated by testing laboratories, including findings and reports obtained from or through Contractor.

H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by Engineer and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.

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I. Advise Engineer of the identity and scope of services of any independent consultants employed by Owner to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructibility review.

J. If Owner designates a construction manager or an individual or entity other than, or in addition to, Engineer to represent Owner at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of Engineer.

K. If more than one prime contract is to be awarded for the Work designed or specified by Engineer, then designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of Engineer as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.

L. Inform Engineer in writing of any specific requirements of safety or security programs that are applicable to Engineer, as a visitor to the Site.

M. Examine all alternative solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by Engineer (including obtaining advice of an attorney, risk manager, insurance counselor, financial/municipal advisor, and other advisors or consultants as Owner deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.

N. Inform Engineer regarding any need for assistance in evaluating the possible use of Project Strategies, Technologies, and Techniques, as defined in Exhibit A.

O. Advise Engineer as to whether Engineer's assistance is requested in identifying opportunities for enhancing the sustainability of the Project.

P. Place and pay for advertisement for Bids in appropriate publications.

Q. Furnish to Engineer data as to Owner's anticipated costs for services to be provided by others (including, but not limited to, accounting, bond and financial, independent cost estimating, insurance counseling, and legal advice) for Owner so that Engineer may assist Owner in collating the various cost categories which comprise Total Project Costs.

R. Attend and participate in the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings, and Site visits to determine Substantial Completion and readiness of the completed Work for final payment.

S. Authorize Engineer to provide Additional Services as set forth in Part 2 of Exhibit A of the Agreement, as required.

T. Perform or provide the following: **N/A**.

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This is **EXHIBIT C**, consisting of **6** pages, referred to in and part of the Agreement between Owner and Engineer for Professional Services dated _____.

Payments to Engineer for Services and Reimbursable Expenses
COMPENSATION PACKET BC-1: Basic Services – Lump Sum

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 2 – OWNER'S RESPONSIBILITIES

C2.01 *Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment*

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer's Resident Project Representative, if any, as follows:

1. A Lump Sum amount of **$933,151** based on the following estimated distribution of compensation:

a.	Study and Report Phase	$ N/A	
b.	Design Phase	$706,781	Lump Sum
c.	SWPPP	$5,000	Lump Sum
d.	Permitting	$15,000	Lump Sum
e.	Environmental Mitigation	$5,000	Lump Sum
f.	Bidding and Negotiating Phase	$12,000	Lump Sum
g.	Construction Phase	$176,695	Lump Sum
h.	Reimbursable Expenses	$12,675	As Incurred

2. Engineer may alter the distribution of compensation between individual phases noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by the Owner.

3. The Lump Sum includes compensation for Engineer's services and services of Engineer's Consultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor costs, overhead, profit, expenses (other than any expressly allowed Reimbursable Expenses), and Consultant charges. **All site visits and meetings will be billed hourly as part of Additional Services – Standard Hourly Rates (AS-1).**

4. In addition to the Lump Sum, Engineer is also entitled to reimbursement from Owner for the following Reimbursable Expenses (see Appendix 1 for rates or charges):

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transportation (including mileage), lodging, and subsistence incidental thereto; title work, filing fees, application fees, etc.; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items.

5. The portion of the Lump Sum amount billed for Engineer's services will be based upon Engineer's estimate of the percentage of the total services actually completed during the billing period. If any Reimbursable Expenses are expressly allowed, Engineer may also bill for any such Reimbursable Expenses incurred during the billing period.

B. *Period of Service:* The compensation amount stipulated in Compensation Packet BC-1 is conditioned on a period of service not exceeding **37** months. If such period of service is extended, the compensation amount for Engineer's services shall be appropriately adjusted.

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COMPENSATION PACKET RPR-2:
Resident Project Representative – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.04 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

A. *Owner shall pay Engineer for Resident Project Representative Basic Services as follows:*

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated to be **$412,425** based upon **$374,400** full-time RPR services on an eight-hour workday, Monday through Friday, over a **18-month** ~~day~~ construction schedule and **$38,025 in Reimbursable Expenses**.

B. *Compensation for Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01, and are directly related to the provision of Resident Project Representative or Post-Construction Basic Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.

2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and assistants; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be those internal expenses related to the Resident Project Representative Basic Services that are actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such services, the latter multiplied by a factor of **1.1**.

4. The Reimbursable Expenses Schedule will be adjusted annually (as of **January 1st**) to reflect equitable changes in the compensation payable to Engineer.

C. *Other Provisions Concerning Payment Under this Paragraph C2.04:*

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1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of **1.1**.

2. *Factors*: The external Reimbursable Expenses and Engineer's Consultant's factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

3. *Estimated Compensation Amounts*:

    a. Engineer's estimate of the amounts that will become payable for specified services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to Engineer under the Agreement.

    b. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to Engineer that the total compensation amount thus estimated will be exceeded, Engineer shall give Owner written notice thereof, allowing Owner to consider its options, including suspension or termination of Engineer's services for Owner's convenience. Upon notice Owner and Engineer promptly shall review the matter of services remaining to be performed and compensation for such services. Owner shall either exercise its right to suspend or terminate Engineer's services for Owner's convenience, agree to such compensation exceeding said estimated amount, or agree to a reduction in the remaining services to be rendered by Engineer, so that total compensation for such services will not exceed said estimated amount when such services are completed. If Owner decides not to suspend Engineer's services during negotiations and Engineer exceeds the estimated amount before Owner and Engineer have agreed to an increase in the compensation due Engineer or a reduction in the remaining services, then Engineer shall be paid for all services rendered hereunder.

4. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

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COMPENSATION PACKET AS-1:
Additional Services – Standard Hourly Rates

Article 2 of the Agreement is supplemented to include the following agreement of the parties:

C2.05 Compensation for Additional Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Additional Services, if any, as follows:

1. *General*: For services of Engineer's personnel engaged directly on the Project pursuant to Paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under Paragraph A2.01.A.20, (which if needed shall be separately negotiated based on the nature of the required consultation or testimony) an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total estimated compensation under this paragraph is **$102,178**, based on the following estimated distribution of compensation:

a.	Additional Engineering	$70,678	Hourly
b.	Legal Survey	$20,000	Hourly
c.	Construction Staking	$10,000	Hourly
d.	Reimbursable Expenses	$1,500	As Incurred

B. *Compensation For Reimbursable Expenses:*

1. For those Reimbursable Expenses that are not accounted for in the compensation for Basic Services under Paragraph C2.01 and are directly related to the provision of Additional Services, Owner shall pay Engineer at the rates set forth in Appendix 1 to this Exhibit C.

2. Reimbursable Expenses include the expenses identified in Appendix 1 and the following categories: transportation (including mileage), lodging, and subsistence incidental thereto; providing and maintaining field office facilities including furnishings and utilities; toll telephone calls, mobile phone charges, and courier charges; reproduction of reports, Drawings, Specifications, bidding-related or other procurement documents, Construction Contract Documents, and similar Project-related items; and Consultants' charges. In addition, if authorized in advance by Owner, Reimbursable Expenses will also include expenses incurred for the use of highly specialized equipment.

3. The amounts payable to Engineer for Reimbursable Expenses, if any, will be the Additional Services-related internal expenses actually incurred or allocated by Engineer, plus all invoiced external Reimbursable Expenses allocable to such Additional Services, the latter multiplied by a factor of **1.1**.

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4. The Reimbursable Expenses Schedule will be adjusted annually (as of [ ]) to reflect equitable changes in the compensation payable to Engineer.

C. *Other Provisions Concerning Payment for Additional Services:*

1. Whenever Engineer is entitled to compensation for the charges of Engineer's Consultants, those charges shall be the amounts billed by Engineer's Consultants to Engineer times a factor of **1.1**.

2. *Factors:* The external Reimbursable Expenses and Engineer's Consultant's Factors include Engineer's overhead and profit associated with Engineer's responsibility for the administration of such services and costs.

3. To the extent necessary to verify Engineer's charges and upon Owner's timely request, Engineer shall make copies of such records available to Owner at cost.

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This is **Appendix 1 to EXHIBIT C**, consisting of **1** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Reimbursable Expenses Schedule

Reimbursable Expenses are subject to review and adjustment per Exhibit C. Rates and charges for Reimbursable Expenses as of the date of the Agreement are:

8"x11" Copies/Impressions		Per print shop pricing
Copies of Drawings		Per print shop pricing
Mileage (auto)		$ 0.70/mile (current Federal mileage rate)
Air Transportation		Cost + 10%
CAD Charge		Per rate schedule
Laboratory Testing		Cost + 10%
Meals and Lodging		Cost + 10%

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This is **Appendix 2 to EXHIBIT C**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Standard Hourly Rates Schedule

A. *Standard Hourly Rates:*

1. Standard Hourly Rates are set forth in this Appendix 2 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

2. The Standard Hourly Rates apply only as specified in Article C2.

B. *Schedule:*

Hourly rates for services performed on or after the date of the Agreement are:

See attached.

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1476 1300TH ST, STE A
IOLA, KS 66749

Hourly Rate Schedule

Effective: 7/1/2025

Project or Construction Manager

PM6	$	220.00
PM5	$	195.00
PM4	$	170.00
PM3	$	155.00
PM2	$	135.00
PM1	$	120.00

Engineer, Designer, or Planner

E6	$	240.00
E5	$	220.00
E4	$	190.00
E3	$	165.00
E2	$	145.00
E1	$	130.00

Construction Observer or Technician

T6	$	135.00
T5	$	130.00
T4	$	125.00
T3	$	120.00
T2	$	100.00
T1	$	90.00

Administrative Staff/Clerical

A3	$	90.00
A2	$	85.00
A1	$	70.00

Passenger Car, Truck Mileage

PMILE	Based on Federal Guidelines

Survey Crew

S3 (3 man crew)	$	235.00
S2 (2 man crew)	$	175.00
S1 (1 man crew)	$	115.00

Expenses

EXPENSES	Cost + 10% unless otherwise noted

Per Diem

PERD	Based on Federal Guidelines Per Location or Agreed to Rate

Rates are adjusted annually

Direct Expenses will be charged to the client in addition to the above quoted rates. Mileage will be charged at the allowable federal mileage reimbursement rate at the time the mileage was incurred. Direct expenses include but not limited to: mileage, filing fees, testing cost and express mail costs, provided that they are reasonable and necessary for the accomplishment of the work. These rates may be changed on an annual basis at the discretion of Midwest Engineering Group, LLC.

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This is **EXHIBIT D**, consisting of **5** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Article 1 of the Agreement is supplemented to include the following agreement of the parties:

ARTICLE 1 - SERVICES OF ENGINEER

D1.01 *Resident Project Representative*

A. Engineer shall furnish a Resident Project Representative ("RPR") to assist Engineer in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is Engineer's representative at the Site, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding RPR's actions.

B. Through RPR's observations of the Work, including field checks of materials and installed equipment, Engineer shall endeavor to provide further protection for Owner against defects and deficiencies in the Work. However, Engineer shall not, as a result of such RPR observations of the Work, supervise, direct, or have control over the Work, nor shall Engineer (including the RPR) have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected or used by any Constructor, for security or safety at the Site, for safety precautions and programs incident to the Work or any Constructor's work in progress, for the coordination of the Constructors' work or schedules, or for any failure of any Constructor to comply with Laws and Regulations applicable to the performing and furnishing of its work. The Engineer (including RPR) neither guarantees the performances of any Constructor nor assumes responsibility for any Constructor's failure to furnish and perform the Work, or any portion of the Work, in accordance with the Construction Contract Documents. In addition, the specific terms set forth in Exhibit A, Paragraph A1.05, of this Agreement are applicable.

C. The duties and responsibilities of the RPR are as follows:

1. *General:* RPR's dealings in matters pertaining to the Work in general shall be with Engineer and Contractor. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with Owner only with the knowledge of and under the direction of Engineer.

2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by Contractor and consult with Engineer concerning acceptability of such schedules.

3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.

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4. *Safety Compliance:* Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.

5. *Liaison:*

    a. Serve as Engineer's liaison with Contractor. Working principally through Contractor's authorized representative or designee, assist in providing information regarding the provisions and intent of the Construction Contract Documents.

    b. Assist Engineer in serving as Owner's liaison with Contractor when Contractor's operations affect Owner's on-Site operations.

    c. Assist in obtaining from Owner additional details or information, when required for proper execution of the Work.

6. *Clarifications and Interpretations:* Receive from Contractor submittal of any matters in question concerning the requirements of the Construction Contract Documents (sometimes referred to as requests for information or interpretation—RFIs), or relating to the acceptability of the Work under the Construction Contract Documents. Report to Engineer regarding such RFIs. Report to Engineer when clarifications and interpretations of the Construction Contract Documents are needed, whether as the result of a Contractor RFI or otherwise. Transmit Engineer's clarifications, interpretations, and decisions to Contractor. ,

7. *Shop Drawings and Samples:*

    a. Record date of receipt of Samples and Contractor-approved Shop Drawings.

    b. Receive Samples that are furnished at the Site by Contractor, and notify Engineer of availability of Samples for examination.

    c. Advise Engineer and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal, if RPR believes that the submittal has not been received from Contractor, or has not been approved by Contractor or Engineer.

8. *Proposed* M*odifications:* Consider and evaluate Contractor's suggestions for modifications to the Drawings or Specifications, and report such suggestions, together with RPR's recommendations, if any, to Engineer. Transmit Engineer's response (if any) to such suggestions to Contractor.

9. *Review of Work; Defective Work:*

    a. Report to Engineer whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents, and provide recommendations as to whether such Work should be corrected, removed and replaced, or accepted as provided in the Construction Contract Documents.

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b. Inform Engineer of any Work that RPR believes is not defective under the terms and standards set forth in the Construction Contract Documents, but is nonetheless not compatible with the design concept of the completed Project as a functioning whole, and provide recommendations to Engineer for addressing such Work. ; and

c. Advise Engineer of that part of the Work that RPR believes should be uncovered for observation, or requires special testing, inspection, or approval.

10. *Inspections, Tests, and System Start-ups:*

a. Consult with Engineer in advance of scheduled inspections, tests, and systems start-ups.

b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate Owner's personnel, and that Contractor maintains adequate records thereof.

c. Observe, record, and report to Engineer appropriate details relative to the test procedures and systems start-ups.

d. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public or other agencies having jurisdiction over the Work.

e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work, record the results of these inspections, and report to Engineer.

11. *Records*:

a. Maintain at the Site orderly files for correspondence, reports of job conferences, copies of Construction Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Construction Contract, RFIs, Engineer's clarifications and interpretations of the Construction Contract Documents, progress reports, approved Shop Drawing and Sample submittals, and other Project-related documents.

b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to Engineer.

c. Upon request from Owner to Engineer, photograph or video Work in progress or Site conditions.

d. Record and maintain accurate, up-to-date lists of the names, addresses, fax numbers, e-mail addresses, websites, and telephone numbers (including mobile

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numbers) of all Contractors, Subcontractors, and major Suppliers of materials and equipment.

e. Maintain records for use in preparing Project documentation.

f. Upon completion of the Work, furnish original set of all RPR Project documentation to Engineer.

12. *Reports:*

a. Furnish to Engineer periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.

b. Draft and recommend to Engineer proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.

c. Furnish to Engineer and Owner copies of all inspection, test, and system start-up reports.

d. Immediately inform Engineer of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.

13. *Payment Requests:* Review applications for payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to Engineer, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

14. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Contract Documents to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to Engineer for review and forwarding to Owner prior to payment for that part of the Work.

15. *Completion*:

a. Participate in Engineer's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.

b. Participate in Engineer's visit to the Site in the company of Owner and Contractor, to determine completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.

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c. Observe whether all items on the final punch list have been completed or corrected, and make recommendations to Engineer concerning acceptance and issuance of the Notice of Acceptability of the Work (Exhibit E).

D. Resident Project Representative shall not:

1. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).

2. Exceed limitations of Engineer's authority as set forth in this Agreement.

3. Undertake any of the responsibilities of Contractor, Subcontractors, or Suppliers, or any Constructor.

4. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by Contractor or any other Constructor.

5. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of Owner or Contractor.

6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.

7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.

8. Authorize Owner to occupy the Project in whole or in part.

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This is **EXHIBIT E**, consisting of **3** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

*[**Notes to User***

1. Exhibit A, Paragraph A1.05.A.25 of this Agreement indicates that in connection with recommending final payment of the Construction Contractor, the Engineer will also provide a notice to Owner and Contractor of the acceptability of the Work, subject to stated limitations. The form for that purpose, "Notice of Acceptability of Work," is attached on the following pages of this Exhibit E.

2. The Notice of Acceptability of Work should be served in compliance with the requirements for service of notice under the Construction Contract. See Paragraph 18.01, Giving Notice, of EJCDC C-700 (2013), Standard General Conditions of the Construction Contract.]

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EJCDC®
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

NOTICE OF ACCEPTABILITY OF WORK

PROJECT:

OWNER:

CONTRACTOR:

OWNER'S CONSTRUCTION CONTRACT IDENTIFICATION:

EFFECTIVE DATE OF THE CONSTRUCTION CONTRACT:

ENGINEER:

NOTICE DATE:

To: _____
Owner

And To: _____
Contractor

From: _____
Engineer

The Engineer hereby gives notice to the above Owner and Contractor that Engineer has recommended final payment of Contractor, and that the Work furnished and performed by Contractor under the above Construction Contract is acceptable, expressly subject to the provisions of the related Contract Documents, the Agreement between Owner and Engineer for Professional Services dated _____, and the following terms and conditions of this Notice:

CONDITIONS OF NOTICE OF ACCEPTABILITY OF WORK

The Notice of Acceptability of Work ("Notice") is expressly made subject to the following terms and conditions to which all those who receive said Notice and rely thereon agree:

1. This Notice is given with the skill and care ordinarily used by members of the engineering profession practicing under similar conditions at the same time and in the same locality.

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2. This Notice reflects and is an expression of the Engineer's professional opinion.

3. This Notice is given as to the best of Engineer's knowledge, information, and belief as of the Notice Date.

4. This Notice is based entirely on and expressly limited by the scope of services Engineer has been employed by Owner to perform or furnish during construction of the Project (including observation of the Contractor's work) under Engineer's Agreement with Owner, and applies only to facts that are within Engineer's knowledge or could reasonably have been ascertained by Engineer as a result of carrying out the responsibilities specifically assigned to Engineer under such Agreement.

5. This Notice is not a guarantee or warranty of Contractor's performance under the Construction Contract, an acceptance of Work that is not in accordance with the related Contract Documents, including but not limited to defective Work discovered after final inspection, nor an assumption of responsibility for any failure of Contractor to furnish and perform the Work thereunder in accordance with the Construction Contract Documents, or to otherwise comply with the Construction Contract Documents or the terms of any special guarantees specified therein.

6. This Notice does not relieve Contractor of any surviving obligations under the Construction Contract, and is subject to Owner's reservations of rights with respect to completion and final payment.

By: _____

Title: _____

Dated: _____

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This is **EXHIBIT F**, consisting of **1** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Construction Cost Limit

Paragraph 5.02 of the Agreement is supplemented to include the following agreement of the parties:

F5.02 *Designing to Construction Cost Limit*

A. Owner and Engineer hereby agree to a Construction Cost limit in the amount of $[ ].

B. A bidding or negotiating contingency of **10%** percent will be added to any Construction Cost limit established.

C. The acceptance by Owner at any time during Basic Services of a revised opinion of probable Construction Cost in excess of the then-established Construction Cost limit will constitute a corresponding increase in the Construction Cost limit.

D. Engineer will be permitted to determine what types and quality of materials, equipment and component systems are to be included in the Drawings and Specifications. Engineer may make reasonable adjustments in the scope, extent, and character of the Project to the extent consistent with the Project requirements and sound engineering practices, to bring the Project within the Construction Cost limit.

E. If the Bidding or Negotiating Phase has not commenced within three months after completion of the Final Design Phase, or if industry-wide prices are changed because of unusual or unanticipated events affecting the general level of prices or times of delivery in the construction industry, the established Construction Cost limit will not be binding on Engineer. In such cases, Owner shall consent to an adjustment in the Construction Cost limit commensurate with any applicable change in the general level of prices in the construction industry between the date of completion of the Final Design Phase and the date on which proposals or Bids are sought.

F. If the lowest bona fide proposal or Bid exceeds the established Construction Cost limit, Owner shall (1) give written approval to increase such Construction Cost limit, or (2) authorize negotiating or rebidding the Project within a reasonable time, or (3) cooperate in revising the Project's scope, extent, or character to the extent consistent with the Project's requirements and with sound engineering practices. In the case of (3), Engineer shall modify the Construction Contract Documents as necessary to bring the Construction Cost within the Construction Cost Limit. Owner shall pay Engineer's cost to provide such modification services, including the costs of the services of its Consultants, all overhead expenses reasonably related thereto, and Reimbursable Expenses, but without profit to Engineer on account of such services. The providing of such services will be the limit of Engineer's responsibility in this regard and, having done so, Engineer shall be entitled to payment for services and expenses in accordance with this Agreement and will not otherwise be liable for damages attributable to the lowest bona fide proposal or bid exceeding the established Construction Cost limit.

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Sanitary Sewer Line Replacement: Phase I
Garnett, KS
Estimate of Probable Cost

10/10/202

No.	Item	Est. QTY	Unit	Unit Price	Cost
1	Mobilization	1	LS	$ 300,000	$ 300,000
2	12" SDR 35 CL200 PVC	39	LF	$ 120	$ 4,680
3	10" SDR 35 CL200 PVC	62	LF	$ 100	$ 6,200
4	8" SDR 35 CL200 PVC	31,490	LF	$ 80	$ 2,519,200
5	Service Lines	432	EA	$ 1,000	$ 432,000
6	Road Patching and Full-Depth Backfill	10,000	LF	$ 250	$ 2,500,000
7	Highway bores	3	EA	$ 30,000	$ 90,000
8	4' Diameter Manhole (8' AverageDepth)	81	EA	$ 6,000	$ 486,000
9	Manhole Lining	38	EA	$ 1,400	$ 53,200
10	SCADA (4 Mission Telemetry Packages on LS)	4	LS	$ 8,500	$ 34,000
				Subtotal	**$ 6,425,280**
				Contingency 10%	**$ 642,528**
				Total Construction Cost	**$ 7,067,808**

*Manhole Inspection was used to prioritize manholes and lines.
*Based on average line and manhole depth of 8'.
*2016 CIPP on Maple Street not included, will need evaluated in 10 years.

Additional Project Costs				Cost $
1	Legal Services/Bond Counsel	LS	3%	$ 212,034
2	Easement Costs	LS		$ 10,000
3	Title Certificates for Easements	EA	$350 each (x Total)	$ 1,750
4	Acquisition of Easements	Hrly	$500 Each (x Total)	$ 2,500
5	Environmental Assessment	Hrly		$ 10,000
6	Archeological Study	LS		$ 10,000
7	Property Damage Payments	LS		$ 15,000
8	Bonding and Interest (Interim)	LS	6%	$ 424,068
			Subtotal	**$ 685,353**

Basic Engineering Services				Cost $
1	Design Phase	LS	10%	$ 706,781
2	Construction Administration	LS	2.50%	$ 176,695
3	Construction Observation (1 persons, 8 hrs per day at $120/HR)	Hrly	18 months @ 40 hrs/wk	$ 374,400
4	SWPPP	LS		$ 5,000
5	Bidding	LS		$ 12,000
6	Permitting	LS		$ 15,000
7	Environmental Mitigation	LS		$ 5,000
8	BABAA Certification Tracking	Hrly	0%	$ -
9	Meetings	LS	0%	$ -
10	Reimbursable Expenses	RMB		$ 50,700
			Subtotal	**$ 1,345,576**

Additional Engineering Services				Cost $
1	Hourly Services	Hrly	1%	$ 70,678
2	Legal Survey	Hrly		$ 20,000
3	Construction Staking	Hrly		$ 10,000
4	Reimbursable Expenses	RMB		$ 1,500
			Subtotal	**$ 102,178**

Total Professional Fees	**$ 2,133,107**
Total Project Costs	**$ 9,200,915**

Excluded Engineering Services				Cost $
1	Geotechnical	LS		$ -
2	Engineering Report	LS		$ 35,000
3	Environmental Review	LS		$ -
4	Grant Administration	LS		$ -
5	Waste Stream Summary	LS		$ 4,800
6	Anti-Degredation Report	LS		$ -
7	Reimbursable Expenses	Hrly		$ -
			Subtotal	**$ 39,800**

Midwest Engineering Group, LLC

This is **EXHIBIT G**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Insurance

Paragraph 6.05 of the Agreement is supplemented to include the following agreement of the parties:

G6.05 *Insurance*

A. The limits of liability for the insurance required by Paragraph 6.05.A and 6.05.B of the Agreement are as follows:

1. By Engineer:

a. Workers' Compensation: Statutory

b. Employer's Liability --

1) Bodily injury, each accident: $ 1,000,000
2) Bodily injury by disease, each employee: $ 1,000,000
3) Bodily injury/disease, aggregate: $ 1,000,000

c. General Liability --

1) Each Occurrence (Bodily Injury and Property Damage): $ 1,000,000
2) General Aggregate: $ 2,000,000

d. Excess or Umbrella Liability --

1) Per Occurrence: $ 1,000,000
2) General Aggregate: $ 1,000,000

e. Automobile Liability --Combined Single Limit (Bodily Injury and Property Damage):

$ 1,000,000

f. Professional Liability –

1) Each Claim Made $ 1,000,000
2) Annual Aggregate $ 1,000,000

g. Other (specify): $ 0

2. By Owner:

a. Workers' Compensation: Statutory

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b. Employer's Liability --

1)	Bodily injury, Each Accident	$ 500,000
2)	Bodily injury by Disease, Each Employee	$ 500,000
3)	Bodily injury/Disease, Aggregate	$ 500,000

c. General Liability --

1)	General Aggregate:	$ 1,000,000
2)	Each Occurrence (Bodily Injury and Property Damage):	$ 1,000,000

d. Excess Umbrella Liability

1)	Per Occurrence:	$ 0
2)	General Aggregate:	$ 0

e. Automobile Liability – Combined Single Limit (Bodily Injury and Property Damage):

$ 1,000,000

f. Other (specify): $ 0

B. *Additional Insureds:*

1. The following individuals or entities are to be listed on Owner's general liability policies of insurance as additional insureds:

a. Midwest Engineering Group, LLC
Engineer

b. **Surveyor TBD**
Engineer's Consultant

c. _____
Engineer's Consultant

d. _____
[other]

2. During the term of this Agreement the Engineer shall notify Owner of any other Consultant to be listed as an additional insured on Owner's general liability policies of insurance.

3. The Owner shall be listed on Engineer's general liability policy as provided in Paragraph 6.05.A.

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/03/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Carpenter & Company, Inc. 8301 State Line Road, Ste. G-A Kansas City MO 64114	**CONTACT NAME:** Ann Talbott **PHONE (A/C, No, Ext):** (816) 932-9333 **FAX (A/C, No):** (816) 444-7935 **E-MAIL ADDRESS:** ann@carpcomp.com
INSURED Midwest Engineering Group, LLC 1476 1300th St Iola KS 66749 (918) 264-9405	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** INSURER A : U.S. Specialty Insurance Company — 29599 INSURER B : Travelers Property Casualty Comp — 25674 INSURER C : The Travelers Indemnity Co — 25666 INSURER D : INSURER E : INSURER F :

COVERAGES **AT** **CERTIFICATE NUMBER:** Cert ID 30606 (1) **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR			680-4Y207242-25-47	06/24/2025	06/24/2026	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
B	X UMBRELLA LIAB X OCCUR			CUP-4Y210105-25-47	06/24/2025	06/24/2026	EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 2,000,000
	DED X RETENTION $ 10,000							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N / A					E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Professional Liability			USS2535572	04/01/2025	04/01/2026	Per Claim	$ 2,000,000
							Aggregate	$ 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

For information

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Ann Talbott

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CERTIFICATE OF LIABILITY INSURANCE

Acct#: 2755857

DATE (MM/DD/YYYY): 08/19/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC 3657 Briarpark Dr., Suite 700 Houston, TX 77042	**CONTACT NAME:** **PHONE (A/C, No, Ext):** 888-828-8365 **FAX (A/C, No):** **E-MAIL ADDRESS:** insperitycerts@locktonaffinity.com
INSURED MIDWEST ENGINEERING GROUP, LLC 1476 1300TH ST STE A IOLA, KS 66749-1861	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** INSURER A : Indemnity Insurance Company of North America / 43575 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS		☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS				BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		C73910778	10/01/2025	10/01/2026	X PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

4303 - 585634 14 - 29 AUTOALL FOR AADC 640
Midwest Engineering Group LLC
1476 1300th St Ste A
Iola, KS 66749-1861

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 07/02/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

State Farm

Terry Sparks
15 W Madison

Iola KS 667493201

CONTACT NAME: Terry Sparks
PHONE (A/C, No, Ext): 620-365-7311 **FAX (A/C, No):**
E-MAIL ADDRESS: terry.sparks.b563@statefarm.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : State Farm Mutual Automobile Insurance Company	25178
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

MIDWEST ENGINEERING GROUP, LLC
1476 1300TH ST

IOLA KS 667491861

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD INSD	SUB WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐ **COMMERCIAL GENERAL LIABILITY**						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
A	**AUTOMOBILE LIABILITY**	N	N	350 7648-F24-16	06/24/2025	12/24/2025	COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$ 1,000,000
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS			350 7647-F24-16	06/24/2025	12/24/2025	BODILY INJURY (Per accident)	$ 1,000,000
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			350 7646-F24-16	06/24/2025	12/24/2025	PROPERTY DAMAGE (Per accident)	$ 1,000,000
				350 7649-F24-16	06/24/2025	12/24/2025		$
	☐ **UMBRELLA LIAB** ☐ OCCUR						EACH OCCURRENCE	$
	☐ **EXCESS LIAB** ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A					☐ PER STATUTE ☐ OTH-ER	$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐						E.L. EACH ACCIDENT	$
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

This form was system-generated on 07/02/2025 .

