Everman Independent School District
2026-2027 Meal Charge Policy

Federal Requirement

The purpose of this policy is to address the need for school food authorities (SFA) participating in the National School Lunch Program (NSLP) and School Breakfast Program (SBP) to institute and communicate a meal charge policy, which would include, if applicable, the ability of an alternate meal. Such a policy ensures that school food service professionals, school administrators, families, and students have a shared understanding of expectations in these situations.

Purpose of Policy

The purpose of this policy is to establish consistent meal account procedures throughout the district. Unpaid charges place a financial strain on the Child Nutrition department, which impacts its service to all Everman ISD students. The goal of this standard of practice is to treat all students with dignity regarding meal accounts, as food access and quality is a matter of equity.

District Policy on Student Charging for all Schools.

Everman ISD participates in the Community Eligibility Provision (CEP), which provides universally free breakfast and lunch meals to all students at all schools daily. All students can receive their first breakfast and lunch free.

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- Students are not allowed to charge additional meals beyond those outlined as free to all.
- Students are not allowed to charge any a la carte or snack items.
- Students will not be given alternative meals.

The district will reevaluate this policy if it no longer participates in CEP.

Scope of Responsibility

The Child Nutrition department, Business Office, Administrative Assistant: Responsible for maintaining charge records and balances.

District Policy on Employee Charging for all Schools.

- Employees are allowed to charge up to $25 for meals or a la carte purchases.
- Employees are not allowed to charge meals off student accounts.
- Employee balances must be paid by the 15th of the subsequent month. Payroll deductions will be utilized for employees in cases of 1) remaining balance at the end of the year or 2) employee separation.
- Once an employee reaches a maximum charge limit, purchases can only be made on a cash basis.

Ways to research and add money to a student's account are:

- School Cafe
- You can also send money by your child, in a sealed envelope, with clear instructions for the money.

Refunds

For withdrawn students and/or graduating students, a refund can be requested by calling our office at (817)568-3500.

For any questions you may have, please call 817-568-3500.

This institution is an equal employment opportunity provider.