



PUBLIC NOTICE

BURNS CEMETERY MEETING

The Burns Cemetery Committee will hold a meeting on Tuesday, September 8th, 2026,
at 10:00 a.m. at Burns City Hall.

AGENDA

Committee Members: Susan Lowe Lois Taylor
Jackie Caizza David McDonald
Dauna Wensenk David Moss
Bettina Bowman Scott Thomas
Richard (Pete) Merritt

NEW BUSINESS

- Cemetery Minutes December 9, 2025 (Approved?)

NEW BUSINESS

- Interest in being on Cemetery Committee – Shana Withee
- Discussion on memorial for Jim Withee
- Discussion on meeting times

OLD BUSINESS

- Discussion on new trees

CEMETERY COMMITTEE MINUTES

Burns Cemetery Committee Meeting December 9, 2025

The Cemetery Committee Meeting was held at the City of Burns Council Chambers at 10:00 a.m.

Those in attendance were Committee Members: Dauna Wensenk, Jim Withee, Lois Taylor, Scott Thomas and Jackie Caizza. Also, in attendance were City Manager Brenda Engebretson and City Clerk Tiffany Leffler.

The meeting was called the meeting to order at 10:04 a.m.

NEW BUSINESS

1. **Cemetery Minutes September 9, 2025** - Jim Withee made a motion to approve September 9, 2025, cemetery minutes. Lois Taylor seconded the motion. All Ayes.

OLD BUSINESS

1. **Discussion on the new section of the cemetery** – City Clerk Tiffany Leffler informed the committee that they had awarded the RFP to Harney Lawn and Irrigation for \$36,016.96 and they would hopefully start getting the infrastructure in for the sprinkler systems come Springtime.

The committee was pleased with that decision and happy to hear things would be moving forward.

OPEN DISCUSSION

The committee discussed that they still needed about 7 new trees, possibly spruce, for up at the cemetery and wanted to know if they were able to purchase them now. They had been informed previously that they would have to wait for a little bit to purchase the new trees due to it being during budget time.

Scott Thomas thought they would need around \$1000.00 to purchase the trees.

Jim Withee mentioned that there were 4-5 dead trees up at the cemetery that also needed removed. Also, some of those new trees may need to have fence put around them to protect them from the deer.

Scott Thomas thought it may be a good idea to start selling memorial trees up at the cemetery to offset some of that cost. He let them know that if they wanted to plant Green Ash trees, he would be able to help them out with that as he has grown them before.

Jim Withee thought maybe the city should advertise and see what people thought about memorial trees.

The committee discussed the extra dirt that was removed from the new section of the cemetery. It still needs to be stored in a better place than it currently is. They mentioned that they all had lots of compliments on the Burns Cemetery and how beautiful and well maintained it is.

There was no further discussion.

The meeting was adjourned at 10:55 a.m.

Tiffany Leffler, Cemetery Clerk

Susan Lowe, Cemetery Chair