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This is **EXHIBIT H**, consisting of **1** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____ _____.

Dispute Resolution

Paragraph 6.09 of the Agreement is supplemented to include the following agreement of the parties:

H6.08 *Dispute Resolution*

A. *Mediation*: Owner and Engineer agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation by a mediator or mediation service mutually agreed to by the parties. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 days. If such mediation is unsuccessful in resolving a Dispute, then (1) the parties may mutually agree to a dispute resolution of their choice, or (2) either party may seek to have the Dispute resolved by a court of competent jurisdiction.

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This is **EXHIBIT I**, consisting of **1** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Limitations of Liability

Paragraph 6.11 of the Agreement is supplemented to include the following agreement of the parties:

A. *Limitation of Engineer's Liability*

1. *Engineer's Liability Limited to Amount of Engineer's Compensation:* To the fullest extent permitted byLaws and Regulations, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, members, partners, agents, employees, and Consultants, to Owner and anyone claiming by, through, or under Owner for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from, or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity obligations, or warranty express or implied of Engineer or Engineer's officers, directors, members, partners, agents, employees, or Consultants shall not exceed the total compensation received by Engineer under this Agreement.

2. *Exclusion of Special, Incidental, Indirect, and Consequential Damages:* To the fullest extent permitted by Laws and Regulations, and notwithstanding any other provision in the Agreement, consistent with the terms of Paragraph 6.11, the Engineer and Engineer's officers, directors, members, partners, agents, Consultants, and employees shall not be liable to Owner or anyone claiming by, through, or under Owner for any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes, including but not limited to: **loss of use of equipment or of the facility, loss of financing, and regulatory fines.**

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This is **EXHIBIT J**, consisting of **1** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

Special Provisions

Not used.

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This is **EXHIBIT K**, consisting of **2** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. _____

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement:

Owner:

Engineer:

Project:

Nature of Amendment: [Check those that are applicable and delete those that are inapplicable.]

____ Additional Services to be performed by Engineer

____ Modifications to services of Engineer

____ Modifications to responsibilities of Owner

____ Modifications of payment to Engineer

____ Modifications to time(s) for rendering services

____ Modifications to other terms and conditions of the Agreement

Description of Modifications:

Here describe the modifications, in as much specificity and detail as needed. Use an attachment if necessary.

Agreement Summary:

Original agreement amount:	$_____
Net change for prior amendments:	$_____
This amendment amount:	$_____
Adjusted Agreement amount:	$_____

Change in time for services (days or date, as applicable): _____

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:	ENGINEER:
By: _____	By: _____
Print name: _____	Print name: _____
Title: _____	Title: _____
Date Signed: _____	Date Signed: _____

This is **EXHIBIT L**, consisting of **5** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

KDHE SRF Contract Provisions for Consultant Contracts

Engineer shall comply with any and all KDHE State Revolving Fund contract provisions for consultant contracts as attached in this Appendix and includes:

A. State of Kansas Act Against Discrimination Contract Provision Certification Form

B. EPA Certificate Regarding Lobbying; Certification for Contracts, Grants, Loans and Cooperative Agreements

C. Contract Provisions for Equal Opportunity

D. Contract Provisions for the Kansas Act Against Discrimination

E. Contract Provisions for Restrictions on Lobbying

F. Contract Provisions for the Trafficking Victims Protection Act of 2000

G. Contract Provisions for Suspension and Debarment

H. Contract Provisions for Non Discrimination

KDHE SRF CONTRACT PROVISIONS FOR CONSULTANT CONTRACTS

STATE OF KANSAS
ACT AGAINST DISCRIMINATION
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

(1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;

(2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;

(3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;

(4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;

(5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO.

MUNICIPALITY City of Garnett, KS

CONTRACTOR'S SIGNATURE 

TITLE Principal

SRF PROJECT NO. 3125

DATE 10/10/2025

EPA United States Environmental Protection Agency

KDHE PROJECT #

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

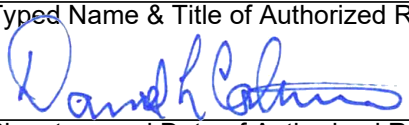
(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

Daniel L. Coltrane, P.E. | Principal
Typed Name & Title of Authorized Representative


10/10/2025
Signature and Date of Authorized Representative

Contract Provisions for the Kansas Act Against Discrimination

(a) Except as provided by subsection (c), every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:

(1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;

(2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;

(3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;

(4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;

(5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

(b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.

(c) The provisions of this section shall not apply to a contract entered into by a contractor:

(1) Who employs fewer than four employees during the term of such contract; or

(2) Whose contracts with the governmental entity letting such contract cumulatively total $5,000 or less during the fiscal year of such governmental entity.

Contract Provisions for Restrictions on Lobbying

The Contractor agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying. **A Certification form must be submitted with the bid documents.**

Contract Provisions for the Trafficking Victims Protection Act of 2000

The Contractor, its employees, sub-contractors, and sub-contractors employees under any SRF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

Contract Provisions for Suspension and Debarment

The Contractor certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Responsibilities of Participants Regarding Transactions." The Contractor must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled "Covered Transactions," includes a term or condition requiring compliance with Subpart C. The Contractor agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Contract Provisions for Non Discrimination

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

This is **EXHIBIT K**, consisting of **4** pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated _____.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. __1__

The Effective Date of this Amendment is: _____.

Background Data

Effective Date of Owner-Engineer Agreement:

Owner: City of Garnett, Kansas

Engineer: Midwest Engineering Group, LLC

Project: Sanitary Sewer Collection System Replacement (KWPCRF No. C20 3125-01)

Nature of Amendment:

__x__ Additional Services to be performed by Engineer

__x__ Modifications of payment to Engineer

__x__ Modifications to time(s) for rendering services

Description of Modifications:

The intent of the Amendment No. 1 is to increase Engineer-provided scope of services to Phase II. (The original Agreement includes Phase I only.)

Modify A1.03 Paragraph D as follows:

A1.03 *Final Design Phase*

D. The number of prime contracts for Work designed or specified by Engineer upon which the Engineer's compensation has been established under this Agreement is ~~**1**~~ **2**. If more prime contracts are awarded, Engineer shall be entitled to an equitable increase in its compensation under this Agreement.

Modify A1.02 Preliminary Design Phase Paragraph A as follows:

10. Furnish **3** review copies of the Preliminary Design Phase documents, opinion of probable Construction Cost, and any other Preliminary Design Phase deliverables to Owner within ~~**90**~~ **120** days of authorization to proceed with this phase, and review them with Owner. Within **30** days of receipt, Owner shall submit to Engineer any comments regarding the furnished items.

Modify A1.03 Final Design Phase Paragraph A as follows:

1. Furnish for review by Owner, its legal counsel, and other advisors, **3** copies of the final Drawings and Specifications, assembled drafts of other Construction Contract Documents, the draft bidding-related documents (or requests for proposals or other construction procurement documents), and any other Final Design Phase deliverables, within ~~**180**~~ **240** days of authorization to proceed with the Final Design Phase, and review them with Owner. Within **30** days of receipt, Owner shall submit to Engineer any comments regarding the furnished items, and any instructions for revisions.

All compensation amounts shown below is for Engineer-provided Basic, Resident Project Representative, and Additional Services for Phase II. These amounts will be in addition to those in the original Agreement. Compensation amounts in the original Agreement were to provide services for Phase I.

Add to C2.01 Paragraph A as follows:

C2.01 *Compensation for Basic Services (other than Resident Project Representative) – Lump Sum Method of Payment*

A. Owner shall pay Engineer for Basic Services set forth in Exhibit A, except for services of Engineer's Resident Project Representative, if any, as follows:

1. A Lump Sum amount of **$915,083 (Phase II)** based on the following estimated distribution of compensation:

a.	Study and Report Phase	$ N/A	
b.	Design Phase	$696,326	Lump Sum
c.	SWPPP	$0	Lump Sum
d.	Permitting	$15,000	Lump Sum
e.	Environmental Mitigation	$5,000	Lump Sum
f.	Bidding and Negotiating Phase	$12,000	Lump Sum
g.	Construction Phase	$174,082	Lump Sum
h.	Reimbursable Expenses	$12,675	As Incurred

Add to C2.04 Paragraph A as follows:

C2.04 *Compensation for Resident Project Representative Basic Services – Standard Hourly Rates Method of Payment*

A. *Owner shall pay Engineer for Resident Project Representative Basic Services as follows:*

1. *Resident Project Representative Services:* For services of Engineer's Resident Project Representative under Paragraph A1.05.A of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly

Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total compensation under this paragraph is estimated to be **$412,425 (Phase II)** based upon **$374,400** full-time RPR services on an eight-hour workday, Monday through Friday, over a **18-month** ~~day~~ construction schedule and **$38,025 in Reimbursable Expenses**.

Add to C2.05 Paragraph A as follows:

C2.05 Compensation for Additional Services – Standard Hourly Rates Method of Payment

A. Owner shall pay Engineer for Additional Services, if any, as follows:

1. *General*: For services of Engineer's personnel engaged directly on the Project pursuant to Paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under Paragraph A2.01.A.20, (which if needed shall be separately negotiated based on the nature of the required consultation or testimony) an amount equal to the cumulative hours charged to the Project by each class of Engineer's personnel times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus related Reimbursable Expenses and Engineer's Consultant's charges, if any. The total estimated compensation under this paragraph is **$101,133 (Phase II)**, based on the following estimated distribution of compensation:

a.	Additional Engineering	$69,633	Hourly
b.	Legal Survey	$20,000	Hourly
c.	Construction Staking	$10,000	Hourly
d.	Reimbursable Expenses	$1,500	As Incurred

Agreement Summary:

Original agreement amount:	$1,447,754
Net change for prior amendments:	$n/a
This amendment amount:	$1,428,641
Adjusted Agreement amount:	$2,876,395

Change in time for services (days or date, as applicable): __+90 days___

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect.

OWNER:	ENGINEER:
City of Garnett, Kansas	Midwest Engineering Group, LLC
By:	By:
Print name: Mark Locke	Print name: Daniel L. Coltrane, P.E.
Title: Mayor	Title: Principal
Date Signed:	Date Signed:

Sanitary Sewer Line Replacement: Phase I
Garnett, KS
Estimate of Probable Cost

10/10/202

No.	Item	Est. QTY	Unit	Unit Price	Cost
1	Mobilization	1	LS	$ 300,000	$ 300,000
2	12" SDR 35 CL200 PVC	39	LF	$ 120	$ 4,680
3	10" SDR 35 CL200 PVC	62	LF	$ 100	$ 6,200
4	8" SDR 35 CL200 PVC	31,490	LF	$ 80	$ 2,519,200
5	Service Lines	432	EA	$ 1,000	$ 432,000
6	Road Patching and Full-Depth Backfill	10,000	LF	$ 250	$ 2,500,000
7	Highway bores	3	EA	$ 30,000	$ 90,000
8	4' Diameter Manhole (8' AverageDepth)	81	EA	$ 6,000	$ 486,000
9	Manhole Lining	38	EA	$ 1,400	$ 53,200
10	SCADA (4 Mission Telemetry Packages on LS)	4	LS	$ 8,500	$ 34,000
				Subtotal	**$ 6,425,280**
				Contingency 10%	**$ 642,528**
				Total Construction Cost	**$ 7,067,808**

*Manhole Inspection was used to prioritize manholes and lines.
*Based on average line and manhole depth of 8'.
*2016 CIPP on Maple Street not included, will need evaluated in 10 years.

Additional Project Costs				Cost $
1	Legal Services/Bond Counsel	LS	3%	$ 212,034
2	Easement Costs	LS		$ 10,000
3	Title Certificates for Easements	EA	$350 each (x Total)	$ 1,750
4	Acquisition of Easements	Hrly	$500 Each (x Total)	$ 2,500
5	Environmental Assessment	Hrly		$ 10,000
6	Archeological Study	LS		$ 10,000
7	Property Damage Payments	LS		$ 15,000
8	Bonding and Interest (Interim)	LS	6%	$ 424,068
			Subtotal	**$ 685,353**

Basic Engineering Services				Cost $
1	Design Phase	LS	10%	$ 706,781
2	Construction Administration	LS	2.50%	$ 176,695
3	Construction Observation (1 persons, 8 hrs per day at $120/HR)	Hrly	18 months @ 40 hrs/wk	$ 374,400
4	SWPPP	LS		$ 5,000
5	Bidding	LS		$ 12,000
6	Permitting	LS		$ 15,000
7	Environmental Mitigation	LS		$ 5,000
8	BABAA Certification Tracking	Hrly	0%	$ -
9	Meetings	LS	0%	$ -
10	Reimbursable Expenses	RMB		$ 50,700
			Subtotal	**$ 1,345,576**

Additional Engineering Services				Cost $
1	Hourly Services	Hrly	1%	$ 70,678
2	Legal Survey	Hrly		$ 20,000
3	Construction Staking	Hrly		$ 10,000
4	Reimbursable Expenses	RMB		$ 1,500
			Subtotal	**$ 102,178**

Total Professional Fees	**$ 2,133,107**
Total Project Costs	**$ 9,200,915**

Excluded Engineering Services				Cost $
1	Geotechnical	LS		$ -
2	Engineering Report	LS		$ 35,000
3	Environmental Review	LS		$ -
4	Grant Administration	LS		$ -
5	Waste Stream Summary	LS		$ 4,800
6	Anti-Degredation Report	LS		$ -
7	Reimbursable Expenses	Hrly		$ -
			Subtotal	**$ 39,800**

Midwest Engineering Group, LLC

Sanitary Sewer Line Replacement: Phase II
Garnett, KS
Estimate of Probable Cost

10/10/202

No.	Item	Est. QTY	Unit	Unit Price	Cost
1	Mobilization	1	LS	$ 300,000	$ 300,000
2	8" SDR 35 CL200 PVC	31,303	LF	$ 80	$ 2,504,240
3	Service Lines	432	EA	$ 1,000	$ 432,000
4	Road Patching and Full-Depth Backfill	10,000	LF	$ 250	$ 2,500,000
5	Highway bores	2	EA	$ 30,000	$ 60,000
6	4' Diameter Manhole (8' AverageDepth)	89	EA	$ 6,000	$ 534,000
				Subtotal	**$ 6,330,240**
			Contingency	**10%**	**$ 633,024**
				Total Construction Cost	**$ 6,963,264**

*Manhole Inspection was used to prioritize manholes and lines.
*Based on average line and manhole depth of 8'.
*2016 CIPP on Maple Street not included, will need evaluated in 10 years.

Additional Project Costs				Cost $
1	Legal Services/Bond Counsel	LS	3%	$ 208,898
2	Easement Costs	LS		$ 10,000
3	Title Certificates for Easements	EA	$350 each (x Total)	$ 1,750
4	Acquisition of Easements	Hrly	$500 Each (x Total)	$ 2,500
5	Environmental Assessment	Hrly		$ 10,000
6	Archeological Study	LS		$ 10,000
7	Property Damage Payments	LS		$ 15,000
8	Bonding and Interest (Interim)	LS	6%	$ 417,796
			Subtotal	**$ 675,944**

Basic Engineering Services				Cost $
1	Design Phase	LS	10%	$ 696,326
2	Construction Administration	LS	2.50%	$ 174,082
3	Construction Observation (1 persons, 8 hrs per day at $120/HR)	Hrly	18 months @ 40 hrs/wk	$ 374,400
4	SWPPP	LS		$ -
5	Bidding	LS		$ 12,000
6	Permitting	LS		$ 15,000
7	Environmental Mitigation	LS		$ 5,000
8	BABAA Certification Tracking	Hrly	0%	$ -
9	Meetings	LS	0%	$ -
10	Reimbursable Expenses	RMB		$ 50,700
			Subtotal	**$ 1,327,508**

Additional Engineering Services				Cost $
1	Hourly Services	Hrly	1%	$ 69,633
2	Legal Survey	Hrly		$ 20,000
3	Construction Staking	Hrly		$ 10,000
4	Reimbursable Expenses	RMB		$ 1,500
			Subtotal	**$ 101,133**

Total Professional Fees	**$**	**2,104,584**
Total Project Costs	**$**	**9,067,848**

Excluded Engineering Services				Cost $
1	Geotechnical	LS		$ -
2	Engineering Report	LS		$ 35,000
3	Environmental Review	LS		$ -
4	Grant Administration	LS		$ -
5	Waste Stream Summary	LS		$ 4,800
6	Anti-Degredation Report	LS		$ -
7	Reimbursable Expenses	Hrly		$ -
			Subtotal	**$ 39,800**



C-HAWKK CONSTRUCTION EST 1989

Traffic Control • Striping • Signage

785-542-1800

924 Locust St • Eudora, KS 66025

www.c-hawkk.com

KCA KANSAS CONTRACTORS ASSOCIATION

ATSSA Safer Roads Save Lives

Project # City of Garnett **Quote Date:** **October 20, 2025**

County Anderson

Job Park Road Paint

Bid Item #	Description	Units	Quantity	Per Unit	Total
1	Park Road Paint **Items within a total are tied.**	LS	1.0	$ 10,800.00	$ 10,800.00
				TOTAL	$ 10,800.00

Conditions or Notes:

*Sales tax IS included.

*If nessecary, cleaning of the road is the responsibility of the prime contractor.

*These prices include only one mobilization to install permanent markings

Prices include 6" white edge line and 4" double yellow from 59 Highway to NE Neosho Rd

*If at any time the Contractor wishes to change the phasing of the contract, the Contractor must notify C-HAWKK., in writing of the proposed changes. C-HAWKK may ask for additional money to cover additional costs and mobilizations not originally covered in bid. The Contractor shall assume all additional costs required.

*C_HAWKK, will not warranty any taping, painting or durable pavement markings that are applied beyond the Manufacturers specifications.

*Please be advised that these are the limits of insurance carried for this bid, any additional limits, or endorsements such as additional insured or waivers of subrogation must be requested and approved as they may change the bid.

**Auto Liability- $1,000,000.00 Combined Single Limit

** General Liability- $1,000,000.00 Occurance/$2,000,000.00 Aggregate

** Workers Compensation

- Statutory Limits
- $1,000,000,00 Each Accident Bodily Injury by Accident
- $1,000,000.00 Each Employee Bodily Injury by Disease
- $1,000,000.00 Policy Limit Bodily Injury by Disease
- Excess Liability/Umbrella- $5,000,000.00 Limit

*All conditions and notes must be included on any subcontracts presented to C-HAWKK.

*Bond is not included in price. If prime contractor requires bond, please add 1.0 % of total to pricing above.

*If conditions or notes need to be modified or adjusted, please call the number listed below.

*C-HAWKK will not perform work without written approval prior to beginning work.

*This quote will expire if not used within 30 days from the letting date.

If contract is awarded, Please email all contracts and supporting documents to Ddavis@c-hawkk.com

Tannyr Shelton
Tshelton@c-hawkk.com
785-690-0025

Acceptance Signature Date:

Precision Striping LLC
PO Box 1239
Lawrence, KS 66044 US
PrecisionStripingKS@gmail.com

Estimate

ADDRESS
City of Garnett 131 West Fifth Avenue Garnett, KS 66032

ESTIMATE #	DATE	
5375	10/20/2025	

ACTIVITY	QTY	RATE	AMOUNT
PVMT MRK (Paint) Striping of West Park Road. North Maple Street to Ne Neosho Rd. Double Yellow Centerline with White Edge Line. Paint to include glass beads for reflectivity. Length of roadway 5,120 LF	1	10,500.00	10,500.00

All Items on quote are to remain tied. General Contractor must receive written approval from PS in order to untie items.

PS requires (10) days written notice prior to notice to proceed date for scheduling work.

PS will not warranty any work installed outside of the manufacturer recommendations.

This bid is only valid for 30 calendar days without any notification.

Sales Tax will be charged unless tax exemption certificate is provided.

Primary contractor will be responsible for any daily set ups, daily take downs, daily maintenance and flagging personnel.

Price includes the insurance requirements as specified in Section 107.10 of the Standard Specifications for State Road and Bridge Construction, Kansas Department of Transportation.

This quotation and all notes shall be included as part of Precision Striping's subcontract for the job.

SUBTOTAL	10,500.00
TAX	0.00
TOTAL	**$10,500.00**

Accepted By

Accepted Date

Alpha™ III

It Won't Let You Down

- 14 yd³ to 32 yd³ body sizes available
- Up to 900 lbs/yd³ compaction
- Large 3.0 yd³ hopper
- Single piece body walls for increased strength and seamless apperance
- Largest hopper sweep in the industry
- 22 second packing cycle (with regen valve option)
- Residential and Light Commercial packages available
- Hopper shape minimizes pre-compaction, reducing wear and maximizing payload
- Packer and Carrier Slide Shoes with Chromium overlay extend service life and reduce maintenance points
- Low load sill height of 5" below frame
- Fully integrated Labrie CNG system – roof , frame and back of cab mount – 50 to 100 DGE available



Body Specifications	Residential	Light Commercial
Body Trough Floor	5/16" 50W 50,000psi	5/16" 50W 50,000psi
Body Sides	10ga A1011 80,000psi	10ga A1011 80,000psi
Body Roof	10ga A1011 80,000psi	10ga A1011 80,000psi
Body Ramp Liners	-	1/4" A715 GR80 80,000psi

Hopper Specifications	Residential	Light Commercial
Hopper Size (yd³)	3.0	3.0
Hopper Opening Width	84"	84"
Hopper Opening Height	61-1/4"	61-1/4"
Hopper Depth	16"	16"
Loading Sill Below Chassis Frame	5"	5"
Hopper Floor	3/16" 100QT 100,000psi (AR450, 175,000 psi optional)	1/4" 100QT 100,000psi (AR450, 175,000 psi optional)
Hopper Sides (upper)	3/16" 50W 50,000psi (AR450, 175,000 psi optional)	3/16" 50W 50,000psi (AR450, 175,000 psi optional)
Hopper Sides (lower)	3/16" 50W 50,000psi (AR450, 175,000 psi optional)	1/4" 50W 50,000psi (AR450, 175,000 psi optional)

Hydraulic Specs	Residential	Light Commercial
Pump	Gear	Gear
Pump Capacity	48 gpm @ 1350rpm	48 gpm @ 1350rpm
Max. Operating Pressure	2,150 psi	2,150 psi
Oil Reservoir	50 gal	50 gal

Cylinder Specifications	Residential	Light Commercial
Ejector Cylinder (14yd³ bodies)	1 stage 4-1/2" bore x 43" stroke	1 stage 4-1/2" bore x 43" stroke
Ejector Cylinder (16yd³ bodies)	2 stages 5-1/2" bore x 54-1/2" stroke	2 stages 5-1/2" bore x 54-1/2" stroke
Ejector Cylinder (18yd³ bodies)	2 stages 5-1/2" bore x 66-1/2" stroke	2 stages 5-1/2" bore x 66-1/2" stroke
Ejector Cylinder (20yd³ bodies)	2 stages 5-1/2" bore x 78-1/2" stroke	2 stages 5-1/2" bore x 78-1/2" stroke
Ejector Cylinder (25yd³ bodies)	3 stages 6-1/2" bore x 115-9/16" stroke	3 stages 6-1/2" bore x 115-9/16" stroke
Ejector Cylinder (29yd³ bodies)	4 stages 6-1/2" bore x 147-7/8" stroke	4 stages 6-1/2" bore x 147-7/8 stroke
Ejector Cylinder (32yd³ bodies)	5 stages 7-1/2" bore x 170-5/16" stroke	5 stages 7-1/2" bore x 170-5/16" stroke
Packer Cylinders	4-1/2" bore x 2-1/2" rod x 32-1/2" stroke	4-1/2" bore x 2-1/2" rod x 32-1/2" stroke
Carrier Cylinders	5-1/2" bore x 2-1/2" rod x 37" stroke	5-1/2" bore x 2-1/2" rod x 37" stroke
Tailgate Cylinders	4" bore x 3-1/2" rod x 32-11/16" stroke	4" bore x 3-1/2" rod x 32-11/16" stroke

Note: Specifications subject to change without notice

EnviroLink™ SMARTER COLLECTION

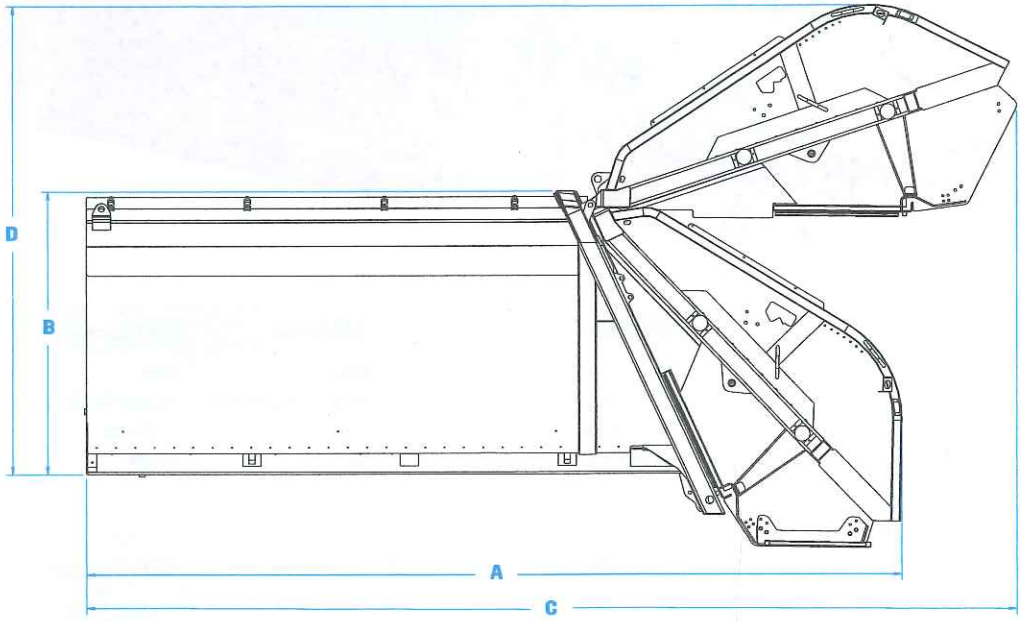
EV CNG

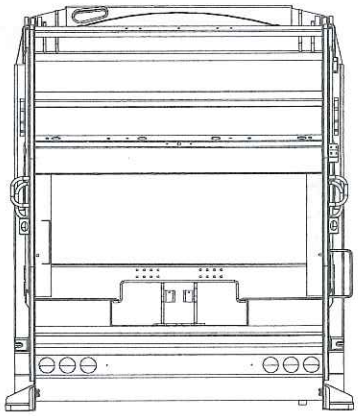
Alpha™ III

Performance Specifications	Residential	Light Commercial
Packer/Carrier Cycle Time (with regen)	22-24 sec	22-24 sec
Packer/Carrier Cycle Time (without regen)	26-28 sec	26-28 sec
Tailgate Open	10 sec @ 700 rpm	10 sec @ 700 rpm
Tailgate Close (with Safety Flow limiter)	30 sec @ 700 rpm	30 sec @ 700 rpm

Ejector Specifications	Residential	Light Commercial
Ejector Panel Face Plate	3/16" 50W 50,000psi	3/16" 50W 50,000psi

Packer-Carrier Specs	Residential	Light Commercial
Compaction ratio (lbs/yd³)	900	900
Packer Panel Face Plate	3/16" 50W 50,000psi	3/16" 50W 50,000psi
Carrier Panel Face Plate	7ga 50W 50,000psi	7ga 50W 50,000psi





Body Dimensions	14yd³	16yd³	18yd³	20yd³	25yd³	29yd³	32yd³
A. Overall Length, Tailgate Closed (in.)	192	205	218	230	269	302	325
Overall Width (in.)	102	102	102	102	102	102	102
B. Overall Height Above Frame, Tailgate Closed (in.)	93	93	93	93	93	93	93
C. Overall Length, Tailgate Open (in.)	230	243	255	268	307	340	363
D. Overall Height Above Frame, Tailgate Open (in.)	154	154	154	154	154	154	154

KEY EQUIPMENT® & SUPPLY CO.

Quality RENTS®

October 1, 2025

Sourcewell

Donald Dilley
City of Garnett
131 West Fifth Ave
Garnett, KS 66032

Sourcewell Contract#: 110223-LEG
Sourcewell Member#: 98088

Dear Donnie,

Key Equipment & Supply Company is pleased to present a Leach Alpha III 20 Cubic Yard Rear Load Refuse Truck mounted on the chassis of your choice. Mounting will be by Labrie in San Louis, Mexico.

ONE **New Leach 20 Cubic Yard Alpha III Curved Shell Body Rear Load Refuse Packer Body** mounted on an International Chassis, including the following standard features:

Tailgate with watertight seal	Heavy duty packer and carrier plates
Ejection panel: full eject	Signal button on each side of tailgate, with buzzer in cab
Back up alarm	
Adjustable riding steps w grab handles	5 lb fire extinguisher, first aid kit, flare kit, triangle kit
Engine speed-up system	Safety vests, (3)
Tailgate ajar alarm	Lights and reflectors to meet FMVSS #108
Upper Light bar assembly	Street side body access door
Filter element	Dupont, Imron Elite SS paint (white)
Gear type hydraulic pump	Telescopic ejection cylinder
12 month warranty	5/16" full length 50,000 PSI trough floor
Drive Shaft, PTO to pump	Tailgate props mounted outside of tailgate
Power Take-off (PTO)	Manual tailgate latches
Remote pump with mounting bracket	3 cubic yard hopper
¼" 50,000 PSI floor beside trough	80,000 PSI body sides & top

Plus the following Optional Accessories:

Hardox hopper floor and sides AR450
Hardox ¼" apron liners AR450
Married pump
Regen valve on packer cylinders
Side door with folding ladder
Two hopper LED work lights in cages
Two work lights on tailgate sides
LED alternating LED lights in upper light bar

LED alternating LED lights in upper front body panel
Envirolink back up camera with 7" color LCD monitor on dash

12,000 pound reeving cylinder, push bar and container ears and latches
Perkins D6220 rotary tipper installed center of hopper
20 pound fire extinguisher
High pressure hydraulic filter
Broom and shovel holders both sides of tailgate
Body painted white
Factory mounting

Total Invoice Amount: **$273,084.20**

***Includes mounting, installation, freight and delivery and training for operators and service technicians.**

Delivery in approximately 170 days A.R.C.

