Parent & Family Engagement Policy

District/Campus Name: J.M. Hanks High School Year: 2026-2027

1. J.M. Hanks High School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of ESSA Section 1116 subsections (c) through (f).

Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116 (b)(1) & (e)(5)

The PFE policy is reviewed and revised annually with the input of parents. The revised policy is distributed and explained to parents on 08/24/2026 during the Annual Title I Meeting.

The policy will be available in both print and electronic formats with a copy posted on the campus website. Copies of the policy will be available in both English and Spanish or other languages represented by the families in the school community.

2. J.M. Hanks High School shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved; Section 1116 (c)(1).

The Annual Title I Meetings will be held in the fall and will be repeated as necessary to ensure meetings are convened at a convenient time/day to meet parents' work schedules. Advance notice of meetings will be sent to parents in the form of emails, social media posting, or an information flyer. The campus administrator will be responsible for conducting the meeting.

3. J.M. Hanks High School shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, childcare, or home visits, as such services relate to parental involvement (Section 1116 (c)(2)).

Flexible meetings will be scheduled with the option for virtual or face-to-face meeting formats and will provide a variety of days/times for meetings with parents. The campus will offer assistance to parents who request and need for transportation, childcare, or home visits when necessary for parents to attend or participate in meetings.

© 2021 Compliance by Design

4. J.M. Hanks High School shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b) (Campus Improvement Plan), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children (Section 1116 (c)(3)).

Parents will have the opportunity to provide input and develop the campus' PFE program and activities during scheduled parent meetings throughout the year. The PFE policy will be reviewed and revised annually during the Annual Title I Meeting and/or the Title I Parent & Family Engagement Evaluation. Parents from each demographic group will be invited and encouraged to participate in the development of the annual Schoolwide Plan or Campus Improvement Plan.

5. J.M. Hanks High School shall provide parents of participating children— (A) timely information about programs under this part; (B) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards; and (C) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible (Section 1116 (c)(4)).

Parents are informed about the PFE program and activities in a variety of ways to include one or more of the following: emails, automated phone messages, information flyer, newsletter, website, social media, banners, school marquee, and/or in-person invitation. Examples of PFE activities during the school include:

_____
_____
_____

Information about the curriculum and assessments will be provided to parents during the Annual Title I Meeting, Parent/Teacher Conferences, and the Federal School Report Card.

6. If the schoolwide program plan (Campus Improvement Plan, CIP) under section 1114(b) is not satisfactory to the parents of participating children, parents are encouraged to submit any comments on the plan when the school makes the plan available to the local educational agency (Section 1116 (c)(5)).

Parents are invited and encouraged to participate in the development of the Schoolwide Plan/Campus Improvement Plan. A copy of the plan will be provided to parents on request and/or will be posted on the district or campus website for review by parents. Parents can share their comments or questions about the plan with a campus or district administrator.

7. To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, J.M. Hanks High School shall provide assistance to parents of children served by the school, as appropriate, in understanding such topics as the challenging State academic standards, State and local academic assessments, the

© 2021 Compliance by Design

requirements of this part, and how to monitor a child's progress and work with educators to improve the achievement of their children (Section 1116 (e)(1)). Resources and assistance for parents to help their child improve academically will include the following: _____

8. J.M. Hanks High School will educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school (Section 1116 (e)(3)).

All staff on the Title I campus will attend an annual training on the Value & Utility of Working with Parents. Parents will be encouraged to provide their input into the information for the training.

9. J.M. Hanks High School will coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children (Section 1116 (e)(4)).

Parent and family engagement activities and programs will be coordinated with other Migrant, Special Education, early childhood, or other applicable programs that address parent engagement.

10. J.M. Hanks High School will provide other reasonable support for parental involvement activities as parents may request (Section 1116 (e) (14)).

11. J.M. Hanks High School will conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools (Section 1116(D)).

At the end of every school year, the campus will conduct a meeting or administer a survey for parents to evaluate the content and effectiveness of the parent and family engagement policy and the PFE programs and services.

_____ _____

Signed by Authorized Campus/District Official Date Revised for Parent Input

© 2021 Compliance by Design