PUBLIC NOTICE

BURNS CEMETERY MEETING

The Burns Cemetery Committee will hold a meeting on Tuesday, November 10th, 2026, at 10:00 a.m. at Burns City Hall.

AGENDA

Committee Members:	Susan Lowe	Lois Taylor
	Jackie Caizza	David McDonald
	Dauna Wensenk	David Moss
	Bettina Bowman	Scott Thomas
	Richard (Pete) Merritt	Shana Withee

NEW BUSINESS

- Cemetery minutes October 13, 2026

OLD BUSINESS

- Discussion on the new section of the cemetery

OPEN DISCUSSION

ADJOURN MEETING

City of Burns Cemetery Committee Meeting Minutes
October 13, 2026
City Hall Council Chambers | 242 S. Broadway, Burns, OR 97720

Meeting called to order by chair Susan Lowe at 10:00 am.
In attendance: Susan Lowe, Lois Taylor, Scott Thomas, Shana Withee, Dauna Wensenk, Richard (Pete) Merritt, (Remind David Moss to attend meetings)
City Staff: Brenda Engebretson

New Business:
Meeting minutes for the September 8, 2026 meeting were not available. The minutes will be available at the meeting in November for approval.

A discussion was held about the priorities of the Cemetery. Susan asked for a five year plan and a 50 year plan.

- Plant new section
- Keep trees pruned (Elms)
- Trim dead trees
- Remove dead trees along Monroe
- Headstones straightened
    - Start with a section
    - Create list
    - Contact families

15 year plan: S side of Cemetery Chapel build a gazebo for a sitting/thinking/viewing area.

Discussion was held about the meeting time of the Cemetery committee. It was decided to keep the day and time the same: 2nd Tuesday of the month at 10:00 am.

Discussion on the need for committee members. At this time there is not a need for new committee members. All sections are represented.

Old Business:
Discussion on Jim Withee's tree donations. -Tabled
Discussion on stolen equipment from last year. Brenda will check with Mindy about insurance.

- Tri pod winch
- Silk flowers
- Other tools?

Other: Committee members discussed binder notebooks that they each have with Cemetery information and maps.

Meeting adjourned at 11:00am