Due to the potential impact of tariffs on material costs, import fees, and overall pricing, the parties acknowledge that any changes in tariff regulations that significantly affect the cost of goods or services under this agreement may require renegotiation of pricing or, if necessary, cancellation of the order. If such a situation arises, Key Equipment & Supply reserves the right to modify or terminate the order upon written notice to the buyer, with any deposits or payments subject to a mutually agreed resolution.

Thank you for the opportunity and your consideration of Key Equipment and Supply Company and the Labrie Environmental Group. If you need any further information, please call me at 314-616-8056. You can also visit us on the web at www.keyequipment.com and link to Leach Company's website which can be found at www.labriegroup.com.

Sincerely,

Steven Hyink

Steven Hyink
Refuse Specialist

COBRA™

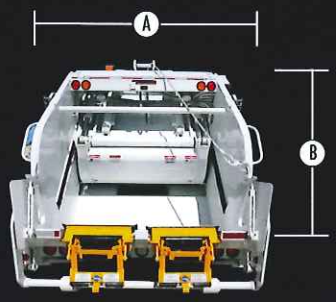
SERIES



STRIKING THE PERFECT BALANCE

There are many reasons why this rear loader is the contractor's choice. The Cobra™ is equipped with a large customizable hopper on a single-axle chassis and automatic tailgate locks with outside level controls. Not only does this refuse truck include one of the highest compaction bodies in the industry, and a variety of steel and plastic container handling options, the Cobra™ manages it all and continues to dominate the industry.

COBRA™





GENERAL SPECIFICATIONS

Model	16 C	18 C	20 C
Body Capacity	16 yd³	18 yd³	20 yd³
Body Width (A)	96"	96"	96"
Body Height (B)	84"	84"	84"
Body Length (C)	223.5"	230.5"	248"
*Approx. Body Weight	10,323 lbs	10,760 lbs	11,227 lbs
Hopper Capacity	3.2 yd³	3.2 yd³	3.2 yd³
Hopper Opening Width	80"	80"	80"
Hopper Load Height	Frame	Frame	Frame
Hopper Cycle Time	23-25 secs	23-25 secs	23-25 secs

MINIMUM CHASSIS SPECIFICATIONS (STANDARD)

Model	16 C	18 C	20 C
**Minimum GVWR	31,000 lbs	33,000 lbs	33,000 lbs
Cab to Trunnion	114"	120"	140"

HYDRAULIC CYLINDER SPECIFICATIONS (STANDARD)

Model	16 C	18 C	20 C
Slide Cylinders (2)	4.5"	4.5"	4.5"
Sweep Cylinders (2)	5"	5"	5"
Tailgate Cylinders (2)	4"	4"	4"
Ejection Cylinder	4-Stage 6.5"	4-Stage 6.5"	4-Stage 6.5"

BODY CONSTRUCTION

Roof & Sides	10 gauge	80K GR
Floor (center)	¼"	50K GR
Floor (sides)	10 gauge	80K GR
Ejection Panel	10 gauge	50K GR
Sweep Panel	¼"	80K GR
Tailgate (upper & lower)	10 gauge	50K GR
Hopper Floor	¼"	50K GR
Hopper Floor (back)	¼"	100K GR
Slide Panel	7 gauge	50K GR

HYDRAULIC SYSTEMS

Oil Reservoir	45 gal
Oil Flow w/std. pump	29 gpm
Max Operating Pressure	2,300 psi
Engine RPM for STD gpm	1,200-1,500
Hydraulic Hoses	4-to-1 burst
Return Filter	10 micron

STANDARD EQUIPMENT

- Semi automatic cycling
- Accelerator kit
- Auto-lock tailgate
- Back up alarm
- LED lights
- Hydraulic tank temp gauge
- Right-side hydraulic tank access port
- ICC lights and reflectors
- Sight gauge on oil tank
- Chrome cylinder rods
- Side access door
- Driver alert buzzer
- Tailgate ajar indicator
- Upper rear lights
- Adjustable rear riding steps
- Imron elite productive paint
- Pump
- Color rear vision camera system

OPTIONAL EQUIPMENT

- Special lighting
- PTO
- Container lifts (commercial & residential)
- Pack at idle
- Hopper liners
- Upgraded steel package
- Body scale systems
- CNG fueling system
- Axalta Imron Elite finish paint

*Approximate Body Weight empty and exclusive of options.

**Any Chassis sent to Scranton Manufacturing with less than the minimum guideline requirements will not be mounted. (Chassis must be capable of carrying the net weight of the body plus the weight of the refuse collected.)

AUTHORIZED NEW WAY DISTRIBUTOR

Elliott Equipment Company
14219 Norby Rd
Grandview, MO 64030
Ph: 816-761-4840
www.elliottequipco.com

CNG AVAILABLE ON ALL MODELS

Proudly USA Made

Sourcewell Formerly NJPA
Awarded Contract
Contract # 091219-NWY

NEW WAY® Driving The Difference®

a quality product of McLaughlin FAMILY COMPANIES · 800 831 1858 · www.newwaytrucks.com

21-2169 REV 04-21

COMMUNITY LEASING PARTNERS

Phone: 888.777.7850
Fax: 888.777.7875
Cell: 785.313.3154
215 S. Seth Child Road
Manhattan, KS 66502
www.clpusa.net

September 11, 2025

Customer Name: **Garnett, KS**

Equipment: One 2025 PB 537 - New Way Cobra 20 Yard Packer
Sales Representative: Kevin Hilgendorf @ Elliott Equipment
Delivery: Immediate

Community Leasing Partners, a Division of *Community First National Bank*, is pleased to present the following financing options for your review and consideration.

Option 1

Total Cost:	$	240,639.00	Payment Frequency:	Annual
Down Payment:	$	-	First Payment:	One year from closing
Prepayment Discount:	$	-		
Amount Financed:	**$**	**240,639.00**		
Term in Years:		5		
Payment:		$55,710.67		
Interest Rate:		5.08%		

Option 2

Total Cost:	$	240,639.00	Payment Frequency:	Monthly
Down Payment:	$	-	First Payment:	One month from closing
Prepayment Discount:	$	-		
Amount Financed:	**$**	**240,639.00**		
Term in Years:		5		
Payment:		$4,550.42		
Interest Rate:		5.08%		

- **THERE ARE NO DOCUMENTATION OR CLOSING FEES ASSOCIATED WITH THIS PROPOSAL.**
- The quoted interest rate is valid for 10-days from the date of the proposal. To lock in the interest rate, a credit submission would be required, and a credit approval attained within the same 10-day period. This financing is to be executed & funded within 30 days of the date of the proposal or Lessor reserves the right to adjust the interest rate. The proposal is subject to credit review and approval and mutually acceptable documentation.
- This proposal has been prepared assuming the lessee is bank qualified and that the proposed lease qualifies for Federal Income Tax Exempt Status for the Lessor under Section 103 of the IRS Code.

Thank you for allowing Community Leasing Partners the opportunity to provide this proposal. If you have any questions regarding the options presented, need additional options, or would like to proceed with a financing, please contact me at 888.777.7850.

Respectively,

Blake J. Kaus
Vice President & Director of Leasing
blakekaus@clpusa.net

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

101-GENERAL

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
101-4.010.0001 Ad Valorem Taxes	437,773.00	0.00	0.00	406,547.34	0.00	31,225.66	92.87
101-4.010.0002 Motor Vehicle Taxes	29,350.00	0.00	0.00	29,611.01	0.00	(261.01)	100.89
101-4.010.0003 Recreational Vehicle Ta	597.00	0.00	0.00	729.87	0.00	(132.87)	122.26
101-4.010.0004 16/20M Vehicle Taxes	195.00	0.00	0.00	406.03	0.00	(211.03)	208.22
101-4.010.0005 Commercial Vehicle Taxe	1,862.00	0.00	0.00	1,719.12	0.00	142.88	92.33
101-4.010.0006 Watercraft Taxes	190.00	0.00	0.00	202.54	0.00	(12.54)	106.60
101-4.010.0007 Sales Tax From City	32,000.00	2,592.46	0.00	28,254.55	0.00	3,745.45	88.30
101-4.010.0008 Sales Tax From County	350,000.00	24,686.78	0.00	256,326.83	0.00	93,673.17	73.24
101-4.010.0009 Franchise Taxes	95,000.00	0.00	0.00	122,702.96	0.00	(27,702.96)	129.16
101-4.010.0010 Liquor Taxes	2,250.00	0.00	0.00	5,186.96	0.00	(2,936.96)	230.53
101-4.010.0011 Guffey CID Sales Tax Re	24,000.00	0.00	0.00	4,762.84	0.00	19,237.16	19.85
101-4.010.0012 Guffey TIF Revenue	26,000.00	0.00	0.00	0.00	0.00	26,000.00	0.00
101-4.010.0013 City CID Admin Revenue	0.00	0.00	0.00	357.84	0.00	(357.84)	0.00
101-4.010.0014 City TIF Admin Revenue	0.00	0.00	0.00	516.21	0.00	(516.21)	0.00
101-4.010.0015 Special Assessment Taxe	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-4.010.0016 Delinquent Taxes	2,000.00	0.00	0.00	8,158.68	0.00	(6,158.68)	407.93
TOTAL TAXES	1,001,217.00	27,279.24	0.00	865,482.78	0.00	135,734.22	86.44
LICENSES & PERMITS							
101-4.010.1001 Pet Licenses	12,500.00	85.00	0.00	11,649.09	0.00	850.91	93.19
101-4.010.1002 Permits & Licenses	9,000.00	2,140.00	0.00	21,328.23	0.00	(12,328.23)	236.98
101-4.010.1003 Alcohol Licenses	3,000.00	75.00	0.00	1,500.00	0.00	1,500.00	50.00
101-4.010.1004 Camping Permits	22,000.00	61.00	0.00	23,983.65	0.00	(1,983.65)	109.02
TOTAL LICENSES & PERMITS	46,500.00	2,361.00	0.00	58,460.97	0.00	(11,960.97)	125.72
FEES & FINES							
101-4.010.2001 Cemetery Fees	7,500.00	420.00	0.00	7,680.00	0.00	(180.00)	102.40
101-4.010.2002 Municipal Court Fines	125,000.00	29,059.00	0.00	96,997.69	0.00	28,002.31	77.60
TOTAL FEES & FINES	132,500.00	29,479.00	0.00	104,677.69	0.00	27,822.31	79.00
RECREATION REVENUE							
101-4.010.3001 Rec Center Memberships	45,000.00	563.00	0.00	37,990.00	0.00	7,010.00	84.42
101-4.010.3002 Rec Enrollment Fees	26,000.00	69.00	0.00	34,940.00	0.00	(8,940.00)	134.38
101-4.010.3003 Rec Admission Fees	10,000.00	0.00	0.00	14,342.08	0.00	(4,342.08)	143.42
101-4.010.3004 Rec Concession Stand	11,000.00	0.00	0.00	10,734.57	0.00	265.43	97.59
101-4.010.3005 Rec Team Sponsor Fees	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-4.010.3006 Rec Tournament Fees	250.00	0.00	0.00	0.00	0.00	250.00	0.00
101-4.010.3007 Rec Center Rental Fees	2,250.00	0.00	0.00	1,040.00	0.00	1,210.00	46.22
101-4.010.3008 State CFAP Reimbursemen	25,153.00	0.00	0.00	25,153.50	0.00	(0.50)	100.00
101-4.010.3009 Swimming Pool Concessio	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL RECREATION REVENUE	120,153.00	632.00	0.00	124,200.15	0.00	(4,047.15)	103.37
OPERATIONAL CHARGES							
101-4.010.4001 Rental of Property	2,000.00	170.00	0.00	3,510.00	0.00	(1,510.00)	175.50
TOTAL OPERATIONAL CHARGES	2,000.00	170.00	0.00	3,510.00	0.00	(1,510.00)	175.50

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

101-GENERAL

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISC							
101-4.010.5001 Miscellaneous	5,000.00	356.27	0.00	14,585.63	0.00	(9,585.63)	291.71
101-4.010.5002 Interest on Idle Funds	182,000.00	18,501.06	0.00	261,981.14	0.00	(79,981.14)	143.95
101-4.010.5004 Donations	0.00	0.00	0.00	1,500.00	0.00	(1,500.00)	0.00
101-4.010.5005 Sale of City Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-4.010.5006 ARPA REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-4.010.5007 MIH Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-4.010.5008 Ethanol Plant Tax Surpl	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	187,000.00	18,857.33	0.00	278,066.77	0.00	(91,066.77)	148.70
TRANSFERS							
101-4.010.6009 Transfer from Electric	630,000.00	52,500.00	0.00	525,000.00	0.00	105,000.00	83.33
101-4.010.6010 Transfer From Gas	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	630,000.00	52,500.00	0.00	525,000.00	0.00	105,000.00	83.33
TOTAL REVENUES	2,119,370.00	131,278.57	0.00	1,959,398.36	0.00	159,971.64	92.45
TOTAL REVENUES	2,119,370.00	131,278.57	0.00	1,959,398.36	0.00	159,971.64	92.45

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

101-GENERAL

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
GOVERNMENT ADMINISTRATION							
PERSONNEL & BENEFITS							
101-5.011.0001 Full Time Wages	571,500.00	18,071.58	0.00	379,556.61	0.00	191,943.39	66.41
101-5.011.0002 Commission Wages	17,750.00	1,400.00	0.00	14,000.00	0.00	3,750.00	78.87
101-5.011.0003 Legal Service Wages	51,500.00	3,950.00	0.00	39,500.00	0.00	12,000.00	76.70
101-5.011.0004 Overtime Wages	2,500.00	0.00	0.00	11,621.46	0.00	(9,121.46)	464.86
101-5.011.0005 Part Time Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.011.0010 FICA	49,250.00	1,717.03	0.00	34,355.65	0.00	14,894.35	69.76
101-5.011.0011 KPERS	63,500.00	2,037.20	0.00	45,029.71	0.00	18,470.29	70.91
101-5.011.0012 Unemployment Tax	750.00	144.92	0.00	532.41	0.00	217.59	70.99
101-5.011.0013 Worker's Compensation	7,000.00	0.00	0.00	7,197.45	0.00	(197.45)	102.82
101-5.011.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	763,750.00	27,320.73	0.00	531,793.29	0.00	231,956.71	69.63
CONTRACTUAL EXPENSE							
101-5.011.1000 Property & Liability In	46,000.00	189.83	0.00	40,621.80	0.00	5,378.20	88.31
101-5.011.1001 Audit Services	11,000.00	0.00	0.00	8,750.00	0.00	2,250.00	79.55
101-5.011.1002 Election Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.011.1003 Service Contracts	11,500.00	1,319.68	0.00	10,885.43	0.00	614.57	94.66
101-5.011.1004 Dues & Subscriptions	7,500.00	903.01	0.00	7,081.54	0.00	418.46	94.42
101-5.011.1006 Court & State Fees	25,000.00	5,213.50	0.00	22,986.00	0.00	2,014.00	91.94
101-5.011.1007 Utility Deposit Interes	250.00	0.00	0.00	0.00	0.00	250.00	0.00
101-5.011.1017 Engineering Fees	5,000.00	2,702.35	0.00	6,547.35	0.00	(1,547.35)	130.95
101-5.011.1020 Inmate Housing	0.00	0.00	0.00	1,555.00	0.00	(1,555.00)	0.00
101-5.011.1023 Software Maintenance	44,000.00	0.00	0.00	44,160.87	0.00	(160.87)	100.37
TOTAL CONTRACTUAL EXPENSE	150,250.00	10,328.37	0.00	142,587.99	0.00	7,662.01	94.90
COMMODITY EXPENSE							
101-5.011.2000 Postage	14,000.00	800.00	0.00	12,451.06	0.00	1,548.94	88.94
101-5.011.2001 Telephone	6,000.00	476.45	0.00	5,114.17	0.00	885.83	85.24
101-5.011.2002 Internet	4,000.00	340.61	0.00	3,249.15	0.00	750.85	81.23
101-5.011.2003 Printing, Forms & Tags	6,000.00	844.32	0.00	6,331.00	0.00	(331.00)	105.52
101-5.011.2004 Travel	3,000.00	0.82	0.00	2.92	0.00	2,997.08	0.10
101-5.011.2005 Copy Machine Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.011.2006 Office Supplies	8,000.00	667.27	0.00	4,941.86	0.00	3,058.14	61.77
101-5.011.2007 Janitorial Supplies	2,250.00	21.01	0.00	491.25	0.00	1,758.75	21.83
101-5.011.2008 Professional Developmen	5,000.00	0.00	0.00	735.00	0.00	4,265.00	14.70
101-5.011.2009 Legal Documentation	2,000.00	0.00	0.00	386.25	0.00	1,613.75	19.31
101-5.011.2010 IT Supplies	4,500.00	36.30	0.00	6,354.63	0.00	(1,854.63)	141.21
101-5.011.2011 Building Maintenance	7,000.00	1,917.93	0.00	5,591.47	0.00	1,408.53	79.88
101-5.011.2012 Emergency Management Ex	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
101-5.011.2013 Electric Expense	4,000.00	514.83	0.00	3,372.51	0.00	627.49	84.31
101-5.011.2014 Gas Expense	3,000.00	4.50	0.00	1,227.00	0.00	1,773.00	40.90
101-5.011.2015 Sanitation Expense	500.00	33.66	0.00	336.67	0.00	163.33	67.33
101-5.011.2016 Wastewater Expense	300.00	22.43	0.00	208.67	0.00	91.33	69.56
101-5.011.2017 Water Expense	400.00	19.56	0.00	226.21	0.00	173.79	56.55

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

101-GENERAL

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101-5.011.2030 Equipment Maintenance	0.00	0.00	0.00	24.98	0.00	(24.98)	0.00
101-5.011.2031 Equipment Fuel	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.011.2040 Landscaping	1,000.00	0.00	0.00	490.27	0.00	509.73	49.03
101-5.011.2084 Meeting Expense	2,500.00	298.46	0.00	2,209.50	0.00	290.50	88.38
101-5.011.2800 City Vehicle Fuel	2,000.00	137.36	0.00	1,271.02	0.00	728.98	63.55
101-5.011.2900 City Vehicle Maintenanc	750.00	0.00	0.00	634.58	0.00	115.42	84.61
TOTAL COMMODITY EXPENSE	78,200.00	6,135.51	0.00	55,650.17	0.00	22,549.83	71.16
TRANSFERS							
101-5.011.3000 Capital Improvement Fun	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
101-5.011.3001 Equipment Reserve Fund	174,350.00	14,529.17	0.00	145,291.70	0.00	29,058.30	83.33
101-5.011.3007 Medical Reserve Fund	94,000.00	7,833.34	0.00	78,333.40	0.00	15,666.60	83.33
TOTAL TRANSFERS	270,850.00	22,570.84	0.00	225,708.40	0.00	45,141.60	83.33
TOTAL GOVERNMENT ADMINISTRATION	1,263,050.00	66,355.45	0.00	955,739.85	0.00	307,310.15	75.67
COMMUNITY DEVELOPMENT							
PERSONNEL & BENEFITS							
101-5.012.0001 Full Time Wages	187,250.00	6,617.60	0.00	136,901.74	0.00	50,348.26	73.11
101-5.012.0004 Overtime Wages	2,000.00	110.72	0.00	1,566.58	0.00	433.42	78.33
101-5.012.0010 FICA	14,500.00	477.89	0.00	10,131.84	0.00	4,368.16	69.87
101-5.012.0011 KPERS	20,300.00	720.60	0.00	15,003.35	0.00	5,296.65	73.91
101-5.012.0012 Unemployment Tax	250.00	43.56	0.00	167.86	0.00	82.14	67.14
101-5.012.0013 Worker's Compensation	3,500.00	0.00	0.00	3,135.00	0.00	365.00	89.57
101-5.012.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	227,800.00	7,970.37	0.00	166,906.37	0.00	60,893.63	73.27
CONTRACTUAL EXPENSE							
101-5.012.1000 Property & Liability In	3,250.00	(179.42)	0.00	2,555.49	0.00	694.51	78.63
101-5.012.1003 Service Contracts	1,500.00	2,202.28	0.00	7,856.05	0.00	(6,356.05)	523.74
101-5.012.1004 Dues & Subscriptions	2,500.00	338.96	0.00	1,753.18	0.00	746.82	70.13
TOTAL CONTRACTUAL EXPENSE	7,250.00	2,361.82	0.00	12,164.72	0.00	(4,914.72)	167.79
COMMODITY EXPENSE							
101-5.012.2000 Postage	3,500.00	31.44	0.00	2,591.18	0.00	908.82	74.03
101-5.012.2001 Telephone	2,500.00	287.49	0.00	2,098.08	0.00	401.92	83.92
101-5.012.2002 Internet	1,500.00	122.31	0.00	1,216.95	0.00	283.05	81.13
101-5.012.2003 Printing, Forms & Tags	5,000.00	515.67	0.00	3,736.70	0.00	1,263.30	74.73
101-5.012.2004 Travel	2,500.00	598.45	0.00	598.45	0.00	1,901.55	23.94
101-5.012.2006 Office Supplies	2,000.00	197.76	0.00	2,787.73	0.00	(787.73)	139.39
101-5.012.2007 Janitorial Supplies	750.00	9.01	0.00	157.66	0.00	592.34	21.02
101-5.012.2008 Professional Developmen	3,500.00	0.00	0.00	2,422.91	0.00	1,077.09	69.23
101-5.012.2010 IT Supplies	1,000.00	13.61	0.00	1,128.30	0.00	(128.30)	112.83
101-5.012.2011 Building Maintenance	2,500.00	0.00	0.00	589.53	0.00	1,910.47	23.58
101-5.012.2013 Electric Expense	3,750.00	446.16	0.00	2,981.63	0.00	768.37	79.51
101-5.012.2014 Gas Expense	2,000.00	3.00	0.00	818.00	0.00	1,182.00	40.90
101-5.012.2015 Sanitation Expense	550.00	42.63	0.00	426.22	0.00	123.78	77.49

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101-5.012.2016 Wastewater Expense	350.00	29.27	0.00	280.70	0.00	69.30	80.20
101-5.012.2017 Water Expense	400.00	29.57	0.00	470.74	0.00	(70.74)	117.69
101-5.012.2018 Flags & Banners	10,000.00	0.00	0.00	8,304.77	0.00	1,695.23	83.05
101-5.012.2019 Demolition Expenses	30,000.00	0.00	0.00	0.00	0.00	30,000.00	0.00
101-5.012.2020 Sidewalk Renovation	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
101-5.012.2021 Community Programs	3,000.00	0.00	0.00	3,040.83	0.00	(40.83)	101.36
101-5.012.2022 Optimist Building Utili	700.00	56.07	0.00	553.25	0.00	146.75	79.04
101-5.012.2023 County Fire Barn Utilit	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.012.2024 Quonset Hut Utilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.012.2025 Community Building Util	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.012.2026 Country Club Lane Hydra	400.00	0.00	0.00	38.10	0.00	361.90	9.53
101-5.012.2027 Tool Purchases	250.00	71.98	0.00	527.75	0.00	(277.75)	211.10
101-5.012.2030 Equipment Maintenance	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00
101-5.012.2031 Equipment Fuel	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
101-5.012.2040 Landscaping	2,500.00	0.00	0.00	836.87	0.00	1,663.13	33.47
101-5.012.2064 Animal Disposal	5,000.00	1,125.00	0.00	5,789.76	0.00	(789.76)	115.80
101-5.012.2069 Marketing & Promotions	3,000.00	1,200.00	0.00	1,994.03	0.00	1,005.97	66.47
101-5.012.2084 Meeting Expense	1,000.00	0.00	0.00	263.14	0.00	736.86	26.31
101-5.012.2800 City Vehicle Fuel	2,000.00	57.69	0.00	653.77	0.00	1,346.23	32.69
101-5.012.2900 City Vehicle Maintenanc	1,000.00	0.00	0.00	1,637.59	0.00	(637.59)	163.76
TOTAL COMMODITY EXPENSE	103,650.00	4,837.11	0.00	45,944.64	0.00	57,705.36	44.33
TRANSFERS							
101-5.012.3000 Capital Improvement Fun	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
101-5.012.3001 Equipment Reserve Fund	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
101-5.012.3007 Medical Reserve Fund	30,000.00	2,500.00	0.00	25,000.00	0.00	5,000.00	83.33
TOTAL TRANSFERS	35,000.00	2,916.66	0.00	29,166.60	0.00	5,833.40	83.33
TOTAL COMMUNITY DEVELOPMENT	373,700.00	18,085.96	0.00	254,182.33	0.00	119,517.67	68.02
PARKS, RECREATION & CEM							
PERSONNEL & BENEFITS							
101-5.013.0001 Full Time Wages	332,000.00	11,869.12	0.00	196,177.76	0.00	135,822.24	59.09
101-5.013.0004 Overtime Wages	4,000.00	102.89	0.00	4,390.43	0.00	(390.43)	109.76
101-5.013.0005 Part Time Wages	90,000.00	1,335.75	0.00	89,302.10	0.00	697.90	99.22
101-5.013.0006 Programming Wages	22,500.00	1,672.00	0.00	20,722.50	0.00	1,777.50	92.10
101-5.013.0010 FICA	34,350.00	1,049.19	0.00	23,991.37	0.00	10,358.63	69.84
101-5.013.0011 KPERS	36,000.00	1,336.82	0.00	23,256.11	0.00	12,743.89	64.60
101-5.013.0012 Unemployment Tax	450.00	135.35	0.00	351.82	0.00	98.18	78.18
101-5.013.0013 Worker's Compensation	11,000.00	0.00	0.00	8,635.95	0.00	2,364.05	78.51
101-5.013.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	530,300.00	17,501.12	0.00	366,828.04	0.00	163,471.96	69.17
CONTRACTUAL EXPENSE							
101-5.013.1000 Property & Liability In	17,250.00	162.71	0.00	15,769.46	0.00	1,480.54	91.42
101-5.013.1003 Service Contracts	7,500.00	1,073.01	0.00	14,763.86	0.00	(7,263.86)	196.85
101-5.013.1004 Dues & Subscriptions	1,500.00	277.30	0.00	2,082.33	0.00	(582.33)	138.82

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

101-GENERAL

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101-5.013.1008 Tournament Fees	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
101-5.013.1009 Trail Depot Security	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.013.1010 Portable Restroom Servi	14,000.00	1,756.80	0.00	12,286.94	0.00	1,713.06	87.76
101-5.013.1011 Cleaning Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.013.1012 Golf Course Support	30,000.00	0.00	0.00	30,000.00	0.00	0.00	100.00
101-5.013.1013 Sales & Use Taxes	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-5.013.1019 Landfill Charges	250.00	0.00	0.00	275.40	0.00	(25.40)	110.16
101-5.013.1027 Credit Card Fees	2,500.00	0.00	0.00	3,052.97	0.00	(552.97)	122.12
TOTAL CONTRACTUAL EXPENSE	74,500.00	3,269.82	0.00	78,230.96	0.00	(3,730.96)	105.01
COMMODITY EXPENSE							
101-5.013.2000 Postage	100.00	0.00	0.00	0.00	0.00	100.00	0.00
101-5.013.2001 Telephone	2,500.00	59.06	0.00	1,535.44	0.00	964.56	61.42
101-5.013.2002 Internet	2,000.00	363.78	0.00	2,152.06	0.00	(152.06)	107.60
101-5.013.2003 Printing, Forms & Tags	1,250.00	0.00	0.00	1,484.30	0.00	(234.30)	118.74
101-5.013.2004 Travel	1,000.00	0.00	0.00	946.90	0.00	53.10	94.69
101-5.013.2006 Office Supplies	1,000.00	2,770.71	0.00	4,724.03	0.00	(3,724.03)	472.40
101-5.013.2007 Janitorial Supplies	3,500.00	178.76	0.00	2,011.85	0.00	1,488.15	57.48
101-5.013.2008 Professional Developmen	2,000.00	0.00	0.00	1,421.98	0.00	578.02	71.10
101-5.013.2010 IT Supplies	1,250.00	4.54	0.00	2,041.12	0.00	(791.12)	163.29
101-5.013.2011 Building Maintenance	10,000.00	15,883.00	0.00	33,139.07	0.00	(23,139.07)	331.39
101-5.013.2013 Electric Expense	22,000.00	3,147.42	0.00	23,253.40	0.00	(1,253.40)	105.70
101-5.013.2014 Gas Expense	12,000.00	80.00	0.00	7,410.00	0.00	4,590.00	61.75
101-5.013.2015 Sanitation Expense	4,000.00	310.80	0.00	3,120.65	0.00	879.35	78.02
101-5.013.2016 Wastewater Expense	2,000.00	200.00	0.00	1,757.35	0.00	242.65	87.87
101-5.013.2017 Water Expense	11,000.00	1,218.45	0.00	9,885.64	0.00	1,114.36	89.87
101-5.013.2027 Tool Purchases	2,500.00	84.96	0.00	6,265.43	0.00	(3,765.43)	250.62
101-5.013.2030 Equipment Maintenance	10,000.00	1,324.84	0.00	22,472.03	0.00	(12,472.03)	224.72
101-5.013.2031 Equipment Fuel	9,500.00	1,152.24	0.00	6,089.23	0.00	3,410.77	64.10
101-5.013.2032 Uniforms & PPE	500.00	328.40	0.00	1,078.28	0.00	(578.28)	215.66
101-5.013.2033 Swimming Pool Maintenan	6,750.00	739.37	0.00	3,095.62	0.00	3,654.38	45.86
101-5.013.2034 Dock Maintenance	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-5.013.2035 Cemetery Monument Maint	500.00	0.00	0.00	1,053.95	0.00	(553.95)	210.79
101-5.013.2036 Chemicals & Paint	5,000.00	131.04	0.00	7,355.97	0.00	(2,355.97)	147.12
101-5.013.2037 Fish Feed	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.013.2038 Trout Purchases	5,500.00	0.00	0.00	2,187.50	0.00	3,312.50	39.77
101-5.013.2039 Rock & Sand	8,000.00	629.95	0.00	1,753.12	0.00	6,246.88	21.91
101-5.013.2040 Landscaping,Grass Seed	1,500.00	0.00	0.00	1,210.10	0.00	289.90	80.67
101-5.013.2041 Campsite Electricity	6,500.00	574.03	0.00	3,977.18	0.00	2,522.82	61.19
101-5.013.2042 Ball Field Maintenance	6,750.00	819.01	0.00	4,911.45	0.00	1,838.55	72.76
101-5.013.2043 Baseball Supplies	5,000.00	0.00	0.00	5,402.89	0.00	(402.89)	108.06
101-5.013.2044 Basketball Supplies	2,500.00	(14.00)	0.00	369.01	0.00	2,130.99	14.76
101-5.013.2045 Soccer Supplies	4,000.00	0.00	0.00	10,829.10	0.00	(6,829.10)	270.73
101-5.013.2046 Football Supplies	5,000.00	0.00	0.00	6,384.45	0.00	(1,384.45)	127.69
101-5.013.2047 Pool Supplies	3,500.00	0.00	0.00	708.69	0.00	2,791.31	20.25
101-5.013.2048 Concessions Stand Suppl	15,500.00	0.00	0.00	5,518.48	0.00	9,981.52	35.60
101-5.013.2049 Watering Golf Course	3,000.00	302.60	0.00	1,192.70	0.00	1,807.30	39.76
101-5.013.2050 Swimming Pool Chemicals	4,000.00	0.00	0.00	6,997.48	0.00	(2,997.48)	174.94
101-5.013.2084 Cheer Supplies	1,250.00	0.00	0.00	1,248.00	0.00	2.00	99.84
101-5.013.2085 Volleyball Supplies	1,000.00	312.50	0.00	312.50	0.00	687.50	31.25

