Title: **Innovative Learning Specialist** Pay Grade: 305
Reports to: Administrator Assigned FLSA: Exempt
Department: Innovative Learning Length of Assignment: 226 days

Summary

Lead the design, implementation, and continuous improvement of innovative instructional technology initiatives that support student learning and educator effectiveness. Provide leadership and professional learning to build capacity in the effective integration of digital tools, emerging technologies, and artificial intelligence (AI) in classroom instruction. Adhere to federal and state laws, as well as district policies, procedures, and regulations.

Essential Functions

1. Research, design, organize, facilitate, and conduct innovative professional development, programs, projects, and conferences for employees, including preparing necessary materials and resources to improve the technology proficiencies of all stakeholders.
2. Encourage and support the development and implementation of district- and campus-based instructional programs to address identified needs and use data and digital learning metrics to evaluate the effectiveness of instructional technology programs.
3. Facilitate development and implementation of district/campus technology plans and collaborate with other district staff to develop and update technology hardware, software, and resource standards.
4. Assist campus/district committees to align curriculum and instruction with Technology Applications Texas Essential Knowledge and Skills (TA TEKS), International Society for Technology in Education (ISTE) Standards, and state assessments.
5. Coordinate professional development with consultants, specialists, and other community resources to provide support for instruction aligned to 21st-century skills.
6. Assist in the development and implementation of department goals and objectives.
7. Collaborate with campus administrators, teachers, and staff to evaluate, implement, and assess education technology policies, procedures, and programs.
8. Respond to requests for personalized curriculum, instruction, and implementation support.
9. Coach and mentor instructional technology teachers (ITTs) to support campus-based instructional technology leadership.
10. Collaborate with educators to design engaging, student-centered digital learning experiences using multimedia and interactive tools that promote digital equity, accessibility, and inclusion for all students.
11. Support the safe and ethical use of technology through digital citizenship and cybersecurity awareness initiatives to include the effective and ethical use of AI tools in education.
12. Attendance at the work site is required to meet essential functions of the job.

Other Responsibilities

1. Participate in professional development activities as required by the district.
2. Follow established safety procedures and techniques to perform job duties; support district/department goals.
3. Maintain a professional code of ethics and perform other duties as assigned.

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Qualifications

Bachelor's degree; Master's degree, preferred; valid Texas teaching certificate; three (3) years of experience in areas such as designing, conducting, and facilitating technology staff development programs and integrating technology into the classroom curriculum. Valid Texas/New Mexico driver's license; insurable by the district's auto liability insurance carrier. Subject to district drug and alcohol testing policy and regulation.

Mental Demands/Physical Demands/Environmental Factors

Maintain emotional control under stress; frequent districtwide travel and out of town travel for professional development; repetitive hand motions and prolonged use of computers; extended hours beyond the instructional day may be required; ability to adapt to a fast-paced, constantly evolving digital environment.

Approvals

Original approved and signed document located in the Ysleta ISD Human Resources Department.

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