Special Meeting of the
Pocola Board of Education
Tuesday, June 25th, 2024
6:00 P.M.

As required by Section 311, Title 25 of the Oklahoma Statutes, notice is hereby given that Independent School District No. I-007 will hold a Special Board Meeting on Tuesday, June 25th, 2024 at 6:00 p.m. The place and street address of this meeting will be the Board of Education Room, Middle School Building at 603 East Pryor Avenue, Pocola, Oklahoma, 74902.

MOMENT OF SILENCE (Call meeting to order and record members present)

I. Regular Business

A. Approve Minutes for: Regular Board Meeting, June 10th, 2024
B. Approve Financial Reports – Roxanne Cox (Tentative balances for June 30th, 2024)
C. Approve Encumbrances, Warrants, Payroll Warrants, and Change Orders (See Addendum)

II. Items for Information

A. July 10th: Next Regular Board Meeting
B. Superintendent's Report

III. Items for Action

A. Discuss, consider and vote: Appoint Jeremy Jackson for the following for FY24-25:
1. Purchasing Agent
2. State/Federal Grant applications Auth. Rep
3. Commodity Acquisitions and Child Nutrition Programs Authorized Representative
4. Activity Fund Custodian
5. Title IX Officer
6. Agent to ensure compliance of AHERA (Asbestos Haz-Mat Program)

B. Discuss, consider and vote: Appoint Crystal Myers for the following For FY24-25:
1. Federal Programs Co-Director
2. Child Nutrition Fund Custodian
3. Child Nutrition Program Liaison

C. Discuss, consider and vote: Appoint Camryn Harvey for the following For FY24-25:
1. Financial Director
2. Payroll, Personnel, & HR Clerk
3. Insurance Coordinator
4. Alternate Child Nutrition Fund Custodian
5. Alternate/Assistant Treasurer
6. Alternate Activity Fund Custodian
7. Alternate Minutes Clerk

D. Discuss, consider and vote: Appoint Lacey Howard for the Following for FY24-25:
1. Encumbrance Clerk
2. Superintendent's Secretary
3. Transportation Records Clerk

E. Discuss, consider and vote: Appoint Kim Renfro for the following For FY24-25:
1. District Treasurer
2. Federal Programs Co-Director
3. Alternate Minutes Clerk

F. Discuss, consider and vote: Appoint Carolyn Jones for the following for FY24-25:
1. Alternate Activity Fund Custodian
2. Activity Fund Secretary
3. Minutes Clerk
4. Alternate Encumbrance Clerk

G. Discuss, consider and vote: Approve Administrators Salary Schedule for FY24-25

H. Discuss, consider and vote: Approve Certified Teachers Salary Schedule for FY24-25

I. Discuss, consider and vote: Approve Support Personnel Salary Schedule for FY24-25

J. Discuss, consider and vote: Approve Misc. Payroll Schedule for FY24-25

IV. New Business

Discussion, consideration and possible approval of other new business, if any, which has arisen since posting of the agenda and could not have been anticipated before the time of posting.

V. Adjournment

Jason Brittain, Superintendent Jason Brittain posted this agenda Thursday, June 20th, 2024, 4:00 p.m. at the Board of Education Meeting Room Main Entrance, Middle School Building, 603 East Pryor Avenue, Pocola, Oklahoma.

The Pocola Public Schools District Board Meeting Room lacks an accessible restroom. Those wishing to attend meetings scheduled at the District Board Meeting Room may request that the meeting be moved to an accessible location by contacting Jason Brittain, Superintendent, P.O. Box 640, Pocola, Oklahoma, 74902, telephone (918) 436-2424