101-GENERAL

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101-5.013.2087 Recreation Center Equip	3,000.00	4,283.99	0.00	4,767.35	0.00	(1,767.35)	158.91
101-5.013.2800 Vehicle Fuel	6,000.00	433.82	0.00	5,639.68	0.00	360.32	93.99
101-5.013.2900 Vehicle Maintenance	4,500.00	176.59	0.00	5,052.20	0.00	(552.20)	112.27
TOTAL COMMODITY EXPENSE	197,350.00	35,495.86	0.00	210,756.18	0.00	(13,406.18)	106.79
TRANSFERS							
101-5.013.3000 Capital Improvement Fun	50,400.00	4,200.00	0.00	42,000.00	0.00	8,400.00	83.33
101-5.013.3001 Equipment Reserve Fund	17,500.00	1,458.33	0.00	14,583.30	0.00	2,916.70	83.33
101-5.013.3007 Medical Reserve Fund	27,250.00	2,270.83	0.00	22,708.30	0.00	4,541.70	83.33
TOTAL TRANSFERS	95,150.00	7,929.16	0.00	79,291.60	0.00	15,858.40	83.33
CAPITAL OUTLAY							
101-5.013.7001 Equipment Lease	25,000.00	1,943.35	0.00	19,433.50	0.00	5,566.50	77.73
TOTAL CAPITAL OUTLAY	25,000.00	1,943.35	0.00	19,433.50	0.00	5,566.50	77.73
TOTAL PARKS, RECREATION & CEM	922,300.00	66,139.31	0.00	754,540.28	0.00	167,759.72	81.81
STREET & STORMWATER							
PERSONNEL & BENEFITS							
101-5.014.0001 Full Time Wages	206,000.00	5,595.57	0.00	161,994.26	0.00	44,005.74	78.64
101-5.014.0004 Overtime Wages	3,000.00	61.13	0.00	3,248.88	0.00	(248.88)	108.30
101-5.014.0010 FICA	16,000.00	691.00	0.00	12,955.00	0.00	3,045.00	80.97
101-5.014.0011 KPERS	22,500.00	1,004.87	0.00	18,502.06	0.00	3,997.94	82.23
101-5.014.0012 Unemployment Tax	300.00	40.12	0.00	138.45	0.00	161.55	46.15
101-5.014.0013 Worker's Compensation	11,000.00	0.00	0.00	11,391.84	0.00	(391.84)	103.56
101-5.014.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	258,800.00	7,392.69	0.00	208,230.49	0.00	50,569.51	80.46
CONTRACTUAL EXPENSE							
101-5.014.1000 Property & Liability In	8,650.00	(179.42)	0.00	9,930.51	0.00	(1,280.51)	114.80
101-5.014.1003 Service Contracts	1,000.00	513.79	0.00	4,982.33	0.00	(3,982.33)	498.23
101-5.014.1004 Dues & Subscriptions	1,000.00	309.82	0.00	1,733.63	0.00	(733.63)	173.36
101-5.014.1019 Landfill Charges	3,000.00	0.00	0.00	8.00	0.00	2,992.00	0.27
TOTAL CONTRACTUAL EXPENSE	13,650.00	644.19	0.00	16,654.47	0.00	(3,004.47)	122.01
COMMODITY EXPENSE							
101-5.014.2001 Telephone	600.00	55.60	0.00	539.93	0.00	60.07	89.99
101-5.014.2002 Internet	600.00	44.48	0.00	462.63	0.00	137.37	77.11
101-5.014.2003 Printing, Forms, & Tags	500.00	0.00	0.00	496.04	0.00	3.96	99.21
101-5.014.2004 Travel	250.00	0.00	0.00	110.15	0.00	139.85	44.06
101-5.014.2006 Office Supplies	250.00	132.95	0.00	835.22	0.00	(585.22)	334.09
101-5.014.2007 Janitorial Supplies	500.00	76.01	0.00	546.70	0.00	(46.70)	109.34
101-5.014.2008 Professional Developmen	500.00	0.00	0.00	2,400.00	0.00	(1,900.00)	480.00
101-5.014.2010 IT Supplies	500.00	0.91	0.00	229.62	0.00	270.38	45.92
101-5.014.2011 Building Maintenance	1,000.00	0.00	0.00	19.76	0.00	980.24	1.98
101-5.014.2013 Electric Expense	1,000.00	86.19	0.00	545.68	0.00	454.32	54.57
101-5.014.2014 Gas Expense	1,300.00	3.75	0.00	1,022.50	0.00	277.50	78.65

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

101-GENERAL

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
101-5.014.2015 Sanitation Expense	350.00	20.47	0.00	204.79	0.00	145.21	58.51
101-5.014.2016 Wastewater Expense	200.00	13.75	0.00	136.25	0.00	63.75	68.13
101-5.014.2017 Water Expense	250.00	16.03	0.00	314.13	0.00	(64.13)	125.65
101-5.014.2027 Tool Purchases	8,000.00	245.35	0.00	6,363.13	0.00	1,636.87	79.54
101-5.014.2030 Equipment Maintenance	7,500.00	161.06	0.00	10,156.62	0.00	(2,656.62)	135.42
101-5.014.2031 Equipment Fuel	6,500.00	4.89	0.00	2,217.34	0.00	4,282.66	34.11
101-5.014.2032 Uniforms & PPE	1,500.00	158.90	0.00	229.50	0.00	1,270.50	15.30
101-5.014.2036 Chemicals & Paint	5,000.00	36.96	0.00	4,495.88	0.00	504.12	89.92
101-5.014.2039 Rock & Sand	5,000.00	89.87	0.00	2,509.90	0.00	2,490.10	50.20
101-5.014.2040 Landscaping & Grass See	500.00	0.00	0.00	0.00	0.00	500.00	0.00
101-5.014.2050 Sign & Sign Materials	9,000.00	0.00	0.00	1,835.75	0.00	7,164.25	20.40
101-5.014.2051 Street Sweeper Brooms	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
101-5.014.2052 Ice Control	6,500.00	0.00	0.00	5,268.18	0.00	1,231.82	81.05
101-5.014.2053 Culverts	2,500.00	0.00	0.00	3,818.20	0.00	(1,318.20)	152.73
101-5.014.2070 Vehicle Fleet Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.014.2083 Cold Patch Asphalt	5,000.00	0.00	0.00	6,910.80	0.00	(1,910.80)	138.22
101-5.014.2800 Vehicle Fuel	10,000.00	563.57	0.00	8,060.06	0.00	1,939.94	80.60
101-5.014.2900 Vehicle Maintenance	7,500.00	514.97	0.00	8,447.71	0.00	(947.71)	112.64
TOTAL COMMODITY EXPENSE	83,300.00	2,225.71	0.00	68,176.47	0.00	15,123.53	81.84
TRANSFERS							
101-5.014.3000 Capital Improvement	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
101-5.014.3001 Equipment Reserve Fund	34,000.00	2,833.33	0.00	28,333.30	0.00	5,666.70	83.33
101-5.014.3007 Medical Reserve Fund	20,000.00	1,666.67	0.00	16,666.70	0.00	3,333.30	83.33
TOTAL TRANSFERS	56,500.00	4,708.33	0.00	47,083.30	0.00	9,416.70	83.33
TOTAL STREET & STORMWATER	412,250.00	14,970.92	0.00	340,144.73	0.00	72,105.27	82.51
GEN TAX RESERVE FUND							
TRANSFERS							
101-5.015.3006 Transfer to Tax Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-5.015.3007 Transfer to Tax Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GEN TAX RESERVE FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	2,971,300.00	165,551.64	0.00	2,304,607.19	0.00	666,692.81	77.56
REVENUES OVER/(UNDER) EXPENSES	(851,930.00)	(34,273.07)	0.00	(345,208.83)	0.00	(506,721.17)	40.52

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

102-AIRPORT

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
102-4.020.0001 Ad Valorem Taxes	96,874.00	0.00	0.00	88,088.39	0.00	8,785.61	90.93
102-4.020.0002 Motor Vehicle Taxes	9,684.00	0.00	0.00	9,823.71	0.00	(139.71)	101.44
102-4.020.0003 Recreational Vehicle Ta	197.00	0.00	0.00	242.33	0.00	(45.33)	123.01
102-4.020.0004 16/20M Vehicle Taxes	64.00	0.00	0.00	108.49	0.00	(44.49)	169.52
102-4.020.0005 Commercial Vehicle Taxe	615.00	0.00	0.00	567.67	0.00	47.33	92.30
102-4.020.0006 Watercraft Taxes	62.00	0.00	0.00	67.28	0.00	(5.28)	108.52
102-4.020.0016 Delinquent Taxes	1,000.00	0.00	0.00	2,082.38	0.00	(1,082.38)	208.24
TOTAL TAXES	108,496.00	0.00	0.00	100,980.25	0.00	7,515.75	93.07
OPERATIONAL CHARGES							
102-4.020.4001 Rental of Property	6,500.00	200.00	0.00	2,450.00	0.00	4,050.00	37.69
102-4.020.4002 Fuel Sales	12,500.00	0.00	0.00	(85.71)	0.00	12,585.71	0.69-
TOTAL OPERATIONAL CHARGES	19,000.00	200.00	0.00	2,364.29	0.00	16,635.71	12.44
MISC							
102-4.020.5001 Miscellaneous	400.00	238.89	0.00	2,214.59	0.00	(1,814.59)	553.65
102-4.020.5006 Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	400.00	238.89	0.00	2,214.59	0.00	(1,814.59)	553.65
TOTAL REVENUES	127,896.00	438.89	0.00	105,559.13	0.00	22,336.87	82.54
TOTAL REVENUES	127,896.00	438.89	0.00	105,559.13	0.00	22,336.87	82.54

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

102-AIRPORT

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MUNICIPAL AIRPORT							
PERSONNEL & BENEFITS							
102-5.021.0007 Contract Employee Wages	64,200.00	5,350.00	0.00	53,500.00	0.00	10,700.00	83.33
102-5.021.0013 Worker's Compensation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
102-5.021.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	64,200.00	5,350.00	0.00	53,500.00	0.00	10,700.00	83.33
CONTRACTUAL EXPENSE							
102-5.021.1000 Property & Liability In	6,450.00	0.00	0.00	5,338.62	0.00	1,111.38	82.77
102-5.021.1003 Service Contracts	1,000.00	30.00	0.00	501.62	0.00	498.38	50.16
102-5.021.1004 Dues & Subscriptions	500.00	0.00	0.00	0.00	0.00	500.00	0.00
102-5.021.1027 Credit Card Fees	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL CONTRACTUAL EXPENSE	8,950.00	30.00	0.00	5,840.24	0.00	3,109.76	65.25
COMMODITY EXPENSE							
102-5.021.2000 Postage	0.00	0.00	0.00	11.00	0.00	(11.00)	0.00
102-5.021.2001 Telephone	1,500.00	150.18	0.00	1,096.11	0.00	403.89	73.07
102-5.021.2002 Internet	1,000.00	103.20	0.00	1,045.40	0.00	(45.40)	104.54
102-5.021.2003 Printing, Forms, & Tags	500.00	0.00	0.00	29.99	0.00	470.01	6.00
102-5.021.2004 Travel	1,000.00	412.49	0.00	1,041.27	0.00	(41.27)	104.13
102-5.021.2006 Office Supplies	250.00	24.12	0.00	77.65	0.00	172.35	31.06
102-5.021.2007 Janitorial Supplies	200.00	0.00	0.00	0.00	0.00	200.00	0.00
102-5.021.2008 Professional Developmen	1,000.00	0.00	0.00	510.00	0.00	490.00	51.00
102-5.021.2010 IT Supplies	500.00	0.00	0.00	103.19	0.00	396.81	20.64
102-5.021.2011 Building Maintenance	2,000.00	0.00	0.00	837.23	0.00	1,162.77	41.86
102-5.021.2013 Electric Expense	5,500.00	496.44	0.00	5,895.99	0.00	(395.99)	107.20
102-5.021.2014 Gas Expense	300.00	0.00	0.00	75.00	0.00	225.00	25.00
102-5.021.2015 Sanitation Expense	250.00	18.60	0.00	186.00	0.00	64.00	74.40
102-5.021.2017 Water Expense	350.00	20.00	0.00	254.28	0.00	95.72	72.65
102-5.021.2027 Tool Purchases	500.00	0.00	0.00	0.00	0.00	500.00	0.00
102-5.021.2030 Equipment Maintenance	3,000.00	0.00	0.00	1,586.40	0.00	1,413.60	52.88
102-5.021.2036 Chemicals & Paint	500.00	0.00	0.00	627.00	0.00	(127.00)	125.40
102-5.021.2039 Rock and Sand	250.00	0.00	0.00	110.00	0.00	140.00	44.00
102-5.021.2054 Aviation Fuel	40,000.00	0.00	0.00	0.00	0.00	40,000.00	0.00
102-5.021.2800 Vehicle Fuel	1,000.00	0.00	0.00	437.03	0.00	562.97	43.70
102-5.021.2900 Vehicle Maintenance	500.00	0.00	0.00	1,019.49	0.00	(519.49)	203.90
TOTAL COMMODITY EXPENSE	60,100.00	1,225.03	0.00	14,943.03	0.00	45,156.97	24.86
TRANSFERS							
102-5.021.3000 Capital Improvement Fun	22,500.00	1,875.00	0.00	18,750.00	0.00	3,750.00	83.33
102-5.021.3001 Equipment Reserve Fund	37,500.00	3,125.00	0.00	31,250.00	0.00	6,250.00	83.33
102-5.021.3006 Tax Refund Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
102-5.021.3007 Tax Refund Litigation F	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	60,000.00	5,000.00	0.00	50,000.00	0.00	10,000.00	83.33
TOTAL MUNICIPAL AIRPORT	193,250.00	11,605.03	0.00	124,283.27	0.00	68,966.73	64.31

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

102-AIRPORT

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL EXPENDITURES	193,250.00	11,605.03	0.00	124,283.27	0.00	68,966.73	64.31
REVENUES OVER/(UNDER) EXPENSES	(65,354.00)	(11,166.14)	0.00	(18,724.14)	0.00	(46,629.86)	28.65

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

103-DEBT SERVICE

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
103-4.030.0001 Ad Valorem Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-4.030.0002 Motor Vehicle Taxes	4,380.00	0.00	0.00	3,180.37	0.00	1,199.63	72.61
103-4.030.0003 Recreational Vehicle Ta	89.00	0.00	0.00	74.09	0.00	14.91	83.25
103-4.030.0004 16/20M Vehicle Taxes	29.00	0.00	0.00	0.00	0.00	29.00	0.00
103-4.030.0005 Commercial Vehicle Taxe	278.00	0.00	0.00	243.51	0.00	34.49	87.59
103-4.030.0006 Watercraft Taxes	28.00	0.00	0.00	31.21	0.00	(3.21)	111.46
103-4.030.0007 Sales Taxes from City	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-4.030.0015 Special Assessment Taxe	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-4.030.0016 Delinquent Taxes	150.00	0.00	0.00	736.22	0.00	(586.22)	490.81
TOTAL TAXES	4,954.00	0.00	0.00	4,265.40	0.00	688.60	86.10
MISC							
103-4.030.5003 Anderson County Contrib	10,500.00	0.00	0.00	0.00	0.00	10,500.00	0.00
TOTAL MISC	10,500.00	0.00	0.00	0.00	0.00	10,500.00	0.00
TRANSFERS							
103-4.030.6090 Transfer from Electric	35,000.00	2,916.67	0.00	29,166.70	0.00	5,833.30	83.33
103-4.030.6110 Transfer from Gas Fund	325,000.00	27,083.33	0.00	270,833.30	0.00	54,166.70	83.33
103-4.030.6120 Transfer from Wastewate	13,600.00	1,133.33	0.00	11,333.30	0.00	2,266.70	83.33
103-4.030.6130 Transfer from Water Fu	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	373,600.00	31,133.33	0.00	311,333.30	0.00	62,266.70	83.33
TOTAL REVENUES	389,054.00	31,133.33	0.00	315,598.70	0.00	73,455.30	81.12
TOTAL REVENUES	389,054.00	31,133.33	0.00	315,598.70	0.00	73,455.30	81.12

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

103-DEBT SERVICE

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
TRANSFERS							
103-5.031.3006 Tax Refund Reserve Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.3007 Tax Litigation Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE							
103-5.031.4000 Ball Complex & Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4001 Ball Complex & Library	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4002 City Complex & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4003 City Complex & Streets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4004 Water, Sewer, & Pool Bo	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4005 Water, Sewer, & Pool Bo	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4006 Electric & Wastewater B	35,000.00	0.00	0.00	35,000.00	0.00	0.00	100.00
103-5.031.4007 Electric & Wastewater B	13,375.00	0.00	0.00	13,375.00	0.00	0.00	100.00
103-5.031.4010 Water Line Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4011 Water Line Improvements	0.00	0.00	0.00	0.00	0.00	0.00	0.00
103-5.031.4012 Low Interest Gas Loan	325,000.00	0.00	0.00	159,690.32	0.00	165,309.68	49.14
TOTAL DEBT SERVICE	373,375.00	0.00	0.00	208,065.32	0.00	165,309.68	55.73
MISC							
103-5.031.5000 Miscellaneous	797.00	0.00	0.00	0.00	0.00	797.00	0.00
TOTAL MISC	797.00	0.00	0.00	0.00	0.00	797.00	0.00
TOTAL DEBT SERVICE	374,172.00	0.00	0.00	208,065.32	0.00	166,106.68	55.61
TOTAL EXPENDITURES	374,172.00	0.00	0.00	208,065.32	0.00	166,106.68	55.61
REVENUES OVER/(UNDER) EXPENSES	14,882.00	31,133.33	0.00	107,533.38	0.00	(92,651.38)	722.57

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

104-LIBRARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
104-4.040.0001 Ad Valorem Taxes	208,747.00	0.00	0.00	194,434.54	0.00	14,312.46	93.14
104-4.040.0002 Motor Vehicle Taxes	17,424.00	0.00	0.00	16,252.32	0.00	1,171.68	93.28
104-4.040.0003 Recreational Vehicle Ta	354.00	0.00	0.00	395.99	0.00	(41.99)	111.86
104-4.040.0004 16/20M Vehicle Taxes	116.00	0.00	0.00	158.31	0.00	(42.31)	136.47
104-4.040.0005 Commercial Vehicle Taxe	1,106.00	0.00	0.00	1,006.61	0.00	99.39	91.01
104-4.040.0006 Watercraft Taxes	112.00	0.00	0.00	121.62	0.00	(9.62)	108.59
104-4.040.0016 Delinquent Taxes	1,000.00	0.00	0.00	3,676.88	0.00	(2,676.88)	367.69
TOTAL TAXES	228,859.00	0.00	0.00	216,046.27	0.00	12,812.73	94.40
MISC							
104-4.040.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
104-4.040.5004 Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	228,859.00	0.00	0.00	216,046.27	0.00	12,812.73	94.40
TOTAL REVENUES	228,859.00	0.00	0.00	216,046.27	0.00	12,812.73	94.40

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

104-LIBRARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
LIBRARY							
PERSONNEL & BENEFITS							
104-5.041.0001 Full Time Wages	60,000.00	1,608.88	0.00	40,250.50	0.00	19,749.50	67.08
104-5.041.0004 Overtime Wages	500.00	764.94	0.00	840.35	0.00	(340.35)	168.07
104-5.041.0005 Part Time Wages	109,000.00	3,756.00	0.00	80,932.89	0.00	28,067.11	74.25
104-5.041.0010 FICA	13,000.00	455.92	0.00	9,839.80	0.00	3,160.20	75.69
104-5.041.0011 KPERS	18,000.00	656.52	0.00	13,540.90	0.00	4,459.10	75.23
104-5.041.0012 Unemployment Tax	250.00	43.36	0.00	152.66	0.00	97.34	61.06
104-5.041.0013 Worker's Compensation	1,000.00	0.00	0.00	877.06	0.00	122.94	87.71
104-5.041.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	201,750.00	7,285.62	0.00	146,434.16	0.00	55,315.84	72.58
CONTRACTUAL EXPENSE							
104-5.041.1000 Property & Liability In	16,000.00	162.71	0.00	16,412.23	0.00	(412.23)	102.58
104-5.041.1003 Service Contracts	2,000.00	1,008.91	0.00	5,828.23	0.00	(3,828.23)	291.41
104-5.041.1004 Dues & Subscriptions	1,750.00	231.12	0.00	1,477.41	0.00	272.59	84.42
TOTAL CONTRACTUAL EXPENSE	19,750.00	1,402.74	0.00	23,717.87	0.00	(3,967.87)	120.09
COMMODITY EXPENSE							
104-5.041.2000 Postage	1,500.00	0.00	0.00	1,169.77	0.00	330.23	77.98
104-5.041.2001 Telephone	1,800.00	106.23	0.00	1,090.73	0.00	709.27	60.60
104-5.041.2002 Internet	2,000.00	166.39	0.00	1,634.97	0.00	365.03	81.75
104-5.041.2003 Printing, Forms & Tags	1,600.00	135.62	0.00	1,265.32	0.00	334.68	79.08
104-5.041.2007 Janitorial Supplies	750.00	109.14	0.00	501.37	0.00	248.63	66.85
104-5.041.2008 Professional Developmen	800.00	0.00	0.00	35.00	0.00	765.00	4.38
104-5.041.2010 IT Supplies	3,000.00	0.00	0.00	800.23	0.00	2,199.77	26.67
104-5.041.2011 Building Maintenance	5,000.00	150.00	0.00	2,781.14	0.00	2,218.86	55.62
104-5.041.2013 Electric Expense	7,000.00	774.44	0.00	6,174.42	0.00	825.58	88.21
104-5.041.2014 Gas Expense	4,500.00	15.00	0.00	2,710.00	0.00	1,790.00	60.22
104-5.041.2015 Sanitation Expense	250.00	18.60	0.00	186.00	0.00	64.00	74.40
104-5.041.2016 Wastewater Expense	350.00	35.00	0.00	317.50	0.00	32.50	90.71
104-5.041.2017 Water Expense	400.00	38.10	0.00	453.32	0.00	(53.32)	113.33
104-5.041.2030 Equipment Maintenance	1,000.00	0.00	0.00	1,137.23	0.00	(137.23)	113.72
104-5.041.2055 Furniture	1,000.00	0.00	0.00	460.81	0.00	539.19	46.08
104-5.041.2056 Materials & Resources	11,000.00	473.99	0.00	6,456.03	0.00	4,543.97	58.69
104-5.041.2057 Supplies	3,000.00	113.45	0.00	2,025.67	0.00	974.33	67.52
104-5.041.2058 Programs	700.00	24.52	0.00	321.07	0.00	378.93	45.87
104-5.041.2800 Vehicle Fuel	250.00	0.00	0.00	42.00	0.00	208.00	16.80
TOTAL COMMODITY EXPENSE	45,900.00	2,160.48	0.00	29,562.58	0.00	16,337.42	64.41
TRANSFERS							
104-5.041.3000 Capital Improvement Fun	5,000.00	416.67	0.00	4,166.70	0.00	833.30	83.33
104-5.041.3007 Medical Reserve Fund	15,500.00	1,291.67	0.00	12,916.70	0.00	2,583.30	83.33
TOTAL TRANSFERS	20,500.00	1,708.34	0.00	17,083.40	0.00	3,416.60	83.33
TOTAL LIBRARY	287,900.00	12,557.18	0.00	216,798.01	0.00	71,101.99	75.30

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

104-LIBRARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL EXPENDITURES	287,900.00	12,557.18	0.00	216,798.01	0.00	71,101.99	75.30
REVENUES OVER/(UNDER) EXPENSES	(59,041.00)	(12,557.18)	0.00	(751.74)	0.00	(58,289.26)	1.27

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

105-PUBLIC SAFETY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
105-4.050.0001 Ad Valorem Taxes	448,518.00	0.00	0.00	417,502.36	0.00	31,015.64	93.08
105-4.050.0002 Motor Vehicle Taxes	38,300.00	0.00	0.00	35,655.38	0.00	2,644.62	93.09
105-4.050.0003 Recreation Vehicle Taxe	779.00	0.00	0.00	868.48	0.00	(89.48)	111.49
105-4.050.0004 16/20M Vehicle Taxes	254.00	0.00	0.00	330.84	0.00	(76.84)	130.25
105-4.050.0005 Commercial Vehicle Taxe	2,431.00	0.00	0.00	2,211.87	0.00	219.13	90.99
105-4.050.0006 Watercraft Taxes	247.00	0.00	0.00	267.61	0.00	(20.61)	108.34
105-4.050.0016 Delinquent Taxes	30,000.00	0.00	0.00	7,527.33	0.00	22,472.67	25.09
TOTAL TAXES	520,529.00	0.00	0.00	464,363.87	0.00	56,165.13	89.21
MISC							
105-4.050.5001 Miscellaneous	0.00	824.50	0.00	2,547.55	0.00	(2,547.55)	0.00
105-4.050.5005 Sale of City Property	4,000.00	0.00	0.00	0.00	0.00	4,000.00	0.00
105-4.050.5006 SRO Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	4,000.00	824.50	0.00	2,547.55	0.00	1,452.45	63.69
TRANSFERS							
105-4.050.6100 Transfer from Gas Fund	60,000.00	5,000.00	0.00	50,000.00	0.00	10,000.00	83.33
105-4.050.6120 Transfer from Wastewate	90,000.00	7,500.00	0.00	75,000.00	0.00	15,000.00	83.33
105-4.050.6130 Transfer from Water Fun	510,000.00	42,500.00	0.00	425,000.00	0.00	85,000.00	83.33
TOTAL TRANSFERS	660,000.00	55,000.00	0.00	550,000.00	0.00	110,000.00	83.33
TOTAL REVENUES	1,184,529.00	55,824.50	0.00	1,016,911.42	0.00	167,617.58	85.85
TOTAL REVENUES	1,184,529.00	55,824.50	0.00	1,016,911.42	0.00	167,617.58	85.85

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

105-PUBLIC SAFETY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
FIRE DEPARTMENT							
PERSONNEL & BENEFITS							
105-5.051.0001 Full Time Wages	0.00	0.00	0.00	(3,465.00)	0.00	3,465.00	0.00
105-5.051.0008 Volunteer Wages	47,575.00	4,747.50	0.00	37,617.50	0.00	9,957.50	79.07
105-5.051.0010 FICA	3,650.00	363.21	0.00	2,878.06	0.00	771.94	78.85
105-5.051.0011 KPERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-5.051.0012 Unemployment Tax	150.00	10.39	0.00	42.13	0.00	107.87	28.09
105-5.051.0013 Worker's Compensation	2,500.00	0.00	0.00	1,841.91	0.00	658.09	73.68
105-5.051.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	53,875.00	5,121.10	0.00	38,914.60	0.00	14,960.40	72.23
CONTRACTUAL EXPENSE							
105-5.051.1000 Property & Liability In	8,100.00	27.12	0.00	6,529.19	0.00	1,570.81	80.61
105-5.051.1003 Service Contracts	1,750.00	354.80	0.00	2,268.65	0.00 (518.65)		129.64
105-5.051.1004 Dues & Subscriptions	350.00	50.42	0.00	324.31	0.00	25.69	92.66
TOTAL CONTRACTUAL EXPENSE	10,200.00	432.34	0.00	9,122.15	0.00	1,077.85	89.43
COMMODITY EXPENSE							
105-5.051.2000 Postage	100.00	0.00	0.00	14.60	0.00	85.40	14.60
105-5.051.2001 Telephone	700.00	39.16	0.00	660.42	0.00	39.58	94.35
105-5.051.2002 Internet	1,250.00	89.17	0.00	871.48	0.00	378.52	69.72
105-5.051.2004 Travel	500.00	50.00	0.00	50.00	0.00	450.00	10.00
105-5.051.2006 Office Supplies	250.00	52.99	0.00	63.53	0.00	186.47	25.41
105-5.051.2007 Janitorial Supplies	200.00	0.00	0.00	0.00	0.00	200.00	0.00
105-5.051.2008 Professional Developmen	1,000.00	675.00	0.00	675.00	0.00	325.00	67.50
105-5.051.2010 IT Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
105-5.051.2011 Building Maintenance	1,500.00	100.96	0.00	446.57	0.00	1,053.43	29.77
105-5.051.2013 Electric Expense	2,750.00	207.49	0.00	2,016.49	0.00	733.51	73.33
105-5.051.2014 Gas Expense	3,500.00	15.00	0.00	1,590.00	0.00	1,910.00	45.43
105-5.051.2015 Sanitation Expense	200.00	5.32	0.00	53.18	0.00	146.82	26.59
105-5.051.2016 Wastewater Expense	400.00	27.50	0.00	272.50	0.00	127.50	68.13
105-5.051.2017 Water Expense	600.00	20.00	0.00	350.79	0.00	249.21	58.47
105-5.051.2027 Tool Purchases	1,500.00	0.00	0.00	29.99	0.00	1,470.01	2.00
105-5.051.2030 Equipment Maintenance	12,000.00	2,600.00	0.00	7,320.92	0.00	4,679.08	61.01
105-5.051.2032 Uniforms & PPE	6,000.00	0.00	0.00	315.88	0.00	5,684.12	5.26
105-5.051.2060 Radio Maintenance	500.00	0.00	0.00	44.50	0.00	455.50	8.90
105-5.051.2061 SCBA Tanks	4,000.00	0.00	0.00	595.00	0.00	3,405.00	14.88
105-5.051.2086 Water Rescue Equipment	2,000.00	0.00	0.00	570.84	0.00	1,429.16	28.54
105-5.051.2800 Vehicle Fuel	1,500.00	243.11	0.00	1,433.13	0.00	66.87	95.54
105-5.051.2900 Vehicle Maintenance	11,500.00	0.00	0.00	4,629.51	0.00	6,870.49	40.26
TOTAL COMMODITY EXPENSE	52,450.00	4,125.70	0.00	22,004.33	0.00	30,445.67	41.95
TRANSFERS							
105-5.051.3000 Capital Improvement Fun	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
105-5.051.3001 Equipment Reserve Fund	27,500.00	2,291.67	0.00	22,916.70	0.00	4,583.30	83.33
TOTAL TRANSFERS	30,000.00	2,500.00	0.00	25,000.00	0.00	5,000.00	83.33

105-PUBLIC SAFETY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL FIRE DEPARTMENT	146,525.00	12,179.14	0.00	95,041.08	0.00	51,483.92	64.86
POLICE DEPARTMENT							
PERSONNEL & BENEFITS							
105-5.052.0001 Full Time Wages	646,250.00	19,893.24	0.00	432,898.90	0.00	213,351.10	66.99
105-5.052.0004 Overtime Wages	35,000.00	886.25	0.00	18,257.66	0.00	16,742.34	52.16
105-5.052.0005 Part Time Wages	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
105-5.052.0009 On-Call Wages	1,500.00	0.00	0.00	640.50	0.00	859.50	42.70
105-5.052.0010 FICA	52,650.00	1,562.65	0.00	36,576.13	0.00	16,073.87	69.47
105-5.052.0011 KP&F	169,300.00	5,074.50	0.00	118,094.83	0.00	51,205.17	69.75
105-5.052.0012 Unemployment Tax	1,000.00	151.93	0.00	600.18	0.00	399.82	60.02
105-5.052.0013 Worker's Compensation	17,850.00	0.00	0.00	16,185.74	0.00	1,664.26	90.68
105-5.052.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-5.052.0016 School Resource Officer	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	928,550.00	27,568.57	0.00	623,253.94	0.00	305,296.06	67.12
CONTRACTUAL EXPENSE							
105-5.052.1000 Property & Liability In	20,000.00	216.95	0.00	20,649.01	0.00	(649.01)	103.25
105-5.052.1003 Service Contracts	40,000.00	1,556.10	0.00	24,513.05	0.00	15,486.95	61.28
105-5.052.1004 Dues & Subscriptions	1,750.00	378.13	0.00	2,953.53	0.00	(1,203.53)	168.77
105-5.052.1020 Inmate Housing	0.00	0.00	0.00	325.00	0.00	(325.00)	0.00
TOTAL CONTRACTUAL EXPENSE	61,750.00	2,151.18	0.00	48,440.59	0.00	13,309.41	78.45
COMMODITY EXPENSE							
105-5.052.2000 Postage	500.00	0.00	0.00	205.85	0.00	294.15	41.17
105-5.052.2001 Telephone	9,000.00	1,498.36	0.00	8,790.61	0.00	209.39	97.67
105-5.052.2002 Internet	2,250.00	143.81	0.00	1,725.41	0.00	524.59	76.68
105-5.052.2003 Printing, Forms & Tags	750.00	80.35	0.00	344.83	0.00	405.17	45.98
105-5.052.2004 Travel	7,000.00	(46.19)	0.00	988.55	0.00	6,011.45	14.12
105-5.052.2006 Office Supplies	1,000.00	608.90	0.00	1,098.08	0.00	(98.08)	109.81
105-5.052.2007 Janitorial Supplies	750.00	15.01	0.00	462.57	0.00	287.43	61.68
105-5.052.2008 Professional Developmen	6,200.00	995.00	0.00	(2,055.00)	0.00	8,255.00	33.15-
105-5.052.2010 IT Supplies	1,500.00	166.69	0.00	689.49	0.00	810.51	45.97
105-5.052.2011 Building Maintenance	750.00	0.30	0.00	87.17	0.00	662.83	11.62
105-5.052.2013 Electric Expense	4,000.00	332.92	0.00	2,904.57	0.00	1,095.43	72.61
105-5.052.2014 Gas Expense	2,000.00	3.00	0.00	818.00	0.00	1,182.00	40.90
105-5.052.2015 Sanitation Expense	300.00	22.15	0.00	221.51	0.00	78.49	73.84
105-5.052.2016 Wastewater Expense	150.00	15.52	0.00	144.45	0.00	5.55	96.30
105-5.052.2017 Water Expense	250.00	13.55	0.00	156.63	0.00	93.37	62.65
105-5.052.2027 Tool Purchases	4,500.00	339.68	0.00	359.66	0.00	4,140.34	7.99
105-5.052.2030 Equipment Maintenance	2,000.00	22.00	0.00	22.00	0.00	1,978.00	1.10
105-5.052.2032 Uniforms & PPE	6,000.00	558.24	0.00	2,898.60	0.00	3,101.40	48.31
105-5.052.2060 Radio Maintenance	500.00	0.00	0.00	0.00	0.00	500.00	0.00
105-5.052.2062 Ammunition	5,000.00	0.00	0.00	1,270.00	0.00	3,730.00	25.40
105-5.052.2063 Narcotic Supplies	1,000.00	0.00	0.00	298.23	0.00	701.77	29.82
105-5.052.2064 Animal Disposal	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

105-PUBLIC SAFETY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
105-5.052.2070 Vehicle Fleet Expenses	400.00	0.00	0.00	549.06	0.00	(149.06)	137.27
105-5.052.2800 Vehicle Fuel	36,000.00	1,618.15	0.00	18,919.42	0.00	17,080.58	52.55
105-5.052.2900 Vehicle Maintenance	6,500.00	(2,316.24)	0.00	12,643.61	0.00	(6,143.61)	194.52
TOTAL COMMODITY EXPENSE	98,300.00	4,071.20	0.00	53,543.30	0.00	44,756.70	54.47
TRANSFERS							
105-5.052.3000 Capital Improvement Fun	10,000.00	833.33	0.00	8,333.30	0.00	1,666.70	83.33
105-5.052.3001 Equipment Reserve Fund	65,000.00	5,416.67	0.00	54,166.70	0.00	10,833.30	83.33
105-5.052.3007 Medical Reserve Fund	70,000.00	5,833.33	0.00	58,333.30	0.00	11,666.70	83.33
TOTAL TRANSFERS	145,000.00	12,083.33	0.00	120,833.30	0.00	24,166.70	83.33
TOTAL POLICE DEPARTMENT	1,233,600.00	45,874.28	0.00	846,071.13	0.00	387,528.87	68.59
TRANSFERS							
TRANSFERS							
105-5.053.3006 Transfer to Tax Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
105-5.053.3007 Transfer to Tax Refund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	1,380,125.00	58,053.42	0.00	941,112.21	0.00	439,012.79	68.19
REVENUES OVER/(UNDER) EXPENSES	(195,596.00)	(2,228.92)	0.00	75,799.21	0.00	(271,395.21)	38.75-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

106-SPECIAL HIGHWAY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
106-4.060.0007 Sales Tax from City	300,000.00	23,332.14	0.00	254,290.79	0.00	45,709.21	84.76
106-4.060.0011 State of Kansas Fuel Ta	86,000.00	22,939.14	0.00	86,698.34	0.00	(698.34)	100.81
TOTAL TAXES	386,000.00	46,271.28	0.00	340,989.13	0.00	45,010.87	88.34
TOTAL REVENUES	386,000.00	46,271.28	0.00	340,989.13	0.00	45,010.87	88.34
TOTAL REVENUES	386,000.00	46,271.28	0.00	340,989.13	0.00	45,010.87	88.34

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

106-SPECIAL HIGHWAY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SPECIAL HIGHWAY							
COMMODITY EXPENSE							
106-5.061.2065 Street Projects	260,000.00	4,050.00	0.00	230,091.36	0.00	29,908.64	88.50
106-5.061.2066 Sidewalk Projects	10,000.00	0.00	0.00	25,758.30	0.00	(15,758.30)	257.58
106-5.061.2067 Alley Projects	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
106-5.061.2068 Curb & Gutter Projects	75,000.00	184.00	0.00	184.00	0.00	74,816.00	0.25
TOTAL COMMODITY EXPENSE	350,000.00	4,234.00	0.00	256,033.66	0.00	93,966.34	73.15
TOTAL SPECIAL HIGHWAY	350,000.00	4,234.00	0.00	256,033.66	0.00	93,966.34	73.15
TOTAL EXPENDITURES	350,000.00	4,234.00	0.00	256,033.66	0.00	93,966.34	73.15
REVENUES OVER/(UNDER) EXPENSES	36,000.00	42,037.28	0.00	84,955.47	0.00	(48,955.47)	235.99

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

107-TOURISM

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
107-4.070.0012 Transient Guest Tax	22,500.00	0.00	0.00	19,307.43	0.00	3,192.57	85.81
TOTAL TAXES	22,500.00	0.00	0.00	19,307.43	0.00	3,192.57	85.81
TOTAL REVENUES	22,500.00	0.00	0.00	19,307.43	0.00	3,192.57	85.81
TOTAL REVENUES	22,500.00	0.00	0.00	19,307.43	0.00	3,192.57	85.81

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

107-TOURISM

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOURISM							
COMMODITY EXPENSE							
107-5.071.2058 Programs	4,500.00	0.00	0.00	3,824.17	0.00	675.83	84.98
107-5.071.2068 Local Event Grants	35,000.00	14,815.48	0.00	16,667.21	0.00	18,332.79	47.62
107-5.071.2069 Marketing	7,500.00	1,200.00	0.00	7,287.08	0.00	212.92	97.16
107-5.071.2070 Business Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITY EXPENSE	47,000.00	16,015.48	0.00	27,778.46	0.00	19,221.54	59.10
TOTAL TOURISM	47,000.00	16,015.48	0.00	27,778.46	0.00	19,221.54	59.10
TOTAL EXPENDITURES	47,000.00	16,015.48	0.00	27,778.46	0.00	19,221.54	59.10
REVENUES OVER/(UNDER) EXPENSES	(24,500.00)	(16,015.48)	0.00	(8,471.03)	0.00	(16,028.97)	34.58

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

108-SPECIAL PARKS AND REC

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
TAXES							
108-4.080.0010 Liquor Taxes	2,000.00	0.00	0.00	5,186.95	0.00	(3,186.95)	259.35
TOTAL TAXES	2,000.00	0.00	0.00	5,186.95	0.00	(3,186.95)	259.35
TOTAL REVENUES	2,000.00	0.00	0.00	5,186.95	0.00	(3,186.95)	259.35
TOTAL REVENUES	2,000.00	0.00	0.00	5,186.95	0.00	(3,186.95)	259.35

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

108-SPECIAL PARKS AND REC

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SPECIAL PARKS & REC							
COMMODITY EXPENSE							
108-5.081.2058 Programs	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100.00
TOTAL COMMODITY EXPENSE	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100.00
TOTAL SPECIAL PARKS & REC	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES	10,000.00	0.00	0.00	10,000.00	0.00	0.00	100.00
REVENUES OVER/(UNDER) EXPENSES	(8,000.00)	0.00	0.00	(4,813.05)	0.00	(3,186.95)	60.16

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

109-ELECTRIC

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
109-4.090.4003 Residential Revenue	2,200,000.00	199,028.15	0.00	2,001,708.89	0.00	198,291.11	90.99
109-4.090.4004 Commercial Revenue	500,000.00	50,594.38	0.00	433,472.52	0.00	66,527.48	86.69
109-4.090.4005 Industrial Revenue	1,350,000.00	124,921.85	0.00	1,153,047.46	0.00	196,952.54	85.41
109-4.090.4008 City Usage	275,000.00	24,589.99	0.00	286,939.25	0.00	(11,939.25)	104.34
109-4.090.4009 Penalty Revenue	18,000.00	1,831.43	0.00	23,428.45	0.00	(5,428.45)	130.16
109-4.090.4010 New Connection Charges	2,000.00	2,082.11	0.00	5,767.02	0.00	(3,767.02)	288.35
109-4.090.4011 Security Lights	12,500.00	1,186.87	0.00	12,085.68	0.00	414.32	96.69
109-4.090.4016 Pole Rental	2,500.00	0.00	0.00	2,841.00	0.00	(341.00)	113.64
109-4.090.4017 Solar Electric Revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00
109-4.090.4018 Commerical Solar Revenu	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONAL CHARGES	4,360,000.00	404,234.78	0.00	3,919,290.27	0.00	440,709.73	89.89
MISC							
109-4.090.5001 Miscellaneous	0.00	0.00	0.00	(3,079.85)	0.00	3,079.85	0.00
TOTAL MISC	0.00	0.00	0.00	(3,079.85)	0.00	3,079.85	0.00
TOTAL REVENUES	4,360,000.00	404,234.78	0.00	3,916,210.42	0.00	443,789.58	89.82
TOTAL REVENUES	4,360,000.00	404,234.78	0.00	3,916,210.42	0.00	443,789.58	89.82

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

109-ELECTRIC

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
ELECTRIC PRODUCTION							
PERSONNEL & BENEFITS							
109-5.091.0001 Full Time Wages	182,250.00	5,600.81	0.00	110,304.22	0.00	71,945.78	60.52
109-5.091.0004 Overtime Wages	7,500.00	27.75	0.00	2,205.52	0.00	5,294.48	29.41
109-5.091.0010 FICA	14,525.00	406.23	0.00	8,594.24	0.00	5,930.76	59.17
109-5.091.0011 KPERS	19,500.00	602.82	0.00	12,673.02	0.00	6,826.98	64.99
109-5.091.0012 Unemployment Tax	250.00	38.20	0.00	129.99	0.00	120.01	52.00
109-5.091.0013 Worker's Compensation	2,750.00	0.00	0.00	2,748.76	0.00	1.24	99.95
109-5.091.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	226,775.00	6,675.81	0.00	136,655.75	0.00	90,119.25	60.26
CONTRACTUAL EXPENSE							
109-5.091.1000 Property & Liability In	119,000.00	54.24	0.00	156,407.56	0.00	(37,407.56)	131.43
109-5.091.1003 Service Contracts	3,500.00	393.53	0.00	3,582.32	0.00	(82.32)	102.35
109-5.091.1004 Dues & Subscriptions	2,500.00	126.04	0.00	1,513.41	0.00	986.59	60.54
109-5.091.1013 Sales & Use Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
109-5.091.1014 Wholesale Power Purchas	2,300,000.00	150,270.00	0.00	1,718,801.00	0.00	581,199.00	74.73
TOTAL CONTRACTUAL EXPENSE	2,425,000.00	150,843.81	0.00	1,880,304.29	0.00	544,695.71	77.54
COMMODITY EXPENSE							
109-5.091.2001 Telephone	9,500.00	706.62	0.00	6,619.31	0.00	2,880.69	69.68
109-5.091.2002 Internet	550.00	15.77	0.00	109.41	0.00	440.59	19.89
109-5.091.2003 Printing, Forms & Tags	1,000.00	0.00	0.00	73.44	0.00	926.56	7.34
109-5.091.2004 Travel	1,000.00	0.00	0.00	484.46	0.00	515.54	48.45
109-5.091.2006 Office Supplies	500.00	102.76	0.00	415.08	0.00	84.92	83.02
109-5.091.2007 Janitorial Supplies	1,000.00	0.00	0.00	166.19	0.00	833.81	16.62
109-5.091.2008 Professional Developmen	4,000.00	0.00	0.00	306.44	0.00	3,693.56	7.66
109-5.091.2010 IT Supplies	1,000.00	287.98	0.00	287.98	0.00	712.02	28.80
109-5.091.2011 Building Maintenance	5,000.00	0.00	0.00	376.97	0.00	4,623.03	7.54
109-5.091.2013 Electric Expense	105,000.00	4,094.89	0.00	65,048.68	0.00	39,951.32	61.95
109-5.091.2014 Gas Expense	2,400.00	30.00	0.00	1,086.55	0.00	1,313.45	45.27
109-5.091.2015 Sanitation Expense	350.00	26.04	0.00	260.43	0.00	89.57	74.41
109-5.091.2016 Wastewater Expense	250.00	9.16	0.00	90.75	0.00	159.25	36.30
109-5.091.2017 Water Expense	400.00	30.69	0.00	290.68	0.00	109.32	72.67
109-5.091.2027 Tool Purchases	1,500.00	162.98	0.00	940.12	0.00	559.88	62.67
109-5.091.2028 Power Plant Oil & Diese	25,000.00	0.00	0.00	0.00	0.00	25,000.00	0.00
109-5.091.2030 Equipment Maintenance	12,500.00	9,082.92	0.00	13,828.96	0.00	(1,328.96)	110.63
109-5.091.2031 Equipment Fuel	750.00	0.00	0.00	588.05	0.00	161.95	78.41
109-5.091.2032 Uniforms & PPE	1,500.00	0.00	0.00	31.96	0.00	1,468.04	2.13
109-5.091.2036 Chemicals & Paint	750.00	0.00	0.00	4,842.97	0.00	(4,092.97)	645.73
109-5.091.2039 Rock and Sand	200.00	0.00	0.00	68.04	0.00	131.96	34.02
109-5.091.2800 Vehicle Fuel	1,250.00	0.00	0.00	934.39	0.00	315.61	74.75
109-5.091.2900 Vehicle Maintenance	1,000.00	0.00	0.00	408.91	0.00	591.09	40.89
TOTAL COMMODITY EXPENSE	176,400.00	14,549.81	0.00	97,259.77	0.00	79,140.23	55.14

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

109-ELECTRIC

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MISC							
109-5.091.5000 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRIC PRODUCTION	2,828,175.00	172,069.43	0.00	2,114,219.81	0.00	713,955.19	74.76
ELECTRIC DISTRIBUTION							
PERSONNEL & BENEFITS							
109-5.092.0001 Full Time Wages	322,350.00	10,752.88	0.00	176,331.74	0.00	146,018.26	54.70
109-5.092.0004 Overtime Wages	20,000.00	1,323.90	0.00	27,705.35	0.00	(7,705.35)	138.53
109-5.092.0010 FICA	26,250.00	899.01	0.00	16,276.33	0.00	9,973.67	62.01
109-5.092.0011 KPERS	36,750.00	1,293.43	0.00	23,448.20	0.00	13,301.80	63.80
109-5.092.0012 Unemployment Tax	350.00	68.80	0.00	260.47	0.00	89.53	74.42
109-5.092.0013 Worker's Compensation	2,750.00	0.00	0.00	1,821.32	0.00	928.68	66.23
109-5.092.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	408,450.00	14,338.02	0.00	245,843.41	0.00	162,606.59	60.19
CONTRACTUAL EXPENSE							
109-5.092.1000 Property & Liability In	19,500.00	108.47	0.00	19,380.88	0.00	119.12	99.39
109-5.092.1003 Service Contracts	2,000.00	1,208.29	0.00	5,321.20	0.00	(3,321.20)	266.06
109-5.092.1004 Dues & Subscriptions	3,000.00	176.46	0.00	3,143.56	0.00	(143.56)	104.79
109-5.092.1013 Sales & Use Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
109-5.092.1015 One Call Expenses	200.00	12.97	0.00	152.30	0.00	47.70	76.15
109-5.092.1025 Rental of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL CONTRACTUAL EXPENSE	25,700.00	1,506.19	0.00	27,997.94	0.00	(2,297.94)	108.94
COMMODITY EXPENSE							
109-5.092.2000 Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
109-5.092.2001 Telephone	800.00	77.03	0.00	626.34	0.00	173.66	78.29
109-5.092.2002 Internet	300.00	0.00	0.00	204.30	0.00	95.70	68.10
109-5.092.2003 Printing, Forms & Tags	250.00	0.00	0.00	73.44	0.00	176.56	29.38
109-5.092.2004 Travel	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
109-5.092.2006 Office Supplies	750.00	113.51	0.00	607.39	0.00	142.61	80.99
109-5.092.2007 Janitorial Supplies	500.00	0.00	0.00	0.00	0.00	500.00	0.00
109-5.092.2008 Professional Developmen	5,000.00	300.00	0.00	1,350.00	0.00	3,650.00	27.00
109-5.092.2009 Legal Documentation	500.00	0.00	0.00	0.00	0.00	500.00	0.00
109-5.092.2010 IT Supplies	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
109-5.092.2011 Building Maintenance	2,500.00	0.00	0.00	159.13	0.00	2,340.87	6.37
109-5.092.2027 Tool Purchases	5,000.00	23.30	0.00	2,219.69	0.00	2,780.31	44.39
109-5.092.2030 Equipment Maintenance	12,500.00	314.03	0.00	6,634.32	0.00	5,865.68	53.07
109-5.092.2031 Equipment Fuel	600.00	20.19	0.00	430.64	0.00	169.36	71.77
109-5.092.2032 Uniforms & PPE	6,000.00	44.33	0.00	146.40	0.00	5,853.60	2.44
109-5.092.2036 Chemicals & Paint	1,700.00	11.98	0.00	985.34	0.00	714.66	57.96
109-5.092.2039 Rock and Sand	500.00	90.89	0.00	90.89	0.00	409.11	18.18
109-5.092.2070 Vehicle Fleet Expenses	250.00	0.00	0.00	0.00	0.00	250.00	0.00
109-5.092.2071 Electric Meters	8,500.00	0.00	0.00	3,629.00	0.00	4,871.00	42.69

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

109-ELECTRIC

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
109-5.092.2072 Electric Poles	25,000.00	0.00	0.00	24,081.07	0.00	918.93	96.32
109-5.092.2073 Electric Wire	10,500.00	0.00	0.00	3,541.08	0.00	6,958.92	33.72
109-5.092.2074 Transformers	30,000.00	0.00	0.00	1,038.23	0.00	28,961.77	3.46
109-5.092.2075 Distribution System Par	30,000.00	4,985.33	0.00	19,855.94	0.00	10,144.06	66.19
109-5.092.2076 Street Light Fixtures	15,000.00	89.55	0.00	13,120.50	0.00	1,879.50	87.47
109-5.092.2077 Community Christmas Lig	1,500.00	11.00	0.00	1,114.34	0.00	385.66	74.29
109-5.092.2800 Vehicle Fuel	12,000.00	514.55	0.00	6,238.50	0.00	5,761.50	51.99
109-5.092.2900 Vehicle Maintenance	7,250.00	34.34	0.00	2,941.22	0.00	4,308.78	40.57
TOTAL COMMODITY EXPENSE	178,900.00	6,630.03	0.00	89,087.76	0.00	89,812.24	49.80
MISC							
109-5.092.5000 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL ELECTRIC DISTRIBUTION	613,050.00	22,474.24	0.00	362,929.11	0.00	250,120.89	59.20
ELECTRIC TRANSFERS							
TRANSFERS							
109-5.093.3000 Capital Improvement Fun	175,000.00	14,583.33	0.00	145,833.30	0.00	29,166.70	83.33
109-5.093.3001 Equipment Reserve Fund	50,000.00	4,166.67	0.00	41,666.70	0.00	8,333.30	83.33
109-5.093.3002 General Fund	630,000.00	52,500.00	0.00	525,000.00	0.00	105,000.00	83.33
109-5.093.3003 Debt Service Fund	35,000.00	2,916.67	0.00	29,166.70	0.00	5,833.30	83.33
109-5.093.3004 Economic Development Fu	56,900.00	4,741.67	0.00	47,416.70	0.00	9,483.30	83.33
109-5.093.3007 Medical Reserve Fund	57,500.00	4,791.67	0.00	47,916.70	0.00	9,583.30	83.33
TOTAL TRANSFERS	1,004,400.00	83,700.01	0.00	837,000.10	0.00	167,399.90	83.33
TOTAL ELECTRIC TRANSFERS	1,004,400.00	83,700.01	0.00	837,000.10	0.00	167,399.90	83.33
TOTAL EXPENDITURES	4,445,625.00	278,243.68	0.00	3,314,149.02	0.00	1,131,475.98	74.55
REVENUES OVER/(UNDER) EXPENSES	(85,625.00)	125,991.10	0.00	602,061.40	0.00	(687,686.40)	703.14-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

110-GAS

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
110-4.100.4003 Residential Revenue	1,400,000.00	30,523.50	0.00	976,061.30	0.00	423,938.70	69.72
110-4.100.4004 Commercial Revenue	450,000.00	7,901.38	0.00	273,115.77	0.00	176,884.23	60.69
110-4.100.4005 Industrial Revenue	310,000.00	10,992.34	0.00	188,403.13	0.00	121,596.87	60.78
110-4.100.4008 City Usage	30,000.00	235.00	0.00	19,715.00	0.00	10,285.00	65.72
110-4.100.4009 Penalty Revenue	10,000.00	223.10	0.00	8,966.38	0.00	1,033.62	89.66
110-4.100.4010 Connection Charges	2,500.00	0.00	0.00	920.98	0.00	1,579.02	36.84
TOTAL OPERATIONAL CHARGES	2,202,500.00	49,875.32	0.00	1,467,182.56	0.00	735,317.44	66.61
MISC							
110-4.100.5001 Miscellaneous	0.00	0.00	0.00	(2.56)	0.00	2.56	0.00
110-4.100.5003 Outside Contributions	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	(2.56)	0.00	2.56	0.00
TRANSFERS							
110-4.100.6130 Transfer from Water Fun	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	2,202,500.00	49,875.32	0.00	1,467,180.00	0.00	735,320.00	66.61
TOTAL REVENUES	2,202,500.00	49,875.32	0.00	1,467,180.00	0.00	735,320.00	66.61

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

110-GAS

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
GAS							
PERSONNEL & BENEFITS							
110-5.101.0001 Full Time Wages	169,000.00	12,692.80	0.00	162,375.62	0.00	6,624.38	96.08
110-5.101.0004 Overtime Wages	10,000.00	667.92	0.00	15,146.66	0.00	(5,146.66)	151.47
110-5.101.0010 FICA	12,950.00	383.33	0.00	8,166.32	0.00	4,783.68	63.06
110-5.101.0011 KPERS	17,550.00	552.71	0.00	11,737.83	0.00	5,812.17	66.88
110-5.101.0012 Unemployment Tax	250.00	35.58	0.00	129.56	0.00	120.44	51.82
110-5.101.0013 Worker's Compensation	3,500.00	0.00	0.00	3,609.53	0.00	(109.53)	103.13
110-5.101.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	213,250.00	14,332.34	0.00	201,165.52	0.00	12,084.48	94.33
CONTRACTUAL EXPENSE							
110-5.101.1000 Property & Liability In	5,400.00	67.80	0.00	5,724.62	0.00	(324.62)	106.01
110-5.101.1003 Service Contracts	1,500.00	168.58	0.00	1,268.43	0.00	231.57	84.56
110-5.101.1004 Dues & Subscriptions	7,000.00	1,491.91	0.00	5,871.43	0.00	1,128.57	83.88
110-5.101.1013 Sales & Use Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-5.101.1015 One Call Expenses	400.00	12.97	0.00	152.29	0.00	247.71	38.07
110-5.101.1018 Wholesale Gas Purchases	1,245,000.00	33,084.70	0.00	693,519.03	0.00	551,480.97	55.70
110-5.101.1025 Rental of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL CONTRACTUAL EXPENSE	1,260,300.00	34,825.96	0.00	706,535.80	0.00	553,764.20	56.06
COMMODITY EXPENSE							
110-5.101.2000 Postage	250.00	0.00	0.00	0.00	0.00	250.00	0.00
110-5.101.2001 Telephone	400.00	0.00	0.00	213.00	0.00	187.00	53.25
110-5.101.2002 Internet	350.00	0.00	0.00	208.30	0.00	141.70	59.51
110-5.101.2003 Printing, Forms & Tags	2,000.00	0.00	0.00	141.43	0.00	1,858.57	7.07
110-5.101.2004 Travel	750.00	0.00	0.00	0.00	0.00	750.00	0.00
110-5.101.2006 Office Supplies	750.00	69.47	0.00	1,199.36	0.00	(449.36)	159.91
110-5.101.2007 Janitorial Supplies	500.00	42.14	0.00	263.00	0.00	237.00	52.60
110-5.101.2008 Professional Developmen	5,000.00	0.00	0.00	750.00	0.00	4,250.00	15.00
110-5.101.2010 IT Supplies	750.00	0.91	0.00	8.92	0.00	741.08	1.19
110-5.101.2011 Building Maintenance	2,000.00	7.00	0.00	97.42	0.00	1,902.58	4.87
110-5.101.2013 Electric Expense	1,250.00	112.59	0.00	840.36	0.00	409.64	67.23
110-5.101.2014 Gas Expense	1,000.00	7.50	0.00	398.44	0.00	601.56	39.84
110-5.101.2015 Sanitation Expense	100.00	3.73	0.00	37.34	0.00	62.66	37.34
110-5.101.2016 Wastewater Expense	100.00	4.59	0.00	45.49	0.00	54.51	45.49
110-5.101.2017 Water Expense	150.00	5.34	0.00	45.49	0.00	104.51	30.33
110-5.101.2027 Tool Purchases	4,200.00	885.23	0.00	3,328.32	0.00	871.68	79.25
110-5.101.2030 Equipment Maintenance	4,000.00	141.92	0.00	3,351.82	0.00	648.18	83.80
110-5.101.2031 Equipment Fuel	500.00	32.96	0.00	366.00	0.00	134.00	73.20
110-5.101.2032 Uniforms & PPE	1,800.00	137.90	0.00	137.90	0.00	1,662.10	7.66
110-5.101.2036 Chemicals & Paint	1,700.00	3.50	0.00	597.09	0.00	1,102.91	35.12
110-5.101.2039 Rock and Sand	1,000.00	87.00	0.00	444.16	0.00	555.84	44.42
110-5.101.2040 Grass Seed & Mulch	500.00	0.00	0.00	0.00	0.00	500.00	0.00
110-5.101.2070 Vehicle Fleet Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-5.101.2071 Gas Meters	10,000.00	0.00	0.00	9,266.12	0.00	733.88	92.66

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

110-GAS

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
110-5.101.2079 Gas Line	15,000.00	55,079.43	0.00	95,482.07	0.00	(80,482.07)	636.55
110-5.101.2080 Gas Fittings & Valves	11,000.00	475.20	0.00	6,248.39	0.00	4,751.61	56.80
110-5.101.2081 Gas Regulators	6,500.00	0.00	0.00	1,209.04	0.00	5,290.96	18.60
110-5.101.2800 Vehicle Fuel	3,000.00	91.85	0.00	1,383.19	0.00	1,616.81	46.11
110-5.101.2900 Vehicle Maintenance	2,500.00	0.00	0.00	1,254.16	0.00	1,245.84	50.17
TOTAL COMMODITY EXPENSE	77,050.00	57,188.26	0.00	127,316.81	0.00	(50,266.81)	165.24
TRANSFERS							
110-5.101.3000 Capital Improvement Fun	7,500.00	625.00	0.00	6,250.00	0.00	1,250.00	83.33
110-5.101.3001 Equipment Reserve Fund	20,250.00	1,687.50	0.00	16,875.00	0.00	3,375.00	83.33
110-5.101.3002 General Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
110-5.101.3005 Public Safety Fund	60,000.00	5,000.00	0.00	50,000.00	0.00	10,000.00	83.33
110-5.101.3006 Low Interest Gas Loan	325,000.00	27,083.33	0.00	270,833.30	0.00	54,166.70	83.33
110-5.101.3007 Medical Reserve Fund	17,500.00	1,458.33	0.00	14,583.30	0.00	2,916.70	83.33
TOTAL TRANSFERS	430,250.00	35,854.16	0.00	358,541.60	0.00	71,708.40	83.33
TOTAL GAS	1,980,850.00	142,200.72	0.00	1,393,559.73	0.00	587,290.27	70.35
TOTAL EXPENDITURES	1,980,850.00	142,200.72	0.00	1,393,559.73	0.00	587,290.27	70.35
REVENUES OVER/(UNDER) EXPENSES	221,650.00	(92,325.40)	0.00	73,620.27	0.00	148,029.73	33.21

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

111-SANITATION

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
111-4.110.4007 All Customers Revenue	425,000.00	28,195.44	0.00	314,434.28	0.00	110,565.72	73.98
111-4.110.4008 City Usage	3,500.00	591.80	0.00	5,918.00	0.00	(2,418.00)	169.09
111-4.110.4009 Penalty Revenue	950.00	147.13	0.00	2,321.70	0.00	(1,371.70)	244.39
TOTAL OPERATIONAL CHARGES	429,450.00	28,934.37	0.00	322,673.98	0.00	106,776.02	75.14
MISC							
111-4.110.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	429,450.00	28,934.37	0.00	322,673.98	0.00	106,776.02	75.14
TOTAL REVENUES	429,450.00	28,934.37	0.00	322,673.98	0.00	106,776.02	75.14

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

111-SANITATION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
SANITATION							
PERSONNEL & BENEFITS							
111-5.111.0001 Full Time Wages	137,000.00	3,111.20	0.00	60,497.35	0.00	76,502.65	44.16
111-5.111.0004 Overtime Wages	1,000.00	51.18	0.00	1,922.99	0.00	(922.99)	192.30
111-5.111.0010 FICA	10,550.00	240.91	0.00	5,413.50	0.00	5,136.50	51.31
111-5.111.0011 KPERS	14,250.00	338.68	0.00	7,608.38	0.00	6,641.62	53.39
111-5.111.0012 Unemployment Tax	250.00	44.14	0.00	169.92	0.00	80.08	67.97
111-5.111.0013 Worker's Compensation	14,000.00	0.00	0.00	10,976.63	0.00	3,023.37	78.40
111-5.111.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	177,050.00	3,786.11	0.00	86,588.77	0.00	90,461.23	48.91
CONTRACTUAL EXPENSE							
111-5.111.1000 Property & Liability In	8,650.00	108.47	0.00	6,763.10	0.00	1,886.90	78.19
111-5.111.1003 Service Contracts	800.00	518.63	0.00	3,839.78	0.00	(3,039.78)	479.97
111-5.111.1004 Dues & Subscriptions	750.00	126.04	0.00	1,019.19	0.00	(269.19)	135.89
111-5.111.1019 Landfill Charges	105,000.00	11,391.70	0.00	89,275.70	0.00	15,724.30	85.02
111-5.111.1025 Rental of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL CONTRACTUAL EXPENSE	116,200.00	12,144.84	0.00	100,897.77	0.00	15,302.23	86.83
COMMODITY EXPENSE							
111-5.111.2001 Telephone	400.00	0.00	0.00	213.00	0.00	187.00	53.25
111-5.111.2002 Internet	350.00	0.00	0.00	208.30	0.00	141.70	59.51
111-5.111.2003 Printing, Forms & Tags	100.00	0.00	0.00	125.97	0.00	(25.97)	125.97
111-5.111.2004 Travel	100.00	0.00	0.00	77.36	0.00	22.64	77.36
111-5.111.2006 Office Supplies	150.00	69.46	0.00	338.53	0.00	(188.53)	225.69
111-5.111.2007 Janitorial Supplies	150.00	0.00	0.00	12.00	0.00	138.00	8.00
111-5.111.2008 Professional Developmen	2,000.00	33.51	0.00	33.51	0.00	1,966.49	1.68
111-5.111.2010 IT Supplies	200.00	0.91	0.00	8.63	0.00	191.37	4.32
111-5.111.2011 Building Maintenance	1,000.00	0.00	0.00	2,444.62	0.00	(1,444.62)	244.46
111-5.111.2013 Electric Expense	2,250.00	225.18	0.00	1,671.96	0.00	578.04	74.31
111-5.111.2014 Gas Expense	1,500.00	15.00	0.00	796.54	0.00	703.46	53.10
111-5.111.2015 Sanitation Expense	125.00	7.45	0.00	74.40	0.00	50.60	59.52
111-5.111.2016 Wastewater Expense	200.00	9.16	0.00	90.75	0.00	109.25	45.38
111-5.111.2017 Water Expense	200.00	10.69	0.00	90.70	0.00	109.30	45.35
111-5.111.2027 Tool Purchases	1,350.00	0.00	0.00	749.03	0.00	600.97	55.48
111-5.111.2030 Equipment Maintenance	1,500.00	103.31	0.00	4,388.74	0.00	(2,888.74)	292.58
111-5.111.2031 Equipment Fuel	150.00	246.80	0.00	1,089.72	0.00	(939.72)	726.48
111-5.111.2032 Uniforms & PPE	1,200.00	137.90	0.00	393.35	0.00	806.65	32.78
111-5.111.2036 Chemicals & Paint	500.00	0.00	0.00	392.22	0.00	107.78	78.44
111-5.111.2070 Vehicle Fleet Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
111-5.111.2082 Trash Bins	4,250.00	0.00	0.00	2,910.48	0.00	1,339.52	68.48
111-5.111.2800 Vehicle Fuel	16,500.00	1,081.21	0.00	11,037.55	0.00	5,462.45	66.89
111-5.111.2900 Vehicle Maintenance	20,000.00	2,514.04	0.00	42,401.77	0.00	(22,401.77)	212.01
TOTAL COMMODITY EXPENSE	54,175.00	4,454.62	0.00	69,549.13	0.00	(15,374.13)	128.38

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

111-SANITATION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TRANSFERS							
111-5.111.3000 Capital Improvements Fu	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
111-5.111.3001 Equipment Reserve Fund	20,000.00	1,666.67	0.00	16,666.70	0.00	3,333.30	83.33
111-5.111.3007 Medical Reserve Fund	17,550.00	1,462.50	0.00	14,625.00	0.00	2,925.00	83.33
TOTAL TRANSFERS	40,050.00	3,337.50	0.00	33,375.00	0.00	6,675.00	83.33
CAPITAL OUTLAY							
111-5.111.7001 Trash Truck Loan Paymen	27,250.00	0.00	0.00	0.00	0.00	27,250.00	0.00
111-5.111.7002 96 Gallon Tote Lease Pu	19,350.00	0.00	0.00	0.00	0.00	19,350.00	0.00
TOTAL CAPITAL OUTLAY	46,600.00	0.00	0.00	0.00	0.00	46,600.00	0.00
TOTAL SANITATION	434,075.00	23,723.07	0.00	290,410.67	0.00	143,664.33	66.90
TOTAL EXPENDITURES	434,075.00	23,723.07	0.00	290,410.67	0.00	143,664.33	66.90
REVENUES OVER/(UNDER) EXPENSES	(4,625.00)	5,211.30	0.00	32,263.31	0.00	(36,888.31)	697.59-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

112-WASTEWATER

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
112-4.120.4007 All Customers Revenue	675,000.00	59,177.23	0.00	645,538.09	0.00	29,461.91	95.64
112-4.120.4008 City Usage	3,000.00	1,490.00	0.00	13,977.50	0.00	(10,977.50)	465.92
112-4.120.4009 Penalty Revenue	3,000.00	357.24	0.00	5,067.84	0.00	(2,067.84)	168.93
112-4.120.4010 New Connection Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONAL CHARGES	681,000.00	61,024.47	0.00	664,583.43	0.00	16,416.57	97.59
MISC							
112-4.120.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	681,000.00	61,024.47	0.00	664,583.43	0.00	16,416.57	97.59
TOTAL REVENUES	681,000.00	61,024.47	0.00	664,583.43	0.00	16,416.57	97.59

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

112-WASTEWATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
WASTEWATER							
==========							
PERSONNEL & BENEFITS							
112-5.121.0001 Full Time Wages	175,500.00	5,750.08	0.00	123,575.44	0.00	51,924.56	70.41
112-5.121.0004 Overtime Wages	11,000.00	523.41	0.00	13,831.91	0.00	(2,831.91)	125.74
112-5.121.0010 FICA	14,300.00	480.41	0.00	10,271.84	0.00	4,028.16	71.83
112-5.121.0011 KPERS	20,000.00	727.51	0.00	15,443.51	0.00	4,556.49	77.22
112-5.121.0012 Unemployment Tax	250.00	30.74	0.00	114.32	0.00	135.68	45.73
112-5.121.0013 Worker's Compensation	3,250.00	0.00	0.00	2,784.49	0.00	465.51	85.68
112-5.121.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	224,300.00	7,512.15	0.00	166,021.51	0.00	58,278.49	74.02
CONTRACTUAL EXPENSE							
112-5.121.1000 Property & Liability In	30,000.00	54.24	0.00	28,893.72	0.00	1,106.28	96.31
112-5.121.1003 Service Contracts	4,500.00	270.60	0.00	2,789.71	0.00	1,710.29	61.99
112-5.121.1004 Dues & Subscriptions	2,500.00	100.84	0.00	2,758.39	0.00	(258.39)	110.34
112-5.121.1015 One Call Expenses	400.00	12.96	0.00	152.26	0.00	247.74	38.07
112-5.121.1016 Water Quality Testing	3,000.00	248.50	0.00	4,216.51	0.00	(1,216.51)	140.55
112-5.121.1017 Engineering Fees	7,500.00	1,533.20	0.00	49,386.55	0.00	(41,886.55)	658.49
112-5.121.1024 Sludge Disposal	11,725.00	2,002.52	0.00	10,513.88	0.00	1,211.12	89.67
TOTAL CONTRACTUAL EXPENSE	59,625.00	4,222.86	0.00	98,711.02	0.00	(39,086.02)	165.55
COMMODITY EXPENSE							
112-5.121.2000 Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-5.121.2001 Telephone	2,250.00	222.10	0.00	1,798.01	0.00	451.99	79.91
112-5.121.2002 Internet	1,250.00	145.07	0.00	1,230.65	0.00	19.35	98.45
112-5.121.2003 Printing, Forms & Tags	250.00	0.00	0.00	193.69	0.00	56.31	77.48
112-5.121.2004 Travel	500.00	0.00	0.00	0.00	0.00	500.00	0.00
112-5.121.2006 Office Supplies	500.00	132.94	0.00	752.19	0.00	(252.19)	150.44
112-5.121.2007 Janitorial Supplies	250.00	8.99	0.00	30.24	0.00	219.76	12.10
112-5.121.2008 Professional Developmen	750.00	0.00	0.00	0.00	0.00	750.00	0.00
112-5.121.2010 IT Supplies	1,500.00	0.95	0.00	2,321.91	0.00	(821.91)	154.79
112-5.121.2011 Building Maintenance	2,500.00	0.00	0.00	1,626.87	0.00	873.13	65.07
112-5.121.2013 Electric Expense	85,000.00	5,545.99	0.00	66,162.58	0.00	18,837.42	77.84
112-5.121.2014 Gas Expense	2,250.00	35.00	0.00	980.00	0.00	1,270.00	43.56
112-5.121.2015 Sanitation Expense	500.00	22.35	0.00	223.50	0.00	276.50	44.70
112-5.121.2016 Wastewater Expense	300.00	0.00	0.00	0.00	0.00	300.00	0.00
112-5.121.2017 Water Expense	8,500.00	401.92	0.00	4,302.69	0.00	4,197.31	50.62
112-5.121.2027 Tool Purchases	3,500.00	0.00	0.00	804.96	0.00	2,695.04	23.00
112-5.121.2030 Equipment Maintenance	40,000.00	5,593.38	0.00	30,784.84	0.00	9,215.16	76.96
112-5.121.2031 Equipment Fuel	600.00	4.87	0.00	506.16	0.00	93.84	84.36
112-5.121.2032 Uniforms & PPE	750.00	158.90	0.00	196.70	0.00	553.30	26.23
112-5.121.2036 Chemicals & Paint	6,500.00	0.00	0.00	14,291.41	0.00	(7,791.41)	219.87
112-5.121.2039 Rock & Sand	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
112-5.121.2070 Vehicle Fleet Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00
112-5.121.2079 Wastewater Line	20,000.00	0.00	0.00	2,907.25	0.00	17,092.75	14.54
112-5.121.2080 Wastewater Fittings	2,000.00	0.00	0.00	0.00	0.00	2,000.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

112-WASTEWATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
112-5.121.2800 Vehicle Fuel	5,000.00	358.61	0.00	3,009.94	0.00	1,990.06	60.20
112-5.121.2900 Vehicle Maintenance	2,000.00	2,544.49	0.00	4,814.28	0.00	(2,814.28)	240.71
TOTAL COMMODITY EXPENSE	187,650.00	15,175.56	0.00	136,937.87	0.00	50,712.13	72.98
TRANSFERS							
112-5.121.3000 Capital Improvements Fu	92,000.00	7,666.67	0.00	76,666.70	0.00	15,333.30	83.33
112-5.121.3001 Equipment Reserve Fund	7,500.00	625.00	0.00	6,250.00	0.00	1,250.00	83.33
112-5.121.3003 Debt Service Fund	13,600.00	1,133.33	0.00	11,333.30	0.00	2,266.70	83.33
112-5.121.3005 Public Safety Fund	90,000.00	7,500.00	0.00	75,000.00	0.00	15,000.00	83.33
112-5.121.3007 Medical Reserve Fund	20,000.00	1,666.67	0.00	16,666.70	0.00	3,333.30	83.33
TOTAL TRANSFERS	223,100.00	18,591.67	0.00	185,916.70	0.00	37,183.30	83.33
MISC							
112-5.121.5000 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WASTEWATER	694,675.00	45,502.24	0.00	587,587.10	0.00	107,087.90	84.58
TOTAL EXPENDITURES	694,675.00	45,502.24	0.00	587,587.10	0.00	107,087.90	84.58
REVENUES OVER/(UNDER) EXPENSES	(13,675.00)	15,522.23	0.00	76,996.33	0.00	(90,671.33)	563.04-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

113-WATER

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
113-4.130.4001 Rental of Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00
113-4.130.4003 Residential Revenue	810,000.00	68,490.22	0.00	694,353.32	0.00	115,646.68	85.72
113-4.130.4004 Commercial Revenue	130,000.00	15,284.49	0.00	126,830.15	0.00	3,169.85	97.56
113-4.130.4005 Industrial Revenue	320,000.00	47,424.10	0.00	375,326.90	0.00	(55,326.90)	117.29
113-4.130.4006 Wholesale Revenue	150,000.00	27,282.33	0.00	234,338.05	0.00	(84,338.05)	156.23
113-4.130.4008 City Usage	15,000.00	2,701.53	0.00	20,363.65	0.00	(5,363.65)	135.76
113-4.130.4009 Penalty Revenue	5,000.00	484.51	0.00	6,179.25	0.00	(1,179.25)	123.59
113-4.130.4010 New Connection Charges	600.00	0.00	0.00	939.15	0.00	(339.15)	156.53
TOTAL OPERATIONAL CHARGES	1,430,600.00	161,667.18	0.00	1,458,330.47	0.00	(27,730.47)	101.94
MISC							
113-4.130.5001 Miscellaneous	0.00	0.00	0.00	(1.28)	0.00	1.28	0.00
TOTAL MISC	0.00	0.00	0.00	(1.28)	0.00	1.28	0.00
TRANSFERS							
113-4.130.6440 Transfer from Bond Rese	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	1,430,600.00	161,667.18	0.00	1,458,329.19	0.00	(27,729.19)	101.94
TOTAL REVENUES	1,430,600.00	161,667.18	0.00	1,458,329.19	0.00	(27,729.19)	101.94

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

113-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
WATER							
PERSONNEL & BENEFITS							
113-5.131.0001 Full Time Wages	262,150.00	8,416.77	0.00	167,303.23	0.00	94,846.77	63.82
113-5.131.0004 Overtime Wages	7,000.00	652.93	0.00	11,050.77	0.00	(4,050.77)	157.87
113-5.131.0010 FICA	21,000.00	672.02	0.00	13,924.44	0.00	7,075.56	66.31
113-5.131.0011 KPERS	27,650.00	971.36	0.00	20,484.74	0.00	7,165.26	74.09
113-5.131.0012 Unemployment Tax	300.00	67.32	0.00	265.71	0.00	34.29	88.57
113-5.131.0013 Worker's Compensation	5,400.00	0.00	0.00	5,062.88	0.00	337.12	93.76
113-5.131.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	323,500.00	10,780.40	0.00	218,091.77	0.00	105,408.23	67.42
CONTRACTUAL EXPENSE							
113-5.131.1000 Property & Liability In	31,000.00	(96.29)	0.00	28,192.31	0.00	2,807.69	90.94
113-5.131.1003 Service Contracts	12,500.00	1,063.86	0.00	11,448.31	0.00	1,051.69	91.59
113-5.131.1004 Dues & Subscriptions	4,000.00	226.88	0.00	5,264.98	0.00	(1,264.98)	131.62
113-5.131.1013 Sales & Use Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
113-5.131.1015 One Call Expenses	400.00	12.97	0.00	152.29	0.00	247.71	38.07
113-5.131.1016 Water Quality Testing	12,000.00	1,827.76	0.00	13,984.49	0.00	(1,984.49)	116.54
113-5.131.1017 Engineering Fees	300,000.00	7,352.80	0.00	53,290.70	0.00	246,709.30	17.76
113-5.131.1024 Sludge Disposal	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
113-5.131.1025 Rental of Property	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL CONTRACTUAL EXPENSE	363,400.00	10,387.98	0.00	112,333.08	0.00	251,066.92	30.91
COMMODITY EXPENSE							
113-5.131.2000 Postage	1,500.00	0.00	0.00	239.09	0.00	1,260.91	15.94
113-5.131.2001 Telephone	850.00	39.16	0.00	645.20	0.00	204.80	75.91
113-5.131.2002 Internet	1,600.00	99.17	0.00	1,160.91	0.00	439.09	72.56
113-5.131.2003 Printing, Forms & Tags	1,000.00	0.00	0.00	307.73	0.00	692.27	30.77
113-5.131.2004 Travel	2,500.00	0.00	0.00	17.10	0.00	2,482.90	0.68
113-5.131.2006 Office Supplies	1,000.00	148.10	0.00	974.02	0.00	25.98	97.40
113-5.131.2007 Janitorial Supplies	500.00	37.58	0.00	730.18	0.00	(230.18)	146.04
113-5.131.2008 Professional Developmen	3,500.00	78.80	0.00	828.80	0.00	2,671.20	23.68
113-5.131.2010 IT Supplies	1,000.00	0.91	0.00	1,007.63	0.00	(7.63)	100.76
113-5.131.2011 Building Maintenance	8,500.00	6.99	0.00	3,598.29	0.00	4,901.71	42.33
113-5.131.2013 Electric Expense	135,000.00	8,502.68	0.00	110,431.83	0.00	24,568.17	81.80
113-5.131.2014 Gas Expense	1,300.00	22.50	0.00	578.47	0.00	721.53	44.50
113-5.131.2015 Sanitation Expense	300.00	22.33	0.00	223.33	0.00	76.67	74.44
113-5.131.2016 Wastewater Expense	300.00	4.59	0.00	45.51	0.00	254.49	15.17
113-5.131.2017 Water Expense	7,000.00	551.52	0.00	3,812.50	0.00	3,187.50	54.46
113-5.131.2027 Tool Purchases	5,000.00	2,404.24	0.00	4,436.71	0.00	563.29	88.73
113-5.131.2030 Equipment Maintenance	20,000.00	709.73	0.00	10,885.50	0.00	9,114.50	54.43
113-5.131.2031 Equipment Fuel	750.00	32.97	0.00	491.69	0.00	258.31	65.56
113-5.131.2032 Uniforms & PPE	1,500.00	137.90	0.00	175.70	0.00	1,324.30	11.71
113-5.131.2036 Chemicals & Paint	200,000.00	28,534.08	0.00	179,831.21	0.00	20,168.79	89.92
113-5.131.2039 Rock and Sand	1,750.00	0.00	0.00	500.61	0.00	1,249.39	28.61
113-5.131.2070 Vehicle Fleet Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

113-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
113-5.131.2071 Water Meters and Pits	14,000.00	0.00	0.00	5,901.18	0.00	8,098.82	42.15
113-5.131.2078 Fire Hydrants	2,000.00	0.00	0.00	430.00	0.00	1,570.00	21.50
113-5.131.2079 Water Line	14,500.00	523.00	0.00	57,915.63	0.00	(43,415.63)	399.42
113-5.131.2080 Water Fittings & Valves	14,500.00	1,068.00	0.00	21,510.62	0.00	(7,010.62)	148.35
113-5.131.2800 Vehicle Fuel	4,000.00	155.60	0.00	2,452.52	0.00	1,547.48	61.31
113-5.131.2900 Vehicle Maintenance	2,500.00	0.00	0.00	1,135.71	0.00	1,364.29	45.43
TOTAL COMMODITY EXPENSE	446,350.00	43,079.85	0.00	410,267.67	0.00	36,082.33	91.92
TRANSFERS							
113-5.131.3000 Capital Improvements Fu	295,000.00	24,583.33	0.00	245,833.30	0.00	49,166.70	83.33
113-5.131.3001 Equipment Reserve Fund	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33
113-5.131.3003 Debt Service Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
113-5.131.3005 Public Safety Fund	510,000.00	42,500.00	0.00	425,000.00	0.00	85,000.00	83.33
113-5.131.3007 Medical Reserve Fund	35,000.00	2,916.67	0.00	29,166.70	0.00	5,833.30	83.33
113-5.131.3010 Gas Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	852,500.00	71,041.67	0.00	710,416.70	0.00	142,083.30	83.33
MISC							
113-5.131.5000 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL WATER	1,985,750.00	135,289.90	0.00	1,451,109.22	0.00	534,640.78	73.08
TOTAL EXPENDITURES	1,985,750.00	135,289.90	0.00	1,451,109.22	0.00	534,640.78	73.08
REVENUES OVER/(UNDER) EXPENSES	(555,150.00)	26,377.28	0.00	7,219.97	0.00	(562,369.97)	1.30-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

114-ECONOMIC DEVELOPMENT

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
114-4.140.4012 Revolving Business Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL OPERATIONAL CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MISC							
114-4.140.5003 Outside Contribution	56,900.00	0.00	0.00	56,900.00	0.00	0.00	100.00
114-4.140.5004 Donation	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114-4.140.5005 Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	56,900.00	0.00	0.00	56,900.00	0.00	0.00	100.00
TRANSFERS							
114-4.140.6090 Transfer from Electric	56,900.00	4,741.67	0.00	47,416.70	0.00	9,483.30	83.33
TOTAL TRANSFERS	56,900.00	4,741.67	0.00	47,416.70	0.00	9,483.30	83.33
TOTAL REVENUES	113,800.00	4,741.67	0.00	104,316.70	0.00	9,483.30	91.67
TOTAL REVENUES	113,800.00	4,741.67	0.00	104,316.70	0.00	9,483.30	91.67

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

114-ECONOMIC DEVELOPMENT

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
ECONOMIC DEVELOPMENT							
PERSONNEL & BENEFITS							
114-5.141.0001 Full Time Wages	75,250.00	2,555.20	0.00	50,792.96	0.00	24,457.04	67.50
114-5.141.0004 Overtime Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114-5.141.0007 Contract Employee Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114-5.141.0010 FICA	5,800.00	185.59	0.00	3,850.14	0.00	1,949.86	66.38
114-5.141.0011 KPERS	8,100.00	273.66	0.00	5,768.28	0.00	2,331.72	71.21
114-5.141.0012 Unemployment Tax	175.00	16.64	0.00	61.17	0.00	113.83	34.95
114-5.141.0013 Worker's Compensation	750.00	0.00	0.00	783.75	0.00	(33.75)	104.50
114-5.141.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	90,075.00	3,031.09	0.00	61,256.30	0.00	28,818.70	68.01
CONTRACTUAL EXPENSE							
114-5.141.1000 Property & Liability In	275.00	27.12	0.00	204.57	0.00	70.43	74.39
114-5.141.1003 Service Contracts	400.00	125.26	0.00	1,034.99	0.00	(634.99)	258.75
114-5.141.1004 Dues & Subscriptions	1,250.00	50.42	0.00	359.24	0.00	890.76	28.74
114-5.141.1021 Revolving Business Loan	1,500.00	0.00	0.00	0.00	0.00	1,500.00	0.00
TOTAL CONTRACTUAL EXPENSE	3,425.00	202.80	0.00	1,598.80	0.00	1,826.20	46.68
COMMODITY EXPENSE							
114-5.141.2000 Postage	100.00	0.00	0.00	3.54	0.00	96.46	3.54
114-5.141.2001 Telephone	550.00	55.60	0.00	520.20	0.00	29.80	94.58
114-5.141.2002 Internet	550.00	44.46	0.00	442.44	0.00	107.56	80.44
114-5.141.2003 Printing, Forms & Tags	600.00	0.00	0.00	0.00	0.00	600.00	0.00
114-5.141.2004 Travel	2,000.00	2,431.15	0.00	3,172.64	0.00	(1,172.64)	158.63
114-5.141.2006 Office Supplies	250.00	12.01	0.00	621.88	0.00	(371.88)	248.75
114-5.141.2007 Janitorial Supplies	200.00	3.00	0.00	43.82	0.00	156.18	21.91
114-5.141.2008 Professional Developmen	3,000.00	0.00	0.00	1,060.86	0.00	1,939.14	35.36
114-5.141.2010 IT Supplies	500.00	4.54	0.00	1,124.46	0.00	(624.46)	224.89
114-5.141.2011 Building Maintenance	200.00	0.00	0.00	21.71	0.00	178.29	10.86
114-5.141.2013 Electric Expense	600.00	84.24	0.00	551.80	0.00	48.20	91.97
114-5.141.2014 Gas Expense	450.00	0.75	0.00	204.50	0.00	245.50	45.44
114-5.141.2015 Sanitation Expense	150.00	5.32	0.00	53.13	0.00	96.87	35.42
114-5.141.2016 Wastewater Expense	150.00	4.03	0.00	37.43	0.00	112.57	24.95
114-5.141.2017 Water Expense	150.00	3.51	0.00	40.56	0.00	109.44	27.04
114-5.141.2021 Community Programs	3,000.00	0.00	0.00	3,085.20	0.00	(85.20)	102.84
114-5.141.2030 Equipment Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
114-5.141.2069 Marketing & Promotions	1,000.00	0.00	0.00	19.28	0.00	980.72	1.93
114-5.141.2084 Meeting Expense	800.00	183.00	0.00	880.78	0.00	(80.78)	110.10
114-5.141.2800 Vehicle Fuel	800.00	0.00	0.00	529.84	0.00	270.16	66.23
114-5.141.2900 City Vehicle Maintenanc	250.00	0.00	0.00	0.00	0.00	250.00	0.00
TOTAL COMMODITY EXPENSE	15,300.00	2,831.61	0.00	12,414.07	0.00	2,885.93	81.14
TRANSFERS							
114-5.141.3007 Medical Reserve Fund	5,000.00	416.67	0.00	4,166.70	0.00	833.30	83.33
TOTAL TRANSFERS	5,000.00	416.67	0.00	4,166.70	0.00	833.30	83.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

114-ECONOMIC DEVELOPMENT

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL ECONOMIC DEVELOPMENT	113,800.00	6,482.17	0.00	79,435.87	0.00	34,364.13	69.80
TOTAL EXPENDITURES	113,800.00	6,482.17	0.00	79,435.87	0.00	34,364.13	69.80
REVENUES OVER/(UNDER) EXPENSES	0.00	(1,740.50)	0.00	24,880.83	0.00	(24,880.83)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

115-PARKSIDE #1

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
115-4.150.4001 Rental of Property	115,000.00	0.00	0.00	95,021.73	0.00	19,978.27	82.63
115-4.150.4013 HUD Subsidy	50,000.00	0.00	0.00	26,534.00	0.00	23,466.00	53.07
115-4.150.4014 Deposits	500.00	0.00	0.00	785.00	0.00	(285.00)	157.00
TOTAL OPERATIONAL CHARGES	165,500.00	0.00	0.00	122,340.73	0.00	43,159.27	73.92
MISC							
115-4.150.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	165,500.00	0.00	0.00	122,340.73	0.00	43,159.27	73.92
TOTAL REVENUES	165,500.00	0.00	0.00	122,340.73	0.00	43,159.27	73.92

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

115-PARKSIDE #1

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PARKSIDE #1							
PERSONNEL & BENEFITS							
115-5.151.0001 Full Time Wages	61,000.00	2,417.32	0.00	48,525.07	0.00	12,474.93	79.55
115-5.151.0004 Overtime Wages	850.00	203.87	0.00	1,756.39	0.00	(906.39)	206.63
115-5.151.0005 Part Time Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
115-5.151.0010 FICA	4,750.00	195.47	0.00	3,673.73	0.00	1,076.27	77.34
115-5.151.0011 KPERS	6,650.00	280.73	0.00	4,919.04	0.00	1,730.96	73.97
115-5.151.0012 Unemployment Tax	200.00	14.74	0.00	59.59	0.00	140.41	29.80
115-5.151.0013 Worker's Compensation	1,250.00	0.00	0.00	1,608.94	0.00	(358.94)	128.72
115-5.151.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	74,700.00	3,112.13	0.00	60,542.76	0.00	14,157.24	81.05
CONTRACTUAL EXPENSE							
115-5.151.1000 Property & Liability In	32,750.00	36.16	0.00	25,267.45	0.00	7,482.55	77.15
115-5.151.1001 Audit Services	2,500.00	0.00	0.00	266.67	0.00	2,233.33	10.67
115-5.151.1003 Service Contracts	7,500.00	188.08	0.00	9,837.49	0.00	(2,337.49)	131.17
115-5.151.1004 Dues & Subscriptions	300.00	57.41	0.00	407.50	0.00	(107.50)	135.83
115-5.151.1022 Housing Deposit Refunds	2,000.00	0.00	0.00	1,321.53	0.00	678.47	66.08
TOTAL CONTRACTUAL EXPENSE	45,050.00	281.65	0.00	37,100.64	0.00	7,949.36	82.35
COMMODITY EXPENSE							
115-5.151.2000 Postage	150.00	0.00	0.00	3.43	0.00	146.57	2.29
115-5.151.2001 Telephone	1,500.00	238.10	0.00	1,639.87	0.00	(139.87)	109.32
115-5.151.2002 Internet	1,500.00	0.00	0.00	449.90	0.00	1,050.10	29.99
115-5.151.2003 Printing, Forms & Tags	100.00	154.03	0.00	1,276.57	0.00	(1,176.57)	276.57
115-5.151.2004 Travel	250.00	44.24	0.00	44.24	0.00	205.76	17.70
115-5.151.2006 Office Supplies	750.00	148.47	0.00	700.12	0.00	49.88	93.35
115-5.151.2007 Janitorial Supplies	900.00	0.00	0.00	346.20	0.00	553.80	38.47
115-5.151.2008 Professional Developmen	500.00	0.00	0.00	455.32	0.00	44.68	91.06
115-5.151.2009 Publications	100.00	0.00	0.00	0.00	0.00	100.00	0.00
115-5.151.2010 IT Supplies	1,000.00	0.00	0.00	759.06	0.00	240.94	75.91
115-5.151.2011 Building Maintenance	150,000.00	14,834.71	0.00	52,056.12	0.00	97,943.88	34.70
115-5.151.2013 Electric Expense	25,000.00	2,194.71	0.00	15,360.05	0.00	9,639.95	61.44
115-5.151.2014 Gas Expense	8,500.00	205.00	0.00	4,707.07	0.00	3,792.93	55.38
115-5.151.2015 Sanitation Expense	2,500.00	60.22	0.00	825.53	0.00	1,674.47	33.02
115-5.151.2016 Wastewater Expense	4,500.00	381.67	0.00	3,302.10	0.00	1,197.90	73.38
115-5.151.2017 Water Expense	5,500.00	573.37	0.00	4,157.50	0.00	1,342.50	75.59
115-5.151.2030 Equipment Maintenance	100,000.00	3,635.10	0.00	10,821.23	0.00	89,178.77	10.82
115-5.151.2083 Television	0.00	0.00	0.00	0.00	0.00	0.00	0.00
115-5.151.2800 City Vehicle Fuel	500.00	86.48	0.00	410.14	0.00	89.86	82.03
115-5.151.2900 City Vehicle Maintenanc	250.00	0.00	0.00	6.24	0.00	243.76	2.50
TOTAL COMMODITY EXPENSE	303,500.00	22,556.10	0.00	97,320.69	0.00	206,179.31	32.07
TRANSFERS							
115-5.151.3007 Medical Reserve Fund	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33
TOTAL TRANSFERS	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

115-PARKSIDE #1

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL PARKSIDE #1	435,750.00	26,991.55	0.00	205,380.79	0.00	230,369.21	47.13
TOTAL EXPENDITURES	435,750.00	26,991.55	0.00	205,380.79	0.00	230,369.21	47.13
REVENUES OVER/(UNDER) EXPENSES	(270,250.00)	(26,991.55)	0.00	(83,040.06)	0.00	(187,209.94)	30.73

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

116-PARKSIDE #2

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
116-4.160.4001 Rental of Property	135,000.00	0.00	0.00	130,957.52	0.00	4,042.48	97.01
116-4.160.4013 HUD Subsidy	50,000.00	0.00	0.00	28,460.00	0.00	21,540.00	56.92
116-4.160.4014 Deposits	1,000.00	0.00	0.00	506.77	0.00	493.23	50.68
TOTAL OPERATIONAL CHARGES	186,000.00	0.00	0.00	159,924.29	0.00	26,075.71	85.98
MISC							
116-4.160.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	186,000.00	0.00	0.00	159,924.29	0.00	26,075.71	85.98
TOTAL REVENUES	186,000.00	0.00	0.00	159,924.29	0.00	26,075.71	85.98

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

116-PARKSIDE #2

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PARKSIDE #2							
PERSONNEL & BENEFITS							
116-5.161.0001 Full Time Wages	61,000.00	2,417.33	0.00	48,525.29	0.00	12,474.71	79.55
116-5.161.0004 Overtime Wages	850.00	203.91	0.00	1,756.46	0.00	(906.46)	206.64
116-5.161.0005 Part Time Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
116-5.161.0010 FICA	4,750.00	195.47	0.00	3,673.73	0.00	1,076.27	77.34
116-5.161.0011 KPERS	6,650.00	280.74	0.00	4,919.09	0.00	1,730.91	73.97
116-5.161.0012 Unemployment Tax	200.00	14.74	0.00	59.59	0.00	140.41	29.80
116-5.161.0013 Worker's Compensation	1,250.00	0.00	0.00	1,187.33	0.00	62.67	94.99
116-5.161.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	74,700.00	3,112.19	0.00	60,121.49	0.00	14,578.51	80.48
CONTRACTUAL EXPENSE							
116-5.161.1000 Property & Liability In	32,750.00	36.16	0.00	27,225.44	0.00	5,524.56	83.13
116-5.161.1001 Audit Services	2,500.00	0.00	0.00	266.67	0.00	2,233.33	10.67
116-5.161.1003 Service Contracts	7,500.00	184.57	0.00	9,514.47	0.00	(2,014.47)	126.86
116-5.161.1004 Dues & Subscriptions	300.00	57.41	0.00	407.50	0.00	(107.50)	135.83
116-5.161.1022 Housing Deposit Refunds	2,000.00	1,113.00	0.00	1,421.00	0.00	579.00	71.05
TOTAL CONTRACTUAL EXPENSE	45,050.00	1,391.14	0.00	38,835.08	0.00	6,214.92	86.20
COMMODITY EXPENSE							
116-5.161.2000 Postage	150.00	0.00	0.00	0.00	0.00	150.00	0.00
116-5.161.2001 Telephone	1,500.00	238.10	0.00	1,639.87	0.00	(139.87)	109.32
116-5.161.2002 Internet	1,500.00	0.00	0.00	449.90	0.00	1,050.10	29.99
116-5.161.2003 Printing, Forms & Tags	100.00	154.03	0.00	1,276.56	0.00	(1,176.56)	276.56
116-5.161.2004 Travel	250.00	0.00	0.00	0.00	0.00	250.00	0.00
116-5.161.2006 Office Supplies	750.00	51.37	0.00	720.81	0.00	29.19	96.11
116-5.161.2007 Janitorial Supplies	900.00	0.00	0.00	346.20	0.00	553.80	38.47
116-5.161.2008 Professional Developmen	500.00	0.00	0.00	455.32	0.00	44.68	91.06
116-5.161.2009 Publications	100.00	0.00	0.00	0.00	0.00	100.00	0.00
116-5.161.2010 IT Supplies	1,000.00	0.00	0.00	759.05	0.00	240.95	75.91
116-5.161.2011 Building Maintenance	100,000.00	850.67	0.00	10,708.71	0.00	89,291.29	10.71
116-5.161.2013 Electric Expense	22,000.00	2,218.66	0.00	16,766.95	0.00	5,233.05	76.21
116-5.161.2014 Gas Expense	7,000.00	397.96	0.00	4,772.83	0.00	2,227.17	68.18
116-5.161.2015 Sanitation Expense	2,000.00	78.12	0.00	781.20	0.00	1,218.80	39.06
116-5.161.2016 Wastewater Expense	5,000.00	449.17	0.00	4,260.43	0.00	739.57	85.21
116-5.161.2017 Water Expense	6,750.00	438.37	0.00	4,278.33	0.00	2,471.67	63.38
116-5.161.2030 Equipment Maintenance	100,000.00	4,404.85	0.00	4,540.74	0.00	95,459.26	4.54
116-5.161.2083 Television	0.00	0.00	0.00	0.00	0.00	0.00	0.00
116-5.161.2800 City Vehicle Fuel	500.00	86.48	0.00	410.16	0.00	89.84	82.03
116-5.161.2900 City Vehicle Maintenanc	250.00	0.00	0.00	6.25	0.00	243.75	2.50
TOTAL COMMODITY EXPENSE	250,250.00	9,367.78	0.00	52,173.31	0.00	198,076.69	20.85
TRANSFERS							
116-5.161.3007 Medical Reserve Fund	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33
TOTAL TRANSFERS	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

116-PARKSIDE #2

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
TOTAL PARKSIDE #2	382,500.00	14,912.78	0.00	161,546.58	0.00	220,953.42	42.23
TOTAL EXPENDITURES	382,500.00	14,912.78	0.00	161,546.58	0.00	220,953.42	42.23
REVENUES OVER/(UNDER) EXPENSES	(196,500.00)	(14,912.78)	0.00	(1,622.29)	0.00	(194,877.71)	0.83

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

117-PARK PLAZA NORTH

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
OPERATIONAL CHARGES							
117-4.170.4001 Rental of Property	330,000.00	0.00	0.00	257,469.50	0.00	72,530.50	78.02
117-4.170.4014 Deposits	500.00	0.00	0.00	1,021.00	0.00	(521.00)	204.20
TOTAL OPERATIONAL CHARGES	330,500.00	0.00	0.00	258,490.50	0.00	72,009.50	78.21
MISC							
117-4.170.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	330,500.00	0.00	0.00	258,490.50	0.00	72,009.50	78.21
TOTAL REVENUES	330,500.00	0.00	0.00	258,490.50	0.00	72,009.50	78.21

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

117-PARK PLAZA NORTH

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
PARK PLAZA NORTH							
PERSONNEL & BENEFITS							
117-5.171.0001 Full Time Wages	61,000.00	3,249.73	0.00	50,558.98	0.00	10,441.02	82.88
117-5.171.0004 Overtime Wages	850.00	204.41	0.00	1,770.74	0.00	(920.74)	208.32
117-5.171.0005 Part Time Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00
117-5.171.0010 FICA	4,750.00	197.87	0.00	3,763.74	0.00	986.26	79.24
117-5.171.0011 KPERS	6,650.00	284.25	0.00	5,038.32	0.00	1,611.68	75.76
117-5.171.0012 Unemployment Tax	200.00	14.74	0.00	59.58	0.00	140.42	29.79
117-5.171.0013 Worker's Compensation	1,250.00	0.00	0.00	1,187.33	0.00	62.67	94.99
117-5.171.0014 Medical Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL PERSONNEL & BENEFITS	74,700.00	3,951.00	0.00	62,378.69	0.00	12,321.31	83.51
CONTRACTUAL EXPENSE							
117-5.171.1000 Property & Liability In	40,000.00	36.15	0.00	26,515.66	0.00	13,484.34	66.29
117-5.171.1001 Audit Services	2,500.00	0.00	0.00	266.66	0.00	2,233.34	10.67
117-5.171.1003 Service Contracts	5,500.00	298.35	0.00	5,934.02	0.00	(434.02)	107.89
117-5.171.1004 Dues & Subscriptions	250.00	57.42	0.00	407.48	0.00	(157.48)	162.99
117-5.171.1022 Housing Deposit Refunds	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
TOTAL CONTRACTUAL EXPENSE	53,250.00	391.92	0.00	33,123.82	0.00	20,126.18	62.20
COMMODITY EXPENSE							
117-5.171.2000 Postage	150.00	0.00	0.00	11.44	0.00	138.56	7.63
117-5.171.2001 Telephone	1,500.00	238.11	0.00	1,639.89	0.00	(139.89)	109.33
117-5.171.2002 Internet	1,500.00	0.00	0.00	449.90	0.00	1,050.10	29.99
117-5.171.2003 Printing, Forms & Tags	100.00	140.00	0.00	276.63	0.00	(176.63)	276.63
117-5.171.2004 Travel	250.00	0.00	0.00	0.00	0.00	250.00	0.00
117-5.171.2006 Office Supplies	750.00	51.37	0.00	537.73	0.00	212.27	71.70
117-5.171.2007 Janitorial Supplies	750.00	0.00	0.00	352.65	0.00	397.35	47.02
117-5.171.2008 Professional Developmen	300.00	0.00	0.00	249.87	0.00	50.13	83.29
117-5.171.2009 Publications	100.00	0.00	0.00	0.00	0.00	100.00	0.00
117-5.171.2010 IT Supplies	1,000.00	0.00	0.00	759.07	0.00	240.93	75.91
117-5.171.2011 Building Maintenance	35,000.00	965.66	0.00	15,619.88	0.00	19,380.12	44.63
117-5.171.2013 Electric Expense	50,000.00	2,090.70	0.00	31,682.55	0.00	18,317.45	63.37
117-5.171.2014 Gas Expense	7,000.00	180.00	0.00	4,337.07	0.00	2,662.93	61.96
117-5.171.2015 Sanitation Expense	1,500.00	60.22	0.00	602.20	0.00	897.80	40.15
117-5.171.2016 Wastewater Expense	8,000.00	724.17	0.00	7,127.93	0.00	872.07	89.10
117-5.171.2017 Water Expense	10,000.00	773.33	0.00	7,225.31	0.00	2,774.69	72.25
117-5.171.2030 Equipment Maintenance	22,000.00	3,001.27	0.00	4,492.61	0.00	17,507.39	20.42
117-5.171.2083 Television	16,000.00	0.00	0.00	7,680.18	0.00	8,319.82	48.00
117-5.171.2800 City Vehicle Fuel	500.00	86.48	0.00	410.13	0.00	89.87	82.03
117-5.171.2900 City Vehicle Maintenanc	250.00	0.00	0.00	6.23	0.00	243.77	2.49
TOTAL COMMODITY EXPENSE	156,650.00	8,311.31	0.00	83,461.27	0.00	73,188.73	53.28
TRANSFERS							
117-5.171.3007 Medical Reserve Fund	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33
TOTAL TRANSFERS	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

117-PARK PLAZA NORTH

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
117-5.171.4012 Housing Bond-Principal	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
117-5.171.4013 Housing Bond-Interest	22,575.00	0.00	0.00	0.00	0.00	22,575.00	0.00
TOTAL DEBT SERVICE	122,575.00	0.00	0.00	0.00	0.00	122,575.00	0.00
MISC							
117-5.171.5000 Micellaneous	0.00	215.98	0.00	215.98	0.00	(215.98)	0.00
TOTAL MISC	0.00	215.98	0.00	215.98	0.00	(215.98)	0.00
TOTAL PARK PLAZA NORTH	419,675.00	13,911.88	0.00	189,596.46	0.00	230,078.54	45.18
TOTAL EXPENDITURES	419,675.00	13,911.88	0.00	189,596.46	0.00	230,078.54	45.18
REVENUES OVER/(UNDER) EXPENSES	(89,175.00)	(13,911.88)	0.00	68,894.04	0.00	(158,069.04)	77.26-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

118-CAPITAL IMPROVEMENT

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
BONDS/INTEREST							
118-4.180.7001 Transfer from General F	57,900.00	4,824.99	0.00	48,249.90	0.00	9,650.10	83.33
118-4.180.7002 Transfer from Airport F	22,500.00	1,875.00	0.00	18,750.00	0.00	3,750.00	83.33
118-4.180.7004 Transfer from Library	5,000.00	416.67	0.00	4,166.70	0.00	833.30	83.33
118-4.180.7005 Transfer from Public Sa	12,500.00	1,041.66	0.00	10,416.60	0.00	2,083.40	83.33
118-4.180.7009 Transfer from Electric	175,000.00	14,583.33	0.00	145,833.30	0.00	29,166.70	83.33
118-4.180.7010 Transfer from Gas Fund	7,500.00	625.00	0.00	6,250.00	0.00	1,250.00	83.33
118-4.180.7011 Transfer from Sanitatio	2,500.00	208.33	0.00	2,083.30	0.00	416.70	83.33
118-4.180.7012 Transfer from Wastewate	92,000.00	7,666.67	0.00	76,666.70	0.00	15,333.30	83.33
118-4.180.7013 Transfer from Water Fun	295,000.00	24,583.33	0.00	245,833.30	0.00	49,166.70	83.33
118-4.180.7014 Transfer from Eco Devo	0.00	0.00	0.00	5,750.00	0.00	(5,750.00)	0.00
118-4.180.7221 Transfer from General F	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL BONDS/INTEREST	669,900.00	55,824.98	0.00	563,999.80	0.00	105,900.20	84.19
TOTAL REVENUES	669,900.00	55,824.98	0.00	563,999.80	0.00	105,900.20	84.19
TOTAL REVENUES	669,900.00	55,824.98	0.00	563,999.80	0.00	105,900.20	84.19

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

118-CAPITAL IMPROVEMENT

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
CAPITAL IMPROVEMENTS							
EXPENSES							
118-5.181.6011 Government Administrati	10,237.64	0.00	0.00	4,900.24	0.00	5,337.40	47.86
118-5.181.6012 Community Development	11,764.43	0.00	0.00	4,900.22	0.00	6,864.21	41.65
118-5.181.6013 Parks, Recreation & Cem	55,553.41	738.92	0.00	46,481.66	0.00	9,071.75	83.67
118-5.181.6014 Street and Stormwater	13,829.88	0.00	0.00	1,300.00	0.00	12,529.88	9.40
118-5.181.6020 Airport	408,159.27	4,812.20	0.00	815,477.69	0.00	(407,318.42)	199.79
118-5.181.6040 Library	12,811.78	0.00	0.00	5,000.00	0.00	7,811.78	39.03
118-5.181.6051 Fire Department	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
118-5.181.6052 Police Department	111,536.36	0.00	0.00	32,233.69	0.00	79,302.67	28.90
118-5.181.6090 Electric Utility	1,070,584.11	7,788.54	0.00	11,966.52	0.00	1,058,617.59	1.12
118-5.181.6100 Gas Utility	35,210.39	17,600.00	0.00	29,931.70	0.00	5,278.69	85.01
118-5.181.6110 Sanitation Utility	10,231.48	0.00	0.00	0.00	0.00	10,231.48	0.00
118-5.181.6120 Wastewater Utility	271,617.73	0.00	0.00	58,548.00	0.00	213,069.73	21.56
118-5.181.6130 Water Utility	797,401.66	0.00	0.00	462,461.77	0.00	334,939.89	58.00
118-5.181.6140 Economic Development	3,650.00	0.00	0.00	2,510.94	0.00	1,139.06	68.79
118-5.181.6221 Libertyfest	4,473.54	0.00	0.00	730.45	0.00	3,743.09	16.33
TOTAL EXPENSES	2,837,061.68	30,939.66	0.00	1,476,442.88	0.00	1,360,618.80	52.04
TOTAL CAPITAL IMPROVEMENTS	2,837,061.68	30,939.66	0.00	1,476,442.88	0.00	1,360,618.80	52.04
TOTAL EXPENDITURES	2,837,061.68	30,939.66	0.00	1,476,442.88	0.00	1,360,618.80	52.04
REVENUES OVER/(UNDER) EXPENSES	(2,167,161.68)	24,885.32	0.00	(912,443.08)	0.00	(1,254,718.60)	42.10

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

119-EQUIPMENT RESERVE

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
MISC							
119-4.190.5001 Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00
119-4.190.5004 Recreation Donations	0.00	0.00	0.00	500.00	0.00	(500.00)	0.00
119-4.190.5005 Sale of City Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL MISC	0.00	0.00	0.00	500.00	0.00	(500.00)	0.00
BONDS/INTEREST							
119-4.190.7001 Transfer from General F	228,350.00	19,029.16	0.00	190,291.60	0.00	38,058.40	83.33
119-4.190.7002 Transfer from Airport F	37,500.00	3,125.00	0.00	31,250.00	0.00	6,250.00	83.33
119-4.190.7005 Transfer from Public Sa	92,500.00	7,708.34	0.00	77,083.40	0.00	15,416.60	83.33
119-4.190.7009 Transfer from Electric	50,000.00	4,166.67	0.00	41,666.70	0.00	8,333.30	83.33
119-4.190.7010 Transfer from Gas Fund	20,250.00	1,687.50	0.00	16,875.00	0.00	3,375.00	83.33
119-4.190.7011 Transfer from Sanitatio	20,000.00	1,666.67	0.00	16,666.70	0.00	3,333.30	83.33
119-4.190.7012 Transfer from Wastewate	7,500.00	625.00	0.00	6,250.00	0.00	1,250.00	83.33
119-4.190.7013 Transfer from Water	12,500.00	1,041.67	0.00	10,416.70	0.00	2,083.30	83.33
TOTAL BONDS/INTEREST	468,600.00	39,050.01	0.00	390,500.10	0.00	78,099.90	83.33
TOTAL REVENUES	468,600.00	39,050.01	0.00	391,000.10	0.00	77,599.90	83.44
TOTAL REVENUES	468,600.00	39,050.01	0.00	391,000.10	0.00	77,599.90	83.44

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

119-EQUIPMENT RESERVE

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
EQUIPMENT RESERVES							
EXPENSES							
119-5.191.6011 Government Administrati	181,676.79	0.00	0.00	146,684.17	0.00	34,992.62	80.74
119-5.191.6012 Community Development	10,926.53	0.00	0.00	(4,600.00)	0.00	15,526.53	42.10-
119-5.191.6013 Parks, Recreation & Cem	78,213.56	0.00	0.00	43,662.14	0.00	34,551.42	55.82
119-5.191.6014 Street & Stormwater	53,837.40	0.00	0.00	34,014.10	0.00	19,823.30	63.18
119-5.191.6020 Airport	53,681.59	0.00	0.00	21,999.98	0.00	31,681.61	40.98
119-5.191.6051 Fire Department	268,126.58	0.00	0.00	180,326.04	0.00	87,800.54	67.25
119-5.191.6052 Police Department	124,137.47	56,431.86	0.00	100,079.46	0.00	24,058.01	80.62
119-5.191.6090 Electric Utility	325,065.57	0.00	0.00	0.00	0.00	325,065.57	0.00
119-5.191.6100 Gas Utility	52,946.46	0.00	0.00	8,870.10	0.00	44,076.36	16.75
119-5.191.6110 Sanitation Utility	49,705.31	8,460.00	0.00	17,330.10	0.00	32,375.21	34.87
119-5.191.6120 Wastewater Utility	20,422.22	1,429.00	0.00	8,149.10	0.00	12,273.12	39.90
119-5.191.6130 Water Utility	49,329.66	0.00	0.00	8,145.10	0.00	41,184.56	16.51
TOTAL EXPENSES	1,268,069.14	66,320.86	0.00	564,660.29	0.00	703,408.85	44.53
TOTAL EQUIPMENT RESERVES	1,268,069.14	66,320.86	0.00	564,660.29	0.00	703,408.85	44.53
TOTAL EXPENDITURES	1,268,069.14	66,320.86	0.00	564,660.29	0.00	703,408.85	44.53
REVENUES OVER/(UNDER) EXPENSES	(799,469.14)	(27,270.85)	0.00	(173,660.19)	0.00	(625,808.95)	21.72

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

124-MEDICAL RESERVE FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
REVENUES							
BONDS/INTEREST							
124-4.240.7000 Transfer from Operating	446,800.00	37,233.36	0.00	372,333.60	0.00	74,466.40	83.33
TOTAL BONDS/INTEREST	446,800.00	37,233.36	0.00	372,333.60	0.00	74,466.40	83.33
TOTAL REVENUES	446,800.00	37,233.36	0.00	372,333.60	0.00	74,466.40	83.33
TOTAL REVENUES	446,800.00	37,233.36	0.00	372,333.60	0.00	74,466.40	83.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:OCTOBER 31ST, 2025

124-MEDICAL RESERVE FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D ACTUAL	Y-T-D ENCUMBRANCE	BUDGET BALANCE	% OF BUDGET
MEDICAL RESERVE							
EXPENSES							
124-5.241.6000 Medical Reserve Fund	477,311.37	(4,184.90)	0.00	365,704.42	0.00	111,606.95	76.62
TOTAL EXPENSES	477,311.37	(4,184.90)	0.00	365,704.42	0.00	111,606.95	76.62
TOTAL MEDICAL RESERVE	477,311.37	(4,184.90)	0.00	365,704.42	0.00	111,606.95	76.62
TOTAL EXPENDITURES	477,311.37	(4,184.90)	0.00	365,704.42	0.00	111,606.95	76.62
REVENUES OVER/(UNDER) EXPENSES	(30,511.37)	41,418.26	0.00	6,629.18	0.00	(37,140.55)	21.73-

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
GOVERNMENT ADMINISTRAT	GENERAL	CEDAR VALLEY METAL SUPPLY	REPLACE CITYHALL OUTDOOR	19.41
		DOLLAR GENERAL CORPORATION	KLEENEX FOR OFFICE	11.70
		GARNETT PUBLISHING, INC.	3RD QTR REPORT	196.50
		JONES, BRANDON L	OCTOBER DOCKET	1,200.00
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	28.22
		ROCKERS, NORMA	PAINT CITY HALL 1 ST HALF	1,740.00
		MFA OIL CO - PETRO CARD 24	FUEL SPLIT	54.00
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	448.42
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	189.83
		VERIZON	CELL PHONE	65.88
			TOTAL:	3,953.96
COMMUNITY DEVELOPMENT	GENERAL	NAVRAT'S	WINDOW ENVELOPES 4 CASES	168.16
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	81.36
		VERIZON	CELL PHONE	77.04
			TOTAL:	326.56
PARKS, RECREATION & CE	GENERAL	BSN SPORTS, LLC	SLIDE MULTI VOLLEYBALL SYS	4,299.99
		D & S SANITATION LLC	SOCCER FIELD/CAMP HOST TOI	200.00
			SOCCER/CAMP HOST TOILET	200.00
		DOLLAR GENERAL CORPORATION	ROOM DEOD FOR REC CENTER	17.50
		FRONT ROW SPORTS	T-SHIRTS VOLLEYBALL	462.50
			CAPS	63.00
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	56.44
		HENRY KRAFT INC	TOWEL DISP/ROLL TOWEL	67.68
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	56.06
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	162.71
		PYRAMID FOODS dba COUNTRY MART	WATER	36.31
		WOLKEN PLBG. & ELECTRIC, INC.	BALL COMPLEX CIRCUIT BREAK	375.04
			TOTAL:	5,997.23
STREET & STORMWATER	GENERAL	FRONT ROW SPORTS	CAPS	21.00
		SNAP-ON CREDIT LLC	OCTOBER FEES	48.15
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	28.21
		LANCO DISTRIBUTION, INC	CASE LG WHITE TOWELS	64.00
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	12.01
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	81.36
		PYRAMID FOODS dba COUNTRY MART	WATER	36.31
			TOTAL:	291.04
MUNICIPAL AIRPORT	AIRPORT	SCHETTLER, PAT	HOTEL/FUEL REIMB-CONFERENC	412.49
		VERIZON	CELL PHONE	38.52
			TOTAL:	451.01
LIBRARY	LIBRARY	AMAZON	LIGHT BULB	18.49
			HAND SOAP PK-4	62.26
			COPY PAPER	78.96
			HAND TOWEL 16-PACK	46.88
		STIFTER, TYLER	MOWING 9.3 9.16 9.26.202	150.00
		MIDWEST TAPE, LLC	DIGITAL BOOK/MOVIE/MUSIC	473.99
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	162.71
		SOUTHEAST KS. LIBRARY SYSTEM	KOHA ANNUAL FEE	800.00
		THE IOLA REGISTER, INC.	12 MONTH RENEWAL	180.70
			TOTAL:	1,973.99
FIRE DEPARTMENT	PUBLIC SAFETY	MFA OIL CO - PETRO CARD 24	FUEL SPLIT	183.11

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	27.12
			TOTAL:	210.23
POLICE DEPARTMENT	PUBLIC SAFETY	DIGITAL CONNECTIONS, INC.	POLICE COPIES	8.59
		GALLS LLC	SNOW / ICE WALKER	48.02
			ICE/SNOW WALKER	144.12
		MFA OIL CO - PETRO CARD 24	FUEL SPLIT	1,618.15
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	216.95
		ST LUKES HEALTH SYSTEM	MCADAM EMP DRUG SCREEN	141.00
			MCADAM EMP DRUG SCREEN	138.00
		VERIZON	CELL PHONE	358.60
			CELL PHONE	269.64
			TOTAL:	2,943.07
SPECIAL HIGHWAY	SPECIAL HIGHWAY	PAYLESS CONCRETE PRODUCTS, INC	2X6 BLOCK (10) GUARDRAIL N	550.00
		UNITED RENTALS	SAW CONCRETE RENTAL	184.00
		HIGHWAY SAFETY SOLUTIONS	GUARDRAILS NORTH LAKE	3,500.00
			TOTAL:	4,234.00
TOURISM	TOURISM	ANDERSON CO CORN FESTIVAL, INC.	CORN FESTIVAL TGT 2025	8,500.00
		ANDERSON COUNTY FLYWHEELERS	FLYWHEELERS TGT 2025	3,265.06
			TOTAL:	11,765.06
ELECTRIC PRODUCTION	ELECTRIC	PIONEER RESEARCH	COOLING TOWER "H"	1,769.13
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	14.11
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	54.24
		PYRAMID FOODS dba COUNTRY MART	WATER WATERPLANT	36.31
			TOTAL:	1,873.79
ELECTRIC DISTRIBUTION	ELECTRIC	ANIXTER, INC.	SECT 3PH FIBERGLASS	2,009.85
			COPPERWELD/WIRE SPOOL	2,451.53
		FRONT ROW SPORTS	CAPS	21.00
		CEDAR VALLEY TIRE & AUTO SERVICE, LLC	2011FORD F-550 RIGHT REAR	34.34
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	7.05
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	56.05
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	108.47
		PYRAMID FOODS dba COUNTRY MART	WATER	36.31
		VERIZON	CELL PHONE	38.52
			TOTAL:	4,763.12
GAS	GAS	AMERICAN PUBLIC GAS ASSOCIATION	2026 APGA MEMBERSHIP	1,391.07
		ENCORE ENERGY SERVICES, INC	SWAP STATEMENT-SEPTEMBER	2,354.25
		FIDELIS ENERGY GROUP, LLC	IFERC SSC 2025 09	3,862.50
		INDUSTRIAL SALES COMPANY, INC.	CENTRAL CLAMP/SIDEWALL UND	302.85
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	7.05
		LANCO DISTRIBUTION, INC	LG WHITE PAPER TOWELS	34.56
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	12.01
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	27.12
			SEMI-ANN 9/25-2/26 EMP HEA	27.12
			SEMI-ANN 9/25-2/26 EMP HEA	13.56
		PYRAMID FOODS dba COUNTRY MART	WATER	36.31
		UTILITY SAFETY AND DESIGN, INC.	MAIN/3RD/8TH/MATERIAL	25,630.71
			EFTT 2" IPSS X BF DR11/CHA	90.40
			EFTT 2" IPS XBF DR11	29.15
			TOTAL:	33,818.66

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
SANITATION	SANITATION	ACE IMAGEWEAR	FIRST AID KIT DELIVERY	7.05
		INLAND TRUCK PARTS COMPANY	2017 FRTLINER A/C COMPRES	2,489.37
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	12.01
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	108.47
		PYRAMID FOODS dba COUNTRY MART	WATER	36.30
			TOTAL:	2,653.20
WASTEWATER	WASTEWATER	ALLEN COUNTY PUBLIC WORKS	227415/227431 SLUDGE	501.28
		C & B EQUIPMENT	ABS PUMP NONREPAIRABLE	1,362.00
		FRONT ROW SPORTS	CAPS	21.00
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	28.21
		LIFE TECHNOLOGIES CORPORATION	FURNANCE 76CI SSP 120V	3,853.00
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	12.01
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	54.24
		PYRAMID FOODS dba COUNTRY MART	WATER	36.30
		SF AUTOMOTIVE CHANUTE	2013 FORD F550 STEER/SUSPE	2,263.01
		VERIZON	CELL PHONE	38.52
			TOTAL:	8,169.57
WATER	WATER	EUROFINS EATON ANALYTICAL, INC	CHLORITE	86.52
		HAWKINS, INC.	CHLORINE CYLINDER	10.00
			MULTIPLE CHEMICALS	5,373.30
		INDUSTRIAL SALES COMPANY, INC.	CENTRAL CLAMP/SIDEWALL UND	302.84
		ACE IMAGEWEAR	FIRST AID KIT DELIVERY	14.11
			FIRST AID KIT DELIVERY	7.05
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	12.01
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	135.59
			SEMI-ANN 9/25-2/26 EMP HEA	13.56
		PACE ANALYTICAL SERVICES LLC	WATER SAMPLE	308.90
		PYRAMID FOODS dba COUNTRY MART	WATER	36.30
			WATER WATERPLANT	36.31
		ST LUKES HEALTH SYSTEM	CASTO EMP DRUG SCREEN WPLN	141.00
			CASTO EMP DRUG SCREEN WPLN	138.00
		VERMEER GREAT PLAINS	2" CLR ENDS 50'	319.64
			TOTAL:	6,935.13
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPME	MILLS, JESSICA	TRAVEL/HOTEL CONF. LKM	570.10
			REIM TRAVEL/MEALS TOURSM C	29.10
			REIM TRAVEL/MEALS TOURSM C	572.13
		MILLS, SANDRA A	MILES CONF-STATE WILL REIM	147.00
		NAVRAT'S	WINDOW ENVELOPES 4 CASES	12.01
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	27.12
			TOTAL:	1,357.46
PARKSIDE #1	PARKSIDE #1	BAUMAN INTERIORS, LLC	ELEC COIL RANGE/CORD/DELIV	1,568.00
		HECK'S REPAIR & SERVICE	WASHER REPAIR	60.00
		HD SUPPLY,INC	CHAIR DOLLY/VALVES/FAUCET,	119.68
			KORKY PLUS RED FLAPPER (4)	59.49
		KELLY ELECTRIC, LLC	REMAINDER OF INV 1452	2,790.00
		RD SERVICES	MOVING/TRIM/FLOOR	3,415.00
		M&J DESIGNS	(4) SWEAT SHIRTS (100) KEY	140.00
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	36.16
			TOTAL:	8,188.33
PARKSIDE #2	PARKSIDE #2	HD SUPPLY,INC	CHAIR DOLLY/VALVES/FAUCET,	120.74
			KORKY PLUS RED FLAPPER (4)	59.49

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CINTAS FIRE PROTECTIOIN	ALARM REPAIR/SMOKE DET	905.33
		M&J DESIGNS	(4) SWEAT SHIRTS (100) KEY	140.00
		CAYLOR, MARION	MARIOIN CAYLOR DEP REFUND	303.00
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	36.16
			TOTAL:	1,564.72
PARK PLAZA NORTH	PARK PLAZA NORTH	HD SUPPLY,INC	PLEATED FILTER (2)	112.18
			CHAIR DOLLY/VALVES/FAUCET,	363.50
		M&J DESIGNS	(4) SWEAT SHIRTS (100) KEY	140.00
		WILLIAMS, CHRISTINE	TRAINING PRIOR TO EMPLOYMT	800.00
		NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	36.15
		WOLKEN PLBG. & ELECTRIC, INC.	DIRTY CONDENSER	327.00
			TOTAL:	1,778.83
CAPITAL IMPROVEMENTS	CAPITAL IMPROVEMEN	KMEA MID-STATES	BATTERY SOUTH SUBSTATION	7,788.54
			TOTAL:	7,788.54
EQUIPMENT RESERVES	EQUIPMENT RESERVE	SUPERIOR EMERGENCY RESPONSE VEHICLES	2025 FORD PD INTERCEPTOR A	56,431.86
			TOTAL:	56,431.86

FUND TOTALS		
101	GENERAL	10,568.79
102	AIRPORT	451.01
104	LIBRARY	1,973.99
105	PUBLIC SAFETY	3,153.30
106	SPECIAL HIGHWAY	4,234.00
107	TOURISM	11,765.06
109	ELECTRIC	6,636.91
110	GAS	33,818.66
111	SANITATION	2,653.20
112	WASTEWATER	8,169.57
113	WATER	6,935.13
114	ECONOMIC DEVELOPMENT	1,357.46
115	PARKSIDE #1	8,188.33
116	PARKSIDE #2	1,564.72
117	PARK PLAZA NORTH	1,778.83
118	CAPITAL IMPROVEMENT	7,788.54
119	EQUIPMENT RESERVE	56,431.86
	GRAND TOTAL:	167,469.36

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ACE IMAGEWEAR	FIRST AID KIT DELIVERY	GENERAL	GOVERNMENT ADMINISTRAT	28.22
	FIRST AID KIT DELIVERY	GENERAL	PARKS, RECREATION & CE	56.44
	FIRST AID KIT DELIVERY	GENERAL	STREET & STORMWATER	28.21
	FIRST AID KIT DELIVERY	ELECTRIC	ELECTRIC PRODUCTION	14.11
	FIRST AID KIT DELIVERY	ELECTRIC	ELECTRIC DISTRIBUTION	7.05
	FIRST AID KIT DELIVERY	GAS	GAS	7.05
	FIRST AID KIT DELIVERY	SANITATION	SANITATION	7.05
	FIRST AID KIT DELIVERY	WASTEWATER	WASTEWATER	28.21
	FIRST AID KIT DELIVERY	WATER	WATER	14.11
	FIRST AID KIT DELIVERY	WATER	WATER	7.05
			TOTAL:	197.50
ALLEN COUNTY PUBLIC WORKS	227415/227431 SLUDGE	WASTEWATER	WASTEWATER	501.28
			TOTAL:	501.28
AMAZON	LIGHT BULB	LIBRARY	LIBRARY	18.49
	HAND SOAP PK-4	LIBRARY	LIBRARY	62.26
	COPY PAPER	LIBRARY	LIBRARY	78.96
	HAND TOWEL 16-PACK	LIBRARY	LIBRARY	46.88
			TOTAL:	206.59
AMERICAN PUBLIC GAS ASSOCIATION	2026 APGA MEMBERSHIP	GAS	GAS	1,391.07
			TOTAL:	1,391.07
ANDERSON CO CORN FESTIVAL, INC.	CORN FESTIVAL TGT 2025	TOURISM	TOURISM	8,500.00
			TOTAL:	8,500.00
ANDERSON COUNTY FLYWHEELERS	FLYWHEELERS TGT 2025	TOURISM	TOURISM	3,265.06
			TOTAL:	3,265.06
ANIXTER, INC.	SECT 3PH FIBERGLASS	ELECTRIC	ELECTRIC DISTRIBUTION	2,009.85
	COPPERWELD/WIRE SPOOL	ELECTRIC	ELECTRIC DISTRIBUTION	2,451.53
			TOTAL:	4,461.38
BAUMAN INTERIORS, LLC	ELEC COIL RANGE/CORD/DELIV	PARKSIDE #1	PARKSIDE #1	1,568.00
			TOTAL:	1,568.00
BSN SPORTS, LLC	SLIDE MULTI VOLLEYBALL SYS	GENERAL	PARKS, RECREATION & CE	4,299.99
			TOTAL:	4,299.99
C & B EQUIPMENT	ABS PUMP NONREPAIRABLE	WASTEWATER	WASTEWATER	1,362.00
			TOTAL:	1,362.00
CAYLOR, MARION	MARIOIN CAYLOR DEP REFUND	PARKSIDE #2	PARKSIDE #2	303.00
			TOTAL:	303.00
CEDAR VALLEY METAL SUPPLY	REPLACE CITYHALL OUTDOOR	GENERAL	GOVERNMENT ADMINISTRAT	19.41
			TOTAL:	19.41
CEDAR VALLEY TIRE & AUTO SERVICE, LLC	2011FORD F-550 RIGHT REAR	ELECTRIC	ELECTRIC DISTRIBUTION	34.34
			TOTAL:	34.34
CINTAS FIRE PROTECTIOIN	ALARM REPAIR/SMOKE DET	PARKSIDE #2	PARKSIDE #2	905.33
			TOTAL:	905.33
D & S SANITATION LLC	SOCCER FIELD/CAMP HOST TOI	GENERAL	PARKS, RECREATION & CE	200.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	SOCCER/CAMP HOST TOILET	GENERAL	PARKS, RECREATION & CE	200.00
			TOTAL:	400.00
DIGITAL CONNECTIONS, INC.	POLICE COPIES	PUBLIC SAFETY	POLICE DEPARTMENT	8.59
			TOTAL:	8.59
DOLLAR GENERAL CORPORATION	KLEENEX FOR OFFICE	GENERAL	GOVERNMENT ADMINISTRAT	11.70
	ROOM DEOD FOR REC CENTER	GENERAL	PARKS, RECREATION & CE	17.50
			TOTAL:	29.20
ENCORE ENERGY SERVICES, INC	SWAP STATEMENT-SEPTEMBER	GAS	GAS	2,354.25
			TOTAL:	2,354.25
EUROFINS EATON ANALYTICAL, INC	CHLORITE	WATER	WATER	86.52
			TOTAL:	86.52
FIDELIS ENERGY GROUP, LLC	IFERC SSC 2025 09	GAS	GAS	3,862.50
			TOTAL:	3,862.50
FRONT ROW SPORTS	T-SHIRTS VOLLEYBALL	GENERAL	PARKS, RECREATION & CE	462.50
	CAPS	GENERAL	PARKS, RECREATION & CE	63.00
	CAPS	GENERAL	STREET & STORMWATER	21.00
	CAPS	ELECTRIC	ELECTRIC DISTRIBUTION	21.00
	CAPS	WASTEWATER	WASTEWATER	21.00
			TOTAL:	588.50
GALLS LLC	SNOW / ICE WALKER	PUBLIC SAFETY	POLICE DEPARTMENT	48.02
	ICE/SNOW WALKER	PUBLIC SAFETY	POLICE DEPARTMENT	144.12
			TOTAL:	192.14
GARNETT PUBLISHING, INC.	3RD QTR REPORT	GENERAL	GOVERNMENT ADMINISTRAT	196.50
			TOTAL:	196.50
HAWKINS, INC.	CHLORINE CYLINDER	WATER	WATER	10.00
	MULTIPLE CHEMICALS	WATER	WATER	5,373.30
			TOTAL:	5,383.30
HD SUPPLY,INC	CHAIR DOLLY/VALVES/FAUCET,	PARKSIDE #1	PARKSIDE #1	119.68
	KORKY PLUS RED FLAPPER (4)	PARKSIDE #1	PARKSIDE #1	59.49
	CHAIR DOLLY/VALVES/FAUCET,	PARKSIDE #2	PARKSIDE #2	120.74
	KORKY PLUS RED FLAPPER (4)	PARKSIDE #2	PARKSIDE #2	59.49
	PLEATED FILTER (2)	PARK PLAZA NORTH	PARK PLAZA NORTH	112.18
	CHAIR DOLLY/VALVES/FAUCET,	PARK PLAZA NORTH	PARK PLAZA NORTH	363.50
			TOTAL:	835.08
HECK'S REPAIR & SERVICE	WASHER REPAIR	PARKSIDE #1	PARKSIDE #1	60.00
			TOTAL:	60.00
HENRY KRAFT INC	TOWEL DISP/ROLL TOWEL	GENERAL	PARKS, RECREATION & CE	67.68
			TOTAL:	67.68
HIGHWAY SAFETY SOLUTIONS	GUARDRAILS NORTH LAKE	SPECIAL HIGHWAY	SPECIAL HIGHWAY	3,500.00
			TOTAL:	3,500.00
MIDWEST TAPE, LLC	DIGITAL BOOK/MOVIE/MUSIC	LIBRARY	LIBRARY	473.99
			TOTAL:	473.99

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
INDUSTRIAL SALES COMPANY, INC.	CENTRAL CLAMP/SIDEWALL UND	GAS	GAS	302.85
	CENTRAL CLAMP/SIDEWALL UND	WATER	WATER	302.84
			TOTAL:	605.69
INLAND TRUCK PARTS COMPANY	2017 FRTLINER A/C COMPRES	SANITATION	SANITATION	2,489.37
			TOTAL:	2,489.37
JONES, BRANDON L	OCTOBER DOCKET	GENERAL	GOVERNMENT ADMINISTRAT	1,200.00
			TOTAL:	1,200.00
KELLY ELECTRIC, LLC	REMAINDER OF INV 1452	PARKSIDE #1	PARKSIDE #1	2,790.00
			TOTAL:	2,790.00
KMEA MID-STATES	BATTERY SOUTH SUBSTATION	CAPITAL IMPROVEMEN	CAPITAL IMPROVEMENTS	7,788.54
			TOTAL:	7,788.54
LANCO DISTRIBUTION, INC	CASE LG WHITE TOWELS	GENERAL	STREET & STORMWATER	64.00
	LG WHITE PAPER TOWELS	GAS	GAS	34.56
			TOTAL:	98.56
LIFE TECHNOLOGIES CORPORATION	FURNANCE 76CI SSP 120V	WASTEWATER	WASTEWATER	3,853.00
			TOTAL:	3,853.00
NEW DIRECTIONS	SEMI-ANN 9/25-2/26 EMP HEA	GENERAL	GOVERNMENT ADMINISTRAT	189.83
	SEMI-ANN 9/25-2/26 EMP HEA	GENERAL	COMMUNITY DEVELOPMENT	81.36
	SEMI-ANN 9/25-2/26 EMP HEA	GENERAL	PARKS, RECREATION & CE	162.71
	SEMI-ANN 9/25-2/26 EMP HEA	GENERAL	STREET & STORMWATER	81.36
	SEMI-ANN 9/25-2/26 EMP HEA	LIBRARY	LIBRARY	162.71
	SEMI-ANN 9/25-2/26 EMP HEA	PUBLIC SAFETY	FIRE DEPARTMENT	27.12
	SEMI-ANN 9/25-2/26 EMP HEA	PUBLIC SAFETY	POLICE DEPARTMENT	216.95
	SEMI-ANN 9/25-2/26 EMP HEA	ELECTRIC	ELECTRIC PRODUCTION	54.24
	SEMI-ANN 9/25-2/26 EMP HEA	ELECTRIC	ELECTRIC DISTRIBUTION	108.47
	SEMI-ANN 9/25-2/26 EMP HEA	GAS	GAS	27.12
	SEMI-ANN 9/25-2/26 EMP HEA	GAS	GAS	27.12
	SEMI-ANN 9/25-2/26 EMP HEA	GAS	GAS	13.56
	SEMI-ANN 9/25-2/26 EMP HEA	SANITATION	SANITATION	108.47
	SEMI-ANN 9/25-2/26 EMP HEA	WASTEWATER	WASTEWATER	54.24
	SEMI-ANN 9/25-2/26 EMP HEA	WATER	WATER	135.59
	SEMI-ANN 9/25-2/26 EMP HEA	WATER	WATER	13.56
	SEMI-ANN 9/25-2/26 EMP HEA	ECONOMIC DEVELOPME	ECONOMIC DEVELOPMENT	27.12
	SEMI-ANN 9/25-2/26 EMP HEA	PARKSIDE #1	PARKSIDE #1	36.16
	SEMI-ANN 9/25-2/26 EMP HEA	PARKSIDE #2	PARKSIDE #2	36.16
	SEMI-ANN 9/25-2/26 EMP HEA	PARK PLAZA NORTH	PARK PLAZA NORTH	36.15
			TOTAL:	1,600.00
M&J DESIGNS	(4) SWEAT SHIRTS (100) KEY	PARKSIDE #1	PARKSIDE #1	140.00
	(4) SWEAT SHIRTS (100) KEY	PARKSIDE #2	PARKSIDE #2	140.00
	(4) SWEAT SHIRTS (100) KEY	PARK PLAZA NORTH	PARK PLAZA NORTH	140.00
			TOTAL:	420.00
MFA OIL CO - PETRO CARD 24	FUEL SPLIT	GENERAL	GOVERNMENT ADMINISTRAT	54.00
	FUEL SPLIT	PUBLIC SAFETY	FIRE DEPARTMENT	183.11
	FUEL SPLIT	PUBLIC SAFETY	POLICE DEPARTMENT	1,618.15
			TOTAL:	1,855.26
MILLS, JESSICA	TRAVEL/HOTEL CONF. LKM	ECONOMIC DEVELOPME	ECONOMIC DEVELOPMENT	570.10

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	REIM TRAVEL/MEALS TOURSM C	ECONOMIC DEVELOPME	ECONOMIC DEVELOPMENT	29.10
	REIM TRAVEL/MEALS TOURSM C	ECONOMIC DEVELOPME	ECONOMIC DEVELOPMENT	572.13
			TOTAL:	1,171.33
MILLS, SANDRA A	MILES CONF-STATE WILL REIM	ECONOMIC DEVELOPME	ECONOMIC DEVELOPMENT	147.00
			TOTAL:	147.00
NAVRAT'S	WINDOW ENVELOPES 4 CASES	GENERAL	GOVERNMENT ADMINISTRAT	448.42
	WINDOW ENVELOPES 4 CASES	GENERAL	COMMUNITY DEVELOPMENT	168.16
	WINDOW ENVELOPES 4 CASES	GENERAL	PARKS, RECREATION & CE	56.06
	WINDOW ENVELOPES 4 CASES	GENERAL	STREET & STORMWATER	12.01
	WINDOW ENVELOPES 4 CASES	ELECTRIC	ELECTRIC DISTRIBUTION	56.05
	WINDOW ENVELOPES 4 CASES	GAS	GAS	12.01
	WINDOW ENVELOPES 4 CASES	SANITATION	SANITATION	12.01
	WINDOW ENVELOPES 4 CASES	WASTEWATER	WASTEWATER	12.01
	WINDOW ENVELOPES 4 CASES	WATER	WATER	12.01
	WINDOW ENVELOPES 4 CASES	ECONOMIC DEVELOPME	ECONOMIC DEVELOPMENT	12.01
			TOTAL:	800.75
PACE ANALYTICAL SERVICES LLC	WATER SAMPLE	WATER	WATER	308.90
			TOTAL:	308.90
PAYLESS CONCRETE PRODUCTS, INC	2X6 BLOCK (10) GUARDRAIL N	SPECIAL HIGHWAY	SPECIAL HIGHWAY	550.00
			TOTAL:	550.00
PIONEER RESEARCH	COOLING TOWER "H"	ELECTRIC	ELECTRIC PRODUCTION	1,769.13
			TOTAL:	1,769.13
PYRAMID FOODS dba COUNTRY MART	WATER	GENERAL	PARKS, RECREATION & CE	36.31
	WATER	GENERAL	STREET & STORMWATER	36.31
	WATER WATERPLANT	ELECTRIC	ELECTRIC PRODUCTION	36.31
	WATER	ELECTRIC	ELECTRIC DISTRIBUTION	36.31
	WATER	GAS	GAS	36.31
	WATER	SANITATION	SANITATION	36.30
	WATER	WASTEWATER	WASTEWATER	36.30
	WATER	WATER	WATER	36.30
	WATER WATERPLANT	WATER	WATER	36.31
			TOTAL:	326.76
RD SERVICES	MOVING/TRIM/FLOOR	PARKSIDE #1	PARKSIDE #1	3,415.00
			TOTAL:	3,415.00
ROCKERS, NORMA	PAINT CITY HALL 1 ST HALF	GENERAL	GOVERNMENT ADMINISTRAT	1,740.00
			TOTAL:	1,740.00
SCHETTLER, PAT	HOTEL/FUEL REIMB-CONFERENC	AIRPORT	MUNICIPAL AIRPORT	412.49
			TOTAL:	412.49
SF AUTOMOTIVE CHANUTE	2013 FORD F550 STEER/SUSPE	WASTEWATER	WASTEWATER	2,263.01
			TOTAL:	2,263.01
SNAP-ON CREDIT LLC	OCTOBER FEES	GENERAL	STREET & STORMWATER	48.15
			TOTAL:	48.15
SOUTHEAST KS. LIBRARY SYSTEM	KOHA ANNUAL FEE	LIBRARY	LIBRARY	800.00
			TOTAL:	800.00

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ST LUKES HEALTH SYSTEM	MCADAM EMP DRUG SCREEN	PUBLIC SAFETY	POLICE DEPARTMENT	141.00
	MCADAM EMP DRUG SCREEN	PUBLIC SAFETY	POLICE DEPARTMENT	138.00
	CASTO EMP DRUG SCREEN WPLN	WATER	WATER	141.00
	CASTO EMP DRUG SCREEN WPLN	WATER	WATER	138.00
			TOTAL:	558.00
STIFTER, TYLER	MOWING 9.3 9.16 9.26.202	LIBRARY	LIBRARY	150.00
			TOTAL:	150.00
SUPERIOR EMERGENCY RESPONSE VEHICLES	2025 FORD PD INTERCEPTOR A	EQUIPMENT RESERVE	EQUIPMENT RESERVES	56,431.86
			TOTAL:	56,431.86
THE IOLA REGISTER, INC.	12 MONTH RENEWAL	LIBRARY	LIBRARY	180.70
			TOTAL:	180.70
UNITED RENTALS	SAW CONCRETE RENTAL	SPECIAL HIGHWAY	SPECIAL HIGHWAY	184.00
			TOTAL:	184.00
UTILITY SAFETY AND DESIGN, INC.	MAIN/3RD/8TH/MATERIAL	GAS	GAS	25,630.71
	EFTT 2" IPSS X BF DR11/CHA	GAS	GAS	90.40
	EFTT 2" IPS XBF DR11	GAS	GAS	29.15
			TOTAL:	25,750.26
VERIZON	CELL PHONE	GENERAL	GOVERNMENT ADMINISTRAT	65.88
	CELL PHONE	GENERAL	COMMUNITY DEVELOPMENT	77.04
	CELL PHONE	AIRPORT	MUNICIPAL AIRPORT	38.52
	CELL PHONE	PUBLIC SAFETY	POLICE DEPARTMENT	358.60
	CELL PHONE	PUBLIC SAFETY	POLICE DEPARTMENT	269.64
	CELL PHONE	ELECTRIC	ELECTRIC DISTRIBUTION	38.52
	CELL PHONE	WASTEWATER	WASTEWATER	38.52
			TOTAL:	886.72
VERMEER GREAT PLAINS	2" CLR ENDS 50'	WATER	WATER	319.64
			TOTAL:	319.64
WILLIAMS, CHRISTINE	TRAINING PRIOR TO EMPLOYMT	PARK PLAZA NORTH	PARK PLAZA NORTH	800.00
			TOTAL:	800.00
WOLKEN PLBG. & ELECTRIC, INC.	BALL COMPLEX CIRCUIT BREAK	GENERAL	PARKS, RECREATION & CE	375.04
	DIRTY CONDENSER	PARK PLAZA NORTH	PARK PLAZA NORTH	327.00
			TOTAL:	702.04

VENDOR SORT KEY	DESCRIPTION	FUND	DEPARTMENT	AMOUNT_

========== FUND TOTALS ==========		
101	GENERAL	10,568.79
102	AIRPORT	451.01
104	LIBRARY	1,973.99
105	PUBLIC SAFETY	3,153.30
106	SPECIAL HIGHWAY	4,234.00
107	TOURISM	11,765.06
109	ELECTRIC	6,636.91
110	GAS	33,818.66
111	SANITATION	2,653.20
112	WASTEWATER	8,169.57
113	WATER	6,935.13
114	ECONOMIC DEVELOPMENT	1,357.46
115	PARKSIDE #1	8,188.33
116	PARKSIDE #2	1,564.72
117	PARK PLAZA NORTH	1,778.83
118	CAPITAL IMPROVEMENT	7,788.54
119	EQUIPMENT RESERVE	56,431.86
	GRAND TOTAL:	167,469.36

BILLS: $167,469.36
PAYROLL: $126,390.12
TOTAL: $293,859.48